

# **Disability Partnership Calderdale**

Charity number 1155007

## **Annual Report and Financial Statements for the year ended 31 March 2022**



# **Disability Partnership Calderdale**

## **Annual Report and Financial Statements for the year ended 31 March 2022**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Disability Partnership Calderdale**

## **Trustees' report for the year ended 31 March 2022**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Marion Spruce	Chair	
Malcolm Kielty MBE	Secretary	
Geraldine Rushton	Treasurer	
David Ashton		
Mark Wardell		
Teresa Shaw		
Shabir Hussain		
Anne Bayliss		Resigned November 2021
Donna Lorraine Turner		Appointed November 2021
Simon Peter Hemmingway		
George Brian Sutcliffe		
Peter Melling		Resigned July 2021
<b>Charity number</b>	1155007	Registered in England and Wales

### **Registered and principal address**

Resource Centre  
8b Hall Street  
Halifax  
HX7 5AY

### **Bankers**

The Co-operative Bank PLC  
1 Balloon Street  
Manchester  
M60 4EP

### **Independent examiner**

Sarah Coates MAAT

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) formed on 13 December 2013 and is governed by a constitution. This was amended on 26 July 2022.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **Disability Partnership Calderdale**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Objectives and activities**

#### **The charity's objects**

The charity's objects are to relieve the needs of disabled people, for the public benefit, in Calderdale to enable them to live as independently as possible by:-

- a) Working in partnership with commissioners and service providers to raise awareness of issues of concern to disabled people, so that commissioners and service providers can make improvements to maximise access to mainstream and specialist services for people with physical and sensory impairments;
- b) Raising the profile of disabled people in Calderdale;
- c) Developing the CIO as an independent user led organisation (ULO) of adults who are interested in working together to support change for disabled people who live and/or work in Calderdale and have physical and/or sensory impairments;
- d) Delivering services and organising and facilitating events involving disabled people, to make the long term future of the CIO more secure;
- e) Holding regular meetings which look at issues in detail, where the membership works together in partnership with numerous commissioners and service providers to identify barriers faced by disabled people and improve service design and delivery so that disabled people have better access, experiences, improved wellbeing and quality of life;
- f) Ensuring that disabled people are fully informed about policy changes that may affect their lives;
- g) Empowering disabled people to take control of their lives and have greater confidence, choice, control and a louder voice over the way their needs are met so they can influence service improvement;
- h) Ensuring that disabled people have greater access to housing, health, education, employment, leisure, and transport opportunities and can participate in family and community life.

#### **The charity's main activities**

We are an organisation of disabled people, led by disabled people. Our members are disabled people, mostly with physical and/or sensory impairments. Nine of our ten Trustees are disabled people. Our Trustees meet monthly and they are very involved, committed and fully informed.

We operate at the heart of a partnership of Disabled Peoples' organisations in Calderdale. We are at the 'hub' of a Disability Partnership, and act as a key conduit between service providers and commissioners, and the people living with disabilities who use those services. We provide information, signposting, engagement and consultation as a two-way process between both the statutory, voluntary and private sectors and disabled people, and know that we are best placed to deliver our work. By involving disabled people in this way, we aim to achieve the removal of barriers to access, and improvements to services for the benefit of disabled people.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to enable disabled people in Calderdale to live as independently as possible by working in partnership with service providers and commissioners to raise awareness of issues of concern to disabled people and to maximise access to mainstream and specialist services.

# **Disability Partnership Calderdale**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Achievements and performance**

#### **Introduction**

- We received 3-year funding from the 'Reaching Communities' National Lottery Fund to deliver our work from March 2019 to February 2022.
- 2021/22 was 'Year Three' of the three-year funded project.  
For most of 'year two' (2020/21) and the first half of 'year three', we had to change how we worked in response to the COVID lockdown, which brought an increase in requests for support from the disabled community.
- These requests were in addition to, and different to the usual requests for help and support that we get from our members.  
Thanks to the flexibility of the National Lottery Funding Officers, we were able to deviate from the original funded work plan, and keep working and providing support to people, at a time that all our face to face activities had ceased.
- Towards the end of year three, Covid restrictions were lifted and we were able to slowly return to our original work plan, which included the safe re-introduction of our face to face activities.  
Despite a changed landscape for the majority of the project, we were still able to continue to develop our organisation, develop new partnerships, grow our membership and increase the number of subscribers to our newsletters.

