

UPLYME PRE-SCHOOL

England & Wales · Charity number 1155347

Details

Status Registered

Legal form CIO

Registered 2014-01-15

Register [View on the Charity Commission register](#)

Contact

Address 72 Beer Road
Seaton
Devon
EX12 2PR

Phone 07960088410

Email office@uplymepreschool.co.uk

Website uplymepreschool.co.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Uplyme Pre-school is a community based group that provides day care and pre-school education for children aged two to five, term time only. We are a registered charity, managed by a parent committee and governed by Ofsted.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies

Geography

- Devon
- Dorset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£98,650	£99,160	-	-
2024-08-31	£95,618	£89,182	-	-
2023-08-31	£80,223	£84,274	-	-
2022-08-31	£77,076	£73,157	-	-
2021-08-31	£58,343	£59,571	-	-

Trustees

Name	Role	Appointed
Charlotte Daubney	Chair	2021-11-29
Eleanor saunders		2020-11-21
Kate Pitfield		2021-11-29
Rachel Wason		2018-10-30
Sara Pearce		2020-11-21

UPLYME PRE-SCHOOL

England & Wales - Charity number 1155347

Accounts

UPLYME PRE-SCHOOL AGM MINUTES

Held on Monday 24th November 2025, 7:00PM
In the Village Hall



1. Present

Alison Waters, Charlotte Daubney, Jess Coombe, Kate Pitfield, Rachel Wason, Emily Ditchfield

2. Apologies

Sara Pearce, Janice Fowler, Ellie Saunders

3. Minutes of last AGM

The minutes were read and agreed as a true record of the meeting.

4. Matters Arising from last AGM

No matters arising

5. Treasurer's Report

Please see the attached report.

- We were budgeted to finish the 24/25 financial year at -£4.4k, in the end we finished in a much more positive position at -£509.99. Several factors improved our position during the course of the year;
- funding rates from Devon CC increased in April 25 and significantly the rate for 2y olds increased by 36p/hour. As we are currently enrolling eight 2y olds per session, double our usual amount, that had a significant impact on the bottom line bring in an extra £3k.
- In the summer term we also stopped providing the baby and toddler group on a Tuesday afternoon and switched to a full pre-school session which brought in an extra £4k.
- Despite another minimum wage increase in April 25 the above income increases helped to cover the extra costs.
- Employers NI contributions also increased in April 25 but fortunately, as we are a charity, we qualify for Employment Allowance which credits back all of our Employers NI contributions.
- Pension payments came in higher than expected, a detailed pension budget was completed for 25/26 to ensure we had the correct figures; especially as we now have less staff doing more hours – therefore more qualifying earnings - which will result in higher pension contributions again for 25/26.
- Consumables also came in over budget due to the general increase in the cost of living.
- Costs per hour per child finished at £6.07/hour which meant we made the right decision to raise parent fees to £6.00 & £6.50 /hour and to raise the consumables charge to £2/session from September 25.

6. Manager's Report

At the end of the 24/25 academic year we had 45 children on roll versus 43 last year, so pretty stable numbers but our ratio of 2y olds has changed. We've historically always taken 24 x 3-4y olds and 4 x 2y olds, because of birth rate changes post covid for all of last year we doubled the number of 2y olds we enrolled to 8 and reduced the 3-4y olds to 18. This has had an effect on the dynamic of the room and the needs of the children. The numbers are set to reverse to normal ratios in Spring 26.

With the introduction of the new working parent funding for all age groups approximately 80% of our funding now comes from DCC. Finances have been challenging as the funding hasn't kept up with increases in costs but our parents have been really understanding and the majority haven't questioned the increases.

The start of 24/25 was a challenging time for all staff with the introduction of a new deputy, who didn't settle well and left us in November. All staff members learnt some important lessons about teamwork and management style.

Louise & Jade joined us in the spring term and they have both settled really well and have become invaluable members of the team. Emily has settled incredibly well into her role as Playleader & SENDCo, she just goes from strength to strength.

Janice & Jane retired at the end of July 25, after a grand combined total of 79 years service. They are still available to help us with outings and trips and emergency cover if needed which is a great help.

We launched a new website at the end of the year, thanks to funding from the Norman Family Trust, it now really reflects what we do and is more informative and user friendly.

Playleader's Report

24/25 was the first full year with Emily in the role as Playleader. A detailed 2 year child led curriculum has been put into place, this is regularly reviewed with input from all of the team in a new Friday weekly meeting.

New starters Louise and Jade have been a great support and the consistency of staff each day has really helped the team dynamic. Louise started on part time hours but from Sept 25 joined us for all sessions so she will now start her Level 3 training.

