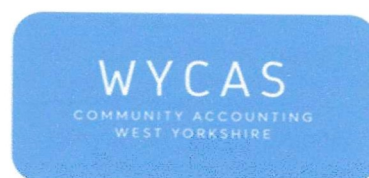


# **Disability Partnership Calderdale**

Charity number 1155007

## **Annual Report and Financial Statements**

**for the year ended 31 March 2025**



# **Disability Partnership Calderdale**

## **Annual Report and Financial Statements for the year ended 31 March 2025**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Disability Partnership Calderdale**

## **Trustees' report for the year ended 31 March 2025**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Alison Schofield		
George Brian Sutcliffe		
David Ashton		
Donna Turner		
Georgina King		Appointed 10 October 2024
Geraldine Rushton	Treasurer	
Malcolm Kielty MBE	Secretary	
Marion Spruce	Chair	
<b>Charity number</b>	1155007	Registered in England and Wales

#### **Registered and principal address**

Resource Centre  
Hall Street  
Halifax  
HX7 5AY

#### **Bankers**

The Co-operative Bank PLC  
1 Balloon Street  
Manchester  
M60 4EP

#### **Independent examiner**

Sarah Coates MAAT

#### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

#### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) formed on 13 December 2013 and is governed by a constitution. This was amended on 26 July 2022.

#### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **Disability Partnership Calderdale**

## **Trustees' report (continued) for the year ended 31 March 2025**

### **Objectives and activities**

#### **The charity's objects**

The charity's objects are to relieve the needs of disabled people, for the public benefit, in Calderdale to enable them to live as independently as possible by:-

- a) Working in partnership with commissioners and service providers to raise awareness of issues of concern to disabled people, so that commissioners and service providers can make improvements to maximise access to mainstream and specialist services for people with physical and sensory impairments;
- b) Raising the profile of disabled people in Calderdale;
- c) Developing the CIO as an independent user led organisation (ULO) of adults who are interested in working together to support change for disabled people who live and/or work in Calderdale and have physical and/or sensory impairments;
- d) Delivering services and organising and facilitating events involving disabled people, to make the long term future of the CIO more secure;
- e) Holding regular meetings which look at issues in detail, where the membership works together in partnership with numerous commissioners and service providers to identify barriers faced by disabled people and improve service design and delivery so that disabled people have better access, experiences, improved wellbeing and quality of life;
- f) Ensuring that disabled people are fully informed about policy changes that may affect their lives;
- g) Empowering disabled people to take control of their lives and have greater confidence, choice, control and a louder voice over the way their needs are met so they can influence service improvement;
- h) Ensuring that disabled people have greater access to housing, health, education, employment, leisure, and transport opportunities and can participate in family and community life.

#### **The charity's main activities**

We are an organisation for disabled people, led by disabled people. Our members are disabled people, mostly with physical and/or sensory impairments. Nine of our ten Trustees are disabled people. Our Trustees meet monthly and they are very involved, committed and fully informed.

We operate at the heart of a partnership of Disabled Peoples' organisations in Calderdale. We are at the 'hub' of a Disability Partnership, and act as a key conduit between service providers and commissioners, and the people living with disabilities who use those services. We provide information, signposting, engagement and consultation as a two-way process between both the statutory, voluntary and private sectors and disabled people, and know that we are best placed to deliver our work. By involving disabled people in this way, we aim to achieve the removal of barriers to access, and improvements to services for the benefit of disabled people.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to enable disabled people in Calderdale to live as independently as possible by working in partnership with service providers and commissioners to raise awareness of issues of concern to disabled people and to maximise access to mainstream and specialist services.



# Disability Partnership Calderdale

## Trustees' report (continued) for the year ended 31 March 2025

### Achievements and performance

DPC were successful in their application for grant funding from National Lottery Reaching Communities Fund for three years 2024 – 2027 which will allow us to continue our work with the disabled communities in Calderdale and wider West Yorkshire Region.

DPC has continued to deliver a service to a wide range of service users across Calderdale and the wider West Yorkshire region via in person meetings and over several social media platforms.

We have successfully delivered a "New" Podcast service entitled "Lets Talk" this was supported by a generous grant from Community Foundation for Calderdale who also grant funded a "Summer Messaging" project.