#### **People we have reached**

- At the start of the project, in June 2019, we had 88 members, the majority of whom were white and aged over 50.
- Very few members lived in the smaller towns and areas around the outskirts of Calderdale, including the Upper and Lower Valleys.
- We now have 594 members and subscribers to our newsletters.
- This is an increase of 570%, with 506 new people over the 3-year project.
- Of the 594 new contacts, 379 are people with disabilities and those who are carers or supporters of a disabled person.  
215 are professionals, partners and volunteers from the Voluntary and Public Sectors, including the Local Authority, in particular SEND Education, Public Health and Adult Services, and the NHS, both the CCG and Hospitals Trust.
- We worked across the borough, targeting areas in which we had low representation in our membership. We now have members from all areas of Calderdale, including 14% (n53) from Brighouse and Todmorden (n34 Brig + n19 Tod)
- At least\* 16% (n59) of our members are now under 50 and 10% of our members (n36) are of South Asian Origin.  
\*note these numbers will certainly be higher as 31% (n117) preferred not to state their age and ethnicity upon joining.

#### **Communications - Website, Social Media and Newsletters**

- We have developed our website, by introducing 'topic buttons' to make navigation easier, and by increasing its capacity it can now hold a much a larger volume of content.
- This has resulted in a TEN-FOLD INCREASE in visits to our website.
- Before the lottery funding award, our website received just under 3,000 visits a year (n2,957 in 2018), and we would typically post 20 news items a month.

# **Disability Partnership Calderdale**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Achievements and performance (continued)**

#### **Communications - Website, Social Media and Newsletters**

- By the end of Year 1, we had received 5,258 visits, a 78% increase on the previous year, and at the end of Year 3, we now receive an average of 2,300 visits a month, or just under 30,000 a year.
- This is a fantastic TEN FOLD INCREASE.
- During lockdown, our website peaked at 4,000 visits a day, as our 'face covering exemption' article went 'viral', and was the top search result in 'Google' for a short period.  
We now post an average of 50 news items a month, and over the three years have posted over 1,800 news articles and stories on our website, which is supported by our ever popular Social Media Channels and Newsletters.
- We are uniquely placed to provide an independent information-based support service for disabled people, who may find 'Googling' for information difficult or may be digitally excluded.
- We have mailed out a printed copy of our newsletter to over 100 digitally excluded people, every week for the past two years. Before the lottery award, we would send this monthly, to just over 50 people.  
The Emailed version of the newsletter is also sent weekly to over 500 people via 'Mailchimp', and has a 30% 'read rate', which is much higher than the expected average for such publications which stands at 20%

#### **New Partnerships, Engagements, Consultations and Projects**

- Due to the growing presence and emerging popularity of our website, social media pages and newsletters, we were approached on several occasions to support and facilitate a range of Engagements and Consultations on behalf of the Public Sector.  
Key 'Online Engagements' in year 3 included 'Covid Vaccination Patient Experience Survey' and the NHS 'Winter Messaging Campaign' on behalf of Calderdale CCG, and Consultation on the plans for the new Halifax Bus and Train Stations, on behalf of Calderdale Council.
- Before Covid, these events would have taken place 'face to face' with members and partners in focus groups and our Open Meetings, but we were able to change our working practices to fully fulfil the work by using the reach of our online presence and printed newsletters within the disabled community.  
The Public sector now see us as a 'go-to' source to share their messages with the disabled community and attended our Open Meeting at the end of year 3, to speak to our members directly, to hear their views and to thank them for their valued input.

#### **2021/ 22 was 'a year of two halves'...**

- During the first half of this reporting period (Apr-Sep '21), we were still operating remotely and online during Covid restrictions, focusing on our newsletters, website and online support, information, signposting, engagement and consultation.
- From October '21 to March '22, we slowly and carefully began to return to our face to face activities, including the return of our Open Meetings and social events.

