

COUNDON AND LEEHOLME COMMUNITY ASSOCIATION

England & Wales · Charity number 1155072

Details

Other names COUNDON AND LEEHOLME COMMUNITY CENTRE

Status Registered

Legal form CIO

Registered 2013-12-18

Register [View on the Charity Commission register](#)

Contact

Address Leeholme Road
Leeholme
Bishop Auckland
County Durham
DL14 8HN

Phone 07901864946

Email clca1@outlook.com

Activities

Objects: THE OBJECTS OF THE CIO ARE TO ESTABLISH AND RUN A COMMUNITY BUILDING AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF COUNDON & LEEHOLME AND THE SURROUNDING AREA (?AREA OF BENEFIT?) WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS. NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE IN ACCORDANCE WITH [SECTION 7 OF THE CHARITIES AND TRUSTEE INVESTMENT (SCOTLAND) ACT 2005] AND [SECTION 2 OF THE CHARITIES ACT (NORTHERN IRELAND) 2008]

Activities: MANAGING A COMMUNITY BUILDING ON BEHALF OF THE LOCAL COMMUNITY. FUND RAISING, BUILDINGS MANAGEMENT AND MAINTENANCE. FINDING FUNDING AND SETTING UP AND MANAGING PROJECTS MOST NEEDED IN THE NEIGHBOURHOOD

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Arts/culture/heritage/science, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Durham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£60,020	£56,670	-	-
2024-03-31	£21,802	£22,732	-	-
2023-03-31	£19,755	£27,159	-	-
2022-03-31	£27,509	£26,415	-	-
2021-03-31	£27,506	£12,474	-	-

Trustees

Name	Role	Appointed
HELEN LOUISE HART	Chair	2024-03-01
BRENDA AMBROSE		2023-06-22
NICOLA WARBURTON		2023-06-22
PAMELA HYMAS		2024-02-01

COUNDON AND LEEHOLME COMMUNITY ASSOCIATION

England & Wales - Charity number 1155072

Accounts

**COUNDON AND LEEHOLME COMMUNITY ASSOCIATION
TRUSTEES ANNUAL REPORT APRIL 2024 TO MARCH 2025**

Registered Charity 1155072

Administrative Details:

The Charity address is Coundon and Leeholme Community Centre Leeholme Road, Leeholme Co Durham DL14 8HN

The Charity currently has 5 trustees at the time of reporting:

	Trustee name	Office (if any)	Dates Appointed	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Hart	Chair	1/3/24	Existing Trustees
2				
3	Pam Hymas	Treasurer	1/2/24	Existing Trustees
4	Brenda Ambrose		22-6-23	Existing Trustees
5	Nicola Warburton		22-6-23	Existing Trustees
	Patricia Clarey	Secretary	11/6/24	Exsisting trustees

Structure, Governance and Management

The Charity is set up under the **CIO Foundation' model constitution** and was registered with the Charity Commission from 18 December 2013. It is an unincorporated organization.

Trustees are appointed for a term of 3 years. New trustees and re-appointees can be appointed at a meeting especially convened for the purpose and where a resolution is passed by existing trustees.

Training for Trustees/Members

Helen Hart has successfully completed a Makerton course level 1 and 2 and level 3 (signs and symbols for the deaf) All trustees are aware of compliance and guidance for community buildings keeping up to date with the changes to building risk assessment management. In addition, the Trustees and committee members have been provided with written and verbal guidance on all policies and Health and Safety and Fire Risks legislation.

Safeguarding processes and policies are reviewed and refreshed annually

First Aid training will be organised for members and volunteers in 25/26 financial year.

Trustees are asked to sign a declaration to the effect that they are fully aware of the legal obligations and responsibilities of being a trustee. All trustees and those

considering becoming a trustee should be fully aware of the Governance policies and procedure, the Constitution and should have accessed the information on the Charity Commission website. The secretary/advisor keeps up to date with charity legislation using the Charity Commission website and Charity Commission updates.

<https://www.gov.uk/guidance/>

Financial Review 2024-25

RESERVES POLICY 2023/2024

A fund will be held in reserve to cover 6 months running costs for Coundon and Leeholme Community Centre, a contingency fund for major building work, withdrawal of hire and emergency closure will be added.

The fund for 2025/26 which can be subject to review at any time by the Trustees has been agreed as follows:

6 months forecast running costs = £9000

Contingency for major repairs = £10000

Contingency for withdrawal of hire =£4000

Contingency for emergency closure -£4000

Total £27000

RESTRICTED FUNDS POLICY (designated funds)

Restricted funds are those which have been granted by funders for a specific purpose plus those which have been earned/allocated by the association for the sustainability of a project. Receipts and expenditure are included in the main accounts however sub accounts will also be kept for project restricted funds.

These restricted funds will not be available towards the running costs and upkeep of the hall unless authorized by the funder or trustees

Records will separate restricted funds from the hall maintenance funds showing clearly what money is available in these accounts.

At the end of March 2023, the Accounts show the following: (rounded to nearest £)

Fund	Amount	Last year
Total Funds Held by Coundon and Leeholme Community Association as at 31/3/25	£46054	£42704
Restricted or Designated Funds total	£5532	5530

Partnerships

The trustees are continually seeking new partners to increase the diversity of activities we offer.

