



Charity Registration Number: 1155167
Company Registration Number: 08656756

CHADWELL HEATH COMMUNITY CENTRE LIMITED
A COMPANY BY GUARANTEE WITH NO SHARE CAPITAL
(A registered charity)

DIRECTORS AND TRUSTEES REPORT
AND FINANCIAL STATEMENTS

FOR THE YEAR ENDING
31 ST AUGUST 2022

CHADWELL HEATH COMMUNITY CENTRE

Legal and Administrative Information

Company Number: 08656756 (ENGLAND AND WALES)

Registered Charity Number: 1155167

Chair: Mr Kevin Walton

Trustees: Mrs T Siddiqui
Mrs Z Muirhead
Mr Alal Uddin
Cllr Simon Perry
Mr Khalid Sadi
Ms Anisa Shoib
Cllr Micheal Pongo

Principal Office: Chadwell Heath Community Centre
High Road
Chadwell Heath
Romford
Essex
RM6 6AS

Bankers: CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

At the Annual General Meeting in on January 2021 Mr. Kevin Walton step down as the chair and he was re-elected as the Chair for the Chadwell Heath Community Centre.
Mr Alal Uddin and Mr Khalid Sadi stepped down and was re-elected as a trustees .

Mr Amardeep Jammu's resignation was tendered and Vicky Taylor was appointed as anew trustee for the Centre.

Cllr Simon Perry continued to be the representative from the council from the London Borough of Barking and Dagenham as well as trustee of the Centre .

We were waiting for another Councillor to be appointed from the council.

This is the first Year after the Pandemic that we got the centre running .

Principal Activities and review of the business for the year ended 31st August 2022

Chadwell Heath Community Centre became a registered charity on January 4th 2014.

It is served by a group of local residents, representatives from the council and local government. The Centre works in close partnership with LBBD, to continue provision of a community library and services for local residents, whilst generating its own income for sustainability through hiring out space and time, and organising community events.

Trustees agreed the mission for the Centre would be:

"The Chadwell Heath Community Centre will become an exceptional community resource with opportunities for residents of all ages to learn, to read, to socialise, and to access council services, which will reduce loneliness and isolation"

Activity

The Centre intends that as many group / individual activities that reflect the mission statement will be encouraged to hire space in the Centre. There is flexibility with discounting set higher prices, and over the past year we have had the following groups booked in regularly on a hire basis.

Wellness & fitness has been served by:-

- Karate School – has two sessions per week for the Children .
- Bollywood Ladies Dance– Free dance classes run twice a week for ladies only . Freestyle Dance and exercise for fun and fitness.
- Kids Dance Club – Free kids dance workshop run once a week
- Pulse Health Care – Diabetes Workshop are held at the centre for the local resident.
- Havering Crest PPG – Patient Participation Group with the Local GP Surgery

Education has been served by:-

- Love Literacy – This organisation has held weekly sessions for young people to develop their skills and knowledge of the English language and is conducted by a qualified English teacher. They are now also offering sessions of Mathematics teaching.
- Silver Surfers – Tuition, and encouragement, is provided for older persons to acquire computer skills on a weekly basis.
- Warren Junior School started regular class visits to the library in September 2015 led by a trained Librarian to inform children what the library has to offer and to encourage them to become members and use our facilities.

Reducing Isolation Is served by

- Young at heart – Formerly known as 'Ageing Well', the Centre has provided space for Fridays every week for activities including Line Dancing, Bingo, Arts and Crafts, Zumba and Boccia. These sessions are run in conjunction with LBBD and provide social intercourse for older people as well as stimulation through social and physical activities.
- Talking Toddlers- Weekly Mother and toddler group run by CHCC. Offering parents and children under the age of 5 with free fun filled activities, and song and nursery rhymes
- Creative Writing – This group is held by volunteers on a weekly basis when members meet to discover their writing skill .
- Women's English speaking group- Free English Course for beginners- run by CHCC
- CHCC Lara's Art classes – Children Art classes run to improve children's skills in arts and craft .
- Fun Sessions- during school holidays library staff and volunteers run several fun filled activities for children: arts and craft / activities/ slime making workshops/ movie sessions.
- Brit Beez Ladies – Group of Asian mums and ladies group meet up for socializing and learning new skills from each other.
- Brit Beez Golden Ladies - This group of older Asian ladies, who meet for coffee and snacks, support and information.

The Centre hosts a community library with stock books and access to computers provided by LBBD. The library is open for 35 hours per week and for half of that time, it is staffed by trained library volunteers. Trained Librarians, responsible to LBBD, are on hand at set times and days to offer support and guidance to both the public and the volunteers.

Green Shoes Arts, a local theatre, dance and arts group, are a resident tenant. They provide short courses for children and adults with differing abilities and needs. Such courses have included Youth and Senior Theatre Groups, Creative Writing sessions, Creative For Life (craft sessions), Samba Drumming and Dance Groups.

