

ST JAMES' PRESCHOOL (PETTS WOOD)

England & Wales · Charity number 1155027

Details

Other names	ST JAMES' PRESCHOOL
Status	Registered
Legal form	CIO
Registered	2013-12-16
Register	View on the Charity Commission register

Contact

Address St James The Great Rc Church Hall
Lakeswood Road
Petts Wood
Kent
BR5 1AY

Phone 07815464837

Email stjamespreschool@live.co.uk

Website www.stjamespreschool.co.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:1) PROMOTING THEIR CARE AND SAFETY;2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;3) PROMOTING THEIR HEALTH AND WELLBEING;4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Fundraising activities include but not exhausted to yearly pub quiz, termly bake sales and collections during plays, dressing up days by the children, photos and Christmas cards.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Bromley

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£82,313	£71,214	-	-
2023-08-31	£71,037	£72,986	-	-
2022-08-31	£60,353	£71,647	-	-
2021-08-31	£62,467	£70,307	-	-
2020-08-31	£56,711	£73,658	-	-
2019-08-31	£81,934	£75,698	-	-

Trustees

Name	Role	Appointed
Danni Forzoni	Chair	2023-09-07
Jenny Mitchell		2024-09-01
Samantha Marchini		2024-11-01

ST JAMES' PRESCHOOL (PETTS WOOD)

England & Wales - Charity number 1155027

Accounts



Trustees' Annual Report for the period

From 1st Sep 2023 **To** 31st August 2024

Charity name: St James Preschool (Petts Wood)

Charity registration number: 1155027

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the Preschool is to enhance the development and education of children from the age of 2 years to statutory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Preschool provides early years education and childcare services for children within the local community. The charity promotes the care, safety, education, health and wellbeing of children and supports families through inclusive and accessible childcare provision. The Preschool also encourages parental involvement and works closely with local agencies and the wider community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have complied with their duty under section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Preschool continues to benefit from the support of volunteer trustees and families who assist with fundraising events and governance activities.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year, the Preschool continued to provide a safe, welcoming and inclusive learning environment for children aged 2 years to statutory school age. Attendance levels remained stable and the Preschool maintained its reputation within the local community.</p> <p>Children continued to benefit from a broad range of play-based educational activities designed to support communication, social interaction, confidence and school readiness. The Preschool remained committed to supporting families from a variety of backgrounds and ensured access to funded places wherever possible.</p> <p>The Trustees continued to monitor occupancy levels closely and promote the Preschool locally to ensure long-term sustainability in a challenging economic environment.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Preschool's financial position improved during the year. Total incoming resources for the year amounted to £82,313 compared with £71,037 in the previous year.</p> <p>Total expenditure for the year was £71,214 compared with £72,986 in the prior year,</p>
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		<p>resulting in a net surplus of £11,099 for the reporting period.</p> <ul style="list-style-type: none"> • Fee income including local authority funding totalled £81,280 (2023: £69,911). • Fundraising income during the year totalled £597 (2023: £693). • Interest received on savings amounted to £436 (2023: £64). • Salary costs including pensions totalled £51,191 (2023: £56,212). • Rent costs for the premises totalled £14,021 (2023: £12,768). • Insurance and statutory costs totalled £1,567 (2023: £744). • Consumables, stationery, snacks and miscellaneous expenses totalled £3,499 (2023: £2,693). <p>The Trustees will continue to monitor expenditure carefully while ensuring that high standards of safeguarding, staff training and educational provision are maintained.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Reserves are held to ensure the running of the pre-school can be maintained when older children leave to go to primary school and the enrolment of children is completed.</p> <p>The charity maintains reserves in order to ensure the continued operation of the Preschool during periods of fluctuating attendance and income. Reserves are held to provide financial stability and to enable the Preschool to meet ongoing operating costs.</p>
Amount of reserves held	Para 1.22	At the end of the reporting period, total reserves stood at approximately £37,173.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our main source of funding continues to be from London Borough of Bromley by way of Early Years Funding Scheme.</p> <p>We also receive a proportion of our income by way of fees directly from parents who are either not eligible for funding or where funding does not cover the child's full sessions attended, as well as from fundraising activities at the end of term.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	The main risks facing the charity continue to relate to maintaining sufficient attendance levels and managing rising operational costs including staffing, rent and utilities. The Trustees regularly review budgets and expenditure to mitigate these risks.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution adopted on 25th October 2013
How is the charity constituted?	Para 1.25	St James Preschool (Petts Wood) is constituted as a charitable trust.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by Members at Annual General Meeting (AGM).