Among the new partnerships we have built are

- Northern Hartlands
- Well Being for Life
- DCC Community Building Support Team: Support Officer
- Durham Community Aid and learning network.
- Beamish Museum Community Team
- Local Durham County Councillor
- AAP Team Shildon and Bishop Auckland
- DCC Electoral Services – Use of a polling Station.
- County Durham and Darlington Fire Service
- Sainsbury's Local)
- Tesco Newton Aycliffe
- Police and Community team
- Coundon Primary School and St Josephs primary school
- Carole W Productions live theatre
- ATOMS Education
- Fundraise and recycle
- STARS community learning
- WEA adult learning within reach
- Durham Digital Services

Hall Hire:

The total revenue from hall hire in 2024/25 (including hire charge to sub activity accounts of £3316) was £12366 an increase of £1591 on the previous year. The hire gained is mainly through sponsored exercise classes.

Fund Raising and Donations and Grants

Fund raising in the form of one-off events raised a net total of £3175 an increase of £1581 on previous years. It is recommended that the management team continues with a regular programme of fund raising events
 £1331 was received from sales and donations a slight decrease of £40 compared with the previous year The earnings came mostly from a bric a brac and second hand clothes shop and the clothes bank partnership with Fundraise and Recycle

Improving the Condition of the building

The trustees have completed their 5 year program to improve the fabric of the building following asset transfer. All maintenance issues and compliance checks are up to date and the building has been passed as fully compliant with public building regulations and health and safety law by an independent assessor from Durham County Council.

We received funding from the Digital UK SP fund to set up the building as an IT hub which gave us a much needed WFI installation , website design as well as Laptops and printer We also received funding from the UK fund to enhance facilities in the hall which includes an outside seating area and a projector and screen

Volunteers/Management Team

Services delivered by Coundon and Leeholme Community Association including the trustees management and administration of the building and charitable organization are entirely carried out by volunteers. We employ a part time paid cleaner

There are 15 regular volunteers including the management team and 5 trustees.

Future Developments

Our focus in the 25/26 reporting year will be to sustain our current activities and to support additional children and family activities for those living in the village and surrounding areas. We will also seek further opportunities in partnerships and with hirers to bring more people out of isolation into our groups . We hope to operate as a digital hub and training facility engaging partner organisation in improving the skills of those who are left behind in the fast changing IT developments

We now have a secure outside space for the children to enjoy which will be further developed.

We will continue to promote the hire of our hall to increase revenue and the diversity of the activities we offer.

Succession planning will be a focus of all our activities in the future. We aim to encourage young volunteers who have used the hall as children to become volunteers and members of our management committee.

We have not identified any further need for improvements to the building but are mindful of the need to maintain it to a high standard for our users.

Where revenue cannot be sufficient through hire to maintain the organisation we will continue with fundraising events.

Budget Forecasting for 2023-24

Income Forecast

Hire of Hall £10000

Clubs/ activities / fundraising £ 12000

Sales and donations £2000

Total 24000

Expenditure forecast:

Running costs £15000

Events and clubs £5000

Capital costs £5000

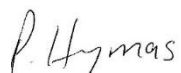
It is estimated that our end of year balance will be £45000 (not taking into account emergency repairs and unexpected capital costs)

Verification and Acceptance of Report

This report has been accepted and verified by 2 trustees. All trustees have been sent a copy.

Signed:

Trustee 30/6/25



Signed:

Trustee 30/6/25

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name COUNDON AND LEEHOLME Community Association	No (if any) 1155072
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CC16a

Receipts and payments accounts

For the period from	Period start date 01-Apr-24	To	Period end date 31-Mar-25
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Restricted Fund		37,212	-	37,212	-
Hall Hire	9,050	-	-	9,050	6,755
Fund Raising Events	7,152	-	-	7,152	3,238
sales	762	-	-	762	966
donations	569	-	-	569	405
Clubs and Groups	5,227	-	-	5,227	9,921
ogther	48	-	-	48	18
	-	-	-	-	-
Sub total (Gross income for AR)	22,808	37,212	-	60,020	21,303
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,808	37,212	-	60,020	21,303
A3 Payments					
restricted funds	-	37,212	-	37,212	500
Wages	4,027	-	-	4,027	5,418
insurances and Licences	817	-	-	817	744
Building checks	1,633	-	-	1,633	1,806
general Running Costs	2,996	-	-	2,996	5,009
Clubs and groups	4,660	-	-	4,660	5,775
utilities	3,588	-	-	3,588	3,480
capital Expendirure	1,737	-	-	1,737	-
	-	-	-	-	-
Sub total	19,458	37,212	-	56,670	22,732
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,458	37,212	-	56,670	22,732
Net of receipts/(payments)	3,350	-	-	3,350	1,429
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	42,704	-	-	42,704	-
Cash funds this year end	46,054	-	-	46,054	1,429

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts	44,136	-	-
	Cash in hand	1,918	-	-
		-	-	-
	Total cash funds	46,054	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

	Print Name	Date of approval
	Pam Hymas	30/06/2025
	Pat Clarey	30/06/2025

Independent examiner's report to the charity trustees of 'Coundon and Leeholme Trust

I report on the accounts of the Trust for the year ended 31 March 2025 which are set out on pages 1 to 2.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Christine Bates

Relevant professional qualification or body: retired Finance Officer DWP

Address: 107 ETHERLEY LANE BISHOP AUCKLAND DL146UQ5

3 August 2025

COUNDON AND LEEHOLME COMMUNITY ASSOCIATION

England & Wales - Charity number 1155072

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
COUNDON AND LEEHOLME COMMUNITY ASSOCIATION 1155072

CC16a

Receipts and payments accounts

For the period from	Period start date 1-Apr-23	To	Period end date 31-Mar-24
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £ #	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Restricted Funds and Grants	-	500	-	500	500
Hall Hire	6,755	-	-	6,755	10,326
Fund Raising Events	3,238	-	-	3,238	1,183
Club Activities	9,921	-	-	9,921	7,514
Donations	405	-	-	405	231
Bank Interest	18	-	-	18	1
sales	966	-	-	966	-
	-	-	-	-	-
Sub total (Gross income for AR)	21,302	500	-	21,802	19,755
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	21,302	500	-	21,802	19,755
A3 Payments					
utilities	3,480	-	-	3,480	2,442
		-	-	-	
		-	-	-	
Wages	5,418	-	-	5,418	5,035
Insurances and Licences	744	-	-	744	872
Building checks	1,806	-	-	1,806	2,848
General Running costs	5,009	-	-	5,009	2,713
Events and Clubs	5,775	500	-	6,275	3,988
Capital Works (fence)	-	-	-	-	9,261
training	-	-	-	-	-
	-	-	-	-	-
Sub total	22,232	500	-	22,732	27,159
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	22,232	500	-	22,732	27,159
Net of receipts/(payments)	- 930	-	-	- 930	- 7,404
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	43,633	-	-	43,633	-
Cash funds this year end	42,704	-	-	42,703	930

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	BANK ACCOUNT	40,948	-	-
	CASH IN HAND	1,756	-	-
		-	-	-
	Total cash funds	42,704	-	-
	(agree balances with receipts and payments account(s))	agreement	agreement	OK

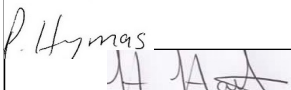
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAM HYMAS	
	HELEN HART	

**COUNDON AND LEEHOLME COMMUNITY ASSOCIATION
TRUSTEES ANNUAL REPORT APRIL 2023 TO MARCH 2024**

Registered Charity 1155072

Administrative Details:

The Charity address is Coundon and Leeholme Community Centre Leeholme Road, Leeholme Co Durham DL14 8HN

The Charity currently has 5 trustees at the time of reporting:

	Trustee name	Office (if any)	Dates Appointed	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Hart	Chair	1/3/24	Existing Trustees
2	Anthea Parsley		26-6-21	Existing Trustee
3	Pam Hymas	Treasurer	1/2/24	Existing Trustees
4	Brenda Ambrose		22-6-23	Existing Trustees
5	Nicola Warburton		22-6-23	Existing Trustees
	Patricia Clarey			Secretary/charity contact/Adviser

Structure, Governance and Management

The Charity is set up under the **CIO Foundation' model constitution** and was registered with the Charity Commission from 18 December 2013. It is an unincorporated organization.

Trustees are appointed for a term of 3 years. New trustees and re-appointees can be appointed at a meeting especially convened for the purpose and where a resolution is passed by existing trustees.

Training for Trustees/Members

Helen Hart has successfully completed a Makerton course level 1 and 2 (signs and symbols for the deaf) All trustees are aware of compliance and guidance for community buildings keeping up to date with the changes to building risk assessment management. In addition, the Trustees and committee members have been provided with written and verbal guidance on all policies and Health and Safety and Fire Risks legislation.

Trustees are asked to sign a declaration to the effect that they are fully aware of the legal obligations and responsibilities of being a trustee. All trustees and those considering becoming a trustee should be fully aware of the Governance policies and procedure, the Constitution and should have accessed the information on the Charity

Commission website. The secretary/advisor keeps up to date with charity legislation using the Charity Commission website and Charity Commission updates.

<https://www.gov.uk/guidance/>

Financial Review 2023 -24

RESERVES POLICY 2023/2024

A fund will be held in reserve to cover 6 months running costs for Coundon and Leeholme Community Centre, a contingency fund for major building work, withdrawal of hire and emergency closure will be added.

The fund for 2023/24 which can be subject to review at any time by the Trustees has been agreed as follows:

6 months forecast running costs = £9000

Contingency for major repairs = £5000

Contingency for withdrawal of hire =£2000

Contingency for emergency closure -£4000

Total £20000

RESTRICTED FUNDS POLICY (designated funds)

Restricted funds are those which have been granted by funders for a specific purpose plus those which have been earned/allocated by the association for the sustainability of a project. Receipts and expenditure are included in the main accounts however sub accounts will also be kept for restricted funds.

These restricted funds will not be available towards the running costs and upkeep of the hall unless authorized by the funder or trustees

Records will separate restricted funds from the hall maintenance funds showing clearly what money is available in these accounts.

At the end of March 2023, the Accounts show the following: (rounded to nearest £)

Fund	Amount	Last year
Total Funds Held by Coundon and Leeholme Community Association as at 31/3/19	£42704	£43645
Restricted or Designated Funds total	£5530	£4033
Breakdown of Designated Funds:		
Coundon and Leeholme Craft Club	£2042	£1073

Partnerships

The trustees are continually seeking new partners to increase the diversity of activities we offer.