We were involved in some detailed transitions up to Mrs Ethelston's and those children with extra needs have settled well.

We have secured an area in the school's forest school site and some funding from Candles on the Cobb for equipment so we will start developing our outdoor learning area in Spring 26.

7. Election of new Committee members

All members agreed to stay on the committee, no new parents attended the meeting.

8. A.O.B

None

9. Date of next Committee Meeting

This will be arranged via email in the new year.

UPLYME PRE SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2025

INCOME	£	2024/2025	£	2023/2024
External Government Funding	78,912		74,397	
Parent Fees	13,706		13,462	
Toddler Fees	413		1,012	
		93,030		88,872
Clothing Sales	109		63	
Fundraising	3,591		1,377	
Interest	1,920		797	
Other Income - Grants			4,510	
		5,620		6,746
TOTAL INCOME		98,650		95,618
EXPENDITURE				
Staff Wages	79,770		67,051	
NEST Pension	742		372	
Rent	9,123		8,945	
Equipment	241		624	
Consumables	1,484		1,409	
OFSTED	35		35	
EYA Insurance / Membership	806		861	
Training	638		63	
		92,840		79,358
DBS Checks	139		128	
Mobile Phone	164		190	
Administration	404		926	
Fundraising Expenses	3,112		5,910	
Licence Fees	1,225		1,039	
Advertising			651	
Staff Uniform				
Clothing	548		226.7	
Misc / credit card fees	14			
EYPP Expenses	654		392	
Other Payments	60		-3	
		6,320		9,461
TOTAL EXPENDITURE		99,160.05		88,818.95
Net Movement in Funds		-509.99		6,798.56
Balance Brought Forward		60,864.85		54,066.29
BALANCE CARRIED FORWARD		60,354.86		60,864.85
Cash Funds at 31/08/25				
Co-Op - Current			£19,322.50	
Co-Op - Fundraising			£1,850.30	
UTB Savings 6 Month Bond			£40,000.00	
TOTAL CASH			£61,172.80	
Less PAYE Liabilities			£817.94	
TOTAL ASSETS			£60,354.86	

There being no other assets or liabilities

Signed..... 

Trustee Name..... E. Saunders

Date of Approval..... 13/10/25

Signed..... 

Trustee Name..... C. JACOBSON

Date of Approval..... 13/10/25

Independent examiner's report to the trustees of Uplyme Pre School

I report to the trustees on my examination of the accounts of the Uplyme Pre School for the year ended 31st August 2025.

Responsibilities and basis of report

As the charity's trustees of the Uplyme Pre School you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Uplyme Pre School accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Uplyme Pre School as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mrs Sarah TenBroeke ACA

Institute of Chartered Accountants England & Wales

Address:
8 Clappentail Park
Lyme Regis
Dorset
DT7 3NB

Date: 6 October 2025

UPLYME PRE SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2025

INCOME	£	2024/2025	£	2023/2024
External Government Funding	78,912		74,397	
Parent Fees	13,706		13,462	
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Less PAYE Liabilities			£817.94	
TOTAL ASSETS			£60,354.86	

There being no other assets or liabilities

Signed..... 

Trustee Name..... E. Saunders

Date of Approval..... 13/10/25

Signed..... 

Trustee Name..... C. JACOBSON

Date of Approval..... 13/10/25

Independent examiner's report to the trustees of Uplyme Pre School

I report to the trustees on my examination of the accounts of the Uplyme Pre School for the year ended 31st August 2025.

Responsibilities and basis of report

As the charity's trustees of the Uplyme Pre School you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Uplyme Pre School accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

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I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Uplyme Pre School as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mrs Sarah TenBroeke ACA

Institute of Chartered Accountants England & Wales

Address:
8 Clappentail Park
Lyme Regis
Dorset
DT7 3NB

Date: 6 October 2025

UPLYME PRE-SCHOOL

England & Wales - Charity number 1155347

Accounts

UPLYME PRE-SCHOOL AGM MINUTES



Held on Monday 18th November 2024, 7:00PM
In the Village Hall

1. Present

Ellie Saunders, Alison Waters, Charlotte Daubney, Louise Chambers, Jess Coombe, Kirsty Willett

2. Apologies

Sara Pearce, Rachel Wason, Janice Fowler, Kate Pitfield

3. Minutes of last AGM

The minutes were read and agreed as a true record of the meeting.

4. Matters Arising from last AGM

The front area of the playground area has now been completed with the rubber mulch surface, costing approximately £5k.

5. Treasurer's Report

Please see the attached report.

We finished the year up £6435.11 which is a good result. We budgeted to be down by -£1k but we then introduced the consumables charge which added £3k. Devon funding rates also increased in again April which helped and we also had an extra £800 in bank interest which we didn't budget for.