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are elected by Members at AGM. Trustees receive guidance and support from existing committee members and external organisations where appropriate. The Trustees continue to monitor governance and safeguarding responsibilities throughout the year.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Preschool is a member of the Early Years Alliance, registered with Ofsted and works closely with the London Borough of Bromley.
Relationship with any related parties	Para 1.51	
Other		

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Reference and Administrative details

Charity name	St James Preschool (Petts Wood)
Other name the charity uses	
Registered charity number	1155027
Charity's principal address	Church Hall Lakeswood Road Petts Wood BR5 1BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Danni Forzoni	Chairperson	07/09/2023	Committee
2	Samantha Marchini	Vice Chair	20/12/2024	Committee
3	Jenny Mitchell	Treasurer	01/09/2024	Committee
4				
5				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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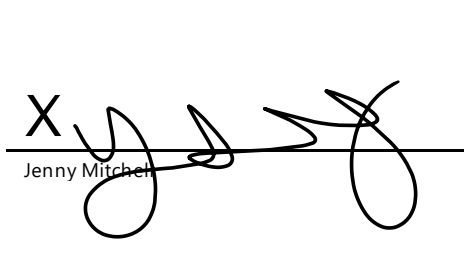

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	 X Jenny Mitchell	 Danni Forzoni
Full name(s)	Jenny Mitchell	Danni Forzoni
Position (eg Secretary, Chair, etc)	Treasurer	Chairperson
Date	20/05/2026	



Receipts and payments accounts

For the period from	1st September 2023	To	31st August 2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fee Income, inc. LBB contributions	81,280	-	-	81,280	69,911
Fundraising	597	-	-	597	693
HMRC Refund	-	-	-	-	369
Interest on Savings account	436.00	-	-	436	64
Sub total (Gross income for AR)	82,313	-	-	82,313	71,037
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	82,313	-	-	82,313	71,037
A3 Payments					
Salaries (incl. NI, net of tax)	50,152	-	-	50,152	55,711
Pensions	1,039	-	-	1,039	501
Rent	14,021	-	-	14,021	12,768
Statutory & Insurance (inc Ofsted)	1,567	-	-	1,567	744
Telephone and Internet	30	-	-	30	30
Equipment Purchased	-	-	-	-	80
Consumables, Stationary, Snacks and Misc	3,499	-	-	3,499	2,693
Petty Cash	-	-	-	-	50
Training	597	-	-	597	348
Session Supplier	309	-	-	309	61
Sub total	71,214	-	-	71,214	72,986
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	71,214	-	-	71,214	72,986
Net of receipts/(payments)	11,099	-	-	11,099	- 1,949
A5 Transfers between funds					
A6 Cash funds last year end	26,074			26,074	28,023
Cash funds this year end	37,173			37,173	26,074

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank (Community Account)	£2,005	-	-
	Cash at Bank (Savings Account)	£35,168	-	-
		-	-	-
	Total cash funds	37,173	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		2692	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
B3 Investment assets (SS)				
	1		-	03/06/2026 -

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Jenny Mitchell	

Independent examiner's report to the trustees of St James' Preschool (Petts Wood)

I report on the accounts of St James' Preschool (Petts Wood) for the year ended 31 August 2024, charity number 1155027.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b)) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Laura Caldwell
FCA ICAEW
25 May 2026

ST JAMES' PRESCHOOL (PETTS WOOD)

England & Wales - Charity number 1155027

Accounts



Trustees' Annual Report for the period

From 1st Sep 2022 To 31st August 2023

Charity name: St James Preschool (Petts Wood)

Charity registration number: 1155027

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the Preschool is to enhance the development and education of children from the age of 2 years to statutory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity works for the public benefit having as its objects the development and education of children and young people in particular by: 1) promoting their care and safety; 2) promoting their education and promoting parental involvement; 3) promoting their health and wellbeing; 4) providing services to support them and their families and carers; 5) providing services to individuals holding membership of the CIO; and 6) furthering the aims of the pre-school learning alliance.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The waiting list still has spaces for the next year and continues to need to be marketed to ensure the number of children being cared for remains consistent and provides enough income for the preschool to continue its operations, especially since the pandemic.</p> <p>As the fees are funded by the local authority, once the child is eligible, we are very pleased to continue our policy of inclusion into our setting by order of the waiting list irrespective of social circumstances thus allowing access to parents who would otherwise be unable to pay for places.</p> <p>During this period, we have made limited purchases of equipment for the garden.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	We are always monitoring and taking care of existing equipment, such as toys, garden furniture and have made limited purchases where needed.
Other		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>I can report that the Pre-school's accounts are currently in a better shape than last year as we report a shortage for the year of (£1,949) Currently our reserves are £25,000 which is below our reserves target of £40,000 which would allow the preschool to run for 6 months with no income.</p> <p>Points of particular note are:</p> <ul style="list-style-type: none"> • The fee income during this period inclusive of funding was (£69,911) an increase £9,667 on last year. This increase is due to the number of children attending the preschool than in the previous year and things are starting to get back to normal post covid. • The rental cost was £12,768 for the year which was increased by 10% on last year, this was discussed at the AGM with the Parish whom we rent the preschool facilities • Staff costs were £55,711 during this period. • Session supplier this year we kept down at a cost of £62 • Staff training costs were slightly lower this year than previous with £348 spent • Day to day expenditure totalled £2,693 for items including snacks, consumables miscellaneous costs. <p>As stated previously, and with keeping with previous years, the training for all staff members, especially in the areas of safeguarding health and safety, will continue as this is of paramount importance, along with a potential bursary for training previously mentioned. The Preschool will also continue to invest on new equipment, toys and books and replace those items where necessary and funds allow.</p> <p>The Preschool will, of course, continue to work tirelessly to make sure that St James Preschool continues to operate on a solid footing for today and for the future. We are of course extremely grateful for the support we receive from the families of those children at the Pre-school towards our fundraising activities, and for your donations, during the year and look forward to receiving your continued support over the year to come.</p> <p>Finally, I would like to thank the staff, members of the committee and a number of parents for everything that you've put into the Preschool during this last year especially during the time of the move and the last summer term without which the Preschool would not have possibly been open and wish the new members all the best in helping to keep the preschool to the standards that parents expect and children enjoy.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>Reserves are held to ensure the running of the pre-school can be maintained when older children leave to go to primary school and the enrolment of children is completed. Between October and January can be a difficult period.</p>
<p>Amount of reserves held</p>	<p>Para 1.22</p>	<p>£25,000</p>

Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our main source of funds come from the Bromley Borough ascending to a total of for this academic year and parental fees</p> <p>Our main source of funding continues to be from London Borough of Bromley by way of Early Years Funding Scheme where children are eligible for 15 hours per week funding from the term after their third birthday or by way of being eligible through social or health circumstances (£30,047.90)</p> <p>We also receive a proportion of our income by way of fees directly from parents who are either not eligible for funding or where funding does not cover the full session attended (£39,862.67) as well as from fundraising to cover the activities that children participate in that the funding doesn't cover (£693).</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The main risk ST James Preschool faces is the number of children signing up and keeping the ratio with the staff in place. We have to run the preschool with a number of staff that was over the ratio to ensure that all the children were safe once the restrictions were lifted and children were welcomed into the setting.
Other		The Landlord hasn't increased the rent on this year's review due to the difficulty to run the preschool as we lack on children to attend and the pandemic situation. It had a major financial impact on the Preschool and drastic changes need to be made to keep it open this year coming.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution adopted on 25th October 2013
How is the charity constituted?	Para 1.25	Trust

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by Members at AGM
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are elected by Members at AGM
The charity's organisational structure and any wider network with which the charity works	Para 1.51	St James Preschool is a member of the Preschool Alliance, registered with Ofsted as an early years setting and with London Borough of Bromley.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St James Preschool (Petts Wood)
Other name the charity uses	
Registered charity number	1155027
Charity's principal address	Church Hall Lakeswood Road Petts Wood BR5 1BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Danni Forzoni	Chairperson	07/09/2023	Committee
2	Mary Catlin	Secretary	20/12/2021	Committee
3	Tracy Angelo	Treasurer	20/12/2019	Committee
4	Tom Marchovick	Communications	20/12/2020	Committee
5				

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Inaccessible at this time

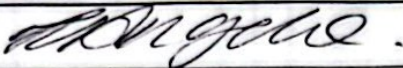
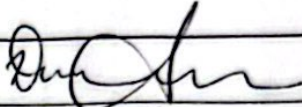
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tracy Angelo	Danni Forzoni
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	02/04/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

St James' Preschool Petts Wood

1155027

Receipts and payments accounts

CC16a

For the period	1st September 2022	To	31st August 2023
from			

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fee Income, Inc. LBB contributions	69,911	-	-	69,911	60,244
Fundraising	693	-	-	693	108
HMRC Refund	369	-	-	369	2
Interest on Savings account	64.58	-	-	65	2
Sub total (Gross income for AR)	71,037	-	-	71,037	60,354
A2 Asset and Investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	71,037	-	-	71,037	60,354

	2022	2023	2022	2023
A3 Payments				
Salaries (Incl. NI, net of tax)	55,711	-	55,711	54,113
Pensions	501	-	501	606
Rent	12,768	-	12,768	12,901
Statutory & Insurance (Inc Osted)	744	-	744	595
Telephone and Internet	30	-	30	120
Equipment Purchased	80	-	80	1,027
Consumables, Stationary, Snacks and Misc	2,693	-	2,693	765
Petty Cash	50	-	50	1,240
Training	348	-	348	280
	62	1	62	

A4 Asset and Investment purchases, (see table)							
Sub total	72,986	-	-	72,986	-	71,647	
Total payments	72,986	-	-	72,986	-	71,647	
Net of receipts/(payments)	-	-	-	-	-	11,293	
A5 Transfers between funds	1,949	-	-	1,949	-	-	
A6 Cash funds last year end	28,023	-	-	28,023	-	39,316	
Cash funds this year end	26,074	-	-	26,074	-	28,023	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash at Bank (Community Account)	£1,073.74	-	-
	Cash at Bank (Savings Account)	£25,000.00	-	-
	Total cash funds	26,074	-	-

(agree balances with receipts and payments account(s))

OK

2692

OK

Restricted funds

OK

Endowment funds

B2 Other monetary assets

Details	to nearest £	to nearest £	to nearest £
	-	-	-

Fund to which asset belongs

Cost (optional)

Current value (optional) 09/04/2025

B3 Investment assets

			-	-
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B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Tracy Angelo	8/4/2025

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees	St James' Preschool (Petts Wood)		
On accounts for the year ended	31 st August 2023	Charity no (if any)	1155027
	Set out on pages 9 & 10 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 8/4/25

Name:

Natasha Mirrington

Relevant professional qualification(s) or body (if any):

ICAEW

Address:

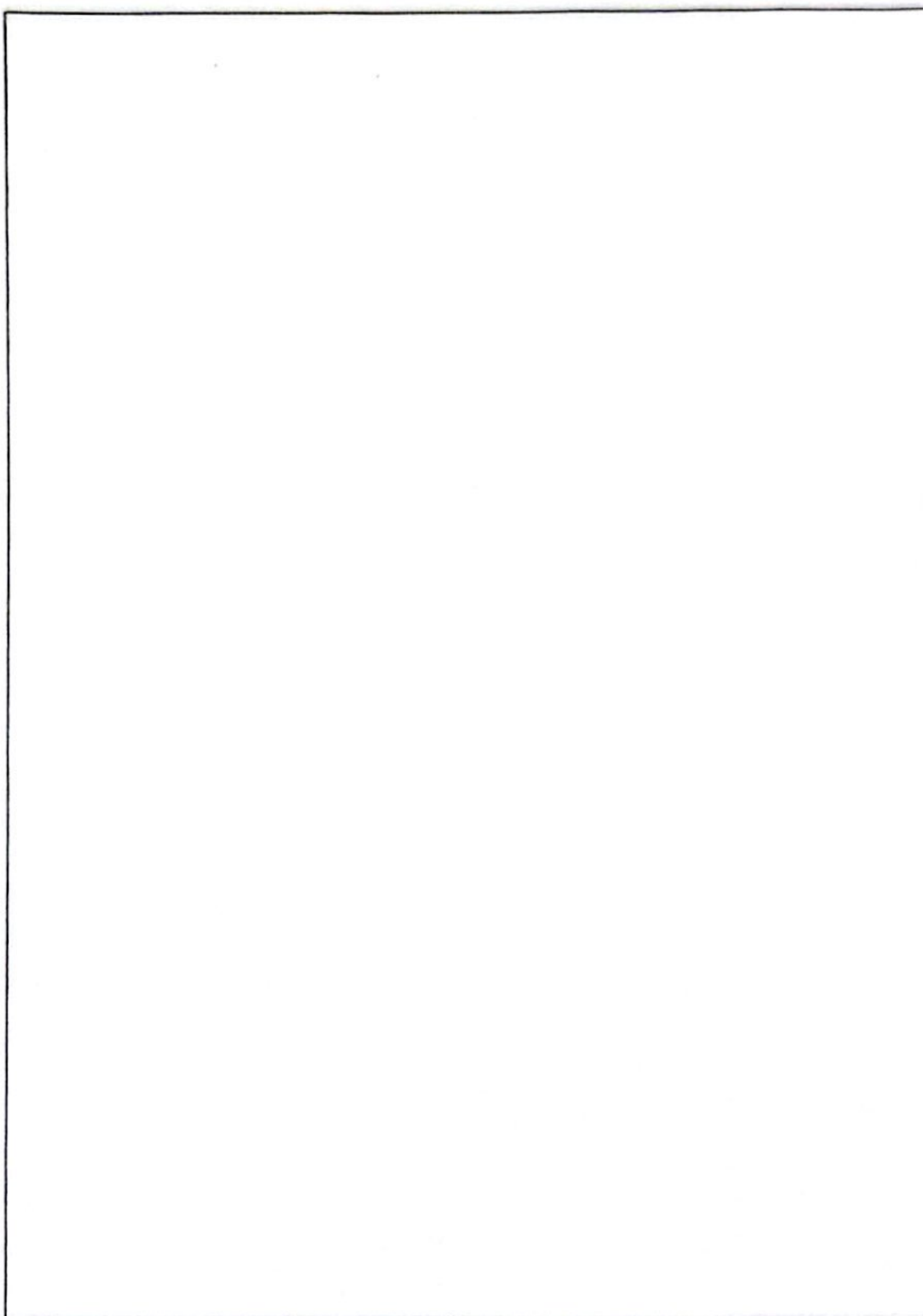
16 West Way

Petts Wood

BR5 1LW

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



ST JAMES' PRESCHOOL (PETTS WOOD)

England & Wales - Charity number 1155027

Accounts



Trustees' Annual Report for the period

From 1st September 2021

TO 31st August 2022

Charity name: St James' Preschool (Petts Wood)

Charity registration number: 1155027

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the preschool is to enhance the development and education of children from 2 years to statutory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity works for the public benefit having as its objects the development and education of children and young people in particular by: 1) promoting their care and safety; 2) promoting their education and promoting parental involvement. 3) promoting their health and wellbeing; 4) providing services to support them and their families and carers; 5) providing services to individuals holding membership of the CIO; and 6) furthering the aims of the pre-school learning alliance.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The fundraising for this period was obtained by run by the staff and parent volunteers. A small amount raised for this year of £108.

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The waiting list has many spaces for the next year and continues to need to be marketed to ensure the number of children being cared for remains consistent and provides enough income for the preschool to continue its operations. Lockdown continues to be a factor in keep the number of children increasing, and it has shown in our financial review.</p> <p>As the fees are funded by the local authority, once the child is eligible, we are very pleased to continue our policy of inclusion into our setting by order of the waiting list irrespective of social circumstances thus allowing access to parents who would otherwise be unable to pay for places.</p> <p>We have increased the number of hours in which the preschool now operates, also offering a lunch club on the shorter days, in addition we have lowered the entry age to 2 years old.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	We've continued investing in the purchase and renewal of our equipment, adding all the Covid related material that was mandatory to run our session in the safest way possible for the children and staff.

