

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF WALLASEY

ST NICHOLAS WITH ALL SAINTS

Also known as PCC OF ST NICHOLAS WITH ALL SAINTS, WALLASEY

Charity Number – 1155232

Trustee's Annual Report.

| | | |
|--------------------|--|--|
| Principal Office | The Vicarage 22a Groveland Road Wallasey Merseyside CH45 8JY | |
| Trustees | PCC Members | |
| Benefice | Rev. Jeffrey J Staples | Vicar in Charge |
| Ex-Officio members | Mrs Patricia Dodd Mrs Julie Piercy Mrs Louise Jones Mrs Jean M Warley Mrs Joyce Boggild Mrs Elizabeth Brandwood | Warden Warden Reader Verge Deanery Synod Representative/Hall Steward Deanery Synod Representative |

| | | |
|------------------------|---|------------------------|
| Elected Church Members | Mrs Vanessa Gaskell Miss Jill Davies Mrs Sylvia Gartland Mrs Carol Grey Mrs Carol Hankey Mr Colin M Hazlehurst Mrs Gillian Hazlehurst Mr David Hudson Mrs Tracey Lightfoot Mr Ray Piercy Mrs Julia Sayle Mrs Barbara Smith | Secretary Treasurer |
| Retired 02.05.2021 | | |
| Appointed 16.09.2020 | | |
| Appointed 16.09.2020 | | |
| Appointed 16.09.2020 | | |
| Independent Examiner | Miss Ann Waldron | |

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005. The financial statements have been prepared under the Receipts and Payments basis. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Objectives and Activities

The Primary object of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrine and practices of the Church of England. The PCC of St Nicholas with All Saints has the responsibility of co-operating with the incumbent, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical.

There have been no changes in the objectives since the last annual report.

Organisational Structure and Decision Making

The PCC strives to promote its aims through bi-monthly meetings, with the APCM normally held in April.

Standing Committee – This is the only committee required by law. It consists of the Vicar, Churchwardens, Secretary, Verger, Hall Steward and Treasurer. It has power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. There is no formal training offered to members of the PCC but guidance can be and is provided by colleagues and the Diocese as required. Currently there is only one sub-committee, whose memberships consist of PCC members, as follows:

1. Events Committee organise fund raising activities.

Quorum for meetings

For a Meeting to take valid decisions, one third of the members must be present and voting.

All members of the PCC give of their time freely and no remuneration was paid in the year.

The PCC will also endeavour to ensure, so far as is reasonably practicable, the health, safety and welfare of all members of the congregation, contractors, visitors and others who may visit the church, its surrounding grounds and any associated buildings.

Financial Review

During a large part of 2020, after the coronavirus pandemic struck, the church and hall were closed and both a long way from normal at the year end. Total income increased from £104,183 in 2019 to £109,502 in 2020, mainly due to two events. Firstly, there was a large increase in legacies up by £35,354 and secondly income tax recovered increased by £10,837. Income tax recovered is now on track having received two tax years, 2018/2019 and 2019/2020. Many of our congregation switched to paying their Pannning Giving by bank transfer and have continued to do so once the church re-opened as opposed to paying by cash during the service. Consequently, Planned Giving increased from £26,504 to £29,074 and Collections fell from £12,267 to £3,450. However, the considerable fall in Collections was also due to the lack of services, both Sunday Worship and special Services. The congregation has reduced during the year, with many not willing to return while coronavirus restrictions are in place. Weddings and funerals were unable to take place resulting in fees falling from £2,417 to £1,616. The only fund raising was at the start of year before lockdown measures, raising £1,111 compared to £12,493 the year before.

As previously mentioned, the Church Hall was closed for a large part of the year. Social distancing measures and restrictions brought on by the coronavirus made it was impossible for many of our hall users to operate. Income was therefore decimated compared to the previous year of £28,396 to £8,667 this year. The hall had a shortfall of income over expenses of £6,839 compared to a surplus of £8,863 in 2019.

The PCC was unable to meet its commitment to pay the full Parish Share of £67,624 to the Diocese of Chester and with their agreement paid £34,000. The PCC has been unable to pay the full Parish Share since 2014. By the end of 2020 this has resulted in a total shortfall of £187,464. It is the commitment of the PCC to reduce the deficit when finances sufficiently improve, unless otherwise agreed by Diocese of Chester.

