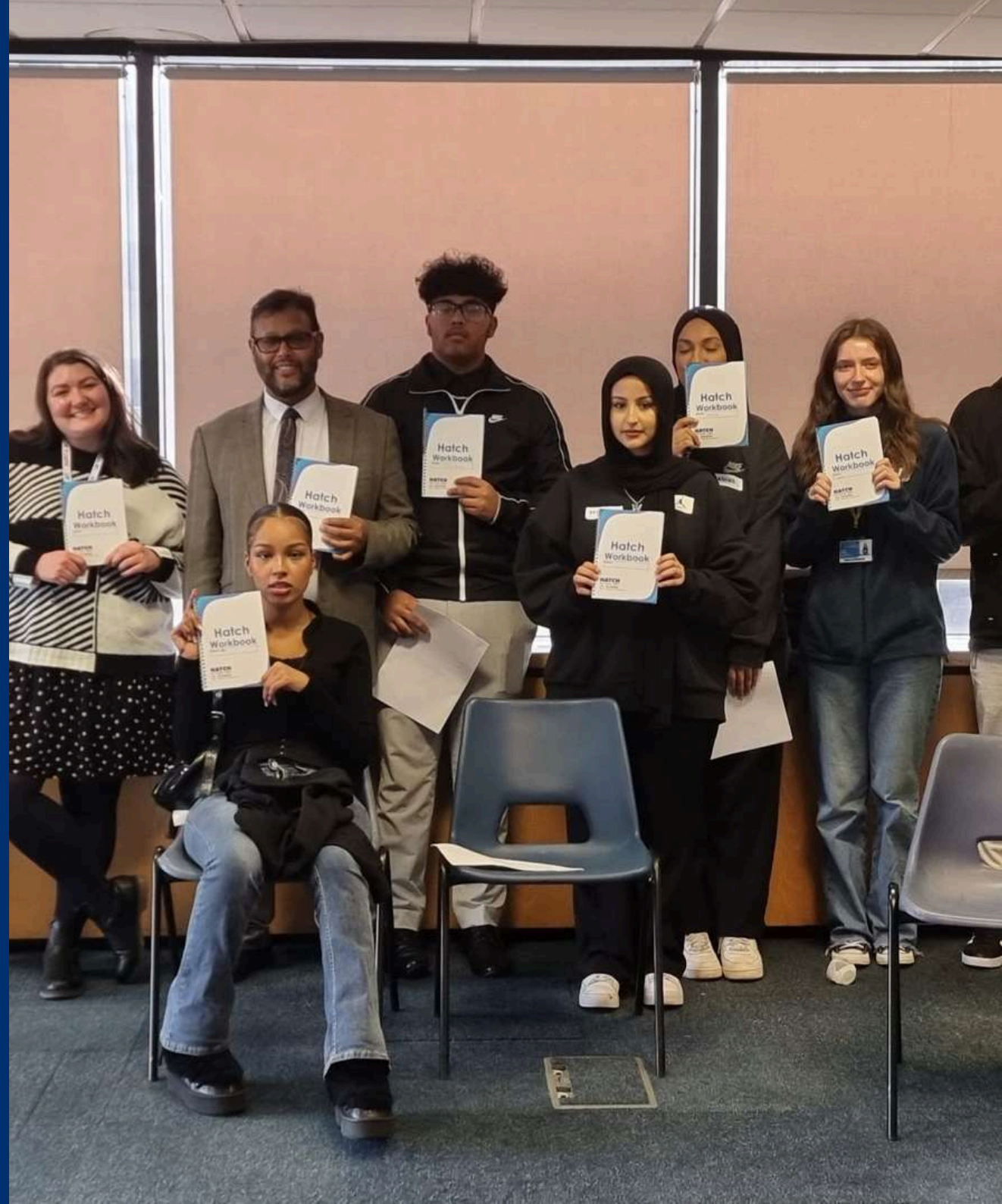


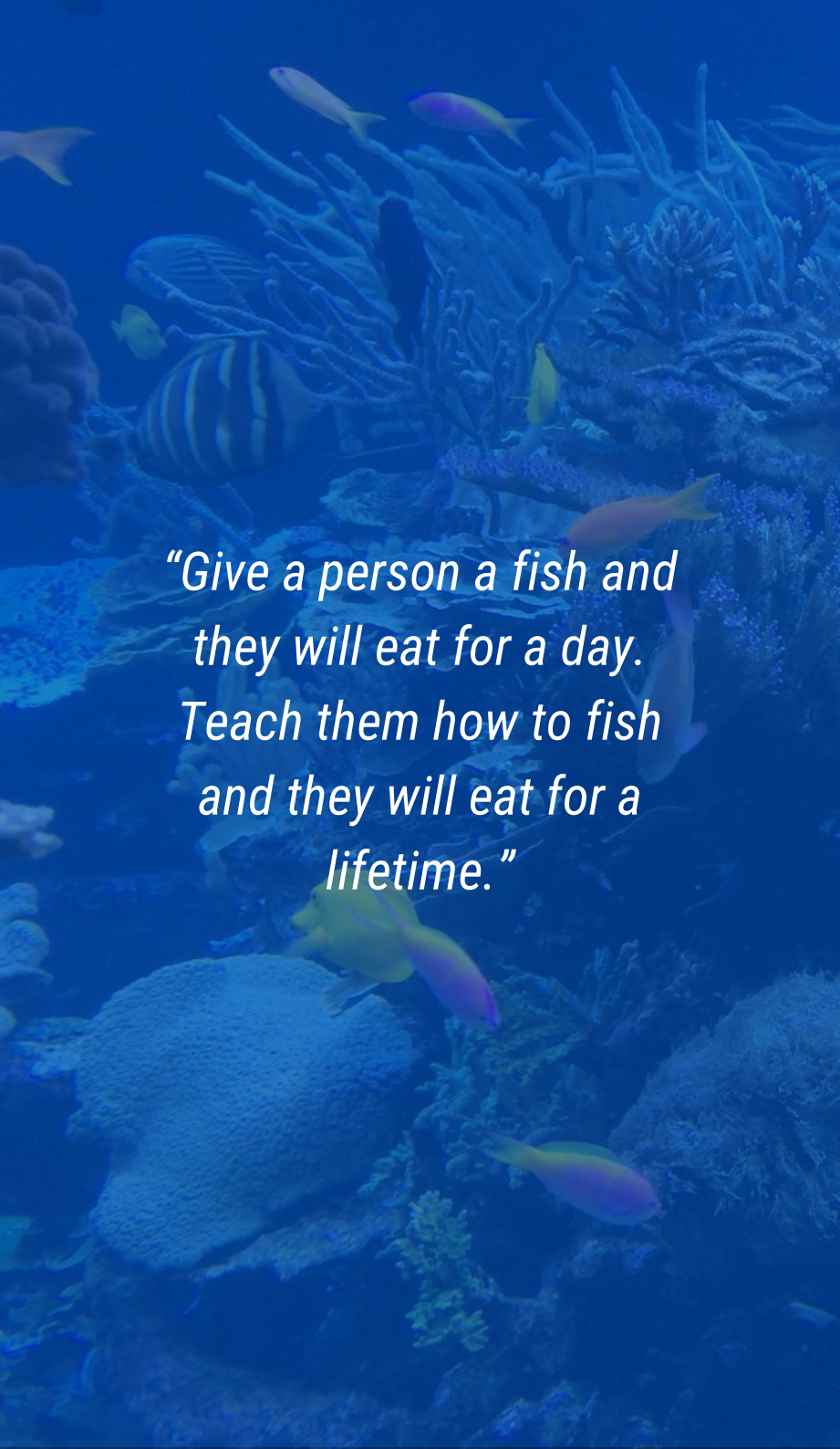
# ANNUAL REVIEW

## 2023 - 2024



*'changing lives, creating opportunities'*



An underwater scene with various colorful fish swimming around a coral reef. The water is a deep blue, and the coral is in shades of purple and blue. The fish include a striped fish, a yellow fish, and several smaller colorful fish.

*“Give a person a fish and  
they will eat for a day.  
Teach them how to fish  
and they will eat for a  
lifetime.”*

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# MESSAGE FROM CHIEF EXECUTIVE & CHAIRMAN

It is with great pleasure that we present this annual review, reflecting on a year that has been both fruitful and challenging. The past year tested our organisation's resilience and adaptability, yet it also underscored the unwavering commitment of the Community Foundation to empower individuals and uplift communities.

Despite financial constraints and increased demand for services, our staff and volunteers have continued to deliver outstanding programmes and initiatives. Through dedication and innovation, we have achieved impactful strides in our mission, and we are proud to share the highlights of this journey with you and our key achievements of the year.

Now in its 11th year, the Community Inspiration Awards remain a cornerstone of our mission to celebrate those who make extraordinary contributions to their communities. Our judges shortlisted 124 nominees, and awards were presented to 42 winners and runners-up by a distinguished panel of VIPs. We were honoured to welcome the Rt. Hon. Andrew Mitchell MP, Minister of State in the Foreign, Commonwealth & Development Office, and Andy Street, Mayor of the West Midlands Combined Authority, as our chief guests. With over 450 attendees, the evening was a testament to the power of community spirit and recognition.

Our Employability Programme has been a lifeline for youths and adults seeking to enhance their skills and gain workplace experience. Since its inception in 2011, this initiative has equipped participants with the practical tools and confidence to succeed in today's job market. This year, 21 individuals benefitted from traineeships, apprenticeships, and work placements. A special mention goes to Mahboubah Faizarand, who volunteered with us for seven months and played a pivotal role in professionally designing and launching our new website.

In partnership with UK Youth and KFC, our Hatch Youth Employment Scheme provided invaluable support to young people not in education, employment, or training (NEET). This year, 52 young people successfully completed the program, with 22 securing employment. The initiative's success highlights the importance of collaboration and targeted support in transforming young lives.

Our English for Speakers of Other Languages (ESOL) program continued to thrive, engaging learners from diverse backgrounds through creative methods like drama and discussion.

Building on the success of our health-focused modules, we expanded to cover practical topics such as shopping and travel. This year, 25 students completed the program, benefitting from interactive, hands-on learning. In addition, our Digital Skills Course empowered participants to navigate the digital world confidently, covering topics like online safety, internet use, and basic computing.

Each participant received a six-months pre-paid, 20GB data SIM card, generously sponsored by Vodafone, upon completing the course.

Our Holiday Activity Scheme, now in its third year, provided hundreds of children with engaging activities during both summer and winter breaks. Despite a 25% reduction in funding, we remained committed to delivering a rich program of outdoor sports, arts and crafts, and exciting day trips. Running across two locations in Small Heath and Lozells, the scheme was a resounding success, offering children a safe and stimulating environment to learn, play, and grow.

We were fortunate to secure donations of Raspberry Pi computer kits, laptops, tablets, and Vodafone SIM cards, which were distributed to low-income families. This initiative addressed the growing digital divide, ensuring access to essential technology for education and connectivity.

In November 2023, we were selected by BVSC to deliver Long Covid awareness workshops across four Birmingham locations. These sessions aimed to educate communities on symptoms, available support, and ways to manage Long Covid, addressing health inequalities through targeted engagement. Additionally, in collaboration with Flourish, we hosted workshops and surveys to explore immunization concerns within West Birmingham's BAME communities. With MMR vaccination rates at an all-time low and rising hesitancy, these efforts were vital in promoting informed health decisions and boosting vaccination uptake.

We continue to offer tailored support and training to newly formed groups and organisations, often at no cost or subsidised rates. Our monthly community bulletin has seen increased readership, keeping stakeholders informed about developments within the BAME third sector.

This year's cost-of-living crisis has been particularly taxing on both our organisation and the communities we serve. Rising demand for essential services, financial uncertainty, and heightened pressures have created an environment where resilience and adaptability are more important than ever. Yet, it is during these trying times that the true spirit of community shines brightest. We have witnessed remarkable acts of kindness, collaboration, and determination from all corners of our network. These moments inspire us to persevere and strengthen our resolve to serve those in need.

As we reflect on a year of achievements and challenges, we remain steadfast in our mission to empower individuals and build stronger, more inclusive communities. None of this would be possible without the support of our partners, volunteers, staff, and community members. Thank you for being an integral part of the Community Foundation family. Together, we will continue to overcome challenges, celebrate successes, and create lasting, positive change. Let us move forward with renewed determination and hope for an even brighter future.



Nozmul Hussain  
Chief Executive



Bashir Ahmed MBE  
Chairman

## ABOUT US

Community Foundation's mission is to improve the quality of life of hard to reach and marginalised communities living in areas of multiple deprivations. We do this by setting up creating new projects to develop communities to help themselves.



## OUR PHILOSOPHY

The concept of helping others to help themselves is an ancient notion; our core philosophy is based on an old Chinese proverb:  
'Give a person a fish and they will eat for a day.  
Teach them how to fish and they will eat for a lifetime.'

## OUR WORK STREAMS

- 01.** Develop projects and services to address underlying issues of social exclusion, crime, homelessness, health inequality, unemployment and educational under achievement.
- 02.** Encourage civic participation and engagement of marginalised communities.
- 03.** Build capacity of individuals and organisations to help them improve themselves, their organisation and their community.



# OUR SERVICES



## TRAINING & EMPLOYMENT

- Apprenticeship Programme
- Traineeship Scheme
- Student Work Placement
- Graduate Internship Scheme
- Voluntary Work Programme
- Life Skills English
- SORTED Employment
- Digital Skills
- Job Club
- Street First Aid



## CHILDREN & YOUTH

- Youth Leadership Scheme
- Youth Mentoring
- Youth Residential
- Youth Connections International Exchange
- Holiday Activity Scheme
- Children's Sports Day
- Raspberry Pi Digital Scheme
- Day Trips



## COMMUNITY SERVICES

- Community Inspiration Awards
- Pride in our Neighbourhood
- Community Question Time
- Neighbourhood Watch
- Canal Adoption Scheme
- Community Needs Survey
- Know your Neighbour
- Social Enterprise Programme
- Medina Food Bank
- Healthy Living Scheme
- Community Engagement
- Community Fun Day
- Data Bank Sim Card



## ORGANISATIONAL DEVELOPMENT

- Charity Office Space Acquisition
- Management Training
- Policy and Procedures
- Organisation Set up Support & Consultancy
- DBS Check Service
- Project Development & Fund Raising







# OUR STAFF & VOLUNTEERS

Community Foundation has a unique staffing arrangement. Most of our admin and project staff consists of volunteers and students. As part of our Education, Training and Employment programme we have been able to offer a number of traineeship, apprenticeships and work placements for undergraduates and postgraduates.

We support all our staff with monthly development training to enhance their confidence, skills and knowledge to better undertake their job roles. Our staff come from diverse backgrounds and there is a real mixture of ethnicity, age, ability and gender. People on work placement go through an intensive on the job training to quickly learn essential work skills to successfully carry out their tasks.

Coaching sessions are provided by the Chief Executive on a 1-1 basis regularly to all staff to support and motivate them to lead and deliver their projects successfully. We seek to instil a sense of ownership and 'can do' attitude in our staff and giving them the platform and encouragement for them to reach their full potential. This approach has received a lot of positive feedback from all the past and present staff who go on to do new and varied work, which without the opportunity at Community Foundation they would not have realised.

Community Foundation's volunteers are major contributors to our projects and services, without whom we would struggle to carry out the range of services we provide. This year, great strides were made to optimise the recruitment processes and volunteer development programme to better match their interest with our projects. As part of this process, a new volunteer agreement has been introduced that outlines the expectations we have of our volunteers and what they can expect from us in return.

The charity is very involved in the community and relies heavily on voluntary help. Besides our staff, over 20 regular volunteers assist with running our projects and services, enabling us to offer so many services and projects with minimal staffing costs than would otherwise be the case.



# OUR VALUES

Our values have served as a compass, guiding us through challenges and triumphs, and inspiring us to strive for excellence in all that we do.

## RESPECT & EQUALITY

We value others strengths, abilities, who they are as a person, and show courtesy to everyone & strive to provide opportunities to underprivileged segments of society regardless of gender, race, or religion.

## COMMITMENT

We value following through on decisions and promises we make- we do what we say. We are enthusiastic about bringing our energy and skills into the workplace. We value determination and persistence in achieving our goals.

## CREATIVITY

We value dreaming of what is possible. We look for innovative and different ways to do our work more efficiently whilst valuing, imagination, experimentation, and fun in serving our community.

