



Trustees' Annual Report for the period

From **1st AUG 2022** Period start date
To **31st JULY 2023** Period end date

Charity name: BROADHEMPSTON VILLAGE HALL & PLAYING FIELD TRUST CIO

Charity registration number: 1154919

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of:</p> <p>(a) A village hall for use by the inhabitants, including use for:</p> <p>(i) Meetings, lectures and classes, and</p> <p>(ii) Other forms of recreation and leisure-time occupation; and</p> <p>(b) A playing field with pavilion for use by the inhabitants.</p> <p>Also added from 4 April 2022:</p> <p>2) The organising and running of community events to bring together the people of the parish in order to raise money for local community groups plus a charity to be nominated each year.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trust provides a Village Hall facility for the benefit of the local community. Users include various organisations, all from within the parish: the Parish Council, PCC and church, the Archive Group, Youth Club, Baby and Toddler Group, The PTFA and the Short Mat Bowls Group. There is an annual skittle match between the various groups. In addition, various fitness and crafts tutor-led activities make regular use of the hall. These include yoga, pilates, zumba, hoola hoop, walking football, circuit training, cane weaving and art. The hall is also used for badminton, children's and adults' parties, functions and fund-raising events.</p>

		<p>Broadhempston Primary School is a significant user throughout the year. As well as using the sports hall for active lessons and physical education, they also use the hall and kitchen facilities on a daily basis to provide hot lunches.</p> <p>The Trust also maintains the Headlands playing field to provide facilities for football, tennis and various community outdoor recreational activities, including a mini skateboard ramp and an annual Fete. The school uses the field for regular PE sessions and for inter-school sports festivals.</p> <p>When planning activities for the year, the Trustees have considered the Commission's guidance on public benefit and have tried to the extent possible to encourage all members of our community, young and old, regardless of background, to make use of the various organisations using the facilities provided by the hall and playing field. Events and public meetings are advertised by posters displayed around the village and in the village shop, the Village Hall website, The Village Hall's Facebook page, the Shout Out Broadhempston Facebook Group, notices in the local Parish News, and leaflets delivered to households when deemed necessary.</p> <p>In June 2023 the Fete Sub-Committee re-introduced, after the Covid outbreak, the very successful Annual Fete and which was held again on Headlands Playing Field. An enjoyable day out for the community was organised including stalls, games, a dog show, musical performances and an evening dance party. Money was collected throughout the day and an agreed monetary surplus over costs is distributed as grants to worthy applications from local organisations.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The activities above demonstrate that the Trustees have complied with their duty and have had due regard to the Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	<p>This year has seen a gradual return to normality after the disruptions suffered because of Covid-19 in the previous two years. Village Hall users are still encouraged to follow some of the Covid-19 best-practices, such as keeping rooms well-ventilated and using hand-sanitiser when entering the building. The hall continues to provide spacious, attractive modern multi-purpose facilities for the residents on Broadhempston.</p> <p>Most regular activities at the Village Hall have restarted. There was also a successful jazz evening organised by some of the Trustees during the year. This offered an enjoyable night out at an affordable price for residents and those from further afield.</p> <p>The playing field has been well-maintained and is well-used by residents, including dog-walkers. The tennis court has proven very popular, with the number of users increasing significantly after the Covid lockdowns. The local football team also uses the field for home matches and for these past two years another local junior football team has also used the field for its home matches.</p>
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Trustees have acted to maintain the Village Hall to ensure the facilities offer something for the widest audience. The hall is kept clean and tidy, and maintenance issues are addressed as they arise. The grounds of the hall are attractively landscaped, with some of the care undertaken by a team of local volunteers.</p> <p>A project to improve the facilities at the Headlands playing fields continues, a Devon bank has been built between the car park and the playing field for safety and security reasons, this has been planted with a hedge and a copse of trees has also been planted in one corner of the field.</p> <p>A sub-committee is now looking at options to resurface and refurbish the tennis court.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Activity levels for the hall exceeded both the sports and fitness attendance targets agreed with Sport England and also the 3- year Business Plan targets agreed with The National Lottery. Both grant giving bodies have expressed satisfaction that intended outcomes have been met and no longer wish to monitor the project.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position remains healthy, despite a loss at the end of the accounting period – refer to Statement of Financial Activities (attached).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim is to maintain reserves between £30,000 and £50,000 to cover the cost of future repairs and renewals of the buildings and their equipment. A minimum reserves threshold of £10,000 may not be breached without agreement of all trustees.
Amount of reserves held	Para 1.22	After allowing for the value of the property and equipment included in total funds, the Trust has working reserves of £50,359.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted.	Para 1.46	
A description of the principal risks facing the charity.	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more Trustees.	Para 1.25	Appointed by a resolution passed at a properly convened meeting of the charity Trustees. The Trustees have documented the process to be followed in the selection and appointment of new Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of Trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees have found it difficult to find a voluntary replacement for David Howard, who is due to step down as Treasurer. Discussions have been held with Broadhempston Parish Council with a view to using the Clerk to the Parish Council in the Treasurer role on a contractual basis. David Howard has continued in the role to complete the 2022-2023 financial year.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BROADHEMPSTON VILLAGE HALL & PLAYING FIELD TRUST CIO
Other name the charity uses	
Registered charity number	1154919
Charity's principal address	23, Hutton Road PAIGNTON Devon TQ3 1BN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Sheridan	Chair		BVH&PFT CIO
2	David Howard	Treasurer	To 31.12.2023	BVH&PFT CIO
3	Joe Wegrzyn	Facilities Manager		BVH&PFT CIO
4	David Heath		To 30.05.2023	BVH&PFT CIO
5	Roger Acton			BVH&PFT CIO
6	Andrea Dobson			BVH&PFT CIO
7	Jeremy Lawrence			BVH&PFT CIO
8	Mark Moorley			BVH&PFT CIO
9	Jennifer Logan			BVH&PFT CIO
10	Annabel White		From 30.06.2023	BVH&PFT CIO

