

# THE WESTBURY CENTRE

England & Wales · Charity number 1155016

## Details

---

**Status** Registered

**Legal form** Charitable company

**Company number** [08572906](#)

**Registered** 2013-12-16

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** The Westbury Community Centre  
Oliver Road  
Bury St. Edmunds  
Suffolk  
IP33 3JG

**Phone** 01284705102

**Email** [TRUSTEEGROUP2021@GMAIL.COM](mailto:TRUSTEEGROUP2021@GMAIL.COM)

**Website** <http://westburycentre.btck.co.uk/>

## Activities

---

**Objects:** THE OBJECTS OF THE CHARITY ("THE OBJECTS") ARE TO:3.1 PROMOTE THE BENEFIT OF THE INHABITANTS WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE STATUTORY AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;3.2 ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY STATUTORY AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THE OBJECTS;3.3 TO PROMOTE SUCH OTHER PURPOSES AS ARE CHARITABLE ACCORDING TO THE LAWS OF ENGLAND AND WALES FOR THE BENEFIT OF THE PUBLIC AS MAY FROM TIME TO TIME BE DETERMINED.

**Activities:** Community Centre for the betterment, and use, of people living, in the Bury St Edmunds area, especially those living in close proximity of the Westley Estate The Centre has a hall for letting to the public, for various uses, including:- community bingo, slimming world, yoga. dance lessons weddings and other

parties Etc.The Centre also has a small room available for meetings Etc

## Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Suffolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£48,504	£47,515	-	-
2024-06-30	£22,467	£34,550	-	-
2023-06-30	£2,509	£42,458	-	-
2022-06-30	£41,017	£41,753	-	-
2021-06-30	£35,701	£18,403	-	-
2020-06-30	£50,204	£21,655	-	-

## Trustees

Name	Role	Appointed
Linda Jones	Chair	2023-02-13
Jake Game		2025-05-01
KELLY BROWN Mrs		2021-09-22

**THE WESTBURY CENTRE**

England & Wales - Charity number 1155016

---

# Accounts

---

COMPANY REGISTRATION NUMBER: 08572906  
CHARITY REGISTRATION NUMBER: 1155016

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**30 June 2025**

**Jermyn & Co Accountants Limited**

Chartered Accountants

Unit 3, Hill Farm

Kirby Road

Kirby Bedon

Norwich

Norfolk

NR14 7DU

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Financial Statements**  
**Year ended 30 June 2025**

---

	<b>Page</b>
Trustees' annual report (incorporating the director's report)	<b>1</b>
Independent examiner's report to the trustees	<b>6</b>
Statement of financial activities (including income and expenditure account)	<b>8</b>
Statement of financial position	<b>9</b>
Notes to the financial statements	<b>10</b>
<b>The following pages do not form part of the financial statements</b>	
Detailed statement of financial activities	<b>16</b>

---



# **The Westbury Centre**

## **Company Limited by Guarantee**

### **Trustees' Annual Report (Incorporating the Director's Report) *(continued)***

**Year ended 30 June 2025**

---

#### **Structure, governance and management**

##### **Commencement of Activities**

The Westbury Centre has been operating since June 2013.

##### **Governing Document**

Memorandum and Articles of Association incorporated the company on 17 June 2013 at Companies House.

##### **Recruitment and Appointment of New Trustees**

The Charity aims to maintain a balanced range of experience and expertise relevant to fulfilling the aims of the board. New Trustees may be appointed either by resolution of the Trustees, or by election at a general meeting following a nomination from a member entitled to vote at the meeting.

##### **Organisational Structure**

The Westbury Centre has no employees. The Trustees are responsible for appointing personnel on a project-by-project basis in relation to the requirements of the centre.

##### **How The Charity Makes Decisions**

The Trustees are responsible for key decisions regarding governance, policy and how the charity can best fulfil its aims. The board meets quarterly to discuss any matters arising, or more frequently if required. A quorum of Trustees must be present at all meetings, and all decisions made are documented in a minute of the meeting.

##### **Objectives and activities**

###### **Objects and aims**

The Westbury Centre has the following objectives:

1. To provide a central hub for the community, offering a venue for daily classes and social club events on a regular basis.
2. To offer suitable premises for hire by the wider community for events and functions.

###### **Public Benefit**

The Charity's objectives were delivered through the constant maintenance of the centre and social club for use by the community.

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

# The Westbury Centre

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 30 June 2025

---

#### **Achievements and performance**

The Trustees report that the Company delivered a profit in the year of £989 (deficit in 2024: £12,083) and that cash held at bank increased to £87,122 (2024: £76,649).