Among the new partnerships we have built are

- Northern Hartlands
- Well Being for Life
- DCC Community Building Support Team: Support Officer
- Durham Community Aid and learning network.
- Beamish Museum Community Team
- Local Durham County Councillor
- AAP Team Shildon and Bishop Auckland
- DCC Electoral Services – Use of a polling Station.
- County Durham and Darlington Fire Service
- Sainsbury's Local)
- Tesco Newton Aycliffe
- Police and Community team
- Coundon Primary School
- Carole W Productions live theatre
- ATOMS Education
- Fundraise and recycle
- STARS community learning
- WEA adult learning within reach

Hall Hire:

The total revenue from hall hire in 2023/24 (including hire charge to sub activity accounts of £4020)) was £10775. £3762 less than the previous year. Most of the hire revenue was lost by Slimming World and The Jazz Band withdrawing their weekly hire

Fund Raising and Donations and Grants

Fund raising in the form of one-off events raised a net total of £1594. More events are planned for 24/25 year to make up revenue loss from hire.

However £1376 was received from sales and donations an increase of £1144 on last year. The earnings came mostly from a bric a brac and second hand clothes shop and the clothes bank partnership with Fundraise and Recycle

Improving the Condition of the building

The trustees have completed their 5 year program to improve the fabric of the building following asset transfer. All maintenance issues and compliance checks are up to date and the building has been passed as fully compliant with public building regulations and health and safety law by an independent assessor from Durham County Council.

We had no Capital costs in the 23/24 financial year

Volunteers/Management Team

Services delivered by Coundon and Leeholme Community Association including the trustees management and administration of the building and charitable organization are entirely carried out by volunteers. We employ a part time paid cleaner

There are 20 regular volunteers including the management team and **5 trustees**.

Future Developments

Our focus in the 24/25 reporting year will be to sustain our current activities and to support additional children and family activities for those living in the village and surrounding areas. We will also seek further opportunities in partnerships and with hirers to bring more people out of isolation into our groups

We now have a secure outside space for the children to enjoy which will be further developed.

We will continue to promote the hire of our hall to increase revenue and the diversity of the activities we offer.

Succession planning will be a focus of all our activities in the future. We aim to encourage young volunteers who have used the hall as children to become volunteers and members of our management committee.

Over the last 5 years we have had a programme of continuous improvement to the fabric of our building. All our objectives in this area have been achieved and the building was highly praised in a recent customer survey for the facilities it offers.

We have not identified any further need for improvements to the building but are mindful of the need to maintain it to a high standard for our users.

Where revenue cannot be sufficient through hire to maintain the organisation we will continue with fundraising events.

Budget Forecasting for 2023-24

Income Forecast

Hire of Hall £12000

Fundraising net £3000

Clubs/ activities net £2000

Expenditure forecast:

Running costs £16000

Capital costs 2000

It is estimated that our end of year balance will be £41000 (not taking into account emergency repairs and unexpected capital costs)

Verification and Acceptance of Report

This report has been accepted and verified by 2 trustees. All trustees have been sent a copy.

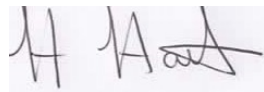
Signed:

Trustee 11-6-24



Signed:

Trustee 11-6-24



COUNDON AND LEEHOLME COMMUNITY ASSOCIATION

England & Wales - Charity number 1155072

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
COUNDON AND LEEHOLME COMMUNITY ASSOCIATION

1155072

Receipts and payments accounts

CC16a

For the period from	Period start date 1-Apr-22	To	Period end date 31-Mar-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £ #	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Restricted Funds and Grants	-	500	-	500	
Hall Hire	10,326		-	10,326	6,629
Fund Raising Events	1,183	-	-	1,183	97
Club Activities	7,514	-	-	7,514	6,076
Donations and sales	231	-	-	231	-
Bank Interest	1	-	-	1	2
Covid Revenue Grants	-	-	-	-	13,667
	-	-	-	-	-
Sub total(Gross income for AR)	19,255	500	-	19,755	26,471
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,255	500	-	19,755	26,471
A3 Payments					
utilities	2,442	-	-	2,442	1,582
		-	-	-	
		-	-	-	
Wages	5,035	-	-	5,035	4,544
Insurances and Licences	872	-	-	872	707
Building checks	2,848	-	-	2,848	1,584
General Running costs	2,713	-	-	2,713	6,859
Events and Clubs	3,488	500	-	3,988	721
Capital Works (fence)	9,261			9,261	10,040
training	-			-	378
Planning Application	-			-	-
Sub total	26,659	500	-	27,159	26,415
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	26,659	500	-	27,159	26,415
Net of receipts/(payments)	- 7,404	-	-	- 7,404	56
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	50,281	700	-	51,037	-
Cash funds this year end	42,877	700	-	43,633	56

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	BANK ACCOUNT	43,293	-	-
	CASH IN HAND	342	-	-
		-	-	-
	Total cash funds	43,635	-	-
	(agree balances with receipts and payments account(s))	agreement	agreement	OK

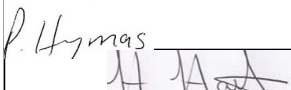
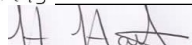
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAM HYMAS	6/22/2023
	HELEN HART	6/22/2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
COUNDON AND LEEHOLME COMMUNITY ASSOCIATION