## INTEGRITY

We value honesty and transparency and being straightforward and genuine in all our dealings with people. We will treat every person with dignity and respect. We are sensitive to diversity and difference.



### **COMMUNITY OUTREACH**

We engage with our communities, by not working in isolation. We practise our problem-solving abilities, share our knowledge, and give our time and resources to make concrete positive contributions to our communities.

### **COOPERATION & PARTNERSHIP**

We value the opportunity to work together with a common purpose towards a common goal. We recognise and value the strengths and expertise of others and seek to work with a diverse range of people to improve quality of life for everyone in the community.

### **ACHIEVEMENT**

We value others strengths, abilities, who they are as a person, and show courtesy to everyone & strive to provide opportunities to underprivileged segments of society regardless of gender, race, or religion.

# OUR PERFORMANCE IN NUMBERS

At the heart of our mission lies a profound commitment to uplifting communities and igniting positive change. As we reflect on the past year's journey, our performance in numbers serves as a testament to the impactful strides we've taken together, hand in hand with the communities we serve.

We provided:



## **TRAINEESHIPS | THIS YEAR: 6 | TO DATE: 23**

We provided a traineeship programme by offering placements with guidance and hands-on experience to develop their skills and knowledge in a real life workplace setting.



## **APPRENTICESHIPS | THIS YEAR: 1 | TO DATE: 22**

Level 3 Business Administration qualification offering guidance, and resources to help them develop the necessary skills needed to gain work in administration.



## **WORK PLACEMENTS | THIS YEAR: 13 | TO DATE: 83**

We provided work placements to give university students hands-on experience and practical skills in a real business environment, helping them apply their knowledge and enhance their skills and competences



## **EMPLOYABILITY PROGRAMME | THIS YEAR: 30 | TO DATE: 50**

We supported young adults through an employability programme in partnership with UK Youth, helping them build essential skills and confidence to enhance their career prospects.



In 2023 – 2024 we supported:



**ESOL LEARNERS** | **THIS YEAR: 25** | **TO DATE: 145**

Successfully helped English learners improve their language skills by providing tailored support, practical exercises, and immersive learning opportunities.



**SIM CARDS DISTRIBUTED** | **THIS YEAR: 25** | **TO DATE: 70**

Distributed SIM cards through our English classes, ensuring learners had access to digital resources and communication tools to support their language development and connectivity



**ORGANISATIONS SUPPORTED** | **THIS YEAR: 5** | **TO DATE: 22**

Supported third sector organisations by offering resources, guidance, and collaborative opportunities to help them achieve their goals and serve their communities effectively.



**CHILDREN SUPPORTED** | **THIS YEAR: 360** | **TO DATE: 1610**

Supported children at our Holiday Scheme by offering engaging activities, day trips and a safe environment to promote their social skills and personal development during the school holidays.



**MEALS SERVED** | **THIS YEAR: 3360** | **TO DATE: 8410**

Provided free meals to children ensuring they had access to nutritious food during school holidays while promoting their overall well-being.







# EDUCATION, TRAINING & EMPLOYMENT

The Community Foundation offers comprehensive formal and non-formal education, training, and work opportunities tailored to enhance the employability of both youth and adults, providing essential office skills such as telephone handling, mail sorting, document drafting, filing, invoice preparation, and research techniques. Our diverse range of opportunities includes:

- Work experience programmes designed for secondary school students, typically lasting 1-2 weeks.
- Work placements targeted at college and university students, providing extended opportunities lasting 6-18 months.
- Traineeships aimed at young people, offering intensive training over 6-8 weeks.
- Voluntary roles open to adults and young individuals seeking to explore new areas of work.
- Apprenticeships providing practical experience and formal qualifications in business administration or early years education.
- Internships tailored for graduates, equipping them with the necessary skills to enter the workforce confidently.

Since 2011, our dedicated work programme has been a cornerstone of our efforts to support local individuals. Each year, we conduct special recruitment drives to offer a variety of work opportunities.

We collaborate closely with reputable training providers, including Protocol Group, Aspiration Training, and Cracker Jack Training, with whom we have established long-standing partnerships. Through our programme, apprentices have successfully acquired essential practical skills in their chosen career paths, progressing through each module with confidence.

The structured work environment enables them to integrate seamlessly as members of staff, with assigned tasks and deadlines providing valuable learning experiences in meeting professional expectations.

The following people were supported through our employability programme this year.

## EMPLOYABILITY PROGRAMME

### LEVEL 3 BUSINESS ADMINISTRATION APPRENTICESHIP

Selina Gooden		08/01/2024 - 20/08/2024
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### HATCH EMPLOYABILITY PROGRAMME

Anisa Abdirahman		21/06/2023 - 24/08/-2023
Mirgan Ahmed		02/08/2023 - 11/08/2023
Hanifah Saleh		06/09/2023 - 26/10/2023
Sairah Khatun		23/10/2023 - 22/11/2023
Andrea Focsa		23/10/2023 - 22/11/2023
Sophie Allen		26/10/2023 - 17/11/2023
Ayesha Begum		20/11/2023 - 14/12/2023

### UNIVERSITY PLACEMENTS

Joshua Pattison		05/09/2023 - 01/05/2024
Daechul Kwon		12/12/2022 - 03/05/20223
Yeseul Kim		12/12/2022 - 23/05/2023

### COLLEGE PLACEMENT

Abas Mohamed		05/02/2024 - 03/07/2024
Aboubacar Camara		11/11/2022 - 09/06/2023
Labir Ali		11/11/2022 - 09/06/2023

### TRAINEESHIP

Reihan Hussain		13/03/2023 -06/04/23
Humairaa Ashraf		17/04/2023 - 05/07/2023
Dante Johnson		12/06/2023 - 24/08/2023
Hassan Nadeem		14/08/2023 - 19/10/2023
Jada Millwood		20/11/2023 - 11/01/2024
Brooke Newall		22/01/2024 - 21/03/2024

### VOLUNTARY WORK

Mahboubah Fazlzarandi		16/06/2023 - 12/01/2024
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# HATCH YOUTH EMPLOYMENT

In partnership with UK Youth and KFC, Community Foundation provided young people who were not in education, training or employment (NEET) with the opportunity to get on the career ladder, develop their employability skills and earn a wage. young people took part in a series of pre-employment workshops before entering the workplace for a 4-weeks paid work placement, in the hospitality sector.

On 14th March 2023, we conducted the first Hatch induction, introducing the Hatch Youth Employment scheme to young people. From a pool of 70 applicants, we carefully selected our first batch of young participants. During the induction, they were provided with a comprehensive presentation that outlined the program's benefits, the valuable skills they would acquire, the engaging employment workshops they would attend, and the opportunity to address any queries they had. Due to high demands, we held our second induction session, accommodating even more enthusiastic young people.

Group 1 commenced their employment modules in May 2023, delivered at our City Centre location. This group consisted of 15 motivated young people who would attend employment workshops before their 4-week work placement either at KFC or an alternate location..

The employability modules served as an invaluable preparation phase, equipping the young people with essential knowledge on CV building, workplace etiquette, completing applications, fostering effective teamwork, enhancing communication skills, and more, all aimed at ensuring a successful experience in the workplace. At their work placements, young people were able to gain on the job experience, interact with customers, gain transferable skills and they were also provided with a guaranteed interview with KFC. The programme will be followed by a further three groups going through the same process. In total we had 100 young people registered on the Hatch programme, out of whom 40 completed the programme and 5 secured an employment at the end of the programme.



# LIFE SKILLS ENGLISH CLASS

Community Foundation delivered English classes with an aim to make it easier for those with limited spoken English to access the NHS and health services in the UK. We delivered English lessons surrounding health through drama, roleplay, and discussion to those with limited spoken English. Our classes brought together learners from different countries, including Ukraine, Turkey, Korea, Bangladesh, Pakistan, Yemen, Syria & more.

Following the completion of this programme, we decided to continue delivering ESOL classes to those with limited spoken English, supported by volunteers. We are now continuing to deliver classes surrounding different topics, for example, visiting the airport, shopping & hobbies. We create dynamic lessons that are both engaging and interactive. We believe in the power of active learning, so our classes emphasize participation, discussion, and hands-on activities. Through a combination of speaking, listening, reading, and writing exercises, we foster a well-rounded approach to language acquisition. This year we had 25 students enrol onto our English classes who also received a sim card upon completion.

## DIGITAL SKILLS PROGRAMME

Our digital skills course offered students the opportunity to improve their digital literacy and stay connected with the world. As a bonus, we provided each participant a free 6 months 20GB data sim card with unlimited call and text. Our tutors guided them through a range of topics, which included basic computer skills, internet browsing, social media usage, and online safety. By the end of the course they had the confidence to navigate the digital world and make the most of the tools and resources available to them.









# CHILDREN & YOUTH

## HOLIDAY ACTIVITY CLUB

This year we ran two holiday activity schemes- one in the summer and the other in winter. We saw unprecedented demand surpassing all previous years with over 100 children registered, necessitating the creation of a waiting list, and unfortunately having to turn away many eager participants. Despite facing a 25% reduction in funding, we remained committed to providing enriching experiences and decided to run the scheme over four weeks for all the children.

Our daily activities were diverse, offering energiser games, arts and crafts, PE, and sports sessions where children refined their skills in tennis, hockey, golf, football, cricket, and rounders. Each morning, the primary-aged group had breakfast and a mid-session snack, while the secondary-aged group received lunch and snacks during their afternoon break

One of the highlights of our Summer Scheme is the day trips. Our first trip was to London, 72 participants from our scheme embarked on a memorable journey to explore the iconic landmarks of the capital city.

Our second trip was to West Midlands Safari Park, which offered an exciting wildlife experience. The week after, we went to the RAF museums to explore Britain's aviation history, and a visit to Pendeford Mill Nature Reserve provided a peaceful escape into nature. Our final trip was to Barry Island seaside.



During the Winter holiday, we delivered a Holiday Schemes at two locations in Birmingham, between Wed 28th Dec 2023 and Fri 5th Jan 2024. We had capacity for 100 children in Small Heath and 60 in Lozells.

At each location, we delivered a morning session for primary-aged children and an afternoon session for secondary-aged children. Our regular scheme at Small Heath successfully engaged children with all activities.

This year's Winter Scheme also marked the reopening of our Lozells' community centre (which has been closed since April 2022 due to a fire) where we delivered our second scheme. Children took part in arts and crafts, making rockets, face masks, drawing and painting. The children also participated in sports, energisers, and fun games. Alongside this, to tackle holiday hunger we delivered food provision as children received at least one healthy and nutritious meal a day.

Children and their families had the opportunity to visit Blackpool Pleasure Beach for a day of fun, followed by an evening illuminated by the captivating Blackpool Illuminations. During the following week children went on a local trip to Thinktank Birmingham Science Museum where they toured the museum, visited the different exhibits, and gained valuable knowledge about scientific discoveries and inventions made right here in Birmingham.

## RASPBERRY PI

Community Foundation with the support of the Raspberry Pi Foundation developed an initiative to support children from low-income households. Recognising the significance of digital access and its impact on education, recreation, and personal enrichment, this partnership has provided computer devices to children who were previously unable to afford them.

Children were provided with devices to utilise for educational purposes, recreation and to enrich their minds. This initiative has allowed them to excel in their schoolwork, and utilise the device for their hobbies, where they previously would have been inaccessible due to not having a device. This year we gave 28 Raspberry Pi to young people from low-income families.





# COMMUNITY SERVICES

## COMMUNITY INSPIRATION AWARDS 2023

The Community Inspiration Award is a unique initiative of the Community Foundation, to recognise outstanding contributions made by hard working staff from public sector organisations, businesses, community organisations, and ordinary members of the community who have made extraordinary contributions.

It was great to see so many people at the Community Inspiration Awards Ceremony 2023. Thank you to all who joined us in celebrating the amazing achievements and contributions made by members of the community, staff from the public sector, voluntary sector, business and social enterprises.

We had over 450 people join us for an evening of celebration and recognition. Our judges shortlisted 124 nominees from the hundreds of high-calibre nominations received this year from the Midlands and surrounding areas. So well done once again to all those shortlisted as finalists, and congratulations to all the runners-up and winners for each of the award categories.

Awards were presented to 42 runners-up and winners by a host of VIPs.





The 11th Community Inspiration Awards Ceremony was held on Friday 8th September 2024 at the prestigious Al Miraj Banqueting Suite in Birmingham. The awards ceremony was hosted by Nozmul Hussain founder and Chief Executive of Community Foundation, our chief guest this year was RT Hon Andrew Mitchell MP – Minister of State for Foreign, Commonwealth and Development and Andy Street, Mayor of the West Midlands Combined Authority along with other VIP guests which included:

- Mike Wood MP – Dudley South
- Richard Kirby – Chief Executive Birmingham Community Healthcare NHS Foundation Trust
- Pat Carvalho – Principal Birmingham MET
- Simon Foster – West Midlands Police & Crime Commissioner
- Matt Welsted – Asst. Chief Constable West Midlands Police
- Sir David Nicholson – Chairman NHS Sandwell & West Birmingham
- Professor Aleks Subic – Vice Chancellor & Chief Executive Aston University
- Shokat Lal – Chief Executive Sandwell Council
- RT Reverend Anne Hollinghurst – Bishop of Aston and Acting Bishop of Birmingham
- Cllr Majid Mahmood – Cabinet Leader for Environment Birmingham City Council



Community Foundation would like to congratulate all finalists and winners and thank all our sponsors, without whose support this event will not have been possible.

List of Awards and Results are as follows:

## COMMUNITY CATEGORY

Lifetime Achievement Award | Award Presenter: Andy Street: Mayor of West Midlands Combined Authority

### Finalists

#### 2nd Runner Up:

Paula Brogan

*New Era Domestic Abuse Services (part of Victim Support)*

#### 1st Runner up:

Ragih Muflihi

*YCA Sandwell*

### Winner: Noran Flynn



Duty to the Community Award | Award Presenter: Mike Wood MP for Dudley South

### Finalists

#### 2nd Runner Up:

Sherall Donaldson  
*Arawak Community Care*

---

#### 1st Runner up:

Tony Kelly  
*NHS Birmingham, and Solihull Integrated Care System*

**Winner:** Caroline Phansi | *Contento Social Homes*



Bringing People Together Award | Award Presenter: Andy Street, Mayor of West Midlands Combined Authority

### Finalists

#### 2nd Runner Up:

Elaine Kelley

---

#### 1st Runner up:

Anwar Khattak  
*Birmingham Youth Sports Academy*

**Winner:** Moez Nathu | *Peterborough Asylum and Refugee Community Association*





Environment Champion Award | Award Presenter: Cllr Majid Mahmood, Cabinet Lead Environment, Birmingham City Council

### Finalists

#### 2nd Runner Up:

Witton Lodge  
Community Association

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#### 1st Runner up:

Shokat Fazal  
Birchills Agenda 21

**Winner:** Nottingham Clean Champions  
*Nottingham City Council Staff & Volunteers*



Sports Award | Award Presenter: Simon Foster, West Midlands Police & Crime Commissioner

### Finalists

#### 2nd Runner Up:

Sports Key

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#### 1st Runner up:

Special Olympics Sandwell

**Winner:** Icicles Senior



Volunteer Award | Award Presenter: Richard Kirby, Chief Executive, Birmingham Community Healthcare NHS Foundation Trust

### Finalists

#### 2nd Runner Up:

Lisa Debbie Jeffs

*United Support Group CIC*

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#### 1st Runner up:

Alison Walker

*Independent Custody Visitor*

### Winner: Advocacy Matters Volunteers



Good Neighbour Award | Award Presenter: Assistant Chief Constable Matt Welsted, West Midlands Police

### Finalists

#### 2nd Runner Up:

Katarzyna Fejfer

*Shropshire European Organisation CIC*

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#### 1st Runner up:

Shahbon Hussain

### Winner: Nassim Saif *Bright Future Association*



Educational Achievement | Award Presenter: Pat Carvalho, Principal, Birmingham Metropolitan College

### Finalists

MD Abrar Hassan: For achieving excellent GCSE results with 9 A stars and 1 A.

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Mohammed Saquib: For his exceptional academic achievements, he achieved 10 A stars and 1 A grade at GCSE level.

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Bilal Javed: Achieved a notable 2:1 degree in pharmacy. Furthermore, he successfully passed his pre-registration exams, earning the title of a qualified pharmacist.

