

ANNUAL REPORT FOR WOODBURY VILLAGE HALL

A Company Limited by Guarantee no. 08794384, registered charity 1155239

Directors' Report

Address Flower st., Woodbury, Exeter EX5 1LX

Names of the charity Directors who manage the charity

Belinda Price Chair

Graham Jackson Secretary

Pat Browne Treasurer

Robin Lennox Booking Secretary

David Whitton

David Bowers

Christine Quantick

Julia Thornton

The Directors present the annual report together with the financial statements of the Company for the year ended 31 December 2022. Directors of the Company are directors for the purposes of the Companies Act 2006 and also Charity Trustees for the purposes of section 177 of the Charities Act 2011.

Structure, governance, management

Type of governing document Articles of Association

How the charity is constituted Company limited by guarantee

Trustee selection method Elected by members and co-option

Objectives and activities

The charitable purposes of the Company are the provision and maintenance of a village hall for the use of the inhabitants of Woodbury, Devon and the surrounding area ("the area of benefit") without distinction of political, religious or other opinions.

Main activities under taken for public benefit

The hall is available for (a) Meetings, lectures and classes, and (b) Other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants in the area of benefit. The above purposes are the Company's charitable purposes for the purposes of the Charities

Act 2011. For as long as the company is a registered charity, its purposes may only be altered with the prior consent of the Charity Commission and in accordance with any conditions attached to such consent.

Structure, Governance and Management

The Charity was established under a Declaration of Trust dated 28 November 2013 as an unincorporated association and was registered with the Charities Commission on 8 January 2014. The Charity is managed by the Board of Directors. There must be at least 3 Directors. One third or, if not a multiple of 3, the nearest to one third must retire from office annually in rotation. In selecting individuals for appointment as directors/Trustees, the Directors must have regard to the skills, knowledge and experience needed for the effective administration of the Charity. All Directors give their time freely and no remuneration or expenses were paid in the year. The day to day running and administration of the charity is undertaken jointly by the Directors.

Public Benefit Statement

The Directors confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charities Commission. The Directors are confident that the aims and objectives of the Charity as set out in the Mission Statement above deliver a clear public benefit to the community.

Main achievements in 2022

After a year of interruptions due to Covid restrictions in 2021 the hall has been open for normal usage from February. Bookings were quick to return to normal and revenue was back to pre pandemics levels at £25000, an increase of £10000 over last year. With efficient management the hall has been used by local groups and individuals for an average of 60 hours per week. During the year one outside door blew off its hinges in a storm resulting in an insurance claim and a new door. Following the jubilee the village was presented with a copy of an original portrait of the Queen painted by a local artist, this was placed in the main hall. Also an exhibition of memorabilia of Rev Keble Martin a former resident of Woodbury was placed in the Du Buisson Room

Financial review

There was an increase in rental income to £24932 (an increase of £10000), a Covid grant of £2667, general expenditure of £21688 ensuring an overall excess of £6057. £6000 was invested in COIF accumulation fund, giving a reserve fund of £16368 with CCLA.

The Directors wish to use the annual income to improve the hall for the benefit of the whole community, thus reserves are limited to sufficient to cover foreseeable contingencies estimated at £16000.

Signed

Mr. Pat Browne (Treasurer Woodbury Village Hall) 9/01/2022



Receipts and payments accounts

CC16a

For the period
from

01/01/2022

To

31/12/2022

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| grants | 2,667 | | - | 2,667 | 17,597 |
| lettings | 24,932 | | - | 24,932 | 14,992 |
| interest | 3 | | - | 3 | 1 |
| wayleaves | 16 | | - | 16 | 163 |
| Fund raising Flix | 575 | | - | 575 | 194 |
| Government job retention | - | | - | - | 1,416 |
| Donation | 17 | | - | 17 | |
| insurance claim | 922 | | - | 922 | |
| Sub total (Gross income for AR) | 29,132 | | - | 29,132 | 34,363 |
| A2 Asset and investment sales, (see table). | | | | | |
| | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 29,132 | - | - | 29,132 | 34,363 |
| A3 Payments | | | | | |
| Fund raising (Flix) expenditure | - | | - | - | 41 |
| Caretaking wages etc | 8,853 | | - | 8,853 | 8,278 |
| Maintenance/repairs | 4,707 | | - | 4,707 | 2,668 |
| materials | 1,010 | | - | 1,010 | 409 |
| Electricity and gas | 3,210 | | - | 3,210 | 2,007 |
| water & sewerage | 54 | | - | 54 | 360 |
| Insurance | 1,240 | | - | 1,240 | 1,118 |
| Telephone & broadband | 758 | | - | 758 | 753 |
| printing/ advertising | 418 | | - | 418 | 361 |
| Licences | 623 | | - | 623 | 501 |
| entertainment/gifts | 9 | | - | 9 | 66 |
| RBL share of rent | 25 | | - | 25 | - |
| Development plan | 780 | | - | 780 | 17,775 |
| Sub total | 21,687 | | - | 21,687 | 34,337 |
| A4 Asset and investment purchases, (see table) | | | | | |
| COIFCharities Investment | 6,000 | - | - | 6,000 | 10,497 |
| | - | - | - | - | - |
| Sub total | 6,000 | - | - | 6,000 | 10,497 |
| Total payments | 27,687 | - | - | 27,687 | 44,834 |
| Net of receipts/(payments) | 1,445 | - | - | 1,445 | - 10,471 |
| A5 Transfers between funds | | | - | - | |
| A6 Cash funds last year end | 7,483 | | - | | 17,954 |
| Cash funds this year end | 8,928 | | - | | 7,483 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Treasurer's current | 1,822 | - | |
| | Business call account | 7,106 | - | |
| | | | - | |
| | Total cash funds | 8,928 | - | |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | None | - | - | - |
| | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B3 Investment assets | COIF Charities Investment Fund | unrestricted | 16,497 | 16,481 |
| | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| B4 Assets retained for the charity's own use | Woodbury Village Hall | unrestricted | - | |
| | Furniture and fittings | unrestricted | - | |
| | Sound and projection systems | unrestricted | - | |
| | | | | |
| | | Fund to which liability relates | Amount due (optional) | When due (optional) |
| B5 Liabilities | None | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | | Mr Pat Browne | 09/01/2023 | |
| | | | | |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Woodbury Village Hall

On accounts for the year
ended

31/12/21

Charity no
(if any)

1155239

Set out on pages

1

11 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~30/10/2022~~

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21/12

Name:

RICHARD SHAW

Relevant professional
qualification(s) or body
(if any):

Address:

4 CULVERY CLOSE

WOODBURY

EXETER EX5 1LZ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).