

# **MEADOWS SHOPMOBILITY**

Charity number 1155272

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023**



## LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2023

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**Registered charity number** 1155272

**Registered Address** Car Park  
Can Bridge Way  
Chelmsford  
Essex  
CM2 0WP

**Trustees** Edwin John Burgess  
Marie-Suzanne Knott  
Geoffrey Leon Lunn  
Carolyn Emma White  
Russell Eric Davis  
Bernadette Mary Godson

**Bankers** CAF Bank Limited

**Independent Examiner** Community360  
Winsley's House  
High Street  
Colchester  
Essex  
CO1 1UG

# MEADOWS SHOPMOBILITY

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023

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A new Board of Trustees was elected at the previous AGM on 10/10/22 and it has been a very busy year to date. It was not an easy transition; past recorded history of the previous trustees was not handed over which made things difficult. However, the new trustees worked hard with the manager to rectify what was missing.

New trustee roles for the board were created, and the aims of the new trustees are to help move the charity forward for the future.

The office located in Q park has had a make-over and is now looking tidy and efficient. Second-hand furniture was donated by Birketts in Chelmsford. A huge thank you to all those people who organized and helped with installing new cupboards. A thank you letter was sent to Birketts to acknowledge their generous donation.

The charity made a successful application to Essex Community Foundation and was awarded £3,000. From this award new computer hardware was purchased and the remainder (£1,000) was put towards electricity costs.

Qpark, the landlords for the charity office and storeroom required the charity to pay for the installation of electricity meters as their sponsorship of electricity costs was ending. The work has now been completed and the charity will pay the landlord directly for the charity's usage monthly.

A register of vehicle checks has been established and thanks go to Russell, Geoff and Greig for their sterling efforts in maintaining vehicle safety. We are now able to buy batteries at cost, as Shopmobility UK have brokered a deal with MK batteries on the behalf of all shopmobility services UK - wide. This is a significant saving compared to previous years.

The bookshop is not doing as well as previously hoped since taking out a lease. The lease has one more year left to run, the charity cannot end the lease sooner. The trustees are looking for ways to enhance sales and make the best of the last year of the lease. The trustees will also be looking how they can take the bookshop past August 2024. The bookshop is still run by a team of volunteers and the charity thanks them for all their efforts.

Volunteers in the office continue to support the charity by processing the daily hiring of mobility scooters and wheelchairs and holiday-hire equipment. They also provide a point of contact and provide information for people with disabilities whether permanent or temporary. The Trustees would like to thank the office volunteers for their continued and loyal support.


# MEADOWS SHOPMOBILITY

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023

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The Trustees continue to provide support to the manager and chairman and undertake a variety of tasks to support the charity.

The charity is plodding on, but it is acknowledged that there is a time limit on the charity if things do not change for the better within the next year.



Mr Edwin Burgess  
Chair to Trustees Meadows Shopmobility

## MEADOWS SHOPMOBILITY

### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

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I report on the accounts of Meadows Shopmobility for the year ended 31 March 2023 which are set out on pages 5 to 10.

#### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

#### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

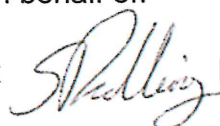
In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:  
Community360

Winsley's House, High Street, Colchester, Essex



Date

05/10/2023



# MEADOWS SHOPMOBILITY

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023


	Note	2023 Total £	2022 Total £
<b>Income and endowments from:</b>			
Donations & legacies	4	20,106	18,129
Charitable activities	3	10,773	7,485
Other trading activities	5	27,271	28,071
Investment income	2	535	14
<b>Total incoming resources</b>		<b>58,685</b>	<b>53,699</b>
<b>Resources expended</b>			
Charitable activities	6	43,003	45,999
Expenditure on raising funds	7	23,273	14,366
<b>Total resources expended</b>		<b>66,276</b>	<b>60,365</b>
<b>Operating surplus</b>		<b>(7,591)</b>	<b>(6,666)</b>
<b>Net income</b>		<b>(7,591)</b>	<b>(6,666)</b>
Previous year adjustment	8	-	3,407
<b>Net movement in funds</b>		<b>(7,591)</b>	<b>(3,259)</b>
<b>Funds at 1 April 2022</b>		<b>97,238</b>	<b>100,497</b>
<b>Funds at 31 March 2023</b>		<b>89,647</b>	<b>97,238</b>

Notes on pages 7-10 form part of these financial statements.

# **BALANCE SHEET** **AS AT 31 MARCH 2023**

	Notes	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	9	8,192	9,359
<b>Current assets</b>			
Debtors	10	454	157
Cash at bank and in hand	11	81,533	88,004
		<u>81,987</u>	<u>88,161</u>
<b>Creditors: amounts falling due within one year</b>	12	532	282
<b>Net current assets/(liabilities)</b>		<u>81,455</u>	<u>87,879</u>
<b>Net assets</b>		<u><u>89,647</u></u>	<u><u>97,238</u></u>
<b>Funds</b>			
Unrestricted funds		89,647	97,238
<b>Total funds</b>		<u><u>89,647</u></u>	<u><u>97,238</u></u>

Signed on behalf of the trustees:

  
Mr Edwin John Burgess

Date:

26/7/23

# MEADOWS SHOPMOBILITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

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### 1. Accounting policies

#### **Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

#### **Cash flow**

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

#### **Restricted and designated funds**

All receipts are unrestricted funds.

