

**TWYFORD DISTRICT YOUTH AND COMMUNITY CENTRE**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2021**

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The Trustees are pleased to present their report together with the financial statements of The Twyford District Youth and Community Centre (Charity number: 1155243) for the year ended 30th September 2021.

The accounts, which have been filed separately have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Foundation's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

The Twyford District Youth and Community Centre is a separate registered charity.

**Objectives of the Charity**

The objects of the Charity are: (A) to further or benefit the residents of Twyford and the surrounding districts, and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the Trustees shall have power: (B) to establish or secure the establishment of a community centre and grounds and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the Charity in furtherance of the above objects.

**Organisation**

The Charity a Charitable Incorporated Organisation (CIO) and was registered 08 January 2014.  
The Trustees of the Charity meet on average every other month.

**Public benefit statement**

***The Trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.***

The Trustees believe the Charity benefits the public by the provision of Youth Work to the Twyford District.

**Trustee selection and training**

Trustees are selected from volunteers by attendees at the AGM. They can only stand for 10 years as a Trustee. As is required by the Governing Document Constitution one third or three of our Trustees retire each year, but can be re-elected for up to 10 years service as mentioned above. The Charity is allowed to have up to 12 Trustees. The management committee and members are not employees.

**Trustees' remuneration and expenses**

No Trustee received remuneration.

**Risk management**

***Risk management reviews are undertaken by the management teams when they meet and also at the meetings of the Trustees. Management meetings are held as detailed above.***

**Volunteer help**

Volunteer help has not been given value in the accounts as the value is not easily quantifiable and measurable. The Trustees are extremely grateful for the help given to the Charity and would like to thank all the volunteers for their efforts.

**Public Liability Insurance**

***The Trustees are indemnified by the public liability policy. Details of the premiums paid during the year are shown below.***

***Public Liability Insurance                      £570***

**Reserves policy**

***The Reserves policy is that the Charity should maintain enough reserves to run the Charity without income for***

### **Review of Activities and Future Developments**

This year like the previous year the youth club has faced a number of challenges due to the pandemic and changing of restrictions. We were able to open up the Youth Centre in September 2020 with restrictions in place however late December 2020/early January 2021 we were placed into the Tier system which meant the youth club had to shut. During this time we used this opportunity to make some changes within the building such as painting the upstairs and creating a chalk expression corner and updating our notice boards to promote more of a healthy wellbeing and mind-set knowing, staff training and inductions for new staff so that when we could re-open we were ready as we knew the young people will need our upmost support.

We were allowed to reopen again in April, whilst still remaining in year group bubbles. This year our aim has been to simply support the young people of Twyford and help them get back to normality through socialising again and being involved in something other than a computer screen. Although we have not been able to do any trips or had any planned we have focused on the activities we have been able to do inside the youth centre and outside. We have planned sessions aimed specifically on team work and confidence building and trying to encourage all young people to try something new.

Sadly David Turner one of founding Trustees and Vice Chair passed away on 27th June 2020, following a long illness at the age of 73. He was the embodiment of the Charity and the surrounding community. His legacy to the Centre will remain for years to come. <https://www.windsorexpress.co.uk/gallery/twyford/169667/tributes-paid-to-inspirational-stalwart-who-made-fantastic-contribution-to-twyford-community.html>

### **Going concern basis**

The Trustees feel that the going concern basis to still be appropriate as they continue to believe this is the best way to to fulfil its mandate and provide support and encouragement for Twyford District and Community.

### **Trustees responsibilities in relation to the Financial Statements.**

The Trustees are required to prepare financial statements which give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the year. In doing so the Trustees are required to:

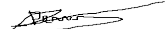
- \* select suitable accounting policies and then apply them consistently;
- \* make judgements and estimates that are reasonable and prudent; and
- \* prepare the financial statements on the going concern basis unless it is inappropriate that the Centre will continue to operate.
- \* observe the methods and principles in the Charities SORP; and
- \* state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the Centre. The Trustees are also responsible for the prevention and detection of fraud and other irregularities.

### **Independent Examiner**

The Trustees have appointed Stephen McLoughlin to act as Independent Examiner.

