



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1 / 1 / 22** Period start date To **31 / 12 / 22** Period end date

Charity name: **Westcliffe Road Christian Church**

Charity registration number: **1155190**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance the Christian faith for the benefit of the public in accordance with the statements of belief as noted below;</p> <ul style="list-style-type: none"><li>a) We believe in the verbal inspiration of the Old and New Testament Scriptures as originally given and their final authority and sufficiency in all matters pertaining to faith and practice.</li><li>b) We believe in the unity of the Godhead and the eternal co-equality of the Father, the Son and the Holy Spirit; the sovereignty of God in Creation, providence and redemption.</li><li>c) We believe in the Lord Jesus Christ as true God and true man; His deity, incarnation, virgin birth, sinless life, atoning death and physical resurrection.</li><li>d) We believe in the work of Jesus Christ in His life, death and resurrection as Representative and Substitute; His atonement for sin, thereby securing righteousness, forgiveness and eternal life for all who are united to Him by faith.</li><li>e) We believe in the ascension of the Lord Jesus Christ, His intercession at the throne of God, His coming again personally and visibly in glory and power.</li><li>f) We believe in the Holy Spirit's deity and personality and His essential work in regeneration, conversion and sanctification.</li><li>g) We believe in the creation of man in the image of God, his sin and fall, the consequences passing to all humanity, extending to every part of human nature and resulting in the universal guilt of mankind before God.</li></ul>

		<p>h) We believe in the personality of Satan, his opposition to God and His purposes and his corruption and enslavement of man.</p> <p>i) We believe in salvation solely by the grace of God, accomplished by God the Son and applied by God the Holy Spirit; appropriated by God-given faith in the Lord Jesus Christ; including regeneration, justification, sanctification and final glorification.</p> <p>j) We believe in the bodily resurrection of the just and the unjust, the one to eternal life and the other to eternal punishment.</p> <p>k) We believe in the one holy, universal Church that is the Body of Christ to which all true believers belong.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our regular activities include;</p> <p>Sunday</p> <ul style="list-style-type: none"> <li>• Morning Service, including a Youth Church (Sunday School)</li> <li>• Evening Service</li> <li>• Messy Church (Once a month – held November and December)</li> </ul> <p>Monday</p> <ul style="list-style-type: none"> <li>• Playtime (Parents and toddlers)</li> <li>• Bible Study</li> </ul> <p>Tuesday</p> <ul style="list-style-type: none"> <li>• 'TLC' (Tuesday Luncheon Club) open to all over 55 years of age</li> <li>• Afternoon Bible Study</li> </ul> <p>Wednesday</p> <ul style="list-style-type: none"> <li>• Crafty Chatter (Twice a month)</li> <li>• Ladies Fellowship</li> <li>• Bible Study</li> </ul> <p>Thursday</p> <ul style="list-style-type: none"> <li>• Xplore (Childrens activities for those in Key Stage 1 &amp; 2)</li> <li>• Men's forum (once a month)</li> </ul> <p>Friday</p> <ul style="list-style-type: none"> <li>• Xchange (Youth group recommenced once a month in the Autumn term for those in Years 6-13)</li> </ul> <p>Saturday</p> <ul style="list-style-type: none"> <li>• Open air meeting in Shipley market place (once a month)</li> </ul> <p>In addition, we have held a number of '1 off' events throughout the year in support of the work</p>

		<p>undertaken including a Jubilee Street Party, Neighbourhood BBQ and Male Voice Choir.</p> <p>These events are all advertised by 'word of mouth' as well as leaflet drops to around 500 houses in the immediate vicinity of the church.</p> <p>All events include a presentation of the Gospel in reaching out to those around us and/or a time of 'ministry' where we learn more about the Christian faith and putting this into practice within our lives.</p> <p>We have also delivered Christian literature to the neighbourhood around the church, linking in with key events such as Easter and Christmas. These leaflets have contact details of the church, should anyone wish to get in touch with us.</p> <p>We also support financially a number of Christian organisations who have had connection with the church in the past, and are now furthering the Christian message both within the UK and abroad. These are funded either through regular giving from the congregation, or as 'one-off' contributions to the work which they undertake.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The charity trustees 'have regard' to the Charity Commissions guidance on public benefit guidance both when planning events, and reviewing work that has been undertaken.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>n/a</b>
Policy on social investment including program related investment	Para 1.38	<b>n/a</b>
Contribution made by volunteers	Para 1.38	None of the activities undertaken would be possible without the help and support of all those involved in the church – the Trustees would like to extend a formal note of thanks to all who contribute time, money and resources.
Other		<b>n/a</b>

--	--	--

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Following the turbulent times of 2020/21, we are pleased that attendance has largely returned to pre-pandemic levels. The Playtime and TLC groups continue to be well attended, particularly by those who have no regular connection with the church.</p> <p>Special events have given an opportunity for others to join in and we continue to share the Gospel of Salvation with all those that attend.</p> <p>Through the year, there have been specific gifts made to individuals, and Christian organisations in support of the ingoing works that they undertake.</p> <p>At the start of 2022, we undertook the 'Renew' course (written and produced by Partnership UK) to assist in planning the future direction of the church and seeking the Lord's guidance in this work – this has seen a largely positive outcome with a number of new ideas and activities starting.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		n/a