Total expenditure, excluding Parish Share, reduced from £58,598 to £45,404. The restoration work for the stained-glass window is due to be completed in 2021, when the bulk of the costs will be paid. During 2020 expenditure on the window was £4,360 (fees) compared to £13,705 the previous year (most of the cost was to remove the glass and board up the window). Church running costs remained the same as 2019, as insurance and heating costs (gas) unaffected by pandemic. Vicarage costs lower, as vicar moved into new vicarage during 2020 and there were delays setting up council tax and water, which resulted in some of the expenditure paid in 2021. Total expenditure for Church Hall reduced by £3,927 to £15,506. This included one off costs for work completed in 2019 on North Hall floor repair, roof repairs and stage ceiling repairs totalling £4,614 and paid in 2020.

The PCC own the church hall, known locally as Harrison Memorial Hall, which was donated to the parish in 1932 following fund raising by parishioners. The building is currently insured for the sum of £5,200,000.

As the end of December 2020, the PCC had funds of £107,413 of which £91,961 were restricted funds (£86,461 held in the 'Window Fund). All the funds are readily available in either Bank Accounts or CBF Deposit Fund.

Reserves Policy

It is the policy of this church to hold in reserve £15,000, to cover three months running costs of the church and hall, and cover emergency work. The funds are not currently held as restricted. The Reserve is to be taken as a target to be held and not a minimum which must be held. Necessary expenditure may take reserve below the target level (the reserve is held against the possibility of necessary expenditure). When below target, the PCC will take steps to rebuild reserve. The policy is reviewed annually by the Standing Committee.

Activities

The activities set out below reflect the PCC's aims: promoting Christian religious activities, both for the general public and those more closely associated with the church; making available a building and place where religious worship and the other services the church offers can take place; and the making of grants and donations to charities and organisations.

Religious activities

Public worship is on each Sunday

- BCP Holy Communion Service at 9am.
- Range of services including Holy Communion, Morning Prayer, and Prayers for Healing at 10pm.
- Range of services including Holy Communion, Evening Prayer, and Prayers for Healing at 6pm.

On the other days throughout the year

- Holy Communion Service at 10.30am every Wednesday.
- Additionally, there are services in Holy Week and Festival Days.

Maintaining a listed church building

The last Quinquennial inspection was undertaken in November 2016 by Mark Pearce of Lloyd Evan Pritchard. The report has found that there is significant refurbishment of the stone work and roof stating "(The) exposed location has resulted in extensive erosion of the external masonry. The erosion of masonry is so severe it has exposed the brick wall core in localised areas and the stability of sections of window tracery and the stone crosses to the north and south transepts are now questionable Given these observations the PCC are strongly advised to undertake a phased approach to external fabric repairs to masonry, roofs, guttering and windows starting with the tower which is in most urgent need of attention. It should be noted however that although the Church building now requires considerable investment on its external fabric it is obviously well cared for by its congregation as the interior of the building is exceptionally well presented." (Taken from

the Executive Summary of Condition, p1). The next Quinquennial Inspection of the church buildings is due 2021.

The South Transept window was in a serious state of repair caused by wind erosion of the masonry. An interim Faculty approved by Diocese of Chester in 2019 led to removal of the stained-glass window and the window boarded up. During November 2020 the Specification for Window Repairs was raised by Kępczyk Pearce Sanderson Architects. A Faculty application will follow in due course to the Diocese of Chester for approval and three quotes are to be sourced. Once approved work should then start on restoring the window in Spring 2021.

The PCC are working closely with the Architect to put forward an application for Heritage Lottery Funding to promote the Church's historical and heritage value in the local community.

Pastoral responsibilities

The pastoral work of visiting the sick, elderly, and bereaved, and of care for the congregation is undertaken by the Vicar, Reader and others members of the congregation. This work is overseen by the vicar.

Teaching of the Christian faith

Teaching and interpretation of the Christian faith is conducted in various ways. All Sunday and Wednesday services include a sermon. Regular Bible studies are held and open to all who wish to attend.

Safeguarding

The PCC has adopted its Safeguarding Policy in June 2019, a copy of which is available on the church public website www.stnicholaswallasey.co.uk. The required training was completed by all PCC members during the year. The Safeguarding Officer is working with other groups and church hall users to ensure compliance.

Children and young people

Under normal times children and young families are an important part of the worshipping community and provision is made for a Family Service at 10am on the third Sunday of the month, including a youth choir. Further children's work is through seasonal children's Craft Days in the church hall. The Vicar also regularly takes assembly at the local primary school.