#### **Financial review**

The Westbury Centre received funding in the 2025 financial year from the hire of the main hall and meeting room. The total incoming resources were £48,082 (2024: £22,095).

Outgoing resources were £47,515 (2024: £34,550) which were spent on the maintenance of the premises, insurance, rates and accountancy fees. During the year the trustees made a provision against an amount owed by the tenant of the Westbury centre of £9,231.

The total funds carried forward at the end of this accounting period were £95,268 (2024: £94,279). This is in line with our aim of maintaining a small contingency fund.

Day to day financial management is carried out by Ms Kelly Brown who has a good understanding of the Charity's financial position and maintains the day to day records of the charity.

# The Westbury Centre

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 30 June 2025

---

#### Plans for future periods

The Westbury Centre will continue with its core objectives in the remainder of 2025 and into 2026.

#### Trustees responsibilities statement

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Law applicable to charities in England and Wales requires the charity trustees to prepare the financial statements for each year which give a true and fair view of the state of the affairs of the charity and of the incoming resources, of the charity for the period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principals in the applicable Charities SORP;
- make judgements and estimates that reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with the legislation in the United Kingdom governing the preparation and dissemination of the financial statements.

#### Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

# The Westbury Centre

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 30 June 2025

---

The trustees' annual report was approved on March 2026 and signed on behalf of the board of trustees by:



Mrs L Jones  
Trustee

# The Westbury Centre

## Company Limited by Guarantee

### Independent Examiner's Report to the Trustees of The Westbury Centre

Year ended 30 June 2025

---

I report to the trustees on my examination of the financial statements of The Westbury Centre ('the charity') for the year ended 30 June 2025.

#### **Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

# **The Westbury Centre**

## **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of The Westbury Centre** *(continued)*

**Year ended 30 June 2025**

---

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Karl Jermyn, FCA  
Independent Examiner

Unit 3 Hill Farm  
Kirby Road  
Kirby Bedon  
Norwich  
Norfolk  
NR14 7DU

March 2026

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Statement of Financial Activities**  
**(including income and expenditure account)**  
**Year ended 30 June 2025**

		<b>2025</b>		2024
	Note	Unrestricted funds £	<b>Total funds £</b>	Total funds £
<b>Income and endowments</b>				
Other trading activities	<b>5</b>	48,082	48,082	22,095
Investment income	<b>6</b>	422	422	372
<b>Total income</b>		<u>48,504</u>	<u>48,504</u>	<u>22,467</u>
<b>Expenditure</b>				
Expenditure on charitable activities	<b>7</b>	47,515	47,515	34,550
<b>Total expenditure</b>		<u>47,515</u>	<u>47,515</u>	<u>34,550</u>
<b>Net income/expenditure and net movement in funds</b>		<u>989</u>	<u>989</u>	<u>(12,083)</u>
<b>Reconciliation of funds</b>				
Total funds brought forward		94,279	94,279	106,362
<b>Total funds carried forward</b>		<u>95,268</u>	<u>95,268</u>	<u>94,279</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

---

The notes on pages 10 to 14 form part of these financial statements.

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**30 June 2025**

	Note	2025 £	2024 £
<b>Fixed assets</b>			
Tangible fixed assets	11	17,968	18,644
<b>Current assets</b>			
Debtors	12	1,883	1,031
Cash at bank and in hand		87,122	76,649
		<u>89,005</u>	<u>77,680</u>
<b>Creditors: amounts falling due within one year</b>	13	11,705	2,045
<b>Net current assets</b>		<u>77,300</u>	<u>75,635</u>
<b>Total assets less current liabilities</b>		<u>95,268</u>	<u>94,279</u>
<b>Net assets</b>		<u>95,268</u>	<u>94,279</u>
<b>Funds of the charity</b>			
Unrestricted funds		<u>95,268</u>	<u>94,279</u>
<b>Total charity funds</b>	14	<u>95,268</u>	<u>106,362</u>

For the year ending 30 June 2025 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on March 2026, and are signed on behalf of the board by:



Mrs L Jones  
Trustee

The notes on pages 10 to 14 form part of these financial statements.