The price of consumables has increased but this is still covered by the existing parent consumables charge, so no need to review this yet. License fees have gone up and we spent £650 on advertising the Playleader and Deputy Playleader roles which wasn't budgeted for. We purchased a reconditioned laptop for Emily / team use for £250 from our new IT support supplier.

So, overall a good result. We'll need these cash reserves this year to pay for extra staff costs.

6. Manager's Report

At the end of the 23/24 academic year we had 43 children on roll versus 52 last year, so a drop in numbers. There are a few reasons for this – which have carried through to 24/25 – lower birth rate and Free Range Explorers not being able to collect from us on our half days, we are working on solutions to extend our all day offering to parents.

With the introduction of the new 2y old working parent funding we have a long waiting list of 2y olds wanting to join but we are lower on 3-4y olds. We have increased the number of 2y olds that we take for Autumn 24 to compensate.

We finished the outside play area, the cost to finish the small front area was £5k, this money was raised through grants and our own fundraising.

Unfortunately, Charlotte left at the end of July 24 and Veronica is retiring in October 24. We have therefore recruited a new Deputy, Sarah who started in September 24.

24/25 will be a challenging financial year with another minimum wage increase in April and, at the moment, no news of any funding increase. We have extra staff costs too as we have brought new staff members in to prepare for upcoming retirements, we were projecting a -£4k loss for 24/25, if we include

the recent announcement of the increase in the minimum wage this could rise to a -£9k loss if funding rates don't increase. We have the cash to cover this from previous years but we need to keep an eye on costs.

7. Playleader's Report

Another busy year – we were lucky enough to have the Emergency Services visit us and give the children the opportunity of looking around an Ambulance, Police Car and Fire Engine and using the hose to squirt water out into the field.

Axminster Gymnastics came and the children enjoyed their challenges.

Ofsted visited and we were awarded a "Good".

Finally, we had a fantastic day at Seaton Wetlands – bug hunting and pond dipping.

Emily completed her Playleader course – Well Done!!

We said farewell to Charlotte in July & Veronica continued until half term before retiring after 33 years of service to The Preschool.

This year has been challenging – with new staff - the lower birth rate – having fewer 3 & 4 year olds – which meant we have introduced more 2 year olds which brings a whole new dimension to the sessions.

8. Election of new Committee members

Jess Coombe agreed to join the committee and all present agreed.

9. A.O.B

None

10. Date of next Committee Meeting

This will be arranged via email in the new year.

UPLYME PRE SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024

INCOME	£	2023/2024	£	2022/2023
External Government Funding	74,397		60,392	
Parent Fees	13,462		13,675	
Toddler Fees	1,012		1,032	
		88,872		75,099
Clothing Sales	63		68	
Fundraising	1,377		2,056	
Interest	797			
Other Income - Grants	4,510		3,000	
		6,746		5,124
TOTAL INCOME		95,618		80,223
EXPENDITURE				
Staff Wages	67,414		60,420	
NEST Pension	372		385	
Rent	8,945		8,611	
Equipment	624		566	
Consumables	1,409		916	
OFSTED	35		35	
EYA Insurance / Membership	861		822	
Training	63		138	
		79,721		71,893
DBS Checks	128		374	
Mobile Phone	190		187	
Administration	926		871	
Fundraising Expenses	5,910		9,087	
Licence Fees	1,039		839	
Advertising	651		145	
Staff Uniform			102	
Clothing	226.7			
Misc				
EYPP Expenses	392			
Other Payments	-3		776	
		9,461		12,381
TOTAL EXPENDITURE		89,182.40		84,274.00
Net Movement in Funds		6,435.11		-4,051.50
Balance Brought Forward		54,066.29		54,198.15
BALANCE CARRIED FORWARD		60,501.40		54,066.29
Cash Funds at 31/08/24				
Co-Op - Current			£18,722.75	
Co-Op - Fundraising			£2,351.58	
UTB Savings 6 Month Bond			£40,000.00	
TOTAL CASH			£61,074.33	

Less PAYE & NIC Liabilities

£572.93

TOTAL ASSETS

£60,501.40

There being no other assets or liabilities

Signed..... 

Trustee Name..... Eleanor Saunders

Date of Approval..... 18/11/24

Signed..... 

Trustee Name..... C. DAMBNEY

Date of Approval..... 14/11/24

INDEPENDENT EXAMINERS REPORT

I have examined the attached Income and Expenditure Account for the year ended 31st August 2022 and report that they are in accordance with the accounting records and have been properly drawn up in accordance with the requirements of Charities (Accounts and Reporting) Regulations.