Our reach:

Platform	Engagements	weekly average (52 Weeks)
Website	40125	772
Newsletter	43147	830
Social media	189145	3637
Podcast	6319	122
	<hr/> 278736	<hr/> 5360

In addition, we received Funding from National Lottery Awards For All to deliver "Juke Box Memories" radio podcast with our Partners Phoenix Radio

Interviews	Date Of Broadcast
Derek	23 <sup>rd</sup> December, 2024
Ian	20 <sup>th</sup> January, 2025
John	24 <sup>th</sup> February, 2025
Harry	24 <sup>th</sup> March, 2025
Lee Mount and Halifax memories	28 <sup>th</sup> April, 2025
Tony	28 <sup>TH</sup> May, 2025
Andrew	TBA
Carol and Jim	TBA

During the financial year we have Held 8 open meetings, including a summer garden party and a Christmas lunch attracting over 400 members and a wide range of guest speakers, all of our meetings are supported by British Sign Language signers to assist our deaf and hearing impaired members.

DPC Received a grant of £25,000 from Postcode neighbourhood Trust to allow us to develop and grow our service in 2024/5 and 2025/6 financial years.

As with all organisations we are faced with cost increases from suppliers but with good financial management and the support of our funding partners we have been able to maintain the level of delivery to our members.

## Disability Partnership Calderdale

### Trustees' report (continued) for the year ended 31 March 2025

#### Financial review

The net receipts for the year were £48,181, including net payments of £234 on unrestricted funds and net receipts of £48,415 on restricted funds after transfers.

#### Reserves policy

The charity's free reserves, at the year end were £10,395.

Disability Partnership Calderdale will look to ensure a minimum of reserves to cover 2 months average operating costs (£5,000) to allow an orderly winding up should the Charity need to close.

Approved by the board of trustees on 23/9/25

Signed:  (Trustee)

Name: MALCOLM KIELEY

## **Disability Partnership Calderdale**

### **Independent examiner's report to the trustees of Disability Partnership Calderdale**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2025, which are set out on pages 7 to 10.

#### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Name: Sarah Coates MAAT

29/09/2025

#### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Disability Partnership Calderdale**  
**Receipts and payments account**  
**for the year ended 31 March 2025**

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	589	123,379	123,968	73,579
Fee income		486	-	486	450
<b>Total receipts</b>		<b>1,075</b>	<b>123,379</b>	<b>124,454</b>	<b>74,029</b>
<b>Payments</b>					
Venue hire		-	377	377	858
BSL interpreting service		125	1,347	1,472	1,998
Administration		13	697	710	4,693
Transport		10	562	572	509
Catering		-	3,053	3,053	3,322
Independent examination		-	732	732	1,056
Website		-	10,064	10,064	5,584
Insurance		-	393	393	393
Development workers		249	32,168	32,417	32,911
Administration workers		-	20,405	20,405	18,267
Worker expenses		-	59	59	82
Equipment		827	192	1,019	230
Donations		-	-	-	550
Productions costs		-	4,875	4,875	-
Phone costs		85	40	125	198
<b>Total payments</b>		<b>1,309</b>	<b>74,964</b>	<b>76,273</b>	<b>70,651</b>
<b>Net receipts / (payments)</b>		<b>(234)</b>	<b>48,415</b>	<b>48,181</b>	<b>3,378</b>
<b>Fund balances brought forward</b>		<b>10,629</b>	<b>9,863</b>	<b>20,492</b>	<b>17,114</b>
<b>Fund balances carried forward</b>	(3)	<b>10,395</b>	<b>58,278</b>	<b>68,673</b>	<b>20,492</b>



**Disability Partnership Calderdale**  
**Statement of assets and liabilities**  
**as at 31 March 2025**

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	10,258	58,278	68,536	20,378
Cash in hand	137	-	137	114
<b>Total cash funds</b>	<u>10,395</u>	<u>58,278</u>	<u>68,673</u>	<u>20,492</u>

**Debtors and prepayments**

	2025
	£
Prepayments	360
	<u>360</u>

**Assets retained for the charity's own use**

Cupboard  
Four printers  
Two digital voice recorders  
One roller case  
Four laptops  
Diary and two penfriend pens and labels  
One conversor pro and two headsets  
Three tablets

**Liabilities**

	2025
	£
Accruals	792
	<u>792</u>

The financial statements were approved by the board of trustees on 23/9/25

Signed:  (Trustee)

