



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st AUG 2020** Period start date
To **31st JULY 2021** Period end date

Charity name: BROADHEMPSTON VILLAGE HALL & PLAYING FIELD TRUST CIO

Charity registration number: 1154919

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of:</p> <p>(a) A village hall for use by the inhabitants, including use for:</p> <p>(i) Meetings, lectures and classes, and</p> <p>(ii) Other forms of recreation and leisure-time occupation; and</p> <p>(b) A playing field with pavilion for use by the inhabitants.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trust provides a Village Hall facility for the benefit of the local community. Users include various organisations, all from within the parish: the Parish Council, PCC and church, the Archive Group, Badminton Club, Youth Club, Baby and Toddler Group, Short Mat Bowls Group and Table Tennis Club. In addition, various fitness and crafts tutor-led activities make regular use of the hall. These include yoga, tai chi, pilates, zumba and flower arranging. The hall is also used for children's and adults' parties, functions and fund-raising events.</p> <p>Broadhempston Primary School is a significant user throughout the year. As well as using the sport hall for physical education, they also use the hall and kitchen facilities on a daily basis to provide hot lunches.</p> <p>The Trust also maintains the Headlands playing field to provide facilities for football, tennis and various community outdoor recreational activities, including a mini skate-</p>

		<p>board ramp and an annual Fete. The school uses the field for regular PE sessions and for inter-school sports festivals.</p> <p>When planning activities for the year, the Trustees have considered the Commission's guidance on public benefit and have tried to the extent possible to encourage all members of our community, young and old, regardless of background, to make use of the various organisations using the facilities provided by the hall and playing field. Events and public meetings are advertised by posters displayed around the village and in the village shop, the Village Hall website, The Village Hall's Facebook page, notices in the local Parish News, and leaflets delivered to households when deemed necessary. For the current reporting year much of this has been impossible due to Covid lockdowns.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The activities above demonstrate that the Trustees have complied with their duty and have had due regard to the Commission's guidance on public benefit where Covid-19 regulations permitted.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	<p>The facilities managed by the Trust have been greatly affected by the Covid-19 pandemic during this reporting year. There were two periods of national lockdown, the first throughout much of November 2020, and the second lasting from the New Year until well into April 2021. During these periods all normal activities at the village hall ceased.</p> <p>Outside of these periods of lockdown, some of the regular activities were able to resume, but often with limitations forced by social distancing rules. For example, to enable the keep-fit groups to meet, the floor was divided up into 3mx3m squares to ensure participants maintained suitable separation. The badminton club followed the “social distancing rules” published by Badminton England. Yoga, pilates, and zumba classes did restart when permitted as well as the Baby and Toddler group, but other popular activities such as short-mat bowls and table-tennis did not take place during the period being reported. Most normal weekend activities such as children’s parties and wedding events could not take place this year.</p> <p>During the lockdown periods, the village hall has provided Broadhempston Primary School with extra classroom and activity space to meet social distancing requirements.</p> <p>The playing field has been well-maintained and has seen a significant growth in use since it was opened to dog-walkers and a skate-board ramp installed. During lockdown this outdoor space has been a valuable and much-visited place for residents to take their daily exercise. It has proven a popular area for residents to walk their dogs.</p> <p>Because of the Covid-19 restrictions there was no village Fete in the summer of 2021.</p>
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Trustees have acted to maintain the village hall to ensure the facilities offer something for the widest audience. The grounds of the new hall are now fully landscaped and some of the care is undertaken by a team of local volunteers. To cope with the requirements of Covid-19, new rules were issued for hirers, new hand-gel dispensers were installed and extra cleaning routines were introduced.</p> <p>A project to improve the facilities at the Headlands playing fields continues. This year has seen improvements to the car park and the installation of solar PV panels to help tackle the climate emergency. Looking ahead there are plans to create a series of off-road bike jumps and a sub-committee is looking at options to refurbish the tennis court.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Pre-covid activity levels for the new hall exceeded both the sports and fitness attendance targets agreed with Sport England and also the 3- year Business Plan targets agreed with The National Lottery. Both grant giving bodies have expressed satisfaction that intended outcomes have been met and no longer wish to monitor the project.</p> <p>The current year has seen much reduced usage because of the pandemic and in particular the months of enforced lockdown.</p>
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position remains healthy, with a surplus at the end of the accounting period – refer to Statement of Financial Activities (attached).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim is to maintain reserves of £30,000 towards the cost of future repairs and renewals of this new building and its equipment. A minimum reserves threshold of £10,000 may not be breached without agreement of all trustees.
Amount of reserves held	Para 1.22	After allowing for the value of the property and equipment included in total funds, the Trust has working reserves of £42046. The reserves were boosted by the receipt of Business Support Grants totalling £17431 offered by the Government to businesses forced to close by the pandemic. These grants will help to cover the running expenses of the Village Hall and Playing Field during the coming year or two when we expect income from hirers to be lower than in pre-covid years.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by a resolution passed at a properly convened meeting of the charity Trustees. The Trustees have documented the process to be followed in the selection and appointment of new Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BROADHEMPSTON VILLAGE HALL & PLAYING FIELD TRUST CIO
Other name the charity uses	
Registered charity number	1154919
Charity's principal address	David Howard – Treasurer Broadhempston Village Hall & Playing Field Trust CIO Knowle Broadhempston Devon, TQ9 6DA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Sheridan	Chair		BVH&PFT CIO
2	David Howard	Treasurer		BVH&PFT CIO
3	Joe Wegrzyn	Facilities Manager		BVH&PFT CIO
4	David Heath			BVH&PFT CIO
5	Roger Acton			BVH&PFT CIO
6	Jane Collings		Resigned 03.11.2020	BVH&PFT CIO
7	Kate Eagle		Resigned 03.11.2020	BVH&PFT CIO