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements**  
**Year ended 30 June 2025**

---

**1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Oliver Road, Bury St. Edmunds, Suffolk, IP33 3JG, England.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

**The Westbury Centre**  
**Company Limited by Guarantee**

**Notes to the Financial Statements** *(continued)*

**Year ended 30 June 2025**

**3. Accounting policies** *(continued)*

**Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

**Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

**Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

# The Westbury Centre

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 30 June 2025

---

#### 3. Accounting policies *(continued)*

##### Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Improvements to property	-	25% reducing balance
Fixtures and fittings	-	10% reducing balance
Equipment	-	3 years straight line

##### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### 4. Limited by guarantee

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

**The Westbury Centre**  
**Company Limited by Guarantee**

**Notes to the Financial Statements** *(continued)*

**Year ended 30 June 2025**

**5. Other trading activities**

	Unrestricted Funds £	<b>Total Funds 2025 £</b>	Unrestricted Funds £	Total Funds 2024 £
Hall bookings	48,802	48,802	22,095	22,095
	<u>48,802</u>	<u>48,802</u>	<u>22,095</u>	<u>22,095</u>

**6. Investment income**

	Unrestricted Funds £	<b>Total Funds 2025 £</b>	Unrestricted Funds £	Total Funds 2024 £
Bank interest receivable	422	422	372	372
	<u>422</u>	<u>422</u>	<u>372</u>	<u>372</u>

**7. Expenditure on charitable activities by fund type**

	Unrestricted Funds £	<b>Total Funds 2025 £</b>	Unrestricted Funds £	Total Funds 2024 £
Hall bookings	35,524	35,524	31,470	31,470
Support costs	2,760	2,760	3,080	3,080
Bad debt provision	9,231	9,231	-	-
	<u>47,515</u>	<u>47,515</u>	<u>34,550</u>	<u>34,550</u>

**8. Net income/(expenditure)**

Net income/(expenditure) is stated after charging:

	<b>2025 £</b>	2024 £
Depreciation of tangible fixed assets	676	797
	<u>676</u>	<u>797</u>

**9. Independent examination fees**

	<b>2025 £</b>	2024 £
Fees payable to the independent examiner for: Independent examination of the financial statements	1,450	1,450
	<u>1,450</u>	<u>1,450</u>

**10. Trustee remuneration and expenses**

During the year remuneration paid to Trustees in respect of services provided to the Charity amounted to £nil (2024: £nil).

**The Westbury Centre**  
**Company Limited by Guarantee**

**Notes to the Financial Statements** *(continued)*

**Year ended 30 June 2025**

**11. Tangible fixed assets**

	Freehold property £	Fixtures and fittings £	Equipment £	<b>Total £</b>
<b>Cost</b>				
At 1 July 2024	14,829	14,336	1,340	30,505
Additions	-	-	-	-
<b>At 30 June 2025</b>	<u>14,829</u>	<u>14,336</u>	<u>1,340</u>	<u>30,505</u>
<b>Depreciation</b>				
At 1 July 2024	627	9,894	1,340	11,861
Charge for the year	10	666	-	676
<b>At 30 June 2025</b>	<u>637</u>	<u>10,560</u>	<u>1,340</u>	<u>12,537</u>
<b>Carrying amount</b>				
<b>At 30 June 2025</b>	<u>14,192</u>	<u>3,776</u>	<u>-</u>	<u>17,968</u>
At 30 June 2024	<u>14,202</u>	<u>4,442</u>	<u>-</u>	<u>18,644</u>

**12. Debtors**

	<b>2025</b> £	2024 £
Debtors and prepayments	<u>1,883</u>	<u>1,031</u>

**13. Creditors: amounts falling due within one year**

	<b>2025</b> £	2024 £
Accruals and deferred income	<u>11,705</u>	<u>2,045</u>

**14. Analysis of charitable funds**

**Unrestricted funds**

	At 1 Jul 2024 £	Income £	Expenditure £	<b>At 30 Jun 2025 £</b>
General funds	<u>94,279</u>	<u>48,504</u>	<u>(47,515)</u>	<u>95,268</u>
	At 1 Jul 2023 £	Income £	Expenditure £	<b>At 30 Jun 2024 £</b>
General funds	<u>106,362</u>	<u>22,467</u>	<u>(34,550)</u>	<u>94,279</u>

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Management Information**  
**Year ended 30 June 2025**

---

**The following pages do not form part of the financial statements.**

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Detailed Statement of Financial Activities**  
**Year ended 30 June 2025**

	<b>2025</b>	2024
	£	£
<b>Income and endowments</b>		
<b>Other trading activities</b>		
Hall bookings	48,082	22,095
	<u>48,082</u>	<u>22,095</u>
<b>Investment income</b>		
Bank interest receivable	422	372
	<u>422</u>	<u>372</u>
<b>Total income</b>	<u><u>48,504</u></u>	<u><u>22,467</u></u>
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Purchases	9,257	4,674
Rates and water	1,700	1,420
Light and heat	11,236	3,835
Repairs and maintenance	11,027	19,144
Insurance	893	872
Other establishment costs	180	180
Legal and professional fees	2,760	3,080
Telephone	360	334
Other office costs	155	214
Depreciation	676	797
Bad debt provision	9,231	
Travel	40	-
	<u>47,515</u>	<u>34,550</u>
<b>Total expenditure</b>	<u><u>47,515</u></u>	<u><u>34,550</u></u>
<b>Net income/(expenditure)</b>	<u><u>989</u></u>	<u><u>(12,083)</u></u>

