

BALDOCK TOWN HALL LIMITED
(COMPANY LIMITED BY GUARANTEE)
Company Registration No: 07649300 (England and Wales)
Charity Registration No: 1155229

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 May 2022

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For the year ended 31 May 2022

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The directors of the company present this report and financial statements for the year ended 31 May 2022.

Legal and Administrative Information

Directors

Edward Peter Ellis
Elizabeth Mary Ellis
Dr Sally Ann Gale
Alison Gentle
Brendan Francis King
Maureen Maddren
John Stephen White

Company Secretary Jean Bernadette Gibney

Registered Office

Old Town Hall, High Street, Baldock, Herts SG7 6AX

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Trustees' Report for the year ended 31 May 2021

The Trustees, who are also directors of the Company for Companies Act purposes, present this report and financial statements for the year ended 31 May 2021.

The Trustees shown below acted during the year ended 31 May 2021.

Edward Peter Ellis
Elizabeth Mary Ellis
Dr Sally Ann Gale
Alison Gentle
Brendan Francis King
Maureen Maddren
John Stephen White

Structure, Governance and Management

The Charity is constituted as a company limited by guarantee and is governed by a Memorandum and Articles of Association.


The objectives of the Charity are primarily the preserving and maintenance of the Old Town Hall, Baldock, for use as an Arts and Heritage Centre, encompassing its use as a public hall for the cultural and communal benefit of the town of Baldock and its environs. On the wider front, it is supplying encouragement, promotional impetus and participation in the Arts generally.

The Trustees (who are directors of the Company for Companies Act purposes) are elected by the Company's members at the Annual General Meeting. The Trustees have the power to appoint to fill casual vacancies and can nominate others to serve.

Trustees are given an in-depth introduction to the Organisation and the role of Trustees through meetings with other Trustees and are encouraged to absorb details of minutes of meetings relevant to the Charity's activities.

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

This report was approved by the Board of Directors on and signed on behalf of the Board by:

Signature 

Alison Gentle

Date: 26th September 2022

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Chair's Report for year ended 31st May 2022

I'm delighted to report that, although not quite as busy as pre Covid, we are nevertheless well on our way. Welcoming back our regular groups with no further disruption, the art group, along with ballet and yoga classes as regular weekly sessions.

We managed to get the new flooring in place in the theatre before we opened fully, and also invested in new blinds and theatre curtains, so a fresh new look for the space, which has received wide approval from all visitors to the centre.

We do admit that the Covid grants we received have helped keep us going during this difficult period and we would thank our treasurer, Ted, for all he does in applying for any additional funds.

Our museum project is still going ahead, but we are now looking at breaking this into two separate projects. One will cover the new doors which includes the restoration of the original arches and will be our new main entrance. The other will be a makeover of the museum space, with new boxed display cabinets.

With Ted's help we applied for new AV equipment for our film@bahc monthly screenings as in the coming year we intend to expand this and run a new members only community movie club, showing at least another two movies a month. Thanks go to Sally for her efforts with the film club. We would also thank Jean and her husband Jon for their sponsoring some of the equipment and assisting in setting everything up.

Jenny has taken over as Gallery Manager from Liz. We would like to thank Liz for her brilliant job in promoting the Gallery from concept and also for the assistance that she has given to Jenny. We have had some very successful art exhibits with these being well received by the local community. Jenny has taken on the position really well and had good artist support, too. We are booked up with local artists wanting to use the gallery for at least the next 12 months.

Jenny's husband, Keith, has also helped us out by completing some building maintenance. We had damp patches from a blocked rainwater down-pipe and had to have the affected walls treated in January and Keith very kindly assisted with the removal of radiators and painting afterwards. Keith has also built us a new cupboard at the back of the hall space for us to store the film nights AV equipment. Having the work carried out voluntarily has saved us on maintenance costs, so this is much appreciated.

The drama group managed to put on a Panto 'Jack and the Beanstalk', which was a sellout over a weekend in November. Liz, Maureen, Laura, Sally and Jenny worked very hard on the event, supported by various other drama group and BAHC volunteers, plus Ted on the sound and lights. A great all-round effort.

We were also able to support the Baldock Festival again as some of their events took place in our Theatre space. It was great to play a small part in another successful community event.

Our own monthly History in the Afternoon event has gone from strength to strength and is very well received. So much so that we have had to move to the theatre space

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to fit everyone in, so again thanks to all of the volunteers who make that happen, especially Brendan, Maureen, and Sally.

So, a huge thank you to everyone involved at BAHC, from our gallery and museum volunteers to those who manage events and maintenance.

