



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2020		31	March	2021

## Section A Reference and administration details

Jennifer R Bull	J. Oliver
JENNIFER R. BULL	JANET OLIVER
CRANE	
11 November 2019	

Charity name

Wolverley Allotment Society

Other names charity is known by

Registered charity number (if any) 115471

Charity's principal address

25 Fairfiled Lane

Wolverley

Kidderminster, Worcs.

Postcode

DY11 5QH

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jennifer Bull	Chair		
2	James Binnian			
3	Jayne Hill			
4	Michael Hill			
5	Janet Oliver			
6	Lisa Jones			
7	Andrew Parry			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Foundation model constitution, only voting members are its charity trustees.

How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by the existing Trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To promote for the benefit of the inhabitants of the Parish of Wolverley and Cookley and the surrounding area the provision of facilities for recreation or other leisure time occupation of an allotment site for individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of the life of said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

1. Ensuring that the requirements of the lease with the Parish Council are met.
2. Maintenance of the raised beds for the less able.
3. Ensuring plot holders meet the requirements for safety and maintenance of their plots as set out in their tenancy agreement.
4. Maintenance of the composting toilet facilities for able and less able people.
5. Maintenance of the boundary hedging and community orchard.
6. Maintenance of the dip tanks and a hose pipe to provide a constant supply of mains water.
7. Provision of full Public, Members and Employers Liability Insurance.
8. Advertising the availability of allotment plots to members of the Parish for the recreational and leisure time occupation of growing fruit and vegetables, to ensure all plots are let.
9. Developing close links with the community
10. Maintaining the site in a safe and tidy condition.
11. Holding regular meetings to oversee the management of the site according to the constitution.

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Do not make grants

Do not make investments

The membership and their families and friends are the only volunteers used on the site to establish facilities for their own use and benefit.

**Summary of the main achievements of the charity during the year**

We started this year in Lockdown. Members were very pleased that the Government Regulations allowed people to work on their plots for the one hour a day allocated for exercise. Fortunately, the weather was unusually warm and sunny, enabling planting to start earlier than usual. Unfortunately, late frosts caused some damage. The Vice Chairman kept everyone up to date with all the Government regulations regarding Covid which were checked on the National Allotment Society's website on a regular basis. These were displayed on the notice board and emailed to members whenever there was a change.

The Parish Councillor recently appointed with responsibility for the Allotments made contact regarding the use of allotments during the Lockdown. She had not visited the Allotments so was invited to make a visit with the Chairman. Spatial distancing was followed and masks worn. She was very impressed with the development of the site and took a lot of photographs.

3 horses, grazing on a small piece of privately owned land, got through a broken fence which allowed them access to the Council land which shares a boundary with. The horses ate or damaged 365 of the hedging plants that we planted by the allotment along this boundary. After unsuccessfully complaining, over many months, to the owners of both the land and horses we eventually obtained the name of the land owner's solicitors. The National Allotment Society's Legal Department supplied us with details of the relevant laws relating to grazing of horses and a letter was then sent to the land owner's solicitor who will be obliged to respond to our complaint.

When the Site Manager was mowing the grass a stone hit the cutting blade causing considerable damage. Two quotes from local companies were prohibitive. However, a local engineer was able to weld a new plate to the blade restoring the mower to full working order for a minimal cost. It is good to have the support of members of the local community.

We were unable to hold any committee meetings at the start of Lockdown. However, on the advice of the National Allotment Society an outdoor meeting was organised on the site in August. Their local representative and West Midlands Mentor attended and, after a tour of the site, they were very helpful in giving advice to the committee on acceptable levels of cultivation and management of plots.

A very belated AGM was organised for Saturday 14th September, held on the site. Members brought their own chairs for social distancing. The meeting was well attended and the agenda kept to bare essentials.

