

HEATHROW SPECIAL NEEDS CENTRE

REGISTERED CHARITY NUMBER: 1155421

TRUSTEE'S ANNUAL REPORT

FOR THE PERIOD

1ST JANUARY 2020

TO

31ST DECEMBER 2020



Trustees' Annual Report for the period

	Period start date			Period end date		
From	1st	January	2020	To	31 st	December 2020

Section A

Reference and administration details

Charity name

Heathrow Special Needs Centre

Other names charity is known by

Registered charity number (if any)

1155421

Charity's principal address

Bath Road

Longford

Middlesex

Postcode

UB7 0EF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dorian Mead	Chair		
2	Damian Pearson	Treasurer		
3	Kenneth Tinslay	Secretary		
4	Patricia Morgan	Head of Riding	1 st January to 19 th August	
5	Verity Jones	Safeguarding		
6	Basil Miles			
7	Bernie Stacey			
8	Peter Chellingworth		1 st January to 12 th September	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Lloyds	High Street, Staines-Upon-Thames BX1 1LT

Name of chief executive or names of senior staff members (Optional information)

Chair of Trustees: Dorian Mead

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution of a Charitable Incorporated Organisation dated 26 th May 2015
How the charity is constituted (eg. trust, association, company)	Maximum number of Trustees: 12 Minimum number of Trustees: 3
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Child and vulnerable adult protection policies are in place
Health and safety policies and procedures are in place

Enhanced Data Barring Checks are carried out prior to commencement of employment and volunteering and renewed every three years and comply with the Disclosure and Barring Service under the provisions of The Protection of Freedom Act 2013

The Trustees meet at least twice per year and has overall responsibility for the management and administration of the funds and for the attainment of the charity's aims

The Trustees have delegated the following responsibilities to the Council of Management

To endorse budgets and accounts

To examine the financial aspects of major projects

The employment of staff

Health and Safety review

The general administration of the charity's affairs on a day to day basis in line with the budget requirements set by the Trustees

All aspects of fundraising

All aspects of fundraising

Cash accounting and sales review

The committee will include a chair nominated by the Trustees

The charity is associated with The Riding For The Disabled Association in that the charity is approved by them for providing the activity of Horse Riding

Cover for Third Party and Personal Accident claims in respect of horse riding is provided by The Riding For The Disabled Association

Insurance cover for other Third Party and Personal Accident claims is provided by the National Farmers Union

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To relieve the needs of those with disabilities and special needs in particular and young offenders, those recovering from alcohol or substance abuse and those suffering conditions such as dementia or stroke by the provision of facilities, activities and educational training in London and the home counties

To provide disabled people with the opportunity of horse riding to benefit their health and well being

In planning our activities for the year the Trustees had regard to the guidance issued by the Charity Commission on public benefit

The focus of our activities for the year is to enable disadvantaged people Including those with profound and multiple disabilities and special needs to enjoy the benefits of a community farm experience which enhances physical and mental wellbeing, improved confidence and the ability to be more independent with the minimum of supervision

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We aim to educate and enable the development of new skills, provide proven therapeutic benefits, help to foster a sense of personal achievement and help enable people who are disadvantaged to participate more fully in society

Activities include informal training and education in RDA approved horse riding, animal care and management, gardening and horticulture

Structured work placements for disadvantaged people including those with disabilities and special needs which may lead to future employment

A not for profit tearoom/community hub managed by disadvantaged people from local schools and colleges. We provide a professional bistro style setting where people can socialise and enjoy refreshments in a non-judgemental environment

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees are very grateful for the enormous contribution made by our member volunteers

We appreciate the many hours spent by our volunteers working with and encouraging our beneficiaries

Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Entry to the charity is free

There is no charge for taking part in the activities of animal care and management, gardening and horticulture, being involved with the running of the not for profit café/community hub.

There is no charge for taking part in our structured work placement tailored to individual needs and abilities with the aim of helping our beneficiaries to enter the workplace. Benefits are tangible and measurable including increased confidence, social interaction and something interesting to talk about at job interviews.