Support for local community

The church collects and distributes items for the needy, including Charles Thompson Mission, The Arc, Forum Housing and St John's Hospice.

Maintaining the PCC's Aims and Financial Position for 2020

Our main sources of income have taken a hit this year with the pandemic closing many sources of income. The financial situation remains tighter than ever given the cost to restore our stained-glass window and the shortfall in the contribution of Parish Share to the Diocese of Chester. The PCC is confident that our finances will improve albeit slowly, as the congregation return to church and our hall users return. The PCC will be looking to start a number of initiatives to continue to promote the whole mission of the church, pastoral, evangelistic, social and ecumenical in the parish next year.

Signed

Rev Jeff Staples, Vicar

Mr Colin Hazlehurst, Treasurer

The PCC of the Parish of St Nicholas with All Saints, Wallasey
Registered Charity Number 1155232
Financial Statements for the Year ended 31 December 2020

| Receipts and Payments Account | | | |
|--|--------------------|------------------|---------|
| | Unrestricted Funds | Restricted Funds | Total |
| | £ | £ | £ |
| | 2020 | 2020 | 2019 |
| | Total | Total | Total |
| Receipts | | | |
| Voluntary Receipts | 29,074 | 29,074 | 26,504 |
| Regular Giving | - | - | 12,267 |
| Planned Giving | - | - | 5,639 |
| Collections | 3,450 | - | 44,410 |
| Income tax Recovered | 16,476 | - | 10,728 |
| Other Voluntary Receipts (note 4a) | 49,000 | - | 41,311 |
| Activities for generating Funds (note 4b) | 8,763 | 1,111 | 2,417 |
| Receipts from Church Activities (note 4c) | 1,616 | - | 400 |
| Investment Income (note 4d) | 303 | - | 4,917 |
| Other Receipts (note 4e) | - | 2,000 | 104,183 |
| | 60,367 | 49,135 | |
| Payments | | | |
| Church Activities | 34,000 | - | 39,500 |
| Diocesan Parish Share | 41,044 | 4,360 | 58,598 |
| Other Payments (note 4f) | 75,044 | 4,360 | 98,098 |
| | 150,088 | 8,720 | |
| Excess/Shortage of Receipts over Payments | | | |
| Bank Accounts as at 1 January 2020 | 77,315 | 77,315 | 71,230 |
| Bank Accounts as at 31 December 2020 | 107,413 | 107,413 | 77,315 |
| Statements of Assets and Liabilities | | | |
| Petty Cash at St Nicholas Hall | 20 | - | 20 |
| Bank Current & Savings Accounts | 15,432 | 41,961 | 27,295 |
| CBF Deposit Fund | - | 50,000 | 50,000 |
| | 15,452 | 91,961 | 77,315 |
| Liabilities | | | |
| | - | - | - |
| | - | - | - |

The attached notes form part of these financial statements

Approved by the PCC on 12th April 2021 and signed on their behalf by
Rev Jeff Staples (PCC Chairman) and Mr Colin Hazlehurst (PCC Treasurer).

Jeff Staples
Mr Colin Hazlehurst

NOTES

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

2. Assets recognised but not valued in the statements of Assets and Liabilities :-
St Nicholas Hall (also known as Harrison Hall) was donated to the parish in 1932 by members of the Harrison family as a memorial hall. It is currently insured for the sum of £5,200,000.

3. At the start of 2020 Chester DBF made a request for a Parish Share of £67,624. The PCC made contributions totalling £34,000 towards this amount, which left a shortfall of £33,624. This has resulted in a total shortfall since 2014 of £187,464.

4. Donations and Fund Raising that were specifically for the Window Fund are shown

as restricted funds and have been transferred to the Window Fund. The PCC agreed that £33,354 of Legacies received should also be transferred to the Window Fund. See below.

5. The movement in restricted funds during the year were:-

| | Bal B/Fwd 01.01.2020 | Receipts | Payments | Bal C/Fwd 31.12.2020 |
|--------------|-------------------------|----------|----------|-------------------------|
| Donations | - | 9,170 | 9,170 | - |
| Fund Raising | - | 1,111 | 1,111 | - |
| Legacies | - | 36,854 | 33,354 | 3,500 |
| CBF Grant | - | 2,000 | - | 2,000 |
| Window Fund | 47,186 | 43,635 | 4,360 | 86,461 |
| Flower Fund | 47,186 | 92,770 | 47,995 | 91,961 |
| | 861 | 880 | 629 | 1,112 |
| | 48,047 | 93,650 | 48,624 | 93,073 |

