

THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF
SAINT ALPHAGE, HENDON

ALSO KNOWN AS

ST ALPHAGE CHURCH, BURNT OAK
and incorporating

ST AUGUSTINE'S CHURCH, GRAHAME PARK

Annual Report and
Financial Statements of the
Parochial Church Council

FOR THE YEAR ENDED 31 DECEMBER 2021

Registered Charity*Number - 1154964

ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINE'S CHURCH, GRAHAME PARK

Incumbent:

The Rev'd Prebendary Hugh Moore
The Vicarage
Montrose Avenue
Edgware
Middlesex, HA8 0DN

Priest in Charge - St Augustine's

Rev'd Joseph Gabor
St Augustine's House Great Field
Grahame Park Estate London, NW9 5SY

Bankers:

For St Alphage Church
Barclays Bank, Edgware Branch
126 Station Road, Edgware
Middlesex, HA8 7RY

For St Augustine's Church
National Westminster Bank Plc
Edgware (B) Branch
317 Hale Lane
Edgware
Middlesex HA8 7AX

Independent Examiner:

Mr Facel Cassem
25 Millfield Road
HA8 0DJ

THE PAROCHIAL COUNCIL OF THE
ECCLESIASTICAL PARISH OF SAINT ALPHAGE,
HENDON

known as

ST ALPHAGE CHURCH, BURNT OAK WITH
ST AUGUSTINE'S CHURCH, GRAHAME PARK

ANNUAL REPORT FOR 2021

Background

St Alphage's with St Augustine's PCC has the responsibility of co-operating with the incumbent, The Revd Hugh Moore, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Address

St Alphage church is situated in Montrose Avenue, Burnt Oak, Edgware, Middlesex
It is part of the Diocese of London, within the Church of England
The correspondence address is The Vicarage, Montrose Avenue, Burnt Oak, Edgware, Middlesex, HA8 ODN. St Augustine's church is situated in Great Field on Graham Park Estate

Worship

The main Sunday Service at St Alphage is the Parish Mass at 11.00am
The main Sunday Service at St Augustine's is the Parish Mass at 10.00am
There is a daily mass in the parish and the times vary but can be obtained from the church notice boards

Status

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and a charity registered with the Charity Commission and with the registration number of 1154964

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. The members of the PCC are also the Trustees of the Charity

During the year the following served as members of the PCC:

Incumbent: The Rev'd Prebendary Chairman
Hugh Moore

Curates: The Rev'd
Joseph Gabor

Wardens: Lynn Gilling
Leonard
Thoroughgood

**Representatives on
the Deanery Synod:** Ms. Lynn Gilling
Mr Okey Ngoka
Mrs Margaret Fadeyi

Elected members:

Mr Ikechukwy Ngoka
Mr Okey Ngoka
Mr Alan Rouzel
Mr David Stankiewicz
Mrs Maureen Stankiewicz - Secretary
Mr Karl Brooks
Mr Neil Hollows - Safeguarding Officer/Vice Chairman
Mrs Loris Gurnah - until 2nd May 2021
Mr Len Thoroughgood - Treasurer
Ms Angela Weston
Mr Martin Opondo-Mbai - until 2nd May 2021
Mrs Margaret Stanhope - from 2nd May 2021

Committees

The PCC has a number of committees which meet with varying degrees of frequency. These are listed below:

Standing committee

This is required by law and has power to transact business of the PCC between meetings, subject to PCC directions. Members are the Vicar, Wardens, Mr Neil Hollows, and Mrs Maureen Stankiewicz.

St Augustine's District Church Council

This has overall responsibility for the church of St Augustine's and area of Grahame Park. This council is elected by members of the church who attend St Augustine's.

Finance Committee

This committee has responsibility to assist and advise the treasurer on the Accounting and Finance Functions of the Church.

Hall Committee

This committee has responsibility for the management of St Alphage Hall, Playfield Road, and its surrounding land for the purposes of social, recreational, educational and religious development of the parish.

Church Attendance

At 2nd May 2021 there were 173 parishioners on the Church Electoral Roll, (119 St Alphage and 54 St Augustine's). 4 names were added during the year and 18 were removed.