Signed..... 

Name..... L MORGAN

Date of Approval..... 14-11-24

UPLYME PRE SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024

INCOME	£	2023/2024	£	2022/2023
External Government Funding	74,397		60,392	
Parent Fees	13,462		13,675	
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TOTAL CASH			£61,074.33	

Less PAYE & NIC Liabilities

£572.93

TOTAL ASSETS

£60,501.40

There being no other assets or liabilities

Signed..... 

Trustee Name..... Eleanor Saunders

Date of Approval..... 18/11/24

Signed..... 

Trustee Name..... C. DAMBNEY

Date of Approval..... 14/11/24

INDEPENDENT EXAMINERS REPORT

I have examined the attached Income and Expenditure Account for the year ended 31st August 2022 and report that they are in accordance with the accounting records and have been properly drawn up in accordance with the requirements of Charities (Accounts and Reporting) Regulations.

Signed..... 

Name..... L MORGAN

Date of Approval..... 14-11-24

UPLYME PRE-SCHOOL

England & Wales - Charity number 1155347

Accounts

UPLYME PRE-SCHOOL AGM MINUTES

Held on Monday 20th November 2023, 7:00PM
In the Village Hall



1. Present

Ellie Saunders, Janice Fowler, Alison Waters, Veronica Strawbridge, Charlotte Daubney, Louise Chambers, Kate Pitfield, Charlotte Matthews

2. Apologies

Sara Pearce, Rachel Wason

3. Minutes of last AGM

The minutes were read and agreed as a true record of the meeting.

4. Matters Arising from last AGM

No matters arising from the last meeting.

5. Treasurer's Report

The final figures for 22/23 show an overall loss of -£4051.50, this figure includes all of the playground costs. If these are taken out (as they aren't part of the usual running costs and were paid for from the fundraising account) we made a small profit of £1620.26.

Staff costs went up significantly from April 23, and the cost per child/hour went up from £3.63 in spring to £5.38 in the summer term, averaging out at £4.38. These increased costs will flow through into the new academic year.

6. Manager's Report

At the end of the 22/23 academic year we had 52 children on roll, which means we had 28 children per session. We had to restrict the number of extra sessions we gave to parents as we were so full by the end of the year. The start to 23/24 has seen about a dozen new starters but the waiting list for the year is more manageable so we should be able to offer parents more choice next year.

A huge accomplishment for the year was the start of the refurbishment of the playground area. We spent approximately £8k on a new rubber mulch play surface to cover the area under the tree at the back of the garden. This has been a huge success and has really improved the play area and the children's enjoyment of the area. Now it really is an all year round play surface. We still have a small, grassed area at the front of the garden which we couldn't afford to do at the same time. This has been fenced off again as we've moved into Autumn and it has become muddy again. We have continued to fundraise for this last section and we hope to have it completed by Spring 24.

Unfortunately, things didn't work out with Izzy so she left us at the end of last year. She gave us plenty of notice so that we were able to recruit Emily Ditchfield who started with us in September. She has settled in incredibly well and once she has completed her three month probation period we will be starting an apprenticeship which should last approximately two years.

We have had a challenging financial year with the large increase in the minimum wage in April and smaller increases in funding from DCC. The whole funding system changes in April 24 with more funding being rolled out to younger children of working parents. With 23/24 projections estimating a loss we have decided to introduce a charge for snack and consumables from September 23 onwards.

7. Playleader's Report

Once again it has been a year with lots of changes.

Izzy joined us in September and enjoyed working with the children, but after many months decided it wasn't the career for her, so she left in July. However, the staff are thrilled to have Emily join the team – she is a natural with the children and an asset to the team.

The children have had another busy year doing lots of exciting activities. Going on a bus trip to Lyme Regis, walking to the viaduct, going around the fields looking at the changing seasons, and some amazing animal visitors. They also took part in Sports Day, Lyme Regis Carnival, Easter egg & spoon races and the Christmas Nativity, to name just a few.

A big change has been using Tapestry and getting rid of those post-it notes and red books. I hope the parents enjoy being able to see what their child has been up to during a session and discussing it with them.

We are all thrilled with our wonderful all weather play surface – this has meant the children have been able to play safely outside in all weathers, keeping clean and dry. We are working hard to raise enough funds to complete the whole outside area, and with the help of Tesco, Lyme Regis Carnival Committee and Uplyme Parish council – we are nearly there to enable us to get rid of the fenced off muddy area.

Finally, I would like to thank Alison for all her hard work – and the committee, without them we couldn't survive.

8. Election of new Committee members

No new committee members attended the meeting or were elected.

9. A.O.B

None

10. Date of next Committee Meeting

This will be arranged via email in the new year.

