

# **MEADOWS SHOPMOBILITY**

Charity number 1155272

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2022**



# **MEADOWS SHOPMOBILITY**

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# MEADOWS SHOPMOBILITY

## LEGAL AND ADMINISTRATIVE INFORMATION FOR THE YEAR ENDED 31 MARCH 2022

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**Registered charity number** 1155272

**Registered Address** Car Park  
Can Bridge Way  
Chelmsford  
Essex  
CM2 0WP

**Trustees** Brian Poole (Chair)  
Freda Mountain  
Ian Cornell  
Paul Vicary

**Bankers** CAF Bank Limited

**Independent Examiner** Community360  
Winsley's House  
High Street  
Colchester  
Essex  
CO1 1UG

# MEADOWS SHOPMOBILITY

## TRUSTEE ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2022

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We seem to have returned to something akin to normality. Both the office and the Bookshop reopened in early April.

Dealing with the office first, we continued to offer free membership to our existing members and to prospective new members until December 31st. Up to that point 75 new people signed up. Our fervent hope is that they will all stay with us now that a small annual fee will be requested.

The trustees conducted a major review of the scooter and wheelchair fleet in May. This led to the removal of several older, expensive to repair vehicles and the purchase of new, more reliable machines. Consequently our repair bills have reduced significantly. We have also been gifted 4 virtually new machines which have been checked and added to the fleet.

Daily usage of the fleet by members has slowly improved and holiday hires have been a great addition to our range of services.

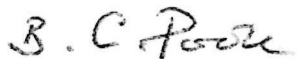
Turning to the Bookshop we completed the refurbishment and furniture rearrangement in early April and reopened on the 12th.

It was a very good year financially but profits are down due to the signing of a 3 year lease with the new landlords at a monthly cost of £1,500.

The trustees undertook a major review of policies and our constitution in Nov/Dec which has led to a revised constitution, updated policies and a 'Risk Matrix' document. This will allow us to face head-on any issues that arise with a legal framework on which to base our responses.

Finally a massive thankyou to my fellow trustees, To G Roe our part time administrator, our bookkeeper and our volunteers who keep things going at all times.

B Poole  
Chair



Date

26/01/2023

# MEADOWS SHOPMOBILITY

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2022

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I report on the accounts of Meadows Shopmobility for the year ended 31 March 2022 which are set out on pages 4 to 9.

### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT AATQB for and on behalf of:  
Community360

Winsley's House, High Street, Colchester, Essex

*Shelley* Date 26 January 2023

# MEADOWS SHOPMOBILITY

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2022

	Note	2022 Total £	2021 Total £
<b>Income and endowments from:</b>			
Donations & legacies	4	18,129	16,302
Charitable activities	3	7,485	45,843
Other trading activities	5	28,071	10,284
Investment income	2	14	34
<b>Total incoming resources</b>		<b>53,699</b>	<b>72,463</b>
<b>Resources expended</b>			
Charitable activities	6	45,999	42,036
Expenditure on raising funds	7	14,366	8,738
<b>Total resources expended</b>		<b>60,365</b>	<b>50,774</b>
<b>Operating surplus</b>		<b>(6,666)</b>	<b>21,689</b>
<b>Net income</b>		<b>(6,666)</b>	<b>21,689</b>
Previous year adjustment	8	3,407	-
<b>Net movement in funds</b>		<b>(3,259)</b>	<b>21,689</b>
<b>Funds at 1 April 2021</b>		<b>100,497</b>	<b>78,808</b>
<b>Funds at 31 March 2022</b>		<b>97,238</b>	<b>100,497</b>

Notes on pages 6-9 form part of these financial statements.

**BALANCE SHEET**  
**AS AT 31 MARCH 2022**

	Notes	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	9	9,359	26,128
<b>Current assets</b>			
Debtors	10	157	217
Cash at bank and in hand	11	88,004	100,234
		<u>88,161</u>	<u>100,451</u>
<b>Creditors: amounts falling due within one year</b>	12	282	26,082
<b>Net current assets/(liabilities)</b>		<u>87,879</u>	<u>74,369</u>
<b>Net assets</b>		<u><u>97,238</u></u>	<u><u>100,497</u></u>
<b>Funds</b>			
Unrestricted funds		97,238	100,497
<b>Total funds</b>		<u><u>97,238</u></u>	<u><u>100,497</u></u>

Signed on behalf of the trustees:

B. C Poole  
Mr B Poole

Date:

26/01/2023

# MEADOWS SHOPMOBILITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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### 1. Accounting policies

#### **Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

#### **Cash flow**

The financial statements do not include a cash flow statement because the charity, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash flow statements".

#### **Restricted and designated funds**

All receipts are unrestricted funds.

#### **Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Investment income consists of bank interest received within the year.

#### **Resources expended**

All expenditure is accounted for on an accruals basis and is recognised when there is a legal or constructive obligation to pay. Expenditure has been classified under headings that aggregate all costs related to the category.