**THE WESTBURY CENTRE**

England & Wales - Charity number 1155016

---

# Accounts

---

COMPANY REGISTRATION NUMBER: 08572906

CHARITY REGISTRATION NUMBER: 1155016

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**30 June 2022**

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Financial Statements**

**Year ended 30 June 2022**

---

	<b>Page</b>	
Trustees' annual report (incorporating the director's report)	<b>1</b>	
Independent examiner's report to the trustees	<b>5</b>	
Statement of financial activities (including income and expenditure account)		<b>6</b>
Statement of financial position	<b>7</b>	
Notes to the financial statements	<b>8</b>	

**The Westbury Centre**  
**Company Limited by Guarantee**

**Trustees' Annual Report (Incorporating the Director's Report)**

**Year ended 30 June 2022**

---

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 June 2022 .

**Reference and administrative details**

<b>Registered charity name</b>	The Westbury Centre	
<b>Charity registration number</b>		1155016
<b>Company registration number</b>		08572906
<b>Principal office and registered office</b>	Oliver Road Bury St. Edmunds Suffolk IP33 3JG England	

**The trustees**

Mr R E Stevenson	
Mr B Sutton	(Resigned 17 June 2022)
Mrs K L Brown	(Appointed 22 September 2021)
Mrs L Sutton	(Resigned 17 June 2022)
Mrs W Gurney	

**Independent examiner**

Karl Jermyn, FCA  
Suite 3, Crown Point Estate  
Kirby Road  
Kirby Bedon  
Norwich  
Norfolk  
NR14 7DU

## **Structure, governance and management**

### **Commencement of Activities**

The Westbury centre has been operating since June 2013.

### **Governing Document**

Memorandum and Articles of Association incorporated the company on 17 June 2013 at Companies House.

### **Recruitment and Appointment of New Trustees**

The Charity aims to maintain a balanced range of experience and expertise relevant to fulfilling the aims of the board. New Trustees may be appointed either by resolution of the Trustees, or by election at a general meeting following a nomination from a member entitled to vote at the meeting.

### **Organisational Structure**

The Westbury centre has no employees. The Trustees are responsible for appointing personnel on a project-by-project basis in relation to the requirements of the centre.

### **How The Charity Makes Decisions**

The Trustees are responsible for key decisions regarding governance, policy and how the charity can best fulfill its aims. The board meets quarterly to discuss any matters arising, or more frequently if required. A quorum of Trustees must be present at all meetings, and all decisions made are documented in a minute of the meeting.

### **Objectives and activities**

#### **Objects and aims**

The Westbury Centre has the following objectives:

1. To provide a central hub for the community, offering a venue for daily classes and social club events on a regular basis.
2. To offer suitable premises for hire by the wider community for events and functions.

#### **Public Benefit**

The Charity's objectives were delivered through the constant maintenance of the centre and social club for use by the community.

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Achievements and performance**

The Trustees report that the Company delivered a deficit in the year of £736 (2021: £17,298) and that cash held at bank increased to £105,977 (2021: £105,692).

## **Financial review**

The Westbury centre received funding in the 2022 financial year from the hire of the main hall and meeting room. The total incoming resources were £36,829 (2021: £17,676). In addition The Westbury Centre received £3,912 (2021: £18,025) from West Suffolk Council in respect of the Small Business Grant Fund which was to support small businesses affected by coronavirus.

Outgoing resources were £41,754 (2021: £18,403) which were spent on the maintenance of the premises, insurance, rates and accountancy fees.

The total funds carried forward at the end of this accounting period were £123,723 (2021: £124,457) This is in line with our aim of maintaining a small contingency fund.

Day to day financial management is carried out by Mr Brian Sutton who has a good understanding of the Charity's financial position and maintains the day to day records of the charity.

## **Plans for future periods**

The Westbury centre will continue with its core objectives in the remainder of 2021 and into 2022.

## **Trustees responsibilities statement**

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Law applicable to charities in England and Wales requires the charity trustees to prepare the financial statements for each year which give a true and fair view of the state of the affairs of the charity and of the incoming resources, of the charity for the period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principals in the applicable Charities SORP;
- make judgements and estimates that reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with the legislation in the United Kingdom governing the preparation and dissemination of the financial statements.

