

Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		1st	Jan	2021			31st	December

Section A Reference and administration details

Charity name	Arab Innovation Network		
Other names charity is known by	AIN		
Registered charity number (if any)	1155087		
Charity's principal address	51 Old Oaks View		
	Barnsley		
	Postcode	S70 3RN	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ghadir Siyam	Chairperson		
2	Tariq Saeed	Treasurer		
3	Mohammed Atari	Secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 19 th December 2013
How the charity is constituted (eg. trust, association, company)	Charity Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are selected based on performance as a voluntary coordinator, and are invited by the existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Values

Our five core values give us the principles that ensure we deliver our services in a way that is consistent with our philosophy. They are:

- (1) Respect
- (2) Excellence
- (3) One team
- (4) Courage
- (5) Listening, learning and adapting

Overview of Positions

1. Board of Trustees
2. Coordinators
3. Volunteers

Prerequisite for joining the AIN team

Prerequisite for AIN family (Advisors, Trustees, Executives, Coordinators, and Volunteers):

- Should not be politically associated with any organization.
- Have an interest in advancing education in the Arab World.
- Have experience and qualification to assist AIN in achieving its objectives.
- Work to achieve objectives and have excellent communication skills.

Appointment of trustees, voluntary coordinators and volunteers

This section summarises the main stages in the recruitment process.

Trustees

- (1) AIN identifies the need for new trustees. This may be because

vacancies have arisen through resignations, or it may be that existing trustees have decided that one or more new trustees with specific skills are needed to help run the charity more effectively.

(2) The trustees agree what skills, experience and knowledge are needed, and write it down in the form of a short job description and person specification.

(3) The trustees agree responsibilities and a process for recruitment.

Finding potential voluntary coordinators and volunteers

(4) The trustees consider the best methods of attracting a diverse range of voluntary candidates with the skills the charity needs. This may include advertising in the local and/or specialist press and holding recruitment events.

(5) Short-listing and interviews take place against agreed criteria. Interviews are carried out by a small panel of trustees, and each candidate is asked similar questions to ensure a fair and objective approach. Notes are kept of each interview.

(6) Preferred candidates are identified and invited to join the team. Unsuccessful candidates are notified and thanked for their interest.

Resignation of trustees

Trustees can choose to retire or they can be removed from the board of a charity, if there is good reason. Reasons for removal:

- (1) Campaigning or be part of political activity that can directly or indirectly harm the charity.
- (2) The trustee does not contribute to achieving the objectives of the Charity.

Managing Finance

AIN as a registered charity in England and Wales must prepare an Annual Report and make it available on request.

- (1) All transaction are made from/to AIN bank account and are filed by the treasurer. The Annual Report and accounts is filed online.
- (2) At least two signatures are needed to make changes to the bank account
- (3) Money transfers are made based on the receipt of an official invoice.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

THE CHARITY WORKS TO ADVANCE EDUCATION OF YOUNG PEOPLE THROUGH DEVELOPING THE INNOVATION AND ENTREPRENEURIAL SKILLS OF STUDENTS, PARTICULARLY BUT NOT EXCLUSIVELY IN DEVELOPING COUNTRIES, IN THE ARAB REGION.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have had regard to the guidance issued by the Charity Commission on public benefit

We nurture innovation at a grassroots level. To meet this, we have helped students to set up branches on their university campus. A student of any university, regardless of region, can set up a branch and ask us for guidance on activities that will help foster their innovative skills.

The next thing we do is celebrating innovation in the region. Each year we have a new set of volunteers organising the conference. They provide a fresh and creative approach and gain new skills regarding organisation and interacting with people, which is great for their own personal development. At the conference we host a student competition, inspirational talks and provide workshops. We do this by working with world leading institutions such as the University of Cambridge Judge Business School, DMZ Ryerson in Toronto, Canada, and other partners. Students with financial hardship do not have to pay to attend the event, as we work to secure funding by applying for various CSR (corporate social responsibility) schemes and fundraising.

Finally, we encourage industry-relevant innovation, by working directly with industrial partners to set challenges for youth to address. The AIN challenge will help organisation realise its CSR in a worthwhile investment in motivating youth to generate creative solutions to industrial problems. This in return support youth in their transition from university to employment.

The organisation benefits the public in a number of ways:

- we bring together people from very diverse backgrounds, regardless of religion or race, to share experiences and exchange knowledge pertaining to innovation and entrepreneurship.
- we are helping the youth in these developing countries to focus their energies on gaining new skills and experiences that will directly benefit themselves, their families and their communities
- the diversity of our team, partners and members provides cultural exchange
- provide a unique transition for youth from university to employment, by working with partners to offer internships, networking opportunities, and training.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Throughout the year:

Due to the pandemic, we again cancelled our annual Arab Innovation Annual Conference and the students activities at universities. We remained active in social media and some of our student societies hosted virtual events, such as talks and workshops in health, environment and engineering. We also took part in international virtual conferences as partners and provided judges to support competitions.

We plan to re-organise our next annual conference in 2022, subject to the Covid rules.

Section E

Financial review

Brief statement of the charity's policy on reserves

At present we have available as unrestricted funds approximately £12000. This money will be used to contribute to our upcoming events. We aim to hold a minimum of £3000; at present we don't have a policy on upper reserve limits.

3

Not applicable.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tariq Saeed	Ghadir Siyam
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	31.10.2022	



Arab Innovation Network		1155087		CC16a
Receipts and payments accounts				
For the period from	1st January 2021	To	31st December 2021	

Section A Receipts and payments

	Unrestricted to the nearest £	Restricted funds to the nearest £	Endowment to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sponsorship	-	-	-	-	-
Online donations	-	-	-	-	4,050
Conference ticket sales	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for	-	-	-	-	4,050
A2 Asset and investment					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	4,050
A3 Payments					
Postal address	-	-	-	-	-
Conference venue	-	-	-	-	4,000
Conference travel	-	-	-	-	-
Account audit	-	-	-	-	-
Stationary	-	-	-	-	5
Website	-	-	-	-	30
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	4,035
A4 Asset and investment					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	4,035
Net of receipts/(payments)	-	-	-	-	15
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,137	-	-	7,137	7,122
Cash funds this year end	7,137	-	-	7,137	7,137

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted to nearest £	Restricted funds to nearest £	Endowment to nearest £
B1 Cash funds				
	Cash in Bank Account at end of 2020	7,137	-	-
		-	-	-
		-	-	-

Total cash funds	7,137	-	-
(agree balances with receipts and payments account(s))	OK	OK	OK



	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

	Fund to which asset	Cost (optional)	Current value
B3 Investment assets			
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which asset	Cost (optional)	Current value
B4 Assets retained for the charity's own use			
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Fund to which	Amount due	When due
B5 Liabilities			
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on

Signature	Print Name	Date of approval
	Tariq Saeed	31/10/2022
	Ghadir Siyam	31/10/2022