We look forward to another busy (hopefully uninterrupted) year!

Alison Gentle

Chair

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Income and Expenditure Account

For the year ended 31 May 2022

	Note	2022 £	2021 £
Turnover	1	32,155	22,145
Cost of Sales		-1,098	-704
Gross Profit (Loss)		31,057	21,441
Administrative Expenses		-15,347	-16,275
Other Operating Income			
Other Operating Costs			
Operating Profit (Loss)	2	15,710	5,166
Interest Receivable and similar income		0	0
Interest payable and similar charges		0	0
Profit (Loss) on ordinary activities before taxation		15,710	5,166
Less Sinking Fund transfer	3	-2,000	-2,000
Net Profit (deficit) to Balance Sheet		13,710	3,166
Less costs of refurbishment			
Net Profit (deficit) to Balance Sheet after refurb		13,710	3,166

The notes form part of these financial accounts

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Balance Sheet

As at 31 May 2022

	2022	2021
<u>Fixed Assets</u>		
Tangible assests	0	0
Total fixed assets	<u>0</u>	<u>0</u>
<u>Current Assets</u>		
Debtors	0	0
Stocks	986	470
Cash at bank and in hand	76,694	60,584
Grants held elsewhere		
Total Current Assets	<u>77,680</u>	<u>61,054</u>
<u>Creditors</u>		
Amounts falling due within a year	4 530	64
Amounts falling due after more than one year	0	0
Net current assets	<u>77,150</u>	<u>60,990</u>
Total assets less current liabilities	<u>77,150</u>	<u>60,990</u>
<u>Capital and Reserves</u>		
Profit and Loss account B/F	44,847	41,681
Grants held elsewhere		
Current Year profit	13,710	3,166
Profit and Loss account C/F	<u>58,557</u>	<u>44,847</u>
Restricted Funds	1,593	1,143
Sinking Fund	3 17,000	15,000
Total	<u>77,150</u>	<u>60,990</u>

The Directors are satisfied that the Company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The Directors acknowledge their responsibilities for:

- i ensuring that the Company keeps adequate accounting records which comply with section 389 of the Act and

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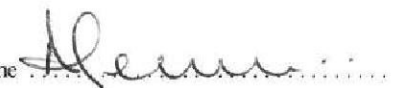
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- ii preparing financial statements which give a true and fair view of the state of affairs of the Company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of section 393 and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the Company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Act and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the Directors and authorised for issue on and are signed on their behalf by:

Name


ALISON GENTLE

Date

14.11.2022

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Notes to the Financial Statements for the year ended 31 May 2021

1. Accounting Policies

Basis of Accounting

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Statement of Recommended Practice on Accounting and Reporting by Charities issued in March 2005.

Turnover

The turnover shown in the profit and loss account represents amounts invoiced during the year, funding received from donations and subscriptions and income from various fund raising events during the year. It also includes Covid Grants of £ 22,834

In respect of long term contracts and contracts for ongoing services, turnover represents the value of work actually carried out in the year, including estimates of amounts not invoiced. Turnover in respect of long term contracts and contracts for ongoing services is recognised by reference to the stage of completion reached at the year end date.

Assets and Depreciation

Assets are depreciated on a straight line basis over 3 years.

Grants Received

All grants awarded for specific purposes are accounted for in the Balance Sheet. Other (general) grants and donations are treated as Income.

Financial Instruments

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the Company after deducting all of its liabilities.

2. Operating Profit

No charges for Directors' remuneration have been set in arriving at the operating profit.

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3. Sinking Fund

This fund is held in reserve for an occurrence which adversely interrupts our sources of income or necessitates a major item of expenditure.

4. Creditors

Gallery sales to be paid to artists £530

5. Related Party Transactions

No transactions with related parties were undertaken such as required to be disclosed under the Financial Reporting Standard for Small Entities (FRSSE).

6. Company Limited by Guarantee

Every member of the Company agrees to contribute such an amount as may be required, not exceeding £1, to the Company's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member, for payment for the Company's debts and liabilities contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories.

Independent Examiner's Report on the Accounts

Report to the Trustees of Baldock Town Hall Limited (Registered Charity 1155229, Company Registration England and Wales 07649300) on the accounts for the year ended 31st May 2022 as set out in its Annual Report and Financial Statements.

Respective Responsibilities of the Trustees and the Independent Examiner

The charity trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Charities Act'). The trustees consider that an audit is not required for this year under section 144 of the Charities Act and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act)
- To state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- The accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- The accounts do not accord with those records; or
- The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

9.11.22

Name:

Brian Burne FCA

Address: 41A High St

Baldock SG7 6BQ