#### **April to September 2021 - overview**

- For the first half of this period, March to September 2021, we continued to work remotely and online.
- Our main focus was information sharing and signposting – not only via our website, social media pages and newsletters, but also via our telephone line, which we continued to operate 7 days a week.  
We supported Calderdale CCG, by being a recommended 'point of contact' for people who struggled with the online booking system for a Covid Vaccination. Our Administrator booked many peoples' vaccination appointments online for them, when they called her for help.

# **Disability Partnership Calderdale**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Achievements and performance (continued)**

- We continued to carry out consultations and engagements on behalf of the public sector.  
We continued our additional funded projects, and started some new projects, including 'Raising Awareness of Hate Crime' with West Yorkshire Police, 'Raising Awareness of the Yorkshire Water Priority Services Register' with Yorkshire Water, and we facilitated and set up a new 'User Group' for Direct Payments users, on behalf of Calderdale Council.

### **During Covid Restrictions - How Covid 19 affected us and our members**

- Many of our members are 'Clinically Vulnerable' and were either Shielding or Self-isolating. As such all our face to face activities stopped.
- All our meetings and activities moved online Via 'Zoom'.
- People found it hard to get the information they needed.
- Everything 'went online'. Many of our members, and people within the disabled community are digitally excluded and couldn't access the information they desperately needed.
- As such, demand for information dramatically increased.  
We had an influx of new member requests and news subscribers. 150 people signed up in the first 3 months of 'Lockdown'. This number steadily increased throughout the pandemic as more and more people turned to us for support.
- From April 2020 to September 2021, despite working remotely and online, we still had 308 new people sign up to be members or subscribers to our newsletter.

### **What people told us**

- Many people couldn't get online supermarket deliveries, due to there being no available slots.
- Disabled people, their families and carers told us they found it very hard going shopping.
- They found 'Social Distancing' and 'Covid Safe' measures in shops difficult to manage, For Example..  
Some can't see! Guide Dogs are not trained to Socially Distance!  
Some couldn't understand the 'one way systems', causing anxiety or panic.  
Some couldn't manoeuvre their chair/ walking aid/ stick and found queueing up outside very tiring.  
Hearing Impaired people can't read the lips of shop staff who are wearing masks.  
Some are unable to wear a face covering, due to their Disability-which is often a 'Hidden Disability'.
- This has caused people distress, and in some cases, they have been victims of Hate Incidents / Hate Crime. Perpetrators don't believe the Disabled Person, and don't understand their needs.

### **How we reacted**

- We created a 'local food delivery list', which took a prominent position on our website. This was a list of local shops that delivered groceries, at a time when there were no available slots at any of the supermarkets.
- This list was later adopted by the Local Authority and shared on their website.
- Our contact details were included in an information leaflet that Calderdale Council sent to all those who were shielding, recommending us a source of support and information.
- Calderdale Council gave us 4,000 disposable face coverings, which we distributed free of charge to anyone who requested them, in packs of ten.
- We purchased clear face visors, to give to taxi drivers and shop staff to enable people to lip-read. We also gave these to people who needed one.

# Disability Partnership Calderdale

## Trustees' report (continued) for the year ended 31 March 2022

### Achievements and performance (continued)

- We worked in partnership with NHS Calderdale CCG to create a face covering exempt card with the NHS logos on.
- We sent these to anyone who wanted one, with a free Disability Partnership Calderdale branded lanyard.
- People had more confidence in these cards as they had the NHS logo on.

### Other ways we helped people...

- We helped people with services that moved online, if they didn't have access to a computer, or weren't able to do it themselves.
- We booked peoples' Covid Vaccination appointments online and helped with peoples' Blue Badge Applications and Renewals.
- We phoned and challenged shops that had disallowed people entry if they weren't wearing a face covering.
- We distributed and hand delivered all the clear visors as they were too big to post!
- We distributed Lateral flow tests that had been provided to us by Calderdale Council, to share with the disabled community.
- We increased our phone line support to 7 days a week.