## **Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 21 November 2022 and signed on behalf of the board of trustees by:  
Mrs K L Brown  
Trustee

A handwritten signature in black ink, appearing to be 'KL Brown', with a long horizontal line extending to the right.

**The Westbury Centre**  
**Company Limited by Guarantee**

**Independent Examiner's Report to the Trustees of The Westbury Centre**

**Year ended 30 June 2022**

---

I report to the trustees on my examination of the financial statements of The Westbury Centre ('the charity') for the year ended 30 June 2022.

**Responsibilities and basis of report**

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act. **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Karl Jermyn, FCA Independent Examiner

Suite 3, Crown Point Estate Kirby Road Kirby Bedon Norwich Norfolk NR14 7DU

21 November 2022

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Statement of Financial Activities**  
**(including income and expenditure account)**

**Year ended 30 June 2022**

		<b>2022</b>		2021
		Unrestricted funds	<b>Total funds</b>	Total funds
	Note	£	£	£
<b>Income and endowments</b>				
Other trading activities	5	40,741	40,741	35,701
Investment income	6	276	276	–
		-----	-----	-----
<b>Total income</b>		41,017	41,017	35,701
		-----	-----	-----
<b>Expenditure</b>				
Expenditure on charitable activities	7	41,753	41,753	18,403
		-----	-----	-----
<b>Total expenditure</b>		41,753	41,753	18,403
		-----	-----	-----
<b>Net (expenditure)/income and net movement in funds</b>		( 736)	( 736)	17,298
		-----	-----	-----
<b>Reconciliation of funds</b>				
Total funds brought forward		124,457	124,457	107,159
		-----	-----	-----
<b>Total funds carried forward</b>		123,721	123,721	124,457
		-----	-----	-----

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Statement of Financial Position**

**30 June 2022**

	Note	2022 £	2021 £
<b>Fixed assets</b>			
Tangible fixed assets	11	18,919	19,463
<b>Current assets</b>			
Debtors	12	926	1,123
Cash at bank and in hand		105,977	105,692
		-----	-----
		106,903	106,815
<b>Creditors: amounts falling due within one year</b>	<b>13</b>	<b>2,101</b>	<b>1,821</b>
		-----	-----
<b>Net current assets</b>		<b>104,802</b>	<b>104,994</b>
		-----	-----
<b>Total assets less current liabilities</b>		<b>123,721</b>	<b>124,457</b>
		-----	-----
<b>Net assets</b>		<b>123,721</b>	<b>124,457</b>
		-----	-----
<b>Funds of the charity</b>			
Unrestricted funds		123,721	124,457
		-----	-----
<b>Total charity funds</b>	<b>14</b>	<b>123,721</b>	<b>124,457</b>
		-----	-----

For the year ending 30 June 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476 ;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements .

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 21 November 2022 , and are signed on behalf of the board by:

Mrs K L Brown

Trustee



**The Westbury Centre**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements**

**Year ended 30 June 2022**

---

**1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Oliver Road, Bury St. Edmunds, Suffolk, IP33 3JG, England.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

### **Incoming resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income: - income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably. - legacy income is recognised when receipt is probable and entitlement is established. - income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers. - income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates: - expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods. - expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. - other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **Tangible assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses. An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

## Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Improvements to property	-	25% reducing balance
Fixtures and fittings	-	10% reducing balance
Equipment	-	3 years straight line

## Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date. For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets. For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

## 4. Limited by guarantee

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

## 5. Other trading activities

	Unrestricted Funds £	<b>Total Funds 2022 £</b>	Unrestricted Funds £	Total Funds 2021 £
Hall bookings	36,829	36,829	17,676	17,676
Grant income	3,912	3,912	18,025	18,025
	-----	-----	-----	-----
	40,741	40,741	35,701	35,701
	-----	-----	-----	-----

## 6. Investment income

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Bank interest receivable type 1	276	276	—	—
	---	---	---	---

## 7. Expenditure on charitable activities by fund type

	Unrestricted Funds	Total Funds 2022	Unrestricted Funds	Total Funds 2021
	£	£	£	£
Activity type 1	38,337	38,337	14,166	14,166
Support costs	3,416	3,416	4,237	4,237
	-----	-----	-----	-----
	41,753	41,753	18,403	18,403
	---	---	---	---

## 8. Net (expenditure)/income

Net (expenditure)/income is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation of tangible fixed assets	902	1,147
	---	---

## 9. Independent examination fees

	2022	2021
	£	£
Fees payable to the independent examiner for: Independent examination of the financial statements	1,200	1,231
	-----	-----

## 10. Trustee remuneration and expenses

During the year remuneration paid to Trustees in respect of services provided to the Charity amounted to £nil (2021: £nil).