### **Signed on behalf of the Trustees:**

James M E  


**James Pennington**

**Trustee**

**Date:** 21-Jun-22

Charity no:1155243

**Twyford District Youth and Community Centre**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30th September 2021**

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**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
Twyford District Youth and Community Centre**

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I report to the trustees on my examination of the accounts of the Twyford District Youth and Community Centre (the Trust) for the year ended 30th September 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

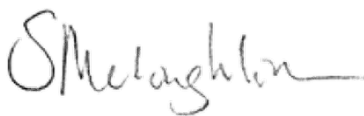
(1) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) the accounts do not accord with those records; or

(3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the *Charities (Accounts and Reports) Regulations 2008* other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stephen McLoughlin



Date:

8th June 2022

**Twyford District Youth and Community Centre**  
**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME & EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 30TH SEPTEMBER 2021**

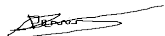
		UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS	TOTAL FUNDS YEAR ENDED 30TH SEPTEMBER 2020
<b><u>INCOMING RESOURCES</u></b>	<b><u>Notes</u></b>				
Voluntary income	2	4,186	0	4,186	4,172
Incoming Resources from operating activities in furtherance of the charity's activities	3	556	0	556	1,570
Incoming Resources from other activities for generating funds	4	12,105	0	12,105	28,807
Investment income	5	0	0	0	0
<b>Total Incoming Resources</b>		<b>16,847</b>	<b>0</b>	<b>16,847</b>	<b>34,549</b>
<b><u>RESOURCES EXPENDED</u></b>					
<u>Charitable Expenditure:</u>					
Costs of activities in furtherance of the Charity's objectives	6	13,169	0	13,169	11,430
Governance costs	7	0	0	0	0
Costs of Management and Administration of Charity	8	17,842	0	17,842	20,730
<b>Total Resources Expended</b>		<b>31,011</b>	<b>0</b>	<b>31,011</b>	<b>32,160</b>
<b>NET INCOMING RESOURCES BEFORE TRANSFERS</b>		<b>(14,164)</b>	<b>0</b>	<b>(14,164)</b>	<b>2,389</b>
<b>TRANSFER BETWEEN FUNDS</b>	12	0	0	0	0
<b>NET INCOMING RESOURCES BEFORE DISCONTINUATION OF BRANCH ACTIVITY</b>		<b>(14,164)</b>	<b>0</b>	<b>(14,164)</b>	<b>2,389</b>
<b>DISCONTINUATION OF BRANCH ACTIVITY</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>(14,164)</b>	<b>0</b>	<b>(14,164)</b>	<b>2,389</b>
<b>TOTAL FUNDS AS AT 1ST OCTOBER 2018</b>		<b>69,525</b>	<b>0</b>	<b>69,525</b>	<b>67,136</b>
<b>GAINS AND LOSSES ON REVALUATIONS OF INVESTMENT ASSETS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL FUNDS AS AT 30TH SEPTEMBER 2019</b>		<b>55,361</b>	<b>0</b>	<b>55,361</b>	<b>69,525</b>

**THE Twyford District Youth and Community Centre**  
**BALANCE SHEET**  
**AS AT 30th September 2021**

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	<u>Notes</u>		<b>2020</b>
<b><u>FIXED ASSETS</u></b>	<b>13</b>	1,095	1,825
<b><u>CURRENT ASSETS</u></b>			
Stock in hand	<b>14</b>	0	0
Debtors	<b>15</b>	1,534	1,185
Cash at bank and in hand	<b>16</b>	64,996	77,987
<b>Total current assets</b>		<u>66,530</u>	<u>79,171</u>
<b><u>CURRENT LIABILITIES</u></b>	<b>17</b>	(12,264)	(11,472)
<b><u>TOTAL NET CURRENT ASSETS</u></b>		54,266	67,700
<b><u>CONTINGENT LIABILITIES AND PROVISIONS</u></b>		0	0
<b><u>TOTAL NET ASSETS</u></b>		<u>55,361</u>	<u>69,525</u>
<b><u>REPRESENTED BY:</u></b>	<b><u>Unrestricted Funds</u></b>	<b><u>Restricted Funds</u></b>	<b><u>Total funds</u></b>
<b>INCOME &amp; EXPENDITURE RESERVE</b>	55,361	0	55,361
	<u>55,361</u>	<u>0</u>	<u>55,361</u>

These Financial Statements on pages 5 to 11 were approved by the Trustees and signed on their behalf by:

James M E  


**James Pennington**  
**Trustee**  
**Date:** 8 June 2022

**1) Accounting Policies**

The accounts have been prepared under the historical cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There charity changed its accounting policies this year to start to depreciate fixed assets.

No changes have been made to accounts for previous years.

