

CHISLEHURST METHODIST CHURCH

Trustees' annual report for the year ended 31 August 2022

Registered Charity Number: 1155090

Charity Principal Address:

Chislehurst Methodist Church, Prince Imperial Road, Chislehurst, BR7 5LX

Names of the Managing Trustees:

Revd Duncan MacBean - Chair

Ms Jennifer Alabi

Mrs Elaine Battarbee

Mrs Valerie Bessant

Mr Lynton Cope

Mrs Susan Cope

Mr Thomas Cowie *

Mr Paul Crowther

Ms Joy Fraser-Amosun* (Resigned 31/8/21)

Ms Tsion Gebreegziabher *

Mrs Gillian Johnson

Mrs Joan Mayes – Treasurer *

Miss Christine Pott *

Mr Owen Terwilliger

Mrs Helen Van Teutem * (Resigned 31/12/21)

Mr Arend Van Teutem (Resigned 31/12/21)

Mrs Janet Woollett *

- *Those marked with an asterisk are Church Stewards*

Custodian Trustee:

Trustees for Methodist Church Purposes

Bankers:

HSBC

Central Finance Board of the Methodist Church

Structure governance and management

Description of the Charity's Trust

Type of Governing Document: Deed of Union (1932) and Methodist Church Act (1976)

How the Charity is constituted: Act of Parliament

Trustee selection method Appointed by the Church Council.
The Minister is automatically an ex-officio trustee.

Induction and Training

There is a range of guidance produced by the Methodist Connexion.

All trustees are given a copy of the leaflet, "The Role of a Trustee"

There is briefing on the Role of the responsibilities of a Trustee in the Methodist Church

Structure

Part of the Orpington and Chislehurst Circuit

Part of the London Methodist District

Accountable to the Methodist Conference

Risks

Risks relating to property and finance are considered by the Finance & Property group

Risks relating to safety, safeguarding and other aspects are considered by the Church Stewards –

These groups report to the Church Council

Professional advice is taken as necessary

There is a regular review process

The Church has adopted a safeguarding Policy – covering children and vulnerable adults – and has ensured all relevant members of the local church receive appropriate training which is an ongoing process. The Policy is on public display.

Objects of the Charity

These are set out in the Methodist Church act 1976 (clause 4) –
Advancement of Religion and any charitable purpose of the Methodist Church or church organisation

Summary of Main Objectives

The purposes of the Methodist Church are and shall be deemed to have been since the Deed of Union the advancement of:

The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church

Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church;

Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;

Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of main achievements during the year to August 2022

Monday Focus continues to provide a well supported venue for older people with a programme which provides lunch and a variety of talks and activities

A fortnightly Thursday lunchtime service continues, facilitated by Zoom

We have linked with the Ukraine school, who use our premises, for the collection of medical supplies for people in Ukraine.

Post Covid, the Chislehurst Artists group have used our premises for their twice yearly exhibitions as well as using us for meetings. This is a collaborative arrangement as they have willingly loaned us their equipment for church displays.

We have resumed collecting items for local food bank providers.

We continue to ensure the property provides a covid safe environment.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Examples of Public Benefit

NHS Blood Transfusion service use the premises on a frequent basis.

Cocaine Abuse Anonymous (CA) and Ukrainian School are users.

The Chislehurst Society use the premises for exhibitions, public meetings and lectures.

The Chislehurst Art Society uses the premises for meetings and exhibitions

The National Trust (local group) hold monthly afternoon lectures.

Coffee Morning – September for Macmillan Cancer support.

For the first time the premises were used for the Local Elections

Another recent service is a drop-in centre for those bereaved organised by St Christopher's Hospice and Local GP Surgeries.

There are also several different activities, both physical and educational for all ages from infants to older people.

Financial Review:

The Chislehurst Church Model Trust Fund had a balance at the year-end of £67,338. This fund derives from three legacies. Its use is restricted by the Methodist Conference. The Church Council has determined that £25,000 of this fund be reserved to meet the cost of any unexpected

expenditure, arising from an emergency, for which there are insufficient funds available in the Church's current account. There was no call upon this contingency during the year. The church has increased the hours worked by the Administrator for the purpose of assisting a much smaller church to let their premises more efficiently. In response to an appeal by the Methodist Church Connexion, we contributed £29,250 – 15% of our balances at 31/8/21 - to the Pension Fund Deficit which is to help with the provision required by the Methodist Ministers Pension Fund and the Lay Workers Pension Fund. We have committed the sum of £9,000 per annum for three years toward the support of teachers' salaries for a rural school in Sierra Leone. They have registered as a charity in the UK, but currently have been unable to open a bank account. As such our contribution remains pending.