## 11. Tangible fixed assets

	Freehold property	Fixtures and fittings	Equipment	Total
	£	£	£	£
<b>Cost</b>				
At 1 July 2021	14,829	12,453	1,340	28,622
Additions	—	358	—	358
	-----	-----	-----	-----
<b>At 30 June 2022</b>	14,829	12,811	1,340	28,980
	-----	-----	-----	-----
<b>Depreciation</b>				
At 1 July 2021	573	7,372	1,214	9,159
Charge for the year	23	816	63	902
	-----	-----	-----	-----
<b>At 30 June 2022</b>	596	8,188	1,277	10,061
	-----	-----	-----	-----
<b>Carrying amount</b>				
<b>At 30 June 2022</b>	14,233	4,623	63	18,919
	-----	-----	-----	-----
At 30 June 2021	14,256	5,081	126	19,463
	-----	-----	-----	-----

## 12. Debtors

	2022	2021
	£	£

Prepayments and accrued income

926  
—

1,123  
—

**13. Creditors: amounts falling due within one year**

	<b>2022</b>	2021
	<b>£</b>	£
Accruals and deferred income	2,101	1,821
	-----	-----

**14. Analysis of charitable funds****Unrestricted funds**

	At 1 July 2021	Income	Expenditure	<b>At 30 June</b>
	£	£	£	<b>2022</b>
				£
General funds	124,457	41,017	(41,753)	123,721
	-----	-----	-----	-----
	At 1 July 2020	Income	Expenditure	<b>At 30 June</b>
	£	£	£	<b>2021</b>
				£
General funds	107,159	35,701	(18,403)	124,457
	-----	-----	-----	-----

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

**THE WESTBURY CENTRE**

England & Wales - Charity number 1155016

---

# Accounts

---

COMPANY REGISTRATION NUMBER: 08572906  
CHARITY REGISTRATION NUMBER: 1155016

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Unaudited Financial Statements**  
**30 June 2021**

**ADEPTA LIMITED**  
Chartered Certified Accountants  
Suite 3, Crown Point Estate  
Kirby Road  
Kirby Bedon  
Norwich  
Norfolk  
NR14 7DU

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Financial Statements**  
**Year ended 30 June 2021**

---

	<b>Page</b>
Trustees' annual report (incorporating the director's report)	<b>1</b>
Independent examiner's report to the trustees	<b>6</b>
Statement of financial activities (including income and expenditure account)	<b>8</b>
Statement of financial position	<b>9</b>
Notes to the financial statements	<b>10</b>
<b>The following pages do not form part of the financial statements</b>	
Detailed statement of financial activities	<b>16</b>

---

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**Year ended 30 June 2021**

---

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30 June 2021.

**Reference and administrative details**

<b>Registered charity name</b>	The Westbury Centre
<b>Charity registration number</b>	1155016
<b>Company registration number</b>	08572906
<b>Principal office and registered office</b>	Oliver Road Bury St. Edmunds Suffolk IP33 3JG England

**The trustees**

Mr R E Stevenson  
Mr B Sutton  
Mrs L Sutton  
Mrs W Gurney

<b>Independent examiner</b>	Karl Jermyn, FCA Suite 3, Crown Point Estate Kirby Road Kirby Bedon Norwich Norfolk NR14 7DU
-----------------------------	--

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report) *(continued)***  
**Year ended 30 June 2021**

---

**Structure, governance and management**

**Commencement of Activities**

The Westbury centre has been operating since June 2013.

**Governing Document**

Memorandum and Articles of Association incorporated the company on 17 June 2013 at Companies House.

**Recruitment and Appointment of New Trustees**

The Charity aims to maintain a balanced range of experience and expertise relevant to fulfilling the aims of the board. New Trustees may be appointed either by resolution of the Trustees, or by election at a general meeting following a nomination from a member entitled to vote at the meeting.

**Organisational Structure**

The Westbury centre has no employees. The Trustees are responsible for appointing personnel on a project-by-project basis in relation to the requirements of the centre.

**How The Charity Makes Decisions**

The Trustees are responsible for key decisions regarding governance, policy and how the charity can best fulfill its aims. The board meets quarterly to discuss any matters arising, or more frequently if required. A quorum of Trustees must be present at all meetings, and all decisions made are documented in a minute of the meeting.

**Objectives and activities**

**Objects and aims**

The Westbury Centre has the following objectives:

1. To provide a central hub for the community, offering a venue for daily classes and social club events on a regular basis.
2. To offer suitable premises for hire by the wider community for events and functions.