Storm 'Dennis' caused the charity to close to beneficiaries for nearly 3 weeks in February. The nearby River Colne overflowed its banks, flooding the site resulting in extensive damage to buildings and infrastructure.

The Covid-19 pandemic caused the charity to again temporarily close to beneficiaries from 23rd March in compliance with government rules and advice.

The animals are very important to our beneficiaries and during this period of closure the charity managed to retain most of the 45 animals on site with the smaller rabbits and guinea pigs being temporarily rehomed with volunteers.

During this period of closure the charity undertook a staffing review making redundancies and cutting costs to the minimum to ensure a successful re-opening.

The first returning beneficiaries were welcomed back on site 22nd September with additional staff to ensure a Covid-19 secure environment and enhanced beneficiary liaison. Participation in activities are prebooked with emphasis on beneficiary interaction and benefit.

The Covid-19 lockdowns and rules have created a pent up demand for the charity services with many enquiries being received from organisations and individual beneficiaries and their carers.

The not for profit tea room remains temporarily closed due to Covid-19 rules.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees have determined a need to maintain six months basic running costs in reserves at the year end.

Expenses support the aims and objectives of the charity with less than 3% spent on administration. Surplus funds are held in reserve to support basic operational running costs

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Trustees are very grateful to the many donors both large and small for their support and although we would like to mention them all, space is restricted to those who have given a minimum of £100.
If we have left anyone out, please accept our apologies

Ashford Rotary Club, Basil Miles, B&H Worldwide, BIC, Charities Aid Foundation, Churches Together in Egham, Chertsey Rotary Club, Compass Angling, Co-op foundation, Damian Pearson, Dimensions Data Ltd, Edward Gostling Foundation, Elaine Haskins, Enterprise Holdings, Firmenech Ltd, GSK Pensioners Association, Hilton Garden Inn, James Cargo Services, John and Susan Bowers Charitable Trust, Kerry LogisticsLightning Dog Agility, Lynn Foundation, Masonic Relief Scheme, Mrs Boyde, Mrs Cameron, Mrs Danker, Mrs Kitt, National Lottery, Old Boys Lodge, Riding For The Disabled Association, Queensmead School, Sales Force, S.M Armstrong, Wooden Spoon, Wraysbury Jazz Club

Section F

Other optional information

The charity was founded in 1986 and formerly known as Spelthorne farm project for the handicapped. It became a Charitable Incorporated Organisation in 2015 with the new name: Heathrow Special Needs Centre with a new Registered Charity Number: 1155421. The new charitable status enables the charity to broaden the opportunities it can provide to disadvantaged people and also make Trusteeship an attractive opportunity.

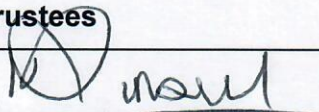
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Kenneth Tinslay

Position (eg Secretary, Chair, etc)

Secretary and Trustee

Date

27th April 2021

Chair of Trustees Report

Like every other organisation 2020 has been a challenge never anticipated or before endured. The charity went into January with plans and expectations to build on our continued success from previous years. Planned surgery for a key staff member had resulted in an advance rota being created to ensure animal welfare for what was anticipated to be a period of 3 months. Storm Dennis in early February caused record rainfall within the River Colne catchment and all that water flowed our way and overwhelmed the EA flood defences that were installed in 2004. Lateral flooding combined with rising groundwater throughout the locality meant most of our site was inundated including many buildings. Only the stables building remained above the water and was nicknamed The Ark as all our animals squeezed in together. Staff wore waders and client visits were suspended. Our insurers were informed and two weeks later the site was dry again. A repeat flood occurred in late February causing further disruption to service provision.

Our marvellous staff and volunteers pulled together and we welcomed clients and riders back in early March but Covid-19 was beginning to feature in news bulletins. Only too soon, like much of the country we closed our doors on 23rd March for an unknown period of time expected to be no more than a few months.

Emergency trustee meetings created a framework to maintain the welfare of our animals whilst creating staffing bubbles that meant the rota would be resilient to any positive Covid infections within the staff & volunteers.