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Robert Sheridan	Jozef Stanislaw Wegrzyn
Position (eg Secretary, Chair, etc)	Chair	Facilities Manager
Date	20 th May 2024	

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Statement of financial activities
for the year ended 31 July 2023

	Notes	Unrestricted funds £	Restricted funds £	Total £	2022 £
Incoming resources	2				
Income from					
Donations and legacies		20	1477	1497	4132
Charitable activities		19022	2081	21103	21942
Other trading activities		3760	7942	11702	4850
Investments		194	0	194	4
Total incoming resources		<u>22996</u>	<u>11500</u>	<u>34496</u>	<u>30928</u>
Resources expended	3				
Expenditure on:					
Raising funds		0	5033	5033	772
Charitable activities		23364	24287	47651	45755
Other				0	0
Total resources expended		<u>23364</u>	<u>29320</u>	<u>52684</u>	<u>46527</u>
Net deficit for the year		<u>(368)</u>	<u>(17820)</u>	<u>(18188)</u>	<u>(15599)</u>
Funds transferred from Fete Committee			0	0	3609
Net movement in funds		<u>(368)</u>	<u>(17820)</u>	<u>(18188)</u>	<u>(11990)</u>
Reconciliation of funds					
Total; funds brought forward		43202	660290	703492	715482
Total funds carried forward		<u>42834</u>	<u>642470</u>	<u>685304</u>	<u>703492</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Balance Sheet
as at 31 July 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	7		634945		656869
Current assets					
Debtors	8	1698		1879	
Cash at bank and in hand		51283		45904	
		<u>52981</u>		<u>47783</u>	
Creditors: amounts falling due within one year	9	<u>2622</u>		<u>1160</u>	
Net current assets			50359		46623
Net assets			<u><u>685304</u></u>		<u><u>703492</u></u>
Funds of the Charity	10				
Restricted funds			642470		660290
Unrestricted funds			42834		43202
			<u><u>685304</u></u>		<u><u>703492</u></u>

The financial statements were approved by the trustees on 7th May 2024 and signed on its behalf by



 Ms C Aubertin



 Mr P Sheridan

Notes to the financial statements
for the year ended 31 July 2023

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS102) applicable in the UK and the Republic of Ireland and published on 16th July 2014.