Other		
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Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>I can report that the Pre-school's accounts are currently not in a good shape. We will report a shortage for the year of -£11,293. Currently our reserves are £20,000 well below our reserves target of £40,000 which would allow the preschool to run for 6 months with no income.</p> <p>Points of note are:</p> <ul style="list-style-type: none">• The fee income during this period was £60,244 a decrease of £1,200 from last year. This decrease is due to continued recovery from the national pandemic. The preschool followed the Government guidance what made our parental fees dropped significantly.• Fundraising is down on this year, a small amount raised £108• The rental cost was £12,901 for the year• Staff costs were £54,113 during this period.• The children have benefited from a variety of educational and fun activities this year which have been provided by external suppliers to the tune of £280. This has decreased from last year's due to closing during COVID lockdown as it stopped those activities.• Staff training costs were increased this year, with £1,240 used for training.• Day to day expenditure totalled £2,387 for items including snacks, books, toys, consumables, equipment, communication costs and other miscellaneous costs, such as petty cash. This was a significant increase on previous years. <p>A total of £3,259.60 was transferred to the Preschool's Current account to keep the Preschool running their costs smoothly.</p> <p>As stated previously, and with keeping with previous years, the training for all staff members, especially in the areas of safeguarding health and safety, will continue as this is of paramount importance, along with a potential bursary for training previously mentioned. The Preschool will also continue to invest on new equipment, toys and books and replace those items where necessary and funds allow.</p> <p>The Preschool will, of course, continue to work tirelessly to make sure that St James Preschool continues to operate on a solid footing for today and for the future. We are of course extremely grateful for the support we receive from the families of those children at the Pre-school towards our fundraising activities, and for your donations, during the year and look forward to receiving your continued support over the year to come.</p> <p>Finally, I would like to thank the staff, members of the committee and a number of parents for everything that you've put into the Preschool during this last year especially during the time of the move and the last summer term without which the Preschool would not have possibly been open and wish the new members all the</p>
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		best in helping to keep the preschool to the standards that parents expect and children enjoy.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Due to the significant forecast loss from last year, no monies were transferred to the reserves account this year. These reserves are held in case the Charity needs to be closed down, pay the staff, 6 months of rent and pay off debts incurred.
Amount of reserves held	Para 1.22	£20,000.32
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	At the end of the year, we took the decision of continuing with the charity despite of the struggle through lockdown and lack of new children signing up.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of funds come from the Bromley Borough ascending to a total of for this academic year and parental fees. Our main source of funding continues to be from London Borough of Bromley by way of Early Years Funding Scheme where children are eligible for 15 hours per week funding from the term after their third birthday or by way of being eligible through social or health circumstances (£27,535.54) and in Grants (4,122.50) We also receive a proportion of our income by way of fees directly from parents who are either not eligible for funding or where funding does not cover the full session attended (£28,693.50)
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The main risk St James Preschool faces is the number of children signing up and keeping the ratio with the staff in place. We must run the preschool with a number of staff that was over the ratio to ensure that all the children were safe once the restrictions were lifted and children were welcomed into the setting.
Other		The Landlord hasn't increased the rent on this year's review due to the difficulty to run the preschool as we lack on children to attend and the pandemic situation. It had a major financial impact on the Preschool and drastic changes need to be made to keep it open this year coming.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted on 25th October 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by Members at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are elected by Members at AGM
The charity's organisational structure and any wider network with which the charity works	Para 1.51	St James Preschool is a member of the Preschool Alliance, registered with Ofsted as an early years setting and with London Borough of Bromley.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St James Preschool (Petts Wood)
Other name the charity uses	
Registered charity number	1155027
Charity's principal address	Church Hall Lakeswood Road Petts Wood BR5 1BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Marchovick	Chairperson	20/09/2019	
2	Mary Catlin	Secretary	20/12/2021	
3	Ines Aguilar-Tablada Durban	Treasurer	20/12/2019	
4	Tom Marchovick	Communications		
5	Tracy Angelo	Vice Treasurer	18/07/2022	
6				
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14				
15				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Ines Aguilar-Tablada Durban	Sarah Markovich
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Position (eg Secretary,
Chair, etc)

Treasurer	Secretary
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Date

20 th March 2023



Receipts and payments accounts

For the period from	1st September 2021	To	31st August 2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fee Income, inc. LBB contributions	60,244	-	-	60,244	61,544
Fundraising	108	-	-	108	826
HMRC Refund		-	-	-	88
Interest on Savings account	2	-	-	2	10
Sub total (Gross income for AR)	60,353	-	-	60,353	62,467
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	60,353	-	-	60,353	62,467
A3 Payments					
Salaries (incl. NI, net of tax)	54,113	-	-	54,113	52,936
Pensions	606	-	-	606	894
Rent	12,901	-	-	12,901	11,614
Statutory & Insurance (inc Ofsted)	595	-	-	595	552
Telephone and Internet	120	-	-	120	90
Equipment Purchased	1,027	-	-	1,027	193
Consumables, Stationary, Snacks and	765	-	-	765	3,216
Miscellaneous	1,240	-	-	1,240	481
Session Supplier	280	-	-	280	332
Sub total	71,647	-	-	71,647	70,307
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	71,647	-	-	71,647	70,307
Net of receipts/(payments)	- 11,293	-	-	- 11,293	- 7,840
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	39,316	-	-	39,316	47,156
Cash funds this year end	28,023	-	-	28,023	39,316

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank (Community Account)	£ 8,022.02	-	-
	Cash at Bank (Savings Account)	£ 20,000.49	-	-
		-	-	-
	Total cash funds	28,023	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Preschool Furniture	Unrestricted	-	-
	Preschool branded Clothing	Unrestricted	-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ines Aguilar-Tablada Durban	10/11/2022

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees	St James' Preschool (Petts Wood)		
On accounts for the year ended	31 st August 2022	Charity no (if any)	1155027
	Set out on pages 9 & 10		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2022**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: N. Mirrington **Date:** 11/10/23

Name: N. Mirrington

Relevant professional qualification(s) or body (if any): ACA
Institute of Chartered Accountants of England & Wales

Address: 16 West Way
Petts Wood BR5 1LW

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Large empty rectangular box for providing details of items to be disclosed.