## PUBLIC SERVICES CATEGORY

Public Services Award | Award Presenter: RT Hon Andrew Mitchell, MP Minister of State for Foreign, Commonwealth & Development

### Finalists

#### 2nd Runner Up:

Sally Baker  
*Cape Hill Primary School*

---

#### 1st Runner up:

Sophy Forman Lynch  
*Dudley Council*

**Winner:** Darnish Amraz  
*Birmingham City Council Youth Service*





Community Reassurance Award | Award Presenter: Simon Foster, West Midlands Police & Crime Commissioner

### Finalists

#### 2nd Runner Up:

Blue Light Project  
*Cranstoun*

---

#### 1st Runner up:

Peige Smith  
*West Midlands Police*

**Winner:** Robin Thompson & Carver Anderson  
*Bringing Hope*



Health & Wellbeing Award | Award Presenter: Sir David Nicholson, Chairman NHS Sandwell & West Birmingham

### Finalists

#### 2nd Runner Up:

Wellbeing Outcomes Framework Project Team

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#### 1st Runner up:

Community Mental Health Transformation Experts by  
Experience  
*Rethink Mental Illness Grapevine, CWPT*

**Winner:** Bethel Health and Healing Network



### Finalists

#### 2nd Runner Up:

Janet Blann

*Northfield Quaker Pre-School*

---

#### 1st Runner up:

Sebastian Hamilton

*Sporting Elite CIC*

### Winner: Michael and Julia Klonowski

*The Cyber Hub Trust*



### Finalists

#### 2nd Runner Up:

**Steph Freeman & Heather Delaney**

*Solihull Parent Carer Voice*

---

#### 1st Runner up:

Diverse City Care Staff Team

*Diversity City Care Ltd*

### Winner: Romanah Buchanan & Janice Davies

*Eloquent Dance Company*





Community Organisation Award | Award Presenter: RT Reverend Anne Hollinghurst, Bishop of Aston and Acting Bishop of Birmingham

### **Finalists**

#### **2nd Runner Up:**

The Benson Community Project

---

#### **1st Runner up:**

The Project Birmingham

**Winner:** Refugee and Migrant Centre  
*Black Country and Birmingham*









# LONG COVID ENGAGEMENT

We continued our partnership with BVSC & the NHS and delivered a Long Covid Community Engagement workshop in November 2023 for BVSC to evaluate the impact as a part of NHS Post Covid Syndrome Service. This work was undertaken to engage with local communities to help tackle increasing health inequalities in relation to Long Covid. The aim of our workshops was to inform people of the symptoms of Long Covid, what to do if you think they think have Long Covid and discussed the support available. We delivered the workshops in 4 locations, including: JMIC Mosque, Small Heath; Masjid-E-Noor, Aston; Birmingham Masjid & Dawah Centre, Lozells; and Quayside Tower, City Centre, allowing us to reach individuals from a range of demographics. Following the delivery of the workshops, all participants completed a survey about Long Covid and informed us on whether they were better informed about Long Covid following the delivery of the workshops.



# CHILDHOOD IMMUNISATION COMMUNITY ENGAGEMENT

The Community Foundation conducted workshops and community surveys for Flourish, West Birmingham's Community Health Collaborative, to explore local concerns about immunisations and identify ways to improve vaccination rates. With childhood MMR immunisation rates at an all-time low and rising measles cases, hesitancy around all childhood immunisations is growing in some communities. Two workshops were held in Lozells to gather insights from the BAME community, and a survey was conducted to collect quantitative data on the issue.

# NEIGHBOURHOOD WATCH SCHEME

Community Foundation has set up a Neighbourhood Watch Scheme covering most of the Lozells Area. All residents of the area are able to become a member of the scheme and help in making sure that the area is strong, clean, and a safe place to live. The purpose of the Neighbourhood Watch Scheme is to:

- Reduce / prevent local crime & disorder
- Reduce fear of crime
- Address antisocial behaviour
- Create safer neighbourhoods
- Build community spirit and cohesion
- Reassure members of the public
- Improve quality of life and the local environment
- Create a cleaner environment





# ORGANISATIONAL DEVELOPMENT

## FUNDRAISING

Community Foundation registered for Easyfundraising to get a donation every time somebody registered on the scheme did online shopping. Our supporters and well-wishers who joined the scheme helped us to raise almost £200 this year without them having to pay a penny.

## DBS CHECKS

Community Foundation registered to be able to process applications to check eligibility for DBS check, to help those that were required by law to verify they were able to work or volunteer with children and/or vulnerable adults.



# THIRD SECTOR SUPPORT

The Community Foundation provides a variety of support services to charities and voluntary organisations. Over the past year, the Community Foundation has supported five organisations in organisational development. Our advisors have assisted organisations in creating governing documents, company registrations, opening bank accounts, and providing staff & trustee training, among other services. Through these efforts, we aim to empower organisations to operate efficiently and effectively, enhancing their capacity to fulfil their missions and positively impact the community.

# COMMUNITY BULLETIN

The Community Bulletin serves as an important resource, providing updates, valuable information, and targeted support for BAME & Muslim Voluntary Organisations, Community Groups, and Mosques across England. Throughout the year, across ten issues, we've shared essential charity news, highlighted training opportunities, and funding prospects.

Members enrolled in the Community Foundation, have gained access to a host of benefits which comes at no cost and is open to Charities, Voluntary Groups, and Community Organisations. Members have unlocked a wealth of resources and opportunities designed to enhance their impact and facilitate growth.





# CHARITY INFORMATION

Our charity is controlled by its governing document, a memorandum and association and article of association, and is set up as a not-for-profit company limited by guarantee and not having a share capital. The company was first registered on the 23rd March 2010 and applied for charity registration on 23rd January 2014.

Community Foundation is a grassroots voluntary organisation which seeks to improve the quality of life of marginalised and hard to reach communities living in areas of multiple deprivations. We set up initiatives and projects to develop communities to help themselves.

The charity is organised with a management committee (Board of Trustees) who oversee the overall activities and one of the committee member is nominated as a chairperson, to monitor the day to day running of the charity.

The following officers served in the board of trustees for the current year:

- Mr Bashir Ahmed MBE – Chairman
- Mrs Jessica Hope Saunders – Secretary
- Mr Gaus Uddin – Treasurer
- Mrs Irmana Parvin – Asst. Treasurer

Principle Appointed Officer:

Mr Nozmul Husain Company Secretary

## Trustee Induction and Training

New trustees undergo an orientation day to brief them on their legal obligations under charity and company law, the Charity Commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

## Organisation

The board of trustees administers the charity. The board normally meets quarterly. The Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for all operational matters.

## Remuneration

All trustees (directors) give of their time freely and no director received remuneration in the year.

## Risk management

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity faces.
- The establishment of policies, systems, and procedures to mitigate those risks identified in the annual review; and
- The implementation of procedures designed to minimise or
- manage any potential impact on the charity should those risks materialise.

## Trustees responsibilities in relation to the financial statements

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Community Foundation was established and registered in March 2010.

We are registered with the Charity Commission as a non-profit charity, Registration Number 1155455.

We are registered with Ofsted for the Compulsory and Voluntary part of the Childcare Register: Registration Number EY486400

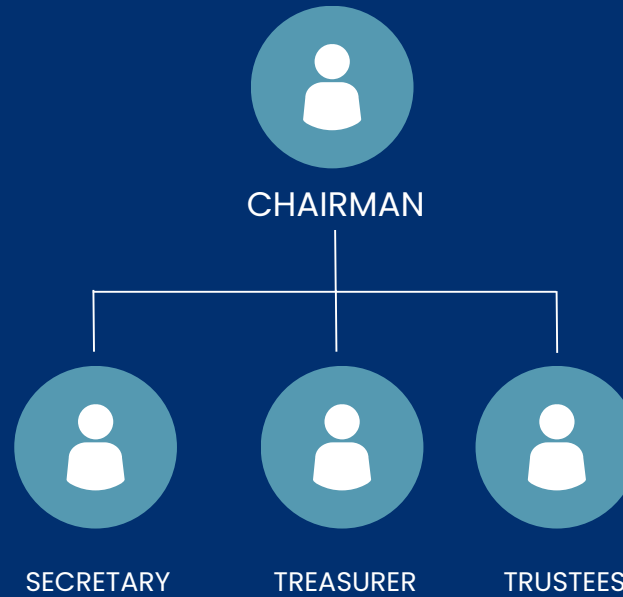
We are registered with Department for Education, DFE Unique Reference Number 613732

We are registered with the Food Standards Agency for the Food Premises Registration Regulation EC 852/2004

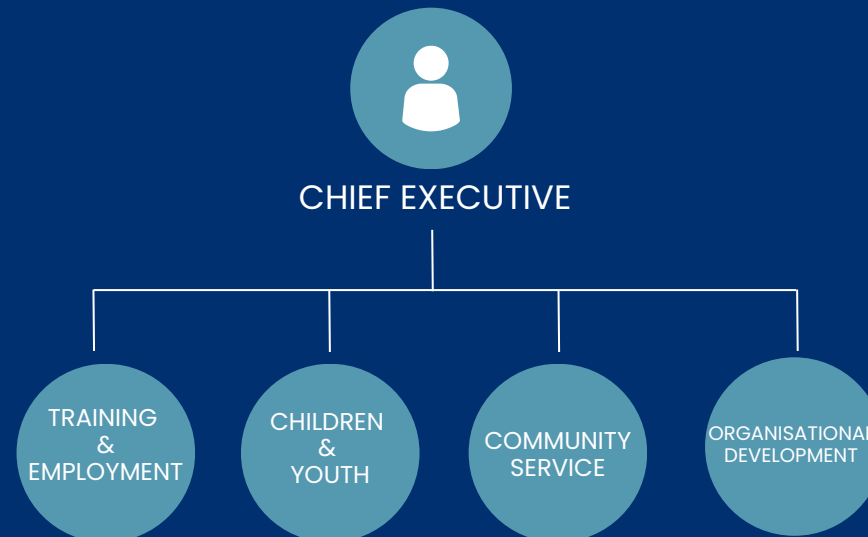
We are on the Register of Training Organisation (ROTO), UK Provider Reference Number (UKPRN) 10041870



## OUR GOVERNANCE STRUCTURE



## OUR MANAGEMENT STRUCTURE



**Charity registration number**

1155455

**Date of Registration**

23rd March 2014

**Head Office**

Quayside Towers  
252 – 260 Broad Street  
Birmingham B1 2HF

**Telephone number**

0121 312 0135

**Email**

[info@thecommunityfoundation.org.uk](mailto:info@thecommunityfoundation.org.uk)

**Website**

[www.thecommunityfoundation.org.uk](http://www.thecommunityfoundation.org.uk)

**Social Media****Facebook**

[communityfoundationuk](https://www.facebook.com/communityfoundationuk)

**Instagram**

[comm\\_foundation](https://www.instagram.com/comm_foundation)

**Twitter**

[comm\\_foundation](https://twitter.com/comm_foundation)

**Nextdoor**

[Community Foundation](https://www.nextdoor.com/Community-Foundation)





# Testimonials

*"I first learned about Community Foundation through my traineeship at Protocol. What motivated me to be a part of Community Foundation was that I have always aspired for be an integral aspect of a company/organisation. I have yet to complete my Hatch programme at KFC, where I hope my confidence and communication skills will be improved. One of my most memorable experiences at Community Foundation was the Hatch modules where I got to communicate and work as a team with people my age."*

Hassan Nadeem | Work Placement Student

*"I wanted to thank the foundation for the fantastic and well organised holiday club; my kids enjoyed it very much and said it was their best holiday club so far. I wanted to give my feedback as I believe this foundation deserves very good feedback. Thank you again for your effort and the memorable and fantastic summer holiday."*

Parent | Holiday Activity Scheme

*"The Community Foundation' is a wonderful organisation. We are thrilled to have been given a platform to support them in their work highlighting local individuals and organisations who do so much to benefit the people of the West Midlands."*

The Cyber Hub Trust | CIA Award Winner 2023

# FUNDERS & SUPPORTERS





**TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 March 2024**

**COMMUNITY FOUNDATION**  
**(A Company Limited by Guarantee)**

COMPANY REGISTRATION NUMBER 7199617

CHARITY REGISTRATION NUMBER 1155455

**COMMUNITY FOUNDATION ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 March 2024**

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## **CHARITY INFORMATION**

**REGISTERED NAME:** Community Foundation

**COMPANY REGISTRATION NUMBER:** 7199617  
**DATE COMPANY REGISTERED:** 23 March 2010

**CHARITY REGISTRATION NUMBER:** 1155455  
**DATE CHARITY REGISTERED:** 23 Jan 2014

**REGISTERED ADDRESS:** 20 St Silas Square, Birmingham  
B19 1QW

**COMPANY SECRETARY** Nozmul Hussain

### **TRUSTEES (Directors):**

Mr Bashir Ahmed MBE	Chair
Mrs Jessica Hope Saunders	Secretary
Mr Gaus Uddin	Treasurer
Mrs Irmana Parvin	Asst. Treasurer
Mr Abdullah Mohammad Ismail	

**CHIEF EXECUTIVE** Nozmul Hussain

### **INDEPENDENT EXAMINER**

Redwood Accountants & Tax Consultants  
Certified Public Accountants CPAA  
98 Lozells Road  
Lozells  
Birmingham  
B19 2TB

### **BANK DETAILS**

Lloyds Bank  
Smethwick Branch  
116 High St, Smethwick, West Midlands  
B66 1AE



## **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 31 March 2024**

The trustees are pleased to present their annual directors' report together with the consolidated financial statements of the charity and its subsidiary for the year ending 31 March 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **CHAIRMAN'S REPORT**

It is with great pleasure that I present this annual report, reflecting on a year that has been both fruitful and challenging. The past year tested our organisation's resilience and adaptability, yet it also underscored the unwavering commitment of the Community Foundation to empower individuals and uplift communities. Through dedication and innovation, we have achieved impactful strides in our mission, and I am proud to share the highlights of this journey with you.

Despite financial constraints and increased demand for services, our staff and volunteers have continued to deliver outstanding programmes and initiatives. This annual review captures the breadth of our work, and I would like to take this opportunity to spotlight some of the key achievements of the year.

Now in its 11th year, the Community Inspiration Awards remain a cornerstone of our mission to celebrate those who make extraordinary contributions to their communities. This year, we received hundreds of nominations from across the Midlands and surrounding areas, showcasing the incredible calibre of talent and dedication within our region. Our judges shortlisted 124 nominees, and awards were presented to 42 winners and runners-up by a distinguished panel of VIPs. We were honoured to welcome the Rt. Hon. Andrew Mitchell MP, Minister of State in the Foreign, Commonwealth & Development Office, and Andy Street, Mayor of the West Midlands Combined Authority, as our chief guests. With over 450 attendees, the evening was a testament to the power of community spirit and recognition.

Our Employability Programme has been a lifeline for youths and adults seeking to enhance their skills and gain workplace experience. Since its inception in 2011, this initiative has equipped participants with the practical tools and confidence to succeed in today's job market. This year, 21 individuals benefitted from traineeships, apprenticeships, and work placements. A special mention goes to Mahboubah Faizarand, who volunteered with us for seven months and played a pivotal role in professionally designing and launching our new website.

In partnership with UK Youth and KFC, our Hatch Youth Employment Scheme provided invaluable support to young people not in education, employment, or training (NEET). The program combined pre-employment workshops with four-week paid placements in the hospitality sector, equipping participants with the skills and experience needed to navigate a competitive job market. This year, 52 young people successfully completed the program, with 22 securing employment. The initiative's success highlights the importance of collaboration and targeted support in transforming young lives.

Our English for Speakers of Other Languages (ESOL) program continued to thrive, engaging learners from diverse backgrounds through creative methods like drama and discussion. Building on the success of our health-focused modules, we expanded to cover practical topics such as shopping and travel. This year, 25 students completed the program, benefitting from interactive, hands-on learning. In addition, our Digital Skills Course empowered participants to navigate the digital world confidently, covering topics like online safety, internet use, and basic computing. Each participant received a six-months pre paid, 20GB data SIM card, generously sponsored by Vodafone, upon completing the course.