Report on the Parish and its Council for the year ending December 2021

Covid continued to disrupt regular services, but congregations returned in March with limited numbers and social distancing. Recordings of the services were uploaded on to YouTube for the wider audience.

As attendance increased and Covid restrictions relaxed, the 100th birthday celebration of a member of the congregation became possible and a Thanksgiving Celebration to mark the Vicar's 50th anniversary in the parish (delayed from 2020) was held in October.

When collections improved an additional £1,000 was sent to the Diocese for our Common Fund payment.

In May the PCC appointed a Property Guardian for the house it owns -18 Montrose Avenue, HA8 0DW (held by the LDF as Custodian Trustees) – to keep the house secure until the services of a "house for duty" priest could be obtained. Improvements have been made by removing the unstable balcony and making the garden at the rear of the building more attractive. The house has been redecorated internally and work is in progress to carry out further modernisations to bring the property to a higher standard.

Regretfully the usual Parish social events were somewhat restricted, having an impact on fundraising, but the WhatsApp group continues to flourish and is proving an excellent way of keeping in touch with church members still unable to attend regular worship.

Independent Examiners Report to the Trustees

Of St Alphage, Burnt Oak with the DCC of St Augustine's, Grahame Park

I report on the accounts of the church for the year ended 31 December 2021 which are set out on pages 8 to 18.

Respective responsibilities of trustees and examiner

The Church's trustees are responsible for the preparation of the accounts. The Church's trustees consider that an audit is not required for this year under section 144(2) of The Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

Examine the accounts under section 145 of the 2011 Act:

To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145 (5)(b) of the 2011 Act: and

To state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission under S145(5)(b) of the Act and to be found in the guidance from the CBF.

That examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the gross income for the year does not exceed the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as an independent Examiner under the provisions of that section of the Act.

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements

- a) to keep accounting records in accordance with S 130 of the 2011 Act; and
- b) to prepare accounts which accord with the accounting records and to comply with the requirements of the 2011 Act, as also contained in the Church Accounting regulations 1997 have not been met.

(Signed) F. Cassem.

(Date) 21.06. 2022

Facel Cassem

**ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINE'S CHURCH, GRAHAME PARK**

Statement of Financial Activities							
	Notes	Unrestricted Funds	Designated funds	Restricted funds	Total	Total	
		St Alphage & St Augustines	St A & St AG	St A & St AG	2021	2020	
		£	£	£	£	£	
INCOMING RESOURCES							
Voluntary resources	2a	38,433		600	39,033	30,723	
Activities and grants	2b	5,214		20,000	25,214	9,242	
Income from Charitable and Ancillary trading	2c	10,716	46,617		57,333	43,817	
Other Ordinary resources	2d	925			925	1,525	
Income from investments	2e	17			17	144	
Income from Hall	2f	19,875			19,875	20,000	
TOTAL INCOMING RESOURCES		75,180	46,617	20,600	142,397	105,451	
RESOURCES USED							
Activities directly relating to church buildings inc no 18							
hall expenses	3a	69,720	43,062	8,375	121,157	123,452	
Cost of fund raising and publicity	3B	66			66	1,553	
Grants made to other organisations	3d	489			489	120	
TOTAL EXPENDITURE		70,275	43,062	8,375	121,712	125,125	
NET MOVEMENT IN FUNDS		4,905	3,555	12,225	20,685	(19,674)	
AS AT 1 JANUARY 2021		1,354,961	43,645	23,668	1,422,274	1,441,948	
AS AT 31 DECEMBER 2021		1,359,866	47,200	35,893	1,442,959	1,422,274	

**ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINES CHURCH, GRAHAME PARK**

BALANCE SHEET AT 31 DECEMBER 2021

		<u>2021</u>	<u>2020</u>
	Note	£	£
FIXED ASSETS			
Tangible fixed assets	4a	1,351,808	1,352,014
		<u>1,351,808</u>	<u>1,352,014</u>
CURRENT ASSETS			
Debtors	5	-	2,994
Short term deposits	6	34,170	34,152
Cash at bank and in hand		58,948	33,114
		<u>93,118</u>	<u>70,260</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	7	1,967	-
NET CURRENT ASSETS		<u>91,151</u>	<u>70,260</u>
NET ASSETS		<u>1,442,959</u>	<u>1,422,274</u>
FUNDS			
Unrestricted general funds		1,359,866	1,354,961
Unrestricted Designated funds	11	47,200	43,645
Restricted funds	12	35,893	23,668
		<u>1,442,959</u>	<u>1,422,274</u>