Staff whose jobs were suspended, like reception and some riding personnel, were put on government funded furlough. The charities income streams reduced rapidly and it was apparent that difficult months lay ahead.

As the year progressed the charity financial reserves were depleted and, unfortunately, a redundancy consultation was undertaken resulting in our only full time staff position plus a number of part time positions being removed. Losing personnel who had been with the charity for many years was a painful process but one necessary to keep the Centre financially viable.

The enforced closure did create an opportunity to revisit how the Centre functions and the most effective way we could reopen in due course despite our changed circumstances. Volunteers came in small bubbles to undertake essential maintenance whilst the daily pairs of staff/volunteer kept all our animals healthy and stimulated despite the lack of visitor interactions they are used to.

In the latter part of the year we became an enhanced COVID-19 secure workplace meaning we were able to welcome back some limited clients in strict day/time slots to ensure no compromise of bubbles. Also we were able to assist GreenCorridors Learning & Development Centre by providing an overflow parking provision. This co-operation may be the start of other mutually beneficial activities.

The relaxation of government guidance permitted some additional volunteers to attend by adding another person to each daily bubble.

Unfortunately October brought another two flooding incidents in a similar severity to those of earlier in the year. A well proven process kicked into action with all livestock moved

promptly and fortunately no repairs from the February floods had been undertaken to water damaged buildings due to Covid restrictions meaning the fabric of the site remained mouldy and sad looking.

The Environment Agency and our landlords, Heathrow Airport Ltd, are working together to understand the reasons for the change in hydrology in the area and find permanent resolutions. The flooding has affected many other properties locally plus airport operations so a resolution must be found.

As the year comes to a close the feared second wave of the pandemic is appearing and a further closure to clients appears inevitable. On a more positive note the creation of a more client friendly and activity encouraging Warren is being built to house our rabbits and guinea pigs in communal spaces. Also the duck pond has been profiled to allow clients to sweep the water out easily making another fun job that can be completed regularly. In due course the repairs to buildings as part of our insurance claim will bring us back to full functionality.

More than ever this year I am profoundly grateful to all staff, volunteers and trustees who have gone the extra mile to keep the charity viable. There have been no company volunteer days at the Centre this year and I am aware that many of those people who came previously are now unemployed which is also tragic. The near closure of the airport has led to many of our local business connections be severed as they struggle to remain viable.

The next year will see us reopen in a leaner, fitter and wiser framework to welcome our former clients back together with, I am sure, a broader new cohort who have been affected by this pandemic. Whilst our finances are in a difficult place the desire to rise above this years trials and tribulations and deliver even better services is paramount and keeps us all enthused to carry on.

Dorian Mead
Chair of Trustees

Treasurer's Report

The Charity Accounts for the year ended 31 December 2020 follow and include details of restricted grants. The Accounts have been independently examined by S M Armstrong and his report is also attached.

At the outset of 2020 as commented in my last annual report, the centre was faced with unprecedented existential threats forcing temporary closure, namely severe flooding from the River Colne and the requirements of Covid-19 restrictions. Now looking back at 2020 as a whole, the accounts show a significant deterioration in financial position when compared to 2019 or any other recent year.

Overall Donations and Grants in 2020 were slightly below those in 2019, though made up of very different elements to usual:

Government support included one off funding of £15,000 via the Coronavirus Job Retention Scheme funds to support our employees, plus a small amount of Gift Aid. Beyond the Job Retention Scheme, it is very disappointing to note that the centre has been rejected for every single Covid-19 charity or business grant scheme applied for during the year. Despite repeated follow up, engagement from local council and government has to date been negligible.

Donations from Corporate and other organisations remained broadly flat in 2020 versus 2019 and the centre is as always extremely grateful to the organisations that support us. Sadly many local businesses that regularly support the centre have also been affected by the pandemic, preventing attendance of their volunteer groups and forcing reductions in their financial support.

Other donations from individuals reduced by circa 50% in 2020, in part impacted by lockdown measures causing the centre to be closed to clients for around 7 months.