ST JAMES' PRESCHOOL (PETTS WOOD)

England & Wales - Charity number 1155027

Accounts



Trustees' Annual Report for the period

From **1st Sep 2020** To **31st August 2021**

Charity name: St James Preschool (Petts Wood)

Charity registration number: 1155027

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the Preschool is to enhance the development and education of children from 2.5 to statutory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity works for the public benefit having as its objects the development and education of children and young people in particular by: 1) promoting their care and safety; 2) promoting their education and promoting parental involvement; 3) promoting their health and wellbeing; 4) providing services to support them and their families and carers; 5) providing services to individuals holding membership of the CIO; and 6) furthering the aims of the pre-school learning alliance.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The fundraising for this period was obtained by different events throughout the year run by the staff and parents volunteers. The total amount fundraised is £825.60

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The waiting list still has a large number of spaces for the next year and continues to need to be marketed to ensure the number of children being cared for remains consistent and provides enough income for the preschool to continue its operations. Lockdown has been a huge factor to keep the number of children increasing and it has shown in our financial review.</p> <p>As the fees are funded by the local authority, once the child is eligible, we are very pleased to continue our policy of inclusion into our setting by order of the waiting list irrespective of social circumstances thus allowing access to parents who would otherwise be unable to pay for places.</p> <p>During this period, we have made purchases of equipment, toys, books and display boards from these fundraised monies as well as to pay for visits from outside activity suppliers.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have increased the number the children that signed up to the preschool.
Performance of fundraising activities against objectives set	Para 1.41	Our fundraising events like the Danceathon, Christmas raffle and End of year Party were proven very popular and embraced by all the parents and volunteers.
Investment performance against objectives	Para 1.41	We've continued investing in the purchase and renewal of our equipment, adding all the Covid related material that was mandatory to run our session in the safest way possible for the children and staff.
Other		

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>I can report that the Pre-school's accounts are currently not in a good shape. We will report a shortage for the year of - £7.840. Currently our reserves are £34,126 well below our reserves target of £40.000 which would allow the preschool to run for 6 months with no income. Points of particular note are:</p> <ul style="list-style-type: none">• The fee income during this period was £61,544 a decrease of £33885.25 from last year. This decrease is due to the lower number of children attending the preschool than in the previous year and the lack of sessions available during lockdown period. The preschool remained closed following the Government guidance what made our parental fees dropped significantly.• There were a number of successful fundraising activities during this period, most carried out online like a danceathon, Christmas raffle and other events and donations made from parents, all of which boosted income by a further £825.60 which is an increased of the 233%• The rental cost was £11,614.25 for the year• Staff costs were £53,829 during this period.• The children have, once again, benefited from a variety of educational and fun activities this year which have been provided by external suppliers to the tune of £332. This has decreased from last year's due to closing during COVID lockdown as it stopped those activities.• Staff training costs were slightly lower this year than previous, with £480.70 used for training.• Day to day expenditure totalled £3,499 for items including snacks, books, toys, consumables, equipment, communication costs and other miscellaneous costs. This was an increase on last year, but in line with previous years. <p>A total of £1,531 was transferred to the Preschool's Current account to keep the Preschool running their costs smoothly. As with most employers in the UK we will continue to accept the National Insurance allowance of up to £4,000pa, which, in this last period, has saved the Preschool from paying approximately £1,000 in employers National Insurance contributions. As stated previously, and with keeping with previous years, the training for all staff members, especially in the areas of safeguarding health and safety, will continue as this is of paramount importance, along with a potential bursary for training previously mentioned. The Preschool will also continue to invest on new equipment, toys and books and replace those items where necessary and funds allow.</p>
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		<p>The Preschool will, of course, continue to work tirelessly to make sure that St James Preschool continues to operate on a solid footing for today and for the future. We are of course extremely grateful for the support we receive from the families of those children at the Pre-school towards our fundraising activities, and for your donations, during the year and look forward to receiving your continued support over the year to come.</p> <p>Finally, I would like to thank the staff, members of the committee and a number of parents for everything that you've put into the Preschool during this last year especially during the time of the move and the last summer term without which the Preschool would not have possibly been open and wish the new members all the best in helping to keep the preschool to the standards that parents expect and children enjoy.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Due to the significant forecast loss from last year, no monies were transferred to the reserves account this year.</p> <p>The reserves are held in case the Charity needs to be closed down, pay the staff, 6 months of rent and pay off debts incurred.</p>
Amount of reserves held	Para 1.22	£34,126.92
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	At the end of the year we took the decision of continuing with the charity despite of the struggle through lockdown and lack of new children signing up.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our main source of funds come from the Bromley Borough ascending to a total of for this academic year and parental fees</p> <p>Our main source of funding continues to be from London Borough of Bromley by way of Early Years Funding Scheme where children are eligible for 15 hours per week funding from the term after their third birthday or by way of being eligible through social or health circumstances.</p> <p>We also receive a proportion of our income by way of fees directly from parents who are either not eligible for funding or where funding does not cover the full session attended (£15,549) as well as from donations to cover the activities that children participate in that the funding doesn't cover (£825.60).</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	The main risk ST James Preschool faces is the number of children signing up and keeping the ratio with the staff in place. We have to run the preschool with a number of staff that was over the ratio to ensure that all the children were safe once the restrictions were lifted and children were welcomed into the setting.
Other		The Landlord hasn't increased the rent on this year's review due to the difficulty to run the preschool as we lack on children to attend and the pandemic situation. It had a major financial impact on the Preschool and drastic changes need to be made to keep it open this year coming.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution adopted on 25th October 2013
How is the charity constituted?	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by Members at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are elected by Members at AGM
The charity's organisational structure and any wider network with which the charity works	Para 1.51	St James Preschool is a member of the Preschool Alliance, registered with Ofsted as an early years setting and with London Borough of Bromley.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	St James Preschool (Petts Wood)
Other name the charity uses	
Registered charity number	1155027
Charity's principal address	Church Hall Lakeswood Road Petts Wood BR5 1BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Marchovick	Chairperson	20/12/2020	Committee
2	Mary Catlin	Secretary	20/12/2021	Committee
3	Ines Aguilar-Tablada Durban	Treasurer	20/12/2019	Committee
4	Tom Marchovick	Communications	20/12/2020	Committee
5				
6				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