Our Holiday Activity Scheme, now in its third year, provided hundreds of children with engaging activities during both summer and winter breaks. Despite a 25% reduction in funding, we remained committed to delivering a rich program of outdoor sports, arts and crafts, and exciting day trips. Running across two locations in Small Heath and Lozells, the scheme was a resounding success, offering children a safe and stimulating environment to learn, play, and grow.

We were fortunate to secure donations of Raspberry Pi computer kits, laptops, tablets, and Vodafone SIM cards, which were distributed to low-income families. This initiative addressed the growing digital divide, ensuring access to essential technology for education and connectivity.

In November, we partnered with BVSC and the NHS to deliver Long Covid awareness workshops across four Birmingham locations. These sessions aimed to educate communities on symptoms, available support, and ways to manage Long Covid, addressing health inequalities through targeted engagement. Additionally, in collaboration with Flourish, we hosted workshops and surveys to explore immunization concerns within West Birmingham's BAME communities. With MMR vaccination rates at an all-time low and rising hesitancy, these efforts were vital in promoting informed health decisions and boosting vaccination uptake.

The Community Foundation continued to offer tailored support and training to newly formed groups and organisations, often at no cost or subsidised rates. Our monthly community bulletin has seen increased readership, keeping stakeholders informed about developments within the BAME third sector.

This year's cost-of-living crisis has been particularly taxing on both our organisation and the communities we serve. Rising demand for essential services, financial uncertainty, and heightened pressures have created an environment where resilience and adaptability are more important than ever. Yet, it is during these trying times that the true spirit of community shines brightest. We have witnessed remarkable acts of kindness, collaboration, and determination from all corners of our network. These moments inspire us to persevere and strengthen our resolve to serve those in need.

As we reflect on a year of achievements and challenges, we remain steadfast in our mission to empower individuals and build stronger, more inclusive communities. None of this would be possible without the support of our partners, volunteers, staff, and community members. Thank you for being an integral part of the Community Foundation family. Together, we will continue to overcome challenges, celebrate successes, and create lasting, positive change. Let us move forward with renewed determination and hope for an even brighter future.

A handwritten signature in dark ink, appearing to read 'Bashir Ahmed' followed by a stylized flourish.

Bashir Ahmed MBE  
Chairman  
Community Foundation



## **CHARITY OBJECTIVES**

1. To develop the capacity and skills of the members of the socially and economically disadvantaged community in inner city areas of England in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
2. To advance in life and help young people through:
  - (a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life.
  - (b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

The vision that shapes our annual activities is embedded in the Chinese proverb that we have adopted and adapted: “Give a person a fish and they will eat for a day. Teach them how to fish and they will eat for a lifetime.” Ancient it may be, but it is as true today as ever and this proverb continues to guide all our projects and services.

The strategies employed to achieve the charity’s aims and objectives are defined through our three core work streams:

- Provision of education, training and employment services to build capacity of individuals through formal and non-formal provision for children, youths and adults to support their learning and development to improve their life skills and job opportunities
- Youth and Community Services to address underlining issues of social exclusion, homelessness, health inequality, unemployment and under achievement.
- Community Reassurance and wellbeing to improve community cohesion and promote civic participation of marginalised and hard to reach communities

## **OUR MISSION**

Our mission is to improve the quality of life of marginalised and hard to reach communities living in areas of multiple deprivation by setting up initiatives and supporting projects to develop communities to help themselves.

The concept of helping others to help themselves is far from new. It was exemplified in ancient times in the Chinese proverb: “Give a person a fish and they will eat for a day. Teach them how to fish and they will eat for a lifetime.” Ancient it may be, but it is as true today as ever.

Paramount to our approach is to address the barriers to good quality of life- worklessness, social exclusion, ill health, and educational underachievement.

## OUR WORK STREAMS

- Develop projects and services to address underlining issues of social exclusion, homelessness, health inequality, unemployment and under achievement.
- Encourage civic participation of marginalised and hard to reach communities & provide education and training to build capacity of individuals and organisations to improve themselves, their organisation and their community.
- Develop targeted provisions to improve community safety, prevent anti-social behaviour, domestic violence, drug/alcohol abuse and improve community cohesion and tolerance within marginalised and hard to reach communities.
- Provide a range of social, education and recreational services for hard-to-reach communities.

## OUR VALUES

Community Foundation management, staff and volunteers are united by a common set of values.

- **Respect & Equality:** We value other strengths and abilities and who they are as a person. We maintain relationships and keep confidentiality, upholding professional boundaries. We show courtesy to everyone and strive to provide opportunity to underprivileged segments of society regardless of gender, race, or religion.
- **Integrity:** We value honesty and transparency and being straightforward and genuine in all our dealings with people. We will treat every person with dignity and respect. We will be sensitive to diversity and difference.
- **Cooperation & Partnership:** We value the opportunity to work together on common goals and toward a common purpose. We recognise and value the strengths and expertise of others and seek to work with them to improve outcomes for all in our community. We value being involved, either as individuals or as a group, in working with others to reach their desired outcomes.
- **Empowerment:** We choose to empower. Instead of simply providing resources, our work focuses on developing in individuals the capacity and confidence they need to change their own situations and assist their communities.
- **Achievement:** We value and recognise when people accomplish something they have set out to do through their skills, practice, perseverance or exertion. We value completing what we set out to do, adding value to and making a tangible difference to our community and work.
- **Commitment:** We value following through on decisions and promises we make – we do what we say. We are enthusiastic about bringing our energy and skills into the workplace. We value determination and persistence in achieving our goals.
- **Community Outreach:** We engage with our communities. We do not work in isolation. We practice our problem-solving abilities, share our knowledge, and give of our time and resources to make concrete positive contributions to our communities.
- **Creativity:** We value dreaming of what's possible! We value and look for innovative and different ways to do our work more effectively. We value imagination, experimentation, and fun in serving our community.

## **OUR STAFF AND VOLUNTEERS**

Community Foundation has a unique staffing arrangement. Most of our admin and project staff consists of volunteers and students. As part of our Education, Training and Employment programme we have been able to offer a number of traineeship, apprenticeships and work placements for undergraduates and postgraduates.

We support all our staff with monthly development training to enhance their confidence, skills and knowledge to better undertake their job roles. Our staff come from diverse backgrounds and there is a real mixture of ethnicity, age, ability and gender. People on work placement go through an intensive on the job training to quickly learn essential work skills to successfully carry out their tasks. Coaching sessions are provided by the Chief Executive on a 1-1 basis regularly to all staff to support and motivate them to lead and deliver their projects successfully. We seek to instil a sense of ownership and 'can do' attitude in our staff and giving them the platform and encouragement for them to reach their full potential. This approach has received a lot of positive feedback from all the past and present staff who go on to do new and varied work, which without the opportunity at Community Foundation they would not have realised.

Community Foundation's volunteers are major contributors to our projects and services, without whom we would struggle to carry out the range of services we provide. This year, great strides were made to optimise the recruitment processes and volunteer development programme to better match their interest with our projects. As part of this process, a new volunteer agreement has been introduced that outlines the expectations we have of our volunteers and what they can expect from us in return. The charity is very involved in the community and relies heavily on voluntary help. Besides our staff, over 20 regular volunteers assist with running our projects and services, enabling us to offer so many services and projects with minimal staffing costs than would otherwise be the case.



## REPORT OF THE TRUSTEES

### ACHIEVEMENTS AND PERFORMANCE

The following is a summary of our key achievements in each of our four work strands.

#### S1: EDUCATION TRAINING AND EMPLOYMENT SERVICES

##### EMPLOYABILITY PROGRAMME

Community Foundation offers formal and non-formal education, training and work opportunity for youth and adults to enhance their employability and provide essential office work skills such as handling telephone calls, sorting mail, drafting document, filing, preparing invoices, researching, etc.

We provide the following opportunities:

- Work experience for secondary school students usually lasting 1-2 weeks.
- Work placements for college and university students usually lasting 6 – 18 months.
- Traineeships for young people to usually lasting 6-8 weeks.
- Voluntary roles for adults and young people to experience a new area of work.
- Apprenticeships to gain practical experience and a qualification in business administration or early years.
- Internships for graduates to become work ready.

Since 2011 we have been running our own work programme for local people. Every year we undertake a special recruitment drive to offer various work opportunities. Protocol Group is our registered training provider who we have been in partnership with for several years. Through our programme, young people successfully attained essential practical skills in their chosen career as they completed each module. They managed to develop their self-confidence and key presentation skills through their day-to-day work. The work environment allowed them to experience working as an actual member of staff and by having set tasks and deadlines, they learnt to meet the expectations employers would have of an employee and prepare them for the real world of work.

The following people were supported through our employability Programme this year:

##### Apprenticeship

Selina Gooden	Level 3 Business Administration	08/01/2024-20/08/2024
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## **Work placement**

Anisa Abdirahman	Hatch Employability Programme	21/06/2023-24/08/2023
Mirgan Ahmed	Hatch Employability Programme	02/08/2023-11/08/2023
Hanifah Saleh	Hatch Employability Programme	06/09/2023-26/10/2023
Sairah Khatun	Hatch Employability Programme	23/10/2023-22/11/2023
Andrea Fosca	Hatch Employability Programme	23/10/2023-22/11/2023
Sophie Allen	Hatch Employability Programme	26/10/2023-17/11/2023
Ayesha Begum	Hatch Employability Programme	20/11/2023-14/12/2023

## **University Placements**

Joshua Pattinson	Aston University	05/09/2023-01/05/2023
Daechul Kwon	Birmingham University	12/12/2022-03/05/2022
Yeseul Kim	Birmingham University	12/12/2022-23/05/2023

## **College Placements**

Abas Mohamed	Cadbury College	05/02/2024-03/07/2024
Aboubacar Camara	Univerity College Birmigham	11/11/2022-09/06/2023
Labir Ali	Univerity College Birmigham	11/11/2022-09/06/2023

## **Traineeships**

Reihan Hussain	Protocol Training Group	13/03/2023-06/04/2023
Humairaa Ashraf	Protocol Training Group	17/04/2023-05/07/2023
Dante Johnson	Protocol Training Group	12/06/2023-24/08/2023
Hassan Nadeem	Protocol Training Group	14/08/2023-19/10/2023
Jada Milwood	Protocol Training Group	20/11/2023-11/01/2024
Brooke Newall	Protocol Training Group	22/01/2024-21/03/2024

## **Voluntary Work**

Mahboubah Faizarandi	16/06/2023-12/01/2024
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## **HATCH UK YOUTH**

In partnership with UK Youth and KFC, Community Foundation provided young people who were not in education, training or employment (NEET) with the opportunity to get on the career ladder, develop their employability skills and earn a wage. young people took part in a series of pre-employment workshops before entering the workplace for a 4-weeks paid work placement, in the hospitality sector.

In March 2023, we conducted the first Hatch induction, introducing the Hatch Youth Employment scheme to young people. From a pool of 70 applicants, we carefully selected our first batch of young participants. Throughout the year we advertised the programme to recruit potential NEET. In total we had 5 groups each comprising between 18-15 young

people. The employment modules were delivered at our City Centre location. The modules served as an invaluable preparation phase, equipping the young people with essential knowledge on CV building, workplace etiquette, completing applications, fostering effective teamwork, enhancing communication skills, and more, all aimed at ensuring a successful experience in the workplace. At their work placements, young people were able to gain on the job experience, interact with customers, gain transferable skills and they were also provided with a guaranteed interview with KFC. In total we had 52 successfully complete the programme and of these 22 secured an employment at the end of the programme.

### **LIFE SKILLS ENGLISH CLASSES**

Community Foundation delivered English classes with an aim to make it easier for those with limited spoken English to access the NHS and health services in the UK. We delivered English lessons surrounding health through drama, roleplay, and discussion to those with limited spoken English. Our classes brought together learners from different countries, including Ukraine, Turkey, Korea, Bangladesh, Pakistan, Yemen, Syria & more.

Following the completion of this programme, we decided to continue delivering ESOL classes to those with limited spoken English, supported by volunteers. We are now continuing to deliver classes surrounding different topics, for example, visiting the airport, shopping & hobbies. We create dynamic lessons that are both engaging and interactive. We believe in the power of active learning, so our classes emphasize participation, discussion, and hands-on activities. Through a combination of speaking, listening, reading, and writing exercises, we foster a well-rounded approach to language acquisition. This year we had 25 students enrol onto our English classes who also received a sim card upon completion.

### **DIGITAL SKILLS PROGRAMME**

Our digital skills course offered students the opportunity to improve their digital literacy and stay connected with the world. As a bonus, we provided each participant a free 6 months 20GB data sim card with unlimited call and text. Our tutors guided them through a range of topics, which included basic computer skills, internet browsing, social media usage, and online safety. By the end of the course they had the confidence to navigate the digital world and make the most of the tools and resources available to them.



### **HOLIDAY ACTIVITY CLUB**

We saw unprecedented demand surpassing all previous years with almost 300 children registered for the summer and winter scheme, necessitating the creation of a waiting list, and unfortunately having to turn away many eager participants. Despite facing a 25% reduction in funding, we remained committed to providing enriching experiences and decided to run the scheme over four weeks for all the children in the summer and over two weeks in the winter.

Our daily activities were diverse, offering energiser games, arts and crafts, PE, and sports sessions where children refined their skills in tennis, hockey, golf, football, cricket, and rounders. Each morning, the primary-aged group had breakfast and a mid-session snack, while the secondary-aged group received lunch and snacks during their afternoon break

During the summer seventy-two participants from our scheme embarked on a memorable journey to explore the iconic landmarks of the city of London for our first trip. We also went to West Midlands Safari Park, which offered an exciting wildlife experience. the RAF museums to explore Britain's aviation history, and a visit to Pendeford Mill Nature Reserve provided a peaceful escape into nature. Our final trip was to Barry Island seaside.

During the Winter holiday, we reopened our Lozells' community centre (which has been closed since April 2022 due to a fire) where we delivered our second scheme in addition to Small Heath. In addition to arts and crafts where children made water rockets, face masks and learning origami, children went on a visit to Blackpool to see Illuminations in the first week and then visited the Thinktank Birmingham Science Museum in the second week.

### **RASPBERRY PI**

Community Foundation in partnership with the Raspberry Pi Foundation developed an initiative to support children from low-income households. Recognizing the significance of digital access and its impact on education, recreation, and personal enrichment, this partnership has provided computer devices to children who were previously unable to afford them. Children were provided with devices to utilise for educational purposes, recreation and to enrich their minds. Children who received the devices came from low-income households and were in receipt of free school meals. This initiative has allowed them to excel in their schoolwork, and utilise the device for their hobbies, where they previously would have been inaccessible due to not being in possession of an appropriate device. This year we gave 28 Raspberry Pi to young people from low-income families.

### COMMUNITY INSPIRATION AWARDS 2023

It was great to see so many people at the Community Inspiration Awards Ceremony 2023. Thank you to all who joined us in celebrating the amazing achievements and contributions made by members of the community, staff from the public sector, voluntary sector, business and social enterprises. We had over 450 people join us for an evening of celebration and recognition. Our judges shortlisted 124 nominees from the hundreds of high-calibre nominations received this year from the Midlands and surrounding areas. So well done once again to all those shortlisted as finalists, and congratulations to all the runners-up and winners for each of the award categories. Awards were presented to 42 runners-up and winners by a host of VIPs.

The Community Inspiration Award is a unique initiative of the Community Foundation, to recognise outstanding contributions made by hard working staff from public sector organisations, businesses, community organisations, and ordinary members of the community who have made extraordinary contributions.

The 11th Community Inspiration Awards Ceremony was held on Friday 8<sup>th</sup> September 2024 at the prestigious Al Miraj Banqueting Suite in Birmingham. The awards ceremony was hosted by Nozmul Hussain founder and Chief Executive of Community Foundation, with our chief guest Rt. Hon. Andrew Mitchell Minister for Minister of State for Foreign, Commonwealth and Development and Andy Street, Mayor of the West Midlands Combined Authority.

Community Foundation would like to congratulate all finalists and winners and thank all our sponsors, without whose support this event will not have been possible.