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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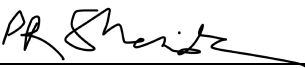
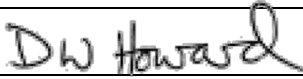
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Robert Sheridan	David William Howard
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	5 April 2022	

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Statement of financial activities
for the year ended 31 July 2021

		Unrestricted	Restricted		
	Notes	funds	funds	Total	2020
		£	£	£	£
Incoming resources	2				
Income from					
Donations and legacies		17451	1400	18851	14009
Charitable activities		8603	1624	10227	14224
Other trading activities		3546	0	3546	3496
Investments		4	0	4	11
Total incoming resources		29604	3024	32628	31740
Resources expended	3				
Expenditure on:					
Raising funds		0	0	0	0
Charitable activities		20500	24822	45322	49202
Other				0	0
Total resources expended		20500	24822	45322	49202
Net income for the year		9104	(21798)	(12694)	(17462)
Funds transferred to pay loans				0	0
Net movement in funds		9104	(21798)	(12694)	(17462)
Reconciliation of funds					
Total; funds brought forward		27855	700321	728176	745638
Total funds carried forward		36959	678523	715482	728176

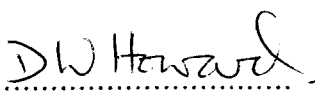
Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

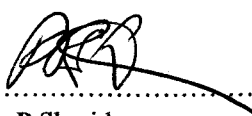
Balance Sheet
as at 31 July 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	7		673436		696882
Current assets					
Debtors	8	1763		1728	
Cash at bank and in hand		41243		30276	
		<u>43006</u>		<u>32004</u>	
Creditors: amounts falling due within one year	9	<u>960</u>		<u>710</u>	
Net current assets			42046		31294
Net assets			<u><u>715482</u></u>		<u><u>728176</u></u>
Funds of the Charity	10				
Restricted funds			678523		700321
Unrestricted funds			36959		27855
			<u><u>715482</u></u>		<u><u>728176</u></u>

The financial statements were approved by the trustees on ^{8 Mar 22} and signed on its behalf by



 Mr D Howard



 Mr P Sheridan

Notes to the financial statements
for the year ended 31 July 2021

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS102) applicable in the UK and the Republic of Ireland and published on 16th July 2014.

1.2 Recognition of income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.3 Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. Liabilities are recognised where it is more than likely that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4 Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold property	- 2% straight line
Fixtures, fittings and equipment	- 10% and 20% straight line

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2021

Note 2 Analysis of income

Donations and legacies

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
Donations	20		20	780
Tax reclaimed from HMRC			0	0
Grants receivable	17431	1400	18831	13229
	<u>17451</u>	<u>1400</u>	<u>18851</u>	<u>14009</u>
Charitable activities				
Playing field and tennis courts	-	1624	1624	1182
Village hall hire	8603	-	8603	13042
Other	-	-	0	0
	<u>8603</u>	<u>1624</u>	<u>10227</u>	<u>14224</u>
Other trading activities				
Fund raising events	-	-	0	0
Feed in tariff	3546	-	3546	3496
	<u>3546</u>	<u>0</u>	<u>3546</u>	<u>3496</u>
Other				
Bank interest received	<u>4</u>	<u>0</u>	<u>4</u>	<u>11</u>
TOTAL INCOME	<u>29604</u>	<u>3024</u>	<u>32628</u>	<u>31740</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2021