UPLYME PRE SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2023

INCOME	£	2022/2023	£	2021/2022
External Government Funding	60,392		66,320	
Parent Fees	13,675		8,628	
Toddler Fees	1,032		1,015	
		75,099		75,964
Clothing Sales	68		21	
Fundraising	2,056		1,066	
Incoming Donations			25	
Furlough Scheme				
Other Income (Unassigned)	3,000			
		5,124		1,112
TOTAL INCOME		80,223		77,076
EXPENDITURE			£	
Staff Wages	60,420		58,446	
NEST Pension	385		441	
Rent	8,611		8,287	
Equipment	566		1,019	
Consumables	916		808	
OFSTED / Data Protection	35		70	
PLA Insurance / Membership	822		798	
Training	138		626	
		71,893		70,494
DBS Checks	374		77	
Mobile Phone	187		152	
Administration	871		1,036	
Fundraising Expenses	9,087		503	
Licence Fees	839		342	
Advertising	145		153	
Staff Uniform	102		369	
Clothing				
Misc			30	
COVID Expenses				
Other Payments (Unassigned)	776			
		12,381		2,663
TOTAL EXPENDITURE		84,274		73,157
Net Movement in Funds		-4,051.50		3,920
Balance Brought Forward		58,117.79		54,198
BALANCE CARRIED FORWARD		54,066.29		58,117.79

Cash Funds

NatWest - Current	£52,040.27	
NatWest - Fund Raising	£2,026.02	
TOTAL ASSETS	£54,066.29	£0.00

There being no other assets or liabilities

Signed..... *C. Daubney*

Trustee Name *Charlotte Daubney*

Date of Approval..... *20/11/23*

Signed..... *E. Saunders*

Trustee Name *E. Saunders*

Date of Approval..... *9/10/23*

INDEPENDENT EXAMINERS REPORT

I have examined the attached Income and Expenditure Account for the year ended 31st August 2022 and report that they are in accordance with the accounting records and have been properly drawn up in accordance with the requirements of Charities (Accounts and Reporting) Regulations.

Signed..... *L Morgan*

Name..... *L MORGAN*

Date of Approval..... *23-9-23*

UPLYME PRE SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2023

INCOME	£	2022/2023	£	2021/2022
External Government Funding	60,392		66,320	
Parent Fees	13,675		8,628	
Toddler Fees	1,032		1,015	
		75,099		75,964
Clothing Sales	68		21	
Fundraising	2,056		1,066	
Incoming Donations			25	
Furlough Scheme				
Other Income (Unassigned)	3,000			
		5,124		1,112
TOTAL INCOME		80,223		77,076
EXPENDITURE			£	
Staff Wages	60,420		58,446	
NEST Pension	385		441	
Rent	8,611		8,287	
Equipment	566		1,019	
Consumables	916		808	
OFSTED / Data Protection	35		70	
PLA Insurance / Membership	822		798	
Training	138		626	
		71,893		70,494
DBS Checks	374		77	
Mobile Phone	187		152	
Administration	871		1,036	
Fundraising Expenses	9,087		503	
Licence Fees	839		342	
Advertising	145		153	
Staff Uniform	102		369	
Clothing				
Misc			30	
COVID Expenses				
Other Payments (Unassigned)	776			
		12,381		2,663
TOTAL EXPENDITURE		84,274		73,157
Net Movement in Funds		-4,051.50		3,920
Balance Brought Forward		58,117.79		54,198
BALANCE CARRIED FORWARD		54,066.29		58,117.79

Cash Funds

NatWest - Current	£52,040.27	
NatWest - Fund Raising	£2,026.02	
TOTAL ASSETS	£54,066.29	£0.00

There being no other assets or liabilities

Signed..... C. Daubney

Trustee Name Charlotte Daubney

Date of Approval..... 20/11/23

Signed..... E. Saunders

Trustee Name E. Saunders

Date of Approval..... 9/10/23

INDEPENDENT EXAMINERS REPORT

I have examined the attached Income and Expenditure Account for the year ended 31st August 2022 and report that they are in accordance with the accounting records and have been properly drawn up in accordance with the requirements of Charities (Accounts and Reporting) Regulations.

Signed..... L Morgan

Name..... L MORGAN

Date of Approval..... 23-9-23

UPLYME PRE-SCHOOL

England & Wales - Charity number 1155347

Accounts

UPLYME PRE-SCHOOL AGM MINUTES

Held on Monday 28th November 2022, 7:00PM
In the Village Hall



1. Present

Rachel Wason, Ellie Saunders, Kayleigh Beddows, Janice Fowler, Alison Waters, Veronica Strawbridge, Charlie Wallis

2. Apologies

Sara Pearce, Andrew Hooper, Charlotte Daubney, Louise Chambers, Jenny Aplin, Kate Pitfield

3. Minutes of last AGM

The minutes were read and agreed as a true record of the meeting.