List of Awards and Results are as follows:

#### **COMMUNITY CATEGORY:**

##### **1.LIFETIME ACHIEVEMENT AWARD**

Award Presenter: Andy Street: Mayor of West Midlands Combined Authority

**WINNER:** Noran Flynn

**1ST RUNNER UP:** Ragih Muflihi: YCA Sandwell

**2ND RUNNER UP:** Paula Brogan: New Era, Domestic abuse Services (part of Victim Support)

##### **OTHER FINALISTS:**

Muhammad Sarfraz Madni

Nazir Khan: Attock Cricket Club

Paulette Suban: Cape Community Centre

Professor Sunil Shah: Midland Eye Institute

Anwar Khattak: Birmingham Youth Sports Academy

Janet Blann: Northfield Quaker Pre-School

## **2. DUTY TO THE COMMUNITY AWARD**

Award Presenter: Mike Wood MP for Dudley South

**WINNER:** Caroline Phansi: Contento Social Homes

**1ST RUNNER UP:** Tony Kelly: NHS Birmingham and Solihull Integrated Care System

**2ND RUNNER UP:** Sherall Donaldson: Arawak Community Care

**OTHER FINALISTS:**

The Birmingham Crisis Centre

Sara Maynard: Listen Uplift Vent CIC

Clair Graham & Team- Empower U: Birmingham Children's Trust

Asma Osman: Approachable Parenting CIC

Louis Johnson

East Midlands Freewheelers

## **3. BRINGING PEOPLE TOGETHER AWARD**

Award Presenter: Andy Street: Mayor of West Midlands Combined Authority

**WINNER:** Moez Nathu: Peterborough Asylum and Refugee Community Association

**1ST RUNNER UP:** Anwar Khattak: Birmingham Youth Sports Academy

**2ND RUNNER UP:** Elaine Kelley

**OTHER FINALISTS:**

Elizabeth Kardynal: European Welfare Centre

Kamran Hussain: Green Lane Masjid & Community Centre

Farida Kavde Messam: Original Step Performers

Nathan and Sabrina Dennis: First Class Foundation

Asia Ali: Approachable Parenting CIC

Ashwin Rathod: AB3D Community Association

## **4. ENVIRONMENT CHAMPION AWARD**

Award Presenter: Cllr Majid Mahmood, Cabinet Lead Environment, Birmingham City Council

**WINNER:** Nottingham Clean Champions: Nottingham City Council Staff & Volunteers

**1ST RUNNER UP:** Shokt Fazal: Birchills Agenda 21

**2ND RUNNER UP:** Witton Lodge: Community Association

**OTHER FINALISTS:**

John Ellis: Canal and River Trust

Stefanie Lakin: Madrina UK

Joel Bailey: Jigsaw Support Scheme

Mohammed Sagir: Voice of Dudley Business

Robina Iqbal: Highfield Hall Community Club

Friends of George's Park



## **5. SPORTS AWARD**

Award Presenter: Simon Foster West Midlands Police & Crime Commissioner

**WINNER:** Icicles Senior

**1ST RUNNER UP:** Special Olympics Sandwell

**2ND RUNNER UP:** Sports Key

**OTHER FINALISTS:**

Vitor Gomes: Mellish Sports Centre

Support Through Sport

Matt Price: Community group

Jesse Giles: Mellish Sports Centre

5UP CIC

Rajab Noor: Sporting Your Futures

## **6. VOLUNTEER AWARD**

Presenter: Richard Kirby, Chief Executive, Birmingham Community Healthcare NHS Foundation Trust

**WINNER:** Advocacy Matters Volunteers

**1ST RUNNER UP:** Alison Walker: Independent Custody Visitor

**2ND RUNNER UP:** Lisa Debbie Jeffs: United Support Group CIC

**OTHER FINALISTS:**

Anura Khanom: Community Connect Foundation

Shellah Minhas: KIKIT / SMC Therapies

Ameena Saleh Muflihi: YCA Sandwell/Let's Talk Hope Cancer Support

Jo Burrill: Birmingham Community Matters

QRBC Open Award Centre: Duke of Edinburgh Award Coventry

Stuart Bratt: Tough Enough to Care

## **7. GOOD NEIGHBOUR AWARD**

Award Presenter: Asst. Chief Constable Matt Welsted West Midlands Police

**WINNER:** Nassim Saif: Bright Future Association

**1ST RUNNER UP:** Shahbon Hussain

**2ND RUNNER UP:** Katarzyna Fejfer: Shropshire European Organisation CIC

**OTHER FINALISTS:**

Kathleen O'Hara

Melanie Griffin: The Violet Project

Mac MacDonald: Flow for ALL

Waqar Malik: Coventry Flowers

Yasmin Paulson: Be Kind

Katie Stafford

## **8. Educational Achievement Award**

Presenter: Pat Carvalho, Principal, Birmingham Metropolitan College

### **WINNERS**

MD Abrar Hassan

Mohammed Saquib

Bilal Javed

### **PUBLIC SERVICES AWARD CATEGORY FINALIST:**

## **9. PUBLIC SERVICES AWARD**

Award Presenter: Rt Hon Andrew Mitchell MP Minister of State for Foreign, Commonwealth and Development

**WINNER:** Darnish Amraz: Birmingham City Council Youth Service

**1ST RUNNER UP:** Sophy Forman Lynch: Dudley Council

**2ND RUNNER UP:** Sally Baker: Cape Hill Primary School

### **OTHER FINALISTS:**

Darnish Amraz: Birmingham City Council Youth Service

Sophy Forman-Lynch: Dudley Council

Sally Baker

Nottingham Clean Champions: Nottingham City Council Staff & Volunteers

Nick Garrett: Sandwell Council

## **10. COMMUNITY REASSURANCE AWARD**

Award Presenter: Simon Foster West Midlands Police & Crime Commissioner

**WINNER:** Robin Thompson & Carver Anderson: Bringing Hope

**1ST RUNNER UP:** Peige Smith: West Midlands Police

**2ND RUNNER UP:** Blue Light Project: Cranstoun

### **OTHER FINALISTS:**

Aysha and Kiran Iqbal: ODARA The Support Network CIC

Amanda Conlon & Alex Read: West Midlands Police

Bharosa Team: Bharosa Domestic Abuse Service, BCC

Mandy Myers: WAVE (Wash Away Victims Effects)

Alison Walker: Independent Custody Visitor

Women Acting in Today's Society (WAITS)

## **11. HEALTH & WELLBEING AWARD**

Award Presenter: Sir David Nicholson | Chairman | NHS Sandwell & West

**WINNER:** Bethel Health and Healing Network

**1ST RUNNER UP:** Community Mental Health Transformation Experts by Experience Rethink Mental Illness, Grapevine, CWPT

**2ND RUNNER UP:** Wellbeing Outcomes Framework Project Team

**OTHER FINALISTS:**

CASBA

Tom Parker: LD& A Team for Birmingham and Solihull ICB

Amy Maclean: Ladywood & Perry Barr Locality Partnership

Shamala Antonio: Impact 4 Life Wellbeing

Katie Washbourne: Ordinary Magic

Coventry and Warwickshire Mind: Children and Young People's Services

## **12. EDUCATIONAL SERVICES AWARD**

Award Presenter: Professor Aleks Subic | Vice Chancellor & Chief Executive | Aston University

**WINNER:** Michael and Julia Klonowski: The Cyber Hub Trust

**1ST RUNNER UP:** Sebastian Hamilton: Sporting Elite CIC

**2ND RUNNER UP:** Janet Blann: Northfield Quaker Pre-School

**OTHER FINALISTS:**

Rachael Graham: Street League Birmingham

Georgina Mendez: Orion School

Brightstar

James Greygoose: SCC Academy

Street Futures CIC

Natalie Byron: AP Task Force (City of Birmingham School)

## **13. BUSINESS & ENTERPRISE AWARD**

Award Presenter: Shokat Lal | Chief Executive | Sandwell Council

**WINNER:** Romanah Buchanan & Janice Davies: Eloquent Dance Company

**1ST RUNNER UP:** Diverse City Care Staff Team: Diversity City Care Ltd

**2ND RUNNER UP:** Steph Freeman & Heather Delaney: Solihull Parent Carer Voice

**OTHER FINALISTS:**

The Jericho Foundation

Rachel Jennings: Rainey Community Creations

Cape Community Care Day Centre

Designs in Mind CIC

Rackeem Reid: Bouncing Statistics

Bright Kidz Day Nursery



#### **14. COMMUNITY ORGANISATION AWARD**

Award Presenter: Rt Reverend Anne Hollinghurst, Bishop of Aston and Acting Bishop of Birmingham

**WINNER:** Refugee and Migrant Centre: Black Country and Birmingham

**1ST RUNNER UP:** The Project Birmingham

**2ND RUNNER UP:** The Benson Community Project

**OTHER FINALISTS:**

Highfield Hall Community Club: Robina Iqbal

Hetty's Charity

Donate 1 Create 1

Nechells POD

Entraide Mutual Aid

Wolves Foundation

Birmingham Community Matters: Jo Burrill

#### **LONG COVID ENGAGEMENT**

We continued our partnership with BVSC & the NHS and delivered a Long Covid Community Engagement workshop in November 2023 for BVSC to evaluate the impact as a part of NHS Post Covid Syndrome Service. This work was undertaken to engage with local communities to help tackle increasing health inequalities in relation to Long Covid. The aim of our workshops was to inform people of the symptoms of Long Covid, what to do if you think they think have Long Covid and discussed the support available. We delivered the workshops in 4 locations, including: JMIC Mosque, Small Heath; Masjid-E-Noor, Aston; Birmingham Masjid & Dawah Centre, Lozells; and Quayside Tower, City Centre, allowing us to reach individuals from a range of demographics. Following the delivery of the workshops, all participants completed a survey about Long Covid and informed us on whether they were better informed about Long Covid following the delivery of the workshops.

#### **CHILDHOOD IMMUNISATION COMMUNITY ENGAGEMENT**

The Community Foundation conducted workshops and community surveys for Flourish, West Birmingham's Community Health Collaborative, to explore local concerns about immunisations and identify ways to improve vaccination rates. With childhood MMR immunisation rates at an all-time low and rising measles cases, hesitancy around all childhood immunisations is growing in some communities. Two workshops were held in Lozells to gather insights from the BAME community, and a survey was conducted to collect quantitative data on the issue.

#### **DOMESTIC VIOLENCE INDEPENDENT ADVISORY GROUP (DVIAG)**

Community Foundation has been a member of the DVIAG since its inception. The group is a partnership between the West Midlands Police and key community and public bodies who meet regularly to discuss work being undertaken to tackle domestic abuse. Members raise issues and resolve them collectively and discuss what is not working well and solve those issues together.

## **NEIGHBOURHOOD WATCH SCHEME**

Community Foundation has set up a Neighbourhood Watch Scheme covering most of the Lozells Area. All residents of the area are able to become a member of the scheme and help in making sure that the area is strong, clean, and a safe place to live.

The purpose of the Neighbourhood Watch Scheme is to:

- Reduce / prevent local crime & disorder
- Reduce fear of crime
- Address antisocial behaviour
- Create safer neighbourhoods
- Build community spirit and cohesion
- Reassure members of the public
- Improve quality of life and the local environment
- Create a cleaner environment

## **VODAPHONE SIM CARD**

In our English class, we took a proactive step towards ending digital poverty by distributing 25 Vodafone SIM cards. Recognising the significance of digital access in today's educational landscape, we aimed to bridge the gap for students who may lack reliable internet connectivity at home. These SIM cards provided students with access to online resources and homework assignments empowering them to fully engage in their learning journey regardless of their socio-economic background.

SIM card represents a tangible step towards levelling the playing field and ensuring that all students have equal opportunities to thrive academically. Through such efforts, we contribute to a more inclusive and empowered generation, where every student has the tools, they need to succeed.

## **S4: ORGANISATIONAL DEVELOPMENT**

### **FUNDRAISING**

Community Foundation registered for Easyfundraising to get a donation every time somebody registered on the scheme did online shopping. Our supporters and well-wishers who joined the scheme helped us to raise almost £200 this year without them having to pay a penny.

### **DBS ELIGIBILITY CHECKS**

Community Foundation registered to be able to process applications to check eligibility for DBS check, to help those that were required by law to verify they were able to work or volunteer with children and/or vulnerable adults.

### **THIRD SECTOR SUPPORT**

The Community Foundation provides a variety of support services to charities and voluntary organisations. Over the past year, the Community Foundation has supported five organisations in organisational development. Our advisors have assisted organisations in creating governing documents, company registrations, opening bank accounts, and providing staff & trustee training, among other services. Through these efforts, we aim to empower organisations to operate efficiently and effectively, enhancing their capacity to fulfil their missions and positively impact the community.

### **COMMUNITY BULLETIN**

The Community Bulletin serves as an important resource, providing updates, valuable information, and targeted support for BAME & Muslim Voluntary Organisations, Community Groups, and Mosques across England. Throughout the year, across ten issues, we've shared essential charity news, highlighted training opportunities, and funding prospects.

Members enrolled in the Community Foundation, have gained access to a host of benefits which comes at no cost and is open to Charities, Voluntary Groups, and Community Organisations. Members have unlocked a wealth of resources and opportunities designed to enhance their impact and facilitate growth.

## **RESERVES POLICY**

Reserves are needed to bridge the gap between the spending and receiving of income and to cover costs associated with winding down the organisation if ever it is required. The trustees consider that the ideal level of reserves would be to cover core running costs for six months.

## **GOVERNING DOCUMENT**

The charity is controlled by its governing document, a memorandum and association and article of association, and is set up as a not-for-profit company limited by guarantee and not having a share capital. The company was first registered on the 23<sup>rd</sup> March 2010 and applied for charity registration on 23<sup>rd</sup> January 2014.

Community Foundation is a grassroots voluntary organisation which seeks to improve the quality of life of marginalised and hard to reach communities living in areas of multiple deprivations. We set up initiatives and projects to develop communities to help themselves.

The charity is organised with a management committee (Board of Trustees) who oversee the overall activities and one of the committee members is nominated as a chairperson, to monitor the day to day running of the charity.

The following officers served the current year:

Mr Bashir Ahmed MBE	Chair
Mrs Jessica Hope Saunders	Secretary
Mr Gaus Uddin	Treasurer
Mrs Irmana Parvin	Asst. Treasurer

## **PRINCIPLE APPOINTED OFFICER**

Mr Nozmul Hussain	Company Secretary
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## **TRUSTEE INDUCTION AND TRAINING**

New trustees undergo an orientation day to brief them on: their legal obligations under charity and company law, the Charity Commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.



## **ORGANISATION**

The board of trustees administers the charity. The board normally meets quarterly. The Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including expenditure as set in the budget and recruitment.

## **REMUNERATION**

All trustees (directors) give of their time freely and no director received remuneration in the year.

## **RISK MANAGEMENT**

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity face.
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity.

Attention has also been focussed on non-financial risks arising from fire, health and safety, safeguarding and food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

## **TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period.

In preparing the financial statements, the trustees are required to:

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the policies adopted are in accordance with the Charities SORP, the regulations made under section 44 of the charities act and applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.

4. Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue to operate.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that

The financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## **STATEMENT AS TO DISCLOSURE TO OUR AUDITORS**

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware.
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.
- The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the regulations under section 42 (1) of the Charities Act 1993 and the Companies Act 2006.
- They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **SMALL COMPANY EXEMPTIONS**

The accounts and trustees' report have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 4th November 2024 and signed on its behalf by



Mr Bashir Ahmed MBE  
Chairman

## **INDEPENDENT EXAMINERS STATEMENT**

We report on the accounts of the company for the year ended 31 March 2024.

Respective responsibilities of the trustees and examiner:

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

1. Examine the accounts under section 145 of the 2011 act
2. To follow the procedures laid down in the general directions given by the charity commission under section 145(5)(b) of the 2011 act and:
3. To state whether particular matters have come to my attention.

## **BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **INDEPENDENT EXAMINER'S STATEMENT**

In the course of my examination, no matter has come to my attention (other than disclosed Below)

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mr Nawaz Ali

Redwood Accountants & Tax Consultants  
Certified Public Accountants CPAA  
98 Lozells Road  
Lozells  
Birmingham  
B19 2TB

Signed:

A handwritten signature in dark ink, appearing to be 'Nawaz Ali', with a long horizontal stroke extending to the right.

