



# Trustees' Annual Report for the period

Period start date				Period end date			
<b>From</b>	01	January	2021	<b>To</b>	31	October	2021

## Section A Reference and administration details

**Charity name**

Colne Valley Special Sailors

**Other names charity is known by**

CVSS

**Registered charity number (if any)**

1155165

**Charity's principal address**

50 Meadowbank,

Oxhey

Watford

**Postcode**

WD19 4RW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Marcus	Chairman		
2	David Brown			
3	Martin Power			
4	Graham Vickers	Treasurer		
5	Phillip Gibbs			
6	Kenneth Seymour			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually by rotation by the members at the Annual General Meeting.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To provide sailing and water-based activities for disabled young people and adults.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

CVSS is based at Bury Lake in Rickmansworth where we provide sailing and water-based activities for disabled young people and adults. We take sailors from special schools in Hertfordshire, Buckinghamshire and the north-west London regions. In addition, many specialised groups, for example the Multiple Sclerosis Society, use our facilities for recreation and confidence development. Sailors' siblings and families are able to share in the experience.

We have been advised we are the largest Sailability club in the UK,

Our charity is run entirely by unpaid volunteers.

Sadly because of the Covid 19 pandemic, we were unable to operate until the Autumn and our operations were restricted. We are planning to restart activities this season.

In planning our activities at regular zoomed trustee meetings, all trustees ensure the charity adheres to the Charity's Commission's guidance on public benefit

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

As stated above, because of the Covid 19 pandemic, our operations were restricted but we are hopeful that we will be able to resume full operations in 2022

## Section E Financial review

### Brief statement of the charity's policy on reserves

Our policy is to cover our annual running charges from subscriptions charged to sailors and families. We aim to have in reserve a minimum of three years' running costs plus funds to cover anticipated capital expenditure.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our regular source of funding is income from memberships fees charged to our disabled sailors.

We are fortunate to receive unsolicited donations from local organisations such as Golf Clubs, Synagogues and individuals.

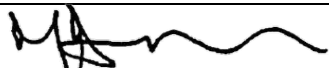
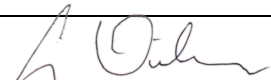
## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Michael Marcus	Graham Vickers
Position (eg Secretary, Chair, etc)	Chairman	Trustee
Date	23rd March 2022	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

COLNE VALLEY SPECIAL SAILORS

On accounts for the  
period ended

31<sup>st</sup> OCTOBER 2021

Charity no  
(if any)

1155165

Set out on pages

3 TO 6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period 1<sup>st</sup> January 2021 to 31<sup>st</sup> October 2021.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

3/12/2021

Name:

Michael Kraus

Relevant professional  
qualification(s) or body  
(if any):

Address:

33 London House

Edgware

HA8 8AX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

# **COLNE VALLEY SPECIAL SAILORS**

*A Charitable Incorporated Organisation*

## **FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31st OCTOBER 2021**

*Charity Number 1155165*



**COLNE VALLEY SPECIAL SAILORS - a charitable incorporated organisation**

**Charity number 1155165**

**Profit and Loss Account for the period from 1st January 2021 to 31st October 2021**

	<u>Unrestricted</u> <u>funds</u>	<u>Restricted</u> <u>funds</u>	<u>Year to 31/12/20</u>	
			<u>Unrestricted</u> <u>funds</u>	<u>Restricted</u> <u>funds</u>
<b><u>Income</u></b>				
Membership subscriptions	0	-	610	-
Friends of CVSS 200 Club	1,180	-	1,980	-
Other income	1,250	-	-	-
Interest received	4	-	117	-
<b>Total income</b>	<u>2,434</u>	<u>-</u>	<u>2,707</u>	<u>-</u>
<b><u>Expenditure</u></b>				
Charges by Bury Lake Young Mariners:				
Affiliation & berthing fee	2,070	-	3,300	-
Safety boats	235	-	-	-
Training	2,860	-	535	-
Insurance	884	-	2,905	-
RYA Affiliation fee	130	-	130	-
Meetings, conferences and social events	0	-	26	-
Repairs and maintenance	1,114	-	1,045	-
Personal protective equipment, etc.	242	-	-	-
Contribution towards buoyancy aids	0	-	-	-
Computer costs	217	-	97	-
Printing, postage and stationery	13	-	40	-
Bank charges	81	-	60	-
Sundry expenses	29	-	32	-
	<u>7,875</u>	<u>-</u>	<u>8,170</u>	<u>-</u>
Net Surplus/(Deficit) for the year	<u>( 5,441)</u>	<u>-</u>	<u>( 5,463)</u>	<u>-</u>

**COLNE VALLEY SPECIAL SAILORS - a charitable incorporated organisation****Charity number 1155165****BALANCE SHEET AT 31st OCTOBER 2021****31/12/20****CURRENT ASSETS**

Cash on Deposit	44,597	44,592
Nat West Bank account	1,559	1,399
Co-operative Bank	5,337	3,787
Charities Aid Bank	13,433	19,739
Stock of buoyancy aids & shirts	267	267
Debtors & Prepayments	2,848	350

<u>68,041</u>	68,041	<u>70,134</u>
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**CURRENT LIABILITIES**

Creditors	( 1,465)	( 285)
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<u>66,576</u>	<u>69,849</u>
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**Represented by****General Reserve**

Balance brought forward	18,417	23,880
Transfer to Capital Reserve	0	0
Surplus/(Deficit) for year	( 5,441)	( 5,463)
<u>12,976</u>	12,976	<u>18,417</u>

**Capital Reserve**

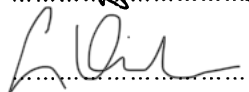
Reserve brought forward	51,432	45,824
Transfer from General Reserve	-	0
Donations and Grants	2,168	5,608
Purchase of equipment	-	0
<u>53,600</u>	53,600	<u>51,432</u>

**Restricted funds**

Restricted funds brought forward	0	0
Grant received for restricted purpose	0	0
Equipment purchased	0	0
<u>0</u>	0	<u>0</u>

<u>66,576</u>	<u>69,849</u>
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Approved:

 M Marcus - Chairman G Vickers - Treasurer

## **COLNE VALLEY SPECIAL SAILORS - a charitable incorporated organisation**

### **Notes to the Accounts For The Period Ended 31st October 2021**

#### **1 Capital Reserve**

The Capital Reserve is an unrestricted fund to provide for future capital expenditure and to make provision to ensure the charity can carry on its activities in the event of future financial difficulties.

It may be credited by unrestricted funds received by way of donations or by transfers from General Reserves

#### **2 Equipment, repairs and maintenance**

The charity's policy is to write off the cost of boats and other equipment in the year of expenditure.

#### **3 Accounting period**

The accounting period, previously running to 31st December, has been shortened to 31st October 2021