

**ORCHARD BAPTIST CHURCH**

**CHARITY NUMBER: 1155012**

**ACCOUNTS FOR THE YEAR ENDED  
31 DECEMBER 2023**

**Orchard Baptist Church**  
**Charity Information**  
**Year Ended 31 December 2023**

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Charity Name: Orchard Baptist Church

Charity Number: 1155012

Chairperson: Rev. S Barber

Secretary: Mr C Curtis Resigned – 29/03/23  
Mrs G Goodliff Appointed – 29/03/23

Treasurer: Mr S Rand

Trustees: Mr C Curtis Resigned – 29/03/23  
Mrs C Bishop  
Mrs G Goodliff  
Mrs G Mitchell Resigned – 29/03/23  
Mrs S Stapleton  
Rev. H Baker Resigned – 29/10/23  
Mr S Rand  
Ms A Merrill Resigned – 03/09/23  
Mr M Mitchell-Farmer Appointed – 19/07/23

Address: 27 Derwent Road  
Bicester  
Oxon  
OX26 2JA

Accountant: VT Accountancy  
Chartered Certified Accountants  
Unit 5B  
Willows Gate  
Stratton Audley  
Oxon  
OX27 9AU

Bank: HSBC  
1 Sheep Street  
Bicester  
Oxon  
OX26 6JA

**Orchard Baptist Church**  
**Contents**  
**Year Ended 31 December 2023**

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**Orchard Baptist Church  
Trustees' Report  
Year Ended 31 December 2023**

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The Trustees present their report and the financial statements for the year to 31 December 2023.

**About the Charity**

The Orchard Baptist Church was registered with the Charities Commission in the United Kingdom under Charity Reg. No. 1155012 as a Charitable Incorporated Organisation on 15 December 2013 and commenced its activities on 1 April 2014.

The Church is a member of the Baptist Union of Great Britain and the Southern Counties Baptist Association.

**Objectives**

The main objectives of the Charity are to advance the Christian faith in accordance with the principles of the Baptist denomination. The Charity may also advance education and carry out other charitable purposes in the United Kingdom and other parts of the world.

**Activities**

In fulfilling the objectives of the Church, the organisation will engage in a range of activities either on its own or with others that will vary from time to time with activities being initiated, expanded or closed, as appropriate.

The activities may include, but are not restricted to:-

- regular public worship, prayer, Bible study, preaching and teaching;
- baptism, as defined in the Baptist Union's Declaration of Principle;
- the communion of the Lord's Supper, which shall normally be observed at least once a month;
- evangelism and mission, locally, regionally, nationally and internationally;
- the teaching, encouragement, welcome and inclusion of young people;
- nurture and growth of Christian disciples;
- education and training for Christian and community service;
- giving and encouraging pastoral care
- supporting and encouraging social action in the United Kingdom and abroad;
- encouraging relationships with and supporting Baptists and other Christians

Notwithstanding the appointment of persons to accept responsibility for any of the activities all individuals, groups and committees operating within the life of the Church, and their leaders, shall be accountable to the Charity Trustees and also through any specific direction of the Church Members' Meeting.

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### **Review of Financial Position and Achievement**

The Trustees continue to be thankful and encouraged by the ongoing generosity of the members, which has seen the year end with the finances in a healthy state. This was boosted by the promise of a sizeable legacy towards the end of the year. Both these factors were key to it being possible to plan to employ a part-time manager for Café 103 at the beginning of 2024, and to consider taking on a Children and Families Worker for Graven Hill to continue and develop the ministry on that housing estate established by Rev Helen Baker, who retired from her role as Community Minister in November 2023.

This is in the context of providing ongoing full-time pastoral ministry to the church through the dedicated work of Rev Steve Barber, who continued sharing his time 50/50 with SCBA, and Sarah Stapleton, who continued giving 50 per cent of her time as a Minister-in-Training. The Trustees recognise that the effective work of the charity requires this core provision of time and expertise.

This is reflected in the vibrancy in the life of the church, not least in the growing involvement of people arriving in Bicester from abroad, particularly Hong Kong and Nigeria. The church is once again seeing families come to the Sunday services, and it is encouraging – if challenging – to have several children and young people attending on a regular basis.

In 2023 the church continued to employ Ann Franklin as part-time (five hours a week) administrative assistant, and also benefitted for eight months from the input of Josh Nixon as a part-time ministerial intern.

Thus the charity's funds in 2023 were once again spent largely on staff engaged in the work of the church with and for its congregation and in the local community. It also continued to support various international mission partners chosen by the church membership, including individuals who have a long-term relationship with the church.

At the beginning of the year significant time and thought was invested in sensitively exploring and establishing the church's view of the inclusion of people in same-sex relationships. This resulted in a statement being agreed at the Church Members' Meeting and posted on the church website.

### **Plans for the Future**

In 2023 the focus has been on how best to build on the ministry of Rev Helen Baker. With the finance in place, partly through external grants, the church agreed to advertise for a part-time Manager for Café 103, and trustee Cathy Bishop was appointed to this role to commence on 1<sup>st</sup> January 2024. The trustees have been careful to ensure that all necessary protocols about paying a trustee have been observed.

