

CHISLEHURST METHODIST CHURCH

Trustees' annual report for the year ended 31 August 2024

Registered Charity Number: 1155090

Charity Principal Address:

Chislehurst Methodist Church, Prince Imperial Road, Chislehurst, BR7 5LX

Managing Trustees

Revd Duncan MacBean – Chair to 31/8/24

Revd Hannah Faal-Heim – Chair from
1/9/24

Mrs Elaine Battarbee

Mrs Valerie Bessant

Mr Lynton Cope (Deceased August 2024)

Mrs Susan Cope

Mr Thomas Cowie*

Mr Paul Crowther*

Ms Tsion Gebreegziabher *

Mrs Gillian Johnson

Ms Tracy Large

Mrs Joan Mayes – Treasurer *

Miss Christine Pott *

Mr Owen Terwilliger

Mrs Janet Woollett*

Mr Vladimir Kersoevic *

- *Those marked with an asterisk are Church Stewards*

Custodian Trustee: Trustees for Methodist Church Purposes

Bankers: HSBC

Central Finance Board of the Methodist Church

Structure governance and management

Description of the Charity's Trust

Type of Governing Document: Deed of Union (1932) and Methodist Church Act (1976)

How the Charity is constituted: Act of Parliament

Trustee selection method Appointed by the Church Council.

The Minister is automatically an ex-officio trustee.

Induction and Training

There is a range of guidance produced by the Methodist Connexion.

All trustees are given a copy of the leaflet, "The Role of a Trustee"

There is briefing on the Role of the responsibilities of a Trustee in the Methodist Church

Structure

Part of the Orpington and Chislehurst Circuit (From 1 September 2024 Widmore Circuit)

Part of the London Methodist District

Accountable to the Methodist Conference

Risks

Risks relating to property and finance are considered by the Finance & Property group

Risks relating to safety, safeguarding and other aspects are considered by the Church Stewards –

Both groups report to the Church Council

Professional advice is taken as necessary

There is a regular review process

The Church has adopted a safeguarding Policy – covering children and vulnerable adults – and has ensured all relevant members of the local church receive appropriate training which is an ongoing process. The Policy is on public display.

Objects of the Charity

These are set out in the Methodist Church act 1976 (clause 4) –

Advancement of Religion and any charitable purpose of the Methodist Church or church organisation

Summary of Main Objectives

The purposes of the Methodist Church are and shall be deemed to have been since the Deed of Union the advancement of:

The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church

Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church.

Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church.

Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of main achievements during the year to August 2024

Monday Focus continues to provide a well-supported venue for older people with a programme which provides lunch and a variety of talks and activities

There is a nurse school which operates mornings Monday to Friday during term-time.

We have links with Ukraine via the Ukraine school, who use our premises.

Chislehurst Artists group use our premises for their twice-yearly exhibitions. This is a collaborative arrangement as they have willingly loaned us their equipment for church displays.

The Christmas Tree Festival raised funds for a local Special Needs School.

We collect items for local food bank providers.

The premises have been used for the London Mayor and the General Elections.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Examples of Public Benefit

NHS Blood Transfusion service use the premises on a frequent basis.

Cocaine Abuse Anonymous (CA), Alcoholics Anonymous (AA), Bereavement Counselling Service and a Ukrainian School are users.

The Chislehurst Society use the premises for exhibitions, public meetings and lectures.

The Chislehurst Art Society uses the premises for bi-annual exhibitions

The National Trust (local group) hold monthly afternoon lectures.

Coffee Morning – September for Macmillan Cancer support.

There is a weekly drop-in centre for those bereaved organised by St Christopher's Hospice and Local GP Surgeries.

The Christmas Tree Festival, much appreciated by the community. For 2023 donations were allocated to the Marjorie McClure School for children with special needs

The Administrator gives time to Mottingham Methodist church, which enables them to let their premises more effectively. The increase in income has made a considerable difference to their financial stability.

Supporting a rural school in Sierra Leone with a grant toward the cost of teachers.

There are numerous different activities, both physical and educational for all ages from infants to older people.

Financial Review:

The Chislehurst Church Model Trust Fund had a balance at the year-end of £72,855. This fund derives from three legacies. Its use is restricted by the Methodist Conference. The Church Council has determined that £25,000 of this fund be reserved to meet the cost of any unexpected expenditure, arising from an emergency, for which there are insufficient funds available in the Church's current account. There was no call upon this contingency during the year. The trustees

have agreed funds be drawn down, should it be necessary for site improvements relating to the upgrading of electrical installations and fire door protection. Currently this is work in progress

As the accounts reflect, a significant part of our income derives from letting the premises.

This is the final year of our commitment to allocate £9,000 per annum for three years toward the support of teachers' salaries for a rural school in Sierra Leone. They are registered as a charity in the UK

Reserves

The reserves policy for the Church is to hold a sum equivalent to six months average expenditure.

It is necessary to hold sufficient working capital to meet the payment of the quarterly assessment and monthly salary and related costs for the part-time administrator and ongoing support for the church's maintenance and activities.

Declaration

The trustees declare that they have approved the trustees' report above

Signatures:

Chair of Church Council
Rev'd Hannah Faal-Heim
Date 17 September 2024

Church Treasurer
Joan Mayes
Date 17 September 2024

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

CHISLEHURST METHODIST	Church
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FOR THE YEAR ENDED
Saturday, August 31, 2024

Circuit	Circuit no.	35/43
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Registered Charity - Charity Registration number	1155090
If not a registered charity Her Majesty's Revenue and Customs Gift Aid number	

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:
Revd Duncan MacBean

Church Stewards:	
Thomas Cowie	Joan Mayes
Janet Woollett	Christine Pott
Tsion Gebreegziabher	Paul Crowther
Vladimir Kerosovic	

Treasurer:
Joan Mayes

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	29,841		29,841	25,279
a3	Bank and CFB interest and Investment income	3,013	4,044	7,057	4,900
a4	Lettings	88,332		88,332	70,442
a5	Other receipts	12,828		12,828	17,308
a6	TOTAL RECEIPTS	134,014	4,044	138,058 (a7)	117,929

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	31,600		31,600	31,600
b3	Donations	14,525		14,525	21,846
b4	Repairs and Maintenance	43,428		43,428	43,067
b5	Utilities (Insurances, water charges, heating & lighting)	13,755		13,755	21,116
b6	Administrator's Salary & NI	19,799		19,799	16,312
b7	Other payments	2,973	497	3,470	5,228
b8	TOTAL PAYMENTS	126,080	497	126,577 (b9)	139,169

SECTION C						
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)	7,934	3,547	11,481		(21,240)
c2	Total funds brought forward from last year	81,116	69,541	150,657	(c6)	171,897
c3	Sub total (c1+c2)	89,050	73,088	162,138		150,657
c4	Transfers and adjustments			0	(c7)	
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	89,050	73,088	162,138	(c8)	150,657 (c6)

SECTION D			
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year	999	0
d2	Offerings/Gifts - received for external organisations		2,005
d3	Offerings/Gifts - passed to external organisations	999	1,006
d4	BALANCE STILL TO BE PAID	0	999

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Moday Focus	6,506	7,664	(1,158)		3,279	2,121
e2	Messy Church			0		(16)	(16)
e3				0			0
e4				0			0
e5				0			0
e6				0			0
e7				0			0
e8	Sub total of Internal Organisations funds	6,506	7,664	(1,158)	0	3,263 (e11)	2,105 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	138,058 (a7)	126,577 (b9)	11,481	(c7)	150,657 (c6)	162,138 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	144,564	134,241	10,323	0	153,920 (x)	164,243 (y)
	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2023**

		OPENING BALANCES			CLOSING BALANCES
f1	Cash in hand				
f2	Bank Current Account	15,968			13,138
f3	Bank Deposit Account				
f4	Central Finance Board	65,381			76,145
f5	Trustees for Methodist Church Purposes	69,308			72,855
f6	Other funds				
f7	SUB TOTAL - Church accounts	150,657	0	0	162,138 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	3,263 (e11)			2,105 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	153,920 (x)			164,243 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

		At 1 September 2023	At 31 August 2024
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value)		
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church ...CHISLEHURST..... No...35/43.

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer *J Mayes*..... Date 17 September 2024

Name and address of treasurer ...Joan Mayes.

28 White Horse Hill, Chislehurst BR7 6DL Post Code...BR7 6DL

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 were/will be* presented to the meeting of the Church trustees held on 17/9/24.

Signature of the Chair of the meeting H Faal-Heim

Name of the Chair of the meeting Rev Hannah Faal-Heim Duncan MacBean..... Date 17 Sept 2024

Independent Examiner’s Report to the Trustees of the Chislehurst Methodist Church

Charity Number 35/43.

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Chislehurst Methodist Church for the year ended 31 August 2024 set out on pages ... to As the Church’s trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (‘the Act’).

I report in respect of my examination of the Church’s accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ...*N Crawford-Piper*.....

Name of independent examiner Nadine Crawford-Piper

Relevant professional qualification of independent examiner ACCA

Name of firm (where appropriate)

Address 30 Vine Square, Eastbourne

BN22 7QD

Date 25/02/25

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Saturday, August 31, 2024

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Signature of independent examiner ...*N Crawford-Piper*.....

Name of independent examiner Nadine Crawford-Piper

Relevant professional qualification of independent examiner ACCA

Name of firm (where appropriate)

Address 30 Vine Square, Eastbourne

BN22 7QD

Date 25/02/25