Trading income reduced by circa 70% in 2020 versus 2019. This income has historically been driven by fees charged as a contribution towards horse riding, the most expensive single activity provided at the centre.

Due to the flood and subsequent lockdown measures, in 2020 the centre provided only 20% of the rides delivered in 2019 but incurred a normal level of costs. It is important to note that the centre has in the past received significant funding which is restricted to horse riding, however the restrictions typically prevent their use for animal care staff costs or insurance which are actually the biggest costs of providing horse riding.

In terms of expenditure, the Trustees have actively engaged in necessary cost reductions. Excluding one off items, the centre now requires core funding of circa £6,000 per month to cover current lower levels of activity, a reduction of 20% compared to 2019. As the economy is expected to return closer to normal in 2021, core funding requirements of £7,500 per month are expected to cover employees' wages, utilities, animal feed & husbandry and repairs & maintenance.

It is important to note that running farm based facilities for our clients attracts high operational costs that do not significantly reduce when the centre is forced to remain closed, staff costs toward animal care for instance continued during the three lockdowns in 2020.

In terms of overall available resources, the charity ended 2020 with a 45% or £27,000 reduction in total cash reserves. The Trustees usually seek to retain 6 months of running costs in unrestricted cash reserves and it is this level of prudence that has secured the survival of the centre thus far. The Trustees continue to be active in seeking funding and estimate that above covering current annual running costs of £72,000, the centre needs to secure one off

additional income of £50,000 to replenish reserves and secure the facilities for our beneficiaries in 2021 and beyond.

For those individual donors who can make and sign a Gift Aid Declaration, the charity can reclaim the Income Tax content of the donation from HM Revenue and Customs.

Damian Pearson ACMA CGMA
Treasurer
18th April 2020

HEATHROW SPECIAL NEEDS CENTRE
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

HEATHROW SPECIAL NEEDS CENTRE

Statement of Income and Expenditure for the Year ended 31 December 2020

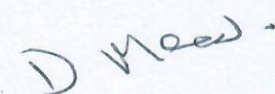
	<u>Note</u>	<u>2020</u> £	<u>2019</u> £
<u>Income</u>			
Donations receivable	2	65,340	70,393
Trading Income	3	11,872	36,452
		<hr/>	<hr/>
Total Income		<u>77,212</u>	<u>106,845</u>
<u>Expenditure</u>			
Charitable activities	4	94,746	93,103
Administration	5	2,567	2,877
Depreciation of assets		441	1,730
		<hr/>	<hr/>
Total Expenditure		<u>97,754</u>	<u>97,710</u>
 Excess(Deficit) of Income over Expenditure for the year			
		-20,542	9,135
 Endowment Fund Balance b/f		 40,226	 31,091
		<hr/>	<hr/>
Endowment Fund Balance c/f		<u>19,684</u>	<u>40,226</u>

HEATHROW SPECIAL NEEDS CENTRE

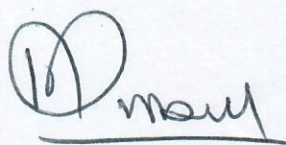
Balance Sheet as at 31 December 2020

	Note	<u>2020</u> £	<u>2019</u> £
<u>ASSETS</u>			
<u>Fixed Assets</u>			
Centre assets at Net book value		1	442
Leasehold property and improvements thereto at cost and value at time of donation	6	104,273	98,790
		<u>104,274</u>	<u>99,232</u>
<u>Amortisation</u>			
Calculated to write off the cost etc over the 5-year term of the lease		97,822	96,038
Net Book Value at 31 December 2020		<u>6,452</u>	<u>3,194</u>
<u>Current Assets</u>			
Gift Aid Claim		0	779
Horse & riding equipment at value		500	500
Prepaid expenditure	7	0	0
Cash at Bank	8	34,426	61,759
Cash in Hand		<u>0</u>	<u>0</u>
		<u>34,926</u>	<u>63,038</u>
<u>TOTAL ASSETS</u>		41,378	66,232
<u>LIABILITIES</u>			
Creditors and Accrued charges	9	21,694	26,006
Endowment Fund at 31 December 2020		<u>19,684</u>	<u>40,226</u>

The Accounts were approved by the Board on April 2021 and signed on its behalf.