**Incoming resources**

**Recognition of incoming resources** are included in the Statement of Financial Activities (SOFA) when:

- i) the charity becomes entitled to the resources (accruals basis)
- ii) the trustees are virtually certain they will receive the resources; and
- iii) the monetary value can be measured with sufficient reliability.

**Incoming resources with related expenditure** are reported gross in the SOFA (related income and expenditure are shown separately as income and costs).

**Grants and donations** are only included in the SOFA when the charity has unconditional entitlement to the resources.

**Tax reclaims on donations and gifts** are included in the SOFA at the same time as the gift to which they relate.

**Income and performance related grants** are only included in the SOFA once the related goods or services have been delivered.

**Gifts in kind** are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

**Donated services and facilities** are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

**Volunteer help** received is not attributed a value or included in the accounts, but is described in the Trustees' annual report.

**Investment income** is included in the accounts when received.

**Investment gains and losses** include any gain or loss on the sale of an investment or the revaluing of an investment to market value at the end of the year.

**Expenditure & liabilities**

**Liability recognition** occurs in the accounts as soon as there is a legal or constructive obligation committing the charity to pay out reserves.

**Governance costs** include the costs of the preparation and examination of statutory accounts, Trustees' meetings and the cost of any legal advice to Trustees on governance or constitutional matters.

**Grants with performance conditions** are only recognised in the SOFA once the recipient of the grant has provided the specified service or output that was outlined when the grant was awarded by the charity to them.

**Grants payable without performance conditions** are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**Support costs** include central functions and have been allocated to the activity cost categories on a basis consistent with the use of the resources.

**Assets**

**Tangible fixed assets for use by the charity** is the Twyford Youth and Community Centre. This is leased from Wokingham Borough Council (Landlord) who in turn lease it from Twyford Parish Council (Superior Landlord). Under this agreement the Landlord is responsible for the upkeep of the building.

**Equipment, fixture and fittings** is being depreciated over 4 year's straight line. No depreciation was applied for 2018 and this is the first year depreciation has been applied including depreciation for the prior years.

**Stock and work in progress** is valued at the lower of cost and net realisable value (market value).

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS	TOTAL FUNDS <u>2020</u>
<b>2 <u>Voluntary income</u></b>				
Donations	4,186	0	4,186	4,172
	<u>4,186</u>	<u>0</u>	<u>4,186</u>	<u>4,172</u>
<b>3 <u>Incoming Resources from operating activities</u></b> <b><u>in furtherance of the Charity's activities</u></b>				
Subscriptions	556	0	556	1,570
Club Trips	0	0	0	0
	<u>556</u>	<u>0</u>	<u>556</u>	<u>1,570</u>
<b>4 <u>Incoming Resources from other activities</u></b> <b><u>for generating funds</u></b>				
Hall Hire Income	7,016	0	7,016	14,527
Covid Grant -m WBC	0	0	0	10,000
Out Reach Youth Work	315	0	315	0
Tuck Shop	893	0	893	869
Pop Up Café	3,880	0	3,880	3,248
Fundraising	0	0	0	163
	<u>12,105</u>	<u>0</u>	<u>12,105</u>	<u>28,807</u>
<b>5 <u>Investment income</u></b>				
Interest	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Total Incoming Resources</b>	<b><u>16,847</u></b>	<b><u>0</u></b>	<b><u>16,847</u></b>	<b><u>34,549</u></b>



	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS	TOTAL FUNDS 2020
<b>6 Costs of activities in furtherance of the Charity's objectives</b>				
Youth Centre Contractors	13,169	0	13,169	10,785
Youth Centre & Friday Night Trips	0	0	0	189
Bad Debt write off	0	0	0	457
	<u>13,169</u>	<u>0</u>	<u>13,169</u>	<u>11,430</u>

**7 Governance costs**

Independent Examination Fee	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
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There were no governance costs for incurred in the period. Trustees' meetings are held either at the Centre.  
The accounts were prepared for no fee. The Examination was undertaken for no fee.