### More ways we helped people...

- We increased the frequency of our newsletter from monthly to weekly and increased the amount of information posted to our website and social media pages.
- We subscribed to the Government's press-release service and posted news as it was released.
- We 'sifted through' all the pages of detail, to pick out the parts that were relevant and specific to people with disabilities and published these news items very quickly, sometimes within hours of the 'Prime Ministers Address' on the BBC.
- In one case, this resulted in our website 'going viral' as our article on face covering exemption cards was posted so quickly, it became the number one result in Google search. This article had 4,000 visits in one day!

### How this made a difference...

We provided information and signposting to many more people.

- **People felt safer** – they were able to book their vaccination appointments, and had the PPE and information they needed to attend safely.
- **People felt more informed**, and had the information they needed in a format that was relevant to them.
- **People felt less lonely / isolated**, by attending our regular zoom meetings.
- **People felt more connected** and 'listened to' as they were still able to contribute their opinions through engagement and consultations.
- **People felt 'remembered'**. Anecdotal comments from the disabled community were that many people felt 'forgotten about' and 'left behind'. By receiving our postal news every week, reassured them that we were still there for them as a source of support.



# **Disability Partnership Calderdale**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Achievements and performance (continued)**

#### **September/ October 2021. Restrictions are lifted -**

Planning the 'second half'. Our first priorities

- Before we could plan anything, we had to 'test the water'.
- We spoke to our members and trustees, as we wanted to know their thoughts and feelings. People who are still Clinically Extremely Vulnerable may not want to attend face to face events yet.
- Covid is still around...
- But WE NEEDED to get back to our original work plan, which included:
  - To continue our excellent engagement, consultation, information and signposting.
  - To continue to promote DPC to partners and broaden our membership with individuals and organisations.
  - To reconnect with our members and ensure we were still addressing their needs.
  - To plan our Open Meetings, in a covid-safe manner, with a range of topics and interesting and relevant speakers/presentations.
  - To plan some Social Events, including an outdoor event and a BIG Christmas Party!

#### **The second half. Oct 21 to Mar 22 Overview**

- In addition to the continuation of all the work carried out in the first half of the year, we also..
- Started to slowly and carefully resume our face to face activities.
- Resumed our Open Meetings, ensuring that 'Covid-safe' measures were in place. More details in the following pages.
- Resumed the face to face running of our Monthly Trustees and Management team meetings, which also included a 'zoom dial in', for those trustees who still wanted to remain at home for the time being.
- Held a Christmas Party for all our members at a local rugby club.
- Started planning for the future, by developing a work plan for April 2022 onwards, which includes opportunities for business development and income generation for future sustainability.
- This work plan was submitted to support a new lottery bid for continued funding post April 2022.

#### **Open Meetings**

- Our Open Meetings resumed on 28 September 2021, at the Kings Centre in Halifax.
- Before lockdown, these meetings ran in an evening.
- After consulting with our members, we changed the time of the meetings to run during the day.
- We now run them over a lunchtime and into the early afternoon, so that people who work can still attend in their lunch break.
- A buffet lunch is provided free of charge and we reimburse peoples' travel expenses.
- We provide a speech to text palantypist and a BSL Interpreter at each meeting, along with roving microphones.
- ALL presentations are recorded & posted to our website and YouTube channel as a resource for those who don't want to/ can't attend.
- We ran 4 meetings from Sep '21 to 'Feb 22, with an average attendance of 40 people each time.
  - In September –Our workers presented an overview of the work we had been doing over lockdown, followed by a chance for members to have their say on how they had felt over lockdown and any issues they had encountered, followed by social time.
- In October, Citizens Advice talked about how to effectively and economically heat the home and save money on energy bills.

# **Disability Partnership Calderdale**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Achievements and performance (continued)**

#### **The Christmas Party**

- In December 2021, we held a party for all our members at The Old Rishworthians Rugby Club.
- Approx. 60 people attended, there was a buffet, a disco, a raffle, a game of 'Wheelchair Curling' and a performance by a local singer.
- Everyone had a lovely time and all said how happy they were to be 'out' again and how great it was to see their friends and peers face to face for the first time in 2 years!

