



Trustees' Annual Report for the period

From **1st AUG 2019** Period start date
To **31st JULY 2020** Period end date

Charity name: BROADHEMPSTON VILLAGE HALL & PLAYING FIELD TRUST CIO

Charity registration number: 1154919

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>1) The object of the charity is, in the interests of social welfare, to improve the conditions of life of the inhabitants of the area of benefit without distinction of political, religious or other opinions by the provision and maintenance of:</p> <p>(a) A village hall for use by the inhabitants, including use for:</p> <p>(i) Meetings, lectures and classes, and</p> <p>(ii) Other forms of recreation and leisure-time occupation; and</p> <p>(b) A playing field with pavilion for use by the inhabitants.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>From July until February, the Village Hall operated as in previous years, providing a facility for the benefit of the local community. Since the start of the Covid-19 pandemic many of the regular activities have been greatly curtailed or suspended.</p> <p>Prior to Covid-19, the regular Hall users included various organisations from within the parish: the Parish Council, PCC and church, the Archive Group, Badminton Club, Youth Club, Baby and Toddler Group, Short Mat Bowls Group and Table Tennis Club. In addition, various fitness and crafts tutor-led activities made regular use of the hall. These included yoga, tai chi, pilates, zumba classes and flower arranging. Some of these managed to continue in a cut-down format after the March-June lockdown, using the large space of the main sports hall to meet the social distancing rules.</p> <p>In normal circumstances the village hall is frequently hired for children's and adults' parties, functions and fund-raising events. It is the location of the Annual Produce Show</p>

		<p>and Christmas Bazaar. All of these activities have ceased since the start of the lockdown in March 2020.</p> <p>Broadhempston Primary School has been a significant user throughout the year. As well as using the sport hall for physical education, they also use the hall and kitchen facilities on a daily basis to provide hot lunches. During the lockdown periods, the village hall has provided the school with extra classroom and activity space to meet social distancing requirements.</p> <p>The Trust has maintained the playing field to provide facilities for football, tennis and various community outdoor recreational activities, including a mini skate-board ramp. The school also uses the field regularly for matches and practices. During lockdown this outdoor space has been a valuable and much-visited place for residents to take their daily exercise. Because of the Covid-19 restrictions there was no village Fete in the summer of 2020.</p> <p>When planning activities for the year, the Trustees have considered the Commission's guidance on public benefit and have tried to the extent possible to encourage all members of our community, young and old, regardless of background, to make use of the various organisations using the facilities provided by the hall and playing field. Events and public meetings are advertised by posters displayed around the village and in the village shop, the Village Hall website, The Village Hall's Facebook page, notices in the local Parish News, and leaflets delivered to households when deemed necessary.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The activities above demonstrate that the Trustees have complied with their duty and have had due regard to the Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	<p>The Trust performed well in the first nine months of the last year, although the facilities had to close by law for much of the time after the start of the pandemic.</p> <p>The village hall provides spacious, attractive, clean and modern multi-purpose facilities to the local community at affordable prices, offering discounted prices to local residents and clubs. The playing field is well-maintained and has seen a significant growth in use since it was opened to dog-walkers and a skate-board ramp installed. This outdoor place has been particularly valuable during lockdown when people were unable to travel from home without good reason.</p>
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Trustees have acted to maintain the new village hall to ensure the facilities offer something for the widest audience. The grounds of the new hall are now fully landscaped and some of the care is undertaken by a team of local volunteers. To cope with the new requirements of Covid-19, new rules were issued for hirers, new hand-gel dispensers were installed and extra cleaning routines were introduced.</p> <p>A project to improve the facilities at the Headlands playing fields continues. There has been some refurbishment work on the pavilion, there are plans to create a series of off-road bike jumps and a sub-committee is looking into the conversion of the tennis court to a Multi-Use Games Area, which should enable that court to offer something to a wider group of people.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>1. Activity levels for the new hall have exceeded both the sports and fitness attendance targets agreed with Sport England and also the 3- year Business Plan targets agreed with The National Lottery. Both grant giving bodies have expressed satisfaction that intended outcomes have been met and no longer wish to monitor the project.</p>
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position remains healthy, with a surplus at the end of the accounting period – refer to Statement of Financial Activities (attached)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our aim is to build up and maintain reserves of £30,000 towards the cost of future repairs and renewals of this new building and its equipment. A minimum reserves threshold of £10,000 may not be breached without agreement of all trustees.
Amount of reserves held	Para 1.22	After allowing for the value of the property and equipment included in total funds, the Trust has working reserves of £31294. The reserves were boosted by the receipt of a £10,000 Business Support Grant offered by the Government to businesses forced to close by the pandemic. This sum will help to cover the running expenses of the Village Hall and Playing Field while we receive little or no income during the coming year.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by a resolution passed at a properly convened meeting of the charity Trustees. The Trustees have documented the process to be followed in the selection and appointment of new Trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	BROADHEMPSTON VILLAGE HALL & PLAYING FIELD TRUST CIO
Other name the charity uses	
Registered charity number	1154919
Charity's principal address	David Howard – Treasurer Broadhempston Village Hall & Playing Field Trust CIO Knowle Broadhempston Devon, TQ9 6DA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Sheridan	Chair		BVH&PFT CIO
2	David Howard	Treasurer		BVH&PFT CIO
3	Joe Wegrzyn	Facilities Manager		BVH&PFT CIO
4	David Heath			BVH&PFT CIO
5	Roger Acton			BVH&PFT CIO
6	Jane Collings			BVH&PFT CIO
7	Kate Eagle			BVH&PFT CIO