**8 Costs of Management and Administration of Charity**

Printing, Postage & Stationery (incl Telephone, Broadband)	491	0	491	416
Legal, Accountancy	159	0	159	120
Rates (Water & Council) & premises insurance	(647)	0	(647)	1,121
Administrator's Fee	2,340	0	2,340	662
Insurance	570	0	570	488
Entertainment	0	0	0	312
Pop up Kitchen	1,256	0	1,256	742
Tuck Shop costs	465	0	465	405
Fundraising costs	19	0	19	116
Advertising	0	0	0	0
Contractor - Training	140	0	140	620
Repairs and Renewals	4,473	0	4,473	6,896
Premises expenses including waste collection	2,839	0	2,839	184
Cleaning	3,205	0	3,205	4,724
Depreciation	1,058	0	1,058	2,360
Bank Fees	87	0	87	65
General expenses	1,388	0	1,388	1,499
	<u>17,842</u>	<u>0</u>	<u>17,842</u>	<u>20,730</u>
<b>Total Resources Expended</b>	<u>31,011</u>	<u>0</u>	<u>31,011</u>	<u>32,160</u>

**9 Trustees' remuneration and expenses**

No Trustee received remuneration.

**10 Independent Examiner**

The Independent Examiners did not receive a fee for the years 2021 or 2020.

**11 Paid staff**

The Charity has no paid employees.

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	TOTAL FUNDS	TOTAL FUNDS 2020
<b>12 Transfer between funds in the year</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
There were none in the year or prior year.				
<b>13 Fixed Assets</b>	<b>Office Equipment</b>	<b>Furniture and Fixtures</b>	<b>Pop up Kitchen Equipment</b>	<b>Total</b>
As at 1st October 2020	1,519	306	-	1,825
Additions	327	-	-	327
Disposals	-	-	-	-
Depreciation	(752)	(306)	0	(1,058)
As at 30th September 2021	1,095	-	-	1,095
Cost	3,136	1,224	5,536	9,895
<b>14 Stock in hand</b>	<b>UNRESTRICTED FUNDS</b>	<b>RESTRICTED FUNDS</b>	<b>TOTAL FUNDS</b>	<b>TOTAL FUNDS 2020</b>
	0	0	0	0
<b>15 Debtors</b>	<b>UNRESTRICTED FUNDS</b>	<b>RESTRICTED FUNDS</b>	<b>TOTAL FUNDS</b>	<b>TOTAL FUNDS 2020</b>
Debtors	1,240	0	1,240	910
Prepayments	294	0	294	275
0	1,534	0	1,534	1,185
<b>16 Cash at Bank and in Hand</b>	<b>UNRESTRICTED FUNDS</b>	<b>RESTRICTED FUNDS</b>	<b>TOTAL FUNDS</b>	<b>TOTAL FUNDS 2020</b>
0	64,996	0	64,996	77,987
<b>17 Creditors falling due within one year</b>	<b>UNRESTRICTED FUNDS</b>	<b>RESTRICTED FUNDS</b>	<b>TOTAL FUNDS</b>	<b>TOTAL FUNDS 2020</b>
Creditors	2,544	0	2,544	2,151
Accruals	0	0	0	0
Customer Deposits	400	0	400	0
Key deposit	100	0	100	100
Twyford Community Hub	9,220	0	9,220	9,220
	12,264	0	12,264	11,472
<b>18 Reserves</b>	<b>UNRESTRICTED FUNDS</b>	<b>RESTRICTED FUNDS</b>	<b>TOTAL FUNDS</b>	<b>TOTAL FUNDS 2020</b>
<b>i) INCOME &amp; EXPENDITURE</b>				
TOTAL FUNDS AS AT 1ST OCTOBER 2020	69,525	0	69,525	67,136
SURPLUS/(DEFICIT) IN YEAR	(14,164)	0	(14,164)	2,389
TRANSFER BETWEEN FUNDS	0	0	0	0
DISCONTINUATION OF BRANCH ACTIVITIES	0	0	0	0
TOTAL FUNDS AS AT 30TH SEPTEMBER 2021	55,361	0	55,361	69,525
<b>iii) Classification of Net Assets</b>	<b>UNRESTRICTED FUNDS</b>	<b>RESTRICTED FUNDS</b>	<b>TOTAL FUNDS</b>	<b>TOTAL FUNDS 2020</b>
Fixed Assets	1,095	0	1,095	1,825
Current Assets	66,530	0	66,530	79,171
Current Liabilities	(12,264)	0	(12,264)	(11,472)
<b>Total Net Assets</b>	<b>55,361</b>	<b>0</b>	<b>55,361</b>	<b>69,525</b>
<b>23 Received Gifts in Kind</b>				
The TYA and its branches have received numerous gifts in kind from the community the value of which is impossible to quantify.				
<b>24 Public Liability Insurance</b>	<b>2021</b>	<b>2020</b>		
Insurance	570	488		