Note 3 Analysis of expenditure
Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total
Staging fundraising events	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expenditure on charitable activities				
Village hall running costs				
- Rates and water	355	-	355	437
- Insurance	2321	-	2321	2574
- Accountancy	360	-	360	360
- Light and heat	2205	-	2205	2006
- Repairs	7250	-	7250	7537
- Cleaning	3736	-	3736	3169
- Depreciation	1185	22261	23446	24056
Playing field running costs				
- Water	-	68	68	150
- Light and heat	-	132	132	219
- Cleaning	-	101	101	-
- Car park, dog bins and tree removal	-	1493	1493	864
- Pavilion repairs and refurbishment	-	167	167	3327
- Grass cutting and maintenance	-	600	600	600
Support costs				
Postage and stationery	149	-	149	93
Telephone and broadband	305	-	305	315
Subscriptions	406	-	406	459
Booking administration	2228	-	2228	2880
Loan interest	-		0	156
	<u>20500</u>	<u>24822</u>	<u>45322</u>	<u>49202</u>

4. Funds transferred from Village Hall Trust

On the creation of the Charitable Incorporated Organisation funds were transferred from the existing Village Hall Trust.

5. Trustee expenses

During the period three trustees were reimbursed expenses of £1118 (2020 £1,650) relating to the general running expenses of the charity.

6. Staff costs

The trust has no employees. The running of the trust and Village Hall and Playing Fields is undertaken by the trustees and volunteers for no remuneration.

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2021

7. Tangible fixed assets

	Leasehold property	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1 August 2020	731755	82720	814475
Additions	0	0	0
At 31 July 2021	<u>731755</u>	<u>82720</u>	<u>814475</u>
Depreciation			
At 1 August 2020	72675	44918	117593
Charge for the period	14635	8811	23446
At 31 July 2021	<u>87310</u>	<u>53729</u>	<u>141039</u>
Net Book Values			
At 31 July 2021	<u>644445</u>	<u>28991</u>	<u>673436</u>
At 31 July 2020	<u>659080</u>	<u>37802</u>	<u>696882</u>

8. Debtors

	2021	2020
	£	£
Grants receivable	0	0
Prepayments	1763	1728
	<u>1763</u>	<u>1728</u>

9. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Accruals	660	710
Deposits	300	0
	<u>960</u>	<u>710</u>

10 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	2021 Total
	£	£	£
Fund balances at 31 July 2021			
Tangible fixed assets	500	672936	673436
Current assets	37419	5587	43006
Current liabilities	(960)	0	(960)
	<u>36959</u>	<u>678523</u>	<u>715482</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the period ended 31 July 2021

11. Details of material funds held and movements during the current reporting period

	Fund balance brought forward £	Income	Expenditure	Transfers	Transfers	Fund balance carried forward £
Village Hall Fund	27182	29604	(20500)			36286
Playing Field Fund	673	3024	(1961)			1736
Headlands Project	2990		(600)			2390
Development fund	697331		(22261)			675070
	<u>728176</u>	<u>32628</u>	<u>(45322)</u>	<u>0</u>	<u>0</u>	<u>715482</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Independent examiner's report to the trustees on the unaudited financial statements of
Broadhempston Village Hall & Playing Field Trust Charitable Incorporated Organisation

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 July 2021.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

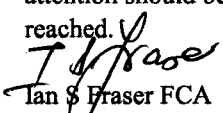
I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records; or
- (iii) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Ian S Fraser FCA
Independent Examiner
Rupp & Fraser
7 St Paul's Road
Newton Abbot
Devon TQ12 2HP

Dated.

11/3/2022

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Independent examiner's report to the trustees on the unaudited financial statements of
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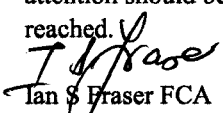
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Ian S Fraser FCA
Independent Examiner
Rupp & Fraser
7 St Paul's Road
Newton Abbot
Devon TQ12 2HP

Dated.

11/3/2022