Dorian G Mead
Chairman



Ken Tinslay
Secretary

HEATHROW SPECIAL NEEDS CENTRE

Notes forming part of the Financial Statements For the Year ended 31 December 2020

1. Accounting Policies

There has been no change to the accounting policies during the year.

The financial statements have been prepared under the historic cost convention using the following accounting policies.

Basis of Accounting

These Accounts have been prepared on an accruals basis and include income and expenditure as they are earned or incurred, not as cash received and paid.

Fund raising

The charity's endowment funds include all funds of the charity, which it may use for its purposes at its discretion. All the assets are vested in the trustees.

Income

All voluntary income is included in income on receipt. Donations under the gift aid scheme plus the associated income tax recovery are recognised as income when the donation is received. Specific donations are applied according to the requirements of the donor and are accounted for in accordance with the Charities SORP. Donations of items other than cash are included in income at market value on receipt.

Fixed assets and depreciation

Fixed assets are included in the accounts at the historical cost and in the case of donated assets, at fair value at the date of acquisition.

Depreciation is provided to write off the cost less estimated residual value of all fixed assets over their expected useful lives. It is calculated on the original cost of the assets at the following rates :

Leasehold buildings	20% on cost per annum
Centre & Office equipment	20% on cost per annum

The leasehold property and improvements thereto are amortised over the term of the lease.

Administration expenditure

Administration expenditure comprises all costs incurred in running the charity, which cannot be directly related to the charity's project.

HEATHROW SPECIAL NEEDS CENTRE

Notes forming part of the Financial Statements For the Year ended 31 December 2020 (cont'd)

	<u>2020</u>	<u>2019</u>
	£	£
2. <u>Donations receivable</u>		
HMRC CJRS/Government Grants	15,585	1,432
Corporate Donations/Grants	33,142	35,844
Other Donations/Grants	16,113	29,617
Donated Items	500	3,500
	<u>65,340</u>	<u>70,393</u>
3. <u>Trading Income</u>		
Farm produce sales	987	2,310
Riding fees	5,990	28,892
Misc trading income	4,895	5,250
	<u>11,872</u>	<u>36,452</u>
4. <u>Charitable activities</u>		
Training and CRB staff costs	508	1,897
Farm supplies	9,767	17,593
Farm wages and salaries	63,902	58,176
Honoraria	3,000	3,000
Open day and fund raising	0	0
Membership fees and donations	0	303
Council tax & Water rates	1,112	998
Electricity and fuel	2,436	2,358
Insurances	7,811	7,228
Insurance Claim Excess	2,500	0
Telecommunications	820	711
Property maintenance and renewals	1,053	763
Motor and travelling	53	76
Amortise - Leasehold improvements	1,784	0
	<u>94,746</u>	<u>93,103</u>
5. <u>Administration</u>		
Payroll administration fees	1,378	1,531
Accountancy/review fee	840	840
Postage, stationery and sundries	349	446
Legal fees	0	60
	<u>2,567</u>	<u>2,877</u>

HEATHROW SPECIAL NEEDS CENTRE

Notes forming part of the Financial Statements For the Year ended 31 December 2020 (cont'd)

	<u>2020</u>	<u>2019</u>
	£	£
6. <u>Leasehold property and improvements</u>		
Balance b/f	98,790	95,351
Additions	<u>5483</u>	<u>3439</u>
Balance at 31 December 2020	<u><u>104,273</u></u>	<u><u>98,790</u></u>
7. <u>Prepaid expenditure</u>		
Credit from supplier	<u><u>0</u></u>	<u><u>0</u></u>
8. <u>Cash at Bank</u>		
Current Account	<u><u>34,426</u></u>	<u><u>61,759</u></u>
9. <u>Creditors and Accrued charges</u>		
Sinking Fund Reserve	5,000	5,000
Accountancy/review fee	816	816
Honoraria	500	500
Payroll costs	3,231	4,552
Restricted Income(Note 10)	9,647	15,138
Insurance claim excess	2,500	0
	<u><u>21,694</u></u>	<u><u>26,006</u></u>
10. <u>Restricted Income</u>		
During the Year, Grants were received from various organisations for specific purposes. The Grants have been accounted for in accordance with the Charities SORP as follows :		
	£	£
Balance b/f	15,138	22,237
Grants received in 2020 (page 6)	17,456	15,787
Applied in year (page 6)	<u><u>(-22,947)</u></u>	<u><u>(-22,886)</u></u>
Balance c/f to 2021 (note 9)	<u><u>9,647</u></u>	<u><u>15,138</u></u>