**Public Benefit**

The Charity's objectives were delivered through the constant maintenance of the centre and social club for use by the community.

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

# The Westbury Centre

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 30 June 2021

---

#### **Achievements and performance**

The Trustees are pleased to report that the Company delivered a surplus in the year of £17,298 (2020: £28,549) and that cash held at bank increased to £105,692 (2020: £87,578).

#### **Financial review**

The Westbury centre received funding in the 2021 financial year from the hire of the main hall and meeting room. The total incoming resources were £17,676 (2020: £21,254). In addition The Westbury Centre received £18,025 (2020: £10,000) from West Suffolk Council in respect of the Small Business Grant Fund which was to support small businesses affected by coronavirus.

Outgoing resources were £18,403 (2020: £21,655) which were spent on the maintenance of the premises, insurance, rates and accountancy fees.

The total funds carried forward at the end of this accounting period were £124,457 (2020: £107,159) This is in line with our aim of maintaining a small contingency fund.

Day to day financial management is carried out by Mr Brian Sutton who has a good understanding of the Charity's financial position and maintains the day to day records of the charity.

# The Westbury Centre

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 30 June 2021

---

#### Plans for future periods

The Westbury centre will continue with its core objectives in the remainder of 2021 and into 2022.

#### Trustees responsibilities statement

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The Law applicable to charities in England and Wales requires the charity trustees to prepare the financial statements for each year which give a true and fair view of the state of the affairs of the charity and of the incoming resources, of the charity for the period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principals in the applicable Charities SORP;
- make judgements and estimates that reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with the legislation in the United Kingdom governing the preparation and dissemination of the financial statements.

#### Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

# The Westbury Centre

## Company Limited by Guarantee

### Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 30 June 2021

---

The trustees' annual report was approved on 24 August 2021 and signed on behalf of the board of trustees by:

Mr B Sutton  
Trustee



Brian Sutton

# The Westbury Centre

## Company Limited by Guarantee

### Independent Examiner's Report to the Trustees of The Westbury Centre

Year ended 30 June 2021

---

I report to the trustees on my examination of the financial statements of The Westbury Centre ('the charity') for the year ended 30 June 2021.

#### Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

# The Westbury Centre

## Company Limited by Guarantee

### Independent Examiner's Report to the Trustees of The Westbury Centre *(continued)*

**Year ended 30 June 2021**

---

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Karl Jermyn, FCA  
Independent Examiner

Suite 3, Crown Point Estate  
Kirby Road  
Kirby Bedon  
Norwich  
Norfolk  
NR14 7DU

24 August 2021

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Statement of Financial Activities**  
**(including income and expenditure account)**  
**Year ended 30 June 2021**

		2021		2020
	Note	Unrestricted funds £	Total funds £	Total funds £
<b>Income and endowments</b>				
Other trading activities	5	35,701	35,701	50,204
<b>Total income</b>		<u>35,701</u>	<u>35,701</u>	<u>50,204</u>
<b>Expenditure</b>				
Expenditure on charitable activities	6	18,403	18,403	21,655
<b>Total expenditure</b>		<u>18,403</u>	<u>18,403</u>	<u>21,655</u>
<b>Net income and net movement in funds</b>		<u>17,298</u>	<u>17,298</u>	<u>28,549</u>
<b>Reconciliation of funds</b>				
Total funds brought forward		107,159	107,159	78,610
<b>Total funds carried forward</b>		<u>124,457</u>	<u>124,457</u>	<u>107,159</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 10 to 14 form part of these financial statements.

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**30 June 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible fixed assets	10	19,463	20,015
<b>Current assets</b>			
Debtors	11	1,123	766
Cash at bank and in hand		105,692	87,578
		<u>106,815</u>	<u>88,344</u>
<b>Creditors: amounts falling due within one year</b>	12	1,821	1,200
<b>Net current assets</b>		<u>104,994</u>	<u>87,144</u>
<b>Total assets less current liabilities</b>		<u>124,457</u>	<u>107,159</u>
<b>Net assets</b>		<u>124,457</u>	<u>107,159</u>
<b>Funds of the charity</b>			
Unrestricted funds		<u>124,457</u>	<u>107,159</u>
<b>Total charity funds</b>	13	<u>124,457</u>	<u>107,159</u>

For the year ending 30 June 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 24 August 2021, and are signed on behalf of the board by:

Mr B Sutton  
Trustee



B Sutton

The notes on pages 10 to 14 form part of these financial statements.