#### **Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Investment income consists of bank interest received within the year.

#### **Resources expended**

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to the category.

Costs classified as governance costs relate to costs incurred in connection with compliance with constitutional, audit and other statutory requirements.

#### **Depreciation**

Depreciation is provided to write off the cost of fixed assets over their expected useful lives:

Equipment for hire	20% Straight Line
Computer equipment	33% Straight Line
Fixtures and fittings	20% Straight Line

#### **Going Concern**

The trustees of the charity deem that there are sufficient funds available to continue operating on a going concern basis for the foreseeable future



# MEADOWS SHOPMOBILITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

### 1. Accounting policies (continued)

#### Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 2. Investment income

	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Interest receivable	535	14
	<b>535</b>	<b>14</b>

### 3. Charitable activities

	<b>Total 2023 £</b>	<b>Total 2022 £</b>
Casual hire	559	35
Holiday hire	2,724	2,232
Memberships	3,368	785
Sales	901	363
Grants	3,000	4,000
Other	221	70
	<b>10,773</b>	<b>7,485</b>

### 4. Donations and legacies

	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<i>Donations</i>		
Collection boxes	170	463
Other	1,390	806
<i>Gifts in Kind</i>		
Q - Park	18,546	16,860
	<b>20,106</b>	<b>18,129</b>

# MEADOWS SHOPMOBILITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

5. Other trading activity	Total 2023 £	Total 2022 £
Bookshop sales	26,842	27,633
World of Books	429	438
	<b>27,271</b>	<b>28,071</b>
6. Charitable activities	Total 2023 £	Total 2022 £
Rent - Gifts in kind	13,727	12,479
Utilities - Gifts in kind	4,819	4,381
Staff costs	13,699	12,565
Insurance	1,618	1,561
Depreciation	3,003	2,607
Miscellaneous	1,200	1,768
Servicing and repairs	1,017	6,302
Volunteer expenses	916	362
Postage, stationary and telephone	1,031	1,138
Other activities	210	545
Database	378	378
Governance costs	1,006	1,761
Subscriptions and license	379	152
	<b>43,003</b>	<b>45,999</b>
7. Expenditure on raising funds	Total 2023 £	Total 2022 £
Rent and utilities	20,627	13,064
Repairs and maintenance	561	81
Insurance	1,318	661
Other	767	560
	<b>23,273</b>	<b>14,366</b>

### 8. Staff

On average one member of staff was employed during the year ended 31st March 2023

No employee received over £50,000 during the year.

# MEADOWS SHOPMOBILITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

9. Tangible fixed assets	Fixtures & Equipment £	Computer Equipment £	Equipment For hire £	Total £
<b>Cost</b>				
As at 1 April 2022	400	1,469	21,206	23,075
Additions	-	1,836	-	1,836
Disposals	-	(1,190)	-	(1,190)
As at 31 March 2023	<u>400</u>	<u>2,115</u>	<u>21,206</u>	<u>23,721</u>
<b>Depreciation</b>				
As at 1 April 2022	400	1,283	12,033	13,716
Charge for the year	-	92	2,911	3,003
Disposals	-	(1,190)	-	(1,190)
As at 31 March 2023	<u>400</u>	<u>185</u>	<u>14,944</u>	<u>15,529</u>
<b>Net Book Value</b>				
As at 31 March 2023	<u>-</u>	<u>1,930</u>	<u>6,262</u>	<u>8,192</u>
As at 31 March 2022	<u>-</u>	<u>186</u>	<u>9,173</u>	<u>9,359</u>
<b>10. Debtors</b>			<b>Total 2023 £</b>	<b>Total 2022 £</b>
Prepayments and accrued income			454	157
			<u>454</u>	<u>157</u>
<b>11. Cash at Bank and In Hand</b>			<b>Total 2023 £</b>	<b>Total 2022 £</b>
Bank accounts			81,203	87,696
Petty cash			330	308
			<u>81,533</u>	<u>88,004</u>
<b>12. Creditors: falling due within a year</b>			<b>2023 £</b>	<b>2022 £</b>
Accruals			532	282
			<u>532</u>	<u>282</u>
<b>13. Related Parties</b>				
The charity is located in premises in the Q-Park car park. The Meadows Shopping Centre has provided the following incoming resources:				
<b>Gifts in Kind</b>			<b>2023 £</b>	<b>2022 £</b>
Rent			13,727	12,479
Utility costs			4,819	4,381
			<u>18,546</u>	<u>16,860</u>