Name: MALCOLM KIELEY *ms*

# **Disability Partnership Calderdale**

## **Notes to the accounts**

### **for the year ended 31 March 2025**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Disability Partnership Calderdale**  
**Notes to the accounts continued**  
**for the year ended 31 March 2025**

**2 Grants and donations**

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
National Lottery Community Fund (NLCF)	-	75,500	75,500	70,000
Postcode Lottery	-	25,000	25,000	-
National Lottery Awards for All	-	16,549	16,549	-
Comm. Foundation Calderdale	-	6,330	6,330	-
Sir George Martin Trust	-	-	-	1,850
Donations	589	-	589	1,729
	<u>589</u>	<u>123,379</u>	<u>123,968</u>	<u>73,579</u>

**3 Restricted funds**

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
NLCF 22-24	9,753	-	9,753	-	-
Awards 4 All	-	16,549	4,875	-	11,674
Postcode Lottery	-	25,000	4,767	-	20,233
Comm. Foundation Calderdale	-	6,330	5,300	-	1,030
Sir George Martin Trust	110	-	110	-	-
NLCF 24-27	-	75,500	50,159	-	25,341
	<u>9,863</u>	<u>123,379</u>	<u>74,964</u>	<u>-</u>	<u>58,278</u>

**Fund name**

**Purpose of restriction**

NLCF 22-24

To increase visibility, profile and influence of DPC across Calderdale and Kirklees's VCS, Public and Private Sectors on behalf of the disabled community.

Awards 4 All

Towards a bespoke project delivering a series of "memories Jukebox" podcast reminiscence sessions.

Postcode Lottery

To support the expansion of our online presence to provide a greater service to a greater number of people.

Comm. Foundation Calderdale

To support a series of Podcasts to help us reach our community in new and innovative ways.

Sir George Martin Trust

To help produce a bi-monthly hardcopy bulleting titled 'Enabled'.

NLCF 24-27

To help towards growing and expanding the comprehensive service we provide to meet the increasing demand.

**4 Related party transactions**

**Donations from trustees and related parties**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee expenses**

During the year 3 trustees were paid a total of £294 in respect of travel, meeting expenses & equipment (previous year: 1 trustee and £44).

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.



## Disability Partnership Calderdale

### Observations and recommendations for the accounting period 1 April 2024 to 31 March 2025.

Please take some time at your next meeting to consider the following issues arising from our work.

**Priority 1** issues must be addressed promptly, providing evidence that they have been actioned provided for the next accounting year.

**Priority 2** issues are good practice and will improve your organisation's financial management systems.

**Priority 3** issues are for your information or requests from WYCAS.

Support to action any of these points is available from WYCAS.

Issue	Recommendation / Tips for improvement	Priority (1=High)
Approval and signing the accounts - As trustees you are required to approve and sign the accounts, including the trustees annual report.	Please have a careful read through the accounts and make sure you are happy with the text and the figures. We encourage you to pay particular attention to the balances on the restricted funds note (if there is one) and also on the commentary about the reserves in the trustees annual report	3
Pages to sign	Please sign pages 5 and 8 in black ink	
Compliance with your governing document - Whilst there are no specific issues arising from the independent examination, we are using this opportunity to remind trustees to have an understanding of their own charity's rules - ie. the constitution, trust deed or memorandum and articles of association. Please ask your fellow trustees if you have not had access to the governing document.	If you are thinking about any significant change in your activities or engaging a trustee or a close relative to do some work for the charity, the governing document is the first place to check to see what is possible. We would also encourage trustees to refer to the Charity Commission's guidance for more general information about your responsibilities. This is a really helpful guide and is very user friendly. It can be found here: <a href="#">The Essential Trustee - Charity Commission Guidance</a>	3
Filing deadline for CIOs. As the organisation is a CIO you must complete an online annual return and upload pdf accounts via the Charity Commission website by the date shown opposite. Do not scan your signed accounts, please use the pdf accounts that we sent you after the accounts were approved which show the name of the person who signed the accounts and the date signed.	31 January 2026	
Please remember to update the Charity Commission when trustees join or leave the charity.	The charity register details must be up-to-date at all times.	1
Please remember to complete the WYCAS online survey.	See link on management letter or request a printed copy from your community accountant.	3

[illegible]