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Notes to the Financial Statements**  
**Year ended 30 June 2021**

---

**1. General information**

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Oliver Road, Bury St. Edmunds, Suffolk, IP33 3JG, England.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# The Westbury Centre

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 30 June 2021

---

#### 3. Accounting policies *(continued)*

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

# The Westbury Centre

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 30 June 2021

---

#### 3. Accounting policies *(continued)*

##### Tangible assets *(continued)*

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

##### Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Improvements to property	-	25% reducing balance
Fixtures and fittings	-	10% reducing balance
Equipment	-	3 years straight line

##### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### 4. Limited by guarantee

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £10 towards the assets of the charity in the event of liquidation.

# The Westbury Centre

## Company Limited by Guarantee

### Notes to the Financial Statements *(continued)*

Year ended 30 June 2021

#### 5. Other trading activities

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Hall bookings	17,676	17,676	21,254	21,254
Grant income	18,025	18,025	28,950	28,950
	<u>35,701</u>	<u>35,701</u>	<u>50,204</u>	<u>50,204</u>

#### 6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Total Funds 2021 £	Unrestricted Funds £	Total Funds 2020 £
Hall bookings	14,166	14,166	18,009	18,009
Support costs	4,237	4,237	3,646	3,646
	<u>18,403</u>	<u>18,403</u>	<u>21,655</u>	<u>21,655</u>

#### 7. Net income

Net income is stated after charging/(crediting):

	2021 £	2020 £
Depreciation of tangible fixed assets	<u>1,147</u>	<u>1,419</u>

#### 8. Independent examination fees

	2021 £	2020 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,231</u>	<u>1,216</u>

#### 9. Trustee remuneration and expenses

During the year remuneration paid to Trustees in respect of services provided to the Charity amounted to £nil (2020: £327).

**The Westbury Centre**  
**Company Limited by Guarantee**

**Notes to the Financial Statements** *(continued)*

**Year ended 30 June 2021**

**10. Tangible fixed assets**

	Freehold property £	Fixtures and fittings £	Equipment £	<b>Total £</b>
<b>Cost</b>				
At 1 July 2020	14,829	12,048	1,150	28,027
Additions	–	405	190	595
<b>At 30 June 2021</b>	<u>14,829</u>	<u>12,453</u>	<u>1,340</u>	<u>28,622</u>
<b>Depreciation</b>				
At 1 July 2020	542	6,415	1,055	8,012
Charge for the year	31	957	159	1,147
<b>At 30 June 2021</b>	<u>573</u>	<u>7,372</u>	<u>1,214</u>	<u>9,159</u>
<b>Carrying amount</b>				
<b>At 30 June 2021</b>	<u>14,256</u>	<u>5,081</u>	<u>126</u>	<u>19,463</u>
At 30 June 2020	<u>14,287</u>	<u>5,633</u>	<u>95</u>	<u>20,015</u>

**11. Debtors**

	2021 £	2020 £
Prepayments and accrued income	<u>1,123</u>	<u>766</u>

**12. Creditors: amounts falling due within one year**

	2021 £	2020 £
Accruals and deferred income	<u>1,821</u>	<u>1,200</u>

**13. Analysis of charitable funds**

**Unrestricted funds**

	At 1 Jul 2020 £	Income £	Expenditure £	At 30 Jun 2021 £
General funds	<u>107,159</u>	<u>35,701</u>	<u>(18,403)</u>	<u>124,457</u>

	At 1 Jul 2019 £	Income £	Expenditure £	At 30 Jun 2020 £
General funds	<u>78,610</u>	<u>50,204</u>	<u>(21,655)</u>	<u>107,159</u>

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Management Information**  
**Year ended 30 June 2021**

---

**The following pages do not form part of the financial statements.**

**The Westbury Centre**  
**Company Limited by Guarantee**  
**Detailed Statement of Financial Activities**  
**Year ended 30 June 2021**

	2021 £	2020 £
<b>Income and endowments</b>		
<b>Other trading activities</b>		
Hall bookings	17,676	21,254
Grant income	18,025	28,950
	<u>35,701</u>	<u>50,204</u>
<b>Total income</b>	<u>35,701</u>	<u>50,204</u>
<b>Expenditure</b>		
<b>Expenditure on charitable activities</b>		
Purchases	1,784	326
Rent	–	429
Rates and water	1,073	2,447
Light and heat	1,794	2,849
Repairs and maintenance	3,492	4,708
Insurance	766	515
Other establishment	1,934	4,529
Legal and professional fees	4,237	3,646
Telephone	–	140
Other office costs	2,176	647
Depreciation	1,147	1,419
	<u>18,403</u>	<u>21,655</u>
<b>Total expenditure</b>	<u>18,403</u>	<u>21,655</u>
<b>Net income</b>	<u>17,298</u>	<u>28,549</u>