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are blessed with healthy finances amounting to £22,000 at the end of 2022.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Finances are reviewed on a monthly basis at Trustees meetings. Whilst no specific policy on reserves currently exists, we are blessed with a relatively healthy balance of funds - we ensure that there are sufficient funds to undertake all regular work within the church and review this again before commissioning any significant works to the building.
Amount of reserves held	Para 1.22	No specific reserves, balance at £22,000 at end of year
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	All funding is provided by the church fellowship, either by giving by bank transfer, or weekly giving via collection boxes positioned by the door to the main Hall.
Investment policy and objectives including any social investment policy adopted	Para 1.46	With the exception of funds held within conventional bank accounts, we do not have any funds invested in outside agencies or organisations.
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		n/a

## Reference and Administrative details

Charity name	Westcliffe Road Christian Church
Other name the charity uses	Westcliffe Church
Registered charity number	1155190
Charity's principal address	Westcliffe Road Chapel Westcliffe Road Shipley Bradford BD18 3EE

### **Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Brownlow	Chair		
2	Ian Hutchinson			
3	Robert Strachan			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

## Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information


--



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Brownlow	
Position (eg Secretary, Chair, etc)	Chair	
Date	13/3/23	






## Receipts and payments accounts

For the period from	Period start date	To	Period end date
	Jan-22		Dec-22

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Offerings & Gifts	20,985	5,325	-	26,309	37,023
Income Tax Refunds	6,217	-	-	6,217	8,442
Interest	215	-	-	215	5
Playtime Receipts	-	553	-	553	173
Weekend Events Receipts	-	-	-	-	-
Tuesday Fellowship Receipts	-	370	-	370	161
Tuesday Luncheon Club Receipts	-	3,747	-	3,747	1,010
Men's Forum	-	302	-	302	97
Crafty Chatter	-	77	-	77	-
Other Restricted Funds Income	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>27,416</b>	<b>10,372</b>	<b>-</b>	<b>37,789</b>	<b>46,911</b>
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>27,416</b>	<b>10,372</b>	<b>-</b>	<b>37,789</b>	<b>46,911</b>
<b>A3 Payments</b>					
Speakers' Expenses	1,490	-	-	1,490	1,270
Sundry Services Expenses	426	-	-	426	438
General Youth Work Exps	170	-	-	170	129
Xplore - Children's Club Expenses	138	-	-	138	121
Xchange Café Teenagers' Club Exps	223	-	-	223	-
Youth Church Exps	108	-	-	108	-
Kool Kidz Klub - Monthly Sat Children's Club Exps	-	-	-	-	-
Children's Holiday Club Exps	68	-	-	68	-
Adult Outreach	3,673	-	-	3,673	488
Sundry Expenses	3,769	-	-	3,769	2,269
Fellowship Events	146	-	-	146	15
Gifts to Other Christian Groups/Individuals	5,360	-	-	5,360	1,230
Gas & Electricity	3,122	-	-	3,122	1,859
Furniture & Equipment	233	-	-	233	76
Repairs to Equipment	1,093	-	-	1,093	1,147
Insurances	2,223	-	-	2,223	2,065
Building Maintenance Exps	-	5,700	-	5,700	-
Gifts to Christian Missionaries	-	5,325	-	5,325	5,009
Support for Children	-	-	-	-	-
Playtime Expenditure	-	498	-	498	174
Weekend Events Expenses	-	-	-	-	-
Tuesday Fellowship Expenses	-	300	-	300	55
Tuesday Luncheon Club Expenses	-	3,891	-	3,891	1,206
Men's Forum Expenditure	-	362	-	362	30
Crafty Chatter	-	27	-	27	-
Other Restricted Funds Expenditure	-	-	-	-	-
<b>Sub total</b>	<b>22,241</b>	<b>16,102</b>	<b>-</b>	<b>38,344</b>	<b>17,581</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Last Year's Asset Purchases</b>					
Vacuum Cleaner (Shark)	150	-	-	150	18,016
Kensington Wireless Presentation Clicker	19	-	-	19	-
Dual Monitor Stand	26	-	-	26	-
Behringer Phantom Power Supply x 2	43	-	-	43	-
Shure SM58-LCE Vocal Microphone and mount x 3	255	-	-	255	-
Rug for Playtime	323	-	-	323	-
Baptistry Aluminium Angles and Handles	216	-	-	216	-
Chairs for Schoolroom	1,534	-	-	1,534	-
Sennheiser Microphone	229	-	-	229	-
Jabra Bluetooth Speaker	55	-	-	55	-
Audio Interface for Zoom	55	-	-	55	-
Blinds for Schoolroom - Deposit	779	-	-	779	-
<b>ADDITIONS TO ADD EACH MONTH</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Sub total</b>	<b>3,682</b>	<b>-</b>	<b>-</b>	<b>3,682</b>	<b>18,016</b>
<b>Total payments</b>	<b>25,924</b>	<b>16,102</b>	<b>-</b>	<b>42,026</b>	<b>35,597</b>
<b>Net of receipts/(payments)</b>	<b>1,492</b>	<b>- 5,730</b>	<b>-</b>	<b>- 4,237</b>	<b>11,315</b>
<b>A5 Transfers between funds</b>	<b>- 5,550</b>	<b>5,550</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>25,297</b>	<b>1,030</b>	<b>-</b>	<b>26,327</b>	<b>15,012</b>
<b>Cash funds this year end</b>	<b>21,240</b>	<b>850</b>	<b>-</b>	<b>22,090</b>	<b>26,327</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £																																
<b>B1 Cash funds</b>	<table border="1"> <tr><td>Cash in Hand</td><td>193</td><td>245</td><td>-</td></tr> <tr><td>Affirmative Deposit Fund A/cs</td><td>19,955</td><td>605</td><td>-</td></tr> <tr><td>Barclays Bank Savings A/cs</td><td>1,035</td><td></td><td>-</td></tr> <tr><td>Kingdom Bank A/c</td><td>57</td><td></td><td>-</td></tr> <tr><td><b>Total cash funds</b></td><td><b>21,240</b></td><td><b>850</b></td><td><b>-</b></td></tr> </table> <p>(agree balances with receipts and payments account(s))</p>	Cash in Hand	193	245	-	Affirmative Deposit Fund A/cs	19,955	605	-	Barclays Bank Savings A/cs	1,035		-	Kingdom Bank A/c	57		-	<b>Total cash funds</b>	<b>21,240</b>	<b>850</b>	<b>-</b>	OK	OK	OK												
Cash in Hand	193	245	-																																	
Affirmative Deposit Fund A/cs	19,955	605	-																																	
Barclays Bank Savings A/cs	1,035		-																																	
Kingdom Bank A/c	57		-																																	
<b>Total cash funds</b>	<b>21,240</b>	<b>850</b>	<b>-</b>																																	
<b>B2 Other monetary assets</b>	<table border="1"> <tr><td>None</td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> </table>	None	-	-	-		-	-	-		-	-	-		-	-	-		-	-	-		-	-	-											
None	-	-	-																																	
	-	-	-																																	
	-	-	-																																	
	-	-	-																																	
	-	-	-																																	
	-	-	-																																	
<b>B3 Investment assets</b>	<table border="1"> <tr><td>None</td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> </table>	None		-	-			-	-			-	-			-	-			-	-															
None		-	-																																	
		-	-																																	
		-	-																																	
		-	-																																	
		-	-																																	
<b>B4 Assets retained for the charity's own use</b>	<table border="1"> <tr><td>Land &amp; Building</td><td>Building</td><td>-</td><td>-</td></tr> <tr><td>Fixtures &amp; Fittings</td><td>Building/General</td><td>-</td><td>-</td></tr> <tr><td>Equipment</td><td>General</td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> </table>	Land & Building	Building	-	-	Fixtures & Fittings	Building/General	-	-	Equipment	General	-	-			-	-			-	-			-	-			-	-			-	-			
Land & Building	Building	-	-																																	
Fixtures & Fittings	Building/General	-	-																																	
Equipment	General	-	-																																	
		-	-																																	
		-	-																																	
		-	-																																	
		-	-																																	
		-	-																																	
<b>B5 Liabilities</b>	<table border="1"> <tr><td>Creditor re New Kitchen Units</td><td>Building</td><td>-</td><td></td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> <tr><td></td><td></td><td>-</td><td></td></tr> </table>	Creditor re New Kitchen Units	Building	-				-				-				-																				
Creditor re New Kitchen Units	Building	-																																		
		-																																		
		-																																		
		-																																		
Signed by one or two trustees on behalf of all the trustees	<table border="1"> <tr><td>Signature</td><td>Print Name</td><td>Date of approval</td></tr> <tr><td></td><td>Paul Brownlow</td><td>13/3/23</td></tr> <tr><td></td><td></td><td></td></tr> </table>	Signature	Print Name	Date of approval		Paul Brownlow	13/3/23																													
Signature	Print Name	Date of approval																																		
	Paul Brownlow	13/3/23																																		



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name

**Westcliffe Road Christian Church**

**On accounts for the year  
ended**

**31<sup>st</sup> December 2022**

**Charity no  
(if any)**

**1155190**

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**.

**Responsibilities and basis  
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:** 27-02-2022

**Name:**

Jonathan B Kenningham

**Relevant professional qualification(s) or body (if any):**

AAT No.: 20107354

**Address:**

11 Bronte Old Road

Thornton

Bradford BD13 3HN

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details  
of any items that the  
examiner wishes to  
disclose.**