



Charity Registration Number: 1155167
Company Registration Number: 08656756

CHADWELL HEATH COMMUNITY CENTRE LIMITED

**A COMPANY BY GUARANTEE WITH NO SHARE CAPITAL
(A registered charity)**

**DIRECTORS AND TRUSTEES REPORT
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDING
31 ST AUGUST 2023**

CHADWELL HEATH COMMUNITY CENTRE

Legal and Administrative Information

Company Number: 08656756 (ENGLAND AND WALES)

Registered Charity Number: 1155167

Chair: Mr Kevin Walton

Trustees: Mr Alal Uddin
Cllr Simon Perry
Mr Khalid Sadi
Mrs Vicky Taylor
Mrs Bibi Zeiboon Nessa Heerah
Cllr Micheal Pongo

Principal Office: Chadwell Heath Community Centre
High Road
Chadwell Heath
Romford
Essex
RM6 6AS

Bankers: CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

At the Annual General Meeting in on January 2023 Cllr Simon Perry continued to be the representative from the council from the London Borough of Barking and Dagenham as well as the trustee and he was appointed as the secretary for the centre .

Tasneem Siddiqui and Anisa Shoib had resigned from the trustees position mid of the year .

Bibi Heerah Zeiboon is our new Treasurer .

Councillor Micheal Pongo was appointed as a representative from the council.

Principal Activities and review of the business for the year ended 31st August 2023

Chadwell Heath Community Centre became a registered charity on January 4th 2014.

It is served by a group of local residents, representatives from the council and local government. The Centre works in close partnership with LBBD, to continue provision of a community library and services for local residents, whilst generating its own income for sustainability through hiring out space and time, and organising community events.

Trustees agreed the mission for the Centre would be:

"The Chadwell Heath Community Centre will become an exceptional community resource with opportunities for residents of all ages to learn, to read, to socialise, and to access council services, which will reduce loneliness and isolation"

Activity

The Centre intends that as many group / individual activities that reflect the mission statement will be encouraged to hire space in the Centre. There is flexibility with discounting set higher prices, and over the past year we have had the following groups booked in regularly on a hire basis.

Wellness & fitness has been served by:-

- **Karate School** – has two sessions per week for the Children .
- **WE Achiever's Ladies Dance and exercise** – Free dance classes run twice a week for ladies only . Freestyle Dance and exercise for fun and fitness.
- **CHCC Kids Dance Club** – Free kids dance workshop run once a week
- **Pulse Health Care** – Diabetes Workshop are held at the centre for the local resident.
- **Haverling Crest PPG** – Patient Participation Group with the Local GP Surgery
- **CHCC Women's Self Defence** – Ladies free self defence workshop .

Education has been served by:-

- **Love Literacy** – This organisation has held weekly sessions for young people to develop their skills and knowledge of the English language and is conducted by a qualified English teacher. They are now also offering sessions of Mathematics teaching.
- **CHCC Silver Surfers** – Tuition, and encouragement, is provided for older persons to acquire computer skills on a weekly basis.
- **Warren Junior School** started regular class visits to the library in September 2015 led by a trained Librarian to inform children what the library has to offer and to encourage them to become members and use our facilities.
- **CHCC Page Turners** – Book club run by the centre voluntarily so the local community could be part of .
- **CHCC English speaking group**- Free English Course for beginners- run by CHCC
- **New Way Tuition** –

Reducing Isolation is served by

- **Young at heart** – Formerly known as 'Ageing Well', the Centre has provided space for Fridays every week for activities including Line Dancing, Bingo, Arts and Crafts, Zumba . These sessions are run in conjunction with LBBD and provide social intercourse for older people as well as stimulation through social and physical activities.
- **Talking Toddlers**- Toddler group run twice a week during term times for mother and toddlers by CHCC and the library . Offering parents and children under the age of 5 with free fun filled activities, and song and nursery rhymes
- **Creative Writing** – This group is held by volunteers on a weekly basis when members meet to discover their writing skill .
- **CHCC Art classes** – Children Art classes run to improve children's skills in arts and craft .
- **Fun Sessions**- during school holidays library staff and volunteers run several fun filled activities for children: arts and craft / activities/ slime making workshops/ movie sessions.
- **We Achiever's Ladies** – Group of Asian mums and ladies group meet up for socializing and learning new skills from each other.