Support provided to local community

Ward councillor surgeries are held twice a month for residents to access their councillors.

The Reparation and Payback Team have served us well this year helping to build raised flower beds at both the back and front of the building, by maintaining the grounds regularly and by erecting much needed sheds for storage facilities.

As a registered Polling Station, we have offered an easy access venue for electors to cast their votes.

We organised Funfair for Vaccination events with the help of Barking & Dagenham for local resident and the centre users by CHCC to have fun, socialise and to bring the community together and support the government to achieve higher rates of vaccination in the borough.

We had a successfully arranged the Science event that was delayed due to pandemic .The funding was received for Science Week in March 2020 which was postponed due to lockdown

We also arranged the Dino Experience Event during the summer break in August for the children in the community .It was a great success and the children had the opportunity to have the workshop delivered by the famous CBeebies Lloyd Warbey and his team.

The other event was the Queen's Jubilee week celebration .More than 300 people attended the event and we arranged lots of free activities and snacks and drinks for everyone in the community .

We have been successful in making contact once again with the Safer Neighbourhood Team to raise the awareness of the services they provide to the general public. The local police officers call in regularly for discussions about any concerns within the neighbourhood.

Finances

For the period 1st September 2021 to 31st August 2022, we have a closing bank balance of £29691.45 as at 31st August 2022.

LBBB contributed a total of £12,000.00 towards running costs while hiring brought us an income of £14977.00 .Full details are included in the financial statement

CHCC was funded by LBBB Dragan's Den Funding for the amount of 6520.00 to organise Art and Craft Classes for Children and CV Workshop for Adults .The payment was pre-payment to be used until March 22. Only amount of £1380 to be used until August 2021 and the rest which is £5140 has been used and delivered successfully until March 22.The Art session were very popular . We managed to deliver 2 terms of Art classes virtually and the rest in person at the Chadwell Heath community centre.
We have continued to deliver the art sessions on behalf of the centre free for the children.

We have a cleaner for Six hours per week and payment for this is included in general cleaning costs as shown in the financial statement. The cleaner is responsible for declaring her income to the Inland Revenue and this is noted on time sheets.
We also employ an admin staff 10 hours per week and the payment showed in the financial statement. The admin is responsible for declaring her income to the Inland Revenue and this is noted on time sheets.

Volunteers

The Centre needs volunteers to help it run efficiently. Basically they are Centre volunteers, performing daily housekeeping tasks such as keeping the Centre tidy, emptying waste bins, restocking the kitchen and washing up but also helping the library to run efficiently.

Library volunteers are inducted by Trained Librarians who are employed by LBBB. Duties include discharge and issue of books, reading incentive schemes for children, shelving stock, reserving books and taking part in library run sessions including half-term and school holiday activities for children.

We currently have 10 active volunteers of varying abilities and skills who give their time to the Centre and the library. Their hours may range from one hour a week to ten hours or more whilst others are able to fill in when needs arise. Due to the pandemic we have lost volunteers and we are trying hard to recruit more .

Statement of directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing those financial statements, the directors are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and accounting estimates that are reasonable and prudent;
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors confirm that they have complied with the above requirement in preparing the financial statements.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time, the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Small company provisions:

This report has been prepared in accordance with the special provisions for small companies within Part 15 of the Companies Act 2006.

Approved by the board:

Signed K Walton Date: 9-1-2023

Kevin Walton

Director & Chairman

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES/DIRECTORS OF
CHADWELL COMMUNITY CENTRE**

FOR THE YEAR ENDED 31 AUGUST 2022

I report on the accounts of the charity for the year ended 31 August 2022, which are set out on pages 9 to 14.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such accounts;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities Sorp (FRS 102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed: Salim Javed

Date: 15/06/2023

Name: Salim Javed (FCCA, AFA, MIPA)
Address: 146A Cranbrook Road, Ilford, Essex, IG5 4LZ



**Financial Statement for the period of
1st September 2021 to 31st August 2022**

		Restricted	Unrestricted	2022	2021
INCOME	Notes	Funds	Funds	Total	Total
Fund Raising		0	0	0	725
LBBB	1	0	12000	12000	10000
Rental	2	0	14978	14978	13500
Other Funding		0	0	0	1380
Lottery		0	52	52	52
LBBB Reimbursement	3	600	0	600	9380
Refunds		0	73	73	40
Trips & Fair		385	0	385	0
Other Reimbursement	4	3040	0	3040	0
Bank Interest		0	2	2	0
Total Incoming Resources		4025	27105	31130	35077
EXPENDITURE					
Utilities		0	13172	13172	14552
Building Work		0	6680	6680	8126
Garden		0	778	778	338
Furniture/Equipment		0	10808	10808	106
Cleaning		0	4845	4845	106
Insurance		0	1181	1181	1192
Office		0	1154	1154	142
Catering		600	54	654	0
Auditor		0	0	0	250
Petty Cash		0	150	150	50
Bank Charges		0	93	93	84
Centre Administrator		0	3550	3550	60
Care Taking		0	100	100	0
Refunds for deposit		0	50	50	0
CHCC Events, Trips & Party		0	521	521	0
Website		0	225	225	170
Children Centre Activities		0	65	65	0
Decoration for Centre		0	2776	2776	0
Funded Arts and Craft Class		3751	0	3751	1040
Contingency		0	4770	4770	925
Depreciation		0	3377	3377	4659
Total Resources Expended		4351	54349	58700	31800
Net Income/Expenditure				-27570	3277

Balance Sheet as at 31st of August 2020				
	Notes	2022	2021	
Fixed Assets				
Tangible Assets		13510	16887	
Intangible Assets		0	0	
Investments		0	0	
Current Assets				
Stocks		0	0	
Debtors(LBBD to pay for building work)		0	0	
Investment			0	
Cash at bank and in hand		29692	53885	
Total Funds & Assets		43202	70772	
Pre-Payment and Accrued Income		0	11140	
Creditors: Amount Falling due within one Year		0	0	
Net Current Liabilities		0	11140	
Total Assets less Current Liabilities		43201	59632	
Creditors: Amount Falling due after more than One year				
Total Net Assets/Liabilities		43201	59632	
Reserve				
Revaluation Reserve			0	
Other Reserves			0	
Opening Funds		70772	56355	
Net Income/Expenditure		-27570	3277	
Total Funds		43202	59632	

Exemption from Audit

For the year ending 31 August 2020, the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities

- *The members have not required the company to obtain an audit of its accounts for the year in question in accordance with Section 476*
- *The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts*

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime and with the Finance Reporting Standards for Smaller Entities (effective April 2008).

The Trustees declare that they have approved the accounts above.

Signed on behalf of the Charity's Trustees

Signed Kevin Walton (Chairman)

K Walton

9 - 01 - 2023

Tasneem Siddiqui (Treasurer)

Tasneem Siddiqui
9/01/2023

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022

Notes

1. London Borough of Barking and Dagenham contributed £12,000.00 towards Utilities and general running costs.
2. The total sum of £14977 was the received through hiring the community centre .
3. London borough of Barking and Dagenham reimbursed amount of £600 towards catering provided for the Queen's Jubilee event .
4. CHCC received the reimbursement from Serco for the amount of £2970 that we paid towards the building a temporary partition and removing it when the centre was used as a covid test centre during pandemic .Amount of £70 was reimbursed by Green Shoes Art for sharing the telephone and internet connection within the building

Tangible Fixed Assets	2022	2021
Brought Forward	16887	21546
Additions		
Laptop		
Disposals		
Total		21546
Depreciation		
Opening Depreciation	22166	17507
Disposal		
Charge for this period @20% from last accounting year.	3377	4309
Laptop Depreciation @ 50 %	0	350
Total Depreciation for this period.	3377	4659
	31st Aug 2022	31st Aug 2021
Total Depreciation until the accounting year	25545	22166
	16887	21546
	-3377	-4659
Net Value of Tangible Fixed Assets	13510	16887

General Notes

- **Accounting Policies**

Unrestricted Funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Restricted funds are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund, the aim and the use of each restricted fund as set out in the notes to the financial statements.

- **Incoming Resources**

All incoming resources are included in the statement of financial activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Other grants are accounted for when the claim is approved and therefore when the funds are due to be received. Income from hiring is accounted for when earned.

- **Trustees**

No trustee received any remuneration in the period under review.

- **Resources Expended**

All expenditure is accounted for on an accrual basis as a liability is incurred and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with use of the resources.

- **Taxation**

All the charity's income is charitable and is applied for charitable purpose, and therefore the income of the charity is not chargeable to corporation tax.

Detailed Banking Income and Expenditure Statement

Chadwell Heath Community Centre

Financial Statement for the Period 1st September 2021 to 31st August 2022

Income

Lbbd	12000.00
Hiring	14977.5
Fund Raising	0.00
LBBD Lottery	52.00
Reimbursement from LBBD	6.00
Other Reimbursement	3040.11
Events & Fairs	385.00
Interest	2.09
Refunds	73.50
TOTAL	31130.20

Expense

Utilities	13171.91
Cleaning	4844.92
Office	1154.16
Insurance	1181.35
Auditor	0
Contingency	4770.44
Furniture & Equipment	10808.11
Monthly Account	93
Pretty Cash	150
Building /Grounds	6680
Administrator	3550
Care Taking	100
Garden	777.94
CHCC Fair, Events & Workshop	520.85
Website	225
Funded Events	3751.33
Toddler Group	64.95
Catering	654
Art Décor for Centre	2775.82
Refunds	50
Total	55323.78

Excess of Inc/Exp: -24193.58

Bank Balance at 1st Sept 2021: 53885.03

Bank Balance at 31st Aug 2022: 29691.45