



Trustees' Annual Report for the period

From **1st AUG 2021** Period start date
To **31st JULY 2022** Period end date

Charity name: BROADHEMPSTON VILLAGE HALL & PLAYING FIELD TRUST CIO

Charity registration number: 1154919

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of:</p> <p>(a) A village hall for use by the inhabitants, including use for:</p> <p>(i) Meetings, lectures and classes, and</p> <p>(ii) Other forms of recreation and leisure-time occupation; and</p> <p>(b) A playing field with pavilion for use by the inhabitants.</p> <p>Also added from 4 April 2022:</p> <p>2) The organising and running of community events to bring together the people of the parish in order to raise money for local community groups plus a charity to be nominated each year.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trust provides a Village Hall facility for the benefit of the local community. Users include various organisations, all from within the parish: the Parish Council, PCC and church, the Archive Group, Youth Club, Baby and Toddler Group, Short Mat Bowls Group and Table Tennis Club. In addition, various fitness and crafts tutor-led activities make regular use of the hall. These include yoga, pilates, zumba, hoola hoop and flower arranging. The hall is also used for badminton, children's and adults' parties, functions and fund-raising events.</p> <p>Broadhempston Primary School is a significant user throughout the year. As well as using the sport hall for physical education, they also use the hall and kitchen</p>

		<p>facilities on a daily basis to provide hot lunches.</p> <p>The Trust also maintains the Headlands playing field to provide facilities for football, tennis and various community outdoor recreational activities, including a mini skateboard ramp and an annual Fete. The school uses the field for regular PE sessions and for inter-school sports festivals.</p> <p>At a Trustees Meeting in November 2021 it was agreed that a merger request by Broadhempston Fete Committee (a separate organisation) would be accepted and that the Broadhempston Fete Committee would be adopted as a sub-committee of this charity. Therefore the purposes of the charity (in Para 1.17 above) have been expanded to include the activities of that sub-committee.</p> <p>When planning activities for the year, the Trustees have considered the Commission's guidance on public benefit and have tried to the extent possible to encourage all members of our community, young and old, regardless of background, to make use of the various organisations using the facilities provided by the hall and playing field. Events and public meetings are advertised by posters displayed around the village and in the village shop, the Village Hall website, The Village Hall's Facebook page, notices in the local Parish News, and leaflets delivered to households when deemed necessary.</p> <p>In June 2022 the Fete sub-committee arranged a very successful day of events in the village to allow all local residents to celebrate the Queen's Platinum Jubilee.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The activities above demonstrate that the Trustees have complied with their duty and have had due regard to the Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	<p>This year has seen a gradual return to normality after the disruptions suffered because of Covid-19 in the previous two years. Village Hall users are still encouraged to follow some of the Covid-19 best-practises, such as keeping rooms well-ventilated and using hand-sanitiser when entering the building. The hall continues to provide spacious, attractive modern multi-purpose facilities for the residents on Broadhempston.</p> <p>Most regular activities at the village hall have restarted. There were also successful two jazz evenings organised by some of the Trustees during the year. These offered an enjoyable night out at affordable prices for residents and those from further afield.</p> <p>The playing field has been well-maintained and is well-used by residents, including dog-walkers. The tennis court has proven very popular, with the number of users increasing significantly after the Covid lockdowns. The local football team also uses the field for home matches and this year another local junior football team has also used the field for its home matches.</p>
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Trustees have acted to maintain the village hall to ensure the facilities offer something for the widest audience. The hall is kept clean and tidy, and maintenance issues are addressed as they arise. The grounds of the hall are now attractively landscaped, with some of the care undertaken by a team of local volunteers.</p> <p>A project to improve the facilities at the Headlands playing fields continues, a Devon bank has been built between the car park and the playing field for safety and security reasons, this has been planted with a hedge and a copse of trees has also been planted in one corner of the field</p> <p>Looking ahead, a sub-committee is looking at options to refurbish the tennis court.</p> <p>In June 2022 the Fete sub-committee arranged an event in and around the village hall to celebrate the Queen's Platinum Jubilee. This free event was open to all and included children's activities, games, afternoon teas and a live band providing a party atmosphere.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Pre-covid activity levels for the hall exceeded both the sports and fitness attendance targets agreed with Sport England and also the 3- year Business Plan targets agreed with The National Lottery. Both grant giving bodies have expressed satisfaction that intended outcomes have been met and no longer wish to monitor the project.
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position remains healthy, with a small surplus at the end of the accounting period – refer to Statement of Financial Activities (attached).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim is to maintain reserves between £30,000 and £50,000 to cover the cost of future repairs and renewals of the buildings and their equipment. A minimum reserves threshold of £10,000 may not be breached without agreement of all trustees.
Amount of reserves held	Para 1.22	After allowing for the value of the property and equipment included in total funds, the Trust has working reserves of £46623.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by a resolution passed at a properly convened meeting of the charity Trustees. The Trustees have documented the process to be followed in the selection and appointment of new Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BROADHEMPSTON VILLAGE HALL & PLAYING FIELD TRUST CIO
Other name the charity uses	
Registered charity number	1154919
Charity's principal address	David Howard – Treasurer Broadhempston Village Hall & Playing Field Trust CIO Knowle Broadhempston Devon, TQ9 6DA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Sheridan	Chair		BVH&PFT CIO
2	David Howard	Treasurer		BVH&PFT CIO
3	Joe Wegrzyn	Facilities Manager		BVH&PFT CIO
4	David Heath			BVH&PFT CIO
5	Roger Acton			BVH&PFT CIO
6	Andrea Dobson		08.08.2021	BVH&PFT CIO
7	Jeremy Lawrence		08.09.2021	BVH&PFT CIO
8	Mark Moorley		02.11.2021	BVH&PFT CIO
9	Jennifer Logan		08.06.2022	BVH&PFT CIO