4. Matters Arising from last AGM

No matters arising from the last meeting.

5. Treasurer's Report

See the attached Income and Expenditure Report 21/22, we made a profit of £3919 for the year which is a good result after making a loss last year. Staff costs were up on budget due to the April minimum wage increase, admin was up as we had to purchase a new phone and back up drive, but overall we are happy with the financial performance and budgeting has been improved for next year.

6. Manager's Report

At the end of the 21/22 academic year we had 48 children on roll, which means we had between 25 and 28 children per session. Our waiting list continues to grow but we have been actively balancing the needs of existing parents and getting as many new starters enrolled as we can.

Fundraising has got back on track this year and we added £1k with our own fundraising events and we have secured a £2k grant from the Lyme Regis Regatta Committee to help us finish off our garden renovation. A small group of parents, Donna, Janice's husband and friends put in a huge effort over the summer to re-lay the paving slabs, install new planters and re-seed the front area of the grass. We have agreed a quote with a playground supplier to lay rubber mulch under the tree to finish this area off, hopefully ready for the spring.

We had a funding increase from DCC in April, the majority of which was offset against minimum wage increases and the June staff salary review, the balance of the funding increase will be absorbed by the second minimum wage increase in April 23 so we will be putting parents' fees up in January & September 23 to help to cover our costs.

7. Play leader's Report

Another year of changes! Sessions are still well ventilated, but parents can now come into the hall and visitors are allowed again. We currently have B sharp music activities on a Wednesday morning - which are always popular – and have had the firefighters with the fire engine!

The staffing has also had some changes – we welcomed Gracie to the team in January, Mya left us in April to go travelling and sadly this tempted Gracie to do the same in May. However fortunately we had Izzy in for work experience, saw how good she was and we're very pleased that she started working with us in September.

We have been getting out and about again now – we have been on the bus to Lyme and out collecting Autumn bits on the field and in the Glen. We also managed to hold an Open Day at Easter, a trip to Seaton Wetlands and Sports Day!

Enormous thanks to Gerard, John and their helpers who have done such great work in the garden, paving the path, building the planters and generally tidying and clearing – there is still more to be done for which we are awaiting quotes.

Thanks as always to Alison and the committee – we cannot run without you so your support is much appreciated.

8. Election of new Committee members

Jenny Aplin has asked to remove herself from the committee & Neil Pullinger will also be removed from the Charities Commission details. Rachel Wason agreed to take over the role as Secretary which was seconded by Kayleigh. Charlie Wallis agreed to join which is great, thank you. Ofsted and DBS paperwork will be completed over the following weeks.

9. A.O.B

If any of the committee are able to volunteer to help with teas and coffees at the nativity on Friday 16th that would be really helpful. Any donations of cakes / mince pies are much appreciated.

10. Date of next Committee Meeting

This will be arranged via email in the new year.

UPLYME PRE SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2022

INCOME	£	2021/2022	£	2020/2021
External Government Funding	66,320		48,941	
Parent Fees	8,628		8,456	
Toddler Fees	1,015		0	
		75,964		57,397
Clothing Sales	21		58	
Fundraising	1,066		388	
Incoming Donations	25		500	
Furlough Scheme				
Other Income (Unassigned)		1,112		946
TOTAL INCOME		77,076		58,343
EXPENDITURE	£		£	
Staff Wages	58,446		45,502	
NEST Pension	441		337	
Rent	8,287		7,618	
Equipment	1,019		1,967	
Consumables	808		496	
OFSTED / Data Protection	70		35	
PLA Insurance / Membership	798		784	
Training	626		305	
		70,494		57,043
DBS Checks	77		192	
Mobile Phone	152		144	
Administration	1,036		966	
Fundraising Expenses	503		83	
Licence Fees	342		20	
Advertising	153		144	
Staff Uniform	369		267	
Clothing				
Misc	30			
COVID Expenses			171	
Other Payments (Unassigned)			541	
		2,663		2,529
TOTAL EXPENDITURE		73,157		59,572
Net Movement in Funds		3,920		-1,229
Balance Brought Forward		54,198		55,427
BALANCE CARRIED FORWARD		58,118		54,198

Cash Funds

NatWest - Current	£52,009.55
NatWest - Fund Raising	£6,108.24
TOTAL ASSETS	£58,117.79

There being no other assets or liabilities

Signed..... *K. Beddows*

Trustee Name..... *K. Beddows*

Date of Approval..... *30/11/2011*

Signed..... *E. Saunders*

Trustee Name..... *E. SAUNDERS*

Date of Approval..... *6/12/22*

INDEPENDENT EXAMINERS REPORT

I have examined the attached Income and Expenditure Account for the year ended 31st August 2022 and report that they are in accordance with the accounting records and have been properly drawn up in accordance with the requirements of Charities (Accounts and Reporting) Regulations.