Approved by the Parochial Church Council on *21st June 2022* and signed on its behalf by

Chairman



Member

L. Thoroughgood

**ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINES CHURCH, GRAHAME PARK**

BALANCE SHEET AT 31 DECEMBER 2021

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Member

L Thoroughgood

ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINE'S CHURCH, GRAHAME PARK

Note 1 ACCOUNTING POLICIES

Basis of Preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable standards and the Charities SORP, given under the Charities Act 2011.

Funds

General funds represent the funds of the PCC that are not subject to any restriction regarding their use and are available for application on the general purposes of the PCC. These include funds designated for a particular purpose by the PCC. The purpose of restricted funds is noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC can be held responsible. They do not include the accounts of church groups that owe an affiliation to another body e.g., Brownies and the Girl Guide Association nor those that are informal gatherings of church members.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Amounts receivable under covenant are recognised only when honoured by the Covenanter.

Income tax recoverable on gift aid donations is recognised on all valid forms received. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its entitlement and the likely amount due.

Funds raised by Fetes, garden parties and similar events are accounted for gross.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Parochial fees due to the PCC for weddings, funerals etc. are accounted for event by event.

Investment income

Dividends and interest are accounted for when receivable. Tax recoverable on such income is recognised in the same accounting year.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINE'S CHURCH, GRAHAME PARK

Note 1(Continued) ACCOUNTING POLICIES

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the church

The Diocesan Common Fund or parish share is accounted for when payable. Any Common Fund unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by S. 96 (2)(a) of the Charities Act 1993.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this property to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Other land and buildings

Other land and buildings held on behalf of the PCC for its own purposes is included at estimated current market value. In the case of the church hall and grounds the value is included at £1,600 plus the insurance value (£950,000) of the building being the amount at which the church is covenanted to sell back to the local authority in the foreseeable future.

Other fixtures, fittings and office equipment

Equipment used within the church premises is depreciated on a straight line basis over 10 years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investments

Investments are valued at market value at 31 December.

Current assets

Amounts owed to the PCC at 31 December in respect of fees or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits include cash held on deposit either with the Central Board of Finance of the Church of England or at the bank.

ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINE'S CHURCH, GRAHAME PARK

	Unrestricted funds			Designated Funds			Restricted funds					TOTAL 2020
	GENERAL	GENERAL	JOINT				Joint			JOINT	TOTAL	
	St A	St AG	TOTAL	St A	St AG	Total	St A	St AG	TOTAL	2021	TOTAL	
	£	£	£	£	£	£	£	£	£	£	£	£
INCOMING RESOURCES												
VOLUNTARY RESOURCES												
2(A) Planned giving	18,589		18,589									
Income Tax	3,139		3,139				600		600	19,189	15,574	
Uncovenanted										3,139	2,508	
Other open collection	7,228	9,257	16,485									
Sundry donations and gift aid	220		220							16,485	11,801	
Legacy										220	840	
Total 2A	29,176	9,257	38,433				600		600	39,033	30,723	
2(B) Income from grants and activities												
Grants												
Donations, appeals etc	622		622									
Fetes, bazaars and fundraising	4,536	56	4,592					20,000	20,000	20,622	6,000	
Transfer from Appeal fund										4,592	1,742	
Total 2B	5,158	56	5,214								1,500	
2(C) Income from charitable and ancillary trading												
Magazines	43		43									
candles	202		202							43	64	
PCC % churchyard fees	1,069		1,069							202	112	
Church Hall Lettings		7,263	7,263	46,617		46,617				1,069		
Fees inc pcc portion	2,139		2,139							53,880	41,532	
Total 2C	3,453	7,263	10,716	46,617		46,617				2,139	2,109	
2(D) Other ordinary incoming resources										57,333	43,817	
Insurance claim		925	925									
Total 2D		925	925							925	1,525	
2(E) income from investments										925	1,525	
Dividends and Interests including any reclaimed tax	17		17									
Total 2E	17		17							17	144	
2(F) Income from hall	19,875		19,875							17	144	
Total 2F	19,875		19,875							19,875	20,000	
										19,875	20,000	
TOTAL GENERAL FUND	57,679	17,501	75,180	46,617		46,617	600	20,000	20,600	142,397	105,451	

ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINE'S CHURCH, GRAHAME PARK

3. EXPENDITURE

	Un restricted funds GENERAL			DESIGNATED	RESTRICTED FUNDS (12)		TOTAL 2021	TOTAL 2020
	St A £	St Ag £	Total £	St A only £	St A £	St Ag £	£	£
3(A) Activities directly relating to the work of the church								
Common fund/fees	26,135		26,135				26,135	23,190
Utilities	4,770	3,084	7,854				7,854	6,371
Insurance	4,783	2,669	7,452				7,452	7,295
Clergy Expenses	5,000	5,194	10,194				10,194	5,196
Fabric repairs-the Church	966	3,054	4,020				4,020	22,032
Organ	533	-	533				533	-
Organist	2,544	-	2,544		366		2,910	1,790
Sanctuary Expenses	-	-	-				-	-
Telephone		655	655				655	790
housing costs/inc co tax	3,939	-	3,939				3,939	1,481
Ordinary parish expenditure/general	3,161	-	3,161				3,161	990
Depreciation	206		206				206	206
Church Hall expenditure			-	43,062			43,062	37,793
Youth Work			-		106	7,154	7,260	14,035
Churchyard Expenses	3,027	-	3,027		749		3,776	2,283
TOTAL GENERAL FUND	55,064	14,656	69,720	43,062	1,221	7,154	121,157	123,452
3(B) Cost of fund raising and Publicity	66	-					66	-
Fund raising costs	-	-					-	55
Stationery printing	-	-					-	1,498
TOTAL GENERAL FUND	66	-					66	1,553
3(C) Grants made to other organisations								
Charity collections contra	429						429	-
Forward in faith	60						60	120
TOTAL GENERAL FUND	489	-	489				489	120
RESOURCES USED	55,619	14,656	70,275	43,062	1,221	7,154	121,712	125,125

ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINE'S CHURCH, GRAHAME PARK

4. Fixed Assets for use by the PCC	<u>2021</u>	<u>2020</u>
	£	£
4(A) Tangible fixed assets, freehold land and buildings	1,351,600	1,351,600
Freehold Land and Buildings		
Tower	<u>2,067</u>	<u>2,067</u>
	<u>1,353,667</u>	<u>1,353,667</u>
Depreciation		
01.01.21	1,653	1,447
Depreciation of Tower	<u>206</u>	<u>206</u>
31.12.21	<u>1,859</u>	<u>1,653</u>
Net book value at 31.12.21	<u>1,351,808</u>	<u>1,352,014</u>

The freehold land buildings comprise of St Alphage Church Hall at Playfield Road, Burnt Oak and the curates house at 18 Montrose Avenue.

The curates house at Grahame Park is owned by the London Diocesan fund and is therefore not included in these accounts

5. Debtors	<u>2021</u>	<u>2020</u>
	£	£
HMRC	-	2,994

6. Short term deposits	<u>2021</u>	<u>2020</u>
	£	£
Deposits at Central Board of Finance		
General Fund	494	494
Designated Fund	18,724	18,714
Restricted Fund	<u>14,952</u>	<u>14,944</u>
	<u>34,170</u>	<u>34,152</u>

7. Liabilities amounts due within one year	<u>2021</u>	<u>2020</u>
	£	£
Creditors for goods and services	1,967	-

8. Staff costs

The PCC employed a church hall cleaner and manager none of whom earned £50,000 or more. No Trustee received any remuneration from the trust during the year.

Mrs Maureen Stankiewicz was employed as the hall manager and hall administrator a position she has held for a number of years. She was paid a sum of £5,400 in this capacity. Mr David Stankiewicz a trustee was employed as the hall cleaner, a position he has held for a number of years. He was paid a sum of £1,920 in this capacity.

ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINE'S CHURCH, GRAHAME PARK

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

9. CONTRACTS WITH TRUSTEES

No contracts with trustees.

10. FUND DETAILS

DESIGNATED FUNDS

Flower Fund

The PCC has now re-designated this as the general fund.

Hall Maintenance Fund

This fund receives the income from the letting of St Alphage Church Hall and is used for the general maintenance of the hall. Any surplus is available to be set aside for further improvements to the hall or for transfer to other funds at the discretion of the PCC.

Buildings Renovation Fund

This fund is to be used for major repairs to any of the church buildings within the parish and transfers are made to this fund at the discretion of the PCC.

Poor Fund

This was the result of a gift to the church some years ago to be distributed at the discretion of the PCC. No specific restriction was placed on the gift but has been designated by the PCC as the Poor Fund.

St Alphage Players Fund

This fund has been redesignated to the general fund.

18 Montrose Avenue Repair Fund

This fund has been set up with transfers from the general PCC fund. Its purpose is to keep the Curates house at 18 Montrose Avenue in good state of repair.

The St Augustine's Reserve Fund

This fund has been set up to provide financial support across the various activities of St Augustine's Church at the discretion of the DCC. Funds are raised in a variety of ways. This fund is to be used to further any particular objective of St Augustine's Church as agreed by the DCC.

ST ALPHAGE CHURCH. BURNT OAK

WITH

ST AUGUSTINE'S CHURCH, GRAHAME PARK

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

**FUND DETAILS (CONTINUED)
RESTRICTED FUNDS**

Fabric Repairs Fund - Church

Certain members of the congregation make additional donations to this fund, most under gift aid. The fund to be used in the general repair and upkeep of the church building.

Churchyard Fund

This fund receives the fees set out by the PCC for entries in the memorial book and for placing memorial stones in the garden of rest. The fund is to be used for the general upkeep and maintenance of the grounds around the church.

Mission Fund

The mission fund receives the various specific donations, collections and fund-raising efforts for other outside bodies. The purpose of each collection, event or donation is announced prior to money being received.

Children's Religious Education Fund

This fund receives donations from members of the congregation who have from time to time made a specific donation towards the religious education of children in the parish.

Bequests Fund

This fund was set up to receive the balance of bequests and collections which have been made over a number of years as memorials to specific past members of the congregation. At the time of setting up the fund the benefactors were contacted in each case for their permission to transfer the balance in any specific fund to this fund. The current purpose of this fund is to purchase a sound system for the church.

Organist and Choir leader Pay fund

A donation of £16,000 has been received to pay the Organist and a Choir leader. The payments to our Organist have been paid from this fund during this year.

St Augustine's Youth fund

Grants have been received by St Augustine's of £20,000 a year to be used in connection with youth work for those under the age of 18. During the year the cost of Youth Counsellors and expenses have been set against this grant.

St Augustine's Long Term Investment Fund

A donation was received in the form of Treasury Stock which was to be kept as an investment and to provide income for the use of St Augustine's Church. The Treasury Stock has now been redeemed and the original cost of the investment has been placed in this Fund.

Designated Funds

11. See detailed note on page 17

12. Restricted Funds see notes on page 18

ST ALPHAGE CHURCH, BURNT OAK
WITH
ST AUGUSTINE'S CHURCH, GRAHAME PARK

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021				
11. DESIGNATED FUNDS	ST ALPHAGE	ST AUGUSTINES		
	MAINTENANCE AND RENOVATIONS OF CHURCH AND PCC BUILDINGS	POOR FUND	RESERVE	TOTAL
	£	£	£	£
INCOMING RESOURCES				
INCOME FROM GRANTS AND ACTIVITIES				
INCOME FROM CHARITABLE AND ANCILLARY TRADING/HALL LETTINGS	46,617			
INCOME FROM INVESTMENTS				
INTEREST ON DEPOSITS				
RESOURCES USED	46,617			
HALL RUNNING COSTS	43,062			
FABRIC REPAIRS CHURCH				
NET MOVEMENT IN FUNDS	3,555			3,555
BALANCE AS AT 1 JANUARY 2021	38,030	860	4,755	43,645
BALANCE AS AT 31 DECEMBER 2021	41,585	860	4,755	47,200