Inaccessible at this time

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Ines Aguilar-Tablada Durban	Sarah Marchovick
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	11/10/2022	



Receipts and payments account

For the period from	01/09/2020	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Fee Income, inc. LBB contributions	61,544	-	-
Fundraising	826	-	-
HMRC Refund	88	-	-
Interest on Savings account	10	-	-
Sub total (Gross income for AR)	62,467	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	62,467	-	-
A3 Payments			
Salaries (incl. NI, net of tax)	52,935	-	-
Pensions	894	-	-
Rent	11,614	-	-
Statutory & Insurance (inc Ofsted)	552	-	-
Telephone and Internet	90	-	-
Equipement Purchased	193	-	-
Consumables, Stationary, Snacks and Misc	3,216	-	-
Petty Cash	-	-	-
Training	481	-	-
Session Supplier	332	-	-
Sub total	70,307	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	70,307	-	-
Net of receipts/(payments)	- 7,840	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	47,156	-	-
Cash funds this year end	39,316	-	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Cash at Bank (Community Account)	£ 5,188.93
	Cash at Bank (Savings Account)	£ 34,126.92
		-
	Total cash funds	39,316
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	to nearest £
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
	Preschool Furniture	Unrestricted
	Preschool branded Clothing	Unrestricted
B5 Liabilities	Details	Fund to which liability relates
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name
		Ines Aguilar-Tak

155027

ounts

8/31/2021

CC16a



Total funds

Last year

to the nearest £

to the nearest £

61,544	48,670
826	248
88	188
10	95
62,467	49,201

-	
-	-
-	-

62,467	49,201
---------------	---------------

52,935	49,839
894	678
11,614	8,374
552	551
90	120
193	664
3,216	3,643
-	400
481	666
332	1,213
70,307	66,148

-	
-	
-	-

70,307	66,148
---------------	---------------

- 7,840	- 16,947
-	-
47,156	64,103
39,316	47,156

the period

Restricted funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-

OK

Restricted funds

to nearest £

-

Endowment funds

to nearest £

-

Cost (optional)

-

Current value (optional)

-

Cost (optional)

-
-

Current value (optional)

-
-

Amount due (optional)

-

When due (optional)

--

lame

olada Durban

Date of approval

10/12/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

St James Pre School (Petts Wood)

**On accounts for the year
ended**

31 August 2021

**Charity no
(if any)**

1155027

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

[Signature box]

Date:

15/7/2023

Name:

Natasha Mirrington

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

16 West Way

Petts Wood, Orpington

BR5 1LW

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

ST JAMES' PRESCHOOL (PETTS WOOD)

England & Wales - Charity number 1155027

Accounts



Trustees' Annual Report for the period

From September 2019

To

September 2020

Charity name: ST JAMES' PRESCHOOL (PETTS WOOD)

Charity registration number: 1155027

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the Preschool is to enhance the development and education of children from 2.5 to statutory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY: 1) PROMOTING THEIR CARE AND SAFETY; 2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT; 3) PROMOTING THEIR HEALTH AND WELLBEING; 4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS; 5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND 6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
	Para 1.38	