1155072

Receipts and payments accounts

CC16a

For the period from	Period start date 1-Apr-22	To	Period end date 31-Mar-23
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £ #	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Restricted Funds and Grants	-	500	-	500	
Hall Hire	10,326		-	10,326	6,629
Fund Raising Events	1,183	-	-	1,183	97
Club Activities	7,514	-	-	7,514	6,076
Donations and sales	231	-	-	231	-
Bank Interest	1	-	-	1	2
Covid Revenue Grants	-	-	-	-	13,667
	-	-	-	-	-
Sub total (Gross income for AR)	19,255	500	-	19,755	26,471
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,255	500	-	19,755	26,471
A3 Payments					
utilities	2,442	-	-	2,442	1,582
		-	-	-	
		-	-	-	
Wages	5,035	-	-	5,035	4,544
Insurances and Licences	872	-	-	872	707
Building checks	2,848	-	-	2,848	1,584
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Events and Clubs	3,488	500	-	3,988	721
Capital Works (fence)	9,261			9,261	10,040
training	-			-	378
Planning Application	-			-	-
Sub total	26,659	500	-	27,159	26,415
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	26,659	500	-	27,159	26,415
Net of receipts/(payments)	- 7,404	-	-	- 7,404	56
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	50,281	700	-	51,037	-
Cash funds this year end	42,877	700	-	43,633	56

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	BANK ACCOUNT	43,293	-	-
	CASH IN HAND	342	-	-
		-	-	-
	Total cash funds	43,635	-	-
	(agree balances with receipts and payments account(s))	agreement	agreement	OK

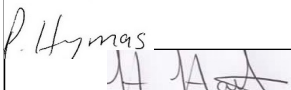
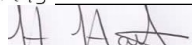
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	PAM HYMAS	6/22/2023
	HELEN HART	6/22/2023

COUNDON AND LEEHOLME COMMUNITY ASSOCIATION

England & Wales - Charity number 1155072

Accounts

**COUNDON AND LEEHOLME COMMUNITY ASSOCIATION
TRUSTEES ANNUAL REPORT APRIL 2021 TO MARCH 2022**

Registered Charity 1155072

Administrative Details:

The Charity address is Coundon and Leeholme Community Centre Leeholme Road, Leeholme Co Durham DL14 8HN

The Charity currently has 5 trustees:

	Trustee name	Office (if any)	Dates Appointed	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Kay	Chairperson	16/12/19	Existing Trustees
2	Anthea Parsley		26-6-21	Existing Trustee
3	Pam Hymas	Treasurer	1/2/21	Existing Trustees
4	Helen Hart		1/3/21	Existing Trustees
5	Sarah Brown		16/12/19	Existing Trustees
	Patricia Clarey			Secretary/charity contact/Adviser

Structure, Governance and Management

The Charity is set up under the **CIO Foundation' model constitution** and was registered with the Charity Commission from 18 December 2013. It is an unincorporated organization.

Trustees are appointed for a term of 3 years. New trustees can be appointed at a meeting especially convened for the purpose and where a resolution is passed by existing trustees.

Training for Trustees

Pam Hymas and Pat Clarey continued to update themselves on Covid guidance for community buildings keeping up to date with the changes in COVID restrictions and building risk assessment management. In addition, the Trustees and committee members have been provided with written and verbal guidance on all policies and Health and Safety and Fire Risks legislation.

Six volunteers completed First aid training

Trustees are asked to sign a declaration to the effect that they are fully aware of the legal obligations and responsibilities of being a trustee. All trustees and those

considering becoming a trustee should be fully aware of the Governance policies and procedure, the Constitution and should have accessed the information on the Charity Commission website. The secretary keeps up to date with charity legislation using the Charity Commission website and Charity Commission updates.

Financial Review 2021 -22

The Reserve Policy is as follows:

RESERVES POLICY 2021/2022

A fund will be held in reserve to cover 6 months running costs for Coundon and Leeholme Community Centre, a contingency fund for major building work, withdrawal of hire and emergency closure will be added.

The fund for 2019/20 which can be subject to review at any time by the Trustees has been agreed as follows:

6 months forecast running costs = £9000

Contingency for major repairs = £5000

Contingency for withdrawal of hire =£2000

Contingency for emergency closure -£4000

Total £20000

RESTRICTED FUNDS POLICY (designated funds)

Restricted funds are those which have been granted by funders for a specific purpose plus those which have been earned/allocated by the association for the sustainability of a project. Receipts and expenditure are included in the main accounts however sub accounts will also be kept for restricted funds.

These restricted funds will not be available towards the running costs and upkeep of the hall.

Records will separate restricted funds from the hall maintenance funds showing clearly what money is available in these accounts.

At the end of March 2022, the Accounts show the following: (rounded to nearest £)

Fund	Amount	Date to be used by
Total Funds Held by Coundon and Leeholme Community Association as at 31/3/19	£51039	
Restricted or Designated Funds total	£3532	
Breakdown of Designated Funds:		

Coundon and Leeholme Craft Club	£1194	Ongoing
Coundon and Leeholme Tea Dancers	£1830	Ongoing
Coundon and Leeholme Playgroup	£500	Ongoing
Remaining Hall Maintenance Fund	£47516	

PUBLIC BENEFIT STATEMENT:

The Charity Trustees have complied fully with their duty to have due regard to the guidance on public benefit, published by the Charity Commission, in exercising their powers of duties.

Objects

To establish and run a community building and to promote for the benefit of the inhabitants of Coundon and Leeholme and the surrounding area without distinction of sex sexual orientation, age, disability , nationality race or political religious or any other opinions, the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age infirmity or disablement or financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants

Main Activities (as of 31 March 2022)

Our main weekly activities for the public benefit are aimed at the very young, families and the older members of the community. They aim to provide affordable social opportunities and leisure activities in the neighborhood with the main aim of relieving social isolation by offering volunteer opportunities and a wide variety of activities to people of all ages.