#### **Future planning**

- In the second half of this period, we started to turn our attentions to the future.
- It was the time to submit a new application for funding to the National Lottery, to continue our good work after this funding period ended.
- We worked with our funding officer at the National Lottery to finalise a bid for 2 year funding (2022-2024), which was submitted in March 2022.  
To support the bid we developed a new '2022-2024 work plan', which included a new area of Business Development, including income generation, charging for services such as engagement and consultation, potential creation of an advertorial magazine in which we would charge advertisers, and the setting up of pages to accept donations such as 'Local Giving'.
- We also continued to explore further funding from other organisations for additional projects, including continuation funding from Yorkshire Water and a potential new Hate Crime Project for 2022/23 with West Yorkshire Police.

#### **Working in Partnership**

- We work in Partnership with organisations from the Voluntary, Public and Private Sectors, including Engagement, Consultation and Extra-Funded Projects
- We continue to work with our partners in the Public Sector, including Calderdale and Huddersfield NHS Trust, Calderdale CCG and Calderdale Council.
- 215 professionals now subscribe to our newsletter, this number grows daily.
- We have representation on various Panels and Steering Groups that consider feedback from disabled people about services, and we take part in their Engagement Working Groups.
- We are part of Yorkshire and Humber Regional Stakeholder Network, that meets monthly and feeds information directly to the Government's Disability Unit.
- We have delivered many online presentations about our organisation to teams of workers in the public sector.
- We have visibility within their services, including our leaflets in their waiting areas, and screen savers that appear on all Local Authority computers.

#### **Engagement and Consultation**

- We have taken part in many engagement exercises and consultations on behalf of the public sector and are recognised as a 'conduit for engagement' with disabled people in Calderdale.
- We have continued to engage and consult with people online during the pandemic, using our newsletters, website, social media sites and 'Zoom' video meetings.
- Here are just a few examples of engagement and consultations that we have had an active part in. We have done many more than this online.
- People's experiences of Lockdown & Shielding – NHS / CMBC
- How we Engage with our Patients? – NHS
- GP Surgery-Patient Experience Survey – NHS

# **Disability Partnership Calderdale**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Achievements and performance (continued)**

- Covid Vaccination Experience Survey-NHS
- Shopping during lockdown –CMBC
- Redevelopment of Halifax Bus Station –Calderdale Council (CMBC)
- Redevelopment of Halifax Train Station –Calderdale Council
- Redevelopment of the A629 & Town Centre –CMBC
- Government National Disability Strategy –Gov.uk & DWP

### **Improving Hospital Services for Sight Impaired People**

- In partnership with Halifax Society for the Blind and Calderdale and Huddersfield Hospitals Trust, our Development worker Julie has been leading on a project to look at how Hospital services can be improved for people with sight loss.  
  
This work came about after one of our trustees, Peter Melling, who is blind, had stayed in hospital and highlighted some 'areas for improvement' that Julie passed on to the Head of Patient Experience at the hospital trust.
- This work has been going on for the past year, we meet quarterly with members and discuss a specific topic each time, then feed back to a quarterly steering group with senior managers from the Hospital who have the power to influence change.
- We hope to continue this work for as long as we are able to, and will be involved in the training of hospital staff going forward.

### **Extra funded projects**

In addition to the National Lottery Funding, we also received additional funding for projects we delivered in 2021/2022

- **Yorkshire Water** - £4,620 for promotion and raised awareness of their Priority Services Register (project ran Mar '21 – Feb '22)
- **West Yorkshire Police** - £5,470 (Received Feb 2021), from the 'Proceeds of Crime' fund, to raise awareness of hate crime and how to support people to report it, through webinars, training sessions and videos (project ran Feb '21 – Oct '21)
- **Calderdale Council** - £750 to administrate and set up a Direct Payments Users Group (project ran from Apr '21 - Mar '22)
- **Calderdale Clinical Commissioning Group** - £991 to share the messages of the 'Winter Messaging Campaign' (project ran from Jan '22 – Mar '22)

### **Disability Hate Crime - has increased**

- People told us they had been victims of hate incidents or hate crime, especially whilst going to the shops during lockdown.
- Name calling, pushing in shop queue, pulling of 'lanyard', even a punch in the face!
- They didn't report this as didn't realise they could / should. And weren't sure how.

