



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month Sep	Year 2018		Day 01	Month Aug	Year 2019

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Address

120 ELTON AVENUE	
GREENFORD	
MIDDLESEX	
Postcode	UB6 0PR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
2	Alia Ahmad			
3	Bruna Mata			
4				
5				
6				
7				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Volunteer - Noor Jhan Butt and Ornela Ruci – Chief Executive

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	<p>CIO voting members are Trustees only.</p> <p>Trustees set up a working group to develop a constitution and working group presents constitution to the committee.</p> <p>Trustees and working group provides amendments and comments forward. The Amendments are made to the constitution by the working group, once agreed the constitution is adopted. Trustees sign and date constitution.</p>
Trustee selection methods (eg. appointed by, elected by)	<p>Potential Trustees have been recruited through:-</p> <ul style="list-style-type: none"> • Recommendation • Referral from a recruiting organisation such as Community Voluntary Sector. • Self-Referral <p>Trustees are introduced to the Charity by the CEO and given an overview of the organisation from an operational perspective. They will receive a copy of the CIO governing document and latest charity trustee account and financial accounts.</p>

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

N/ A

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Charity objects;-

Relieving the needs of people in West London, who are disadvantaged or vulnerable.

- 1) Providing community advice, information and support via development of Educational Employment Workshops for young people engaged with situations such as substance misuse/ anti-social behaviour and female victims of domestic violence.
- 2) Provide volunteer based roles for our service-users to develop and implement the skills they have learnt.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

No activities were undertaken for the public as the trustees and volunteers had other priorities to address/ manage the impact of COVID-19.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

No activities were undertaken for the public as the trustees and volunteers had other priorities to address/ manage the impact of COVID-19.

Section E

Financial review

Brief statement of the charity's policy on reserves

Your Voice policy on reserves is to hold sufficient resources to continue the charitable activities of the charity should income and fundraising activities fall short. The Trustees considers that the group should hold a sum equivalent to quarterly bases.

	Current Year FY17-18	Reason(s) for change
Unrestricted Funds	0	
Restricted / Designated Funds:		
Telephone	£139	Limited spend due to changes to priorities to

		monitor the impact of COVID-19
Ratio of Reserves to Annual Operating Expenditure	10%	

The trustees are reviewing the position of the charity and the financial impact of not being able to secure funding.

n/a

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	NJButt	
Full name(s)	Noor Jhan Butt	
Position (eg Secretary, Chair, etc)	Chief Executive	
Date	June 2021	



Your Voice	1154942	Receipts and payments accounts		CC16a
For the period from	01/09/2019	To	31/08/2020	

Section A Receipts and payments

	Unrestrict ed funds to the nearest £	Restrict ed funds to the nearest £	Endowmen t funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Telecommunications	-	-	-	-	-
Training Room Hire	-	-	-	-	-
Marketing	-	-	-	-	-
Fundraising Events	-	-	-	-	-
PayPal	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
Rent		-	-	-	-
Fundraising events		-	-	-	-
Marketing	-	-	-	-	-
Telecommunications	139	-	-	139	-
DBS	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	139	-	-	139	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	139	-	-	139	-
Net of receipts/(payments)	- 139	-	-	- 139	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end		-	-	-	-
Cash funds this year end	- 139	-	-	- 139	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Moved forward from last year	849	-	-
	Fundraising funds generated this financial year	-	-	-
		-	-	-
	Total cash funds	849	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Aahmad	A Ahmad	01/06/2021	