SUSPENDED FROM 15-3-20 NOT RESUMED IN FINANCIAL YEAR

- Mother and Toddler for 0-4 years 30 children with carers
- Bowls 6 adults

- Tea Dance /Supper Dances 60 adults
- Golden Hearts limited mobility exercise 20 adults

- Craft Club 15 adults
- Open Circle for mediums 25 adults
- Yoga 12 adults
- Jazz Band Practice 15 adults/children
- Slimming world 30 adults
- Family fun days 60 adults 60 children

In this financial year we have not been able to have fund raising or family events or private party hires for children's parties until Feb 22 thus reducing revenue from hire. We chose not to reopen our children and family events due to equipment handling and households likelihood to mix.

Partnerships

The trustees are continually seeking new partners to increase the diversity of activities we offer.

Among the new partnerships we have built are

Northern Heartlands

Durham County Council Community culture and development

We are working in partnership with the above art organisation on the development of an arts and heritage projects.

Asda and Tesco and Sainsburys Community Champions

We are developing relationships with our local supermarkets to see how they can support the activities we offer in their communities.

Existing Partnerships:

- DCC Community Building Support Team: Support Officer
- Durham Community Aid and learning network.
- Beamish Museum Community Team
- Local Durham County Councillor
- AAP Team Shildon and Bishop Auckland
- DCC Electoral Services – Use of a polling Station.
- County Durham and Darlington Fire Service
- Sainsbury's Local)
- Asda Spennymoor
- Tesco Newton Aycliffe
- Police and Community team
- Coundon Primary School
- CaroleW productions live theatre
- Believe Housing

Hall Hire:

The total revenue from hall hire in 2022 (including hire charge to sub activity accounts) was £9356. The hire revenue was affected by the late opening of some activities due to COVID restrictions. We are now fully operational and expect hall hire revenue to return to normal levels in 2022-23 financial year of estimated £13500

Fund Raising and Donations and Grants

As for hall hire fund raising events were suspended in 2021-22 financial year due to COVID restrictions.

A total of £13667 in Covid grants was received in this financial year compensating the loss in revenue

Improving the Condition of the building

The trustees have continued with their program to improve the fabric of the building following asset transfer. All maintenance issues and compliance checks are up to date and the building has been passed as fully compliant with public building regulations and health and safety law by an independent assessor from Durham County Council.

Restricted Funding of £6000 awarded in 2018-19 from Scotto Trust towards a security fence was finally spent. The total cost of the fence and planning permissions coming to £12000 plus

Volunteers/Management Team

Services delivered by Coundon and Leeholme Community Association including the trustees management and administration of the building and charitable organization are entirely carried out by volunteers. We employ a part time paid cleaner who has remained employed throughout the COVID pandemic.

There are 20 regular volunteers including the management team and 5 trustees.

COVID PANDEMIC

We have followed all COVID guidance during the pandemic. Although limited for some of this financial year we have opened to hirers where it was possible making sure that the building was COVID ready and hiring agreements were suitably adapted. We became fully operational in February 2022 but most hirers returned in September 2021

Future Developments

Our focus in the 22-23 will be to sustain our current activities and to support additional children and family activities for those living in the village and surrounding areas

We now have a secure outside space for the children to enjoy which will be further developed.

We will continue to promote the hire of our hall to increase revenue and the diversity of the activities we offer.

Succession planning will be a focus of all our activities in the future. We aim to encourage young volunteers who have used the hall as children to become volunteers and members of our management committee.

Plans are in place to install an external defibrillator for use by community and NHS response teams.

We will install CCTV to cover the main entrance and defibrillator cabinet

We will replace the entrance doors to comply with current fire regulations and to make access to larger events easier

Budget Forecasting for 2022-23

Due to COVID 19 grants and our own efforts to open when allowed to, we are currently in a strong financial position.

Income Forecast 2022-23 is:

£13500 from hall hire £400 from fund raising

Expenditure forecast:

£11000 capital costs

£17000 Revenue costs

It is estimated that our end of year balance will be £32445 well above our reserve of £20000

Verification and Acceptance of Report

This report has been accepted and verified by 2 trustees. All trustees have been sent a copy.

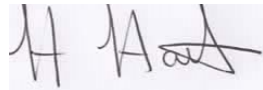
Signed:

Trustee



Signed:

Trustee



28-6-22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
COUNDON AND LEEHOLME COMMUNITY ASSOCIATION

1155072

Receipts and payments accounts

For the period from	Period start date 1-Apr-21	To	Period end date 31-Mar-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £ #	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Restricted Funds and Grants	-	-	-	-
Hall Hire	6,629	-	-	6,629
Fund Raising Events	97	-	-	97
Club Activities	6,076	-	-	6,076
Donations	-	-	-	-
Bank Interest	2	-	-	2
Covid Revenue Grants	13,667	-	-	13,667
	-	-	-	-
Sub total (Gross income for AR)	26,471	-	-	26,471
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	26,471	-	-	26,471
A3 Payments				
Electric	915	-	-	915
Gas	667	-	-	667
Water	-	-	-	-
Wages	4,544	-	-	4,544
Insurances and Licences	707	-	-	707
Building checks	1,584	-	-	1,584
General Running costs	6,859	-	-	6,859
Events and Clubs	721	-	-	721
Capital Works (fence)	10,040	-	-	10,040
training	378	-	-	378
Planning Application	-	-	-	-
Sub total	26,415	-	-	26,415
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	26,415	-	-	26,415
Net of receipts/(payments)	56	-	-	56
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	50,281	700	-	50,981
Cash funds this year end	50,337	700	-	51,037