Reserves

The reserves policy for the Church is to hold a sum equivalent to six months average expenditure.

It is necessary to hold sufficient working capital to meet the payment of the quarterly assessment and monthly salary, National Insurance for the part-time administrator and ongoing support for the church's maintenance and activities.

Declaration

The trustees declare that they have approved the trustees' report above

Signatures: Chair of Church Council
Duncan MacBean

12 October 2022

Church Treasurer
Joan Mayes

12 October 2022

Date 12/10/2022

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Chislehurst

Church

FOR THE YEAR ENDED

31 August 2022

Orpington and Chislehurst	Circuit	Circuit no.	35/43
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Registered Charity - Charity Registration number

1155090

If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Duncan MacBean

Church Stewards:

THOMAS COWIE	JOAN MAYES
JANET WOOLETT	CHRISTINE POTT
TSION GEBREEGZIABHER	HELEN VAN TEUTEM (resigned 31/12/21)

Treasurer:

JOAN MAYES

SECTION A

			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
			£	£	£	£
a1	RECEIPTS	Note				
a2	Offerings and Tax recovered		28,719		28,719	31,573
a3	Bank and CFB interest and Investment income		372	315	687	378
a4	Lettings		63,570		63,570	38,291
a5	Other receipts		9,656		9,656	17,408
a6	TOTAL RECEIPTS		102,317	315	102,632 (a7)	87,650

SECTION B

b1	PAYMENTS					
b2	Circuit Assessment or Share		28,200		28,200	28,800
b3	Donations		2,840		2,840	2,840
b4	Repairs and Maintenance		25,656		25,656	15,657
b5	Utilities (Insurances, water charges, heating & lighting)		20,987		20,987	16,368
b6	Administrator's Salary & Nat Ins		14,531		14,531	14,001
b7	Other payments inc PFD		33,333	192	33,525	4,209
b8	TOTAL PAYMENTS		125,547	192	125,738 (b9)	81,875

SECTION C

c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(23,230)	124	(23,106)	5,775
c2	Total funds brought forward from last year		127,555	67,448	195,003 (c6)	189,227
c3	Sub total	(c1+c2)	104,325	67,572	171,897	195,002
c4	Transfers and adjustments				0 (c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	104,325	67,572	171,897 (c8)	195,002 (c6)

SECTION D

FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS

d	(these amounts are not to be included in total receipts/payments figures above)		£	£
d1	Balance brought forward from last year		0	
d2	Offerings/Gifts - received for external organisations		138	353
d3	Offerings/Gifts - passed to external organisations		138	353
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)	0	0

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Monday Focus	4,542	5,233	(691)		4,863	4,172
e2 Messy Church	0	0	0		(16)	(16)
e3			0			0
e4			0			0
e5			0			0
e6			0			0
e7			0			0
e8 Sub total of Internal Organisations funds	4,542	5,233	(691)	0	4,847 (e11)	4,156 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	102,632 (a7)	125,738 (b9)	(23,106)	(c7)	195,003 (c6)	171,897 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	107,174	130,971	(23,797)	0	199,850 (x)	176,053 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2022

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	11,944	16,163
f3 Bank Deposit Account		
f4 Central Finance Board	115,844	88,395
f5 Trustees for Methodist Church Purposes	67,215	67,339
f6 Other funds		
f7 SUB TOTAL - Church accounts	195,003 (c6)	171,897 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	4,847 (e11)	4,156 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	199,850 (x)	176,053 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church .. **Chislehurst Methodist Church**

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer Date 12 October 2022..

Name and address of treasurerJoan Mayes
28 White Horse Hill, Chislehurst, Kent BR7 6DL

..... Post Code...BR7 6DL

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be* presented to the meeting of the Church trustees held on 12 October 2022.....

Signature of the Chair of the meeting

Name of the Chair of the meeting Rev Duncan MacBean... Date 12/10/22.....

Independent Examiner's Report to the Trustees of the

Chislehurst Methodist Church

Charity Number 1155090..

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Chislehurst Methodist Church for the year ended 31 August 2022 set out on pages ... to As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church No

Independent Examiner’s Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner

Name of independent examiner Nadine Crawford Piper.

Relevant professional qualification of independent examiner ACCA

Name of firm (where appropriate)

Address 1 Bromley Lane.....

Chislehurst, Kent.. Post Code BR7 6LH

Date 10/2/2023...

* delete or circle as appropriate