Signed..... *L. Morgan*

Name..... *L. MORGAN*

Date of Approval..... *17-10-22*

UPLYME PRE SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2022

INCOME	£	2021/2022	£	2020/2021
External Government Funding	66,320		48,941	
Parent Fees	8,628		8,456	
Toddler Fees	1,015		0	
		75,964		57,397
Clothing Sales	21		58	
Fundraising	1,066		388	
Incoming Donations	25		500	
Furlough Scheme				
Other Income (Unassigned)		1,112		946
TOTAL INCOME		77,076		58,343
EXPENDITURE	£		£	
Staff Wages	58,446		45,502	
NEST Pension	441		337	
Rent	8,287		7,618	
Equipment	1,019		1,967	
Consumables	808		496	
OFSTED / Data Protection	70		35	
PLA Insurance / Membership	798		784	
Training	626		305	
		70,494		57,043
DBS Checks	77		192	
Mobile Phone	152		144	
Administration	1,036		966	
Fundraising Expenses	503		83	
Licence Fees	342		20	
Advertising	153		144	
Staff Uniform	369		267	
Clothing				
Misc	30			
COVID Expenses			171	
Other Payments (Unassigned)			541	
		2,663		2,529
TOTAL EXPENDITURE		73,157		59,572
Net Movement in Funds		3,920		-1,229
Balance Brought Forward		54,198		55,427
BALANCE CARRIED FORWARD		58,118		54,198

Cash Funds

NatWest - Current	£52,009.55
NatWest - Fund Raising	£6,108.24
TOTAL ASSETS	£58,117.79

There being no other assets or liabilities

Signed..... 

Trustee Name..... K. Beddows

Date of Approval..... 30/11/2011

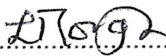
Signed..... 

Trustee Name..... E. SAUNDERS

Date of Approval..... 6/12/22

INDEPENDENT EXAMINERS REPORT

I have examined the attached Income and Expenditure Account for the year ended 31st August 2022 and report that they are in accordance with the accounting records and have been properly drawn up in accordance with the requirements of Charities (Accounts and Reporting) Regulations.

Signed..... 

Name..... L. MORGAN

Date of Approval..... 17-10-22

UPLYME PRE-SCHOOL

England & Wales - Charity number 1155347

Accounts

UPLYME PRE-SCHOOL AGM

Held on Monday 29th November, 7:00PM
In the Village Hall



1. Present

Neil Pullinger, Rachel Wason, Ellie Saunders, Jenny Aplin, Kate Pitfield, Emily Ditchfield, Kayleigh Beddows, Janice Fowler, Alison Waters

2. Apologies

Veronica Strawbridge, Sara Pearce, Jane Sole, Andrew Hooper

3. Minutes of last AGM

The minutes were read and agreed as a true record of the meeting.

4. Matters Arising from last AGM

No matters arising from the last meeting.

5. Treasurer's Report

See the attached Income & Expenditure 20/21 Report. We made a loss of -£1228.57 in 20/21, due to Covid, lockdowns and a lack of fundraising the loss is understandable and the committee agreed it actually is a fairly acceptable result given the tough circumstances.

6. Manager's Report

At the end of the 20/21 academic year we had 47 children on roll, which means we had between 25 and 28 children per session.

We haven't been able to fundraise through 20/21, the £388 in the income report is the government furlough payment. We are increasing fundraising activity this year - 21/22 - as things have started to return to normality.

We were open the entire year, and through the November and January lockdowns, with limited sessions and staff, to keyworker children. Our covid-19 procedures and risk assessments were updated and reviewed as the situation developed.

We have not been able to welcome our families as normal, there have been no visitors to the setting and parents couldn't even settle new starters. This was a hard decision to make for the staff, it goes against our usual, welcoming ethos.

It was a tough year for all of the staff but they all coped with the constant changes and new procedures admirably. We look forward to a more settled 21/22!

7. Play leader's Report

This has been a strange year for all of us and we have had to change some of our practices at preschool – quarantining toys, wiping down everything, no soft furnishings and minimising adults in the setting. We have all got used to living in our coats outside and in as we have all the doors and windows open, so plenty of fresh air. The children have loved being outside so much - we are very lucky that the patio area means we have plenty of space.