## Year Ended 31 December 2023

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The trustees also proposed to the church that consideration should be given to the employment of a part-time Children and Families Worker on Graven Hill, and it is expected that this appointment will be made in 2024, partly made possible by the ongoing support of the Home Mission Fund.

The Trustees will continue carefully to monitor the ongoing levels of income and expenditure and their impact on the charity's cash reserves, and recommend appropriate actions to the church as necessary to ensure the effectiveness of ministry alongside financial stability.

The church's intention for 2024 is to continue to fund the day to day running costs of the church including the payment of salaries and associated costs for our ministers and part-time staff. We are delighted that the members have agreed to the appointment of Sarah Stapleton as part time (50%) co-Minister from September 2024 for 12 months.

The Charity also aims to continue to support our mission partners. The Church is currently affiliated to the Baptist Union of Great Britain and the Evangelical Alliance, both charities, and also financially supports various other charities including the Southern Counties Baptist Association, Open Doors, BMS World Mission and Bicester Christian Action in support of the Food Bank and other local community activity.

### Financial Position

The statement of financial activities shows, in respect of general funds, a net surplus of £5,637 (2022 surplus £693).

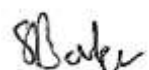
The total expenditure for this period was £140,627 (2022 £129,704). Net worth (Reserves) at the year end were £296,851 (2022 £291,214).

This report was approved by the Trustees and signed on their behalf:

  
----- 22 May 2024  
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**Mrs G Goodliff - Secretary**

**Date**

  
----- 22 May 2024  
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**Rev S Barber - Chairperson**

**Date**

  
----- 22 May 2024  
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**Mr S Rand - Treasurer**

**Date**

**Orchard Baptist Church**  
**Independent Examiners Report**  
**Year Ended 31 December 2023**

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I report on the accounts of the Charity for the year ended 31 December 2023, which are set out on pages 5 to 6.

**Respective responsibilities of the Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed:-

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- to state when particular matters have come to our attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

which gives us reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with Section 130 of the 2011 Act; and  
to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Mrs V J Thomas**  
**Independent Examiner**



**Date**

**Orchard Baptist Church**  
**Statement of Income and Expenditure**  
**Year Ended 31 December 2023**

	Notes	Y/E 31/12/23 Total £	Y/E 31/12/22 Total £
<b>Incoming Resources</b>			
Collections Received		283	585
Donations	1	107,295	106,658
Youth and Mission Income		11,654	2,867
Miscellaneous Income		9,849	4,003
Grants and subsidies		15,000	15,000
Interest		2,183	1,284
<b>Total Incoming Resources</b>		<b>146,264</b>	<b>130,397</b>
<b>Resources Expended</b>			
<u>Charitable Activities</u>			
Missions		25,514	23,497
Youth		9,905	3,375
Outreach		1,832	1,395
		<b>37,251</b>	<b>28,267</b>
<u>Governing Activities</u>			
OBC Direct Costs		5,412	4,170
Wages and Salaries		43,546	44,078
Rent and Rates		31,345	37,197
Heat, Light and Power		968	1,013
Travelling and Hospitality		3,003	1,290
Printing, Stationery & Telephone		1,940	1,538
Professional Fees		35	111
Loan Interest		13,381	8,602
Accountancy		1,342	1,180
Depreciation		1,820	1,681
Disposal of assets		-	(210)
Subscriptions		416	702
Bank charges		168	85
<b>Total Resources Expended</b>		<b>140,627</b>	<b>129,704</b>
<b>Net Movement in Funds</b>	<b>5</b>	<b><u>£ 5,637</u></b>	<b><u>£ 693</u></b>
<b>Total Funds B/Forward at 01/01/2023</b>		<b>291,214</b>	<b>290,521</b>
Net Movements in Funds		5,637	693
<b>Total Funds C/Forward at 31/12/2023</b>		<b><u>£ 296,851</u></b>	<b><u>£ 291,214</u></b>



**Orchard Baptist Church**  
**Balance Sheet**  
**Year Ended 31 December 2023**

	Notes	Y/E 31/12/23 Total £	Y/E 31/12/22 Total £
<b>Fixed Assets</b>	<b>4</b>	5,689	5,042
<b>Freehold Property</b>	<b>2</b>	452,385	452,385
<b>Investments</b>	<b>3</b>	-	4,644
<b>Current Assets</b>			
Other Debtors		-	1,360
Trade Debtors		20	-
Prepayments		833	10,132
Gift Aid Recovered		2,271	2,967
Bank Accounts		82,296	79,134
<b>Total Assets</b>		<b>543,494</b>	<b>555,664</b>
<b>Current Liabilities</b>			
Accruals		866	9,149
PAYE		-	494
Mortgage		180,777	189,807
Other Loans		65,000	65,000
		246,643	264,450
<b>Total Assets Less Total Liabilities</b>		<b><u>£ 296,851</u></b>	<b><u>£ 291,214</u></b>
<b>Capital and Reserves</b>			
Reserves	<b>5</b>	291,214	290,521
Profit and Loss Account		5,637	693
		<b><u>£ 296,851</u></b>	<b><u>£ 291,214</u></b>

