



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2022

Period start date To 31/08/2023

Period end date

Charity name: Marlow Bottom Preschool CIO

Charity registration number: 1155265

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The CIO works for the public benefit having as its objects the development and education of children and young people in particular by:</p> <ol style="list-style-type: none">(1) promoting their care and safety;(2) promoting their education and promoting parental involvement;(3) promoting their health and wellbeing;(4) providing services to support them and their families and carers;(5) providing services to individuals holding membership of the CIO; and(6) furthering the aims of the Pre-school Learning Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The preschool has promoted the care and safety of the 44 children who attended. All staff members are expected to complete and keep up to date safeguarding and Paediatric first aid training. The preschool has promoted their education by assessing all the children in the prime (U3) and specific areas of learning and their starting points noted. We monitor closely any developmental areas of concern and provide directed teaching to support each child to improve on these areas and continue to thrive. The preschool has promoted the children's health and well-being by providing healthy snacks. The preschool has encouraged parental</p>

		involvement through an open-door policy, key person system, website, weekly emails, open days, written reports. In addition, the management committee is made up of parents.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regard to the guidance issued by the Charity Commission on public benefit. See clauses 5, 6 and 7 of the constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>According to the Ofsted report February 2023: The manager and staff provide a curriculum that follows children's interests and focuses on the development of the skills they will need for future learning. Staff use their observations and knowledge of the children to provide activities and opportunities to enhance children's learning.</p> <p>Staff have high expectations for children's behaviour, and children generally behave well. Children have good attitudes to learning, and the staff plan focused activities that develop a variety of skills at one time and develop and extend children's language skills and understanding of the world. Staff support children's use of mathematical language and understanding of numbers well, and the children learn to recognise numbers and count confidently.</p> <p>Parents are highly valued as partners and speak very positively about the provision. They warmly describe how happy their children are to attend the preschool and talk about the 'phenomenal' progress their children have made.</p> <p>A significant strength of the pre-school is the quality of the relationships between staff and children. Children settle quickly due to the very caring and welcoming nature of the staff, as well as the well-established routines.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The preschool currently ended the year with a surplus of £1,147 created by higher revenue incomes but affected by higher payroll costs due to increases in NMW and including a discretionary employee bonus.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Preschool Learning Alliance recommends holding 3 months running costs in reserve – approximately £32,000. We prefer to have about 6 months.
Amount of reserves held	Para 1.22	£105,762. The viability of preschools in the local area has proved to be extremely difficult with several closing down. With this backdrop, the committee have been more conservative with the level of operating costs to reserves ratio.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	58% of income comes from Buckinghamshire County Council.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees elected to post by family and affiliate members of the CIO at the AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Marlow Bottom Preschool CIO
Other name the charity uses	
Registered charity number	1155265
Charity's principal address	The Village Hall, Marlow Bottom, Buckinghamshire, SL7 3NA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sophia Corbitt	Chair		
2	Sonia Johal	Treasurer		
3	Hayley Horn	Secretary		
4	Jassmine Wixon	Communications		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Tina Horler

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	B. Jansing	
Full name(s)	Bethan Jansing	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	30 th June 2024	

Management Report

Marlow Bottom Pre-school Charitable Incorporated Organisation
For the period ended 31 August 2023

Prepared on
30 June 2024

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Profit and Loss

September 2022 - August 2023

	Total
INCOME	
Donations for Provisions	2,818.00
Fees - Bucks CC	72,780.76
Fees - Parent Under 3	35,613.50
Fees - Parents Over 3	7,973.88
Fundraising Income	4,688.00
Other Income	1,824.00
Total Income	125,698.14
GROSS PROFIT	125,698.14
EXPENSES	
Accountancy	261.00
Advertising/Promotional	203.04
Bank Charges	42.50
Children's Events	1,956.33
Cleaning	893.04
Computer Costs	230.98
Equipment	46.29
Fundraising Expenses	623.63
Insurances	825.55
Learning Resources	2,195.01
Office/General Administrative Expenses	2,324.79
Payroll Expenditures	106,043.70
Pension	1,403.64
Rent	6,670.00
Supplies Refreshments	870.43
Training	716.00
Total Expenses	125,305.93
NET OPERATING INCOME	392.21
OTHER INCOME	
Interest earned	755.65
Total Other Income	755.65
NET OTHER INCOME	755.65
NET INCOME	£1,147.86

Balance Sheet

As of August 31, 2023

	Total
FIXED ASSET	
Total Fixed Asset	
CASH AT BANK AND IN HAND	
Business Bank Account	-45.58
Petty cash	53.49
Santander Business Account	47,483.04
Savings United Bank	58,983.79
Savings Virgin	10,284.23
Total Cash at bank and in hand	116,758.97
DEBTORS	
Debtors	198.39
Total Debtors	198.39
CURRENT ASSETS	
Payment in advance	2,178.75
Total Current Assets	2,178.75
NET CURRENT ASSETS	119,136.11
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	
Trade Creditors	
Creditors	2,284.78
Total Trade Creditors	2,284.78
Current Liabilities	
Accruals and Deferred Income	9,155.77
Client Trust Accounts - Liabilities	1,482.75
Tax and National Insurance	450.71
Total Current Liabilities	11,089.23
Total Creditors: amounts falling due within one year	13,374.01
NET CURRENT ASSETS (LIABILITIES)	105,762.10
TOTAL ASSETS LESS CURRENT LIABILITIES	105,762.10
TOTAL NET ASSETS (LIABILITIES)	£105,762.10
CAPITAL AND RESERVES	
Retained Earnings	104,614.24
Profit for the year	1,147.86
Total Capital and Reserves	£105,762.10



Section A

Independent Examiner's Report

Report to the trustees/
members of

MARLOW BOTTOM PRE-SCHOOL CHARITABLE INCORPORATED
ORGANISATION

On accounts for the year
ended

31ST AUGUST 2023

Charity no
(if any)

1155265

Set out on pages

ONE AND TWO

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30 June 2024

Name:

NEIL PATRICK PALMER

Relevant professional
qualification(s) or body
(if any):

FCMA (RETIRED)

Address:

6 FROGMILL SPINNEY

HURLEY

MAIDENHEAD. SL6 5NN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE