

CHISLEHURST METHODIST CHURCH

Trustees' annual report for the year ended 31 August 2023

Registered Charity Number: 1155090

Charity Principal Address:

Chislehurst Methodist Church, Prince Imperial Road, Chislehurst, BR7 5LX

Names of the Managing Trustees:

Revd Duncan MacBean - Chair

Mrs Elaine Battarbee

Mrs Valerie Bessant

Mr Lynton Cope

Mrs Susan Cope

Mr Thomas Cowie *

Mr Paul Crowther *

Ms Tsion Gebreegziabher *

Mrs Gillian Johnson

Ms Tracy Large (joined March 2023)

Mrs Joan Mayes – Treasurer *

Miss Christine Pott *

Mr Owen Terwilliger

Mrs Janet Woollett *

- *Those marked with an asterisk are Church Stewards*

Custodian Trustee: Trustees for Methodist Church Purposes

Bankers: HSBC
Central Finance Board of the Methodist Church

Structure governance and management

Description of the Charity's Trust

Type of Governing Document: Deed of Union (1932) and Methodist Church Act (1976)

How the Charity is constituted: Act of Parliament

Trustee selection method Appointed by the Church Council.
The Minister is automatically an ex-officio trustee.

Induction and Training

There is a range of guidance produced by the Methodist Connexion.

All trustees are given a copy of the leaflet, "The Role of a Trustee"

There is briefing on the Role of the responsibilities of a Trustee in the Methodist Church

Structure

Part of the Orpington and Chislehurst Circuit

Part of the London Methodist District

Accountable to the Methodist Conference

Risks

Risks relating to property and finance are considered by the Finance & Property group

Risks relating to safety, safeguarding and other aspects are considered by the Church Stewards –

Both groups report to the Church Council

Professional advice is taken as necessary

There is a regular review process

The Church has adopted a safeguarding Policy – covering children and vulnerable adults – and has ensured all relevant members of the local church receive appropriate training which is an ongoing process. The Policy is on public display.

Objects of the Charity

These are set out in the Methodist Church act 1976 (clause 4) –

Advancement of Religion and any charitable purpose of the Methodist Church or church organisation

Summary of Main Objectives

The purposes of the Methodist Church are and shall be deemed to have been since the Deed of Union the advancement of:

The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church

Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church;

Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;

Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of main achievements during the year to August 2023

Monday Focus continues to provide a well supported venue for older people with a programme which provides lunch and a variety of talks and activities

A fortnightly Thursday lunchtime service continues, facilitated by Zoom

We have links with Ukraine via the Ukraine school, who use our premises.

Chislehurst Artists group have use our premises for their twice yearly exhibitions as well as their meetings. This is a collaborative arrangement as they have willingly loaned us their equipment for church displays.

The Christmas Tree Festival resumed

We collect items for local food bank providers.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Examples of Public Benefit

NHS Blood Transfusion service use the premises on a frequent basis.

Cocaine Abuse Anonymous (CA) and Ukrainian School are users.

The Chislehurst Society use the premises for exhibitions, public meetings and lectures.

The Chislehurst Art Society uses the premises for bi-annual exhibitions

The National Trust (local group) hold monthly afternoon lectures.

Coffee Morning – September for Macmillan Cancer support.

There is a weekly drop-in centre for those bereaved organised by St Christopher's Hospice and Local GP Surgeries.

The Christmas Tree Festival, much appreciated by the community resumed in 2022. Donations were allocated to the Petts Wood Play Group for children with special needs and Living on Bereavement Service, which caters for children who have lost a close family member.

The Administrator gives time to Mottingham Methodist church, which enables them to let their premises more effectively. The increase in income has made a considerable difference to their financial stability.

Supporting a rural school in Sierra Leone with a grant toward the cost of teachers.

There are numerous different activities, both physical and educational for all ages from infants to older people.

Financial Review:

The Chislehurst Church Model Trust Fund had a balance at the year-end of £69,308. This fund derives from three legacies. Its use is restricted by the Methodist Conference. The Church Council has determined that £25,000 of this fund be reserved to meet the cost of any unexpected expenditure, arising from an emergency, for which there are insufficient funds available in the Church's current account. There was no call upon this contingency during the year, however it is expected there will be a call on some of the funds to meet major costs in bringing fire alarm, fire protection and electric wiring systems up to date during 2023-24.

There is a reduction in the worshipping community, resulting in a downturn in income from this source. As the accounts reflect, majority of our income derives from letting the premises.

We have committed the sum of £9,000 per annum for three years toward the support of teachers' salaries for a rural school in Sierra Leone. They are registered as a charity in the UK. Due to a hold up in opening a bank account, the first year's contribution was delayed. During the current accounting period, two payments have been made representing Years 1 & 2.

Reserves

The reserves policy for the Church is to hold a sum equivalent to six months average expenditure.

It is necessary to hold sufficient working capital to meet the payment of the quarterly assessment and monthly salary and related costs for the part-time administrator and ongoing support for the church's maintenance and activities.

Declaration

The trustees declare that they have approved the trustees' report above

Signatures: Chair of Church Council
Duncan MacBean

26 September 2023

Church Treasurer
Joan Mayes

26 September 2023

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Church

FOR THE YEAR ENDED
Thursday, August 31, 2023

Circuit	Circuit no.	35/43
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Registered Charity - Charity Registration number

1155090

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Revd Duncan MacBean

Church Stewards:

Thomas Cowie	Joan Mayes
Janet Woollett	Christine Pott
Tsion Gebreegziabher	Paul Crowther

Treasurer:

Joan Mayes

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		Note	£	£	£	£
a1	RECEIPTS					
a2	Offerings and Tax recovered		25,279		25,279	28,719
a3	Bank and CFB interest and Investment income		2,739	2,161	4,900	687
a4	Lettings		70,442		70,442	63,570
a5	Other receipts		17,308		17,308	9,656
a6	TOTAL RECEIPTS		115,768	2,161	117,929 (a7)	102,632

SECTION B						
b1	PAYMENTS					
b2	Circuit Assessment or Share		31,600		31,600	28,200
b3	Donations		21,846		21,846	2,840
b4	Repairs and Maintenance		43,067		43,067	25,656
b5	Utilities (Insurances, water charges, heating & lighting)		21,116		21,116	20,987
b6	Administrator's Salary & NI		16,312		16,312	14,531
b7	Other payments		5,036	192	5,228	33,525
b8	TOTAL PAYMENTS		138,977	192	139,169 (b9)	125,739

SECTION C						
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(23,209)	1,969	(21,240)	(23,107)
c2	Total funds brought forward from last year		104,325	67,572	171,897 (c6)	195,003
c3	Sub total	(c1+c2)	81,116	69,541	150,657	171,896
c4	Transfers and adjustments				0 (c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	81,116	69,541	150,657 (c8)	171,896 (c6)

SECTION D				
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS				
d	(these amounts are not to be included in total receipts/payments figures above)		£	£
d1	Balance brought forward from last year		0	
d2	Offerings/Gifts - received for external organisations		2,005	
d3	Offerings/Gifts - passed to external organisations		1,006	
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)	999	0

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Moday Focus	4,441	5,333	(892)		4,171	3,279
e2	Messy Church			0		(16)	(16)
e3				0			0
e4				0			0
e5				0			0
e6				0			0
e7				0			0
e8	Organisations funds	4,441	5,333	(892)	0	4,155 (e11)	3,263 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	117,929 (a7)	139,169 (b9)	(21,240)	(c7)	171,897 (c6)	150,657 (c8)
e10	BY CHURCH	122,370	144,502	(22,132)	0	176,052 (x)	153,920 (y)
		TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2023**

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand		
f2	Bank Current Account	16,163	15,968
f3	Bank Deposit Account		
f4	Central Finance Board	88,395	65,381
f5	Trustees for Methodist Church Purposes	67,339	69,308
f6	Other funds		
f7	SUB TOTAL - Church accounts	171,897 (c6)	150,657 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	4,155 (e11)	3,263 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	176,052 (x)	153,920 (y)

SECTION G**OTHER ASSETS and LIABILITIES**

		At 1 September 2022	At 31 August 2023
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value)		
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church ...CHISLEHURST..... No...35/43.

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Date 26 September 2023

Name and address of treasurer ...Joan Mayes.

28 White Horse Hill, Chislehurst BR7 6DL Post Code...BR7 6DL

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 were/will be* presented to the meeting of the Church trustees held on

Signature of the Chair of the meeting

Name of the Chair of the meeting Rev Duncan MacBean..... Date 26 Sept 2023

Independent Examiner's Report to the Trustees of the Chislehurst Methodist Church

Charity Number 35/43.

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Church for the year ended 31 August 2023 set out on pages ... to As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner Nadine Crawford-Piper

Relevant professional qualification of independent examiner ACCA

Name of firm (where appropriate)

Address 30 Vine Square, Eastbourne

BN22 7QD

Date 26/02/24

* delete or circle as appropriate

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FOR THE YEAR ENDED
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Signature of independent examiner

Name of independent examiner Nadine Crawford-Piper

Relevant professional qualification of independent examiner ACCA

Name of firm (where appropriate)

Address 30 Vine Square, Eastbourne

BN22 7QD

Date 26/02/24

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