

**ORCHARD BAPTIST CHURCH**

**CHARITY NUMBER: 1155012**

**ACCOUNTS FOR THE YEAR ENDED  
31 DECEMBER 2022**

**Orchard Baptist Church**  
**Charity Information**  
**Year Ended 31 December 2022**

---

Charity Name: Orchard Baptist Church

Charity Number: 1155012

Chairperson: Rev. S Barber

Secretary: Mr S Rand Resigned 23/11/22  
Mr C Curtis Appointed 23/11/22

Treasurer: Ms A Merrill Resigned 23/11/22  
Mr S Rand Appointed 23/11/22

Trustees: Mr C Curtis Appointed 04/08/22  
Mrs C Bishop Appointed 23/11/22  
Mrs G Goodliff  
Mrs G Mitchell  
Mr M Oke Resigned 23/07/22  
Mrs S Stapleton Appointed 01/06/22  
Rev. H Baker  
Mr S Rand  
Ms A Merrill

Address: 27 Derwent Road  
Bicester  
Oxon  
OX26 2JA

Accountant: VT Accountancy  
Chartered Certified Accountants  
Unit E5  
Telford Road  
Bicester  
Oxon  
OX26 4LD

Bank: HSBC  
1 Sheep Street  
Bicester  
Oxon  
OX26 6JA

**Orchard Baptist Church**  
**Contents**  
**Year Ended 31 December 2022**

---

	<b>Page</b>
Trustees Report	<b>1 - 3</b>
Independent Examiners Report	<b>4</b>
Statement of Income & Expenditure	<b>5</b>
Balance Sheet	<b>6</b>
Notes to the Financial Statements	<b>7-9</b>

**Orchard Baptist Church**  
**Trustees' Report**  
**Year Ended 31 December 2022**

---

The Trustees present their report and the financial statements for the year to 31 December 2022.

**About the Charity**

The Orchard Baptist Church was registered with the Charities Commission in the United Kingdom under Charity Reg. No. 1155012 as a Charitable Incorporated Organisation on 15 December 2013 and commenced its activities on 1 April 2014.

The Church is a member of the Baptist Union of Great Britain and the Southern Counties Baptist Association.

**Objectives**

The main objectives of the Charity are to advance the Christian faith in accordance with the principles of the Baptist denomination. The Charity may also advance education and carry out other charitable purposes in the United Kingdom and other parts of the world.

**Activities**

In fulfilling the objectives of the Church, the organisation will engage in a range of activities either on its own or with others that will vary from time to time with activities being initiated, expanded or closed, as appropriate.

The activities may include, but are not restricted to:-

- regular public worship, prayer, Bible study, preaching and teaching;
- baptism, as defined in the Baptist Union's Declaration of Principle;
- the communion of the Lord's Supper which shall normally be observed at least once a month;
- evangelism and mission, locally, regionally, nationally and internationally;
- the teaching, encouragement, welcome and inclusion of young people;
- nurture and growth of Christian disciples;
- education and training for Christian and community service;
- giving and encouraging pastoral care
- supporting and encouraging social action in the United Kingdom and abroad;
- encouraging relationships with and supporting Baptists and other Christians

Notwithstanding the appointment of persons to accept responsibility for any of the activities all individuals, groups and committees operating within the life of the Church, and their leaders, shall be accountable to the Charity Trustees and also through any specific direction of the Church Members' meeting.

### **Review of Financial Position and Achievement**

There is much to be thankful for in the charity's 2022 finances. The actual income almost exactly matched the budgeted income – in a year when our members were facing serious cost of living challenges in their own finances. Expenditure was once again lower than budgeted, which is encouraging to the extent to which it reflects careful use of resources, but less so if it is the result of less activity than expected. In fact it largely reflects the impact of Rev Steve Barber continuing and confirming his 50-50 work split between OBC and as a Regional Minister with the Southern Counties Baptist Association.

The church ended the year supporting, to varying degrees, four people in ministry: one full-time minister (Rev Helen Baker), one half-time minister (Rev Steve Barber), one Minister-in-Training (Sarah Stapleton) and one ministerial intern (Josh Nixon). This has undoubtedly enriched the ministry of the church, not only in our Sunday services, but also in our missional activity on Graven Hill and through Café 103, begun on Graven Hill and now a well-used support for those across Bicester facing mental health challenges. The charity also employs an administrative assistant on a part-time basis.

So the charity's funds in 2022 were spent largely on staff engaged in the work of the church with and for its congregation and in the local community. It also continued to support various international mission partners chosen by the church membership, including individuals who have a long-term relationship with the Church.

In financial terms the year therefore saw a further proportion – smaller than budgeted – of the charity's reserves transferred from cash into property: the Manse on Graven Hill, an asset increasing in value.

### **Plans for the Future**

With Rev Helen Baker announcing her intention to retire towards the end of 2023, the church has begun a process of prayerful consideration as to the shape and focus of the ministry of the church heading into 2024. While finance is not the major focus of this process, it is a vital part of it. The church has seen over the past five years how a vision can be realised and financed when it is supported and owned by the whole membership.