Dropping off children at the door seems to work well for the children, though it is nice to allow parents back in at least at the end of the day – I know it must be difficult for some new parents who don't even know the setting, so thank you for your support in this.

Thank you also to Annie, who moved on to a full time position – she was our manager for many years and will have met most of you as first point of contact and throughout your time with us.

A big welcome to Alison, our new administrator, we were very lucky to find someone who is not only very efficient and friendly but also understands early years! Also welcome to Mya, who has joined us this term and is now an essential team member – especially with the amount of staff absences due to family concerns or Covid!

We are hoping to take on another member of staff soon, as the number of children is ever increasing and the waiting list just keeps growing!

We have not been able to have visitors or outings this year, and had to cancel public events, but we still held sports races for the children, and made an attempt to video the nativity – this year we will video the story of the Nativity through songs!

As always, a big thank you to Alison and the committee, without you the Pre-School cannot run, so your support is essential and much appreciated.

8. Election of new Committee members

Charlotte Daubney and Kate Pitfield volunteered to join the committee, welcome and thank you. Ofsted and DBS paperwork will be completed over the following weeks.

9. A.O.B

Ellie asked whether we could take on more children from the waiting list when we get a new member of staff. It was discussed that an extra person is needed to cover staff absence and illness but also that the EYFS stipulate a minimum square meterage per child in order to meet the needs of the children. Alison will double check the space ratio.

ACTION A.Waters

10. Date of next Committee Meeting

This will be arranged via email in the new year.

UPLYME PRE SCHOOL - TREASURER'S REPORT

PERIOD: 1 SEPTEMBER 2020 - 31 AUGUST 2021

Income	£
External Government Funding	48,941
Parent Fees	8,456
Toddler Fees	0
Clothing Sales	58
Fundraising	0
Incoming Donations	500
Furlough Scheme	388
Other Income (Unassigned)	
TOTAL INCOME	58,343
Expenditure	£
Staff Wages	45,502
Training	304
Rent	7,618
Mobile Phone	293
Fundraising Expenses	83
Administration	504
Equipment	1,886
Consumables	556
Staff Uniform	398
PLA Insurance / Membership	854
OFSTED / Data Protection	0
Licence Fees	298
NEST Pension	337
DBS Checks	192
Advertising	144
Clothing	40
Building Maintenance	313
Gifts	249
Other Payments (Unassigned)	0
TOTAL EXPENDITURE	59,571
Surplus/Deficit	-1,228
Bank Balances	
NatWest - Current	£48,748.06
NatWest - Fund Raising	£5,450.09
TOTAL ASSETS	£54,198.15

UPLYME PRE SCHOOL

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST AUGUST 2021

INCOME	£	2020/2021	£	2019/2020
Fees	48,659		6,934	
Toddler Group	8,456		1,019	
External Government Funding	282		49,652	
Pupil Premium + 1:1 Funding	0		37	
Job Retention Scheme	58		1,459	
		57,455		59,101
Other Income	500			
Fundraising	388		554	
Sweat Shirt Sales			64	
		888		618
TOTAL INCOME		58,343		59,719
EXPENDITURE	£			
Wages	45,502		41,768	
Pension Payments	337		171	
Rent	7,618		5,464	
Post			9	
Toys & Equipment	1,886		921	
Consumables	556		474	
OFSTED Registration + Data	35		105	
Insurance	854		782	
Training	304		0	
		57,092		49,694
DBS Check	192		128	
Mobile Phone Contract	293		165	
Administration	469		1,164	
Fundraising Activities	83		383	
Licenses	298		20	
Advertising	144		196	
Clothing	40		160	
COVID Expenses	398		176	
Miscellaneous	562		304	
		2,479		2,696
TOTAL EXPENDITURE		59,571		52,390
Net Movement in Funds		-1,228		7,329
Balance Brought Forward		55,427		48,098
Balance Carried Forward		54,199		55,427

Cash Funds

NatWest - Current	£48,748.06
NatWest - Fund Raising	£5,450.09
TOTAL ASSETS	£54,198.15

There being no other assets or liabilities.

Signed..... *[Signature]*

Trustee Name..... NEAL FULLINGER

Date of Approval..... 6-11-21

Signed.....

Trustee Name.....

Date of Approval.....

INDEPENDENT EXAMINER'S REPORT

I have examined the attached Income and Exeniture Account for the year ended 31st August 2021 and report that they are in accordance with the accounting records and have been properly drawn up in accordance with the reuirements of the Charities (Accounts and Reporting) Regulations.

Signed..... *[Signature]*

Name..... L MORGAN

Date..... 6-11-21

[Signature]
29-11-21