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Robert Sheridan	David William Howard
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date		

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Statement of financial activities
for the year ended 31 July 2022

		Unrestricted	Restricted		
	Notes	funds	funds	Total	2021
		£	£	£	£
Incoming resources	2				
Income from					
Donations and legacies		2667	1465	4132	18851
Charitable activities		20276	1666	21942	10227
Other trading activities		3758	1092	4850	3546
Investments		4	0	4	4
Total incoming resources		<u>26705</u>	<u>4223</u>	<u>30928</u>	<u>32628</u>
Resources expended	3				
Expenditure on:					
Raising funds		0	772	772	0
Charitable activities		20462	25293	45755	45322
Other				0	0
Total resources expended		<u>20462</u>	<u>26065</u>	<u>46527</u>	<u>45322</u>
Net income for the year		<u>6243</u>	<u>(21842)</u>	<u>(15599)</u>	<u>(12694)</u>
Funds transferred from Fete Committee			3609	3609	0
Net movement in funds		<u>6243</u>	<u>(18233)</u>	<u>(11990)</u>	<u>(12694)</u>
Reconciliation of funds					
Total; funds brought forward		<u>36959</u>	<u>678523</u>	<u>715482</u>	<u>728176</u>
Total funds carried forward		<u><u>43202</u></u>	<u><u>660290</u></u>	<u><u>703492</u></u>	<u><u>715482</u></u>


Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Balance Sheet
as at 31 July 2022

	Notes	2022	2021
		£	£
Fixed assets			
Tangible assets	7	656869	673436
Current assets			
Debtors	8	1879	1763
Cash at bank and in hand		45904	41243
		<u>47783</u>	<u>43006</u>
Creditors: amounts falling due within one year	9	<u>1160</u>	<u>960</u>
Net current assets		46623	42046
Net assets		<u><u>703492</u></u>	<u><u>715482</u></u>
Funds of the Charity	10		
Restricted funds		660290	678523
Unrestricted funds		43202	36959
		<u><u>703492</u></u>	<u><u>715482</u></u>

The financial statements were approved by the trustees on 29 Mar 23 and signed on its behalf by



 Mr D Howard



 Mr P Sheridan

Notes to the financial statements
for the year ended 31 July 2022

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS102) applicable in the UK and the Republic of Ireland and published on 16th July 2014.

1.2 Recognition of income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.3 Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. Liabilities are recognised where it is more than likely that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4 Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold property	- 2% straight line
Fixtures, fittings and equipment	- 10% and 20% straight line

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2022

Note 2 Analysis of income

Donations and legacies

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total £
Donations		465	465	20
Tax reclaimed from HMRC			0	0
Grants receivable	2667	1000	3667	18831
	<u>2667</u>	<u>1465</u>	<u>4132</u>	<u>18851</u>
Charitable activities				
Playing field and tennis courts	-	1666	1666	1624
Village hall hire	20276	-	20276	8603
Other income	-	-	0	0
	<u>20276</u>	<u>1666</u>	<u>21942</u>	<u>10227</u>
Other trading activities				
Fund raising events	236	908	1144	0
Feed in tariff	3522	184	3706	3546
	<u>3758</u>	<u>1092</u>	<u>4850</u>	<u>3546</u>
Other				
Bank interest received	4	0	4	4
TOTAL INCOME	<u>26705</u>	<u>4223</u>	<u>30928</u>	<u>32628</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2022