Policy on grant making		
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		We would like to thank all those parents who volunteered their time to us during the preschool sessions & during our events this year.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The waiting list still has a large number of spaces for the next year due to the change of operating hours imposed by the Landlords (St James the Great RC Church) and lengthy rent negotiations. The waiting list for places is an area that continues to need to be marketed to ensure the number of children being cared for remains consistent and provides enough income for the preschool to continue its operations. As the fees are funded by the local authority, once the child is eligible, we are very pleased to continue our policy of inclusion into our setting by order of the waiting list irrespective of social circumstances thus allowing access to parents who would otherwise be unable to pay for places. During this period, we have made purchases of equipment, toys, books and display boards from these fundraised monies as well as to pay for visits from outside activity suppliers.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Due to the significant forecast loss from last year, no monies were transferred to the reserves account this year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reported shortfall for the year of - £16,947 mean that our reserves are £34,117, well below our reserves target of £58.000.
Amount of reserves held	Para 1.22	£34,117
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	This shortfall is due to the lower number of children attending the preschool in the 19-20 year; a result of the uncertainty caused by the lengthy rental negotiations, last year's increase in rent, the change of operating hours and closing of the setting during the lockdown period (end of March-Mid June)
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of funding continues to be from London Borough of Bromley by way of Early Years Funding Scheme where children are eligible for 15 hours per week funding from the term after their third birthday or by way of being eligible through social or health circumstances. We also receive a proportion of our income by way of fees directly from parents who are either not eligible for funding or where funding does not cover the full session attended as well as from donations to cover the activities that children participate in that the funding doesn't cover.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		As stated in last year's report, it should be noted that the rent agreement has changed from a five-year agreement to a one-year

		<p>agreement. Our Landlords have also indicated that they will review the rental amount and agreed hours yearly. Any significant increase in the rental amount or any changes to the current hours are likely to have a major financial impact on the preschool and raise serious questions on its ability to maintain operations.</p>
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adopted on 25 th October 2013
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by Members at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All trustees are enhanced DBS checked and give their time on a voluntary basis and receive no remuneration or benefits.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	St James Preschool is a member of the Preschool Alliance, registered with Ofsted as an early years setting and with London Borough of Bromley.
Other		

Reference and Administrative details

Charity name	ST JAMES' PRESCHOOL (PETTS WOOD)
Other name the charity uses	
Registered charity number	1155027
Charity's principal address	Church Hall Lakeswood Road Petts Wood BR5 1BJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Flynn	Chairperson	From 20/09/2018	Committee
2	Michelle Fewkes	Secretary	To 20/09/2019	Committee
3	Nicola Kelly	Secretary/ Communications	From 20/09/2018	Committee
4	Yogendra Patel	Treasurer	To 20/12/2019	Committee
5	Yogendra Patel	Vice-Treasurer	To 20/12/2019	Committee
6	Sarah Marcovich	Secretary	From 20/12/19	Committee
7	Sarah Fulton	Secretary	To 20/09/2019	Committee
8	Ines Aguilar- Tablada Durban	Treasurer	From 20/012/2019	Committee
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

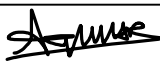
Signature(s)		
Full name(s)	Ines Aguilar-Tablada Durban	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	28/06/2021	

St James Preschool (Petts Wood)		1155027		CC16a
Receipts and payments accounts				
For the period from	01/09/2019	To	31/08/2020	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fee Income, inc. LBB contributions	55,839	-	-	55,839	79,625
Fundraising	768	-	-	768	2,162
HMRC Refund	-	-	-	-	-
Interest on Savings Account	104	-	-	104	146
Sub total (Gross income for AR)	56,711	-	-	56,711	81,935
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	56,711	-	-	56,711	81,935
A3 Payments					
Salaries (inc. NI, net of tax credits)	59,715	-	-	59,715	57,825
Pensions	734	-	-	734	784
Rent	8,374	-	-	8,374	10,404
Statutory & Insurance (inc. Ofsted)	647	-	-	647	665
Telephone & Internet	145	-	-	145	543
Equipment Purchased	852	-	-	852	536
Consumables, Stationary, Snacks & Misc.	1,377	-	-	1,377	2,772
Petty Cash	450	-	-	450	320
Training	701	-	-	701	402
Session Supplier etc. Jo Jingles	663	-	-	663	1,447
Fundraising Costs	-	-	-	-	-
Sub total	73,658	-	-	73,658	75,698
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	73,658	-	-	73,658	75,698
receipts/(payments)	- 16,947	-	-	- 16,947	6,235
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year	64,103	-	-	64,103	57,867
funds this year end	47,155	-	-	47,155	64,103

Section B Statement of assets and liabilities at the end of the pe

Categories	Details	Unrestrict ed funds to nearest £	Restricted funds to nearest £	Endowmen t funds to nearest £
B1 Cash funds	Cash at Bank (Current Account)	13,039	-	-
	Cash at Bank (Savings Account)	34,117	-	-
		-	-	-
	Total cash funds	47,156	-	-
	(agree balances with receipts and payments account(s))	Agreement	OK	OK
		Error		
		Unrestrict ed funds to nearest £	Restricted funds to nearest £	Endowmen t funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer & Audio equipment	Unrestricted	-	-
	School Furniture	Unrestricted	-	-
	School Branded Clothing	Unrestricted	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Ines Aguilar-Tablada Durban	10/03/2020	



**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

ST JAMES' PRESCHOOL (PETTS WOOD)

**On accounts for the year
ended**

2020

**Charity no
(if any)**

1155027

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 27/06/2021

Name:	Juliet K Brookes
--------------	------------------

Relevant professional qualification(s) or body (if any):	CIMA Qualified
---	----------------

Address:	36 The Hollands
	Worcester Park
	Surrey , KT4 7LH

Section B	Disclosure
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Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure details]