The balance sheet was approved by the Trustees and signed on their behalf:

  
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**Mrs G Goodliff - Secretary**      **22 May 2024**  
**Date**

  
 -----  
**Rev S Barber - Chairperson**      **22 May 2024**  
**Date**

  
 -----  
**Mr S Rand - Treasurer**      **22 May 2024**  
**Date**

**Orchard Baptist Church**  
**Notes to the Accounts**  
**Year Ended 31 December 2023**

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	<b>Y/E 31/12/23</b>	<b>Y/E 31/12/22</b>
	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b><u>1. Incoming Resources Analysis</u></b>		
Collections Received	283	585
Donations:-		
Gift Aided Donations	39,717	45,645
Gift Aid Recovered	10,243	11,035
Non Gift Aid Donations	57,335	49,978
	<hr/>	<hr/>
	107,295	106,658
Miscellaneous Income:-		
Café 103	5,116	178
Hardship Donation	267	500
Amazon	41	25
Tearfund Appeal	1,190	2,349
Foodbank	10	-
Thursday Fellowship	-	44
Worship Conference	915	-
Christmas Appeal	522	907
Tribute	10	-
Easyfundraising	37	-
Baker's Leaving Gift	200	-
Hope In Action – Investment Returned	902	-
Gift of Synthesizer	639	-
	<hr/>	<hr/>
	9,849	4,003
Youth and Mission Income:-		
Youth Activities	11,654	2,867
Grants/Subsidies:-		
Home Mission Funding	15,000	15,000
	<hr/>	<hr/>
	15,000	15,000

Orchard Baptist Church  
Notes to the Accounts  
Year Ended 31 December 2023

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	Y/E 31/12/23	Y/E 31/12/22
	Total	Total
	£	£
<b><u>Incoming Resources Analysis Cont'd/....</u></b>		
Interest Received	1,883	884
Hope In Action Investment Income	300	400
	<hr/> 2,183	<hr/> 1,284
	<b><u>£ 130,397</u></b>	<b><u>£ 130,397</u></b>

**2. Freehold Property**

	Graven Hill House £
<b>Cost</b>	
Cost B/Fwd as at 01/01/2023	452,385
Additions	-
Disposals	-
<b>Cost C/Fwd as at 31/12/2023</b>	<b><u>£ 452,385</u></b>

There will be no depreciation charged on the Freehold property

**3. Investment**

As at 31 December 2022, the Charity had put £4,644 of its reserves towards the costs of a house purchase in Bicester for a refugee family in partnership with Hope Into Action UK. During 2023, the remaining £5,356 of the agreed investment was used to prepare the house for sale. The house was purchased in January 2018 and sold in July 2023 which resulted in the Charity receiving a return of its share of the property of £10,902. In addition interest of £300 was received in 2023.

Orchard Baptist Church  
Notes to the Accounts  
Year Ended 31 December 2023

<b>4. Fixed Assets</b>	<b>Church Equip £</b>	<b>Office Equip £</b>	<b>F &amp; F £</b>	<b>Total £</b>
<b>Cost</b>				
Cost B/Fwd as at 01/01/2023	6,080	11,299	189	17,568
Additions	399	2,068	-	2,467
Disposals	-	-	-	-
<b>Cost C/Fwd as at 31/12/2023</b>	<b><u>£ 6,479</u></b>	<b><u>£ 13,367</u></b>	<b><u>£ 189</u></b>	<b><u>£ 20,035</u></b>
<b>Depreciation</b>				
Depreciation B/Fwd as at 01/01/2023	5,235	7,102	189	12,526
Charge for year	311	1,509	-	1,820
Disposals	-	-	-	-
<b>Depreciation C/Fwd as at 31/12/2023</b>	<b><u>£ 5,546</u></b>	<b><u>£ 8,611</u></b>	<b><u>£ 189</u></b>	<b><u>£ 14,346</u></b>
<b>Net Book Value</b>				
<b>As At 31/12/2023</b>	<b><u>£ 933</u></b>	<b><u>£ 4,756</u></b>	<b><u>£ -</u></b>	<b><u>£ 5,689</u></b>
<b>As At 01/01/2023</b>	<b><u>£ 845</u></b>	<b><u>£ 4,197</u></b>	<b><u>£ -</u></b>	<b><u>£ 5,042</u></b>

\*Depreciation is charged at 25% reducing balance with a full year's depreciation charged in the year of purchase.

**5. Statement of Movement in Funds**

	<b>At 01/01/23 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>At 31/12/23 £</b>
<b>Unrestricted Funds</b>	288,914	146,264	140,228	294,950
<b>Restricted Funds</b>	2,300	-	399	1,901
<b>Total Funds</b>	<b><u>£ 291,214</u></b>	<b><u>£ 146,264</u></b>	<b><u>£ 140,627</u></b>	<b><u>£ 296,851</u></b>

At the end of the year, of the original £5,000 Charlton-on-Otmoor Fund received in 2020, £1,901 was still held and is to be used solely on the Graven Hill Manse.