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	BANK ACCOUNT	49,417	-
	CASH IN HAND	1,620	-
		-	-
	Total cash funds	51,037	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error

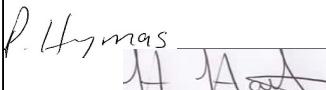
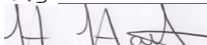
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	PAM HYMAS
	HELEN HART

CC16a



**Last year
to the nearest £**

1,500
2,953
-
745
44
28
22,239
-
27,509

-
-

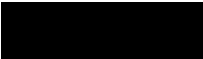
27,509

827
365
404
3,628
909
1,438
4,137
157
609
12,474

-

12,474

15,035
-
-
15,035



Endowment funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval

5/25/2022

5/25/2022

Independent examiner's report to the charity trustees of 'Coundon and Leeholme Trust

I report on the accounts of the Trust for the year ended 31 March 2022 which are set out on pages 1 to 2.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Christine Bates

Relevant professional qualification or body: retired Finance Officer DWP

Address: 107 ETHERLEY LANE BISHOP AUCKLAND DL146UQ5

1 July 21

COUNDON AND LEEHOLME COMMUNITY ASSOCIATION

England & Wales - Charity number 1155072

Accounts

COUNDON AND LEEHOLME COMMUNITY ASSOCIATION
TRUSTEES ANNUAL REPORT APRIL 2020 TO MARCH 2021
Registered Charity 1155072

Administrative Details:

The Charity address is Coundon and Leeholme Community Centre Leeholme Road, Leeholme Co Durham DL14 8HN

The Charity currently has 5 trustees:

	Trustee name	Office (if any)	Dates Appointed	Name of person (or body) entitled to appoint trustee (if any)
1	Charles Kay	Chairperson	16/12/19	Existing Trustees
2	Anthea Parsley		28/6/18	Existing Trustee
3	Pam Hymas	Treasurer	1/2/21	Existing Trustees
4	Helen Hart		1/3/21	Existing Trustees
5	Sarah Brown		16/12/19	Existing Trustees
	Patricia Clarey			Secretary/charity contact/Adviser

Structure, Governance and Management

The Charity is set up under the **CIO Foundation' model constitution** and was registered with the Charity Commission from 18 December 2013. It is an unincorporated organization.

Trustees are appointed for a term of 3 years. New trustees can be appointed at a meeting especially convened for the purpose and where a resolution is passed by existing trustees.

Training for Trustees

Pam Hymas and Pat Clarey completed open learning on COVID restriction and building risk assessment management. In addition, the Trustees and committee members have been provided with written and verbal guidance on all policies and Health and Safety and Fire Risks legislation.

Trustees sign a declaration to the effect that they are fully aware of the legal obligations and responsibilities of being a trustee. All trustees and those considering becoming a trustee should be fully aware of the Governance policies and procedure, the Constitution and should have accessed the information on the Charity Commission

website. The secretary keeps up to date with charity legislation using the Charity Commission website and Charity Commission updates.

Financial Review 2020/21

The Reserve Policy is as follows:

RESERVES POLICY 2020/2021

A fund will be held in reserve to cover 6 months running costs for Coundon and Leeholme Community Centre, a contingency fund for major building work and withdrawal of hire by a significant contributor will be added.

The fund for 2019/20 which can be subject to review at any time by the Trustees has been agreed as follows:

6 months forecast running costs = £8000

Contingency for major repairs = £4000

Contingency for withdrawal of hire =£3000

Total £15000

RESTRICTED FUNDS POLICY (designated funds)

Restricted funds are those which have been granted by funders for a specific purpose plus those which have been earned/allocated by the association for the sustainability of a project. Receipts and expenditure are included in the main accounts however sub accounts will also be kept for restricted funds.

These restricted funds will not be available towards the running costs and upkeep of the hall.

Records will separate restricted funds from the hall maintenance funds showing clearly what money is available in these accounts.

At the end of March 2021, the Accounts show the following: (rounded to nearest £)

Fund	Amount	Date to be used by
Total Funds Held by Coundon and Leeholme Community Association as at 31/3/19	£50981	
Restricted or Designated Funds total	£8562	
Breakdown of Designated Funds:		
Coundon and Leeholme Craft Club	£647	Ongoing
Coundon and Leeholme Tea Dancers	£914	Ongoing

OPEN UNDER COVID RESTRICTIONS 29 JULY TO 31 OCTOBER 2020

9. Latino Dance	15 adults
10. Keep Fit	15 adults
11. Yoga	12 adults
12. Jazz Band Practice	15 adults/children
13. Slimming world	30 adults in 2 sessions
14. Dance Clubs	45 adults in 3 sessions

In this financial year we have not been able to have fund raising or family events or private party hires considerably reducing revenue We chose not to reopen our children and family events due to equipment handling and households likelihood to mix.

Partnerships

The trustees are continually seeking new partners to increase the diversity of activities we offer.

Among the new partnerships we have built are

Northern Heartlands

Durham County Council Community culture and development

We are working in partnership with the above art organisation on the development of an arts and heritage projects.

