

BALDOCK TOWN HALL LIMITED

(COMPANY LIMITED BY GUARANTEE)

Company Registration No: 07649300 (England and Wales)

Charity Registration No: 1155229

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 May 2025

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For the year ended 31 May 2025

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The directors of the company present this report and financial statements for the year ended 31 May 2024.

Legal and Administrative Information

Directors

Alison Gentle
Edward Peter Ellis
Elizabeth Mary Ellis
Sally Ann Gale
Brendan Francis King
Maureen Maddren
Jennifer Hogg
Laura Valentine
Jean Bernadette Gibney

Company Secretary Jean Bernadette Gibney

Registered Office

Old Town Hall, High Street, Baldock, Herts SG7 6AX

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Trustees' Report for the year ended 31 May 2023

The Trustees, who are also directors of the Company for Companies Act purposes, present this report and financial statements for the year ended 31 May 2024.

The Trustees shown below acted during the year ended 31 May 2024.

Alison Gentle
Edward Peter Ellis
Elizabeth Mary Ellis
Sally Ann Gale
Brendan Francis King
Maureen Maddren
Jennifer Hogg
Laura Valentine
Jean Bernadette Gibney

Structure, Governance and Management

The Charity is constituted as a company limited by guarantee and is governed by a Memorandum and Articles of Association.

The objectives of the Charity are primarily the preserving and maintenance of the Old Town Hall, Baldock, for use as an Arts and Heritage Centre, encompassing its use as a public hall for the cultural and communal benefit of the town of Baldock and its environs. On the wider front, it is supplying encouragement, promotional impetus and participation in the Arts generally.

The Trustees (who are directors of the Company for Companies Act purposes) are elected by the Company's members at the Annual General Meeting. The Trustees have the power to appoint to fill casual vacancies and can nominate others to serve.

Trustees are given an in-depth introduction to the Organisation and the role of Trustees through meetings with other Trustees and are encouraged to absorb details of minutes of meetings relevant to the Charity's activities.

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

This report was approved by the Board of Directors on and signed on behalf of the Board by:

Signature 

Alison Gentle

Date: 16th September 2025

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Chair's Report for year ended 31st May 2025

Baldock Arts & Heritage Centre
Chairs Report 2024/25

We have carried on as we left off last year, with a slight increase in footfall, and therefore increasing our profile within the local community. It is heartening to see the amount of people who stop and read our external event posters to check out what is going on.

The Gallery Team of Jenny and Liz have fully promoted the Gallery space, contacting local artists, with such a huge positive response, we are now fully booked until 2027! Some are artists wanting to return, as they love the space. Jenny has decorated the room and made new curtains to give it a lovely fresh feel.

Although the museum has been mainly closed whilst we review the new display case exhibits and milestones in Baldock's history to showcase, we have had an increasing footfall looking at the temporary displays. We currently have a *'Baldock during WW2'* exhibition, which is proving very popular, but our new layout and exhibits are coming on. We are aiming to open with more permanent displays within the next financial year. We have help and are collaborating with other North Herts Museums, too.

We have had a very successful drama production, a variety of music events and children's shows, as well as our NT Live, Cinema Live Musicals and Exhibition on Screen regular screenings in our Theatre Space. We still run our monthly cinema club, too. We are looking forward to more of the same this coming year.

The theatre space is also used by regular hirers, where we still try to hire under our agreed Arts & Heritage banner.

We have ongoing maintenance and refurbishment being carried out to keep the building fit for purpose. One of the theatre Green Room's is currently being reviewed. The dressing room space is to receive a facelift courtesy of Jenny and her husband Keith to provide artist preparation space and some storage.

The day to day running of the whole building, gallery opening times, event planning and management, booking enquiries, processes, policies, risk assessments and account management are all carried out by our wonderful team of volunteers. Without whom we would not be able to run the centre, so, as always, a huge thank you to all volunteers involved.

Thank you!
Alison
Alison Gentle
Chairperson
Baldock Arts & Heritage Centre

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Income and Expenditure Account

For the year ended 31 May 2024

	Note	2025 £	2024 £
Turnover	1	28,034	28,645
Cost of Sales		-2,738	-2,687
Gross Profit (Loss)		<u>25,296</u>	<u>25,958</u>
Administrative Expenses		-16,287	-20,226
Other Operating Income			
Other Operating Costs			
Operating Profit (Loss)	2	<u>9,009</u>	<u>5,732</u>
Profit (Loss) on ordinary activities before taxation		9,009	5,732
Less Sinking Fund transfer	3	-2,000	-2,000
Net Profit (deficit) to Balance Sheet		<u>7,268</u>	<u>3,732</u>
Net Profit (deficit) to Balance Sheet		<u>7,268</u>	<u>-3,665</u>

The notes form part of these financial accounts

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Balance Sheet

As at 31 May 2025

	2025	2024
<u>Fixed Assets</u>		
Fixed assets	0	0
Total fixed assets	0	0
<u>Current Assets</u>		
Debtors	0	0
Stocks	1,054	871
Cash at bank and in hand	84,756	76,823
Total Current Assets	85,810	77,694
<u>Creditors</u>		
Amounts falling due within a year	4 2,330	3,481
Amounts falling due after more than one year	0	0
Net current assets	83,480	74,213
Total assets less current liabilities	83,480	74,213
Capital and Reserves		
Profit and Loss account B/F	52,069	55,734
Current Year profit	7,268	-3,665
Profit and Loss account C/F	59,337	52,069
Restricted Funds	1,143	1,144
Sinking Fund	23,000	21,000
Total	83,480	74,213

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The Directors are satisfied that the Company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Directors acknowledge their responsibilities for:

- i ensuring that the Company keeps adequate accounting records which comply with section 389 of the Act and
- ii preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393 and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the Company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Act and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the Directors and authorised for issue on and are signed on their behalf by:

Name  Date 11.11.25

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Notes to the Financial Statements for the year ended 31 May 2023

1. Accounting Policies

Basis of Accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Statement of Recommended Practice on Accounting and Reporting by Charities issued in March 2005.

Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, funding received from donations and subscriptions and income from various fund raising events during the year.

In respect of long term contracts and contracts for ongoing services, turnover represents the value of work actually carried out in the year, including estimates of amounts not invoiced. Turnover in respect of long term contracts and contracts for ongoing services is recognised by reference to the stage of completion reached at the year end date.

Assets and Depreciation

Assets are depreciated on a straight line basis over 3 years.

Grants Received

All grants awarded for specific purposes are accounted for in the Balance Sheet. Other (general) grants and donations are treated as Income.

Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the Company after deducting all of its liabilities.

2. Operating Profit

No charges for Directors' remuneration have been set in arriving at the operating profit.

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3. Sinking Fund

This fund is held in reserve for an occurrence which adversely interrupts our sources of income or necessitates a major item of expenditure.

4. Creditors

Gallery and other sales to be paid to artists and others.

5. Related Party Transactions

No transactions with related parties were undertaken such as required to be disclosed under the Financial Reporting Standard for Small Entities (FRSSE).

6. Company Limited by Guarantee

Every member of the Company agrees to contribute such an amount as may be required, not exceeding £1, to the Company's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member, for payment for the Company's debts and liabilities contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories.