

AGE UK SHEPPEY

England & Wales · Charity number 1155211

Details

Status Registered

Legal form CIO

Registered 2014-01-07

Register [View on the Charity Commission register](#)

Contact

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Rosemary House
43 Trinity Road
Sheerness
Kent
ME12 2PF

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Activities

Objects: TO PROMOTE THE FOLLOWING PURPOSES FOR THE BENEFIT OF OLDER PEOPLE, THEIR FAMILY AND CARERS IN AND AROUND THE ADMINISTRATIVE AREAS OF KENT AND MEDWAY:(I) ASSISTING OLDER PEOPLE IN NEED BY REASON OF ILL HEALTH, DISABILITY, FINANCIAL HARDSHIP, SOCIAL EXCLUSION, CARING RESPONSIBILITIES OR OTHER DISADVANTAGE(II) SUCH OTHER CHARITABLE PURPOSES FOR THE BENEFIT OF OLDER PEOPLE.

Activities: - day opportunities at 2 day centres in Sheerness and Leysdown, including transport, light breakfast, a freshly cooked lunch and activities - trips and outings, included escorted shopping every week and day trips throughout the year - information and advice service - meals on wheels and support at home - volunteer befriending service - chiropody- COGs club

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Recreation, Other Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£545,762	£383,727	£846,433	21
2024-03-31	£524,766	£590,802	£684,398	27
2023-03-31	£313,980	£582,337	-	-
2022-03-31	£554,049	£562,636	£1,018,791	32
2021-03-31	£775,729	£528,927	£1,027,378	32

Trustees

Name	Role	Appointed
Beverley Nolker		2024-08-30
Emma Walker		2026-01-19
PAUL MURRAY		2015-03-16
Robert Alan Grey		2024-11-28

Accounts

Charity number: 1155211

Age UK Sheppey

Unaudited

Trustees' report and financial statements

For the year ended 31 March 2025

Age UK Sheppey

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Age UK Sheppey

Reference and administrative details of the Charity, its Trustees and advisers For the year ended 31 March 2025

Trustees Ms B Nolker, Chair (appointed 30 August 2024)
Mr P Murray
Mr M Regan-Kennard (appointed 14 June 2023)
Mr A Doucy, Chair (resigned 30 August 2024)
Mr R A Grey (appointed 28 November 2024)

Charity registered number 1155211

Principal office 43 Trinity Road
Sheerness
Kent
ME12 2PF

Chief executive officer Mrs L Nowell Hitchcock

Accountants Kreston Reeves LLP
Chartered Accountants
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QZ

Bankers Barclays Bank
12 Broadway
Sheerness
Kent
ME12 1AE

Independent Examiner Samantha Rouse FCCA DChA
Kreston Reeves LLP
2nd Floor Maritime Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QZ

Trustees' report For the year ended 31 March 2025

The Trustees present their annual report together with the financial statements of the Charity for the year 1 April 2024 to 31 March 2025.

Objectives and activities

a. Policies and objectives

The Charity's aim is to increase the reach of Age UK Sheppey CIO, enabling more people to access beneficial support, to promote the wellbeing of all older people and to make later life a fulfilling and enjoyable experience. It is our aim to promote National's goal to 'Act Now Age Better'.

Key objectives are to:

- Maintain and continue to develop quality social opportunities for those over 50 on the Isle of Sheppey.
- Continue developing our core community services including home support, fresh meals delivery and companionship to support more people in their own homes assisting them to live independently for longer.
- Increase the capacity of clients on our information and Advice provision in conjunction with Age UK Kent Rivers.
- Listen to older people, identifying their needs to be able to offer person-centred support wherever possible.
- Expand upon existing services as well as establish new wellbeing services to meet identified needs e.g. people with a cognitive impairment, suffering ill-health, disability, feeling socially isolated, facing financial hardship, etc.
- Expand upon the number of volunteers supporting our services.
- Remain compliant with all Policies and Procedures.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

To enable us to achieve our objectives to a wider audience, we have adopted a number of strategies to assist us, including:

- Working closely with an extensive array of local organisations to collectively provide more coherent and coordinated support for older people, their carers and families in our local community.
- Working in partnership with our local AP surgeries (Sheppey Primary Care Network), Community Navigators and KCC Community Wardens.
- Continue to work closely with our Kent Age UK's / Age Concerns since losing local government Kent County Council grant funding. Working together to joint bid on future funding opportunities.
- Seeking external funding to assist and enhance both our in-house centre-based and community services on offer.
- Continue to recruit and retain multi-skilled staff and volunteers to enhance and strengthen our existing team including providing appropriate training and development opportunities for them all.
- Maintaining both our ISO 9001:2015 and Age UK's Charity Quality Standards certifications which are recognised by Charity Commission and have been upheld by our organisation since 2014 undergoing regular inspections.
- Our ongoing strategy very much includes promoting greater awareness of the services that Age UK Sheppey CIO can provide in order to ensure we have a greater impact within our local community. We continue to raise our profile with the aid of local press, radio stations, working collaboratively with local businesses and similar organisations as well as utilising our own social media sites and website resources. Utilising our Management team and Team Leaders to attend networking events and promote within the local community.
- Undertaken feedback from our clients and families with feedback forms and Brainstorming meetings for all to keep us informed of what is needed to support those over 50 on the Isle of Sheppey.

**Trustees' report (continued)
For the year ended 31 March 2025**

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

- Day Services – including social day clubs operating from our Social and Activity centre, dementia support within our main centre and dedicated snug room, footcare, hearing aid battery exchange and NHS One You wellbeing advisors.
- Community Services – including fresh meal delivery service from our 5* rated kitchen, at home services to include shopping and prescription collections/deliveries and welfare calls/visits, companionship and support with household chores. Memory Projects across the Isle of Sheppey to support clients and families with dementia support. Offering carers awareness sessions for dementia families and carers.
- Information and Advice – To provide a provision for a drop-in service facilitated by Age UK Kent Rivers via linked agreement referral system.
- Marketing and advertising our services via local press and radio, leaflet distribution, collection tins held by local businesses and key establishments, working in collaboration with other similar networking groups, as well as utilising our up dated website, social media outlets.
- Actively working in conjunction with similar organisations including Sheppey Primary Care Network, Imago, Sheppey Dementia Friendly Community, Lighthouse group, Sheppey Community Development Forum, Local Housing Associations and Local Council Focus Groups to raise awareness and make improvements to support and aid all residents. Working with Age UK Kent Rivers and other local organisations on collaborative project.
- Fundraising events and activities, raffles, and donations both inhouse and via social media. Arranging events for local residents to hold stalls and help us fund raise, led by a new volunteer group.
- Volunteering – including recruiting individual and both on a regular and ad-hoc basis. Connecting with Swale Voluntary services, local job Centre, and local Colleges, to promote and help build our volunteer team. Looking at re introducing our befriending service and upskilling/training volunteers to facilitate this support.
- Regular internal and external reviews of all services by means of regular meeting for management teams, department teams and volunteers. To include team meetings and team building exercises, spot checks for our At Home Services, brainstorming meetings with staff, staff reviews and regular staff briefings and appraisals.
- Look at our staff reward system for those going above and beyond, continue to encourage and support the scheme. Bring about other incentives to promote a good working relationship and return on meeting targets and staff's hard work.
- Continue our client rewards scheme for returning clients and look at other incentives to increase take up and encourage regular clients to support our services buy word of mouth promotion.

d. Impact

The Isle of Sheppey is located off the northern coast of Kent, made up of six main electoral wards and covers an area of 36 square miles. Sheppey suffers from a high proportion of deprivations and isolation along with lack of employment opportunities, community facilities, insufficient infrastructure with a rather sporadic public transport system. It is estimated around 23% of Sheppey's population is over 65, with around 3% being over 85 and is a popular retirement location. In recent years we have had an increase in resident new builds, putting even more pressure on the Islands Health Care system, Schools and Transport system. The Island overpopulated for its size and infrastructure. The Island remains predominantly White British but with new residents moving out of London areas we are seeing a shift towards a multi-cultural society with cultural shops, organisations and faith groups.

**Trustees' report (continued)
For the year ended 31 March 2025**

Objectives and activities (continued)

With our services increasing with demand our services are more than ever in need. With funding restrictions, we are aware that our services are under threat and at time stretched with our small team of workers. We are working hard to continue our supportive services and are heading for a sustainable future.

All our services are a much-needed lifeline for many older people, care givers and families. With our trained staff being readily available, we can help relieve tension and worry by providing a 'one stop shop' empowering older people and providing them with the tools and skills to Act Now, Live Longer, by delivering services to support wellbeing, confidence and practical support to live independently for longer.

Without our core services on offer and social opportunities we provide, we have no doubt that many older people we become isolated, lonely and struggle with mental and physical health. Our services are a supportive framework for local health professionals, local authorities and the NHS. Our Social and Activity centre provides a much-needed safe arena for those over 50 to come together, form new friendships and socialise with likeminded people. Our fun, friendly environment encourages laughter and inclusion. We are a provision that provides links to other organisations and facilitates connections.

Since our restructure 2 years ago, with staff having extra duties and in main on the minimum wage we have struggled to maintain our workforce to deliver our core services. However, we feel we are now in a position where we are fully staffed, all services are being covered and are ready to bring about new services and projects. The financial crisis and cutbacks for the older generation means some of our services are being delivered at rates that does not fully cover costs so are using funding and reserves to bridge gaps in cost. It is our hope that we can work towards a sustainable future by introducing new activities and services that will provide extra income at an affordable price to clients. It is the hope that new projects will bring new clients to our organisation and word of mouth will encourage more take up. We are aiming to provide activities that will attract the younger older generation those 50-65 that have traditionally have not uses our services. This will uplift our income and counterbalance any losses made on our core service meaning cuts to these will not be necessary.

We remain committed to serving our local community in the best way we can and are always looking for ways to improve upon services delivery. Funding opportunities are crucial to us maintaining a high calibre of services and we are working hard to achieve positive funding results. With our continued collaborative working relationships with other local Age UK's and organisations we believe we are meeting the demands of our local community's older generation. We aim to increase our networking presence to accomplish new connections and be able to work with a wider cohort of not-for-profit organisations, local authorities, local Schools and Colleges and wellbeing services.

Achievements and performance

a. What we do

IN HOUSE SERVICES

Social and Activity Centre – from our centre in Sheerness, we operate our supportive services 4 days a week Monday, Tuesday, Wednesday and Friday (Thursday is our dedicated Dementia provision) from 10 till 3. We provide a suitable range of social opportunities and wellbeing services and act as a community hub for local older people to come together, form friendships and enjoy a fun filled day of activities. With regular speakers from local community organisations, we also provide that point of contact for onward support and sign posting. The activities are delivered by our Social and Activity Team Leader, Team Member and Infinity volunteers. Our new fleet of minibuses that are wheelchair accessible are available to provide door to door transport for those that require. We have many clients that walk in and new clients that book onto our special projects, such as arts and craft sessions, coffee morning and exercise activities. On arrival we provide a small breakfast of tea and toast and serve a freshly cooked 2 course lunch menu as well as our new lite bite menu. Alternatives are also available, and we cater for most dietary needs.

Trustees' report (continued)
For the year ended 31 March 2025

Achievements and performance (continued)

Outings – with our new minibuses in place we are now providing two outings per month to include a shopping trip to support those that need extra help. Our outings are unique in the fact that we provide a staff member and volunteer to support all trips and accompany clients to be able to assist where necessary with duties such as packing shopping, helping with carrying, pushing wheelchairs and co ordinating lunch meet ups. These outings are becoming increasingly popular and something that we are looking at increasing in the near future.

Dementia Services – our now established services offer full or half day interactive supportive services. On a Monday and Wednesday, we have up to 8 clients using our dedicated 'SNUG' to provide stimulating cognitive activities in a safe small environment. The Snug is a cosy room where clients are supported by two of our dementia team members to encourage creativity and memory retention. On a Thursday we have a larger group who use the Social and Activity centre where they are supported by our Dementia Team Leader, Two Dementia Team Members and volunteers. All activities are based on memory retention and wellbeing. The services are supported by our transport services where needed and offer a light breakfast and two course freshly cooked meal. Clients are aided where necessary to toilet and eat. We also provide projects across the Island to support carers and newly diagnosed dementia clients, these include: peer to peer coffee morning, arts and craft sessions, film club, exercise class and a carers coffee morning. We have teamed up with local working men's clubs, supermarket Morrisons and hubs to use their facilities free or at a nominal cost. Along with funding this helps us keep these sessions free to our clients and offers us the opportunity to engage at the early onset stage introducing them to our other supportive services as their dementia moves to mid/later stages.

Information and Advice Drop in Service – At Age UK Sheppey we do not directly give out Information and Advice, however we have teamed up with our local partner Kent Rivers to collaborate to provide this service. We offer a once a month drop in at our dedicated confidential room at Sheerness. The drop in is a free service offering confidential and impartial advice on welfare benefits and all associated aspects to local residents to include Attendance allowance, Disability living allowance, Pension credit, Personal independence payments, Housing benefit and Council tax benefits. We also refer clients to Kent Rivers for form filling and private telephone calls and home visits. Age UK Kent Rivers have a dedicated trained team of advisors in place to take on our referrals and arrange one to one session within the community if appropriate.

Footcare – Our foot clinic is operated by a private Foot Health Care Professional. We have a dedicated Clinic Room to offer in house one to one appointments and also offer home visits for those who are housebound. The appointment offers all round foot care to include toe nail cutting, hard skin removal and foot health check.

Equipment Hire – Wheelchairs are available to hire weekly for a small nominal fee with a general increase in demand during seasonal holiday periods.

Hearing Aid Battery Exchange – This is a free service offering battery exchange upon producing the NHS battery exchange book. We are also supported by High Kent hearing specialist who come in once a month for a drip in repair service.

Wellbeing Checks – In collaboration with One You NHS community advisors we are able to offer a once-a-month wellbeing check in our centre. This is a chance for local people over the age of 50 to come along and speak to a trained advisor for a wellbeing chat and check. One You can sign post clients to other wellbeing service and health care professionals.

COMMUNITY SERVICES

Infinity Fresh Meal Delivery – We are currently producing and delivering 25 meals a day Monday to Friday and offer frozen meal options for weekends and bank holidays. As well as our delivery service we also provide a two-course meal for our Social and Activity centre users. Our new light bites menu introduced this year has proven a great alternative for those requiring a lighter lunch and is especially popular with new clients attending our special activities. We also offer Snack Packs to take home for something in the evening. This year our Team Leader has also introduced a cake making service, where anyone over the age of 50 can pre order a celebration cake for most occasions, cupcakes and tray bakes, again we have found this very popular and offer this at competitive rates. Through the continued funding from the Household Support Fund from the KCC we have been able to support the most vulnerable with up to 2 weeks free meal delivery. This has aided our service and provided residents in need with a hot meal at no cost. We are hopeful that this will continue for another round.

**Trustees' report (continued)
For the year ended 31 March 2025**

Achievements and performance (continued)

Infinity at Home – The holistic service provides an extensive range of domestic tasks helping to the older generation remain independent in their own homes for longer. Our Infinity at Home Team Leader works well with her team members to provide packages tailored to meet clients' specific needs. Service delivery is provided on 1.5 hour slots and include duties such as light cleaning, shopping, prescription pickups and companionship calls. This year the service has been expanded to include a full clean which is carried out by one of our Cleaning Team Members. With funding from Colyer Fergusson Charitable Trust we have been able to re-introduce our mini maintenance gardening and mini maintenance service. These services have been very successful and have provided residents with a subsidised service to help them with the cost of living. Both workers are self-employed, and DBS checked through our organisation.

Dementia Services – Our community services for dementia have changed this year to provide activities in the community. We are currently providing monthly film club, arts and crafts club, exercise activity sessions and our peer-to-peer group. It is planned to provide a carers coffee meet up at a local supermarket café in the next financial year.

Information and Advice Community Services – As part of our collaboration with Age UK Kent Rivers we can provide a community service to help those not able to come along to the Drop In and can arrange a longer one to one session for form filling.

Volunteering - We have seen a slow increase in our Volunteers in this reporting period; this is largely due to advertising and networking. We can provide all volunteers with DBS checks, training opportunities, uniform, mileage allowance and a free lunch. Volunteers are part of our team and are a valued person within our organisation, we provide regular support and volunteer meetings, so they have a voice within the organisations future planning process.

b. Our Organisation

In recent months the Kent Consortium has ceased in its current form, however we continue to work with local Age UK's and organisations who were in the Consortium in developing a joint approach to impact older people across Kent and sharing resources and learning's. During this reporting period we have also signed the new Partnership Agreement with Age UK National and are working more closely with them to develop our services and share outcomes. The new Partnerships vision is to 'Change the way we age' which we are fully committed to.

Our services are accessible to those over 50 and our services are for the public benefit. The outcomes during this reporting period have been achieved by supporting access to one of our core services: Social and Activity Centre, At Home Services, Fresh Meal Food Delivery and our Dementia Services. We continue to support Information and Advice through our partnership with Age UK Kent Rivers. Other ways we have supported has been via our partnership with Food Health Services, One You wellbeing, Hearing Aid repairs through High Kent and new projects under the Household Support Fund. We have also developed new projects within our centre to encourage new take up and offer new supportive activities for the younger over 50's, these include new wellbeing services, days out and intergenerational projects. We are the proud to announce that during this period we have two new minibuses to support transport for clients and develop our supported days out and shopping project to aid people to get out more. This is very needed for the Eastern End of the Island where transport links are limited and sporadic. We are continuing to think outside of the box to maintain our services and become sustainable for future generations of the Isle of Sheppey.

We have upheld our ISO:9001 2015 accreditation, Age UK's Charity Quality Standard and were again awarded 5* for our kitchen.

We continue to use Tagtronics for our At Home services to assist with day-to-day rostering and team data management. We have tidied up our Sharepoint system to minimise double copies and are in the process of moving towards a paperless organisation.

Trustees' report (continued)
For the year ended 31 March 2025

Achievements and performance (continued)

We have sold our property known as Roxeth, that has provided us with funds to continue our services and these have given us a surplus to help meet increased client needs. We are committed to supporting clients from the eastern end of the island with our new minibus transport services to our centre and shopping/outings and have plans for new services in this area in the near future.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the near future. Our deficit has reduced and with the sale of Roxeth this has uplifted funds for sustainability. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

The Trustees have considered Charity Commission guidance and have reviewed their reserves policy considering current funding and financial climate. The Trustees have established a policy under which the unrestricted reserves held by the charity should be between six and twelve months of the Charity's direct costs of operation of £150,000 to £300,000, plus £104,063 held for potential redundancy payments and adhoc and emergency repairs. In total this amounts to £404,063.

The current level of reserves held in unrestricted general funds is £438,029 (2024: £377,829).

In addition the following reserves are made from the Charity's unrestricted designated funds:

£100,000 Funding Loss Contingency reserve, the likely timing of which can't be foreseen.

£245,247 Care Service Fund reserve, for supporting clients from the eastern end of the island with new minibus transport services to our centre and shopping/outings with plans for new services in this area in the near future. The funds have been taken from the proceeds of sale of the Roxeth property and the likely timing of which is estimated at 18 months.

Restricted reserves amounted to £17,009 (2024: 43,019).

c. Principal funding

In light of our reserves and the increased income from legacies and funding during this period, the Trustees decided not to increase costs to clients. The continued increase in new paid for services to include, day trips, crafting sessions exercise activities along with the increase in our Dementia Services, sourcing best price on contracts, moving to paperless and previous changes during the restructuring, we are now reaping the benefits and looking towards a more sustainable future. Affordability for our services users remains a key issue on the Isle of Sheppey as it is an area of deep deprivation with the Cost of Living hitting hard, so we are pleased to not have had to increase prices and have kept costs down where possible.

d. Results for the year

In summary, income amounted to £545,762 (2024 - £524,766) and expenditure to £383,727 (2024 - £590,802). There is a resulting net surplus for the year of £162,035 (2024 - deficit of £66,036).

As at 31 March 2025, the total funds of the Charity stood at £846,433 (2024 - £684,398) of which £391,395 (2024 - £263,550) is held in designated funds, £438,029 (2024 - £377,829) in general unrestricted funds and £17,009 (2024 - £43,019) in restricted funds.

Trustees' report (continued)
For the year ended 31 March 2025

Structure, governance and management

a. Constitution

Age UK Sheppey CIO is a registered charity, number 1155211, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

The governance of the Charity is the responsibility of the Trustees who are elected and coopted under the terms of the Constitution.

We elected new Trustees:

Beverley Nolker in May 2024 who now acts as Chair
Robert Grey in September 2024

And stepped down:

Alan Doucy (Chair) in August 2024

c. Organisational structure and decision-making policies

The Charity is governed by the Board of Trustees which is elected annually to oversee the organisations running of the Charity. The Board of Trustees are responsible for approving all policies and meet on a regular basis. The day-to-day management of the Charity is devolved to the Chief Officer and staff team.

d. Policies adopted for the induction and training of Trustees

Trustees are recruited on the basis of skills, knowledge and expertise required by the Board of Trustees to fulfil its governance role effectively. An induction procedure is followed, and training is tailored according to individual needs.

e. Risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems and procedures are in place to mitigate exposure to major risks.

Trustees' report (continued) For the year ended 31 March 2025

Plans for future periods

Age UK Sheppey continue to work closely with Age UK National, KCC and local organisations to support older people to change the way we age and live independently for longer. We continue to evolve our core services and maintain a wide range of supportive projects to meet the needs of local older people. We seek funding and to uplift our services and keep costs to a minimum where possible to support clients financially especially in the recent cost of living crisis. We will build on recent changes within our organisation to move towards sustainability by sourcing best price and evolving our services to attract a wider audience. Target will be reviewed regularly to ensure that we are meeting the costs of the organisations and continued staff incentives will be in place to encourage and maintain staff. Client involvement will be looked at and encouraged to help us support the older generation of the Isle of Sheppey taking on their ideas and needs, we will do this by introducing regular client brainstorming sessions. New services will be costed and funding sourced to roll out on a trial basis, these may include a Community Food Project, home from Hospital Service and One to One home visit for client with dementia. We will uplift our days out programme now that we have reliable minibuses to allow and build on our social and activity projects and extra sessions to involve our wider community to include intergenerational activities. We will look at the needs of our local community and change services where needed to provide a round service to the community, with this in mind we intend to look at upskilling/recruiting new staff for a Community Care Provision within the next 3 years.

Dementia

Our contract with ADSS has been extended till March 2026. Our unique 'Snug' area remains very popular and we intend to add another day if our numbers increase further. New community projects were added this year, and we intend to build on these over the next 18 months. Our Thursday memory day has increased in number, but some work needs to be done to obtain its full intake. Our new Dementia Team Leader is looking at new ways to encourage take up to include our newly funded memory test provision. Over the next year we intend to gain funding for a new service that will allow us to visit dementia clients on a one-to-one basis in their own homes to support them and their families.

Fresh Meals

Our new team have worked really hard to bring about a positive change in our menu and support more client over the weekend close with frozen meal options. Having been granted once again our 5* hygiene rated kitchen and new equipment we are keen to continue to uplift our menu, taking on board feedback from clients. Our team leader has also introduced a Cake making service and it is our intention over the next 12 months to build on this with the possibility of extending to community buffets for meetings etc. With funding we hope to introduce a community meal service in locations across the Isle of Sheppey that have poor transport links and are the most deprived. We hope to be able to have pop up point to collect a free/subsidised fresh meal to take home.

At Home

With a full team on board our at home service has been uplifted and in the last few months been able to introduce a dedicated cleaning service. With funding we are hopeful to be able to look at putting together a Home from Hospital service, something that we have tried over the past year but has not had much success. Working with local GP's, Hospital and enablement teams will be key to its success moving forward. Our dedicated Team Leader will be heading this project with the support of our Head of Services to make this a rounded project to support those returning from hospital and need extra support and with funding be able to offer this service at an affordable cost to clients.

Social and Activity

We will continue to provide well rounded, supportive activities and adjust to clients needs. We shall build on our outings now that we have 2 new minibuses so can guarantee reliability. Now that we have a full team in the centre, we shall look at introducing pop up community activities across the Isle of Sheppey and use this facility to network and make our local community aware of our services and possible sign posting to other organisations for support.

Trustees' report (continued)
For the year ended 31 March 2025

Plans for future periods (continued)

Finance Office

This year has seen a new finance officer join the team after the retirements of our previous officer. The finance officer will continue to work with our Head of Services and CEO to look at ways to reduce costs further by putting in any new procedures necessary to reduce non/late payments and reduce outgoings on contractors and services.

Trustees

This year we have seen some changes in our Trustees and now have 4 on the board. We have also put in terms for Chairs as good practice. Moving forward we will continue to work with the Trustees to maintain compliance and upkeep our standards. We will support the Trustees to join in on special events and come along to the new client/public brainstorming meetings.

Approved by order of the members of the board of Trustees and signed on their behalf by:

A handwritten signature in dark ink, appearing to read 'Beverley Nolker', written in a cursive style.

Ms Beverley Nolker
Chair
Date: 19 January 2026

**Statement of Trustees' responsibilities
For the year ended 31 March 2025**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on its behalf by:



Ms Beverley Nolker

Chair

Date: 19 January 2026

**Independent examiner's report
For the year ended 31 March 2025**

Independent examiner's report to the Trustees of Age UK Sheppey ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2025.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: *S M Rouse*
Samantha Rouse

Dated: 19 January 2026
FCCA DChA

Kreston Reeves LLP
Chatham Maritime

**Statement of financial activities
For the year ended 31 March 2025**

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and legacies	3	45,891	155,120	201,011	198,594
Charitable activities	4	318,612	-	318,612	300,295
Other trading activities	5	9,200	-	9,200	14,810
Investments	6	16,939	-	16,939	11,067
Total income		390,642	155,120	545,762	524,766
Expenditure on:					
Charitable activities	7	240,105	143,622	383,727	590,802
Total expenditure		240,105	143,622	383,727	590,802
Net income/(expenditure)		150,537	11,498	162,035	(66,036)
Transfers between funds	15	37,508	(37,508)	-	-
Net movement in funds		188,045	(26,010)	162,035	(66,036)
Reconciliation of funds:					
Total funds brought forward		641,379	43,019	684,398	750,434
Net movement in funds		188,045	(26,010)	162,035	(66,036)
Total funds carried forward		829,424	17,009	846,433	684,398

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 16 to 31 form part of these financial statements.

Age UK Sheppey

Balance sheet As at 31 March 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	11	46,148	96,995
Current assets			
Stocks	12	2,484	1,817
Debtors	13	64,198	36,423
Cash at bank and in hand		751,030	568,624
		<u>817,712</u>	<u>606,864</u>
Current liabilities			
Creditors: amounts falling due within one year	14	(17,427)	(19,461)
Net current assets		<u>800,285</u>	<u>587,403</u>
Total net assets		<u><u>846,433</u></u>	<u><u>684,398</u></u>
Charity funds			
Restricted funds	15	17,009	43,019
Unrestricted funds	15	829,424	641,379
Total funds		<u><u>846,433</u></u>	<u><u>684,398</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Ms Beverley Nölker

Chair

Date: 19 January 2026

The notes on pages 16 to 31 form part of these financial statements.

Statement of cash flows
For the year ended 31 March 2025

	2025 £	2024 £
Cash flows from operating activities		
Net cash used in operating activities	(77,588)	(90,200)
Cash flows from investing activities		
Dividends, interests and rents from investments	16,939	11,067
Proceeds from the sale of tangible fixed assets	248,719	26,286
Purchase of tangible fixed assets	(5,664)	(7,995)
Net cash provided by investing activities	259,994	29,358
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	182,406	(60,842)
Cash and cash equivalents at the beginning of the year	568,624	629,466
Cash and cash equivalents at the end of the year	751,030	568,624

The notes on pages 16 to 31 form part of these financial statements

**Notes to the financial statements
For the year ended 31 March 2025**

1. General information

Age UK Sheppey CIO is a charitable incorporated organisation in England and Wales, with the charity number 1155211. The registered office is 43 Trinity Road, Sheerness, Kent, ME12 2PF. The Charity's aim is to increase the reach of Age UK Sheppey CIO, enabling more people to access beneficial support, to promote the wellbeing of all older people and to make later life a fulfilling and enjoyable experience.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Age UK Sheppey meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in British Sterling and are rounded to the nearest Pound.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

**Notes to the financial statements
For the year ended 31 March 2025**

2. Accounting policies (continued)

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

**Notes to the financial statements
For the year ended 31 March 2025**

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Freehold property	- 2% straight line
Long-term leasehold property	- On a straight line basis over the remaining term of the lease from the date at which the improvements are completed.
Motor vehicles	- 20% straight line
Fixtures and fittings	- 20% straight line

2.7 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

Notes to the financial statements
For the year ended 31 March 2025

2. Accounting policies (continued)

2.13 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Donations	7,999	-	7,999	10,848
Legacies	24,000	-	24,000	-
Grants	13,892	155,120	169,012	187,746
	45,891	155,120	201,011	198,594
Total 2024	15,167	183,427	198,594	

**Notes to the financial statements
For the year ended 31 March 2025**

4. Income from charitable activities

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Services income	106,367	106,367	121,833
Day Centre income	212,245	212,245	178,462
	<u>318,612</u>	<u>318,612</u>	<u>300,295</u>
Total 2024	<u>300,295</u>	<u>300,295</u>	

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Special projects and miscellaneous income	7,980	7,980	13,836
Internal fundraising	-	-	847
Shop sales	-	-	127
Rental income	1,220	1,220	-
	<u>9,200</u>	<u>9,200</u>	<u>14,810</u>
Total 2024	<u>14,810</u>	<u>14,810</u>	

6. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Investment income	16,939	16,939	11,067
Total 2024	<u>11,067</u>	<u>11,067</u>	

Notes to the financial statements
For the year ended 31 March 2025

7. Analysis of expenditure by activities

	Activities undertaken directly 2025 £	Support costs 2025 £	Total funds 2025 £	Total funds 2024 £
Direct costs	338,602	45,125	383,727	590,802
Total 2024	534,798	56,004	590,802	

Analysis of direct costs

	Activities 2025 £	Total funds 2025 £	Total funds 2024 £
Staff costs	358,706	358,706	387,022
Rent and rates	21,862	21,862	22,522
Motor travel expenses	6,755	6,755	11,324
Insurances	7,367	7,367	9,321
Repairs and maintenance	19,854	19,854	28,776
Purchases	104,481	104,481	64,618
Telephone	8,468	8,468	7,721
Sub-contractors	22,320	22,320	21,184
Profit on fixed asset disposal	(211,211)	(211,211)	(17,690)
	338,602	338,602	534,798
Total 2024	534,798	534,798	

Of the total direct costs incurred during the financial year £136,117 (2024: £175,275) were from restricted funds.

Notes to the financial statements
For the year ended 31 March 2025

7. Analysis of expenditure by activities (continued)

Analysis of support costs

	Activities 2025 £	Total funds 2025 £	Total funds 2024 £
Depreciation	19,003	19,003	20,504
Advertising	-	-	444
Television Licence	168	168	159
Office costs	12,004	12,004	17,558
Postage and Carriage	345	345	629
Office stationery	637	637	936
Legal and professional fees	1,948	1,948	2,553
Clothing costs	594	594	934
Training costs	45	45	500
Bad debt write off	-	-	2,856
Audit and accountancy fees	5,414	5,414	5,470
Bank charges	4,967	4,967	3,461
	<u>45,125</u>	<u>45,125</u>	<u>56,004</u>
Total 2024	<u>56,004</u>	<u>56,004</u>	

Of the total support costs incurred during the financial year £7,505 (2024: £9,653) were from restricted funds.

8. Independent examiner's remuneration

	2025 £	2024 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	<u>2,760</u>	<u>2,700</u>

Notes to the financial statements
For the year ended 31 March 2025

9. Staff costs

	2025	2024
	£	£
Wages and salaries	338,111	369,104
Social security costs	15,258	13,499
Contribution to defined contribution pension schemes	5,337	4,419
	358,706	387,022

During the year, £Nil (2024: £15,264) was paid in respect of redundancy payments.

The average number of persons employed by the Charity during the year was as follows:

	2025	2024
	No.	No.
Employees	21	27

No employee received remuneration amounting to more than £60,000 in either year.

The remuneration, benefits and management fees received by the Charity's key management personnel in the year, including employer's national insurance contributions, amounted to £98,058 (2024: £92,540).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 March 2025, expenses totalling £126 were reimbursed or paid directly to 1 Trustee (2024 - £NIL to Trustee), in respect of travel expenses.

Notes to the financial statements
For the year ended 31 March 2025

11. Tangible fixed assets

	Freehold property £	Long-term leasehold property £	Motor vehicles £	Fixtures and fittings £	Total £
Cost or valuation					
At 1 April 2024	75,031	318,339	66,835	40,288	500,493
Additions	-	-	-	5,664	5,664
Disposals	(75,031)	-	(24,864)	-	(99,895)
At 31 March 2025	-	318,339	41,971	45,952	406,262
Depreciation					
At 1 April 2024	37,523	273,000	60,439	32,536	403,498
Charge for the year	-	14,668	1,599	2,736	19,003
On disposals	(37,523)	-	(24,864)	-	(62,387)
At 31 March 2025	-	287,668	37,174	35,272	360,114
Net book value					
At 31 March 2025	-	30,671	4,797	10,680	46,148
At 31 March 2024	37,508	45,339	6,396	7,752	96,995

**Notes to the financial statements
For the year ended 31 March 2025**

12. Stocks

	2025	2024
	£	£
Kitchen stock	2,484	1,817
	<u><u>2,484</u></u>	<u><u>1,817</u></u>

13. Debtors

	2025	2024
	£	£
Due within one year		
Trade debtors	37,738	33,675
Other debtors	-	291
Prepayments and accrued income	26,460	2,457
	<u>64,198</u>	<u>36,423</u>
	<u><u>64,198</u></u>	<u><u>36,423</u></u>

14. Creditors: Amounts falling due within one year

	2025	2024
	£	£
Trade creditors	10,189	11,321
Other taxation and social security	3,677	4,675
Other creditors	801	765
Accruals and deferred income	2,760	2,700
	<u>17,427</u>	<u>19,461</u>
	<u><u>17,427</u></u>	<u><u>19,461</u></u>

Notes to the financial statements
For the year ended 31 March 2025

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Unrestricted funds					
Designated funds					
Fixed Asset Fund	59,487	-	(19,003)	5,664	46,148
Redundancy Fund	15,000	-	-	(15,000)	-
Castlewell Reserve for Renewals and Replacements	89,063	-	-	(89,063)	-
Funding Loss Contingency and Restructuring Reserve	100,000	-	-	-	100,000
Care Service Fund	-	-	-	245,247	245,247
	263,550	-	(19,003)	146,848	391,395
General funds					
General Funds	377,829	390,642	(221,102)	(213,403)	333,966
Redundancy Fund	-	-	-	15,000	15,000
Castlewell Reserve for Renewals and Replacements	-	-	-	89,063	89,063
	377,829	390,642	(221,102)	(109,340)	438,029
Total Unrestricted funds	641,379	390,642	(240,105)	37,508	829,424
Restricted funds					
Doris Harper Day Centre	37,508	-	-	(37,508)	-
KCC Vehicle Replacement Funding	5,511	-	-	-	5,511
Housing Support Fund	-	40,145	(40,145)	-	-
Dementia Fund	-	27,144	(27,144)	-	-
Cost of Living Fund	-	23,365	(20,072)	-	3,293
Core costs Fund	-	35,000	(35,000)	-	-
Trips out Fund	-	9,617	(9,617)	-	-
Awards for All- Dementia Groups Fund	-	19,849	(11,644)	-	8,205
	43,019	155,120	(143,622)	(37,508)	17,009

Notes to the financial statements
For the year ended 31 March 2025

15. Statement of funds (continued)

Total of funds	684,398	545,762	(383,727)	-	846,433
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Statement of funds - prior year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Unrestricted funds					
Designated funds					
Fixed Asset Fund	66,547	-	(19,003)	11,943	59,487
Redundancy Fund	25,000	-	(15,264)	5,264	15,000
Castlewell Reserve for Renewals and Replacements	105,000	-	(15,937)	-	89,063
Funding Loss Contingency and Restructuring Reserve	100,000	-	-	-	100,000
	<u>296,547</u>	<u>-</u>	<u>(50,204)</u>	<u>17,207</u>	<u>263,550</u>
General funds					
General Funds	<u>401,372</u>	<u>341,339</u>	<u>(355,670)</u>	<u>(9,212)</u>	<u>377,829</u>
Total Unrestricted funds	<u>697,919</u>	<u>341,339</u>	<u>(405,874)</u>	<u>7,995</u>	<u>641,379</u>
Restricted funds					
Doris Harper Day Centre	39,009	-	(1,501)	-	37,508
KCC Vehicle Replacement Funding	13,506	-	-	(7,995)	5,511
Housing Support Fund	-	45,700	(45,700)	-	-
Dementia Fund	-	44,882	(44,882)	-	-
Cost of Living Fund	-	22,095	(22,095)	-	-
Lottery Fund	-	70,000	(70,000)	-	-
Film Club Fund	-	750	(750)	-	-
	<u>52,515</u>	<u>183,427</u>	<u>(184,928)</u>	<u>(7,995)</u>	<u>43,019</u>
Total of funds	<u>750,434</u>	<u>524,766</u>	<u>(590,802)</u>	<u>-</u>	<u>684,398</u>

**Notes to the financial statements
For the year ended 31 March 2025**

15. Statement of funds (continued)

Designated funds

The designated Fixed Asset Fund equates to the net book value of fixed assets at the balance sheet date, excluding the property known as Roxeth which is restricted.

The Funding loss contingency and restructuring reserve has been set up to fund any essential costs through a major reduction in public funding, and to cover the costs of any required restructuring.

The Care Service Fund has been set up to ringfence the proceeds received from the sale of the Roxeth property, for a new care service in the future and possible transport support for residents on the eastern end of the island- the likely timing of which is expected to be in the next 18 months.

During the year, the Trustees have decided to transfer the below designated funds to unrestricted funds, as they plan to review designations against plans in 2026. For comparative purposes the designated funds were as follows:

The Redundancy reserve is monies that have been set aside in order to be used in the event that the Charity need to make any members of staff redundant.

The Castlewell reserve comprises a proportion of the monies generated by the Charity upon selling the Castlewell Day Centre property during the 2015/16 financial year, plus a donation from Southern Water and has been set up in order to fund the costs of any future substantial renewal or replacement costs.

Restricted funds

The Doris Harper Centre Fund is a restricted fund. In 1999 the freehold property known as Roxeth was conveyed to Age UK Sheppey CIO by the Women's Royal Voluntary Service Trustees Limited, who held the property subject to certain restrictions contained within the Doris Harper Will Trust. These restrictions require the property to be used as an old peoples home, or in a similar capacity, for the local residents of Leysdown and the Isle of Sheppey. Depreciation charged each year on this property is allocated against the fund. This property was sold in March 2025, and the remaining funds have been transferred to the designated Care service Fund to be used for a new care service in the future and possible transport support for residents on the eastern end of the island.

KCC Vehicle Replacement Funding is a restricted fund. In 2019/2020 the Charity received a fund from KCC for two new vehicles, the balance of which is £5,511. This balance is being held in a restricted vehicle fund to be spent on future transport requirements for the Charity.

The Housing Support Fund is a restricted fund to provide free shopping or free meals for up to 4 weeks for those struggling with the cost of living crisis.

The Dementia Fund is a restricted fund used to provide activities for our Dementia clients to promote mental wellbeing and help them to live independently for longer.

The Cost of Living Fund is a restricted fund to provide a reduced cost gardening service and maintenance service for those over 50.

The Core costs Fund is a restricted fund to sustain the social and activity centre.

The Trips out Fund is a restricted fund to enable clients to experience days out at a subsidised cost.

The Awards for All- Dementia Group Fund is a restricted fund to provide community activities for those living with dementia and their carers/loved ones.

The Lottery Fund is a restricted fund to uplift our day centre and encourage new uptake of the service.

The Film Club Fund is a restricted fund to provide a cinema experience for our day centre.

Notes to the financial statements
For the year ended 31 March 2025

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Designated funds	263,550	-	(19,003)	146,848	391,395
General funds	377,829	390,642	(221,102)	(109,340)	438,029
Restricted funds	43,019	155,120	(143,622)	(37,508)	17,009
	<u>684,398</u>	<u>545,762</u>	<u>(383,727)</u>	<u>-</u>	<u>846,433</u>

Summary of funds - prior year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Designated funds	296,547	-	(50,204)	17,207	263,550
General funds	401,372	341,339	(355,670)	(9,212)	377,829
Restricted funds	52,515	183,427	(184,928)	(7,995)	43,019
	<u>750,434</u>	<u>524,766</u>	<u>(590,802)</u>	<u>-</u>	<u>684,398</u>

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	46,148	-	46,148
Current assets	800,703	17,009	817,712
Creditors due within one year	(17,427)	-	(17,427)
Total	<u>829,424</u>	<u>17,009</u>	<u>846,433</u>

Notes to the financial statements
For the year ended 31 March 2025

17. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total funds 2024 £
Tangible fixed assets	-	37,508	59,487	96,995
Current assets	-	5,511	601,353	606,864
Creditors due within one year	-	-	(19,461)	(19,461)
Total	-	43,019	641,379	684,398

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2025 £	2024 £
Net income/expenditure for the year (as per Statement of Financial Activities)	162,035	(66,036)
Adjustments for:		
Depreciation charges	19,003	20,504
Dividends, interests and rents from investments	(16,939)	(11,067)
(Profit) on the sale of fixed assets	(211,211)	(17,690)
Decrease/(increase) in stocks	(667)	1,547
(Increase)/decrease in debtors	(27,775)	(18,199)
Increase/(decrease) in creditors	(2,034)	741
Net cash used in operating activities	(77,588)	(90,200)

19. Analysis of cash and cash equivalents

	2025 £	2024 £
Cash in hand	751,030	568,624
Total cash and cash equivalents	751,030	568,624

**Notes to the financial statements
For the year ended 31 March 2025**

20. Analysis of changes in net debt

	At 1 April 2024	Cash flows	At 31 March 2025
	£	£	£
Cash at bank and in hand	568,624	182,406	751,030
	<u>568,624</u>	<u>182,406</u>	<u>751,030</u>

21. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £5,337 (2024: £4,419). There was £NIL outstanding at the Balance sheet date (2024: £NIL).

22. Operating lease commitments

At 31 March 2025 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2025 £	2024 £
Not later than 1 year	5,750	5,750
Later than 1 year and not later than 5 years	5,750	11,500
	<u>11,500</u>	<u>17,250</u>

23. Related party transactions

Alan Doucy, Trustee (who resigned during the year), is the majority shareholder of Sharrock Insurance Serviced Limited. Age UK Sheppey CIO paid £2,915 (2024: £3,027) to this company during the financial year. There were no amounts outstanding at the Balance sheet date (2024: £NIL).

Paul Murray, Trustee, is director of Sheppey Matters. Age UK Sheppey CIO paid £13,340 (2024: £1,250) to this company during the financial year. During the year. There were no amounts outstanding at the Balance sheet date (2024: £NIL).

Paul Murray, Trustee, is also director of Queensborough Town Community Centre Limited. Age UK Sheppey CIO paid £108 (2024: £174) to this company during the financial year. There were no amounts outstanding at the Balance sheet date (2024: £NIL).

There are no other related party transactions to disclose during the financial year, or previous year.

Accounts

Charity number: 1155211

Age UK Sheppey

Unaudited

Trustees' report and financial statements

For the year ended 31 March 2024

Age UK Sheppey

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Age UK Sheppey

Reference and administrative details of the Charity, its Trustees and advisers For the year ended 31 March 2024

Trustees	Ms Beverley Nolker, Chair (appointed 30 August 2024) Mr P Murray Mr M Regan-Kennard (appointed 14 June 2023) Mr N Martin (resigned 14 June 2023) Mr A Doucy, Chair (resigned 30 August 2024)
Charity registered number	1155211
Principal office	43 Trinity Road Sheerness Kent ME12 2PF
Chief executive officer	Mrs L Nowell Hitchcock
Accountants	Kreston Reeves LLP Chartered Accountants Montague Place Quayside Chatham Maritime Chatham Kent ME4 4QU
Bankers	Barclays Bank 12 Broadway Sheerness Kent ME12 1AE
Independent Examiner	Samantha Rouse FCCA DChA Kreston Reeves LLP Montague Place Quayside Chatham Maritime Chatham Kent ME4 4QU

Age UK Sheppey

Trustees' report For the year ended 31 March 2024

The Trustees present their annual report together with the financial statements of the Charity for the year 1 April 2023 to 31 March 2024.

Objectives and activities

a. Policies and objectives

The Charity's aim is to increase the reach of Age UK Sheppey CIO, enabling more people to access beneficial support, to promote the wellbeing of all older people and to make later life a fulfilling and enjoyable experience.

Key objectives are to:

- Maintain and continue to develop quality social opportunities.
- Continue developing our core community services including home support, meals delivery, befriending, companionship to support more people in their own homes assisting them to live independently for longer
- Increase the capacity of service users on our Information and Advice services.
- Listen to older people, identifying their needs to be able to offer person-centred support wherever possible
- Expand upon existing services as well as establish new wellbeing services to meet identified needs e.g. people with a cognitive impairment, suffering ill-health, disability, feeling socially isolated, facing financial hardship, etc.
- Expand upon the number of volunteers supporting our services.
- Remain compliant with all Policies and Procedures

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

To enable us to achieve our objectives to a wider audience, we have adopted a number of strategies to assist us, including:

- Working closely with an extensive array of local organisations to collectively provide more coherent and coordinated support for older people, their carers and families in our local community.
- Working in partnership with our local GP surgeries (Sheppey Primary Care Network), Community Navigators and KCC Community Wardens to share resources, signpost to a wide range of community initiatives and link like-minded people together to help reduce loneliness and isolation.
- Continue to work closely with our Kent Age UK's / Age Concerns since losing local government Kent County Council grant funding. Working together to joint bid on future funding opportunities.
- Seeking external funding to assist and enhance both our in-house centre-based and community services on offer.
- Continue to recruit and retain multi-skilled staff and volunteers to enhance and strengthen our existing team including providing appropriate training and development opportunities for them all.
- Maintaining both our ISO 9001:2015 and Age UK's Charity Quality Standards certifications which are recognised by Charity Commission and have been upheld by our organisation since 2014 undergoing regular inspections.
- Our ongoing strategy very much includes promoting greater awareness of the services that Age UK Sheppey CIO can provide in order to ensure we have a greater impact within our local community. We continue to raise our profile with the aid of local press, radio stations, working collaboratively with local businesses and similar organisations as well as utilising our own social media sites and website resources. Utilising our new Community Connector to attend networking events and promote within the local community.
- Alongside developing our existing services, we continue to explore the introduction of additional services in conjunction with our current activities offered and which can provide added benefit to all clients.

Trustees' report (continued)
For the year ended 31 March 2024

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

- Day Services – including social day clubs operating from our Social and Activity centre, dementia support, footcare, hearing aid battery exchange and NHS One You wellbeing clinic.
- Community Services – including fresh meal delivery service from our 5* rated kitchen, at home services to include shopping and prescription collections/deliveries and welfare calls/visits. Memory Cafes across the Isle of Sheppey to support clients and families with dementia support. Offering carers awareness sessions for dementia families and carers.
- Information and Advice – A provision of a drop in service provided by link agreement with Age UK Faversham and referral system for support.
- Marketing and advertising our services via local press and radio, leaflet distribution, collection tins held by local businesses and key establishments, working in collaboration with other similar networking groups, as well as utilising our up dated website, social media outlets.
- Actively working in conjunction with similar organisations including Sheppey Primary Care Network, Imago, Sheppey Dementia Friendly Community, Lighthouse Group, Sheppey Community Development Forum, local housing associations and local council focus groups to raise awareness and make improvements to support and aid all residents. Working with Age UK Kent Rivers (Faversham) and other local organisations on collaborative projects
- Fundraising events and activities, raffles, and donations both inhouse and via social media. Arranging events for local residents to hold stalls and help us fund raise, led by a new volunteer group.
- Volunteering – including recruiting individuals both on a regular and ad-hoc basis. Connecting with Swale Voluntary Services, local Job Centre, and local Collages, to promote and help build our volunteer team. Looking at our befriending services and training volunteers to be facilitate this service.
- Regular internal and external reviews of all services by means of regular meetings for management teams, departmental teams and volunteers. To include team meetings and team building exercises, Spot checks for our At Home services, Brainstorming meetings with staff, Staff reviews and regular Staff briefings and appraisals.
- We have also introduced staff reward system for going above and beyond and shall continue to look at other encouraging reward schemes for staff and returning clients.

d. Impact

The Isle of Sheppey is located off the northern coast of Kent, made up of six main electoral wards and covers an area of 36 square miles. Sheppey suffers from a high proportion of deprivation and isolation along with lack of employment opportunities, community facilities, insufficient infrastructure with a rather sporadic public transport system. It is estimated around 23% of Sheppey's population is over 65, with around 3% being over 85 and is a popular retirement location. The number of people reaching out to Age UK Sheppey increases year on year with demand on our services becoming more and more stretched due to restrictive funding available. With such a vast area to cover across Sheppey along with quite often feeling like a closed off community from the mainland, it is apparent how our services are critical to local residents. We are told on a regular basis how we provide a much-needed lifeline, not only direct to service users, but also their families and friends too. With our team being readily available, we are able to help relieve tension and worry by providing a 'one stop shop' empowering older people and providing them with the tools and skills to live independently for longer. Without our core services on offer and the social opportunities we provide, we have no doubt many older people living on Sheppey would quickly feel lonely and isolated stuck indoors with limited or, in some cases, nowhere suitable for them to go. Our clubs provide a day filled with fun, laughter, activities and companionship, which is known to help with mental and physical health as well as their wellbeing meaning fewer people needing access to and putting an ever-increasing strain on local authority services.

**Trustees' report (continued)
For the year ended 31 March 2024**

Objectives and activities (continued)

In the current financial crisis and need to provide more support for our local community has meant the organisation is struggling financially, using reserves to be able to continue our core services. The restructure has meant that we are using less reserves to continue all services, but there are still gaps for sustainability. With best price sourced on all our contractors and buying we feel we need to look at the services we provide and uplift the way we are delivering services and still make cuts where services are failing or not needed. With a new financial system in place we are finding it easier to identify failing services, measures of targets have been put in place to help services be sustainable. The new logo to include 'Infinity' has been very welcomed, along with new uniforms, redecorated Social and Activity Centre, Garden and introduction of our Dementia Snug. We are hopeful that this will bring in the revenue to sustain our service.

We remain committed to serving our local community in the best way we can and are always looking for ways to improve upon services offered. Funding opportunities are crucial to us maintaining a high calibre of service along with allowing the opportunity to expand with new projects meeting current community needs and demands. We always welcome the opportunity to work alongside and in conjunction with other external organisations, increase our outreach and knowing that together we can make a real difference on Sheppey.

Achievements and performance

a. What we do

IN HOUSE SERVICES

The Infinity Social and Activity Centre Age UK Sheppey CIO now operate 1 day centre on the Isle of Sheppey; Rosemary House, which incorporates our Social and Activity centre. Our smaller Day Centre, Roxeth closed during Covid remains on the market for sale. The Social and Activity centre provides a suitable range of social opportunities and well-being services Monday to Friday (excluding Bank Holidays) and acts as a community hub for local, older people, and is a great point of contact for signposting to other organisations.

Activities offered at our centre are delivered by our dedicated Infinity team and Infinity volunteers, the service is headed by our Infinity Social and Activity Team Leader. Suitably adapted wheelchair friendly vehicles are available providing door-to-door transport, if required, and many clients attend on a walk-in basis. We have also collaborated with a local organisation to help provide transport for the centre. We provide a small breakfast menu as well as serving a freshly cooked hot two-course lunch each day and will cater for special dietary needs wherever possible. The Infinity Social and Activities Centre is open 4 days a week from 10 till 3 for anyone over 50, with the 5th day being our dedicated dementia friendly day. The Centre is also used for outsourced specialist tutors and speakers to come in and support our staff with a programme of activities. These include Arts and Crafts, Line Dancing, Chair based exercises, singing sessions. Our Volunteers also provide extra support with a Knitting café and craft workshops.

Outings – Our outings have been re-introduced once a month on a Thursday as a pilot scheme to measure if this service is sustainable and needed. This operates from our Social and Activity centre and is led by our Social and Activity Team Leader and Volunteer. It provides a chance for our clients to have a chance to get out and about, do some shopping, enjoy a meal out of the centre with friends and socialise.

Dementia Services

Our Dementia services have changed during this reporting period seeing a new Team Leader in place and two new Team members. Our team and services have been increased due to the closure of the local Dementia facility. We now provide 3 days of service in our centre; 2 days are in our new 'Snug' area and 1 day in our Social and Activity centre. The 'Snug' area is a unique opportunity for clients with Dementia and memory related illnesses to come together in a smaller space where they can feel supported and comfortable. It is a light airy room with good staff ratio to provide an environment to retain memory and life skills. The 'Snug' is suitable for clients who are in the mid to later stages of their condition and is limited to 8 clients at any one time. Our Social and Activity centre is open on a Thursday for our Dementia services to provide Social Activities for cognitive retention. We have good staff ratio to clients and can provide services here for up to 25 clients, currently have 16 attending.

**Trustees' report (continued)
For the year ended 31 March 2024**

Achievements and performance (continued)

Information and Advice Drop in Service – Our drop in service delivered from our clinic is a free service offering confidential and impartial advice on welfare benefits and all associated aspects to local residents. We operate this service in collaboration with Kent Rivers Age UK (formerly Faversham) the drop in sessions are run once a month and can support residents over 50 with advice on benefits to include, Attendance Allowance, Disability Living Allowance, Pension Credit, Personal Independence Payment, Housing Benefit, Council Tax Disregards and Benefits, EON Warm Homes Project, Blue Badge applications. Age UK Kent River have a dedicated trained advisors in place to take on our referral and arrange a one to one session within the community if appropriate.

Footcare – Our chiropody service is operated by a Foot Health Care Professional every Thursday, offering foot care and fingernail cutting services. This service is operated from The Infinity Social and Activity Centre in our clinic room.

Equipment Hire – Wheelchairs are available to hire weekly for a small nominal fee with a general increase in demand during seasonal holiday periods.

Hearing Aid Battery Exchange – Free service offering battery exchange (new for used) upon producing your NHS battery exchange book. We also have High Kent hearing specialist come in once a month to operate a drop-in repair service.

Wellbeing Checks – Run in collaboration with One You NHS community advisors. A chance for local people over the age of 50 to come into our clinic room and access a wellbeing check, obtain advice and be signposted to other health professionals where appropriate.

IN THE COMMUNITY SERVICES

Infinity Fresh Meal Delivery – We are currently producing and delivering 23 meals per day Monday to Friday within our community and on average 18 in our Social and Activity Centre. Wherever possible, food used is sourced locally and we can cater for most special dietary requirements, including food allergies and/or intolerances, offering suitable alternatives. Well balanced nutritional, seasonal menus are produced on a weekly basis by our Fresh meal kitchen team. We also provide a delivery service, operated by At Home team members to deliver to those unable to attend the centre. Our menus now include a vegetarian option and alongside the main meal offer a snack pack. Frozen meals are also available for clients to order for weekends and extra meals to support them.

Infinity at Home – This holistic service provides an extensive range of domestic tasks helping to support service users remain independent. Our Infinity at Home Team Leader works well with her team members to provide a package tailored to meet clients' specific needs. Service delivery has changed in the reporting period to offer a minimum of 1.5-hour slots and a cancellation fee has been introduced to move towards full cost recovery. We have been funded by KCC for the past 18 months to deliver the Home Support Funding from KCC, this has enabled us to support the most vulnerable in our community with weekly free shopping and free meals. This funding is due to end in September, but remain hopeful it will be replaced by more help for residents throughout the winter months.

Shopping and prescription pick up – we continue to provide this service under our Infinity at Home heading.

Dementia Services – Our Dementia Team Leader provides dementia café's across the Isle of Sheppey to support families who care for families with Memory impairments. These can be attended by carers and cared for and provide an opportunity to meet others in similar situations.

Information and Advice Community Services – As part of our collaboration with Age UK Kent Rivers we can provide a community services to help those not able to come along to the Drop In and can arrange longer one to one support for form filling.

Age UK Sheppey

Trustees' report (continued) For the year ended 31 March 2024

Achievements and performance (continued)

Volunteering - We have seen a slow increase in our Volunteers in this reporting period, this is largely due to advertising and networking. This can also be due to an upturn in residents feeling more comfortable with returning to a work environment after COVID. All our volunteers DBS checked, and given training, uniform, mileage allowance and free lunch.

b. Our Organisation

We continue to participate in working collectively with Kent Age UK's/Concerns and others associated within the Kent Consortium as KCC evolves its policy towards contracting its support for older people. We also continue to participate in developing a joint approach with other Age UK's to demonstrate the impact of our activities for older people across Kent. The Consortium is due to change its vision, aims and objectives, towards a new fresher approach to ageing. We are excited to be a part of this and welcome these proposals to embrace aging and highlight that people are active, working and living longer. Likewise Age UK Central are adopting a new strategy that will be introduced by end of year 2024. The changes will encourage those over 50 to live a longer more active life and will form part of our partnership agreement.

We continue to support those over 50 on the Isle of Sheppey with our services for the public benefit. The outcomes during this reporting period have been achieved by supporting access to one of our core services: Social and Activity Centre, At Home Services, Food Delivery Service, Dementia Services and I & A. Other ways we have supported have been through partnerships and collaborative working with Foot Care services, One You wellbeing, Hearing Aids through High Kent and projects under the Home Support Fund.

We upheld our ISO:9001 2015 accreditation November 2023 UK's Charity Quality Standards carried out by ACS Registrars. Our inspection by Quality Standards from Age UK Central were undertaken this year and two small adjustments to paperwork were made to meet standards delivered.

Cloud-based client management system Tagtronics proving an asset within our Infinity at Home service which also assists with day-to-day rostering and team data management.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the near future. With the hopeful sale of Roxeth, the trustees are confident that we are able to support all service shortfalls on our reserves, however they welcome full cost recovery services for sustainability. The uplift via the restructure new services and planned changes to existing service have been put in place and are showing a decrease in the need to rely on funding and our reserve. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

The Trustees have considered Charity Commission guidance and have reviewed their reserves policy in light of current funding and financial climate. The following reserves are made from the Charity's unrestricted income fund, and are in addition to the restricted funds shown in these notes:

- £15,000 Redundancy Reserve - to cover the potential cost of redundancy payments - the likely timing of which by nature cannot be foreseen.
- £100,000 Funding Loss Contingency Reserve - the likely timing of which by nature cannot be foreseen.
- £89,063 "Castlewell" Reserve - for repairs and replacements, taken from the proceeds of sale of the Castlewell premises at Queenborough - the likely timing of which by nature cannot be foreseen.

Trustees' report (continued)
For the year ended 31 March 2024

c. Principal funding

With donations, legacies, and core funding opportunities on the decline, along with the loss of local government statutory grants and the increase in minimum wage there was a need to impose a slight increase to services, an increase in At Home minimum hours and cancellation charges imposed on most of our services. The introduction of added payable activities and day trips, along with Lottery Funding has shown a slight increase income and sustainability for the Social and Activity Centre. We are hopeful that all the changes that have been made over the this reporting period will show an increase in income through uplifted use of all our services over the next 2 years. Affordability remains a key issue on the Isle of Sheppey as it includes some of the most deprived areas for pensioner poverty in the country. We continue to source funding and best value to keep costs for our services down and deliver support as affordably as possible.

d. Results for the year

In summary, income amounted to £524,766 (2023 - £313,980) and expenditure to £590,802 (2023 - £582,337). There is a resulting net deficit for the year of £63,180 (2023 - £268,357).

As at 31 March 2024, the total funds of the Charity stood at £684,398 (2023 - £750,434) of which £263,550 (2023 - £296,547) is held in designated funds, £377,829 (2023 - £401,372) in general unrestricted funds and £43,019 (2023 - £52,515) in restricted funds.

Structure, governance and management

a. Constitution

Age UK Sheppey is a registered charity, number 1155211, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

The governance of the Charity is the responsibility of the Trustees who are elected and coopted under the terms of the Constitution.

Our Trustee Nigel Martin stepped down as Trustee in June 2023

Our Chair Alan Doucy stepped down as Chair in August 2024

New Chair Beverley Nolker was appointed in August 2024

New Trustee Martin Regan Kennard was appointed in August 2023

c. Organisational structure and decision-making policies

The Charity is governed by the Board of Trustees which is elected annually to oversee the organisation and running of the Charity. The Board of Trustees are responsible for approving all policies and meet on a regular basis. The day-to-day management of the Charity is devolved to the Chief Officer and staff team.

d. Policies adopted for the induction and training of Trustees

Trustees are recruited on the basis of the skills, knowledge and expertise required by the Board of Trustees to fulfil its governance role effectively. An induction procedure is followed, and training is tailored according to individual needs.

e. Risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

**Trustees' report (continued)
For the year ended 31 March 2024**

Structure, governance and management (continued)

f. Arrangements for setting pay and remuneration of key management personnel

Our team members are on min wage at present and we are governed by this, we offer a 30p increase for the Team Leaders. Management pay is by benchmarking of similar salaries from other local Age UK partners via our HR department. The next increase in April will be again derived from the min wage increase and Trustees have agreed an increase across the organisation of just under 7%.

Plans for future periods

Age UK Sheppey continue to work closely with KCC in their programme of procured outcomes for older people in future years. We will continue to evolve our services to maintain a wide range of support to meet the needs of older people on the Isle of Sheppey and seek funding to continue and develop our services. We plan to continue to uplift our services and increase numbers to support those residents of the Island over 50. We shall look at new ways to encourage participation by continue to improve and evolve a variety of activities to the Infinity social and activity centre. Team Leaders will be supported to engage more with local residents and take charge of their own departments to increase numbers with given targets to become sustainable. New incentives for both staff and clients will be continued and a new voluntary funding team will be introduced. Management will continue to work with staff to enhance services overall and continue to cut costs and source funding to provide a sustainable Charity for future generations of the Isle of Sheppey. Over the next 2 years all our services will be closely monitored and evaluated so that we can move confidently towards sustaining the Charity for future residents of the Isle of Sheppey. We will look at the needs of our local community and change services where needed to provide a rounded service to the community.

Dementia

Our Dementia service contract finishes with ADSS in March 2025, we are hopeful that this will continue but need to prepare for it ceasing. Our unique 'Snug' area is leading the way forward for the organisation and this service can be increased with need. We shall continue to look at new memory services to support local residents and source initiative ideas to be the go to organisation here on the Isle of Sheppey.

Fresh Meals

The menu from our 5* hygiene rated kitchen will continue to offer a range of nutritional two course meals, and our Team Leader will continue to source best price. A new rota of food storage will be introduced along with monthly stock takes to minimise wastage. New streams of income need to be introduced to increase revenue to sustain this service. Wastage and storage comes at a huge cost to the organisation and environment, the focus moving forward over the next 6 months will be to reduce waste and minimise our freezers.

At Home

Our team leader will need to work with management to introduce ways to support local residents and introduce uplifted/new services to move towards sustainability.

Social and Activity

Will continue to provide well rounded, supportive activities that are engaging and inclusive. They will continue to provide the outings and look at new ways to encourage new uptake for sustainability. As an extra source of income, we will look at the possibility of renting this space when it is not in use.

Finance Office

The Financial Officer will continue to work with our Head of Services to look at ways to reduce costs further and reduce non-payments. They will continue to learn the new finance system and work to fully implement these changes over the next 4 months.

Trustees

To work with the trustees to introduce a trustee day in our Social and Activity centre, so clients can have their say directly, and the trustees can keep connected with how the Charity is supporting our local community. Increase trustees and put in place term for chair and trustee for good practice.

Trustees' report (continued)
For the year ended 31 March 2024

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Ms Beverley Nölker

Chair

Date: *22nd January 2025*

**Independent examiner's report
For the year ended 31 March 2024**

Independent examiner's report to the Trustees of Age UK Sheppey ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2024.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed: *S M Rouse*

Samantha Rouse

Dated: 22 January 2025

FCCA DChA

Kreston Reeves LLP
Chartered Accountants
Chatham Maritime

**Statement of financial activities
For the year ended 31 March 2024**

	Note	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	3	183,427	15,167	198,594	62,680
Charitable activities	4	-	300,295	300,295	234,817
Other trading activities	5	-	14,810	14,810	12,010
Investments	6	-	11,067	11,067	4,473
Total income		183,427	341,339	524,766	313,980
Expenditure on:					
Charitable activities	7	184,928	405,874	590,802	582,337
Total expenditure		184,928	405,874	590,802	582,337
Net expenditure		(1,501)	(64,535)	(66,036)	(268,357)
Transfers between funds	15	(7,995)	7,995	-	-
Net movement in funds		(9,496)	(56,540)	(66,036)	(268,357)
Reconciliation of funds:					
Total funds brought forward		52,515	697,919	750,434	1,018,791
Net movement in funds		(9,496)	(56,540)	(66,036)	(268,357)
Total funds carried forward		43,019	641,379	684,398	750,434

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 14 to 29 form part of these financial statements.

Age UK Sheppey

Balance sheet As at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	11	96,995	118,100
Current assets			
Stocks	12	1,817	3,364
Debtors	13	36,423	18,224
Cash at bank and in hand		568,624	629,466
		<u>606,864</u>	<u>651,054</u>
Creditors: amounts falling due within one year	14	(19,461)	(18,720)
Net current assets		<u>587,403</u>	<u>632,334</u>
Total net assets		<u><u>684,398</u></u>	<u><u>750,434</u></u>
Charity funds			
Restricted funds	15	43,019	52,515
Unrestricted funds	15	641,379	697,919
Total funds		<u><u>684,398</u></u>	<u><u>750,434</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Ms Beverley Nölker

Chair

Date: 22nd January 2025

The notes on pages 14 to 29 form part of these financial statements.

Age UK Sheppey

Statement of cash flows For the year ended 31 March 2024

	2024 £	2023 £
Cash flows from operating activities		
Net cash used in operating activities	(90,200)	(211,576)
Cash flows from investing activities		
Dividends, interests and rents from investments	11,067	4,473
Proceeds from the sale of tangible fixed assets	26,286	-
Purchase of tangible fixed assets	(7,995)	(12,544)
Net cash provided by/(used in) investing activities	29,358	(8,071)
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	(60,842)	(219,647)
Cash and cash equivalents at the beginning of the year	629,466	849,113
Cash and cash equivalents at the end of the year	568,624	629,466

The notes on pages 14 to 29 form part of these financial statements

**Notes to the financial statements
For the year ended 31 March 2024**

1. General information

Age UK Sheppey CIO is a charitable incorporated organisation in England and Wales, with the charity number 1155211. The registered office is 43 Trinity Road, Sheerness, Kent, ME12 2PF. The Charity's aim is to increase the reach of Age UK Sheppey CIO, enabling more people to access beneficial support, to promote the wellbeing of all older people and to make later life a fulfilling and enjoyable experience.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Age UK Sheppey meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in British Sterling and are rounded to the nearest Pound.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**Notes to the financial statements
For the year ended 31 March 2024**

2. Accounting policies (continued)

2.3 Income (continued)

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Freehold property	- 2% straight line
Long-term leasehold property	- On a straight line basis over the remaining term of the lease from the date at which the improvements are completed.
Motor vehicles	- 20% straight line
Fixtures and fittings	- 20% straight line

**Notes to the financial statements
For the year ended 31 March 2024**

2. Accounting policies (continued)

2.7 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

2.13 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

Notes to the financial statements
For the year ended 31 March 2024

2. Accounting policies (continued)

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from donations and legacies

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Donations	-	10,848	10,848	7,860
Grants	183,427	4,319	187,746	54,722
Government grants	-	-	-	98
	183,427	15,167	198,594	62,680
Total 2023	-	62,680	62,680	

4. Income from charitable activities

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Services income	121,833	121,833	88,305
Day Centre income	178,462	178,462	146,512
	300,295	300,295	234,817
Total 2023	234,817	234,817	

Age UK Sheppey

Notes to the financial statements For the year ended 31 March 2024

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Special projects and miscellaneous income	13,836	13,836	7,706
Internal fundraising	847	847	4,118
Shop sales	127	127	186
	<u>14,810</u>	<u>14,810</u>	<u>12,010</u>
Total 2023	<u>12,010</u>	<u>12,010</u>	

6. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Investment income	11,067	11,067	4,473
	<u>4,473</u>	<u>4,473</u>	
Total 2023	<u>4,473</u>	<u>4,473</u>	

7. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £	Total funds 2023 £
Direct costs	534,798	56,004	590,802	582,337
	<u>520,636</u>	<u>61,701</u>	<u>582,337</u>	
Total 2023	<u>520,636</u>	<u>61,701</u>	<u>582,337</u>	

Notes to the financial statements
For the year ended 31 March 2024

7. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Activities 2024 £	Total funds 2024 £	Total funds 2023 £
Staff costs	387,022	387,022	316,973
Rent and rates	22,522	22,522	30,760
Motor travel expenses	11,324	11,324	12,814
Insurances	9,321	9,321	7,263
Recruitment expenses	-	-	2,841
Repairs and maintenance	28,776	28,776	39,776
Purchases	64,618	64,618	53,282
Telephone	7,721	7,721	11,247
Sub-contractors	21,184	21,184	45,680
Profit on fixed asset disposal	(17,690)	(17,690)	-
	<u>534,798</u>	<u>534,798</u>	<u>520,636</u>
Total 2023	<u>520,636</u>	<u>520,636</u>	

Of the total direct costs incurred during the financial year £84,000 (2022: £NIL) were from restricted funds.

Notes to the financial statements
For the year ended 31 March 2024

7. Analysis of expenditure by activities (continued)

Analysis of support costs

	Activities 2024 £	Total funds 2024 £	Total funds 2023 £
Depreciation	20,504	20,504	24,405
Advertising	444	444	-
Television Licence	159	159	159
Office costs	17,558	17,558	18,272
Postage and Carriage	629	629	511
Office stationery	936	936	810
Legal and professional fees	2,553	2,553	4,634
Clothing costs	934	934	39
Training costs	500	500	40
Bad debt write off	2,856	2,856	4,203
Audit and accountancy fees	5,470	5,470	4,635
Bank charges	3,461	3,461	3,993
	<u>56,004</u>	<u>56,004</u>	<u>61,701</u>
Total 2023	<u>61,701</u>	<u>61,701</u>	

Of the total support costs incurred during the financial year £100,928 (2022: £1,501) were from restricted funds.

8. Independent examiner's remuneration

	2024 £	2023 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	<u>2,700</u>	<u>2,400</u>

Notes to the financial statements
For the year ended 31 March 2024

9. Staff costs

	2024 £	2023 £
Wages and salaries	369,104	305,527
Social security costs	13,499	7,757
Contribution to defined contribution pension schemes	4,419	3,689
	<u>387,022</u>	<u>316,973</u>

During the year, £15,264 (2023: £NIL) was paid in respect of redundancy payments.

The average number of persons employed by the Charity during the year was as follows:

	2024 No.	2023 No.
Employees	<u>27</u>	<u>26</u>

No employee received remuneration amounting to more than £60,000 in either year.

The remuneration, benefits and management fees received by the Charity's key management personnel in the year, including employer's national insurance contributions, amounted to £92,540 (2023: £47,505).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 March 2024, no Trustee expenses have been incurred (2023 - £NIL).

Notes to the financial statements
For the year ended 31 March 2024

11. Tangible fixed assets

	Freehold property £	Long-term leasehold property £	Motor vehicles £	Fixtures and fittings £	Total £
Cost or valuation					
At 1 April 2023	75,031	318,339	109,555	40,288	543,213
Additions	-	-	7,995	-	7,995
Disposals	-	-	(50,715)	-	(50,715)
At 31 March 2024	75,031	318,339	66,835	40,288	500,493
Depreciation					
At 1 April 2023	36,022	258,332	100,959	29,800	425,113
Charge for the year	1,501	14,668	1,599	2,736	20,504
On disposals	-	-	(42,119)	-	(42,119)
At 31 March 2024	37,523	273,000	60,439	32,536	403,498
Net book value					
At 31 March 2024	37,508	45,339	6,396	7,752	96,995
At 31 March 2023	39,009	60,007	8,596	10,488	118,100

Age UK Sheppey

Notes to the financial statements For the year ended 31 March 2024

12. Stocks

	2024 £	2023 £
Kitchen stock	<u>1,817</u>	<u>3,364</u>

13. Debtors

	2024 £	2023 £
Due within one year		
Trade debtors	33,675	14,257
Other debtors	291	440
Prepayments and accrued income	2,457	3,527
	<u>36,423</u>	<u>18,224</u>

14. Creditors: Amounts falling due within one year

	2024 £	2023 £
Trade creditors	11,321	11,048
Other taxation and social security	4,675	3,940
Other creditors	765	1,332
Accruals and deferred income	2,700	2,400
	<u>19,461</u>	<u>18,720</u>

Notes to the financial statements
For the year ended 31 March 2024

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Unrestricted funds					
Designated funds					
Fixed Asset Fund	66,547	-	(19,003)	11,943	59,487
Redundancy Fund	25,000	-	(15,264)	5,264	15,000
Castlewell Reserve for Renewals and Replacements	105,000	-	(15,937)	-	89,063
Funding Loss Contingency and Restructuring Reserve	100,000	-	-	-	100,000
	<u>296,547</u>	<u>-</u>	<u>(50,204)</u>	<u>17,207</u>	<u>263,550</u>
General funds					
General Funds	401,372	341,339	(355,670)	(9,212)	377,829
	<u>401,372</u>	<u>341,339</u>	<u>(355,670)</u>	<u>(9,212)</u>	<u>377,829</u>
Total Unrestricted funds	<u>697,919</u>	<u>341,339</u>	<u>(405,874)</u>	<u>7,995</u>	<u>641,379</u>
Restricted funds					
Doris Harper Day Centre	39,009	-	(1,501)	-	37,508
KCC Vehicle Replacement Funding	13,506	-	-	(7,995)	5,511
Housing Support Fund	-	45,700	(45,700)	-	-
Dementia Fund	-	44,882	(44,882)	-	-
Cost of Living Fund	-	22,095	(22,095)	-	-
Lottery Fund	-	70,000	(70,000)	-	-
Film Club Fund	-	750	(750)	-	-
	<u>52,515</u>	<u>183,427</u>	<u>(184,928)</u>	<u>(7,995)</u>	<u>43,019</u>
Total of funds	<u>750,434</u>	<u>524,766</u>	<u>(590,802)</u>	<u>-</u>	<u>684,398</u>

Notes to the financial statements
For the year ended 31 March 2024

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
Unrestricted funds				
Designated funds				
Fixed Asset Fund	89,451	-	(22,904)	66,547
Redundancy Fund	25,000	-	-	25,000
Castlewell Reserve for Renewals and Replacements	105,000	-	-	105,000
Funding Loss Contingency and Restructuring Reserve	100,000	-	-	100,000
	<u>319,451</u>	<u>-</u>	<u>(22,904)</u>	<u>296,547</u>
General funds				
General Funds	<u>645,324</u>	<u>313,980</u>	<u>(557,932)</u>	<u>401,372</u>
Total Unrestricted funds	<u>964,775</u>	<u>313,980</u>	<u>(580,836)</u>	<u>697,919</u>
Restricted funds				
Doris Harper Day Centre	40,510	-	(1,501)	39,009
KCC Vehicle Replacement Funding	13,506	-	-	13,506
	<u>54,016</u>	<u>-</u>	<u>(1,501)</u>	<u>52,515</u>
Total of funds	<u><u>1,018,791</u></u>	<u><u>313,980</u></u>	<u><u>(582,337)</u></u>	<u><u>750,434</u></u>

**Notes to the financial statements
For the year ended 31 March 2024**

15. Statement of funds (continued)

Designated funds

The designated fixed asset fund equates to the net book value of fixed assets at the balance sheet date, excluding the property known as Roxeth which is restricted.

The designated redundancy reserve is monies that have been set aside in order to be used in the event that the Charity need to make any members of staff redundant. £15,264 has been utilised in the year, and a transfer from unrestricted funds of £5,264 to leave a designated reserve of £15,000.

The Castlewell reserve comprises a proportion of the monies generated by the Charity upon selling the Castlewell Day Centre property during the 2015/16 financial year, plus a donation from Southern Water and has been set up in order to fund the costs of any future substantial renewal or replacement costs. £15,937 was utilised from this fund against repairs and maintenance in the year.

The funding loss contingency and restructuring reserve has been set up to fund any essential costs through a major reduction in public funding, and to cover the costs of any required restructuring.

Restricted funds

The Doris Harper Centre Fund is a restricted fund. In 1999 the freehold property known as Roxeth was conveyed to Age UK Sheppey CIO by the Women's Royal Voluntary Service Trustees Limited, who held the property subject to certain restrictions contained within the Doris Harper Will Trust. These restrictions require the property to be used as an old peoples home, or in a similar capacity, for the local residents of Leysdown and the Isle of Sheppey. Depreciation charged each year on this property is allocated against the fund.

KCC Vehicle Replacement Funding is a restricted fund. In 2019/2020 the Charity received a fund from KCC for two new vehicles, the balance of which is £5,511. This balance is being held in a restricted vehicle fund to be spent on future transport requirements for the Charity.

The Housing Support Fund is a restricted fund to provide free shopping or free meals for up to 4 weeks for those struggling with the cost of living crisis.

The Dementia Fund is a restricted fund used to provide activities for our Dementia clients to promote mental wellbeing and help them to live independently for longer.

The Cost of Living Fund is a restricted fund to provide a reduced cost gardening service and maintenance service for those over 50.

The Lottery Fund is a restricted fund to uplift our day centre and encourage new uptake of the service.

The Film Club Fund is a restricted fund to provide a cinema experience for our day centre.

Notes to the financial statements
For the year ended 31 March 2024

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
Designated funds	296,547	-	(50,204)	17,207	263,550
General funds	401,372	341,339	(355,670)	(9,212)	377,829
Restricted funds	52,515	183,427	(184,928)	(7,995)	43,019
	<u>750,434</u>	<u>524,766</u>	<u>(590,802)</u>	<u>-</u>	<u>684,398</u>

Summary of funds - prior year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
Designated funds	319,451	-	(22,904)	296,547
General funds	645,324	313,980	(557,932)	401,372
Restricted funds	54,016	-	(1,501)	52,515
	<u>1,018,791</u>	<u>313,980</u>	<u>(582,337)</u>	<u>750,434</u>

17. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	37,508	59,487	96,995
Current assets	5,511	601,353	606,864
Creditors due within one year	-	(19,461)	(19,461)
Total	<u>43,019</u>	<u>641,379</u>	<u>684,398</u>

Notes to the financial statements
For the year ended 31 March 2024

17. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	39,009	79,091	118,100
Current assets	13,506	637,548	651,054
Creditors due within one year	-	(18,720)	(18,720)
Total	52,515	697,919	750,434

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2024 £	2023 £
Net expenditure for the period (as per Statement of Financial Activities)	(66,036)	(268,357)
Adjustments for:		
Depreciation charges	20,504	24,405
Dividends, interests and rents from investments	(11,067)	(4,473)
(Profit) on the sale of fixed assets	(17,690)	-
Decrease/(increase) in stocks	1,547	(1,378)
(Increase)/decrease in debtors	(18,199)	28,655
Increase in creditors	741	9,572
Net cash used in operating activities	(90,200)	(211,576)

19. Analysis of cash and cash equivalents

	2024 £	2023 £
Cash in hand	568,624	629,466
Total cash and cash equivalents	568,624	629,466

**Notes to the financial statements
For the year ended 31 March 2024**

20. Analysis of changes in net debt

	At 1 April 2023	Cash flows	At 31 March 2024
	£	£	£
Cash at bank and in hand	629,466	(60,842)	568,624
	<u>629,466</u>	<u>(60,842)</u>	<u>568,624</u>

21. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £4,419 (2023: £3,689). There was £NIL outstanding at the Balance sheet date (2023: £NIL).

22. Operating lease commitments

At 31 March 2024 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2024 £	2023 £
Not later than 1 year	5,750	5,000
Later than 1 year and not later than 5 years	11,500	15,000
	<u>17,250</u>	<u>20,000</u>

23. Related party transactions

Alan Doucy, Trustee, is the majority shareholder of Sharrock Insurance Serviced Limited. Age UK Sheppey CIO paid £3,027 (2023: £3,439) to this company during the financial year. There were no amounts outstanding at the Balance sheet date (2023: £NIL).

Paul Murray and Nigel Martin, Trustees, are director and secretary of Sheppey Matters. Age UK Sheppey CIO paid £1,250 (2023: £1,920) to this company during the financial year. During the year, £1,202 of income was received from the company (2022: £NIL). There were no amounts outstanding at the Balance sheet date (2023: £NIL).

Paul Murray, Trustee, is also director of Queensborough Town Community Centre Limited. Age UK Sheppey CIO paid £174 (2023: £NIL) to this company during the financial year. There were no amounts outstanding at the Balance sheet date (2023: £NIL).

There are no other related party transactions to disclose during the financial year, or previous year.

Accounts

Charity number: 1155211

Age UK Sheppey

Unaudited

Trustees' report and financial statements

For the year ended 31 March 2023

Age UK Sheppey

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Age UK Sheppey

Reference and administrative details of the Charity, its Trustees and advisers For the year ended 31 March 2023

Trustees	Mr A Doucy, Chair Mr N Martin Mr P Murray Mr P Taylor (resigned 31 August 2022) Mrs S Wigglesworth (resigned 30 May 2022)
Charity registered number	1155211
Principal office	43 Trinity Road Sheerness Kent ME12 2PF
Chief executive officer	Ms C Burgess (resigned 31 August 2022) Mrs L Nowell Hitchcock (appointed 05 October 2022)
Accountants	Kreston Reeves LLP Chartered Accountants Statutory Auditor Montague Place Quayside Chatham Maritime Chatham Kent ME4 4QU
Bankers	Barclays Bank 12 Broadway Sheerness Kent ME12 1AE

Age UK Sheppey

Trustees' report

For the year ended 31 March 2023

The Trustees present their annual report together with the audited financial statements of the Charity for the year 1 April 2022 to 31 March 2023.

Objectives and activities

a. Policies and objectives

The Charity's aim is to increase the reach of Age UK Sheppey CIO, enabling more people to access beneficial support, to promote the wellbeing of all older people and to make later life a fulfilling and enjoyable experience.

Key objectives are to:

- Maintain and continue to develop quality social opportunities.
- Continue developing our core community services including home support, meals delivery, befriending, companionship to support more people in their own homes assisting them to live independently for longer
- Increase the capacity of service users on our Information and Advice services.
- Listen to older people, identifying their needs to be able to offer person-centred support wherever possible
- Expand upon existing services as well as establish new wellbeing services to meet identified needs e.g. people with a cognitive impairment, suffering ill-health, disability, feeling socially isolated, facing financial hardship, etc.
- Expand upon the number of volunteers supporting our services.
- Remain compliant with all Policies and Procedures

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

To enable us to achieve our objectives to a wider audience, we have adopted a number of strategies to assist us, including:

- Working closely with an extensive array of local organisations to collectively provide more coherent and coordinated support for older people, their carers and families in our local community.
- Working in partnership with our local GP surgeries (Sheppey Primary Care Network), Community Navigators and KCC Community Wardens to share resources, signpost to a wide range of community initiatives and link like-minded people together to help reduce loneliness and isolation.
- Continue to work closely with our Kent Age UK's / Age Concerns since losing local government Kent County Council grant funding. Working together to joint bid on future funding opportunities.
- Seeking external funding to assist and enhance both our in-house centre-based and community services on offer.
- Continue to recruit and retain multi-skilled staff and volunteers to enhance and strengthen our existing team including providing appropriate training and development opportunities for them all.
- Maintaining both our ISO 9001:2015 and Age UK's Charity Quality Standards certifications which as recognised by Charity Commission and have been upheld by our organisation since 2014 undergoing regular inspections.
- Our ongoing strategy very much includes promoting greater awareness of the services that Age UK Sheppey CIO can provide in order to ensure we have a greater impact within our local community. We continue to raise our profile with the aid of local press, radio stations, working collaboratively with local businesses and similar organisations as well as utilising our own social media sites and website resources. Utilising our new Community Connector to attend networking events and promote within the local community.
- Alongside developing our existing services, we continue to explore the introduction of additional services in conjunction with our current activities offered and which can provide added benefit to all clients.

**Trustees' report (continued)
For the year ended 31 March 2023**

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

- Day Services – including social day clubs, dementia support, footcare, and hearing aid battery exchange.
- Community Services – including freshly cooked, homemade hot and cold meals delivery, home support, restricted level of companionship, shopping and prescription collections/deliveries and welfare calls/visits.
- Setting up new services Handy Man Service, Mini Gardening Service and New Dementia Day.
- Information and Advice – New drop in service provided by link agreement with Age UK Faversham
- Marketing and advertising our services via local press and radio, leaflet distribution, collection tins held by local businesses and key establishments, working in collaboration with other similar networking groups, as well as utilising our own website, social media outlets and our Community Connector.
- Actively working in conjunction with similar organisations including Sheppey Primary Care Network, Imago, Sheppey Dementia Friendly Community, Lighthouse Group, Sheppey Community Development Forum, local housing associations and local council focus groups to raise awareness and make improvements to support and aid all residents. Working with Age UK Faversham and other local organisations on collaborative projects.
- Fundraising events and activities, raffles, and donations both inhouse and via social media. Arranging events for local residents to hold stalls and help us fund raise, lead by our Community Connector and Management team. Increase our Community Connectors hours to include an activity day in the centre.
- Volunteering – including recruiting individuals both on a regular and ad-hoc basis. Connecting with Swale Voluntary Services, local Job Centre, and local Collages, to promote and help build our volunteer team. Looking at our befriending services and training volunteers to be included in this service.
- Regular internal and external reviews of all services by means of regular meetings for management teams, departmental teams and volunteers. To include team meetings and team building exercises, Spot checks for Home Support Staff, Staff reviews and regular Staff briefings and appraisals

d. Impact

The Isle of Sheppey is located off the northern coast of Kent, made up of six main electoral wards and covers an area of 36 square miles. Sheppey suffers from a high proportion of deprivation and isolation along with lack of employment opportunities, community facilities, insufficient infrastructure with a rather sporadic public transport system. It is estimated around 23% of Sheppey's population is over 65, with around 3% being over 85 and is a popular retirement location.

The number of people reaching out to Age UK Sheppey increases year on year with demand on our services becoming more and more stretched due to restrictive funding available. With such a vast area to cover across Sheppey along with quite often feeling like a closed off community from the mainland, it is apparent how our services are critical to local residents. We are told on a regular basis how we provide a much-needed lifeline, not only direct to service users, but also their families and friends too. With our team being readily available, we are able to help relieve tension and worry by providing a 'one stop shop' empowering older people and providing them with the tools and skills to live independently for longer.

Without our core services on offer and the social opportunities we provide, we have no doubt many older people living on Sheppey would quickly feel lonely and isolated stuck indoors with limited or, in some cases, nowhere suitable for them to go. Our clubs provide a day filled with fun, laughter, activities and companionship, which is known to help with mental and physical health as well as their wellbeing meaning fewer people needing access to and putting an ever-increasing strain on local authority services.

In the current financial crisis and need to provide more support for our local community has meant the organisation is struggling financially, using reserves to be able to continue our core services so that increased costs to clients remains minimal.

Age UK Sheppey

Trustees' report (continued) For the year ended 31 March 2023

Objectives and activities (continued)

We remain committed to serving our local community in the best way we can and are always looking for ways to improve upon services offered. Funding opportunities are crucial to us maintaining a high calibre of service along with allowing the opportunity to expand with new projects meeting current community needs and demands. We always welcome the opportunity to work alongside and in conjunction with other external organisations, increase our outreach and knowing that together we can make a real difference on Sheppey.

Achievements and performance

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the near future. With the sale of Roxeth, the trustees are confident that the lost funding from KCC will be covered for the coming year. The uplift via the restructure new services and planned changes to existing service have been put in place, to ensure a shift towards sustainability and in turn will secure Age UK Sheppey's future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

The Trustees have considered Charity Commission guidance and have reviewed their reserves policy in light of current funding and financial climate. The following reserves are made from the Charity's unrestricted income fund, and are in addition to the restricted funds shown in these notes:

£25,000 Redundancy Reserve - to cover the potential cost of redundancy payments - the likely timing of which by nature cannot be foreseen.

£100,000 Funding Loss Contingency Reserve - the likely timing of which by nature cannot be foreseen.

£105,000 "Castlewell" Reserve - for repairs and replacements, taken from the proceeds of sale of the Castlewell premises at Queenborough - the likely timing of which by nature cannot be foreseen.

c. Principal funding

With donations, legacies, and core funding opportunities on the decline, along with the loss of local government statutory grants, there was a need to impose a slight increase to services. The introduction of added payable activities and the dementia day being at an enhanced cost is hoped to increase income and sustainability. Affordability remains a key issue on the Isle of Sheppey as it includes some of the most deprived areas for pensioner poverty in the country. We continue to source funding to keep costs for our services down and deliver support as affordably as possible.

d. Results for the year

In summary, income amounted to £313,980 (2022 - £554,049) and expenditure to £582,336 (2022 - £562,637). There is a resulting net deficit for the year of £268,356 (2022 - £8,587).

As at 31 March 2023, the total funds of the Charity stood at £750,434 (2022 - £1,018,790) of which £296,547 (2022 - £319,451) is held in designated funds, £401,372 (2022 - £645,324) in general unrestricted funds and £52,515 (2022 - £54,016) in restricted funds

**Trustees' report (continued)
For the year ended 31 March 2023**

Structure, governance and management

a. Constitution

Age UK Sheppey is a registered charity, number 1155211, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

The governance of the Charity is the responsibility of the Trustees who are elected and coopted under the terms of the Constitution.

c. Organisational structure and decision-making policies

The Charity is governed by the Board of Trustees which is elected annually to oversee the organisation and running of the Charity. The Board of Trustees are responsible for approving all policies and meet on a regular basis. The day-to-day management of the Charity is devolved to the Chief Officer and staff team.

d. Policies adopted for the induction and training of Trustees

Trustees are recruited on the basis of the skills, knowledge and expertise required by the Board of Trustees to fulfil its governance role effectively. An induction procedure is followed, and training is tailored according to individual needs.

e. Risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Plans for future periods

Age UK Sheppey continue to work closely with KCC in their programme of procured outcomes for older people in future years. We will continue to evolve our services to maintain a wide range of support to meet the needs of older people on the Isle of Sheppey and seek funding to continue and develop our services. We plan to continue to uplift our services and increase numbers to support those residents of the Island over 50. We shall look at new ways to encourage participation by introducing a variety of new activities to the centre and look at splitting the day facilities times. These will take the form of a morning sessions with lunch or lunch with an afternoon session. We shall look at our vehicle fleet and find new ways to reduce costs to the organisation. Co Ordinator's will be supported to engage more with local residents and take charge of their own departments to increase numbers. Face to face training will be sourced as this was stopped during Covid 19 measures. Our Dementia supported activities will be looked at to see if we can support clients in other ways at our centre. The menu from our 5* hygiene rated kitchen will continue to offer a range of nutritional two course meals, and our Head Cook with the help of Management will look at the possibilities evolving the menu to include a new snack menu. Management will continue to work with staff to enhance services overall and continue to cut costs where possible and source funding to provide a sustainable Charity for future generations of the Isle of Sheppey. It is planned that the organisation will go through a full restructuring process towards the end of 2023/2024, so that it we can work towards full cost recovery and sustainability. The centre will have a complete redecoration and the garden area will be made safe with new resources to become a much needed outdoor space. We are approaching new individuals to come on board as new Trustees and the sale of our Day Centre Roxeth, will be marketed by end of year 2023.

Trustees' report (continued)
For the year ended 31 March 2023

Statement of Trustees' responsibilities

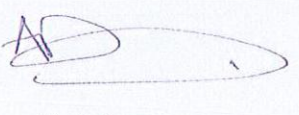
The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



Mr A Doucy

Date: 09/02/2024

Age UK Sheppey

Independent examiner's report For the year ended 31 March 2023

Independent examiner's report to the Trustees of Age UK Sheppey ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



S Robinson

Dated: 09/02/2024

BA FCA FCIE DChA

Kreston Reeves LLP
Chartered Accountants
Montague Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QU

Age UK Sheppey

Statement of financial activities For the year ended 31 March 2023

	Note	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	-	62,680	62,680	298,395
Charitable activities	4	-	234,817	234,817	245,900
Other trading activities	5	-	12,010	12,010	4,612
Investments	6	-	4,473	4,473	5,142
Total income		-	313,980	313,980	554,049
Expenditure on:					
Charitable activities	7	1,501	580,836	582,337	562,637
Total expenditure		1,501	580,836	582,337	562,637
Net movement in funds		(1,501)	(266,856)	(268,357)	(8,588)
Reconciliation of funds:					
Total funds brought forward		54,016	964,775	1,018,791	1,027,379
Net movement in funds		(1,501)	(266,856)	(268,357)	(8,588)
Total funds carried forward		52,515	697,919	750,434	1,018,791

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 23 form part of these financial statements.

Age UK Sheppey

Balance sheet As at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	11	118,100	129,961
Current assets			
Stocks	12	3,364	1,986
Debtors	13	18,224	46,879
Cash at bank and in hand		629,466	849,113
		<u>651,054</u>	<u>897,978</u>
Creditors: amounts falling due within one year	14	(18,720)	(9,148)
Net current assets		<u>632,334</u>	<u>888,830</u>
Total net assets		<u><u>750,434</u></u>	<u><u>1,018,791</u></u>
Charity funds			
Restricted funds	15	52,515	54,016
Unrestricted funds	15	697,919	964,775
Total funds		<u><u>750,434</u></u>	<u><u>1,018,791</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



Mr A Doucy

Date: 09/02/2024

The notes on pages 10 to 23 form part of these financial statements.

Notes to the financial statements
For the year ended 31 March 2023

1. General information

Age UK Sheppey CIO is a charitable incorporated organisation in England and Wales, with the charity number 1155211. The registered office is 43 Trinity Road, Sheerness, Kent, ME12 2PF. The Charity's aim is to increase the reach of Age UK Sheppey CIO, enabling more people to access beneficial support, to promote the wellbeing of all older people and to make later life a fulfilling and enjoyable experience.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Age UK Sheppey meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are presented in British Sterling and are rounded to the nearest Pound.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

**Notes to the financial statements
For the year ended 31 March 2023**

2. Accounting policies (continued)

2.3 Income (continued)

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Notes to the financial statements
For the year ended 31 March 2023

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation (continued)

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Freehold property	- 2% straight line
Long-term leasehold property	- On a straight line basis over the remaining term of the lease from the date at which the improvements are completed.
Motor vehicles	- 20% straight line
Fixtures and fittings	- 20% straight line

2.7 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight-line basis over the lease term.

**Notes to the financial statements
For the year ended 31 March 2023**

2. Accounting policies (continued)

2.13 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from donations and legacies

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations	-	7,860	7,860	9,848
Legacies	-	-	-	74,743
Grants	-	54,722	54,722	41,181
Government grants	-	98	98	172,623
	-	62,680	62,680	298,395
Total 2022	24,901	273,494	298,395	

**Notes to the financial statements
For the year ended 31 March 2023**

4. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Services income	88,305	88,305	120,812
Day Centre income	146,512	146,512	125,088
	<u>234,817</u>	<u>234,817</u>	<u>245,900</u>
Total 2022	<u>245,900</u>	<u>245,900</u>	

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Special projects and miscellaneous income	7,706	7,706	3,221
Internal fundraising	4,118	4,118	952
Shop sales	186	186	249
External fundraising	-	-	15
Rental income	-	-	175
	<u>12,010</u>	<u>12,010</u>	<u>4,612</u>
Total 2022	<u>4,612</u>	<u>4,612</u>	

6. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Investment income	4,473	4,473	5,142
Total 2022	<u>5,142</u>	<u>5,142</u>	

**Notes to the financial statements
For the year ended 31 March 2023**

7. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Direct costs	520,636	61,701	582,337	562,637
Total 2022	491,242	71,395	562,637	

Analysis of direct costs

	Activities 2023 £	Total funds 2023 £	Total funds 2022 £
Staff costs	316,973	316,973	341,206
Rent and rates	30,760	30,760	16,379
Motor travel expenses	12,814	12,814	23,061
Insurances	7,263	7,263	11,257
Recruitment expenses	2,841	2,841	8,478
Repairs and maintenance	39,776	39,776	28,303
Purchases	53,282	53,282	54,112
Telephone	11,247	11,247	5,816
Sub-contractors	45,680	45,680	2,630
	520,636	520,636	491,242
Total 2022	491,242	491,242	

Of the total direct costs incurred during the financial year £Nil (2022: £24,901) were from restricted funds.

Notes to the financial statements
For the year ended 31 March 2023

7. Analysis of expenditure by activities (continued)

Analysis of support costs

	Activities 2023 £	Total funds 2023 £	Total funds 2022 £
Staff costs	-	-	11,033
Depreciation	24,405	24,405	22,016
Advertising	-	-	400
Television Licence	159	159	159
Office costs	18,272	18,272	1,759
Postage and Carriage	511	511	1,140
Office stationery	810	810	1,762
Legal and professional fees	4,634	4,634	6,712
Consultancy fees	-	-	9,264
H.R. support fees	-	-	5,993
Clothing costs	39	39	75
Training costs	40	40	140
Short-term contracts	-	-	245
Bad debt write off	4,203	4,203	2,529
Audit and accountancy fees	4,635	4,635	5,820
Bank charges	3,993	3,993	2,348
	<u>61,701</u>	<u>61,701</u>	<u>71,395</u>
Total 2022	<u>71,395</u>	<u>71,395</u>	

Of the total support costs incurred during the financial year £1,501 (2022: £1,501) were from restricted funds.

8. Independent examiner's remuneration

	2023 £	2022 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	2,400	-
Fees payable to the Charity's independent examiner in respect of:		
The auditing of accounts of associates of the Charity	<u>-</u>	<u>5,820</u>

**Notes to the financial statements
For the year ended 31 March 2023**

9. Staff costs

	2023	2022
	£	£
Wages and salaries	305,527	337,480
Social security costs	7,757	10,932
Contribution to defined contribution pension schemes	3,689	3,827
	316,973	352,239

The average number of persons employed by the Charity during the year was as follows:

	2023	2022
	No.	No.
Employees	26	32

No employee received remuneration amounting to more than £60,000 in either year.

The remuneration, benefits and management fees received by the Charity's key management personnel in the year, including employer's national insurance contributions, amounted to £47,505 (2022: £94,778).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

Age UK Sheppey

Notes to the financial statements For the year ended 31 March 2023

11. Tangible fixed assets

	Freehold property £	Long-term leasehold property £	Motor vehicles £	Fixtures and fittings £	Total £
Cost or valuation					
At 1 April 2022	75,031	318,339	109,555	27,744	530,669
Additions	-	-	-	12,544	12,544
At 31 March 2023	<u>75,031</u>	<u>318,339</u>	<u>109,555</u>	<u>40,288</u>	<u>543,213</u>
Depreciation					
At 1 April 2022	34,521	243,664	96,661	25,862	400,708
Charge for the year	1,501	14,668	4,298	3,938	24,405
At 31 March 2023	<u>36,022</u>	<u>258,332</u>	<u>100,959</u>	<u>29,800</u>	<u>425,113</u>
Net book value					
At 31 March 2023	<u>39,009</u>	<u>60,007</u>	<u>8,596</u>	<u>10,488</u>	<u>118,100</u>
At 31 March 2022	<u>40,510</u>	<u>74,675</u>	<u>12,894</u>	<u>1,882</u>	<u>129,961</u>

12. Stocks

	2023 £	2022 £
Finished goods and goods for resale	<u>3,364</u>	<u>1,986</u>

13. Debtors

	2023 £	2022 £
Due within one year		
Trade debtors	14,257	8,139
Other debtors	440	531
Prepayments and accrued income	3,527	38,209
	<u>18,224</u>	<u>46,879</u>

Age UK Sheppey

Notes to the financial statements For the year ended 31 March 2023

14. Creditors: Amounts falling due within one year

	2023 £	2022 £
Trade creditors	11,048	1,204
Other taxation and social security	3,940	-
Other creditors	1,332	-
Accruals and deferred income	2,400	7,944
	<u>18,720</u>	<u>9,148</u>

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
Unrestricted funds				
Designated funds				
Fixed Asset Fund	89,451	-	(22,904)	66,547
Redundancy Fund	25,000	-	-	25,000
Castlewell Reserve for Renewals and Replacements	105,000	-	-	105,000
Funding Loss Contingency and Restructuring Reserve	100,000	-	-	100,000
	<u>319,451</u>	<u>-</u>	<u>(22,904)</u>	<u>296,547</u>
General funds				
General Funds	645,324	313,980	(557,932)	401,372
Total Unrestricted funds	<u>964,775</u>	<u>313,980</u>	<u>(580,836)</u>	<u>697,919</u>
Restricted funds				
Doris Harper Day Centre	40,510	-	(1,501)	39,009
KCC Vehicle Replacement Funding	13,506	-	-	13,506
	<u>54,016</u>	<u>-</u>	<u>(1,501)</u>	<u>52,515</u>
Total of funds	<u>1,018,791</u>	<u>313,980</u>	<u>(582,337)</u>	<u>750,434</u>

Notes to the financial statements
For the year ended 31 March 2023

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Balance at 31 March 2022 £
Unrestricted funds				
Designated funds				
Fixed Asset Fund	109,966	-	(20,515)	89,451
Redundancy Fund	25,000	-	-	25,000
Castlewell Reserve for Renewals and Replacements	105,000	-	-	105,000
Funding Loss Contingency and Restructuring Reserve	100,000	-	-	100,000
	<u>339,966</u>	<u>-</u>	<u>(20,515)</u>	<u>319,451</u>
General funds				
General Funds - all funds	<u>631,895</u>	<u>529,148</u>	<u>(515,719)</u>	<u>645,324</u>
Total Unrestricted funds	<u>971,861</u>	<u>529,148</u>	<u>(536,234)</u>	<u>964,775</u>
Restricted funds				
Doris Harper Day Centre	42,011	-	(1,501)	40,510
KCC Vehicle Replacement Funding	13,506	-	-	13,506
Lloyds Bank Foundation	-	24,901	(24,901)	-
	<u>55,517</u>	<u>24,901</u>	<u>(26,402)</u>	<u>54,016</u>
Total of funds	<u><u>1,027,378</u></u>	<u><u>554,049</u></u>	<u><u>(562,636)</u></u>	<u><u>1,018,791</u></u>

**Notes to the financial statements
For the year ended 31 March 2023**

15. Statement of funds (continued)

Designated funds

The designated fixed asset fund equates to the net book value of fixed assets at the balance sheet date, excluding the property known as Roxeth which is restricted.

The designated redundancy reserve is monies that have been set aside in order to be used in the event that the Charity need to make any members of staff redundant.

The Castlewell reserve comprises a proportion of the monies generated by the Charity upon selling the Castlewell Day Centre property during the 2015/16 financial year, plus a donation from Southern Water and has been set up in order to fund the costs of any future substantial renewal or replacement costs.

The funding loss contingency and restructuring reserve has been set up to fund any essential costs through a major reduction in public funding, and to cover the costs of any required restructuring.

Restricted funds

The Doris Harper Centre Fund is a restricted fund. In 1999 the freehold property known as Roxeth was conveyed to Age UK Sheppey CIO by the Women's Royal Voluntary Service Trustees Limited, who held the property subject to certain restrictions contained within the Doris Harper Will Trust. These restrictions require the property to be used as an old peoples home, or in a similar capacity, for the local residents of Leysdown and the Isle of Sheppey. Depreciation charged each year on this property is allocated against the fund.

During the 2019/20 financial year the Charity received a grant of £34,996 from Kent County Council to be used towards funding two new vehicles. At the Balance Sheet date one of the vehicles had been purchased, and so this has been transferred out of the fund in the year, with the balance carried forward to be used for the purchase of the second vehicle, when required.

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Balance at 31 March 2023 £
Designated funds	319,451	-	(22,904)	296,547
General funds	645,324	313,980	(557,932)	401,372
Restricted funds	54,016	-	(1,501)	52,515
	<u>1,018,791</u>	<u>313,980</u>	<u>(582,337)</u>	<u>750,434</u>

Notes to the financial statements
For the year ended 31 March 2023

16. Summary of funds (continued)

Summary of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Balance at 31 March 2022 £
Designated funds	339,966	-	(20,515)	319,451
General funds	631,895	529,148	(515,719)	645,324
Restricted funds	55,517	24,901	(26,402)	54,016
	<u>1,027,378</u>	<u>554,049</u>	<u>(562,636)</u>	<u>1,018,791</u>

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	39,009	79,091	118,100
Current assets	13,506	637,548	651,054
Creditors due within one year	-	(18,720)	(18,720)
Total	<u>52,515</u>	<u>697,919</u>	<u>750,434</u>

Analysis of net assets between funds - prior year

	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	40,510	89,451	129,961
Current assets	13,506	884,472	897,978
Creditors due within one year	-	(9,148)	(9,148)
Total	<u>54,016</u>	<u>964,775</u>	<u>1,018,791</u>

18. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £3,689 (2022: £3,827). There was £Nil outstanding at the Balance sheet date (2022: £Nil).

Notes to the financial statements
For the year ended 31 March 2023

19. Operating lease commitments

At 31 March 2023 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023	2022
	£	£
Not later than 1 year	5,000	5,000
Later than 1 year and not later than 5 years	15,000	20,000
	20,000	25,000

20. Related party transactions

Alan Doucy, Trustee, is the majority shareholder of Sharrock Insurance Serviced Limited. Age UK Sheppey CIO paid £3,439 (2022: £7,593) to this company during the financial year. There were no amounts outstanding at the Balance sheet date (2022: £Nil).

Paul Murray and Nigel Martin, Trustees, are director and secretary of Sheppey Matters. Age UK Sheppey CIO paid £1,920 (2022: £875) to this company during the financial year. There were no amounts outstanding at the Balance sheet date (2022: £Nil).

Accounts

Charity number: 1155211

Age UK Sheppey CIO

Trustees' report and financial statements

for the year ended 31 March 2022

Age UK Sheppey CIO

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Age UK Sheppey CIO

Reference and administrative details of the Charity, its Trustees and Advisers for the year ended 31 March 2022

Trustees

Mr A Doucy, Chair
Mr N Martin
Mr P Taylor, Vice Chair (resigned 31 August 2022)
Mr P Murray
Mrs S Wigglesworth (resigned 30 May 2022)

Charity registered number

1155211

Principal office

43 Trinity Road
Sheerness
Kent
ME12 2PF

Chief executive officer

K Moore (resigned 20 January 2022)
C Burgess (appointed 21 January 2022, Resigned 31 August 2022)
Mrs L Nowell Hitchcock (appointed 5 October 2022)

Independent auditor

Kreston Reeves LLP
Chartered Accountants
Statutory Auditor
Montague Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QU

Bankers

Barclays Bank
12 Broadway
Sheerness
Kent
ME12 1AE

Age UK Sheppey CIO

Trustees' report for the year ended 31 March 2022

The Trustees present their annual report together with the audited financial statements of the Age UK Sheppey CIO for the year from 1 April 2021 to 31 March 2022.

Objectives and activities

a. Policies and objectives

The Charity's aim is to increase the reach of Age UK Sheppey CIO, enabling more people to access beneficial support, to promote the wellbeing of all older people and to make later life a fulfilling and enjoyable experience.

Key objectives are to:

- Maintain and continue to develop quality social opportunities.
- Continue developing our core community services including home support, meals delivery, befriending, companionship and virtual support groups and to support more people in their own homes assisting them to live independently for longer.
- Increase the capacity of service users on our Information and Advice service.
- Listen to older people, identifying their needs to be able to offer person-centred support wherever possible.
- Expand upon existing services as well as establish new wellbeing services to meet identified needs e.g. people with a cognitive impairment, suffering ill-health, disability, feeling socially isolated, facing financial hardship, etc.
- Expand upon the number of volunteers supporting our services.
- Remain compliant as well as taking reasonable measures to ensure we are as Covid-19 secure as practically possible, mitigating risk wherever possible.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

To enable us to achieve our objectives to a wider audience, we have adopted a number of strategies to assist us, including:

- Working closely with an extensive array of local organisations to collectively provide more coherent and coordinated support for older people, their carers and families in our local community.
- Working in partnership with our local GP surgeries (Sheppey Primary Care Network), Community Navigators and KCC Community Wardens to share resources, signpost to a wide range of community initiatives and link likeminded people together to help reduce loneliness and isolation.
- Continue to work closely with our Kent Age UK's / Age Concerns since losing local government Kent County Council grant funding. Working together to joint bid on future funding opportunities.
- Seeking external funding to assist and enhance both our in-house centre-based and community services on offer.
- Continue to recruit and retain multi-skilled staff and volunteers to enhance and strengthen our existing team including providing appropriate training and development opportunities for them all.
- Maintaining both our ISO 9001:2015 and Age UK's Charity Quality Standards certifications which are recognised by Charity Commission and have been upheld by our organisation since 2014 undergoing regular inspections.
- Our ongoing strategy very much includes promoting greater awareness of the services that Age UK Sheppey CIO can provide in order to ensure we have a greater impact within our local community. We continue to raise our profile with the aid of local press, radio stations, working collaboratively with local businesses and similar organisations as well as utilising our own social media sites and website resources. Utilising our new Community Connector to attend networking events and promote within the local community.
- Alongside developing our existing services, we continue to explore the introduction of additional services in conjunction with our current activities offered and which can provide added benefit to all service users.
- Follow and comply with latest government / Public Health England / NHS guidelines in respect of Covid-19 wherever possible.

**Trustees' report (continued)
for the year ended 31 March 2022**

Objectives and activities (continued)

c. Activities undertaken to achieve objectives

- Day Services – including social day clubs, dementia support, footcare, and hearing aid battery exchange. Reintroducing services that were on hold due to Covid restriction to include: Drop-in clinics, regular activity events, escorted day trips, hearing aid clinics and computer clubs.
- Community Services – including freshly cooked, homemade hot and cold meals delivery, home support, restricted level of companionship, shopping and prescription collections/deliveries and welfare calls/visits.
- Reintroducing services that were on hold due to Covid restrictions to include: Dementia cafes, befriending, home support calls and companionship calls. Uplifting the Home support service with new Handyman service and Gardening service (subject to funding).
- Information and Advice - appointments available in person and over the telephone via Age UK Faversham and Sittingbourne.
- Marketing and advertising our services via local press and radio, leaflet distribution, collection tins held by local businesses and key establishments, working in collaboration with other similar networking groups, as well as utilising our own website and social media outlets, utilising our newly appointed Community Connector.
- Actively working in conjunction with similar organisations including Sheppey Primary Care Network, Imago, Sheppey Dementia Friendly Community, Lighthouse Group, Sheppey Community Development Forum, and local council focus groups to raise awareness and make improvements to support and aid all local residents. Working with Age UK Faversham and Sittingbourne and other local organisations on collaborative projects.
- Fundraising events and activities, raffles and donations both inhouse and via social media. Arranging events for local residents to hold stalls and help us fund raise. Set up a Focus group to help with fundraising opportunities.
- Volunteering – including recruiting individuals both on a regular and ad-hoc basis. Connecting with Swale Voluntary Services to promote and help build our volunteer team.
- Regular internal and external reviews of all services by means of regular meetings for management teams, departmental teams and volunteers. To include team meetings and team building exercises, Spot checks for Home Support Staff, Staff reviews and regular Staff briefings and appraisals.
- Maintain any government Covid-19 compliant measures have been put in place throughout our day centres and across all our community services.

d. Impact

The Isle of Sheppey is located off the northern coast of Kent, made up of six main electoral wards and covers an area of 36 square miles. Sheppey suffers from a high proportion of deprivation and isolation along with lack of employment opportunities, community facilities, insufficient infrastructure with a rather sporadic public transport system. It is estimated around 23% of Sheppey's population is over 65, with around 3% being over 85 and is a popular retirement location.

The number of people reaching out to Age UK Sheppey increases year on year with demand on our services becoming more and more stretched due to restrictive funding available. With such a vast area to cover across Sheppey along with quite often feeling like a closed off community from the mainland, it is apparent how our services are critical to local residents. We are told on a regular basis how we provide a much-needed lifeline, not only direct to service users, but also their families and friends too. With our team being readily available, we are able to help relieve tension and worry by providing a 'one stop shop' empowering older people and providing them with the tools and skills to live independently for longer.

Without our core services on offer and the social opportunities we provide, we have no doubt many older people living on Sheppey would quickly feel lonely and isolated stuck indoors with limited or, in some cases, nowhere suitable for them to go. Our clubs provide a day filled with fun, laughter, activities and companionship, which is known to help with mental and physical health as well as their wellbeing meaning fewer people needing access to and putting an ever-increasing strain on local authority services.

With the added impact from the aftermath of Covid-19 and the current financial crisis we as an organisation are struggling financially, using reserves to be able to continue our core services. We intend to uplift services moving forward by changing failing services such as our Meal Delivery Service by working in partnership with other local agencies, changing the way we deliver our Day Centre Service and looking at expanding our Dementia services.

**Trustees' report (continued)
for the year ended 31 March 2022**

Objectives and activities (continued)

We remain committed to serving our local community in the best way we can and are always looking for ways to improve upon services offered. Funding opportunities are crucial to us maintaining a high calibre of service along with allowing the opportunity to expand with new projects meeting current community needs and demands. We always welcome the opportunity to work alongside and in conjunction with other external organisations, increase our outreach and knowing that together we can make a real difference on Sheppey.

Achievements and performance

a. Review of activities

Our services are accessible to those aged 50 years and over and, through achievements for the public benefit, we supported an estimated 2448 individuals by way of them accessing one of our many services included within the following broad headings:

Day Services

Age UK Sheppey CIO now operate only 1 day centre on the Isle of Sheppey; Rosemary House being based in the main town of Sheerness. Our smaller Day Centre, Roxeth closed during Covid and unfortunately remains closed due to lack of funding. As an organisation the Trustees have made the decision to sell Roxeth to build reserves to offset the loss of KCC Funding. Our Day centre provides a suitable range of social opportunities and well-being services Monday to Friday (excluding Bank Holidays) and our Rosemary House Centre acts as a community hub for local, older people, and is a great point of contact for signposting to other organisations

Since Covid-19 restrictions have been lifted all our services have now resumed.

Day Clubs – Activities offered at our centre are delivered by our dedicated team of workers and volunteers. Suitably adapted wheelchair friendly vehicles are available providing door-to-door transport, if required, and many clients attend on a walk-in basis. We provide a small breakfast menu as well as serving a freshly cooked hot two-course lunch each day and will cater for special dietary needs wherever possible.

Footcare – Our chiropody service is operated by a Foot Health Care Professional every Monday (excluding Bank Holidays).

Equipment Hire – Wheelchairs and portable commodes are hired weekly for a small nominal fee with a general increase in demand during seasonal holiday periods.

Hearing Aid Battery Exchange – Free service offering battery exchange (new for used) upon producing your NHS battery exchange book

Community Services

Meals Delivery Service – Demand on our freshly cooked hot two-course delivery services has eased since the influx of Covid19. To date we are delivering 40 meals Monday to Friday. Currently wherever possible, food used is sourced locally and we can cater for most special dietary requirements, including food allergies and/or intolerances, offering suitable alternatives. Well balanced nutritional weekly menus are produced by our kitchen team and deliveries to those living in sheltered housing has continued reflecting the trend of supporting the more vulnerable. Due to the decrease in clients for this service over the past year, we are looking at alternative ways to deliver this service so that it becomes sustainable, possibly working with Age UK Faversham and Sittingbourne on be able to continue a cohesive service.

Home Support and Companionship – This holistic service provides an extensive range of domestic tasks helping to support service users remain independent and the continued employment of our coordinator and administrator has continued to play a pivotal role maintaining the high calibre of service. Packages are tailored to meet specific needs. Again, we have seen a decrease in this service since Covid19, but are looking at new services around home support to uplift and create sustainability. Having being chosen to deliver the Home Support Funding from KCC we have been able to support the most vulnerable in our community with weekly free shopping and free meal delivery service.

**Trustees' report (continued)
for the year ended 31 March 2022**

Achievements and performance (continued)

Shopping and Prescription Collections / Deliveries – This service was set up late March 2020 in response to Covid-19 pandemic and we supported in excess of 420 shopping and 301 prescription collections/deliveries. We are continuing this service as part of our Home Support.

Welfare Calls and Visits – This service was set up mid-March 2020 when both our day centre services were suspended and Covid-19 restrictions in place. Welfare calls and visits were conducted either in person (socially distanced), over the phone or by virtual means. We supported in excess of 3,315 telephone welfare calls, 2,895 welfare visits and over 260 virtual checks. Since the lift of Covid19 restrictions we have suspended this service, but are looking at a new Befriending Service subject to Funding.

Virtual Support Club – This service was set up June 2020 in response to Covid-19 pandemic and our centre-based day services being suspended. Even though we were unable to facilitate clients enjoying a day of activities at our centres, we run daily 2-hour sessions by virtual means (Zoom) which allowed us to keep them engaged, their minds active and would help with their overall wellbeing whilst being at home. Our sessions proved popular with 2,051 virtual club attendances from June 2020 to end of March 2021. We also purchased suitable IT equipment (iPads with sim cards) to loan out to those wishing to join the club, but with no means to facilitate activity from their own homes. Although this service has been suspended since the lift of Covid19 restrictions, we are still engaging with housebound clients and delivering services through our Home Support.

Dementia Services

Cogs Club – For those with a mild to moderate dementia diagnosis providing a day of purposeful activity and stimulation with an aim to helping maintain active minds and bodies. Two clubs held each week with around 6 attendees in each group.

Our dementia services have grown over the past year with extra funding we are now offering:

- Dementia friendly cafes for both client and carer
- Peer support group
- Early onset group
- Befriending service

These services are in their early stage but are proving popular. Our team of dedicated Dementia Support Staff and Volunteers are essential to the running and growing of this service. We are working towards a sustainable service for our Dementia clients and hoping to include a two day a week Day Centre environment over the coming year.

Information and Advice Service

The free service offering confidential and impartial advice on welfare benefits and all associated aspects to service users, their families, carers and the wider community on Sheppey. Both home visits and centre appointments are now being taken on in collaboration with and by Age UK Faversham and Sittingbourne. Referrals to these services include benefit checks, Attendance Allowance, Disability Living Allowance, Pension Credit, Personal Independence Payment, Housing Benefit, Council Tax Disregards and Benefits, EON Warm Homes Project, Blue Badge applications. Age UK Faversham and Sittingbourne have a dedicated trained advisor in place to take on our referrals.

Volunteering

Our volunteer services have decreased since the influx needed over the Covid19 pandemic. We are working hard to increase our volunteer team and working with Swale Voluntary Services to advertise and help recruit new volunteering staff. We are developing new roles to help with our new services and continue to support our volunteering team with DBS checks, training, uniform, mileage allowance and free lunch

**Trustees' report (continued)
for the year ended 31 March 2022**

Achievements and performance (continued)

Organisation

We continue to participate in working collectively with Kent Age UK's/Concerns and others associated within the Kent Consortium as KCC evolves its policy towards contracting its support for older people. We also continue to participate in developing a joint approach with other Age UK's to demonstrate the impact of our activities for older people across Kent.

We upheld our ISO:9001 2015 accreditation in November 2021 as well as Age UK's Charity Quality Standards carried out by ACS Registrars.

Cloud-based client management system, People Planner, proving an asset within our Home Support service which also assists with day-to-day rostering and team data management.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the near future. With the proposed sale of Roxeth, the trustees are confident that the lost funding from KCC will be covered for the coming year. The uplift of new services and planned changes to existing services, that are sustainable, will secure Age UK's future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

The Trustees have considered Charity Commission guidance and have reviewed their reserves policy in light of current funding and financial climate. The following reserves are made from the Charity's unrestricted income fund, and are in addition to the restricted funds shown in these notes:

£25,000 Redundancy Reserve - to cover the potential cost of redundancy payments - the likely timing of which by nature cannot be foreseen.

£100,000 Funding Loss Contingency Reserve - the likely timing of which by nature cannot be foreseen.

£105,000 "Castlewell" Reserve - for repairs and replacements, taken from the proceeds of sale of the Castlewell premises at Queenborough - the likely timing of which by nature cannot be foreseen.

c. Principal funding

With donations, legacies and core funding opportunities on the decline, along with the loss of local government statutory grants, there was a need to impose a modest price increase in April 2019 this has now been reviewed and an additional increase was made in January 2023. Affordability remains a key issue on the Isle of Sheppey as it includes some of the most deprived areas for pensioner poverty in the country. Further new services are needed which will be self sustainable or funded by sources other than statutory funding.

d. Results for the year

In summary, income amounted to £554,049 (2021: £775,729) and expenditure to £562,636 (2021: £528,927). There is a resulting net deficit for the year of £8,587 (2021: £246,802).

As at 31 March 2022, the total funds of the Charity stood at £1,018,791, of which £319,451 is held in designated funds, £54,016 in restricted funds and £645,324 in general unrestricted funds.

**Trustees' report (continued)
for the year ended 31 March 2022**

Structure, governance and management

a. Constitution

Age UK Sheppey CIO was registered on 7 January 2014. Prior to this date the Charity was registered as an unincorporated charity called Age Concern Sheppey T/A Age UK Sheppey (registration number 271089), this charity has now been dissolved by the Charity Commission.

The principal object of the Charity is to promote the welfare of the elderly in any manner that is deemed charitable within the Isle of Sheppey.

b. Methods of appointment or election of Trustees

The governance of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Constitution.

c. Organisational structure and decision-making policies

The Charity is governed by the Board of Trustees which is elected annually to oversee the organisation and running of the Charity. The Board of Trustees are responsible for approving all policies and meet on a regular basis. The day-to-day management of the Charity is devolved to the Chief Officer and staff team.

d. Policies adopted for the induction and training of Trustees

Trustees are recruited on the basis of the skills, knowledge and expertise required by the Board of Trustees to fulfil its governance role effectively. An induction procedure is followed and training is tailored according to individual needs.

e. Risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Plans for future periods

Although Age UK Sheppey have lost the funding from the KCC we continue to work closely with KCC in their programme of procured outcomes for older people in future years. We will continue to evolve our services to maintain a wide range of support to meet the needs of older people on the Isle of Sheppey and seek funding to continue and develop our services.

Members' liability

The Members of the Charity guarantee to contribute an amount not exceeding £1 to the assets of the Charity in the event of winding up.

**Trustees' report (continued)
for the year ended 31 March 2022**

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its income and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the . They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

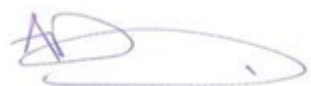
Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the Charity's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the Charity's auditor is aware of that information.

Auditor

The auditor, Kreston Reeves LLP, has indicated his willingness to continue in office. The designated Trustees will propose a motion reappointing the auditor at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 13 February 2023 and signed on their behalf by:



Mr A Doucy
Trustee

Independent auditor's report to the Members of Age UK Sheppey CIO

Opinion

We have audited the financial statements of Age UK Sheppey CIO (the 'Charity') for the year ended 31 March 2022 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2022 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Independent auditor's report to the Members of Age UK Sheppey CIO (continued)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditor's report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Independent auditor's report to the Members of Age UK Sheppey CIO (continued)

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Capability of the audit in detecting irregularities, including fraud

Based on our understanding of the Charity and the sector as a whole, and through discussion with the Trustees and other management (as required by auditing standards), we identified that the principal risks of non-compliance with laws and regulations related to health and safety, anti-bribery and employment law. We considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities SORP (FRS 102) Second Edition (released October 2019) and other relevant charity legislation. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit. We evaluated Trustees' and management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks related to: posting inappropriate journal entries to increase revenue or reduce expenditure; and management bias in accounting estimates and judgemental areas of the financial statements. Audit procedures performed by the engagement team included:

- Discussions with management and assessment of known or suspected instances of non-compliance with laws and regulations (including health and safety) and fraud; and
- Assessment of identified fraud risk factors; and
- Review of cash expenditure to confirm no evidence of personal benefit; and
- Challenging assumptions and judgements made by management in its significant accounting estimates; and
- Performing analytical procedures to identify any unusual or unexpected relationships, including related party transactions, that may indicate risks of material misstatement due to fraud; and
- Confirmation of related parties with management, and review of transactions throughout the period to identify any previously undisclosed transactions with related parties outside the normal course of business; and
- Reading minutes of meetings of those charged with governance; and
- Physical inspection of tangible assets susceptible to fraud or irregularity; and
- Review of significant and unusual transactions; and
- Identifying and testing journal entries, in particular any manual entries made at the year end for financial statement preparation.

Independent auditor's report to the Members of Age UK Sheppey CIO (continued)

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in my Auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of my Auditor's report. However, future events or conditions may cause the Charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Independent auditor's report to the Members of Age UK Sheppey CIO (continued)

Use of our report

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Kreston Reeves LLP

Chartered Accountants
Statutory Auditor

Montague Place

Quayside

Chatham Maritime

Chatham

Kent

ME4 4QU

Date: 13 February 2023

Kreston Reeves LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

**Statement of financial activities
for the year ended 31 March 2022**

		Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
	Note				
Income from:					
Donations and legacies	3	273,494	24,901	298,395	550,725
Charitable activities	4	245,900	-	245,900	205,369
Other trading activities	5	4,612	-	4,612	19,078
Investments	6	5,142	-	5,142	557
Total income		529,148	24,901	554,049	775,729
Expenditure on:					
Raising funds	7	-	-	-	392
Charitable activities	8	536,234	26,402	562,636	528,535
Total expenditure		536,234	26,402	562,636	528,927
Net movement in funds		(7,086)	(1,501)	(8,587)	246,802
Reconciliation of funds:					
Total funds brought forward		971,861	55,517	1,027,378	780,576
Net movement in funds		(7,086)	(1,501)	(8,587)	246,802
Total funds carried forward		964,775	54,016	1,018,791	1,027,378

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 17 to 33 form part of these financial statements.

Age UK Sheppey CIO

Balance sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	11	129,961	151,977
Current assets			
Stocks	12	1,986	1,527
Debtors	13	46,879	21,427
Cash at bank and in hand		849,113	861,295
		<u>897,978</u>	<u>884,249</u>
Creditors: amounts falling due within one year	14	(9,148)	(8,848)
Net current assets		<u>888,830</u>	<u>875,401</u>
Total net assets		<u><u>1,018,791</u></u>	<u><u>1,027,378</u></u>
Charity funds			
Restricted funds	15	54,016	55,517
Unrestricted funds	15	964,775	971,861
Total funds		<u><u>1,018,791</u></u>	<u><u>1,027,378</u></u>

The financial statements were approved and authorised for issue by the Trustees on 13 February 2023 and signed on their behalf by:



Mr A Doucy
Trustee

The notes on pages 17 to 33 form part of these financial statements.

**Statement of cash flows
for the year ended 31 March 2022**

		2022 £	2021 £
Cash flows from operating activities			
Net cash used in operating activities	18	(17,324)	288,268
Cash flows from investing activities			
Dividends, interests and rents from investments		5,142	557
Purchase of tangible fixed assets		-	(22,624)
Net cash provided by/(used in) investing activities		5,142	(22,067)
Cash flows from financing activities			
Net cash provided by financing activities		-	-
Change in cash and cash equivalents in the year		(12,182)	266,201
Cash and cash equivalents at the beginning of the year		861,295	595,094
Cash and cash equivalents at the end of the year		849,113	861,295

The notes on pages 17 to 33 form part of these financial statements

**Notes to the financial statements
for the year ended 31 March 2022**

1. General information

Age UK Sheppey CIO is a charitable incorporated organisation and an exempt charity incorporated in England and Wales. The registered office is 43 Trinity Road, Sheerness, Kent, ME12 2PF. The Charity's aim is to increase the reach of Age UK Sheppey CIO, enabling more people to access beneficial support, to promote the wellbeing of all older people and to make later life a fulfilling and enjoyable experience.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Age UK Sheppey CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

**Notes to the financial statements
for the year ended 31 March 2022**

2. Accounting policies (continued)

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**Notes to the financial statements
for the year ended 31 March 2022**

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives on the following bases:

Freehold property	- 2% straight line
Leasehold Property	- On a straight line basis over the remaining term of the lease from the date at which the improvements are completed.
Motor vehicles	- 20% straight line
Fixtures & fittings	- 20% straight line

2.7 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Notes to the financial statements
for the year ended 31 March 2022**

2. Accounting policies (continued)

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

2.13 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**Notes to the financial statements
for the year ended 31 March 2022**

3. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Donations	9,848	-	9,848	18,046
Legacies	74,743	-	74,743	-
Grants	16,280	24,901	41,181	97,839
Government grants	172,623	-	172,623	434,840
	273,494	24,901	298,395	550,725
Total 2021	522,366	28,359	550,725	

4. Income from charitable activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Services income	120,812	120,812	116,471
Day Centre income	125,088	125,088	88,898
	245,900	245,900	205,369
Total 2021	205,369	205,369	

**Notes to the financial statements
for the year ended 31 March 2022**

5. Income from other trading activities

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Special projects and miscellaneous income	3,221	3,221	17,802
Internal fundraising	952	952	762
Shop sales	249	249	459
External fundraising	15	15	55
Rental income	175	175	-
	4,612	4,612	19,078
Total 2021	19,078	19,078	

6. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Investment income	5,142	5,142	557
Total 2021	557	557	

7. Expenditure on raising funds

	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Fundraising costs	-	-	392
Total 2021	392	392	

**Notes to the financial statements
for the year ended 31 March 2022**

8. Analysis of expenditure by activities

	Direct costs 2022 £	Support costs 2022 £	Total funds 2022 £	Total funds 2021 £
Charitable activities	491,241	71,395	562,636	528,535
	=====	=====	=====	=====
Total 2021	479,524	49,011	528,535	
	=====	=====	=====	

Analysis of direct costs

	Activities 2022 £	Total funds 2022 £	Total funds 2021 £
Staff costs	341,206	341,206	353,260
Rent and rates	16,379	16,379	13,933
Motor travel expenses	23,061	23,061	24,082
Insurances	11,256	11,256	2,442
Recruitment expenses	8,478	8,478	1,750
Repairs and maintenance	28,303	28,303	14,976
Purchases	54,112	54,112	58,004
Telephone	5,816	5,816	7,499
Sub-contractor fees	2,630	2,630	-
People Planner expenses	-	-	3,578
	=====	=====	=====
Total 2022	491,241	491,241	479,524
	=====	=====	=====
Total 2021	479,524	479,524	
	=====	=====	

Of the total direct costs incurred during the financial year £24,901 (2021: £31,937) were from restricted funds.

**Notes to the financial statements
for the year ended 31 March 2022**

8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Activities 2022 £	Total funds 2022 £	Total funds 2021 £
Staff costs	11,033	11,033	10,698
Depreciation	22,016	22,016	22,884
Advertising	400	400	370
Television licence	159	159	157
Printing and computer costs	1,759	1,759	2,495
Postage and carriage	1,140	1,140	582
Office stationery	1,762	1,762	1,286
Legal and professional fees	6,712	6,712	2,298
Consultancy fees	9,264	9,264	-
H.R. support fees	5,993	5,993	-
Clothing costs	75	75	47
Training costs	140	140	1,038
Short-term contracts	245	245	-
Bad debts	2,529	2,529	(660)
Auditor's remuneration	5,820	5,820	5,520
Bank charges	2,348	2,348	2,296
Total 2022	71,395	71,395	49,011
Total 2021	49,011	49,011	

Of the total support costs incurred during the financial year £1,501 (2021: £1,500) were from restricted funds.

**Notes to the financial statements
for the year ended 31 March 2022**

9. Staff costs

	2022 £	2021 £
Wages and salaries	337,480	348,755
Social security costs	10,932	11,408
Pension costs	3,827	3,795
	352,239	363,958

The average number of persons employed by the Charity during the year was as follows:

2022 No.	2021 No.
32	32

The average headcount expressed as full-time equivalents was:

2022 No.	2021 No.
18	16

No employee received remuneration amounting to more than £60,000 in either year.

The remuneration, benefits and management fees received by the Charity's key management personnel in the year, including employer's national insurance contributions, amounted to £94,778 (2021: £105,995).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, no Trustee expenses have been incurred (2021 - £NIL).

Notes to the financial statements
for the year ended 31 March 2022

11. Tangible fixed assets

	Freehold property £	Leasehold property £	Motor vehicles £	Fixtures & fittings £	Total £
Cost or valuation					
At 1 April 2021	75,031	318,339	109,555	27,744	530,669
At 31 March 2022	75,031	318,339	109,555	27,744	530,669
Depreciation					
At 1 April 2021	33,020	228,996	92,363	24,313	378,692
Charge for the year	1,501	14,668	4,298	1,549	22,016
At 31 March 2022	34,521	243,664	96,661	25,862	400,708
Net book value					
At 31 March 2022	40,510	74,675	12,894	1,882	129,961
At 31 March 2021	42,011	89,343	17,192	3,431	151,977

**Notes to the financial statements
for the year ended 31 March 2022**

12. Stocks

	2022	2021
	£	£
Finished goods and goods for resale	1,986	1,527
	<u><u>1,986</u></u>	<u><u>1,527</u></u>

13. Debtors

	2022	2021
	£	£
Due within one year		
Trade debtors	8,139	15,165
Other debtors	531	459
Prepayments and accrued income	38,209	5,803
	<u>46,879</u>	<u>21,427</u>
	<u><u>46,879</u></u>	<u><u>21,427</u></u>

14. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Trade creditors	1,204	38
Other creditors	-	702
Accruals and deferred income	7,944	8,108
	<u>9,148</u>	<u>8,848</u>
	<u><u>9,148</u></u>	<u><u>8,848</u></u>
	2022	2021
	£	£
Deferred income at 1 April 2021	2,113	2,081
Resources deferred during the year	-	2,113
Amounts released from previous periods	(2,113)	(2,081)
Deferred income at 31 March 2022	<u>-</u>	<u>2,113</u>
	<u><u>-</u></u>	<u><u>2,113</u></u>

Notes to the financial statements
for the year ended 31 March 2022

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Balance at 31 March 2022 £
Unrestricted funds				
Designated funds				
Fixed asset fund	109,966	-	(20,515)	89,451
Redundancy reserve	25,000	-	-	25,000
Castlewell reserve for renewals and replacements	105,000	-	-	105,000
Funding loss contingency reserve	100,000	-	-	100,000
	339,966	-	(20,515)	319,451
General funds				
General funds	631,895	529,148	(515,719)	645,324
Total Unrestricted funds	971,861	529,148	(536,234)	964,775
Restricted funds				
Doris Harper Day Centre	42,011	-	(1,501)	40,510
Lloyds Bank Foundation	-	24,901	(24,901)	-
KCC Vehicle Replacement Funding	13,506	-	-	13,506
	55,517	24,901	(26,402)	54,016
Total of funds	1,027,378	554,049	(562,636)	1,018,791

**Notes to the financial statements
for the year ended 31 March 2022**

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Fixed asset fund	108,726	-	(21,384)	22,624	109,966
Redundancy reserve	25,000	-	-	-	25,000
Castlewell reserve for renewals and replacements	105,000	-	-	-	105,000
Funding loss contingency reserve	100,000	-	-	-	100,000
	<u>338,726</u>	<u>-</u>	<u>(21,384)</u>	<u>22,624</u>	<u>339,966</u>
	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
General funds					
General funds	359,765	747,370	(474,106)	(1,134)	631,895
Total Unrestricted funds	<u>698,491</u>	<u>747,370</u>	<u>(495,490)</u>	<u>21,490</u>	<u>971,861</u>
	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Restricted funds					
Doris Harper Day Centre	43,511	-	(1,500)	-	42,011
Lloyds Bank Foundation	-	24,959	(24,959)	-	-
Kent Community Foundation	-	3,400	(3,400)	-	-
People Planner	3,578	-	(3,578)	-	-
KCC Vehicle Replacement Funding	34,996	-	-	(21,490)	13,506
	<u>82,085</u>	<u>28,359</u>	<u>(33,437)</u>	<u>(21,490)</u>	<u>55,517</u>
Total of funds	<u>780,576</u>	<u>775,729</u>	<u>(528,927)</u>	<u>-</u>	<u>1,027,378</u>

**Notes to the financial statements
for the year ended 31 March 2022**

Designated funds

The designated fixed asset fund equates to the net book value of fixed assets at the balance sheet date, excluding the property known as Roxeth which is restricted.

The designated redundancy reserve is monies that have been set aside in order to be used in the event that the Charity need to make any members of staff redundant.

The Castlewell reserve comprises a proportion of the monies generated by the Charity upon selling the Castlewell Day Centre property during the 2015/16 financial year, plus a donation from Southern Water and has been set up in order to fund the costs of any future substantial renewal or replacement costs.

The funding loss contingency reserve has been set up to fund any essential costs through a major reduction in public funding.

Restricted funds

The Doris Harper Centre Fund is a restricted fund. In 1999 the freehold property known as Roxeth was conveyed to Age UK Sheppey CIO by the Women's Royal Voluntary Service Trustees Limited, who held the property subject to certain restrictions contained within the Doris Harper Will Trust. These restrictions require the property to be used as an old peoples home, or in a similar capacity, for the local residents of Leysdown and the Isle of Sheppey. Depreciation charged each year on this property is allocated against the fund.

The Lloyds Bank Foundation fund is funds restricted to support the management and administration of the Home Support Service.

The People Planner Grant restricted fund represents grant funding received by the Charity to be used for the acquisition and set up costs of the People Planner software.

During the 2019/20 financial year the Charity received a grant of £34,996 from Kent County Council to be used towards funding two new vehicles. At the Balance Sheet date one of the vehicles had been purchased, and so this has been transferred out of the fund in the year, with the balance carried forward to be used for the purchase of the second vehicle, when required.

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Balance at 31 March 2022 £
Designated funds	339,966	-	(20,515)	319,451
General funds	631,895	529,148	(515,719)	645,324
Restricted funds	55,517	24,901	(26,402)	54,016
	1,027,378	554,049	(562,636)	1,018,791

**Notes to the financial statements
for the year ended 31 March 2022**

16. Summary of funds (continued)

Summary of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	338,726	-	(21,384)	22,624	339,966
General funds	359,765	747,370	(474,106)	(1,134)	631,895
Restricted funds	82,085	28,359	(33,437)	(21,490)	55,517
	<u>780,576</u>	<u>775,729</u>	<u>(528,927)</u>	<u>-</u>	<u>1,027,378</u>

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	89,451	40,510	129,961
Current assets	884,472	13,506	897,978
Creditors due within one year	(9,148)	-	(9,148)
Total	<u>964,775</u>	<u>54,016</u>	<u>1,018,791</u>

Analysis of net assets between funds - prior year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	109,966	42,011	151,977
Current assets	870,743	13,506	884,249
Creditors due within one year	(8,848)	-	(8,848)
Total	<u>971,861</u>	<u>55,517</u>	<u>1,027,378</u>

**Notes to the financial statements
for the year ended 31 March 2022**

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income/expenditure for the year (as per Statement of Financial Activities)	(8,581)	246,802
Adjustments for:		
Depreciation charges	22,016	22,884
Dividends, interests and rents from investments	(5,142)	(557)
Decrease/(increase) in stocks	(459)	550
Decrease/(increase) in debtors	(25,452)	17,555
Increase in creditors	300	1,034
Net cash provided by/(used in) operating activities	(17,324)	288,268

19. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash in hand	849,113	861,295
Total cash and cash equivalents	849,113	861,295

20. Analysis of changes in net debt

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	861,295	(12,182)	849,113

**Notes to the financial statements
for the year ended 31 March 2022**

21. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £3,827 (2021: £3,795). There was £Nil outstanding at the Balance sheet date (2021: £702).

22. Operating lease commitments

At 31 March 2022 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2022 £	2021 £
Not later than 1 year	5,000	5,000
Later than 1 year and not later than 5 years	20,000	20,000
Later than 5 years	-	5,000
	25,000	30,000

23. Related party transactions

Alan Doucy, Trustee, is the majority shareholder of Sharrock Insurance Serviced Limited. Age UK Sheppey CIO paid £7,593 (2021: £256) to this company during the financial year. There were no amounts outstanding at the Balance sheet date (2021: £Nil).

Paul Murray and Nigel Martin, Trustees, are director and secretary of Sheppey Matters. Age UK Sheppey CIO paid £875 (2021: £Nil) to this company during the financial year. There were no amounts outstanding at the Balance sheet date (2021: £Nil).

During the year the Charity paid £11,996 to Age UK Faversham and Sittingbourne, in respect of the secondment of C Burgess, in her role as the Chief Executive Officer and member of Key Management Personnel.

Accounts

Charity number: 1155211

Age UK Sheppey CIO

Trustees' report and financial statements

for the year ended 31 March 2021

Age UK Sheppey CIO

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Age UK Sheppey CIO

Reference and administrative details of the Charity, its Trustees and Advisers for the year ended 31 March 2021

Trustees

Mr A Doucy, Chair
Mr N Martin
Mr P Taylor, Vice Chair
Mr P Murray
Mrs S Wigglesworth

Charity registered number

1155211

Principal office

43 Trinity Road
Sheerness
Kent
ME12 2PF

Chief executive officer

Mrs K Moore

Independent auditor

Kreston Reeves LLP
Chartered Accountants
Statutory Auditor
Montague Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QU

Bankers

Barclays Bank
12 Broadway
Sheerness
Kent
ME12 1AE

**Trustees' report
for the year ended 31 March 2021**

The Trustees present their annual report together with the audited financial statements of the Charity for the year from 1 April 2020 to 31 March 2021.

Objectives and activities

a. Policies and objectives

The Charity's aim is to increase the reach of Age UK Sheppey CIO, enabling more people to access beneficial support, to promote the wellbeing of all older people and to make later life a fulfilling and enjoyable experience.

Key objectives are to:

- Maintain and continue to develop quality social opportunities.
- Continue developing our core community services including home support, meals delivery, befriending, companionship and virtual support groups and to support more people in their own homes assisting them to live independently for longer.
- Increase the capacity of service users on our Information and Advice service.
- Listen to older people, identifying their needs to be able to offer person-centred support wherever possible.
- Expand upon existing services as well as establish new wellbeing services to meet identified needs e.g. people with a cognitive impairment, suffering ill-health, disability, feeling socially isolated, facing financial hardship, etc.
- Expand upon the number of volunteers supporting our services.
- Remain compliant as well as taking reasonable measures to ensure we are as Covid-19 secure as practically possible, mitigating risk wherever possible.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Strategies for achieving objectives

To enable us to achieve our objectives to a wider audience, we have adopted a number of strategies to assist us, including:

- Working closely with an extensive array of local organisations to collectively provide more coherent and coordinated support for older people, their carers and families in our local community.
- Working in partnership with our local GP surgeries (Sheppey Primary Care Network), Community Navigators and KCC Community Wardens to share resources, signpost to a wide range of community initiatives and link like minded people together to help reduce loneliness and isolation.
- Continue to work closely with our Kent Age UK's / Age Concerns as we remain facing challenges with local government Kent County Council grant funding.
- Seeking external funding to assist and enhance both our in-house centre-based and community services on offer.
- Continue to recruit and retain multi-skilled staff and volunteers to enhance and strengthen our existing team including providing appropriate training and development opportunities for them all.

**Trustees' report (continued)
for the year ended 31 March 2021**

Objectives and activities (continued)

- Maintaining both our ISO 9001:2015 and Age UK's Charity Quality Standards certifications which are recognised by Charity Commission and have been upheld by our organisation since 2014 undergoing regular inspections.
- Our ongoing strategy very much includes promoting greater awareness of the services that Age UK Sheppey CIO can provide in order to ensure we have a greater impact within our local community. We continue to raise our profile with the aid of local press, radio stations, working collaboratively with local businesses and similar organisations as well as utilising our own social media sites and website resources.
- Alongside developing our existing services, we continue to explore the introduction of additional services in conjunction with our current activities offered and which can provide added benefit to all service users.
- Follow and comply with latest government / Public Health England / NHS guidelines in respect of Covid-19 wherever possible.

c. Activities undertaken to achieve objectives

- Day Services – including social day clubs, dementia support, footcare, and hearing aid battery exchange. Drop-in clinics, regular activity events, escorted day trips, hearing aid clinics and computer clubs were suspended due to Covid-19 restrictions.
- Community Services – including freshly cooked, homemade hot and cold meals delivery, home support, restricted level of companionship, shopping and prescription collections/deliveries and welfare calls/visits. Dementia cafes, befriending, non-essential home support calls and companionship calls were suspended during Covid-19 restrictions.
- Information and Advice - appointments available in person (following Covid-19 guidelines), over the telephone or by virtual means.
- Virtual Support Groups – set up as a result of our day centres being suspended during Covid-19 restrictions.
- Marketing and advertising our services via local press and radio, leaflet distribution, collection tins held by local businesses and key establishments, working in collaboration with other similar networking groups, as well as utilising our own website and social media outlets.
- Actively working in conjunction with similar organisations including Sheppey Primary Care Network, Imago, Sheppey Dementia Friendly Community, Lighthouse Group, Sheppey Community Development Forum, and local council focus groups to raise awareness and make improvements to support and aid all local residents.
- Regular in-person meetings suspended during Covid-19 restrictions and necessary activities moved to virtual means.
- Fundraising events and activities, raffles and donations.
- Limited opportunities for events and activities to take place due to Covid-19 restrictions.
- Volunteering – including recruiting individuals both on a regular and ad-hoc basis.
- Due to Covid-19 restrictions, our usual process of providing placements for HMP Standford Hill's 'Working Out Scheme' and providing regular work experience for local schools, colleges and university students pursuing a wide range of health and social care, social work or nursing studies was temporarily suspended.
- Regular internal and external reviews of all services by means of regular meetings for management teams, departmental teams and volunteers.
- Our regular User Group (comprising of 5-6 key clients appointed to represent the others) meetings and regular satisfaction surveys / feedback forms carried out with both service users at home and in our centres were suspended due to Covid-19 restrictions.
- Covid-19 compliant measures put in place throughout our day centres and across all our community services

**Trustees' report (continued)
for the year ended 31 March 2021**

Objectives and activities (continued)

d. Impact

The Isle of Sheppey is located off the northern coast of Kent, made up of six main electoral wards and covers an area of 36 square miles. Sheppey suffers from a high proportion of deprivation and isolation along with lack of employment opportunities, community facilities, insufficient infrastructure with a rather sporadic public transport system. It is estimated around 23% of Sheppey's population is over 65, with around 3% being over 85 and is a popular retirement location.

The number of people reaching out to Age UK Sheppey increases year on year with demand on our services becoming more and more stretched due to restrictive funding available. With such a vast area to cover across Sheppey along with quite often feeling like a closed off community from the mainland, it is apparent how our services are critical to local residents. We are told on a regular basis how we provide a much needed lifeline, not only direct to service users, but also their families and friends too. With our team being readily available, we are able to help relieve tension and worry by providing a 'one stop shop' empowering older people and providing them with the tools and skills to live independently for longer.

Without our core services on offer and the social opportunities we provide, we have no doubt many older people living on Sheppey would quickly feel lonely and isolated stuck indoors with limited or, in some cases, nowhere suitable for them to go. Our clubs provide a day filled with fun, laughter, activities and companionship, which is known to help with mental and physical health as well as their wellbeing meaning fewer people needing access to and putting an ever-increasing strain on local authority services.

With the added impact of Covid-19, our core centre-based services suffered primarily due to national lockdown restrictions in place, but alongside us taking reasonable measures, tracking our local Covid-19 rate in Swale on a daily basis and making the decision to close our doors in March 2020. Income revenue was severely hit, although we were fortunate to receive a proportion of emergency Covid-19 funding allowing us to retain full staff, avoid furlough measures and adapt our services accordingly.

We remain committed to serving our local community in the best way we can and are always looking for ways to improve upon services offered. Funding opportunities are crucial to us maintaining a high calibre of service along with allowing the opportunity to expand with new projects meeting current community needs and demands. We always welcome the opportunity to work alongside and in conjunction with other external organisations, increase our outreach and knowing that together we can make a real difference on Sheppey.

Achievements and performance

a. Review of activities

Our services are accessible to those aged 50 years and over and, through achievements for the public benefit, we supported an estimated 2,448 individuals by way of them accessing one of our many services included within the following broad headings:

- **Day Services**

Age UK Sheppey CIO operate from 2-day centres on the Isle of Sheppey; Rosemary House being the largest based in the main town of Sheerness and Roxeth is a smaller centre in Bay View serving Sheppey East area. Both centres provide a suitable range of social opportunities and well-being services Monday to Friday (excluding Bank Holidays) and our Rosemary House Centre acts as a community hub for local, older people, especially during Covid-19 lockdowns when the vast majority of other local venues were closed.

Due to Covid-19 restrictions, centre-based services were suspended at both centres on 17th March 2020. Rosemary House Centre only reopened for a period on 3-weeks during October 2020, but due to the severity of local Swale rates being so high, services were suspended once again and reviewed in April 2021.

**Trustees' report (continued)
for the year ended 31 March 2021**

Achievements and performance (continued)

Day Clubs – Activities offered across both centres with a dedicated team on hand to facilitate this service. Suitably adapted wheelchair friendly vehicles are available providing door-to-door transport, if required, and many clients attend on a walk-in basis. We provide a small breakfast menu as well as serving a hot two-course lunch each day and will cater for special dietary needs wherever possible.

Footcare – Our chiropody service is operated by a Foot Health Care Professional every Monday (excluding Bank Holidays).

Equipment Hire – Wheelchairs and portable commodes are hired weekly for a small nominal fee with a general increase in demand during seasonal holiday periods.

Hearing Aid Battery Exchange – Free service offering battery exchange (new for used) upon producing your NHS battery exchange book.

- **Community Services**

Meals Delivery Service – Demand on our freshly cooked hot two-course delivery services has seen a 285% increase in the past year delivering 16,220 hot meals to people in their own homes along with 1,059 take-away frozen meals and 1,841 snack packs. Wherever possible, food used is sourced locally and we can cater for most special dietary requirements, including food allergies and/or intolerances, offering suitable alternatives. Well balanced nutritional weekly menus are produced by our kitchen team and deliveries to those living in sheltered housing has continued reflecting the trend of supporting the more vulnerable.

Home Support and Companionship – This holistic service provides an extensive range of domestic tasks helping to support service users remain independent and the continued employment of a dedicated coordinator and administrator has continued to play a pivotal role maintaining the high calibre of service. Packages are tailored to meet specific needs and we carried out in excess of 8,196 operational hours across this service which is a 9% increase on the previous year.

Shopping and Prescription Collections / Deliveries – This service was set up late March 2020 in response to Covid-19 pandemic and we supported in excess of 420 shopping and 301 prescription collections/deliveries.

Welfare Calls and Visits – This service was set up mid-March 2020 when both our day centre services were suspended and Covid-19 restrictions in place. Welfare calls and visits were conducted either in person (socially distanced), over the phone or by virtual means. We supported in excess of 3,315 telephone welfare calls, 2,895 welfare visits and over 260 virtual checks.

Virtual Support Club – This service was set up June 2020 in response to Covid-19 pandemic and our centre-based day services being suspended. Even though we were unable to facilitate clients enjoying a day of activities at our centres, we run daily 2-hour sessions by virtual means (Zoom) which allowed us to keep them engaged, their minds active and would help with their overall wellbeing whilst being at home. Our sessions proved popular with 2,051 virtual club attendances from June 2020 to end of March 2021. We also purchased suitable IT equipment (iPads with sim cards) to loan out to those wishing to join the club, but with no means to facilitate activity from their own homes.

- **Dementia Services**

Cogs Club – For those with a mild to moderate dementia diagnosis providing a day of purposeful activity and stimulation with an aim to helping maintain active minds and bodies. Two clubs held each week with around 6 attendees in each group.

**Trustees' report (continued)
for the year ended 31 March 2021**

Achievements and performance (continued)

- Information and Advice Service

The free service offering confidential and impartial advice on welfare benefits and all associated aspects to service users, their families, carers and the wider community on Sheppey. Both home visits and centre appointments are made – full Covid-19 restrictions adhered to and only the most essential visits were completed in person – other completed over the telephone or by virtual means. All visits are made for older people requiring initial assistance to understand their entitlements and the subsequently completing the form filling process. Over the course of the year we made 697 contacts securing a high volume of funding benefits through services including benefit checks, Attendance Allowance, Disability Living Allowance, Pension Credit, Personal Independence Payment, Housing Benefit, Council Tax Disregards and Benefits, EON Warm Homes Project, Blue Badge applications as well as other ad-hoc form filling.

- Volunteering

Our dedicated volunteers continue to provide invaluable support to our clients, staff and services although many of our volunteering pool were unavailable to carry out their normal duties due to Covid-19 restrictions. We would also normally benefit from having regular additional support provided through HMP Stanford Hill 'Working Out Scheme', although this service was also suspended due to Covid-19 restrictions.

- Organisation

We continue to participate in working collectively with Kent Age UK's/Concerns and others associated within the Kent Consortium as KCC evolves its policy towards contracting its support for older people. We also continue to participate in developing a joint approach with other Age UK's to demonstrate the impact of our activities for older people across Kent.

We upheld our ISO:9001 2015 accreditation in November 2020 as well as Age UK's Charity Quality Standards carried out by ACS Registrars.

Cloud-based client management system, People Planner, is up and running within our Home Support service which also assists with day-to-day rostering and team data management.

Due to Covid-19 restrictions, the following services were suspended from April 2020 to March 2021:

Walk-In Lunch Club – allowing people the option of spending 2-hours engaging with others whilst enjoying a home cooked meal.

Dementia Day Break Club – Held every Monday at Rosemary House Centre and is hosted by a dedicated member of staff and volunteer. Freshly cooked two-course lunch and refreshments included.

Dynamos Club – Held every Wednesday at Rosemary House Centre for younger people with early on-set dementia diagnosis and is hosted by a dedicated member of staff and volunteer. Freshly cooked two-course lunch and refreshments included.

Dementia Drop-In Clinics – Held monthly as one-stop clinic attended by health care professionals along with many other useful service representatives offering free support and guidance to carers and those cared for.