Date: 4 November 2024



**COMMUNITY FOUNDATION CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR  
THE YEAR ENDED 31 MARCH 2024**

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	Notes	31/03/2024 £	31/03/2024 £	31/03/2024 £	31/03/2023 £
<b>Incoming resources</b>					
<i>Incoming resources from charitable activities</i>	<b>3</b>	70,491	80,235	151,176	127,317
<b>Total incoming resources</b>		<b>70,491</b>	<b>80,235</b>	<b>151,176</b>	<b>128,317</b>
<i>Costs of charitable activities</i>		8,296	103,770	112,066	129,426
<i>Governance costs</i>		-	-	-	-
<b>Total resources expended</b>	<b>4</b>	<b>62,195</b>	<b>-23,535</b>	<b>39,110</b>	<b>-1,109</b>
<b>Net incoming resources</b>					
<b>before transfers between funds</b>		<b>62,195</b>	<b>-23,535</b>	<b>39,110</b>	<b>-1,109</b>
<b>Gross transfers between funds</b>		-	-	-	-
<b>Net incoming resources before</b>					
<b>Other recognised gains and losses</b>		<b>62,195</b>	<b>-23,535</b>	<b>39,110</b>	<b>-1,109</b>
<b>Other recognised gains and losses</b>					
<b>Net movement in funds</b>		<b>62,195</b>	<b>-23,535</b>	<b>39,110</b>	<b>-1,109</b>
<b>Reconciliation of funds</b>					
<i>Total funds brought forward</i>		46,501	14,920	51,424	52,533
<b>Total Funds carried forward</b>		<b>108,696</b>	<b>-8,615</b>	<b>90,534</b>	<b>51,424</b>

All activities derive from continuing operations

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	31/03/2024 £	31/03/2023 £
<b>Turnover</b>	151,176	128,317
Direct costs of turnover	112,066	129,426
<b>Gross deficit</b>	<u>39,110</u>	<u>-1,109</u>
<b>Gross surplus</b>		
Governance costs	-	-
<b>Operating surplus</b>		
<b>Deficit on ordinary activities before tax</b>	<u>39,110</u>	<u>-1,109</u>
Surplus ordinary activities before tax		
<b>deficit for the financial year</b>	<u>39,110</u>	<u>-1,109</u>
Gift Aid Payments	-	-
<b>Surplus for the financial year</b>	<u></u>	<u></u>

## Statement of Total Recognised Gains and Losses for the year ended 31 March 2024

	31/03/2024	31/03/2023
Deficit of Expenditure over income before realisation of assets	<u>39,110</u>	<u>-1,109</u>
Profit per Profit and Loss account		
Grants for the acquisition of fixed assets	-	-
<b>Net Movement in funds before taxation</b>	<u>39,110</u>	<u>-1,109</u>

**MOVEMENTS IN REVENUE AND CAPITAL FUNDS  
FOR THE YEAR ENDED 31  
MARCH 2024**

<b>Revenue accumulated funds</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
	<b>31/03/2023</b>	<b>31/03/2023</b>	
	<b>£</b>	<b>£</b>	<b>£</b>
Accumulated funds brought forward	-	-	-
Recognised gains and losses before transfers			67,114
	26,152	40,692	
<b>Closing revenue accumulated funds</b>	26,152	40,692	67,114

<b>Summary of funds</b>	<b>Designated Funds</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
	<b>31/03/2024</b>	<b>31/03/2024</b>	<b>31/03/2024</b>	<b>31/03/2024</b>
Revenue accumulated funds	-	108,696	-8,615	90,534

## Community Foundation

### Balance Sheet as at 31 March 2024

	Notes	31/03/2024 £	31/03/2023 £
<i>The assets and liabilities of the charity :</i>			
<b>Fixed assets</b>		26,421	26,421
<b>Additions</b>			591
<b>Current assets</b>			
<b>Bank</b>		100,000	86,997
<b>Net current assets</b>			
<b>Total assets less current liabilities</b>		126,421	114,009
<b>Creditors:-</b>			
amounts due after more than one year:			
<b>Provisions for liabilities and charges</b>			
<b>Net assets including pension asset / liability</b>		<b>126,421</b>	<b>114,009</b>
<i>The funds of the charity:</i>			
<b>Unrestricted income funds</b>			
Unrestricted revenue accumulated funds	108,696		46,501
Balance from previous year	46,501		71,484
<b>Unrestricted capital funds</b>			
<b>Total unrestricted funds</b>		<b>155,197</b>	<b>117,985</b>
<b>Restricted income funds</b>			
Restricted revenue accumulated funds		-18,896	-18,896
<b>Restricted capital funds</b>			
<b>Total restricted funds</b>		<b>-9,880</b>	<b>14,920</b>
<b>Total charity funds</b>		<b>126,421</b>	<b>114,009</b>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain its account for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.



Mr Bashir Ahmed MBE  
Chairman



## NOTES ON THE ACCOUNTS

### 1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### b) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received, and the amount can be measured reliably and is not deferred.

#### c) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the volunteers is not recognised and refer to the trustees' annual report for more information about their contribution.

#### d) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific artistic projects being undertaken by the Charity.

e)      Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities include activities undertaken to further the purposes of the charity and their associated support costs.

## **2      LEGAL STATUS OF THE TRUST**

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

### 3. Incoming Resources from Charitable Activities

Income received	Unrestricted £	Restricted £	Total £
Services and fees	0	3325	3325
Faith Action	500		500
HAF Holiday Scheme		53,300	53,300
Apprenticeship	500		500
GTF Digital Inclusion		2,000	2,000
Com Inspiration Awards	11,770		11,770
Donation		559	559
BVSC Long Covid	5500		5500
Insurance Reimbursement	49824		49824
UK Youth		21,051	21,051
Misc	2,847		2,847
<b>Total</b>	<b>70,941</b>	<b>80,235</b>	<b>151,176</b>

#### 4. Total Resources Expended

	Unrestricted £	Restricted £	Total £
Programme		18,251	18,251
Salary and Training		83,777	83,777
Office Furniture	405		405
Travel	2,249		2,249
Accountancy	1,101		1,101
Rent, Insurance and maintenance		1,380	1,380
refreshments		110	110
Utilities	1,011		1,011
Stationery		252	252
Misc	3,530		3,530
<b>Total</b>	<b>8,296</b>	<b>103,770</b>	<b>112,066</b>



**TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 March 2024**

**COMMUNITY FOUNDATION**

**(A Company Limited by Guarantee)**

COMPANY REGISTRATION NUMBER 7199617

CHARITY REGISTRATION NUMBER 1155455

**COMMUNITY FOUNDATION ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 March 2024**

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## **CHARITY INFORMATION**

**REGISTERED NAME:** Community Foundation

**COMPANY REGISTRATION NUMBER:** 7199617  
**DATE COMPANY REGISTERED:** 23 March 2010

**CHARITY REGISTRATION NUMBER:** 1155455  
**DATE CHARITY REGISTERED:** 23 Jan 2014

**REGISTERED ADDRESS:** 20 St Silas Square, Birmingham  
B19 1QW

**COMPANY SECRETARY** Nozmul Hussain

### **TRUSTEES (Directors):**

Mr Bashir Ahmed MBE	Chair
Mrs Jessica Hope Saunders	Secretary
Mr Gaus Uddin	Treasurer
Mrs Irmana Parvin	Asst. Treasurer
Mr Abdullah Mohammad Ismail	

**CHIEF EXECUTIVE** Nozmul Hussain

### **INDEPENDENT EXAMINER**

Redwood Accountants & Tax Consultants  
Certified Public Accountants CPAA  
98 Lozells Road  
Lozells  
Birmingham  
B19 2TB

### **BANK DETAILS**

Lloyds Bank  
Smethwick Branch  
116 High St, Smethwick, West Midlands  
B66 1AE

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDING 31 March 2024**

The trustees are pleased to present their annual directors' report together with the consolidated financial statements of the charity and its subsidiary for the year ending 31 March 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

### **CHAIRMAN'S REPORT**

It is with great pleasure that I present this annual report, reflecting on a year that has been both fruitful and challenging. The past year tested our organisation's resilience and adaptability, yet it also underscored the unwavering commitment of the Community Foundation to empower individuals and uplift communities. Through dedication and innovation, we have achieved impactful strides in our mission, and I am proud to share the highlights of this journey with you.

Despite financial constraints and increased demand for services, our staff and volunteers have continued to deliver outstanding programmes and initiatives. This annual review captures the breadth of our work, and I would like to take this opportunity to spotlight some of the key achievements of the year.

Now in its 11th year, the Community Inspiration Awards remain a cornerstone of our mission to celebrate those who make extraordinary contributions to their communities. This year, we received hundreds of nominations from across the Midlands and surrounding areas, showcasing the incredible calibre of talent and dedication within our region. Our judges shortlisted 124 nominees, and awards were presented to 42 winners and runners-up by a distinguished panel of VIPs. We were honoured to welcome the Rt. Hon. Andrew Mitchell MP, Minister of State in the Foreign, Commonwealth & Development Office, and Andy Street, Mayor of the West Midlands Combined Authority, as our chief guests. With over 450 attendees, the evening was a testament to the power of community spirit and recognition.

Our Employability Programme has been a lifeline for youths and adults seeking to enhance their skills and gain workplace experience. Since its inception in 2011, this initiative has equipped participants with the practical tools and confidence to succeed in today's job market. This year, 21 individuals benefitted from traineeships, apprenticeships, and work placements. A special mention goes to Mahboubah Faizarand, who volunteered with us for seven months and played a pivotal role in professionally designing and launching our new website.



In partnership with UK Youth and KFC, our Hatch Youth Employment Scheme provided invaluable support to young people not in education, employment, or training (NEET). The program combined pre-employment workshops with four-week paid placements in the hospitality sector, equipping participants with the skills and experience needed to navigate a competitive job market. This year, 52 young people successfully completed the program, with 22 securing employment. The initiative's success highlights the importance of collaboration and targeted support in transforming young lives.

Our English for Speakers of Other Languages (ESOL) program continued to thrive, engaging learners from diverse backgrounds through creative methods like drama and discussion. Building on the success of our health-focused modules, we expanded to cover practical topics such as shopping and travel. This year, 25 students completed the program, benefitting from interactive, hands-on learning. In addition, our Digital Skills Course empowered participants to navigate the digital world confidently, covering topics like online safety, internet use, and basic computing. Each participant received a six-months pre paid, 20GB data SIM card, generously sponsored by Vodafone, upon completing the course.

Our Holiday Activity Scheme, now in its third year, provided hundreds of children with engaging activities during both summer and winter breaks. Despite a 25% reduction in funding, we remained committed to delivering a rich program of outdoor sports, arts and crafts, and exciting day trips. Running across two locations in Small Heath and Lozells, the scheme was a resounding success, offering children a safe and stimulating environment to learn, play, and grow.

We were fortunate to secure donations of Raspberry Pi computer kits, laptops, tablets, and Vodafone SIM cards, which were distributed to low-income families. This initiative addressed the growing digital divide, ensuring access to essential technology for education and connectivity.

In November, we partnered with BVSC and the NHS to deliver Long Covid awareness workshops across four Birmingham locations. These sessions aimed to educate communities on symptoms, available support, and ways to manage Long Covid, addressing health inequalities through targeted engagement. Additionally, in collaboration with Flourish, we hosted workshops and surveys to explore immunization concerns within West Birmingham's BAME communities. With MMR vaccination rates at an all-time low and rising hesitancy, these efforts were vital in promoting informed health decisions and boosting vaccination uptake.

The Community Foundation continued to offer tailored support and training to newly formed groups and organisations, often at no cost or subsidised rates. Our monthly community bulletin has seen increased readership, keeping stakeholders informed about developments within the BAME third sector.

This year's cost-of-living crisis has been particularly taxing on both our organisation and the communities we serve. Rising demand for essential services, financial uncertainty, and heightened pressures have created an environment where resilience and adaptability are more important than ever. Yet, it is during these trying times that the true spirit of community shines brightest. We have witnessed remarkable acts of kindness, collaboration, and determination from all corners of our network. These moments inspire us to persevere and strengthen our resolve to serve those in need.

As we reflect on a year of achievements and challenges, we remain steadfast in our mission to empower individuals and build stronger, more inclusive communities. None of this would be possible without the support of our partners, volunteers, staff, and community members. Thank you for being an integral part of the Community Foundation family. Together, we will continue to overcome challenges, celebrate successes, and create lasting, positive change. Let us move forward with renewed determination and hope for an even brighter future.

A handwritten signature in dark ink, appearing to read 'Bashir Ahmed' followed by a stylized flourish.

Bashir Ahmed MBE  
Chairman  
Community Foundation

## **CHARITY OBJECTIVES**

1. To develop the capacity and skills of the members of the socially and economically disadvantaged community in inner city areas of England in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
2. To advance in life and help young people through:
  - (a) The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life.
  - (b) Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

The vision that shapes our annual activities is embedded in the Chinese proverb that we have adopted and adapted: “Give a person a fish and they will eat for a day. Teach them how to fish and they will eat for a lifetime.” Ancient it may be, but it is as true today as ever and this proverb continues to guide all our projects and services.

The strategies employed to achieve the charity’s aims and objectives are defined through our three core work streams:

- Provision of education, training and employment services to build capacity of individuals through formal and non-formal provision for children, youths and adults to support their learning and development to improve their life skills and job opportunities
- Youth and Community Services to address underlining issues of social exclusion, homelessness, health inequality, unemployment and under achievement.
- Community Reassurance and wellbeing to improve community cohesion and promote civic participation of marginalised and hard to reach communities

## **OUR MISSION**

Our mission is to improve the quality of life of marginalised and hard to reach communities living in areas of multiple deprivation by setting up initiatives and supporting projects to develop communities to help themselves.

The concept of helping others to help themselves is far from new. It was exemplified in ancient times in the Chinese proverb: “Give a person a fish and they will eat for a day. Teach them how to fish and they will eat for a lifetime.” Ancient it may be, but it is as true today as ever.

Paramount to our approach is to address the barriers to good quality of life- worklessness, social exclusion, ill health, and educational underachievement.

## OUR WORK STREAMS

- Develop projects and services to address underlining issues of social exclusion, homelessness, health inequality, unemployment and under achievement.
- Encourage civic participation of marginalised and hard to reach communities & provide education and training to build capacity of individuals and organisations to improve themselves, their organisation and their community.
- Develop targeted provisions to improve community safety, prevent anti-social behaviour, domestic violence, drug/alcohol abuse and improve community cohesion and tolerance within marginalised and hard to reach communities.
- Provide a range of social, education and recreational services for hard-to-reach communities.

## OUR VALUES

Community Foundation management, staff and volunteers are united by a common set of values.

- **Respect & Equality:** We value other strengths and abilities and who they are as a person. We maintain relationships and keep confidentiality, upholding professional boundaries. We show courtesy to everyone and strive to provide opportunity to underprivileged segments of society regardless of gender, race, or religion.
- **Integrity:** We value honesty and transparency and being straightforward and genuine in all our dealings with people. We will treat every person with dignity and respect. We will be sensitive to diversity and difference.
- **Cooperation & Partnership:** We value the opportunity to work together on common goals and toward a common purpose. We recognise and value the strengths and expertise of others and seek to work with them to improve outcomes for all in our community. We value being involved, either as individuals or as a group, in working with others to reach their desired outcomes.
- **Empowerment:** We choose to empower. Instead of simply providing resources, our work focuses on developing in individuals the capacity and confidence they need to change their own situations and assist their communities.
- **Achievement:** We value and recognise when people accomplish something they have set out to do through their skills, practice, perseverance or exertion. We value completing what we set out to do, adding value to and making a tangible difference to our community and work.
- **Commitment:** We value following through on decisions and promises we make – we do what we say. We are enthusiastic about bringing our energy and skills into the workplace. We value determination and persistence in achieving our goals.
- **Community Outreach:** We engage with our communities. We do not work in isolation. We practice our problem-solving abilities, share our knowledge, and give of our time and resources to make concrete positive contributions to our communities.
- **Creativity:** We value dreaming of what's possible! We value and look for innovative and different ways to do our work more effectively. We value imagination, experimentation, and fun in serving our community.

## **OUR STAFF AND VOLUNTEERS**

Community Foundation has a unique staffing arrangement. Most of our admin and project staff consists of volunteers and students. As part of our Education, Training and Employment programme we have been able to offer a number of traineeship, apprenticeships and work placements for undergraduates and postgraduates.

We support all our staff with monthly development training to enhance their confidence, skills and knowledge to better undertake their job roles. Our staff come from diverse backgrounds and there is a real mixture of ethnicity, age, ability and gender. People on work placement go through an intensive on the job training to quickly learn essential work skills to successfully carry out their tasks. Coaching sessions are provided by the Chief Executive on a 1-1 basis regularly to all staff to support and motivate them to lead and deliver their projects successfully. We seek to instil a sense of ownership and 'can do' attitude in our staff and giving them the platform and encouragement for them to reach their full potential. This approach has received a lot of positive feedback from all the past and present staff who go on to do new and varied work, which without the opportunity at Community Foundation they would not have realised.