- **We Achiever's Golden Ladies** - This group of older Asian ladies, who meet for lunch , yoga, support , socialising and information.

The Centre hosts a **community library** with stock books and access to computers provided by LBBB. The library is open for 35 hours per week and for half of that time, it is staffed by trained library volunteers. Trained Librarians, responsible to LBBB, are on hand at set times and days to offer support and guidance to both the public and the volunteers.

Green Shoes Arts, a local theatre, dance and arts group, are a resident tenant. They provide short courses for children and adults with differing abilities and needs. Such courses have included Youth and Senior Theatre Groups, Creative Writing sessions, Creative For Life (craft sessions), Samba Drumming and Dance Groups.

Support provided to local community

Ward councillor surgeries are held once a month for residents to access their councillors.

The Reparation and Payback Team have served us well this year helping to build raised flower beds at both the back and front of the building, by maintaining the grounds regularly and by erecting much needed sheds for storage facilities.

As a registered **Polling Station**, we have offered an easy access venue for electors to cast their votes.

Quarterly **Safe Neighbourhood** meetings are arranged for the community .

We organised Sumer Funfair for the **Whalebone hub** launch with the help of Barking & Dagenham for local resident and the centre users by CHCC to have fun, socialise and to bring the community together and support the government to reach out the people in the borough for information , advice and , guidance .CHCC which is also now the Whalebone community hub was inaugurated by Cllr Worby from Barking & Dagenham Over 600 people attended the event including Leader of the council and the local councillors. Free activities was arranged for children with free refreshment for everyone who attended the event . Warren Junior School did a dance performance on the launch . As a hub now we would provide advice and guidance to residents on jobs, training and courses, housing and homelessness, money and debt, health and well being ,council services, getting online help .

We also arranged an Asian Diwali evening for the community with stalls and music and dancing .Around 300 people attended from all cultural background .

We successfully arranged the Christmas event giving out 100 presents to children from the area .Free activities for kids and free dance workshop was arranged for children.

We arranged a coach trip to Southend beach and Sealife Adventure for 53 people on the summer holiday. The coach and the tickets were free for the community .

We have been successful in making contact once again with the **Safer Neighbourhood Team** to raise the awareness of the services they provide to the general public. The local police officers call in regularly for discussions about any concerns within the neighbourhood.

Finances

For the period 1st September 2022 to 31st August 2023, we have a closing bank balance of **£34055.33** as at 31st August 2023.

LBBD contributed a total of **£12,000.00** towards running costs and **£15,000.00** towards the hub launch and management while hiring brought us an income of **£36430.00** .Full details are included in the financial statement

Asda contributed £700 towards running the ladies and other workshop at the centre .

We have two cleaners for 12 hours per week and payment for this is included in general cleaning costs as shown in the financial statement. The cleaner is responsible for declaring her income to the Inland Revenue and this is noted on time sheets.

We have employed a Manager for Centre and the hub for 28hours and who is been appointed as the staff of the centre and on CHCC's payroll .

We also employ an admin staff for 16 hours per week and the payment showed in the financial statement. The admin is responsible for declaring her income to the Inland Revenue and this is noted on time sheets.

Volunteers

The Centre needs volunteers to help it run efficiently. They help run the voluntary run workshop for the centre . The volunteers also, perform daily housekeeping tasks such as keeping the Centre tidy, emptying waste bins, restocking the kitchen and washing up but also helping the library to run efficiently.

Library volunteers are inducted by the Centre Manager and trained by Librarians who are employed by LBBD. Duties include discharge and issue of books, reading incentive schemes for children, shelving stock, reserving books and taking part in library run sessions including half-term and school holiday activities for children.

We currently have 25 active volunteers of varying abilities and skills who give their time to the Centre and the library. Their hours may range from one hour a week to 5 hours or more whilst others are able to fill in when needs arise. Due to the pandemic we have lost volunteers but luckily we managed to requite quite a few new volunteers.

Statement of directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial statements, the directors are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and accounting estimates that are reasonable and prudent;
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that they have complied with the above requirement in preparing the financial statements.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time, the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Small company provisions:

This report has been prepared in accordance with the special provisions for small companies within Part 15 of the Companies Act 2006.

Approved by the board:

Signed  Date: 23/05/2024

Simon Perry

Director & Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/DIRECTORS OF
CHADWELL COMMUNITY CENTRE**

FOR THE YEAR ENDED 31 AUGUST 2023

I report on the accounts of the charity for the year ended 31 August 2023, which are set out on pages 9 to 14.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such accounts;
- where accounts are prepared on an accrual's basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities Smp (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.



Signed: Salim

Date: 27/05/2024

Salim Javed
Chartered Certified Accountants
146A, Cranbrook Road

Financial Statement for the period of 1st September 2022 – 31st August 2023

1st September 2022 to 31st August 2023		Restricted	Unrestricted	2023	2022
INCOME	Notes	Funds	Funds	Total	Total
Heath Park Management	1	0	2400	2400	0
LBBB	2	0	12000	12000	12000
Rental	3	0	36430	36430	14978
Other Funding	4	0	15700	15700	0
Lottery		0	58	58	52
LBBB Reimbursement	5	18000	0	18000	600
Refunds		0	650	650	73
Trips & Fair		0	96	96	385
Other Reimbursement	6	717	0	717	3040
Bank Interest		0	50	50	2
Workshops & Events			375	375	0
Total Incoming Resources		18717	67759	86476	31130
EXPENDITURE					
Utilities		0	12232	12232	13172
Building Work		18000	5044	23044	6680
Garden		0	0	0	778
Furniture/Equipment		0	8091	8091	10808
Cleaning		0	4854	4854	4845
Insurance		0	1285	1285	1181
Office		0	1847	1847	1154
Catering		0	942	942	654
HMRC		0	510	510	0
Auditor		0	700	700	0
Petty Cash		0	100	100	150
Bank Charges		0	60	60	93
Centre Administrator		0	6344	6344	3550
Centre Manager		0	4490	4490	0
Care Taking		0	0	0	100
Refunds for deposit		0	100	100	50
CHCC Events, Trips ,Party , Workshops		0	7426	7426	521
Website		0	170	170	225
Children Centre Activities		0	0	0	65
Decoration for Centre		0	0	0	2776
Heath Park Cleaning & Caretaking		0	576	576	0
Heath Park Management expense		0	157	157	0

Funded Workshops		700	0	700	3751
Contingency		0	4965	4965	4770
Depreciation		0	3262	3262	3377
Total Resources Expended		18700	63155	81855	58700
Net Income/Expenditure				4621	-27570

Balance Sheet as at 31st of August 2023				
	Notes	2023	2022	
Fixed Assets				
Tangible Assets	8	11368	13510	
Intangible Assets			0	
Investments			0	
Current Assets				
Stocks			0	
Debtors(LBBD to pay for Heath Park Management)		2400	0	
Investment			0	
Cash at bank and in hand		34055	29692	
Total Funds & Assets		47823	43202	
Pre-Payment and Accrued Income		0	0	
Creditors: Amount Falling due within one Year		0	0	
Net Current Liabilities		0	0	
Total Assets less Current Liabilities		47823	43202	
Creditors: Amount Falling due after more than One year				
Total Net Assets/Liabilities		47823	43202	
Reserve				
Revaluation Reserve			0	
Other Reserves			0	
Opening Funds		43202	70772	
Net Income/Expenditure		+4621	-27570	
Total Funds		47823	43202	

Exemption from Audit

For the year ending 31 August 2020, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities

- *The members have not required the company to obtain an audit of its accounts for the year in question in accordance with Section 476*
- *The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Finance Reporting Standards for Smaller Entities (effective April 2008).

The Trustees declare that they have approved the accounts above.

Signed on behalf of the Charity's Trustees

Signed



Simon Perry (Chairman)



Bibi Heerah Zeiboon (Treasurer)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023**Notes**

1. CHCC has managed the Heath Community centre temporarily and £2400 to be paid in the next accounting year by London Borough of Barking and Dagenham .
2. London Borough of Barking and Dagenham contributed £12,000.00 towards Utilities and general running costs of library and Young at heart services .
3. The total sum of £36430 was received through hiring the community centre .
4. London borough of Barking and Dagenham reimbursed amount of £15000 towards the management and launch community hub and £700 was paid by Asda to run workshops and general cost of the centre.
5. London borough of Barking and Dagenham reimbursed amount of £18000 towards the renovation work to do the interiors for community hub
6. London borough of Barking and Dagenham reimbursed amount of £15000 towards the management and launch community hub.
7. Green Shoes arts our partners reimbursed 50% of utility and art workshop expenses.
8. Balance Sheet.

Tangible Fixed Assets	2023	2022
Brought Forward	13510	16887
Additions		
Laptops & Printers	1120	
Disposals		
Total	14630	16887
Depreciation		
Opening Depreciation	25545	22166
Disposal		
Charge for this period @20% from last accounting year.	2702	3377
Laptop Depreciation @ 50 %	560	0
Total Depreciation for this period.	3262	3377
	31st Aug2023	31st Aug 2022
Total Depreciation until the accounting year	28807	25545
	14630	16887
	-3262	-3377
Net Value of Tangible Fixed Assets	11368	13510

General Notes

- **Accounting Policies**

Unrestricted Funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund, the aim and the use of each restricted fund as set out in the notes to the financial statements.

- **Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Other grants are accounted for when the claim is approved and therefore when the funds are due to be received. Income from hiring is accounted for when earned.

- **Trustees**

No trustee received any remuneration in the period under review.

Former Trustee has been appointed as the Centre Manager and is on our payroll.

- **Resources Expended**

All expenditure is accounted for on an accrual basis as a liability is incurred and has been classified under headings that aggregate all costs related to the category.

Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources.

- **Taxation**

All the charity's income is charitable and is applied for charitable purpose, and therefore the income of the charity is not chargeable to corporation tax.

Detailed Banking Income and Expenditure Statement

Chadwell Heath Community Centre

Financial Statement for the Period 1st September 2022 to 31st August 2023

Income

Lbbd	12000.00
Hiring	36430
LBBB Lottery	58
Reimbursement from LBBB	18000
Other Reimbursement	716.64
Events & Fairs	96
Interest	49.99
Other Fundings	15700
Workshop	375
Refunds	650
TOTAL	84075.63

Expense

Utilities	12232.38
Cleaning	4854.38
Office	1844.70
Insurance	1284.76
Auditor	700
Contingency	4965
Furniture & Equipment	9211.08
Monthly Account	60
Pretty Cash	100
Building /Grounds	23043.82
Administrator	6344
Centre Manager	4490.32
HMRC	509.68
CHCC Fair, Events & Workshop	7426.35
Website	170
Funded Events	700.17
Catering	942.10
HP Cleaning & Caretaking	576
HP other expense	157.01
Refunds	100
Total	79711.75

Excess of Inc/Exp: 4363.88

Bank Balance at 1st Sept 2022: 29691.45

Bank Balance at 31st Aug 2023: 34055.33