4. Receipts and Payments Analysis

| | Unrestricted Fund | Restricted Fund | Total |
|--|-------------------|-----------------|--------|
| (a) Other Voluntary Receipts | £ | £ | £ |
| Legacy | - | 36,854 | 1,500 |
| <u>Donations</u> | | | |
| Christmas/Lent lunches | 215 | - | - |
| Ladies Fellowship | - | 658 | - |
| Louise's Afternoon Tea | - | 280 | - |
| Men's Breakfast | 85 | - | 86 |
| Tea & Chat | 90 | - | - |
| Sundry Donations | 295 | 8,232 | 9,142 |
| 685 | 46,024 | 46,709 | 10,728 |
| (b) Activities for generating funds - receipts | | | |
| <u>Fund Raising Events</u> | | | |
| Bingo/Quiz & Bizz Evenings | - | - | 378 |
| Cascade of Poppies | - | - | 208 |
| Christmas Concert | - | - | 1,980 |
| Christmas Tree Festival | - | - | 771 |
| Coin Jar | - | 411 | - |
| Duck Race | - | 700 | - |
| Harvest Fun Night | - | - | 1,308 |
| Heritage Open Day | - | - | 110 |
| Hymn Marathon | - | - | 2,923 |
| Pantomime | - | - | 3,648 |
| Santa Paws | - | - | 1,167 |
| - | - | - | 12,493 |
| 1,111 | 1,111 | 1,111 | 422 |
| 96 | - | 96 | 28,396 |
| 8,667 | - | 8,667 | 41,311 |
| 8,763 | 1,111 | 9,874 | |
| (c) Receipts from Church Activities | | | |
| Fees | 1,616 | - | 2,417 |
| 1,616 | - | 1,616 | 2,417 |
| (d) Receipts from Investments | | | |
| Bank & CBF Deposit Fund Interest | 303 | - | 400 |
| 303 | - | 303 | 400 |
| (e) Other Receipts | | | |
| BT Sport - Use of Church | - | - | 383 |
| Grant - All Churches Trust | - | - | 2,250 |
| Grant - Chester Board of Finance | - | 2,000 | - |
| VAT Refund - Listed Places of Worship | - | - | 2284 |
| - | - | 2,000 | 4,917 |

4. Receipts and Payments Analysis

(f) Church Activities - Payments

| | Unrestricted Fund | Restricted Fund | Total | Total |
|--------------------------------------|-------------------|-----------------|---------------|---------------|
| | £ | £ | £ | £ |
| | 2020 | 2019 | | |
| Boiler Pump Replacement | 2,316 | - | 2,316 | - |
| Fire Protection & Gas Annual Tests | 348 | - | 348 | 247 |
| Lighting | 426 | - | 426 | - |
| Organ & Piano Repair/Maintenance | 520 | - | 520 | 730 |
| Roof & Gutter Repairs | 1,188 | - | 1,188 | - |
| Sundry Repair & Maintenance | 56 | - | 56 | 120 |
| Vestry Carpet | - | - | - | 480 |
| Kitchen Water Heater/Dispenser & Tap | 1,055 | - | 1,055 | - |
| Window Restoration/Fees | - | 4,360 | 4,360 | 13,705 |
| Charitable Giving | 5,909 | 4,360 | 10,269 | 15,282 |
| Children's Society | - | - | - | 230 |
| Royal British Legion | - | - | - | 50 |
| Church Christmas Tree & Lights | 242 | - | 242 | 280 |
| Christmas Tree Festival | - | - | - | 215 |
| Church Hall | 15,506 | - | 15,506 | 326 |
| Church Running Expenses | 11,167 | - | 11,167 | 19,433 |
| Cost of Services | 2,384 | - | 2,384 | 11,441 |
| Hand Sanitiser Dispenser & PPE | 227 | - | 227 | 2,896 |
| Magazine | 180 | - | 180 | - |
| Vicarage Expenses | 3,894 | - | 3,894 | 475 |
| Panto Expenses | - | - | - | 4,789 |
| Printing & Stationery | 1,285 | - | 1,285 | 102 |
| Radio Microphone | - | - | - | 276 |
| Sundry Expenses | 250 | - | 250 | 851 |
| | 41,044 | 4,360 | 45,404 | 58,598 |