The Trustees will therefore continue carefully to monitor the ongoing levels of income and expenditure and their impact on the charity's cash reserves, while also exploring how any changes in the focus of mission and ministry can be financed. On this basis the Trustees will continue to recommend appropriate actions to the church as necessary to ensure the effectiveness of ministry alongside financial stability.



**Orchard Baptist Church**  
**Trustees' Report Cont'd/....**  
**Year Ended 31 December 2022**

---

The church's intention for 2023 is to continue to fund the day to day running costs of the Church including the payment of salaries and associated costs for our ministers and part-time administrator. The Charity also aims to continue to support our mission partners. The Church is currently affiliated to the Baptist Union of Great Britain and the Evangelical Alliance, both charities, and also financially supports various other charities including the Southern Counties Baptist Association, Open Doors, BMS World Mission and Bicester Christian Action in support of the Food Bank and other local community activity.

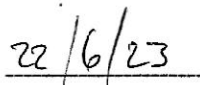
**Financial Position**

The statement of financial activities shows, in respect of general funds, a net surplus of £693 (2021 surplus £14,020).

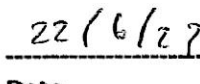
The total expenditure for this period was £129,704 (2021 £133,187). Net worth (Reserves) at the year end were £291,214 (2021 £290,521).


This report was approved by the Trustees and signed on their behalf:

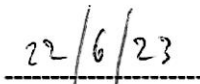
  
Mrs G Goodliff - Trustee

  
Date

  
Rev S Barber - Chairperson

  
Date

  
Mr S Rand - Treasurer

  
Date

**Orchard Baptist Church  
Independent Examiners Report  
Year Ended 31 December 2022**

---

I report on the accounts of the Charity for the year ended 31 December 2022, which are set out on pages 5 to 6.

**Respective responsibilities of the Trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed:-

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act; and
- to state when particular matters have come to our attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

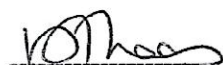
**Independent examiner's statement**

In connection with my examination, no matter has come to my attention;

which gives us reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with Section 130 of the 2011 Act; and  
to prepare accounts which accord with the accounting records and to comply  
with the accounting requirements of the 2011 Act have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper  
understanding of the accounts to be reached.



**Mrs V J Thomas  
Independent Examiner**



**Date**

**Orchard Baptist Church**  
**Statement of Income and Expenditure**  
**Year Ended 31 December 2022**

	Notes	Y/E 31/12/22 Total £	Y/E 31/12/21 Total £
<b>Incoming Resources</b>			
Collections Received		585	111
Donations	1	106,658	119,344
Youth and Mission Income		2,867	3,700
Miscellaneous Income		4,003	7,596
Grants and subsidies		15,000	15,999
Interest		1,284	457
<b>Total Incoming Resources</b>		<b>130,397</b>	<b>147,207</b>
<b>Resources Expended</b>			
<u>Charitable Activities</u>			
Missions		23,497	19,762
Youth		3,375	4,801
Outreach		1,395	855
		<b>28,267</b>	<b>25,418</b>
<u>Governing Activities</u>			
OBC Direct Costs		4,170	4,622
Wages and Salaries		44,078	56,837
Rent and Rates		37,197	32,557
Heat, Light and Power		1,013	827
Travelling and Hospitality		1,290	1,119
Printing, Stationery & Telephone		1,538	1,925
Professional Fees		111	-
Loan Interest		8,602	6,661
Accountancy		1,180	801
Depreciation		1,681	1,745
Disposal of assets		(210)	152
Subscriptions		702	523
Bank charges		85	-
<b>Total Resources Expended</b>		<b>129,704</b>	<b>133,187</b>
<b>Net Movement in Funds</b>	<b>5</b>	<b>£ 693</b>	<b>£ 14,020</b>
<b>Total Funds B/Forward at 01/01/2022</b>		<b>290,521</b>	<b>276,501</b>
<b>Net Movements in Funds</b>		<b>693</b>	<b>14,020</b>
<b>Total Funds C/Forward at 31/12/2022</b>		<b>£ 291,214</b>	<b>£ 290,521</b>



**Orchard Baptist Church**  
**Balance Sheet**  
**Year Ended 31 December 2022**

		Y/E 31/12/22	Y/E 31/12/21
	Notes	Total £	Total £
<b>Fixed Assets</b>	<b>4</b>	<b>5,042</b>	<b>5,083</b>
<b>Freehold Property</b>	<b>2</b>	<b>452,385</b>	<b>452,385</b>
<b>Investments</b>	<b>3</b>	<b>4,644</b>	<b>4,644</b>
<b>Current Assets</b>			
Other Debtors		1,360	3,906
Prepayments		10,132	909
Gift Aid Recovered		2,967	3,266
Bank Accounts		79,134	90,496
<b>Total Assets</b>		<b>555,664</b>	<b>560,689</b>
<b>Current Liabilities</b>			
Accruals		9,149	720
PAYE		494	831
Mortgage		189,807	203,617
Other Loans		65,000	65,000
		<b>264,450</b>	<b>270,168</b>
<b>Total Assets Less Total Liabilities</b>		<b><u>£ 291,214</u></b>	<b><u>£ 290,521</u></b>
<b>Capital and Reserves</b>			
Reserves	<b>5</b>	290,521	276,501
Profit and Loss Account		693	14,020
		<b><u>£ 291,214</u></b>	<b><u>£ 290,521</u></b>