1.2 Recognition of income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.3 Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. Liabilities are recognised where it is more than likely that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4 Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold property	- 2% straight line
Fixtures, fittings and equipment	- 10% and 20% straight line

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2023

Note 2 Analysis of income
Donations and legacies

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total £
Donations	20	477	497	465
Tax reclaimed from HMRC			0	0
Grants receivable		1000	1000	3667
	<u>20</u>	<u>1477</u>	<u>1497</u>	<u>4132</u>
Charitable activities				
Playing field and tennis courts	-	2081	2081	1666
Village hall hire	19022	-	19022	20276
Other income	-	-	0	0
	<u>19022</u>	<u>2081</u>	<u>21103</u>	<u>21942</u>
Other trading activities				
Fund raising events	82	7781	7863	1144
Feed in tariff	3678	161	3839	3706
	<u>3760</u>	<u>7942</u>	<u>11702</u>	<u>4850</u>
Other				
Bank interest received	<u>194</u>	<u>0</u>	<u>194</u>	<u>4</u>
TOTAL INCOME	<u>22996</u>	<u>11500</u>	<u>34496</u>	<u>30928</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2023

Note 3 Analysis of expenditure
Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	2023 Total £	2022 Total
Staging fundraising events	0	5033	5033	772
	<u>0</u>	<u>5033</u>	<u>5033</u>	<u>772</u>
Expenditure on charitable activities				
Village hall running costs				
- Rates and water	523	-	523	486
- Insurance	2445	-	2445	2056
- Accountancy	360	-	360	316
- Light and heat	3147	-	3147	3589
- Repairs	6644	-	6644	5189
- Cleaning	4680	-	4680	4695
- Depreciation	62	21862	21924	22422
Playing field running costs				
- Water	-	106	106	68
- Light and heat	-	222	222	404
- Cleaning	-	188	188	60
- Car park, dog bins and tree removal	-	458	458	1204
- Pavilion repairs and refurbishment	-	707	707	218
- Grass cutting and maintenance	-	744	744	600
Support costs				
Postage and stationery	470	-	470	201
Telephone and broadband	319	-	319	299
Subscriptions	874	-	874	259
Booking administration	3840	-	3840	3689
	<u>23364</u>	<u>24287</u>	<u>47651</u>	<u>45755</u>

4. Trustee expenses

During the period three trustees were reimbursed expenses of £977 (2022 £1,899) relating to the general running expenses of the charity.

5. Staff costs

The trust has no employees. The running of the trust and Village Hall and Playing Fields is undertaken by the trustees and volunteers for no remuneration.

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2023

6. Tangible fixed assets

	Leasehold property £	Fixtures, fittings & equipment £	Total £
Cost			
At 1 August 2022	736991	83339	820330
Additions	-	-	0
At 31 July 2023	<u>736991</u>	<u>83339</u>	<u>820330</u>
Depreciation			
At 1 August 2022	102050	61411	163461
Charge for the period	14740	7184	21924
At 31 July 2023	<u>116790</u>	<u>68595</u>	<u>185385</u>
Net Book Values			
At 31 July 2023	<u>620201</u>	<u>14744</u>	<u>634945</u>
At 31 July 2022	<u>634941</u>	<u>21928</u>	<u>656869</u>

7. Debtors

	2023 £	2022 £
Grants receivable	0	0
Prepayments	1698	1879
	<u>1698</u>	<u>1879</u>

8. Creditors: Amounts falling due within one year

	2023 £	2022
Accruals	2022	660
Deposits	600	500
	<u>2622</u>	<u>1160</u>

9. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	2023 Total £
Fund balances at 31 July 2023			
Tangible fixed assets	4770	630175	634945
Current assets	39686	13295	52981
Current liabilities	(1622)	(1000)	(2622)
	<u>42834</u>	<u>642470</u>	<u>685304</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2023

10. Details of material funds held and movements during the current reporting period

	Fund balance brought forward	Income	Expenditure	Transfers	Transfers	Fund balance carried forward
	£	£	£	£	£	£
Village Hall Fund	43202	22996	(23364)			42834
Playing Field Fund	2032	3252	(2424)			2860
Fete Committee Fund	4210	8248	(5033)			7425
Headlands Project	2011					2011
Development fund	652037		(21863)			630174
	<u>703492</u>	<u>34496</u>	<u>(52684)</u>	<u>0</u>	<u>0</u>	<u>685304</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Independent examiner's report to the trustees on the unaudited financial statements of
Broadhempston Village Hall & Playing Field Trust Charitable Incorporated Organisation

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 July 2023.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records; or
- (iii) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Ian S Fraser FCA
Independent Examiner
Rupp & Fraser
7 St Paul's Road
Newton Abbot
Devon TQ12 2HP

Dated. 7th May 2024

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Independent examiner's report to the trustees on the unaudited financial statements of
Broadhempston Village Hall & Playing Field Trust Charitable Incorporated Organisation

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Ian S Fraser FCA
Independent Examiner
Rupp & Fraser
7 St Paul's Road
Newton Abbot
Devon TQ12 2HP

Dated. 7th May 2024