Note 3 Analysis of expenditure
Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	2022 Total £	2021 Total
Staging fundraising events	0	772	772	0
	<u>0</u>	<u>772</u>	<u>772</u>	<u>0</u>
Expenditure on charitable activities				
Village hall running costs				
- Rates and water	486	-	486	355
- Insurance	2056	-	2056	2321
- Accountancy	316	-	316	360
- Light and heat	3589	-	3589	2205
- Repairs	4810	379	5189	7250
- Cleaning	4695	-	4695	3736
- Depreciation	62	22360	22422	23446
Playing field running costs				
- Water	-	68	68	68
- Light and heat	-	404	404	132
- Cleaning	-	60	60	101
- Car park, dog bins and tree removal	-	1204	1204	1493
- Pavilion repairs and refurbishment	-	218	218	167
- Grass cutting and maintenance	-	600	600	600
Support costs				
Postage and stationery	201	-	201	149
Telephone and broadband	299	-	299	305
Subscriptions	259	-	259	406
Booking administration	3689	-	3689	2228
	<u>20462</u>	<u>25293</u>	<u>45755</u>	<u>45322</u>

4. Funds transferred from Broadhempston Village Fete Committee

On 4th November 2021 the Trustees agreed to incorporate the funds of the Broadhempston Village Fete Committee as a separate sub-fund under the auspices of the CIO.

5. Trustee expenses

During the period four trustees were reimbursed expenses of £1899 (2021 £1,118) relating to the general running expenses of the charity.

6. Staff costs

The trust has no employees. The running of the trust and Village Hall and Playing Fields is undertaken by the trustees and volunteers for no remuneration except to the extent that one trustee, Ms A Dobson, received £3129 as Booking Administrator.

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2022

7. Tangible fixed assets

	Leasehold property	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1 August 2021	731755	82720	814475
Additions	5236	619	5855
At 31 July 2022	<u>736991</u>	<u>83339</u>	<u>820330</u>
Depreciation			
At 1 August 2021	87310	53729	141039
Charge for the period	14740	7682	22422
At 31 July 2022	<u>102050</u>	<u>61411</u>	<u>163461</u>
Net Book Values			
At 31 July 2022	<u>634941</u>	<u>21928</u>	<u>656869</u>
At 31 July 2021	<u>644445</u>	<u>28991</u>	<u>673436</u>

8. Debtors

	2022	2021
	£	£
Grants receivable	0	0
Prepayments	1879	1763
	<u>1879</u>	<u>1763</u>

9. Creditors: Amounts falling due within one year

	2022	2021
	£	£
Accruals	660	660
Deposits	500	300
	<u>1160</u>	<u>960</u>

10 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	2022 Total
	£	£	£
Fund balances at 31 July 2022			
Tangible fixed assets	4832	652037	656869
Current assets	39530	8253	47783
Current liabilities	(1160)	0	(1160)
	<u>43202</u>	<u>660290</u>	<u>703492</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2022

11. Details of material funds held and movements during the current reporting period

	Fund balance brought forward	Income	Expenditure	Transfers	Transfers	Fund balance carried forward
	£	£	£	£	£	£
Village Hall Fund	36286	26705	(20462)	673		43202
Playing Field Fund	1736	2850	(2554)			2032
Fete Committee Fund		1373	(772)		3609	4210
Headlands Project	2390		(379)			2011
Development fund	675070		(22360)	(673)		652037
	<u>715482</u>	<u>30928</u>	<u>(46527)</u>	<u>0</u>	<u>3609</u>	<u>703492</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Independent examiner's report to the trustees on the unaudited financial statements of
Broadhempston Village Hall & Playing Field Trust Charitable Incorporated Organisation

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 July 2022.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

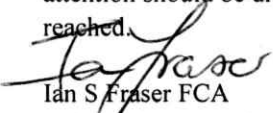
I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records; or
- (iii) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Ian S Fraser FCA
Independent Examiner
Rupp & Fraser
7 St Paul's Road
Newton Abbot
Devon TQ12 2HP

Dated.

31/3/23

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

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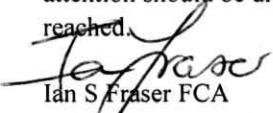
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Ian S Fraser FCA
Independent Examiner
Rupp & Fraser
7 St Paul's Road
Newton Abbot
Devon TQ12 2HP

Dated.

31/3/23