

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

CHISLEHURST METHODIST	Church
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FOR THE YEAR ENDED

31 August 2021

Circuit	Circuit no	35/43
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Registered Charity - Charity Registration number

1155090

**If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

REV DUNCAN MACBEAN

Church Stewards:

THOMAS COWIE	JOY FRASE-AMOSUN (RESIGNED 31/8/21)
TSION GEBREEGZIABHER	JOAN MAYES
CHRISTINE POTT	HELEN VAN TEUTEM
JANET WOOLLETT	

Treasurer:

JOAN MAYES

SECTION A

Unrestricted
FundsRestricted
FundsTotals this
yearTotals last
year

		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	31,573		31,573	34,307
a3	Bank and CFB interest and Investment income	152	226	378	1,228
a4	Lettings	38,291		38,291	45,936
a5	Other receipts	9,828	7,580	17,408	13,096
a6	TOTAL RECEIPTS	79,844	7,806	87,650 (a7)	94,567

SECTION B

b1	PAYMENTS				
b2	Circuit Assessment or Share	28,800		28,800	21,600
b3	Donations	2,840		2,840	6,242
b4	Repairs and Maintenance	8,077	7,580	15,657	21,415
b5	Utilities (Insurances, water charges, heating & lighting)	16,368		16,368	17,009
b6	Administrator Salary & NI	14,001		14,001	13,827
b7	Other payments	4,075	134	4,209	5,697
b8	TOTAL PAYMENTS	74,161	7,714	81,875 (b9)	85,790

SECTION C

c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	5,684	92	5,776	8,777
c2	Total funds brought forward from last year		121,871	67,356	189,227 (c6)	180,450
c3	Sub total	(c1+c2)	127,555	67,448	195,003	189,227
c4	Transfers and adjustments				0 (c7)	
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	127,555	67,448	195,003 (c8)	189,227 (c6)

SECTION D

FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS

d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year	0	
d2	Offerings/Gifts - received for external organisations	353	
d3	Offerings/Gifts - passed to external organisations	353	
d4	BALANCE STILL TO BE PAID	0	0

(d1+d2-d3)

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Knit and Knatter (A/C closed)	0	34	(34)		34	0
e2 Messy Church (no movement)			0		(16)	(16)
e3 Monday Focus	5,000	249	4,751		112	4,863
e4			0			0
e5			0			0
e6			0			0
e7			0			0
e8 Sub total of Internal Organisations funds	5,000	283	4,717	0	130 (e11)	4,847 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	87,650 (a7)	81,875 (b9)	5,775	(c7)	189,227 (c6)	195,002 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	92,650	82,158	10,492	0	189,357 (x)	199,849 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2021

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	13,771	11,944
f3 Bank Deposit Account		
f4 Central Finance Board	108,333	115,844
f5 Trustees for Methodist Church Purposes	67,123	67,215
f6 Other funds		
f7 SUB TOTAL - Church accounts	189,227 (c6)	195,002 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	130 (e11)	4,847 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	189,357 (x)	199,849 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Chislehurst Methodist Church..... No 35/43..

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer  Date...2 October 2021.

Name and address of treasurer Joan Mayes.....
28 White Horse Hill, Chislehurst, Kent
Post Code BR7 6DL

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be* presented to the meeting of the Church trustees held on 6 October 2021.

Signature of the Chair of the meeting 

Name of the Chair of the meeting Rev Duncan MacBean... Date 6October 2021

Independent Examiner's Report to the Trustees of the

Chislehurst Methodist Church

Charity Number 1155090.....

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Church for the year ended 31 August 2021 set out on pages ... to As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church : Chislehurst Methodist Church ... No 35/43.....

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner NADINE CRAWFORD-PIPER

Relevant professional qualification of independent examiner ACCA

Name of firm (where appropriate)

Address 1 Bromley Lane, Chislehurst

KENT Post Code BR7 6LH

Date 27/1/2022

* delete or circle as appropriate

CHISLEHURST METHODIST CHURCH

Trustees' annual report for the year ended 31 August 2021

Registered Charity Number: 1155090

Charity Principal Address:

Chislehurst Methodist Church, Prince Imperial Road, Chislehurst, BR7 5LX

Names of the Managing Trustees:

Revd Duncan MacBean - Chair

Ms Jennifer Alabi

Mrs Elaine Battarbee

Mrs Valerie Bessant

Mr Lynton Cope

Mrs Susan Cope

Mr Thomas Cowie *

Mr Paul Crowther

Ms Joy Fraser-Amosun*

Ms Tsion Gebreegziabher *

Mrs Gillian Johnson

Mrs Joan Mayes – Treasurer *

Miss Christine Pott *

Mr Owen Terwilliger

Mrs Helen Van Teutem *

Mr Arend Van Teutem

Mrs Janet Woollett *

- *Those marked with an asterisk are Church Stewards*

Custodian Trustee: Trustees for Methodist Church Purposes

Bankers: HSBC

Central Finance Board of the Methodist Church

Structure governance and management

Description of the Charity's Trust

Type of Governing Document: Deed of Union (1932) and Methodist Church Act (1976)

How the Charity is constituted: Act of Parliament

Trustee selection method Appointed by the Church Council.
The Minister is automatically an ex-officio trustee.

Induction and Training

There is a range of guidance produced by the Methodist Connexion.

All trustees are given a copy of the leaflet, "The Role of a Trustee"

There is briefing on the Role of the responsibilities of a Trustee in the Methodist Church

Structure

Part of the Orpington and Chislehurst Circuit

Part of the London Methodist District

Accountable to the Methodist Conference

Risks

Risks relating to property and finance are considered by the Finance & Property group

Risks relating to safety, safeguarding and other aspects are considered by the Church Stewards –

These groups report to the Church Council

Professional advice is taken as necessary

There is a regular review process

The Church has adopted a safeguarding Policy – covering children and vulnerable adults – and has ensured all relevant members of the local church receive appropriate training which is an ongoing process. The Policy is on public display.

Objects of the Charity

These are set out in the Methodist Church act 1976 (clause 4) –

Advancement of Religion and any charitable purpose of the Methodist Church or church organisation

Summary of Main Objectives

The purposes of the Methodist Church are and shall be deemed to have been since the Deed of Union the advancement of:

The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church

Any charitable purpose for the time being of any Connexional, District, Circuit and local or other organisation of The Methodist Church;

Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;

Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church.

Summary of main achievements during the year to August 2021

Due to the Covid 19 Pandemic, with the exception of socially distanced Sunday worship, during periods when this has been permitted, there has been very limited activity. Junior church and Messy Church have not met since the beginning of the pandemic. The former will recommence on a two-weekly basis in September.

Monday focus resumed its activities during summer 2021, with outings and meeting outside when the weather was suitable.

Due to lack of helpers and a change in the circumstances of the leader, regrettably the Boys Brigade will not reconvene.

During Advent, there was a tableau display outside the church, telling the Christmas Story.

Up to the end of July 2021, there were weekly on-line services provided by people from the Orpington and Chislehurst Circuit and Bromley Circuit. These were much appreciated by those who used the facility.

The printed service for the housebound continues to be circulated via email and posted to those without internet access.

A fortnightly Thursday lunchtime service continued facilitated by zoom

The majority of people who attended the Fiji Methodist Fellowship are in the armed services. They have been relocated to other parts of Britain or overseas, so no longer meet on the premises.

As circumstances ease there is renewed engagement with the community.

We continue to ensure the property provides a covid safe environment.

Public Benefit

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

Examples of Public Benefit

NHS Blood Transfusion service use the premises on a frequent basis.

Alcoholics Anonymous (AA) and Cocaine Abuse Anonymous (CA),

Ukrainian Sunday School,

The Chislehurst Society use the premises for exhibitions, public meetings and lectures.

The Chislehurst Art Society has recently started to use the premises.

It is envisaged the The National Trust (local group) will resume their monthly afternoon lectures.

Majority of activities provided by hirers have recommenced and there are new users also making use of the premises.

Financial Review:

The Chislehurst Church Model Trust Fund had a balance at the year end of £67,215. This fund derives from three legacies. Its use is restricted by the Methodist Conference. The Church Council has determined that £25,000 of this fund be reserved to meet the cost of any unexpected expenditure, arising from an emergency, for which there are insufficient funds available in the Church's current account. There was no call upon this contingency during the year.

Though income was lower this year, it exceeded income, due to reduced costs for maintenance, utilities and other overheads. We continue to hold a balance, in excess of the reserves policy.


Reserves

The reserves policy for the Church is to hold a sum equivalent to six months average expenditure.

It is necessary to hold sufficient working capital to meet the payment of the quarterly assessment and monthly salary, National Insurance and Pension Provision for the part-time administrator and ongoing support for the church's maintenance and activities.

Declaration

The trustees declare that they have approved the trustees' report above

Signatures:  Chair of Church Council
Duncan MacBean

 Church Treasurer
Joan Mayes

Date 06/10/2021