HEATHROW SPECIAL NEEDS CENTRE

Notes forming part of the Financial Statements for the year ended 31st December 2020
Balance of Restricted Grants received in 2019 and prior and applied in 2020

Donor of Funds	Restricted Purpose	Month Donated	Bal B/F to 2020	Applied in 2020	Bal C/F to 2021
Pat Lic grant	Rabbit Hutches		£ 499.00	£ 499.00	£0.00
Sarah Cuff	Vet fund Chispa & Pirelli	Mar-18	£ 713.55	£ 713.55	£0.00
Sarah Cuff	Vet fund Whispa & Diva	Aug-18	£ 996.00	£ 100.00	£896.00
UPS Foundation	Farmhouse, New Path, Riding Arena	Oct-18	£ 9,159.67	£ 5,572.43	£3,587.24
Sue Kit	Equestrian	Jun-19	£ 342.69	£ 342.69	£0.00
London Community Foundation	Operating costs	Sep-19	£ 663.28	£ 663.28	£0.00
Firmenech	Equestrian	Sep-19	£ 1,428.66	£ 1,428.66	£0.00
	Café	Aug-18	£ 334.98	£ 334.98	£0.00
	House	Aug-18	£ 1,000.00	£ 1,000.00	£0.00

Schedule of Restrictred Grants received in 2020 and applied in the year.

Donor of Funds	Restricted Purpose	Month Donated	Bal B/F to 2019	Applied in 2019	Bal C/F to 2020
COOP	Horse riding	Apr-20	£ 3,063.11	£ -	£3,063.11
		Nov-20	£ 1,450.99	£ -	£1,450.99
Wooden Spoon	Emergency Funding Project	May-20	£ 2,500.00	£ 2,500.00	£0.00
CAF	Covid Emergency Funding Grant	Jun-20	£ 4,000.00	£ 4,000.00	£0.00
RDA	Covid Emergency Funding: Equestrian	Jul-20	£ 2,000.00	£ 1,350.41	£649.59
National Lottery	Covid Emergency Funding	Jul-20	£ 3,500.00	£ 3,500.00	£0.00
Damian Pearson	Restarting Covid Secure client activities with plants and/or animals excluding horses	Aug-20	£ 942.25	£ 942.25	£0.00
Total for the year 2020			£ 17,456.35	£ 12,292.66	£ 5,163.69
Total for the year 2019 And prior years B/F			£ 15,137.83	£ 10,654.59	£ 4,483.24
At 31st December 2020			<u>£32,594.18</u>	<u>£22,947.25</u>	<u>£9,646.93</u>

Independent Examiner's Report to the Trustees of the ' HEATHROW SPECIAL NEEDS CENTRE '.

I report on the accounts of the charity for the year ended 31 December 2020, which are set out on pages 1 - 6.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year.

It is my responsibility to :

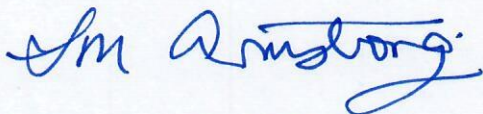
- examine the accounts (under ss132-166, Charities Act 2011 (CA2011)).
- to follow the procedures laid down in the General Directions given by the Charity Commissioners and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's report.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination no matter has come to my attention.



S M Armstrong FMAAT, ATT

**S M Armstrong & Co
15-17 Church Street,
Goring Square,
Staines-upon-Thames
Middlesex
TW18 4EN**

27 April 2021