There was an increased demand for plots during Lockdown and on 20th March a grassed area was rotovated to make new plots. This was done by a friend of one of our members who donated the payment we made to the local scout group. Also a large plot was divided into 3 smaller plots for people who could not manage a full plot. This enabled people on the waiting list to make a start on their plots at the beginning of the main growing season.

Following a number of break-ins and thefts from local allotments the police provided us with Smart Water to enable members to

mark tools and other items of value. Notices were also put on the gates saying that all items were marked and could be traced. We appreciate the support and good relationship that we have with the Community Police Officers.

Unfortunately, we could not hold our usual social and fund-raising events this year. However, our funds remain healthy.

It has been an unusual year on the allotment site; however, it has been a successful and enjoyable one for the committee and members. Some excellent crops have been grown and the produce has been greatly appreciated at a time when shopping for food has been difficult. We are grateful for the support we have had from members of the community and the National Allotment Society. It has also been good to welcome new members to the Society and expand the allotment site.

Despite all the difficulties this has been another good year for Wolverley Allotment Society.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees decided to keep a reserve account of at least £1000 (approximately 1 years membership fees) against unexpected costs.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Membership fees
- Members fundraising activities
- Donations and grants from local organisations
- To improve and maintain the site and facilities
- We do not invest

## Section F

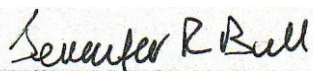

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JENNIFER R. BULL	JANET OLIVER
Position (eg Secretary, Chair, etc)	Chair	
Date	14.01.2022	



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

**Report to the  
trustees/members of**

Charity Name  
Wolverley Allotment Society

**On accounts for the year  
ended**

31<sup>st</sup> March 2021

**Charity no  
(if any)** 115471

**Set out on pages**

3 and 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

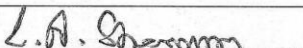
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Date:** 28.10.2021

**Name:** Charles A. Sherrey F.C.A.

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Accountant

**Address:** Falcons Rest, Fairfield Lane,

Wolverley, Kidderminster,

Worcestershire DY11 5QJ



**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Wolverley Allotment Society

1154971

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2020

To

31/03/2021

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Fund raising	-	-	-	-	494
Grants	-	-	-	-	1,000
Donations	-	-	-	-	100
Subscriptions	1,166	-	-	1,166	1,013
Reserve account interest	3	-	-	3	8
Sale of old mower	34	-	-	34	-
Damage to hedge by horse	645	-	-	645	-
<b>Sub total (Gross income for AR)</b>	<b>1,848</b>	<b>-</b>	<b>-</b>	<b>1,848</b>	<b>2,615</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,848</b>	<b>-</b>	<b>-</b>	<b>1,848</b>	<b>2,615</b>
<b>A3 Payments</b>					
Fundraising costs	-	-	-	-	72
Water supply	-	-	-	-	-
Work on site	142	-	-	142	23
Equipment	262	-	-	262	1,315
NASALG membership	153	-	-	153	105
Insurance	213	-	-	213	264
Administration	-	-	-	-	109
<b>Sub total</b>	<b>770</b>	<b>-</b>	<b>-</b>	<b>770</b>	<b>1,888</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>770</b>	<b>-</b>	<b>-</b>	<b>770</b>	<b>1,888</b>
<b>Net of receipts/(payments)</b>	<b>1,078</b>	<b>-</b>	<b>-</b>	<b>1,078</b>	<b>727</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>5,842</b>	<b>-</b>	<b>-</b>	<b>5,842</b>	<b>5,115</b>
<b>Cash funds this year end</b>	<b>6,920</b>	<b>-</b>	<b>-</b>	<b>6,920</b>	<b>5,842</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	720	-	-
	Reserve Account	6,199	-	-
	Petty Cash	1	-	-
	<b>Total cash funds</b>	<b>6,920</b>		

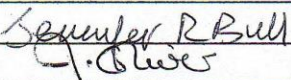
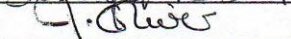
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JENNIFER R. BULL	14.01.2022
	JANET OLIVER	14.01.2022