- We worked with Calderdale's Hate Crime Partnership and colleagues in West Yorkshire Police, to create a campaign for Hate Crime Awareness Week, in October 2020, and repeated this in October 2021.

# **Disability Partnership Calderdale**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Achievements and performance (continued)**

#### **Hate Crime Project**

- Together with West Yorkshire Police, Calderdale Council and Cloverleaf Advocacy, we lead on a project to raise awareness of hate crime and how to support people to report it.  
We created and delivered online webinars and focus groups titled 'Let's talk about hate crime', in which participants learnt how to recognise hate crime, how to report it and how to support a victim, if they have witnessed an incident.
- We created a series of videos, with subtitles and voiceovers in English, Urdu and Polish, to complement the webinars.
- Towards the end of the project, and coinciding with National Hate Crime Awareness Week in October '21, we delivered online 'Hate Crime Champions Training', for those individuals and organisations that wanted to become 'Hate Crime Champions'.

#### **Yorkshire Water - Priority Services Register**

- The Yorkshire Water's priority services help customers who may be significantly impacted if they can't access water for a short period of time, or people who need to tailor their interaction with the utility company to ensure they have a positive experience.  
Work on this project is ongoing and includes promotion via our website, social media and newsletters.
- We have also posted information and leaflets to our members who receive the postal version of our newsletter.
- Future work will involve the creation of an informative video with BSL signed interpretation and subtitles, as well as an information session, to be delivered at one of our Open Meetings.

#### **Direct Payments Users Group**

- During the pandemic, representatives from several Disabled Peoples' Organisations (DPOs) in Calderdale met fortnightly with senior officials from Calderdale Council's Adult Services, in order to receive updates and information.  
At this meeting, it was highlighted that many people who use Direct Payments were unaware of how to get the support they needed, or how to spend their money during lockdown, when Personal Assistants were not allowed to go into peoples' homes.
- It was agreed that an Online 'User Group' would be a valued group for people to attend for peer support and to obtain the information they needed.
- Calderdale Council awarded us £750, to administrate and start the group off, and run it for 6 months.
- The group was well attended and has now been picked up by a group of local DPOs who are sourcing funding to sustain the group as an independent peer-led support group.

# **Disability Partnership Calderdale**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Achievements and performance (continued)**

#### **Plans for the future - April 2022 and beyond**

- Continue our excellent engagement, consultation, information and signposting activity.
- Continue to promote DPC to partners and broaden our membership with individuals and organisations.
- Expand our reach into neighbouring areas of Huddersfield and surrounding areas.
- Continue to connect with our members through a range of methods, to ensure we are still addressing their needs.
- Continue our Open Meetings, with a range of relevant topics, interesting guest speakers/presentations and social time for networking.
- Deliver various Social Events, including an outdoor event for the Queens Jubilee, a lunch club and a BIG Christmas Party!
- Source opportunities for self-sustainability through income generation, business development, donations and other funded projects.

#### **Financial review**

The net payments for the year were £14,979, including net receipts of £950 on unrestricted funds and net payments of £15,929 on restricted funds.

#### **Reserves policy**

The charity's free reserves at the year end were £4,249.

The Board of Trustees have agreed that unrestricted funds should not fall below £1,000.

Signed on behalf of the board of trustees on .....

Signed: ..... (Trustee)

Name: .....

## **Disability Partnership Calderdale**

### **Independent examiner's report to the trustees of Disability Partnership Calderdale**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 14 to 17.

#### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Name: Sarah Coates MAAT

Date: .....

#### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Disability Partnership Calderdale**  
**Receipts and payments account**  
**for the year ended 31 March 2022**

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Receipts</b>					
Grants and donations	(2)	30	62,833	62,863	50,980
Fee income		6,361	-	6,361	1,145
Other income		-	-	-	52
<b>Total receipts</b>		<b>6,391</b>	<b>62,833</b>	<b>69,224</b>	<b>52,177</b>
<b>Payments</b>					
Venue hire		-	1,545	1,545	-
BSL interpreting service		-	814	814	390
Administration		1,881	7,548	9,429	10,840
Transport		-	433	433	-
Food		200	160	360	-
Idependant examination		-	420	420	420
Website		-	5,500	5,500	6,124
Insurance		-	388	388	388
Translation services		-	1,006	1,006	-
Speech to text reporting		-	597	597	1,180
Development workers		2,620	35,897	38,517	37,733
Administration workers		-	17,045	17,045	12,814
Worker expenses		-	75	75	49
Equipment		-	1,089	1,089	1,037
Advertising and marketing		480	4,251	4,731	-
Memberships and subscriptions		-	144	144	-
Productions costs		260	1,850	2,110	-
<b>Total payments</b>		<b>5,441</b>	<b>78,762</b>	<b>84,203</b>	<b>70,975</b>
<b>Net income / (expenditure)</b>		<b>950</b>	<b>(15,929)</b>	<b>(14,979)</b>	<b>(18,798)</b>
<b>Fund balances brought forward</b>		<b>3,299</b>	<b>26,816</b>	<b>30,115</b>	<b>48,913</b>
<b>Fund balances carried forward</b>	(3)	<b>4,249</b>	<b>10,887</b>	<b>15,136</b>	<b>30,115</b>

# Disability Partnership Calderdale

## Statement of assets and liabilities

as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
<b>Cash funds</b>				
Cash at bank	4,105	10,887	14,992	30,035
Cash in hand	144	-	144	80
<b>Total cash funds</b>	<u>4,249</u>	<u>10,887</u>	<u>15,136</u>	<u>30,115</u>

### Other monetary assets

Prepaid insurance	£
	<u>388</u>
	<u>388</u>

### Assets retained for the charity's own use

Cupboard  
Four printers  
Two digital voice recorders  
One roller case  
Four laptops  
Diary and two penfriend pens and labels  
One conversor pro and two headsets  
Two tablets

### Liabilities

Independent examination	£
	<u>420</u>
	<u>420</u>

The financial statements were approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....



# **Disability Partnership Calderdale**

## **Notes to the accounts**

### **for the year ended 31 March 2022**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Disability Partnership Calderdale**  
**Notes to the accounts continued**  
**for the year ended 31 March 2022**

<b>2 Grants and donations</b>	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
National Lottery Community Fund (NLCF)	-	62,833	62,833	30,094
Community Foundation for Calderdale (CFFC)	-	-	-	15,062
West Yorkshire Police Commission	-	-	-	5,470
Donations	30	-	30	354
	<u>30</u>	<u>62,833</u>	<u>62,863</u>	<u>50,980</u>

<b>3 Restricted funds</b>	Balance b/f £	Incoming £	Outgoing £	Balance c/f £
Freemasons	172	-	-	172
NLCF	17,866	62,833	71,668	9,031
Calderdale Metropolitan Borough Council (CMBC)	146	-	-	146
CFFC 2	2,124	-	1,025	1,099
CFFC 3	2,251	-	2,251	-
West Yorkshire Police Commission	4,257	-	3,818	439
	<u>26,816</u>	<u>62,833</u>	<u>78,762</u>	<u>10,887</u>

<b>Fund name</b>	<b>Purpose of restriction</b>
Freemasons	To purchase assistive equipment
NLCF	To hold monthly accessible meetings, introduce new activities, plan for the future and be able to sustain and develop the organisation
CMBC	For outreach work in the Park Ward area
CFFC 2	Digital inclusion project for disabled people
CFFC 3	Information, signposting and support for the disabled during Covid-19
West Yorkshire Police Commission	Hate incident/crime awareness videos with BSL, English and minority language subtitles

**4 Related party transactions**

**Trustee expenses**

No trustee received any expenses during this year or the previous year.

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.