Dementia Cafes – Established in designated accessible areas across Sheppey to ensure there is maximum coverage as we appreciate not all service users have their own transport and local public transport can be intermittent. A dedicated team member would facilitate each session providing social opportunities mainly aimed at people caring for a loved one with dementia. The cafes provide a welcoming space to drop by, have a chat, make friends and exchange experiences.

**Trustees' report (continued)
for the year ended 31 March 2021**

Achievements and performance (continued)

Sprockets Club – Free monthly club providing refreshments, a chat and friendship for people supporting a loved one with dementia. Sessions run by a dedicated volunteer who also assists with weekly dementia groups at Rosemary House so is familiar with a proportion of attendees.

Hearing Aid Clinic – Hi Kent operate a monthly drop-in hearing aid and maintenance clinic at Rosemary House Centre for service users to get their hearing aid equipment checked with minor adjustments and repairs completed on site.

Computer Training – Free, basic 2-hour computer training sessions held at Rosemary House Centre and run by a dedicated volunteer.

Befriending – Free service providing one-to-one befriending in people's homes facilitated mainly by approved volunteers and operationally overseen by a volunteer coordinator.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

The Trustees have considered Charity Commission guidance and have reviewed their reserves policy in light of current funding and financial climate. The reserves are made from the Charity's unrestricted income fund, and are in addition to the restricted funds shown in the notes to the financial statements.

£100,000 Funding loss contingency reserve.

£105,000 "Castlewell" Reserve – for repairs and replacements, taken from the process of sale of Castlewell premises at Queenborough.

£25,000 Redundancy Reserve – to cover potential cost of redundancy payments.

c. Principal funding

With donations, legacies and core funding opportunities on the decline, along with the uncertainty of local government statutory grants, there was a need to impose a modest price increase in April 2019. Affordability remains a key issue on the Isle of Sheppey as it includes some of the most deprived areas for pensioner poverty in the country. Further new services are needed which will be self-sustainable or funded by sources other than statutory funding.

d. Results for the year

In summary, income amounted to £775,729 (2020: £565,371) and expenditure to £528,927 (2020: £544,380). There is a resulting net surplus for the year of £246,802 (2020: £20,991).

As at 31 March 2021, the total funds of the Charity stood at £1,027,378 (2020: £780,576), of which £339,966 (2020: £338,726) is held in designated funds, £55,517 (2020: £82,085) in restricted funds and £631,895 (2020: £359,765) in general unrestricted funds.

**Trustees' report (continued)
for the year ended 31 March 2021**

Structure, governance and management

a. Constitution

Age UK Sheppey CIO was registered on 7 January 2014. Prior to this date the Charity was registered as an unincorporated charity called Age Concern Sheppey T/A Age UK Sheppey (registration number 271089), this charity has now been dissolved by the Charity Commission.

The principal object of the Charity is to promote the welfare of the elderly in any manner that is deemed charitable within the Isle of Sheppey.

b. Methods of appointment or election of Trustees

The governance of the Charity is the responsibility of the Trustees who are elected and co opted under the terms of the Constitution.

c. Organisational structure and decision-making policies

The Charity is governed by the Board of Trustees which is elected annually to oversee the organisation and running of the Charity. The Board of Trustees are responsible for approving all policies and meet on a regular basis. The day-to-day management of the Charity is devolved to the Chief Officer and staff team.

d. Policies adopted for the induction and training of Trustees

Trustees are recruited on the basis of the skills, knowledge and expertise required by the Board of Trustees to fulfil its governance role effectively. An induction procedure is followed and training is tailored according to individual needs.

e. Risk management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Plans for future periods

Although KCC has delayed the ending of their grant towards services for older people, we anticipate working with KCC in their commissioning processes in the coming months and eventually working to a programme of procured outcomes for older people in future years. Funding reductions of grants and in procurement are inevitable. We will continue to evolve our services to maintain a wide range of support to meet the needs of older people on the Isle of Sheppey.

Age UK Sheppey CIO

**Trustees' report (continued)
for the year ended 31 March 2021**

Statement of Trustees' responsibilities

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its income and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the . They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditor

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the Charity's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the Charity's auditor is aware of that information.

Auditor

The auditor, Kreston Reeves LLP, has indicated his willingness to continue in office. The designated Trustees will propose a motion reappointing the auditor at a meeting of the Trustees.

Approved by order of the members of the Board of Trustees on 19/01/2022 and signed on their behalf by:



Mr A Doucy
Trustee

Independent auditor's report to the Members of Age UK Sheppey CIO

Opinion

We have audited the financial statements of Age UK Sheppey CIO (the 'Charity') for the year ended 31 March 2021 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2019.

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2021 and of its income and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Independent auditor's report to the Members of Age UK Sheppey CIO (continued)

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' responsibilities statement, the Trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Independent auditor's report to the Members of Age UK Sheppey CIO (continued)

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Capability of the audit in detecting irregularities, including fraud

Based on our understanding of the Charity and the sector as a whole, and through discussion with the Trustees and other management (as required by auditing standards), we identified that the principal risks of non-compliance with laws and regulations related to health and safety, anti-bribery and employment law. We considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities SORP (FRS 102) Second Edition (released October 2019) and other relevant charity legislation. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit. We evaluated Trustees' and management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls) and determined that the principal risks related to: posting inappropriate journal entries to increase revenue or reduce expenditure; and management bias in accounting estimates and judgemental areas of the financial statements. Audit procedures performed by the engagement team included:

- Discussions with management and assessment of known or suspected instances of non-compliance with laws and regulations (including health and safety) and fraud; and
- Assessment of identified fraud risk factors; and
- Review of cash expenditure to confirm no evidence of personal benefit; and
- Challenging assumptions and judgements made by management in its significant accounting estimates; and
- Performing analytical procedures to identify any unusual or unexpected relationships, including related party transactions, that may indicate risks of material misstatement due to fraud; and
- Confirmation of related parties with management, and review of transactions throughout the period to identify any previously undisclosed transactions with related parties outside the normal course of business; and
- Reading minutes of meetings of those charged with governance; and
- Physical inspection of tangible assets susceptible to fraud or irregularity; and
- Review of significant and unusual transactions; and
- Identifying and testing journal entries, in particular any manual entries made at the year end for financial statement preparation.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

Independent auditor's report to the Members of Age UK Sheppey CIO (continued)

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in my Auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of my Auditor's report. However, future events or conditions may cause the Charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Kreston Reeves LLP
Chartered Accountants
Statutory Auditor

Chatham Maritime

Date: 20/01/2022

Kreston Reeves LLP are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

Statement of financial activities
for the year ended 31 March 2021

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	522,366	28,359	550,725	266,479
Charitable activities	4	205,369	-	205,369	275,421
Other trading activities	5	19,078	-	19,078	21,152
Investments	6	557	-	557	2,319
Total income		747,370	28,359	775,729	565,371
Expenditure on:					
Raising funds	7	392	-	392	3,042
Charitable activities	8	495,098	33,437	528,535	541,338
Total expenditure		495,490	33,437	528,927	544,380
Net income/(expenditure)					
Transfers between funds	15	251,880 21,490	(5,078) (21,490)	246,802 -	20,991 -
Net movement in funds		273,370	(26,568)	246,802	20,991
Reconciliation of funds:					
Total funds brought forward		698,491	82,085	780,576	759,585
Net movement in funds		273,370	(26,568)	246,802	20,991
Total funds carried forward		971,861	55,517	1,027,378	780,576

The notes on pages 17 to 33 form part of these financial statements.

Age UK Sheppey CIO

Balance sheet
as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	11	151,977	152,237
Current assets			
Stocks	12	1,527	2,077
Debtors	13	21,427	38,982
Cash at bank and in hand		861,295	595,094
		<u>884,249</u>	<u>636,153</u>
Creditors: amounts falling due within one year	14	(8,848)	(7,814)
Net current assets		<u>875,401</u>	<u>628,339</u>
Total net assets		<u><u>1,027,378</u></u>	<u><u>780,576</u></u>
Charity funds			
Restricted funds	15	55,517	82,085
Unrestricted funds	15	971,861	698,491
Total funds		<u><u>1,027,378</u></u>	<u><u>780,576</u></u>

The financial statements were approved and authorised for issue by the Trustees on 19/01/2022 and signed on their behalf by:



Mr A Doucy
Trustee

The notes on pages 17 to 33 form part of these financial statements.

**Statement of cash flows
for the year ended 31 March 2021**

	2021 £	2020 £
Cash flows from operating activities		
Net cash used in operating activities	288,268	45,283
Cash flows from investing activities		
Dividends, interests and rents from investments	557	2,286
Purchase of tangible fixed assets	(22,624)	-
Net cash (used in)/provided by investing activities	(22,067)	2,286
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	266,201	47,569
Cash and cash equivalents at the beginning of the year	595,094	547,525
Cash and cash equivalents at the end of the year	861,295	595,094

The notes on pages 17 to 33 form part of these financial statements

**Notes to the financial statements
for the year ended 31 March 2021**

1. General information

Age UK Sheppey CIO is a charitable incorporated organisation and an exempt charity incorporated in England and Wales. The registered office is 43 Trinity Road, Sheerness, Kent, ME12 2PF. The Charity's aim is to increase the reach of Age UK Sheppey CIO, enabling more people to access beneficial support, to promote the wellbeing of all older people and to make later life a fulfilling and enjoyable experience.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Age UK Sheppey CIO meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Whilst the impact of the Covid-19 pandemic has been assessed by the Trustees, so far as is reasonably possible, due to its unprecedented impact on the worldwide economy it is difficult to evaluate with any certainty the potential outcomes on the Charity's future activities. However, taking into consideration the Charity's level of reserves and the actions they've taken, the Trustees believe that the Charity will be able to continue in operational existence for the foreseeable future.

**Notes to the financial statements
for the year ended 31 March 2021**

2. Accounting policies (continued)

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**Notes to the financial statements
for the year ended 31 March 2021**

2. Accounting policies (continued)

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives on the following bases:

Freehold property	- 2% straight line
Leasehold Property	- On a straight line basis over the remaining term of the lease from the date at which the improvements are completed.
Motor vehicles	- 20% straight line
Fixtures & fittings	- 20% straight line

2.7 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**Notes to the financial statements
for the year ended 31 March 2021**

2. Accounting policies (continued)

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.12 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

2.13 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

Notes to the financial statements
for the year ended 31 March 2021

3. Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations	18,046	-	18,046	14,483
Grants	69,480	28,359	97,839	76,522
Government grants	434,840	-	434,840	175,474
	<u>522,366</u>	<u>28,359</u>	<u>550,725</u>	<u>266,479</u>
Total 2020	<u>196,522</u>	<u>69,957</u>	<u>266,479</u>	

4. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Services income	116,471	116,471	111,842
Day Centre income	88,898	88,898	163,579
	<u>205,369</u>	<u>205,369</u>	<u>275,421</u>
Total 2020	<u>275,421</u>	<u>275,421</u>	

Notes to the financial statements
for the year ended 31 March 2021

5. Income from other trading activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Special projects and miscellaneous income	17,802	17,802	7,882
Internal fundraising	762	762	8,590
Shop sales	459	459	4,379
External fundraising	55	55	301
	<u>19,078</u>	<u>19,078</u>	<u>21,152</u>
Total 2020	<u>21,152</u>	<u>21,152</u>	

6. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Investment income	557	557	2,319
	<u>557</u>	<u>557</u>	<u>2,319</u>
Total 2020	<u>2,319</u>	<u>2,319</u>	

7. Expenditure on raising funds

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Fundraising costs	392	392	3,042
	<u>392</u>	<u>392</u>	<u>3,042</u>
Total 2020	<u>3,042</u>	<u>3,042</u>	

Notes to the financial statements
for the year ended 31 March 2021

8. Analysis of expenditure by activities

	Direct costs 2021 £	Support costs 2021 £	Total funds, 2021 £	Total funds 2020 £
Charitable activities	479,524	49,011	528,535	541,338
Total 2020	484,290	57,048	541,338	

Analysis of direct costs

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Rent and rates	13,933	-	13,933	19,430
Motor travel expenses	24,082	-	24,082	27,476
Insurances	2,442	-	2,442	6,141
Recruitment expenses	1,750	-	1,750	176
Repairs and maintenance	14,976	-	14,976	16,277
Purchases	58,004	-	58,004	39,196
Telephone	7,499	-	7,499	3,695
Management fees	-	-	-	6,050
People Planner expenses	-	3,578	3,578	6,422
Staff costs	324,901	28,359	353,260	359,427
	447,587	31,937	479,524	484,290
Total 2020	452,907	31,383	484,290	

Notes to the financial statements
for the year ended 31 March 2021

Analysis of support costs

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Advertising	370	-	370	590
Television licence	157	-	157	154
Printing and computer costs	2,495	-	2,495	1,669
Postage and carriage	582	-	582	671
Office stationery	1,286	-	1,286	1,811
Legal fees	2,298	-	2,298	9,748
Bank charges	2,296	-	2,296	2,676
Clothing costs	47	-	47	402
Training costs	1,038	-	1,038	643
Bad debts	(660)	-	(660)	376
Auditors' remuneration	5,520	-	5,520	5,256
Staff costs	10,698	-	10,698	10,698
Depreciation	21,384	1,500	22,884	22,354
	<u>47,511</u>	<u>1,500</u>	<u>49,011</u>	<u>57,048</u>
Total 2020	<u>55,547</u>	<u>1,501</u>	<u>57,048</u>	

**Notes to the financial statements
for the year ended 31 March 2021**

9. Staff costs

	2021 £	2020 £
Wages and salaries	348,755	353,170
Social security costs	11,408	13,400
Pension costs	3,795	3,555
	<u>363,958</u>	<u>370,125</u>

The average number of persons employed by the Charity during the year was as follows:

2021 No.	2020 No.
<u>32</u>	<u>35</u>

The average headcount expressed as full-time equivalents was:

2021 No.	2020 No.
<u>16</u>	<u>17</u>

No employee received remuneration amounting to more than £60,000 in either year.

The remuneration, benefits and management fees received by the Charity's key management personnel in the year, including employer's national insurance contributions, amounted to £105,995 (2020: £87,385).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

Notes to the financial statements
for the year ended 31 March 2021

11. Tangible fixed assets

	Freehold property £	Leasehold property £	Motor vehicles £	Fixtures & fittings £	Total £
Cost or valuation					
At 1 April 2020	75,031	318,339	88,065	27,714	509,149
Additions	-	-	21,490	1,134	22,624
Disposals	-	-	-	(1,104)	(1,104)
At 31 March 2021	<u>75,031</u>	<u>318,339</u>	<u>109,555</u>	<u>27,744</u>	<u>530,669</u>
Depreciation					
At 1 April 2020	31,520	214,328	88,065	22,999	356,912
Charge for the year	1,500	14,668	4,298	2,418	22,884
On disposals	-	-	-	(1,104)	(1,104)
At 31 March 2021	<u>33,020</u>	<u>228,996</u>	<u>92,363</u>	<u>24,313</u>	<u>378,692</u>
Net book value					
At 31 March 2021	<u>42,011</u>	<u>89,343</u>	<u>17,192</u>	<u>3,431</u>	<u>151,977</u>
At 31 March 2020	<u>43,511</u>	<u>104,011</u>	<u>-</u>	<u>4,715</u>	<u>152,237</u>

Notes to the financial statements
for the year ended 31 March 2021

12. Stocks

	2021 £	2020 £
Finished goods and goods for resale	1,527	2,077

13. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	15,165	17,568
Other debtors	459	890
Prepayments and accrued income	5,803	20,524
	21,427	38,982

14. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	38	2
Other creditors	702	-
Accruals and deferred income	8,108	7,812
	8,848	7,814

	2021 £	2020 £
Deferred income at 1 April 2020	2,081	2,075
Resources deferred during the year	2,113	2,081
Amounts released from previous periods	(2,081)	(2,075)
Deferred income at 31 March 2021	2,113	2,081

Notes to the financial statements
for the year ended 31 March 2021

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Fixed asset fund	108,726	-	(21,384)	22,624	109,966
Redundancy reserve	25,000	-	-	-	25,000
Castlewell reserve for renewals and replacements	105,000	-	-	-	105,000
Funding loss contingency reserve	100,000	-	-	-	100,000
	<u>338,726</u>	<u>-</u>	<u>(21,384)</u>	<u>22,624</u>	<u>339,966</u>
General funds					
General funds	<u>359,765</u>	<u>747,370</u>	<u>(474,106)</u>	<u>(1,134)</u>	<u>631,895</u>
Total Unrestricted funds	<u>698,491</u>	<u>747,370</u>	<u>(495,490)</u>	<u>21,490</u>	<u>971,861</u>
Restricted funds					
Doris Harper Day Centre	43,511	-	(1,500)	-	42,011
Lloyds Bank Foundation	-	24,959	(24,959)	-	-
Kent Community Foundation	-	3,400	(3,400)	-	-
People Planner	3,578	-	(3,578)	-	-
KCC Vehicle Replacement Funding	34,996	-	-	(21,490)	13,506
	<u>82,085</u>	<u>28,359</u>	<u>(33,437)</u>	<u>(21,490)</u>	<u>55,517</u>
Total of funds	<u>780,576</u>	<u>775,729</u>	<u>(528,927)</u>	<u>-</u>	<u>1,027,378</u>

Notes to the financial statements
for the year ended 31 March 2021

15. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
Unrestricted funds				
Designated funds				
Fixed asset fund	129,579	-	(20,853)	108,726
Redundancy reserve	25,000	-	-	25,000
Castlewell reserve for renewals and replacements	105,000	-	-	105,000
Funding loss contingency reserve	100,000	-	-	100,000
	359,579	-	(20,853)	338,726
General funds				
General funds	354,994	495,414	(490,643)	359,765
Total Unrestricted funds	714,573	495,414	(511,496)	698,491
Restricted funds				
Doris Harper Day Centre	45,012	-	(1,501)	43,511
Lloyds Bank Foundation	-	24,961	(24,961)	-
People Planner	-	10,000	(6,422)	3,578
KCC Vehicle Replacement Funding	-	34,996	-	34,996
	45,012	69,957	(32,884)	82,085
Total of funds	759,585	565,371	(544,380)	780,576

**Notes to the financial statements
for the year ended 31 March 2021**

Designated funds

The designated fixed asset fund equates to the net book value of fixed assets at the balance sheet date, excluding the property known as Roxeth which is restricted.

The designated redundancy reserve is monies that have been set aside in order to be used in the event that the Charity need to make any members of staff redundant.

The Castlewell reserve comprises a proportion of the monies generated by the Charity upon selling the Castlewell Day Centre property during the 2015/16 financial year, plus a donation from Southern Water and has been set up in order to fund the costs of any future substantial renewal or replacement costs.

The funding loss contingency reserve has been set up to fund any essential costs through a major reduction in public funding.

Restricted funds

The Doris Harper Centre Fund is a restricted fund. In 1999 the freehold property known as Roxeth was conveyed to Age UK Sheppey CIO by the Women's Royal Voluntary Service Trustees Limited, who held the property subject to certain restrictions contained within the Doris Harper Will Trust. These restrictions require the property to be used as an old peoples home, or in a similar capacity, for the local residents of Leysdown and the Isle of Sheppey. Depreciation charged each year on this property is allocated against the fund.

The Lloyds Bank Foundation fund is funds restricted to support the management and administration of the Home Support Service.

The People Planner Grant restricted fund represents grant funding received by the Charity to be used for the acquisition and set up costs of the People Planner software.

During the 2019/20 financial year the Charity received a grant of £34,996 from Kent County Council to be used towards funding two new vehicles. At the Balance Sheet date one of the vehicles had been purchased, and so this has been transferred out of the fund in the year, with the balance carried forward to be used for the purchase of the second vehicle, when required.

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	338,726	-	(21,384)	22,624	339,966
General funds	359,765	747,370	(474,106)	(1,134)	631,895
Restricted funds	82,085	28,359	(33,437)	(21,490)	55,517
	<u>780,576</u>	<u>775,729</u>	<u>(528,927)</u>	<u>-</u>	<u>1,027,378</u>

Notes to the financial statements
for the year ended 31 March 2021

16. Summary of funds (continued)

Summary of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
Designated funds	359,579	-	(20,853)	338,726
General funds	354,994	495,414	(490,643)	359,765
Restricted funds	45,012	69,957	(32,884)	82,085
	<u>759,585</u>	<u>565,371</u>	<u>(544,380)</u>	<u>780,576</u>

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	109,966	42,011	151,977
Current assets	870,743	13,506	884,249
Creditors due within one year	(8,848)	-	(8,848)
Total	<u>971,861</u>	<u>55,517</u>	<u>1,027,378</u>

Analysis of net assets between funds - prior year

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Tangible fixed assets	108,726	43,511	152,237
Current assets	597,579	38,574	636,153
Creditors due within one year	(7,814)	-	(7,814)
Total	<u>698,491</u>	<u>82,085</u>	<u>780,576</u>

Notes to the financial statements
for the year ended 31 March 2021

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income for the year (as per Statement of Financial Activities)	246,802	20,991
Adjustments for:		
Depreciation charges	22,884	22,354
Dividends, interests and rents from investments	(557)	(2,286)
Decrease in stocks	550	720
Decrease in debtors	17,555	2,781
Increase in creditors	1,034	723
Net cash provided by operating activities	288,268	45,283

19. Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand	861,295	595,094
Total cash and cash equivalents	861,295	595,094

20. Analysis of changes in net debt

	At 1 April 2020 £	Cash flows £	At 31 March 2021 £
Cash at bank and in hand	595,094	266,201	861,295

**Notes to the financial statements
for the year ended 31 March 2021**

21. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £3,795 (2020: £3,555). There was £702 outstanding at the Balance sheet date (2020: £Nil).

22. Operating lease commitments

At 31 March 2021 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021 £	2020 £
Not later than 1 year	5,000	5,000
Later than 1 year and not later than 5 years	20,000	20,000
Later than 5 years	5,000	10,000
	<u>30,000</u>	<u>35,000</u>

23. Related party transactions

Alan Doucy, Trustee, is the majority shareholder of Sharrock Insurance Serviced Limited. Age UK Sheppey CIO paid £256 (2020: £Nil) to this company during the financial year. There were no amounts outstanding at the Balance sheet date (2020: £Nil).