



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Sep	Year 2023		Day 31	Month Aug	Year 2024

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

120 ELTON AVENUE	
GREENFORD	
MIDDLESEX	
Postcode	UB6 0PR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alia Ahmad			
2	Bruna Mata			
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Volunteer - Noor Jhan Butt and Ornela Ruci – Chief Executive

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	<p>CIO voting members are Trustees only.</p> <p>Trustees set up a working group to develop a constitution and working group presents a draft constitution to the committee.</p> <p>Trustees and working group provides amendments and comments forward. The Amendments are made to the constitution by the working group, once agreed the constitution is adopted. Trustees sign and date constitution.</p>
Trustee selection methods (eg. appointed by, elected by)	<p>Potential Trustees have been recruited through:-</p> <ul style="list-style-type: none"> <li>• Recommendation</li> <li>• Referral from a recruiting organisation such as Community Voluntary Sector.</li> <li>• Self-Referral</li> </ul> <p>Trustees are introduced to the Charity by the CEO and given an overview of the organisation from an operational perspective. They will receive a copy of the CIO governing document and latest charity trustee account and financial accounts.</p>

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/ A

**Summary of the objects of the charity set out in its governing document**

Charity objects;-

Relieving the needs of people in West London, who are disadvantaged or vulnerable.

- 1) Providing community advice, information and support via development of Educational Employment Workshops for young people engaged with situations such as substance misuse/ anti-social behaviour and female victims of domestic violence.
- 2) Provide volunteer based roles for our service-users to develop and implement the skills they have learnt.

No activities were undertaken for the public as the trustees have not been able to secure grant funding to deliver services.

As the charity have been unable to receive funding/grant to support service delivery, there has been detailed discussions to review what the needs are for the community and how can Your Voice's CIO governing document support this.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Financial position has remained same as previous year 2022-23 due to reasons stated above.

	Current Year 2023- 24	Previous Year	Reason(s) for change
Unrestricted Funds	743.88	743.88	
Restricted / Designated Funds:			
- Office/Legal			
- Fundraising Event Funds			
Total Funds	743.88		

### Details of any funds materially in deficit

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Due to the charity not being able to secure future funding, the operational/business plan has been reviewed and amendments are being finalised.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>NJButt</i>	<i>ORuci</i>
<b>Full name(s)</b>	Noor Jhan	Ornela Ruci
<b>Position (eg Secretary, Chair, etc)</b>	Chief Executive	Chief Executive
<b>Date</b>	21/06/2025	



Your Voice	1154942
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Receipts and payments accounts

For the period from	01/09/2023	To	31/08/2024
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Section A Receipts and payments

	Unrestrict ed funds to the nearest £	Restrict ed funds to the nearest £	Endowmen t funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Telecommunications	-	-	-	-	-
Training Room Hire	-	-	-	-	-
Marketing	-	-	-	-	-
Fundraising Events	-	-	-	-	-
PayPal	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	-	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-
<b>A3 Payments</b>					
Rent		-	-	-	-
Fundraising events		-	-	-	-
Marketing	-	-	-	-	-
Telecommunications	-	-	-	-	-
DBS	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>		-	-	-	-
<b>Cash funds this year end</b>	-	-	-	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Moved forward from last year	744	-	-
	Fundraising funds generated this financial year	-	-	-
		-	-	-
	<b>Total cash funds</b>	744	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	NButt	N JButt	01/06/2025	
	2		01/08/2025	