

REGISTRATION NUMBER: 08140270
CHARITY REGISTRATION: 1155365

DOVER CULTURAL CENTRE LTD

TRUSTEES REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2023

**DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)**

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**DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)**

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES
AND ADVISORS
FOR THE YEAR ENDED 31 DECEMBER 2023**

Trustees

Mr M Bashir (resigned 14 April 2024)

Mr Z Miah

Mr E Khan

Mr U Miah

Company registration number

08140270

Charity registration number

1155365

Registered address

76 Canada Road

Deal

Kent

CT14 7FB

**DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2023**

The Trustees (who are also directors of the Charity for the purposes of the Companies Act) present their annual report together with the financial statements of the Charity for the year 1 January 2023 to 31 December 2023. The annual report serves the purposes of both a Trustees' report and a directors' report under company law.

The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Directors Report) Regulations 2013 has been omitted.

Objectives and activities

In setting objectives and planning for activities the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

The principal activity of the Charity in the period under review was to advance the Islamic faith, mainly by means of broadcasting messages of an evangelistic nature as well benefiting the all residents of Dover and the nearby towns and villages, with a point of contact and a centre for learning, for benefiting the community as a whole.

Activities for achieving objectives

In order to ensure the Charity's aims are met, the Charity has a general policy to bring together the Muslim community and any persons interested in learning about the Islamic faith.

The Charity's aim is to provide and equip a centre for the Muslim and non-Muslim community by requesting donations.

Achievements and performance

During the year the charity opened its community centre after carrying out renovations on the property. The trustees are delighted with the effort of the builders and volunteers who oversaw the renovations. Following the opening of the centre we have seen a continuing increase of attendees at the centre and we feel we are providing an essential service to the Muslim community.

With the centre open the charity has been able to provide for the non-Muslim community by welcoming visits for individuals and organisations interested in Islam. Following the year end the charity has held sessions for local schools and held a Tea and Tour event in September 2024 which was very well attended with many local dignitaries and local services visiting.

Financial review

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

General review

Incoming resources for the year amounted to £56,933 (2022: £77,933) with expenditure totalling £14,793 (2022: £5,972) resulting in a surplus of £42,140, (2022: £71,961).

The Charity has cash reserves of £4,711 (2022: £14,168).

Revenue funding

The Charity continues to be solely reliant upon donations and fundraising for its income, and volunteers from within its community.

Structure, governance and management

Constitution

The Charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 12 July 2013. The company was registered as a charity on 17 January 2014.

The Charity is constituted under a Memorandum of Association dated 12 July 2013 and is a registered charity number 1155365. In the event of the Charity being wound up, the members may each be required to contribute an amount not exceeding £10.

Method of appointment or election of Trustees

The management of the charitable company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

Trustees are appointed or reappointed at the Annual General Meeting and, under the Articles of Association, hold office for a term of three years and are eligible for re-election for a maximum of three terms with the option to extend this in special circumstances.

Organisational structure and decision making

The Trustees meet once a month to discuss and review the financial position of the charity and the progress of the fundraising.

Risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Trustees' responsibilities statement

The Trustees (who are also directors of Dover Cultural Centre Ltd for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;

**DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 22 September 2024 and signed on their behalf by:

A handwritten signature in dark ink, appearing to read 'E Khan', is written over a horizontal line.

Mr E Khan

**DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2023**

Independent examiner's report to the Trustees of Dover Cultural Centre Ltd ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2023.

Responsibilities and basis of report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:



MD ZAKIR HOSSAIN
ACCA(1860201)

Dated:

08/10/2024

DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

		Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
	Note			
INCOME FROM:				
Donations and legacies	3	56,933	56,933	77,933
TOTAL INCOME		<u>56,933</u>	<u>56,933</u>	<u>77,933</u>
EXPENDITURE ON:				
Charitable activities	4,5,6	14,793	14,793	5,972
TOTAL EXPENDITURE		<u>14,793</u>	<u>14,793</u>	<u>5,972</u>
NET INCOME		42,140	42,140	71,961
NET MOVEMENT IN FUNDS		42,140	42,140	71,961
RECONCILIATION OF FUNDS:				
Total funds at 1 January 2023		277,074	277,074	205,113
TOTAL FUNDS AT 31 DECEMBER 2023		£ <u>319,214</u>	£ <u>319,214</u>	£ <u>277,074</u>

All activities relate to continuing operations.

The statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 8 - 13 form part of these financial statements.

DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)
REGISTERED NUMBER: 08140270

BALANCE SHEET
FOR THE YEAR ENDED 31 DECEMBER 2023

		2023	2022
	Note		
FIXED ASSETS			
Tangible assets	10	355,730	312,637
CURRENT ASSETS			
Debtors	11	5,438	1,863
Cash at bank in hand		4,711	14,168
		<u>10,149</u>	<u>16,031</u>
CREDITORS: amounts falling due within one year	12	<u>(46,665)</u>	<u>(51,594)</u>
NET CURRENT ASSETS		<u>(36,516)</u>	<u>(35,563)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		319,214	277,074
NET ASSETS		<u>£ 319,214</u>	<u>£ 277,074</u>
CHARITY FUNDS			
Unrestricted funds	13	319,214	277,074
TOTAL FUNDS		<u>£ 319,214</u>	<u>£ 277,074</u>

The Charity is entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

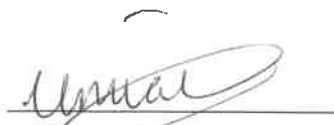
The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 22 September 2024 and signed on their behalf by:



Mr E Khan



Mr U Miah

The notes on pages 8 - 13 form part of these financial statements.

**DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1. General information

Dover Cultural Centre Ltd is a private company limited by guarantee. The company registration number is 08140270 and the registered office is 76 Canada Road, Deal, Kent, CT14 7FB.

2. Accounting policies

2.1 Basis of accounting

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

There were no material uncertainties about the charity's ability to continue as a going concern and the accounts have been produced on this basis.

Dover Cultural Centre Ltd meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Company status

The charity is a company limited by guarantee. The directors of the company are the Trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

The company is incorporated in England and Wales.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

2.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**DOVER CULTURAL CENTRE LTD
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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

2.4 Income (continued)

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure headings.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

2.6 Tangible fixed assets

Depreciation is provided for when assets are brought into use.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Freehold buildings - £nil

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount repaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Creditors and provisions

Creditors and provisions are recognised where the company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2.10 Financial instruments

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

3. Income from donations and legacies

	Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
Donations and collections	56,933	56,933	77,933
	£ <u>56,933</u>	£ <u>56,933</u>	£ <u>77,933</u>
Total 2022	£ <u>77,933</u>	£ <u>77,933</u>	

4. Direct costs

	Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
Speakers hired	230	230	50
Charges on donations received	83	83	16
	£ <u>1,533</u>	£ <u>1,533</u>	£ <u>66</u>
Total 2022	£ <u>66</u>	£ <u>66</u>	

5. Support costs

	Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
Property costs	5,718	5,718	2,071
Administration	13	13	13
Professional and legal fees	4,587	4,587	937
Hire costs	250	250	688
Insurance	783	783	450
Bank charges	-	-	25
Rates	981	981	1,025
Light and heat	728	728	497
	£ <u>13,060</u>	£ <u>13,060</u>	£ <u>5,706</u>
Total 2022	£ <u>5,706</u>	£ <u>5,706</u>	

DOVER CULTURAL CENTRE LTD
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

6. Governance costs

	Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
Independent examination	200	200	200
	£ 200	£ 200	£ 200
Total 2022	£ 200	£ 200	

7. Net incoming resources / (resources expended)

This is stated after charging:

	2023	2022
Independent examiner's remuneration	£ 200	£ 200

During the year, no Trustees received any remuneration (2022: £Nil)

During the year, no Trustees received any benefits in kind (2022: £Nil)

During the year, no Trustees received any reimbursement of expenses (2022: £Nil)

8. Staff costs

The key management personnel of the charity comprise the Trustees. The total employee benefits of the key management personnel of the Charity was £Nil (2022: £Nil)

No persons were employed during the year and therefore no one was paid remuneration over £60,000 in either year.

9. Taxation

Factors affecting tax charge for the year

The company is a registered charity and is not subject to corporation tax.

DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

10. Tangible fixed assets

	Land & Buildings	Total
Cost		
At 1 January 2023	312,637	312,637
Additions	43,093	43,093
At 31 December 2023	<u>355,730</u>	<u>355,730</u>
Net book value		
At 31 December 2023	£ <u>355,730</u>	£ <u>355,730</u>
At 31 December 2022	£ <u>312,637</u>	£ <u>312,637</u>

11. Debtors

	2023	2022
Other debtors	213	133
Prepayments and accrued income	5,225	1,730
	£ <u>5,438</u>	£ <u>1,863</u>

12. Creditors

	2023	2022
Other loans	45,000	50,000
Accruals and deferred income	1,665	1,594
	£ <u>46,665</u>	£ <u>51,594</u>

13. Statements of funds

	Brought Forward	Incoming Resources	Resources Expended	Carried Forward
General funds				
General Fund	277,074	56,933	(14,793)	319,214
Total unrestricted funds	<u>277,074</u>	<u>56,933</u>	<u>(14,793)</u>	<u>319,214</u>
Total of funds	£ <u>277,074</u>	£ <u>56,933</u>	£ <u>(14,793)</u>	£ <u>319,214</u>

DOVER CULTURAL CENTRE LTD
(A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023

13. Statements of funds (continued)

Statement of funds – prior year

	Brought Forward	Incoming Resources	Resources Expended	Carried Forward
General funds				
General Fund	205,113	77,933	(5,972)	277,074
Total unrestricted funds	<u>205,113</u>	<u>77,933</u>	<u>(5,972)</u>	<u>277,074</u>
Total of funds	£ <u>205,113</u>	£ <u>77,933</u>	£ <u>(5,972)</u>	£ <u>277,074</u>

14. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted Funds 2023	Total Funds 2023	Total Funds 2022
Tangible fixed assets	355,730	355,730	312,637
Current assets	10,149	10,149	16,031
Creditors due within one year	<u>(46,665)</u>	<u>(46,665)</u>	<u>(51,594)</u>
	<u>319,214</u>	£ <u>319,214</u>	£ <u>277,074</u>

Analysis of net assets between funds – prior year

	Unrestricted Funds 2022	Total Funds 2022	Total Funds 2021
Tangible fixed assets	312,637	312,637	44,020
Current assets	16,031	16,031	171,093
Creditors due within one year	<u>(51,594)</u>	<u>(51,594)</u>	<u>(10,000)</u>
	<u>277,074</u>	£ <u>277,074</u>	£ <u>205,113</u>

15. Related party transactions

During the year, the Charity received interest free loans of £Nil (2022: £50,000) from trustees and their families. The balance owed to related parties at the year end was £40,000 (2022: £40,000).