Community Foundation's volunteers are major contributors to our projects and services, without whom we would struggle to carry out the range of services we provide. This year, great strides were made to optimise the recruitment processes and volunteer development programme to better match their interest with our projects. As part of this process, a new volunteer agreement has been introduced that outlines the expectations we have of our volunteers and what they can expect from us in return. The charity is very involved in the community and relies heavily on voluntary help. Besides our staff, over 20 regular volunteers assist with running our projects and services, enabling us to offer so many services and projects with minimal staffing costs than would otherwise be the case.



## REPORT OF THE TRUSTEES

### ACHIEVEMENTS AND PERFORMANCE

The following is a summary of our key achievements in each of our four work strands.

#### S1: EDUCATION TRAINING AND EMPLOYMENT SERVICES

##### EMPLOYABILITY PROGRAMME

Community Foundation offers formal and non-formal education, training and work opportunity for youth and adults to enhance their employability and provide essential office work skills such as handling telephone calls, sorting mail, drafting document, filing, preparing invoices, researching, etc.

We provide the following opportunities:

- Work experience for secondary school students usually lasting 1-2 weeks.
- Work placements for college and university students usually lasting 6 – 18 months.
- Traineeships for young people to usually lasting 6-8 weeks.
- Voluntary roles for adults and young people to experience a new area of work.
- Apprenticeships to gain practical experience and a qualification in business administration or early years.
- Internships for graduates to become work ready.

Since 2011 we have been running our own work programme for local people. Every year we undertake a special recruitment drive to offer various work opportunities. Protocol Group is our registered training provider who we have been in partnership with for several years. Through our programme, young people successfully attained essential practical skills in their chosen career as they completed each module. They managed to develop their self-confidence and key presentation skills through their day-to-day work. The work environment allowed them to experience working as an actual member of staff and by having set tasks and deadlines, they learnt to meet the expectations employers would have of an employee and prepare them for the real world of work.

The following people were supported through our employability Programme this year:

##### Apprenticeship

Selina Gooden	Level 3 Business Administration	08/01/2024-20/08/2024
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## Work placement

Anisa Abdirahman	Hatch Employability Programme	21/06/2023-24/08/2023
Mirgan Ahmed	Hatch Employability Programme	02/08/2023-11/08/2023
Hanifah Saleh	Hatch Employability Programme	06/09/2023-26/10/2023
Sairah Khatun	Hatch Employability Programme	23/10/2023-22/11/2023
Andrea Fosca	Hatch Employability Programme	23/10/2023-22/11/2023
Sophie Allen	Hatch Employability Programme	26/10/2023-17/11/2023
Ayesha Begum	Hatch Employability Programme	20/11/2023-14/12/2023

## University Placements

Joshua Pattinson	Aston University	05/09/2023-01/05/2023
Daechul Kwon	Birmingham University	12/12/2022-03/05/2022
Yeseul Kim	Birmingham University	12/12/2022-23/05/2023

## College Placements

Abas Mohamed	Cadbury College	05/02/2024-03/07/2024
Aboubacar Camara	Univerity College Birmigham	11/11/2022-09/06/2023
Labir Ali	Univerity College Birmigham	11/11/2022-09/06/2023

## Traineeships

Reihan Hussain	Protocol Training Group	13/03/2023-06/04/2023
Humairaa Ashraf	Protocol Training Group	17/04/2023-05/07/2023
Dante Johnson	Protocol Training Group	12/06/2023-24/08/2023
Hassan Nadeem	Protocol Training Group	14/08/2023-19/10/2023
Jada Milwood	Protocol Training Group	20/11/2023-11/01/2024
Brooke Newall	Protocol Training Group	22/01/2024-21/03/2024

## Voluntary Work

Mahboubah Faizarandi	16/06/2023-12/01/2024
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## HATCH UK YOUTH

In partnership with UK Youth and KFC, Community Foundation provided young people who were not in education, training or employment (NEET) with the opportunity to get on the career ladder, develop their employability skills and earn a wage. young people took part in a series of pre-employment workshops before entering the workplace for a 4-weeks paid work placement, in the hospitality sector.

In March 2023, we conducted the first Hatch induction, introducing the Hatch Youth Employment scheme to young people. From a pool of 70 applicants, we carefully selected our first batch of young participants. Throughout the year we advertised the programme to recruit potential NEET. In total we had 5 groups each comprising between 18-15 young

people. The employment modules were delivered at our City Centre location. The modules served as an invaluable preparation phase, equipping the young people with essential knowledge on CV building, workplace etiquette, completing applications, fostering effective teamwork, enhancing communication skills, and more, all aimed at ensuring a successful experience in the workplace. At their work placements, young people were able to gain on the job experience, interact with customers, gain transferable skills and they were also provided with a guaranteed interview with KFC. In total we had 52 successfully complete the programme and of these 22 secured an employment at the end of the programme.

### **LIFE SKILLS ENGLISH CLASSES**

Community Foundation delivered English classes with an aim to make it easier for those with limited spoken English to access the NHS and health services in the UK. We delivered English lessons surrounding health through drama, roleplay, and discussion to those with limited spoken English. Our classes brought together learners from different countries, including Ukraine, Turkey, Korea, Bangladesh, Pakistan, Yemen, Syria & more.

Following the completion of this programme, we decided to continue delivering ESOL classes to those with limited spoken English, supported by volunteers. We are now continuing to deliver classes surrounding different topics, for example, visiting the airport, shopping & hobbies. We create dynamic lessons that are both engaging and interactive. We believe in the power of active learning, so our classes emphasize participation, discussion, and hands-on activities. Through a combination of speaking, listening, reading, and writing exercises, we foster a well-rounded approach to language acquisition. This year we had 25 students enrol onto our English classes who also received a sim card upon completion.

### **DIGITAL SKILLS PROGRAMME**

Our digital skills course offered students the opportunity to improve their digital literacy and stay connected with the world. As a bonus, we provided each participant a free 6 months 20GB data sim card with unlimited call and text. Our tutors guided them through a range of topics, which included basic computer skills, internet browsing, social media usage, and online safety. By the end of the course they had the confidence to navigate the digital world and make the most of the tools and resources available to them.

### **HOLIDAY ACTIVITY CLUB**

We saw unprecedented demand surpassing all previous years with almost 300 children registered for the summer and winter scheme, necessitating the creation of a waiting list, and unfortunately having to turn away many eager participants. Despite facing a 25% reduction in funding, we remained committed to providing enriching experiences and decided to run the scheme over four weeks for all the children in the summer and over two weeks in the winter.

Our daily activities were diverse, offering energiser games, arts and crafts, PE, and sports sessions where children refined their skills in tennis, hockey, golf, football, cricket, and rounders. Each morning, the primary-aged group had breakfast and a mid-session snack, while the secondary-aged group received lunch and snacks during their afternoon break

During the summer seventy-two participants from our scheme embarked on a memorable journey to explore the iconic landmarks of the city of London for our first trip. We also went to West Midlands Safari Park, which offered an exciting wildlife experience. the RAF museums to explore Britain's aviation history, and a visit to Pendeford Mill Nature Reserve provided a peaceful escape into nature. Our final trip was to Barry Island seaside.

During the Winter holiday, we reopened our Lozells' community centre (which has been closed since April 2022 due to a fire) where we delivered our second scheme in addition to Small Heath. In addition to arts and crafts where children made water rockets, face masks and learning origami, children went on a visit to Blackpool to see Illuminations in the first week and then visited the Thinktank Birmingham Science Museum in the second week.

### **RASPBERRY PI**

Community Foundation in partnership with the Raspberry Pi Foundation developed an initiative to support children from low-income households. Recognizing the significance of digital access and its impact on education, recreation, and personal enrichment, this partnership has provided computer devices to children who were previously unable to afford them. Children were provided with devices to utilise for educational purposes, recreation and to enrich their minds. Children who received the devices came from low-income households and were in receipt of free school meals. This initiative has allowed them to excel in their schoolwork, and utilise the device for their hobbies, where they previously would have been inaccessible due to not being in possession of an appropriate device. This year we gave 28 Raspberry Pi to young people from low-income families.

### COMMUNITY INSPIRATION AWARDS 2023

It was great to see so many people at the Community Inspiration Awards Ceremony 2023. Thank you to all who joined us in celebrating the amazing achievements and contributions made by members of the community, staff from the public sector, voluntary sector, business and social enterprises. We had over 450 people join us for an evening of celebration and recognition. Our judges shortlisted 124 nominees from the hundreds of high-calibre nominations received this year from the Midlands and surrounding areas. So well done once again to all those shortlisted as finalists, and congratulations to all the runners-up and winners for each of the award categories. Awards were presented to 42 runners-up and winners by a host of VIPs.

The Community Inspiration Award is a unique initiative of the Community Foundation, to recognise outstanding contributions made by hard working staff from public sector organisations, businesses, community organisations, and ordinary members of the community who have made extraordinary contributions.

The 11th Community Inspiration Awards Ceremony was held on Friday 8<sup>th</sup> September 2024 at the prestigious Al Miraj Banqueting Suite in Birmingham. The awards ceremony was hosted by Nozmul Hussain founder and Chief Executive of Community Foundation, with our chief guest Rt. Hon. Andrew Mitchell Minister for Minister of State for Foreign, Commonwealth and Development and Andy Street, Mayor of the West Midlands Combined Authority.

Community Foundation would like to congratulate all finalists and winners and thank all our sponsors, without whose support this event will not have been possible.

List of Awards and Results are as follows:

#### **COMMUNITY CATEGORY:**

##### **1.LIFETIME ACHIEVEMENT AWARD**

Award Presenter: Andy Street: Mayor of West Midlands Combined Authority

**WINNER:** Noran Flynn

**1ST RUNNER UP:** Ragih Muflihi: YCA Sandwell

**2ND RUNNER UP:** Paula Brogan: New Era, Domestic abuse Services (part of Victim Support)

##### **OTHER FINALISTS:**

Muhammad Sarfraz Madni

Nazir Khan: Attock Cricket Club

Paulette Suban: Cape Community Centre

Professor Sunil Shah: Midland Eye Institute

Anwar Khattak: Birmingham Youth Sports Academy

Janet Blann: Northfield Quaker Pre-School



## **2. DUTY TO THE COMMUNITY AWARD**

Award Presenter: Mike Wood MP for Dudley South

**WINNER:** Caroline Phansi: Contento Social Homes

**1ST RUNNER UP:** Tony Kelly: NHS Birmingham and Solihull Integrated Care System

**2ND RUNNER UP:** Sherall Donaldson: Arawak Community Care

**OTHER FINALISTS:**

The Birmingham Crisis Centre

Sara Maynard: Listen Uplift Vent CIC

Clair Graham & Team- Empower U: Birmingham Children's Trust

Asma Osman: Approachable Parenting CIC

Louis Johnson

East Midlands Freewheelers

## **3. BRINGING PEOPLE TOGETHER AWARD**

Award Presenter: Andy Street: Mayor of West Midlands Combined Authority

**WINNER:** Moez Nathu: Peterborough Asylum and Refugee Community Association

**1ST RUNNER UP:** Anwar Khattak: Birmingham Youth Sports Academy

**2ND RUNNER UP:** Elaine Kelley

**OTHER FINALISTS:**

Elizabeth Kardynal: European Welfare Centre

Kamran Hussain: Green Lane Masjid & Community Centre

Farida Kavde Messam: Original Step Performers

Nathan and Sabrina Dennis: First Class Foundation

Asia Ali: Approachable Parenting CIC

Ashwin Rathod: AB3D Community Association

## **4. ENVIRONMENT CHAMPION AWARD**

Award Presenter: Cllr Majid Mahmood, Cabinet Lead Environment, Birmingham City Council

**WINNER:** Nottingham Clean Champions: Nottingham City Council Staff & Volunteers

**1ST RUNNER UP:** Shokt Fazal: Birchills Agenda 21

**2ND RUNNER UP:** Witton Lodge: Community Association

**OTHER FINALISTS:**

John Ellis: Canal and River Trust

Stefanie Lakin: Madrina UK

Joel Bailey: Jigsaw Support Scheme

Mohammed Sagir: Voice of Dudley Business

Robina Iqbal: Highfield Hall Community Club

Friends of George's Park

## **5. SPORTS AWARD**

Award Presenter: Simon Foster West Midlands Police & Crime Commissioner

**WINNER:** Icicles Senior

**1ST RUNNER UP:** Special Olympics Sandwell

**2ND RUNNER UP:** Sports Key

**OTHER FINALISTS:**

Vitor Gomes: Mellish Sports Centre

Support Through Sport

Matt Price: Community group

Jesse Giles: Mellish Sports Centre

5UP CIC

Rajab Noor: Sporting Your Futures

## **6. VOLUNTEER AWARD**

Presenter: Richard Kirby, Chief Executive, Birmingham Community Healthcare NHS Foundation Trust

**WINNER:** Advocacy Matters Volunteers

**1ST RUNNER UP:** Alison Walker: Independent Custody Visitor

**2ND RUNNER UP:** Lisa Debbie Jeffs: United Support Group CIC

**OTHER FINALISTS:**

Anura Khanom: Community Connect Foundation

Shellah Minhas: KIKIT / SMC Therapies

Ameena Saleh Muflihi: YCA Sandwell/Let's Talk Hope Cancer Support

Jo Burrill: Birmingham Community Matters

QRBC Open Award Centre: Duke of Edinburgh Award Coventry

Stuart Bratt: Tough Enough to Care

## **7. GOOD NEIGHBOUR AWARD**

Award Presenter: Asst. Chief Constable Matt Welsted West Midlands Police

**WINNER:** Nassim Saif: Bright Future Association

**1ST RUNNER UP:** Shahbon Hussain

**2ND RUNNER UP:** Katarzyna Fejfer: Shropshire European Organisation CIC

**OTHER FINALISTS:**

Kathleen O'Hara

Melanie Griffin: The Violet Project

Mac MacDonald: Flow for ALL

Waqar Malik: Coventry Flowers

Yasmin Paulson: Be Kind

Katie Stafford

## **8. Educational Achievement Award**

Presenter: Pat Carvalho, Principal, Birmingham Metropolitan College

### **WINNERS**

MD Abrar Hassan

Mohammed Saquib

Bilal Javed

### **PUBLIC SERVICES AWARD CATEGORY FINALIST:**

## **9. PUBLIC SERVICES AWARD**

Award Presenter: Rt Hon Andrew Mitchell MP Minister of State for Foreign, Commonwealth and Development

**WINNER:** Darnish Amraz: Birmingham City Council Youth Service

**1ST RUNNER UP:** Sophy Forman Lynch: Dudley Council

**2ND RUNNER UP:** Sally Baker: Cape Hill Primary School

### **OTHER FINALISTS:**

Darnish Amraz: Birmingham City Council Youth Service

Sophy Forman-Lynch: Dudley Council

Sally Baker

Nottingham Clean Champions: Nottingham City Council Staff & Volunteers

Nick Garrett: Sandwell Council

## **10. COMMUNITY REASSURANCE AWARD**

Award Presenter: Simon Foster West Midlands Police & Crime Commissioner

**WINNER:** Robin Thompson & Carver Anderson: Bringing Hope

**1ST RUNNER UP:** Peige Smith: West Midlands Police

**2ND RUNNER UP:** Blue Light Project: Cranstoun

### **OTHER FINALISTS:**

Aysha and Kiran Iqbal: ODARA The Support Network CIC

Amanda Conlon & Alex Read: West Midlands Police

Bharosa Team: Bharosa Domestic Abuse Service, BCC

Mandy Myers: WAVE (Wash Away Victims Effects)

Alison Walker: Independent Custody Visitor

Women Acting in Today's Society (WAITS)