The balance sheet was approved by the Trustees and signed on their behalf:

Gill Goodliff      22/6/23  
Mrs G Goodliff - Trustee      Date

S Barber      22/6/23  
Rev S Barber - Chairperson      Date

S Rand      22/6/23  
Mr S Rand - Treasurer      Date

**Orchard Baptist Church**  
**Notes to the Accounts**  
**Year Ended 31 December 2022**

	Y/E 31/12/22	Y/E 31/12/21
	Total	Total
	£	£
<b><u>1. Incoming Resources Analysis</u></b>		
Collections Received	585	111
Donations:-		
Gift Aided Donations	45,645	48,294
Gift Aid Recovered	11,035	12,878
Non Gift Aid Donations	49,978	52,157
Graven Hill – Gift Aid Donations	-	5,100
Graven Hill – Non Gift Aid Donations	-	915
	<u>106,658</u>	<u>119,344</u>
Miscellaneous Income:-		
Youth	-	-
Café 103	178	-
Hardship Donation	500	7,100
Amazon	25	-
Tearfund Appeal	2,349	-
Thursday Fellowship	44	-
Grapevine	-	17
Christmas Appeal	907	479
	<u>4,003</u>	<u>7,596</u>
Youth and Mission Income:-		
Youth Activities	2,867	3,700
Grants/Subsidies:-		
Bicester Town Council	-	999
Home Mission Funding	15,000	15,000
	<u>15,000</u>	<u>15,999</u>

**Orchard Baptist Church**  
**Notes to the Accounts**  
**Year Ended 31 December 2022**

---

	Y/E 31/12/22	Y/E 31/12/21
	Total	Total
	£	£
<b><u>Incoming Resources Analysis Cont'd/....</u></b>		
Interest Received	884	57
Hope In Action Investment Income	400	400
	<hr/> 1,284	<hr/> 457
	<b><u>£ 130,397</u></b>	<b><u>£ 147,207</u></b>

**2. Freehold Property**

	Graven Hill House £
<b>Cost</b>	
Cost B/Fwd as at 01/01/2022	452,385
Additions	-
Disposals	-
	<hr/>
<b>Cost C/Fwd as at 31/12/2022</b>	<b><u>£ 452,385</u></b>

**There will be no depreciation charged on the Freehold property**

**3. Investment**

To date the Charity has put £4,644 of its reserves towards the costs of a house purchase in Bicester for a refugee family in partnership with Hope Into Action UK. The house was purchased in January 2018 and will be sold in 2023 whereby the Charity will receive a return of its share of the property. The investment also receives an annual 4% interest payment.

**Orchard Baptist Church**  
**Notes to the Accounts**  
**Year Ended 31 December 2022**

<b><u>4. Fixed Assets</u></b>	<b>Church Equip £</b>	<b>Office Equip £</b>	<b>F &amp; F £</b>	<b>Total £</b>
<b>Cost</b>				
Cost B/Fwd as at 01/01/2022	6,080	9,659	189	15,928
Additions	-	1,640	-	1,640
Disposals	-	-	-	-
<b>Cost C/Fwd as at 31/12/2022</b>	<b><u>£ 6,080</u></b>	<b><u>£ 11,299</u></b>	<b><u>£ 189</u></b>	<b><u>£ 17,568</u></b>
<b>Depreciation</b>				
Depreciation B/Fwd as at 01/01/2022	4,953	5,705	187	10,845
Charge for year	282	1,397	2	1,681
Disposals	-	-	-	-
<b>Depreciation C/Fwd as at 31/12/2022</b>	<b><u>£ 5,235</u></b>	<b><u>£ 7,102</u></b>	<b><u>£ 189</u></b>	<b><u>£ 12,526</u></b>
<b>Net Book Value</b>				
<b>As At 31/12/2022</b>	<b><u>£ 845</u></b>	<b><u>£ 4,197</u></b>	<b><u>£ -</u></b>	<b><u>£ 5,042</u></b>
<b>As At 01/01/2022</b>	<b><u>£ 1,127</u></b>	<b><u>£ 3,954</u></b>	<b><u>£ 2</u></b>	<b><u>£ 5,083</u></b>

\*Depreciation is charged at 25% reducing balance with a full year's depreciation charged in the year of purchase.

**5. Statement of Movement in Funds**

	<b>At 01/01/22 £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>At 31/12/22 £</b>
<b>Unrestricted Funds</b>	288,221	130,397	129,704	288,914
<b>Restricted Funds</b>	2,300	-	-	2,300
<b>Total Funds</b>	<b><u>£ 290,521</u></b>	<b><u>£ 130,397</u></b>	<b><u>£ 129,704</u></b>	<b><u>£ 291,214</u></b>

At the end of the year, of the original £5,000 Charlton-on-Otmoor Fund received in 2020, £2,300 was still held and is to be used solely on the Graven Hill Manse.