Costs classified as governance costs relate to costs incurred in connection with compliance with constitutional, audit and other statutory requirements.

#### **Depreciation**

Depreciation is provided to write off the cost of fixed assets over their expected useful lives:

Equipment for hire	20% Straight Line
Computer equipment	33% Straight Line
Fixtures and fittings	20% Straight Line
Leasehold buildings	3.33% Straight Line

#### **Going Concern**

The trustees of the charity deem that there are sufficient funds available to continue operating on a going concern basis for the foreseeable future



# MEADOWS SHOPMOBILITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

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### 1. Accounting policies (continued)

#### Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 2. Investment income

	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Interest receivable	14	34
	<b>14</b>	<b>34</b>

### 3. Charitable activities

	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Casual hire	35	10
Holiday hire	2,232	851
Memberships	785	490
Sales	363	260
Covid grants	4,000	40,486
Other	70	3,746
	<b>7,485</b>	<b>45,843</b>

### 4. Donations and legacies

	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<i>Donations</i>		
Collection boxes	463	-
Other	806	90
<i>Gifts in Kind</i>		
Q - Park	16,860	16,212
	<b>18,129</b>	<b>16,302</b>

# MEADOWS SHOPMOBILITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

5. Other trading activity	Total 2022 £	Total 2021 £
Bookshop sales	27,633	10,034
World of Books	438	250
	<b>28,071</b>	<b>10,284</b>

6. Charitable activities	Total 2022 £	Total 2021 £
Rent - Gifts in kind	12,479	12,000
Utilities - Gifts in kind	4,381	4,212
Staff costs	12,565	12,480
Insurance	1,561	1,698
Depreciation	2,607	3,204
Miscellaneous	1,768	1,064
Servicing and repairs	6,302	3,718
Volunteer expenses	362	183
Postage, stationary and telephone	1,138	1,188
Other activities	545	196
Database	378	360
Governance costs	1,761	1,574
Subscriptions and license	152	160
	<b>45,999</b>	<b>42,036</b>

### Staff

On average one member of staff was employed during the year ended 31st March 2022

No employee received over £50,000 during the year.

7. Expenditure on raising funds	Total 2022 £	Total 2021 £
Rent and utilities	13,064	7,788
Repairs and maintenance	81	-
Insurance	661	721
Other	560	228
	<b>14,366</b>	<b>8,738</b>

8. Previous year adjustment have been put through to write off incorrect entries in previous year accounts:	£
Leasehold tangible asset:	22,393
Provision for rent expenditure:	(25,800)
	<b>(3,407)</b>

# MEADOWS SHOPMOBILITY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

9. Tangible fixed assets	Leasehold Buildings	Fixtures & Equipment	Computer Equipment	Equipment For hire	Total
	£	£	£	£	£
<b>Cost</b>					
As at 1 April 2021	56,509	9,266	5,625	49,883	121,283
Additions	-	-	279	7,953	8,232
Disposals	(56,509)	(8,866)	(4,435)	(36,630)	(106,440)
As at 31 March 2022	<u>-</u>	<u>400</u>	<u>1,469</u>	<u>21,206</u>	<u>23,075</u>
<b>Depreciation</b>					
As at 1 April 2021	34,116	9,266	5,625	46,149	95,156
Charge for the year	-	-	93	2,514	2,607
Disposals	(34,116)	(8,866)	(4,435)	(36,630)	(84,047)
As at 31 March 2022	<u>-</u>	<u>400</u>	<u>1,283</u>	<u>12,033</u>	<u>13,716</u>
<b>Net Book Value</b>					
As at 31 March 2022	<u>-</u>	<u>-</u>	<u>186</u>	<u>9,173</u>	<u>9,359</u>
As at 1 April 2021	<u>22,393</u>	<u>-</u>	<u>-</u>	<u>3,734</u>	<u>26,127</u>
<b>10. Debtors</b>				<b>Total 2022 £</b>	<b>Total 2021 £</b>
Prepayments and accrued income				157	217
				<u>157</u>	<u>217</u>
<b>11. Cash at Bank and In Hand</b>				<b>Total 2022 £</b>	<b>Total 2021 £</b>
Bank accounts				87,696	100,008
Petty cash				308	225
				<u>88,004</u>	<u>100,233</u>
<b>12. Creditors: falling due within a year</b>				<b>2022 £</b>	<b>2021 £</b>
Accruals				282	26,082
				<u>282</u>	<u>26,082</u>
<b>13. Related Parties</b>				<b>2022 £</b>	<b>2021 £</b>
The charity is located in premises in the Q-Park car park. The Meadows Shopping Centre has provided the following incoming resources:					
<b>Gifts in Kind</b>					
Rent				12,479	12,000
Utility costs				4,381	4,212
				<u>16,860</u>	<u>16,212</u>