Asda and Tesco and Sainsburys Community Champions

We are developing relationships with our local supermarkets to see how they can support the activities we offer in their communities.

Existing Partnerships:

- DCC Community Building Support Team: Support Officer
- Durham Community Aid and learning network.
- Beamish Museum Community Team
- Local Durham County Councillor
- AAP Team
- DCC Electoral Services – Use of a polling Station.
- County Durham and Darlington Fire Service
- Sainsbury's Local)
- Asda Spennymoor
- Tesco Newton Aycliffe
- Police and Community team

Although there were very few opportunities to network in this financial year we hope to resume working together with partners as soon as we can.

Hall Hire:

The total revenue from hall hire in was £2952 a decrease on previous year of £13271. The hire revenue has obviously been badly affected by the suspension of activities due to COVID.

Fund Raising and Donations

We were unable to raise additional revenue from funding events although opening of 3 small dance clubs for the period July to October raised £744.

Improving the Condition of the building

The trustees have continued with their program to improve the fabric of the building following asset transfer. All maintenance issues and compliance checks are up to date and the building has been passed as fully compliant with public building regulations and health and safety law by an independent assessor from Durham County Council.

Funding of £1500 was awarded from the Area Action Partnership neighbourhood budget towards the cost of redecorating the main hall. The main hall floor has also been refurbished.

Volunteers/Management Team

Services delivered by Coundon and Leeholme Community Association including the management and administration of the building and charitable organization are entirely carried out by volunteers. We employ a part time paid cleaner who has remained employed throughout the COVID pandemic receiving 80% of her wage.

There are 20 regular volunteers including the management team. Their duties have been suspended this year. The management of the hall including Covid Risk, building maintenance, management of hire and cleaning has been covered by 2 designated members of the management team Pam Hymas and Pat Clarey.

A talk group was set up to communicate remotely with other members.

COVID PANDEMIC

We have followed all COVID guidance during the pandemic. Although limited we have opened to hirers where it was possible making sure that the building was COVID ready and hiring agreements were suitably adapted.

The loss of revenue from hire and events has been well covered by COVID grants of £12238 with a further £10000 to cover building costs.

Future Developments

Our focus in the 2021-22 will be to continue to manage our way through and out the pandemic and gradually re-introduce our suspended activities.

We hope to develop the outside space of the building once planning permission is received. The funding is in place.

We will continue to promote the hire of our hall to increase revenue and the diversity of the activities we offer as soon as it is safe to do so.

Succession planning will be a focus of all our activities in the future. We aim to encourage young volunteers who have used the hall as children to become volunteers and members of our management committee.

Budget Forecasting for 2021/22 (excluding projects and restricted funds)

Due to COVID 19 grants and our own efforts to open when allowed to, we are currently in a strong financial position.

Income Forecast 2021/22 is:

£ 8000 COVID restart grant

Limited hire and activities based on Stage 3 and stage 4 opening £4000.

Total: £12000

Expenditure forecast: £12000

It is expected that our current financial position at the end of 21-22 financial year will be well within the current reserve of £15000.

Increasing Reserve Fund: It will be put to the Trustees as to whether we should increase our reserve fund to consider further closures and loss of revenue from hirers not returning following the pandemic.

Verification and Acceptance of Report

This report has been accepted and verified by 2 trustees. All trustees have been sent a copy.

Signed:

Trustee

P. Hyman

Signed:

Trustee

H. A. [Signature]

22-6-21



CHARITY COMMISSION
FOR ENGLAND AND WALES

COUNDON AND Leeholme Community Association

1155072

Receipts and payments accounts

CC16a

For the period from	Period start date 01-Apr-20	To	Period end date 31-Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Restricted Funds small Grants		1,500		1,500	700
Hall Hire	2,953			2,953	12,924
Fund Raising events	-			-	5,217
Clubs	745			745	9,112
Donations	44			44	1,854
Bank Interest	28			28	21
Covid grants	22,239			22,239	-
				-	-
Sub total (Gross income for AR)	26,009	1,500	-	27,509	29,834
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,009	1,500	-	27,509	29,834
A3 Payments					
Electric	827	-	-	827	1,466
Gas	365	-	-	365	1,796
water	404	-	-	404	-
wages	3,628	-	-	3,628	6,083
Insurance and licences	909	-	-	909	1,612
building checks	1,438	-	-	1,438	2,161
repairs maintenance replacements	2,637	1,500	-	4,137	5,316
events and clubs	157	-	-	157	6,741
planning application	609	-	-	609	
Sub total	10,974	1,500	-	12,474	25,175
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	10,974	1,500	-	12,474	25,175
Net of receipts/(payments)	15,035	-	-	15,035	4,659
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,246	700	-	35,946	35,246
Cash funds this year end	50,281	700	-	50,981	39,905

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		50,981		-
		-	-	-
		-	-	-
	Total cash funds	50,981	-	-

(agree balances with receipts and payments account(s))

Agreement Error	Agreement Error	OK
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Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>P. Hymas</i>	Pam Hymas	07/05/2021

Independent examiner's report to the charity trustees of 'Coundon and Leeholme Trust

I report on the accounts of the Trust for the year ended 31 March 2021 which are set out on pages 1 to 2.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (. It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Christine Bates

Relevant professional qualification or body: retired Finance Officer DWP

Address: 107 ETHERLEY LANE BISHOP AUCKLAND DL146UQ5

1 June 21