## **11. HEALTH & WELLBEING AWARD**

Award Presenter: Sir David Nicholson | Chairman | NHS Sandwell & West

**WINNER:** Bethel Health and Healing Network

**1ST RUNNER UP:** Community Mental Health Transformation Experts by Experience Rethink Mental Illness, Grapevine, CWPT

**2ND RUNNER UP:** Wellbeing Outcomes Framework Project Team

### **OTHER FINALISTS:**

CASBA

Tom Parker: LD& A Team for Birmingham and Solihull ICB

Amy Maclean: Ladywood & Perry Barr Locality Partnership

Shamala Antonio: Impact 4 Life Wellbeing

Katie Washbourne: Ordinary Magic

Coventry and Warwickshire Mind: Children and Young People's Services

## **12. EDUCATIONAL SERVICES AWARD**

Award Presenter: Professor Aleks Subic | Vice Chancellor & Chief Executive | Aston University

**WINNER:** Michael and Julia Klonowski: The Cyber Hub Trust

**1ST RUNNER UP:** Sebastian Hamilton: Sporting Elite CIC

**2ND RUNNER UP:** Janet Blann: Northfield Quaker Pre-School

### **OTHER FINALISTS:**

Rachael Graham: Street League Birmingham

Georgina Mendez: Orion School

Brightstar

James Greygoose: SCC Academy

Street Futures CIC

Natalie Byron: AP Task Force (City of Birmingham School)

## **13. BUSINESS & ENTERPRISE AWARD**

Award Presenter: Shokat Lal | Chief Executive | Sandwell Council

**WINNER:** Romanah Buchanan & Janice Davies: Eloquent Dance Company

**1ST RUNNER UP:** Diverse City Care Staff Team: Diversity City Care Ltd

**2ND RUNNER UP:** Steph Freeman & Heather Delaney: Solihull Parent Carer Voice

### **OTHER FINALISTS:**

The Jericho Foundation

Rachel Jennings: Rainey Community Creations

Cape Community Care Day Centre

Designs in Mind CIC

Rackeem Reid: Bouncing Statistics

Bright Kidz Day Nursery

#### **14. COMMUNITY ORGANISATION AWARD**

Award Presenter: Rt Reverend Anne Hollinghurst, Bishop of Aston and Acting Bishop of Birmingham

**WINNER:** Refugee and Migrant Centre: Black Country and Birmingham

**1ST RUNNER UP:** The Project Birmingham

**2ND RUNNER UP:** The Benson Community Project

**OTHER FINALISTS:**

Highfield Hall Community Club: Robina Iqbal

Hetty's Charity

Donate 1 Create 1

Nechells POD

Entraide Mutual Aid

Wolves Foundation

Birmingham Community Matters: Jo Burrill

#### **LONG COVID ENGAGEMENT**

We continued our partnership with BVSC & the NHS and delivered a Long Covid Community Engagement workshop in November 2023 for BVSC to evaluate the impact as a part of NHS Post Covid Syndrome Service. This work was undertaken to engage with local communities to help tackle increasing health inequalities in relation to Long Covid. The aim of our workshops was to inform people of the symptoms of Long Covid, what to do if you think they think have Long Covid and discussed the support available. We delivered the workshops in 4 locations, including: JMIC Mosque, Small Heath; Masjid-E-Noor, Aston; Birmingham Masjid & Dawah Centre, Lozells; and Quayside Tower, City Centre, allowing us to reach individuals from a range of demographics. Following the delivery of the workshops, all participants completed a survey about Long Covid and informed us on whether they were better informed about Long Covid following the delivery of the workshops.

#### **CHILDHOOD IMMUNISATION COMMUNITY ENGAGEMENT**

The Community Foundation conducted workshops and community surveys for Flourish, West Birmingham's Community Health Collaborative, to explore local concerns about immunisations and identify ways to improve vaccination rates. With childhood MMR immunisation rates at an all-time low and rising measles cases, hesitancy around all childhood immunisations is growing in some communities. Two workshops were held in Lozells to gather insights from the BAME community, and a survey was conducted to collect quantitative data on the issue.

#### **DOMESTIC VIOLENCE INDEPENDENT ADVISORY GROUP (DVIAG)**

Community Foundation has been a member of the DVIAG since its inception. The group is a partnership between the West Midlands Police and key community and public bodies who meet regularly to discuss work being undertaken to tackle domestic abuse. Members raise issues and resolve them collectively and discuss what is not working well and solve those issues together.



## **NEIGHBOURHOOD WATCH SCHEME**

Community Foundation has set up a Neighbourhood Watch Scheme covering most of the Lozells Area. All residents of the area are able to become a member of the scheme and help in making sure that the area is strong, clean, and a safe place to live.

The purpose of the Neighbourhood Watch Scheme is to:

- Reduce / prevent local crime & disorder
- Reduce fear of crime
- Address antisocial behaviour
- Create safer neighbourhoods
- Build community spirit and cohesion
- Reassure members of the public
- Improve quality of life and the local environment
- Create a cleaner environment

## **VODAPHONE SIM CARD**

In our English class, we took a proactive step towards ending digital poverty by distributing 25 Vodafone SIM cards. Recognising the significance of digital access in today's educational landscape, we aimed to bridge the gap for students who may lack reliable internet connectivity at home. These SIM cards provided students with access to online resources and homework assignments empowering them to fully engage in their learning journey regardless of their socio-economic background.

SIM card represents a tangible step towards levelling the playing field and ensuring that all students have equal opportunities to thrive academically. Through such efforts, we contribute to a more inclusive and empowered generation, where every student has the tools, they need to succeed.

## **S4: ORGANISATIONAL DEVELOPMENT**

### **FUNDRAISING**

Community Foundation registered for Easyfundraising to get a donation every time somebody registered on the scheme did online shopping. Our supporters and well-wishers who joined the scheme helped us to raise almost £200 this year without them having to pay a penny.

### **DBS ELIGIBILITY CHECKS**

Community Foundation registered to be able to process applications to check eligibility for DBS check, to help those that were required by law to verify they were able to work or volunteer with children and/or vulnerable adults.

### **THIRD SECTOR SUPPORT**

The Community Foundation provides a variety of support services to charities and voluntary organisations. Over the past year, the Community Foundation has supported five organisations in organisational development. Our advisors have assisted organisations in creating governing documents, company registrations, opening bank accounts, and providing staff & trustee training, among other services. Through these efforts, we aim to empower organisations to operate efficiently and effectively, enhancing their capacity to fulfil their missions and positively impact the community.

### **COMMUNITY BULLETIN**

The Community Bulletin serves as an important resource, providing updates, valuable information, and targeted support for BAME & Muslim Voluntary Organisations, Community Groups, and Mosques across England. Throughout the year, across ten issues, we've shared essential charity news, highlighted training opportunities, and funding prospects.

Members enrolled in the Community Foundation, have gained access to a host of benefits which comes at no cost and is open to Charities, Voluntary Groups, and Community Organisations. Members have unlocked a wealth of resources and opportunities designed to enhance their impact and facilitate growth.

## **RESERVES POLICY**

Reserves are needed to bridge the gap between the spending and receiving of income and to cover costs associated with winding down the organisation if ever it is required. The trustees consider that the ideal level of reserves would be to cover core running costs for six months.

## **GOVERNING DOCUMENT**

The charity is controlled by its governing document, a memorandum and association and article of association, and is set up as a not-for-profit company limited by guarantee and not having a share capital. The company was first registered on the 23<sup>rd</sup> March 2010 and applied for charity registration on 23<sup>rd</sup> January 2014.

Community Foundation is a grassroots voluntary organisation which seeks to improve the quality of life of marginalised and hard to reach communities living in areas of multiple deprivations. We set up initiatives and projects to develop communities to help themselves.

The charity is organised with a management committee (Board of Trustees) who oversee the overall activities and one of the committee members is nominated as a chairperson, to monitor the day to day running of the charity.

The following officers served the current year:

Mr Bashir Ahmed MBE	Chair
Mrs Jessica Hope Saunders	Secretary
Mr Gaus Uddin	Treasurer
Mrs Irmana Parvin	Asst. Treasurer

## **PRINCIPLE APPOINTED OFFICER**

Mr Nozmul Hussain	Company Secretary
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## **TRUSTEE INDUCTION AND TRAINING**

New trustees undergo an orientation day to brief them on: their legal obligations under charity and company law, the Charity Commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

## **ORGANISATION**

The board of trustees administers the charity. The board normally meets quarterly. The Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters including expenditure as set in the budget and recruitment.

## **REMUNERATION**

All trustees (directors) give of their time freely and no director received remuneration in the year.

## **RISK MANAGEMENT**

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity face.
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- The implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due and active management of trade debtors and creditors balances to ensure sufficient working capital by the charity.

Attention has also been focussed on non-financial risks arising from fire, health and safety, safeguarding and food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

## **TRUSTEES' RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

The charity trustees (who are also the directors for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period.

In preparing the financial statements, the trustees are required to:

1. Select suitable accounting policies and apply them consistently
2. Make judgements and estimates that are reasonable and prudent
3. State whether the policies adopted are in accordance with the Charities SORP, the regulations made under section 44 of the charities act and applicable accounting standards, subject to any material departures disclosed and explained in the financial statements.

4. Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue to operate.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that

The financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and the group and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

### **STATEMENT AS TO DISCLOSURE TO OUR AUDITORS**

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the group's auditor is unaware.
- the trustees, having made enquiries of fellow directors and the group's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.
- The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the regulations under section 42 (1) of the Charities Act 1993 and the Companies Act 2006.
- They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **SMALL COMPANY EXEMPTIONS**

The accounts and trustees' report have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 4th November 2024 and signed on its behalf by



Mr Bashir Ahmed MBE  
Chairman



## **INDEPENDENT EXAMINERS STATEMENT**

We report on the accounts of the company for the year ended 31 March 2024.

Respective responsibilities of the trustees and examiner:

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

1. Examine the accounts under section 145 of the 2011 act
2. To follow the procedures laid down in the general directions given by the charity commission under section 145(5)(b) of the 2011 act and:
3. To state whether particular matters have come to my attention.

## **BASIS OF INDEPENDENT EXAMINER'S STATEMENT**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **INDEPENDENT EXAMINER'S STATEMENT**

In the course of my examination, no matter has come to my attention (other than disclosed Below)

1. which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mr Nawaz Ali

Redwood Accountants & Tax Consultants  
Certified Public Accountants CPAA  
98 Lozells Road  
Lozells  
Birmingham  
B19 2TB

Signed:

A handwritten signature in dark ink, appearing to be 'Nawaz Ali', with a stylized flourish extending to the right.

Date: 4 November 2024

**COMMUNITY FOUNDATION CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR  
THE YEAR ENDED 31 MARCH 2024**

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	Notes	31/03/2024 £	31/03/2024 £	31/03/2024 £	31/03/2023 £
<b>Incoming resources</b>					
<i>Incoming resources from charitable activities</i>	<b>3</b>	70,491	80,235	151,176	127,317
<b>Total incoming resources</b>		<b>70,491</b>	<b>80,235</b>	<b>151,176</b>	<b>128,317</b>
<i>Costs of charitable activities</i>		8,296	103,770	112,066	129,426
<i>Governance costs</i>		-	-	-	
<b>Total resources expended</b>	<b>4</b>	<b>62,195</b>	<b>-23,535</b>	<b>39,110</b>	<b>-1,109</b>
<b>Net incoming resources</b>					
<b>before transfers between funds</b>		<b>62,195</b>	<b>-23,535</b>	<b>39,110</b>	<b>-1,109</b>
<b>Gross transfers between funds</b>		-	-	-	
<b>Net incoming resources before</b>					
<b>Other recognised gains and losses</b>		<b>62,195</b>	<b>-23,535</b>	<b>39,110</b>	<b>-1,109</b>
<b>Other recognised gains and losses</b>					
<b>Net movement in funds</b>		<b>62,195</b>	<b>-23,535</b>	<b>39,110</b>	<b>-1,109</b>
<b>Reconciliation of funds</b>					
<i>Total funds brought forward</i>		46,501	14,920	51,424	52,533
<b>Total Funds carried forward</b>		<b>108,696</b>	<b>-8,615</b>	<b>90,534</b>	<b>51,424</b>

All activities derive from continuing operations

# INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	31/03/2024	31/03/2023
	£	£
<b>Turnover</b>	151,176	128,317
Direct costs of turnover	112,066	129,426
<b>Gross deficit</b>	<u>39,110</u>	<u>-1,109</u>
<b>Gross surplus</b>		
Governance costs	-	-
<b>Operating surplus</b>		
<b>Deficit on ordinary activities before tax</b>	<u>39,110</u>	<u>-1,109</u>
Surplus ordinary activities before tax		
<b>deficit for the financial year</b>	<u>39,110</u>	<u>-1,109</u>
Gift Aid Payments	-	-
<b>Surplus for the financial year</b>	<u></u>	<u></u>

## Statement of Total Recognised Gains and Losses for the year ended 31 March 2024

	31/03/2024	31/03/2023
Deficit of Expenditure over income before realisation of assets	<u>39,110</u>	<u>-1,109</u>
Profit per Profit and Loss account		
Grants for the acquisition of fixed assets	-	-
<b>Net Movement in funds before taxation</b>	<u>39,110</u>	<u>-1,109</u>

**MOVEMENTS IN REVENUE AND CAPITAL FUNDS  
FOR THE YEAR ENDED 31  
MARCH 2024**

Revenue accumulated funds	Unrestricted Funds	Restricted Funds	Total Funds
	31/03/2023	31/03/2023	
	£	£	£
Accumulated funds brought forward	-	-	-
Recognised gains and losses before transfers			67,114
	26,152	40,692	
Closing revenue accumulated funds	26,152	40,692	67,114

Summary of funds	Designated Funds	Unrestricted Funds	Restricted Funds	Total Funds
	31/03/2024	31/03/2024	31/03/2024	31/03/2024
Revenue accumulated funds	-	108,696	-8,615	90,534

## Community Foundation

### Balance Sheet as at 31 March 2024

	Notes	31/03/2024 £	31/03/2023 £
<i>The assets and liabilities of the charity :</i>			
<b>Fixed assets</b>		26,421	26,421
<b>Additions</b>			591
<b>Current assets</b>			
<b>Bank</b>		100,000	86,997
<b>Net current assets</b>			
<b>Total assets less current liabilities</b>		126,421	114,009
<b>Creditors:-</b>			
amounts due after more than one year:			
<b>Provisions for liabilities and charges</b>			
<b>Net assets including pension asset / liability</b>		<b>126,421</b>	<b>114,009</b>
<i>The funds of the charity:</i>			
<b>Unrestricted income funds</b>			
Unrestricted revenue accumulated funds	108,696		46,501
Balance from previous year	46,501		71,484
<b>Unrestricted capital funds</b>			
<b>Total unrestricted funds</b>		<b>155,197</b>	<b>117,985</b>
<b>Restricted income funds</b>			
Restricted revenue accumulated funds		-18,896	-18,896
<b>Restricted capital funds</b>			
<b>Total restricted funds</b>		<b>-9,880</b>	<b>14,920</b>
<b>Total charity funds</b>		<b>126,421</b>	<b>114,009</b>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain its account for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.



Mr Bashir Ahmed MBE  
Chairman



## NOTES ON THE ACCOUNTS

### 1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### b) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received, and the amount can be measured reliably and is not deferred.

#### c) Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time of the volunteers is not recognised and refer to the trustees' annual report for more information about their contribution.

#### d) Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific artistic projects being undertaken by the Charity.

e)      Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities include activities undertaken to further the purposes of the charity and their associated support costs.

## **2      LEGAL STATUS OF THE TRUST**

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

### 3. Incoming Resources from Charitable Activities

Income received	Unrestricted £	Restricted £	Total £
Services and fees	0	3325	3325
Faith Action	500		500
HAF Holiday Scheme		53,300	53,300
Apprenticeship	500		500
GTF Digital Inclusion		2,000	2,000
Com Inspiration Awards	11,770		11,770
Donation		559	559
BVSC Long Covid	5500		5500
Insurance Reimbursement	49824		49824
UK Youth		21,051	21,051
Misc	2,847		2,847
<b>Total</b>	<b>70,941</b>	<b>80,235</b>	<b>151,176</b>

#### 4. Total Resources Expended

	Unrestricted £	Restricted £	Total £
Programme		18,251	18,251
Salary and Training		83,777	83,777
Office Furniture	405		405
Travel	2,249		2,249
Accountancy	1,101		1,101
Rent, Insurance and maintenance		1,380	1,380
refreshments		110	110
Utilities	1,011		1,011
Stationery		252	252
Misc	3,530		3,530
<b>Total</b>	<b>8,296</b>	<b>103,770</b>	<b>112,066</b>