St Nicholas Hall & Function Suite, Wallasey

Appendix 1

Working account for the year ended 31 December 2020

| Receipts | Unrestricted Fund | Restricted Fund | Total | Total |
|-------------------------------|-------------------|-----------------|-------|--------|
| | £ | £ | £ | £ |
| | 2020 | 2020 | 2020 | 2019 |
| | | | | |
| Bridal Fayre | 150 | - | 150 | 435 |
| Caledonian Society | 595 | - | 595 | 1,018 |
| Chelsea Yoga | - | - | - | 540 |
| Dance Contour | 1,242 | - | 1,242 | 7,665 |
| Fitness Club | - | - | - | 675 |
| H&T Production | - | - | - | 1,046 |
| Medequip Assistive Technology | - | - | - | 133 |
| Mini Magoos | 624 | - | 624 | 1,248 |
| Monday Circle | 224 | - | 224 | 825 |
| National Blood Service | 410 | - | 410 | 620 |
| Pavilion Choir | - | - | - | 358 |
| Pop Cats | 168 | - | 168 | 1,301 |
| Singme Merseyside | 675 | - | 675 | 1,955 |
| Stage One 2000 | 901 | - | 901 | 1,285 |
| Sundry Lettings | 645 | - | 645 | 1,968 |
| Tea Dance | 607 | - | 607 | 3,270 |
| Wallasey Athletics | 1,597 | - | 1,597 | 1,695 |
| Wallasey Musical Theatre | - | - | - | 873 |
| Yoga | 224 | - | 224 | 108 |
| Zumba | 405 | - | 405 | 1,078 |
| Zumba Gold | - | - | - | 300 |
| Other Income | 8,467 | - | 8,467 | 28,396 |
| Donation | 200 | - | 200 | - |
| | 8,667 | - | 8,667 | 28,396 |

St Nicholas Hall & Function Suite, Wallasey

Appendix 1

Working account for the year ended 31 December 2020

| Payments | Unrestricted Fund | Restricted Fund | Total 2020 | Total 2019 |
|--|-------------------|-----------------|------------|------------|
| Electricity | 2,234 | - | 2,234 | 2,758 |
| Gas | 1,942 | - | 1,942 | 2,894 |
| Insurance | 2,146 | - | 2,146 | 2,095 |
| Office Telephone | 793 | - | 793 | 770 |
| Water | 495 | - | 495 | 915 |
| Cleaner | 960 | - | 960 | 2,020 |
| Hall Secretary | 350 | - | 350 | 1,450 |
| Repair & Maintenance | | | | |
| Cleaning Gutters/Drains | - | - | - | 296 |
| Cleaning Cooker & Extractor | - | - | - | 546 |
| Electric Radiator | - | - | - | 315 |
| Electrics & Lighting incl Emergency Lighting | - | - | - | 1,391 |
| External Paintwork Windows & Railings. | - | - | - | 1,028 |
| Fire Protection-Alarm/Fire Door/Smoke Detector | 418 | - | 418 | 1,085 |
| General Repairs including Cleaning Materials | 129 | - | 129 | 528 |
| Gents Toilet Water Pipe Repair | 822 | - | 822 | - |
| North Hall Floor Repair | 2,016 | - | 2,016 | - |
| Roof Repairs | 1,272 | - | 1,272 | - |
| Stage Ceiling Repair | 1,326 | - | 1,326 | - |
| Water Heater Replacement | 565 | - | 565 | - |
| Sundry Expenses | | | | |
| P.P.L. & P.R.S. Licence | - | - | - | 662 |
| Sundry Expenses | 38 | - | 38 | 315 |
| Water Boiler | - | - | - | 365 |
| | 15,506 | - | 15,506 | 19,433 |
| Total Receipts | | | | |
| | | | 8,667 | 28,396 |
| Total Payments | | | 15,506 | 19,433 |
| Surplus/Shortfall | | | 6,839 | 8,963 |

Independent Examiner's report to the PCC of St Nicholas with All Saints, Wallasey

This report on the financial statements of the PCC for the year ended 31 December 2020, which are set out on the pages 1 to 6, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and s.43 of the Charities Act 1993 (the "Act").

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.43(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

Basis of the report

My examination was carried out in accordance with the General Directions given to me by the Charity Commission under s.43(7)(b) of the Act and to be found in the Church Guidance, 2006 Edition. That examination includes a review of the accounting records kept in the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not prove all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independents examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which is to keep accounting records in accordance with section 41 of the Act; and
- to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Ann Waldron
C/O HSBC UK Bank
Runcom
Cheshire

