



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 1st January 2022 **To:** 31st December 2022

Charity name: Bishops Stortford and District Scout Council

Charity registration number: 1154953

Company number:

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the District are as a unit of the Scout Association. The aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Ongoing support to the District team and local Scout Groups. Organisation of several District wide events. Management and oversight of the District Budget.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. All trustees are subject to annual appointment at the District AGM and, once appointed, serve until the following AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Grants are made from time to time to leaders within the scout district to carry out training towards gaining national body awards so that they can obtain permits to enable members of their groups to take part in permitted activities.

Policy on social investment including program related investment	Para 1.38	Social investment is carried out through the delivery of scouting activities via the scout programme.
Contribution made by volunteers	Para 1.38	None.
Other		

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year the District has organised and supported a range of activities for the various sections within Bishops Stortford and District, as well as providing financial support towards training and specific activities. On behalf of the District, the Executive would like to thank all those who helped to organise and run these events.</p> <p>The appointments committee has continued its valuable work in administering leader appointments in the district.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our district, like most charities, holds some funds in reserve. Our level of reserves is set to ensure that there is sufficient resources to continue the core activities of the District should income fall short. The District Executive Committee considers that the District should hold a sum equivalent to 12 months annual subscriptions, circa £45,000 in reserve, and £17,000 of this is held on deposit with The Scout Association. Should the level of reserves fall below the target level the District executive committee will make efforts to restore the level within next financial years.
Amount of reserves held	Para 1.22	92,206
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds is the annual levy charged by the District for all Scout paying members within the District.
Investment policy and objectives including any	Para 1.46	

social investment policy adopted		
A description of the principal risks facing the charity	Para 1.46	Ongoing risk of the membership reducing and the need to subsidise individuals and groups due to the current financial situation.
Other		

Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	The District is a trust established under rules which are common to all Scouts. The Scout Association and the District are Public Benefit Entities.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. All Trustees are subject to annual appointment at the District AGM and, once appointed, serve until the following AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The District is managed by the Executive Committee, the members of which are the "Charity Trustees" as identified above. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to The Charity Commission as appropriate. The Trustees, including officers, receive no remuneration and they and others who support the Scouting activities of the District do so as volunteers, with there being no cost to the District for the time committed. This Executive Committee exists to support District activities which are intended to support the development of Scouting within Bishops Stortford and District and to support the individual
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		<p>Scout groups. This includes a number of activities mandated by the Scout Association, for example leader appointments, as well as provision of support to Beavers, Cubs and Scouts. Explorers, whilst being attached to groups in the District, are designated a District section and as such the District has broader responsibility for those sections including in respect of funding. In undertaking activities and their management of the District, the Trustees have regard to the Charity Commission's guidance on public benefit. The Executive Committee meets approximately every 3 months and receives reports from the District Commissioner, Treasurer and from representatives of each section. All leaders within the District are entitled to attend these meetings, and dates are published on the District Calendar.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	See above.
Relationship with any related parties	Para 1.51	
Other		

Reference and administrative details

Charity name	Bishops Stortford and District Scout Council
Other name the charity uses	
Registered charity number	1154953
Charity's principal address	7 The Pastures, Bishops Stortford, Herts CM23 2FU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Henson	Chair		
2	William Compton	District Commissioner		
3	Nigel Reed	Treasurer		
4	Kate Reed	Secretary		
5	Simon Carter			
6	Nick Jones			
7	Maureen Hargrave	Deputy District Commissioner		
8	Tom Wiffen			
9	Jay Oram			
10	Marc Anderson			
11	Edd Jones			
12	Becky Beaumont			
13	Sophie Brixton			
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

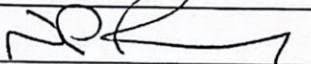
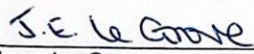
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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Nigel Reed	Jane Le Grove
Position (for example Secretary, Chair, etc)	Treasurer (until 31/12/22)	Treasurer from 22/5/23.
Date	22/10/2023	

Bishop's Stortford & District Scout Council **Statement of Assets for the year ended 31 December 2022**

	31/12/2022	31/12/2021
	£	£
Cash at bank	21,454.20	19,288.70
Camp account - held for Lochearnhead trip	7,003.81	
Camp account - held for Jamboree expeditor	6,142.18	
Bank Deposit Account	34,600.19	27,843.81
With the Scout Association - Short Term Investment	27,980.21	17,000.00
Explorer Accounts	17,000.00	12,210.98
Total assets	12,625.14	
	<u>£92,205.54</u>	<u>£76,343.49</u>
Change in Year	<u>£15,862.05</u>	

Please note:

1. All equipment is written off in the year in which it was purchased.
2. The District holds funds in reserve to ensure there are sufficient resources to continue the core activities of the District if income falls short. The Trustees consider this to be equivalent to the previous 12 months expenditure. If reserves fall short, the Trustees will endeavour to restore funds to that level within the next financial year.
3. Cash at Bank includes £320 held on behalf of Inuit Explorer Group which will be refunded to them during the next year.

Scrutineer's Report to the Trustees of the Bishops Stortford and District Scout Council

I report on the accounts of the District for the year ended 31st December 2022

Respective responsibilities of Trustees and Scrutineer

As the District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply; it is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the District's constitution, I have scrutinised the records and the accounts attached.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: M W TRAPICK
Address: 67 THE PARADE
BISHOPS STORTFORD
CM23 4SW
Date: 5 OCTOBER 2023

M W Trapick

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Bishops Stortford and District Scout Council

On accounts for the year ended

31st December 2022

Charity no
(if any)

1154953

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

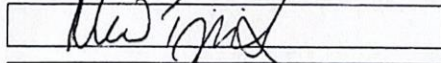
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

22/10/23

Name:

M.W. Trippick D.Phil, BSc, ACMA

Relevant professional qualification(s) or body (if any):

Institute of Chartered Management Accounts

Address:

67 The Paddock

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.