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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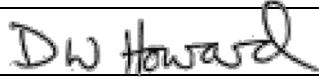
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Peter Robert Sheridan	David William Howard
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	26 Feb 2021	

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Statement of financial activities
for the year ended 31 July 2020

		Unrestricted	Restricted		
	Notes	funds	funds	Total	2019
		£	£	£	£
Incoming resources	2				
Income from					
Donations and legacies		12183	1826	14009	19068
Charitable activities		14224	0	14224	16739
Other trading activities		3496	0	3496	3644
Investments		11	0	11	11
Total incoming resources		<u>29914</u>	<u>1826</u>	<u>31740</u>	<u>39462</u>
Resources expended	3				
Expenditure on:					
Raising funds		0	0	0	0
Charitable activities		23301	25901	49202	47353
Other				0	0
Total resources expended		<u>23301</u>	<u>25901</u>	<u>49202</u>	<u>47353</u>
Net income for the year		<u>6613</u>	<u>(24075)</u>	<u>(17462)</u>	<u>(7891)</u>
Funds transferred to pay loans		(1810)	1810	0	0
Net movement in funds		<u>4803</u>	<u>(22265)</u>	<u>(17462)</u>	<u>(7891)</u>
Reconciliation of funds					
Total; funds brought forward		<u>23052</u>	<u>722586</u>	<u>745638</u>	<u>753529</u>
Total funds carried forward		<u><u>27855</u></u>	<u><u>700321</u></u>	<u><u>728176</u></u>	<u><u>745638</u></u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Balance Sheet
as at 31 July 2020

	Notes	2020		2019	
		£	£	£	£
Fixed assets					
Tangible assets	7		696882		720938
Current assets					
Debtors	8	1728		2186	
Cash at bank and in hand		30276		28193	
		<u>32004</u>		<u>30379</u>	
Creditors: amounts falling due within one year	9	<u>710</u>		<u>5679</u>	
Net current assets			31294		24700
Net assets			<u><u>728176</u></u>		<u><u>745638</u></u>
Funds of the Charity	10				
Restricted funds			700321		722586
Unrestricted funds			<u>27855</u>		<u>23052</u>
			<u><u>728176</u></u>		<u><u>745638</u></u>

The financial statements were approved by the trustees on ¹⁰February 2021 and signed on its behalf by



Mr D Howard



Mr P Sheridan

Notes to the financial statements
for the year ended 31 July 2020

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the period.

1.1 Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standard (FRS102) applicable in the UK and the Republic of Ireland and published on 16th July 2014.

1.2 Recognition of income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in the statement of financial activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.3 Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates. Liabilities are recognised where it is more than likely that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4 Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Leasehold property	- 2% straight line
Fixtures, fittings and equipment	- 10% and 20% straight line

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2020

Note 2 Analysis of income

Donations and legacies

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Donations	433	347	780	3610
Tax reclaimed from HMRC	-	-	0	0
Grants receivable	11750	1479	13229	15458
	<u>12183</u>	<u>1826</u>	<u>14009</u>	<u>19068</u>
Charitable activities				
Playing field and tennis courts	1182	-	1182	1524
Village hall hire	13042	-	13042	15195
Other	-	-	0	20
	<u>14224</u>	<u>0</u>	<u>14224</u>	<u>16739</u>
Other trading activities				
Fund raising events	-	-	0	403
Feed in tariff	3496	-	3496	3241
	<u>3496</u>	<u>0</u>	<u>3496</u>	<u>3644</u>
Other				
Bank interest received	<u>11</u>	<u>0</u>	<u>11</u>	<u>11</u>
TOTAL INCOME	<u>29914</u>	<u>1826</u>	<u>31740</u>	<u>39462</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2020

Note 3 Analysis of expenditure
Expenditure on raising funds

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total
Staging fundraising events	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expenditure on charitable activities				
Village hall running costs				
- Rates and water	437	-	437	320
- Insurance	2574	-	2574	2453
- Legal fees			0	0
- Accountancy	360	-	360	300
- Light and heat	2006	-	2006	1758
- Repairs	7537	-	7537	2921
- Cleaning	3169	-	3169	3409
- Depreciation	1638	22418	24056	24057
Playing field running costs				
- Water	150	-	150	166
- Light and heat	219	-	219	262
- Car parking and replacement gates	864	-	864	6180
- Pavilion refurbishment	-	3327	3327	0
- Grass cutting and maintenance	600	-	600	1178
Support costs				
Postage and stationery	93	-	93	124
Telephone and broadband	315	-	315	242
Subscriptions	459	-	459	526
Booking administration	2880	-	2880	3135
Loan interest	-	156	156	322
	<u>23301</u>	<u>25901</u>	<u>49202</u>	<u>47353</u>

4. Funds transferred from Village Hall Trust

On the creation of the Charitable Incorporated Organisation funds were transferred from the existing Village Hall Trust.

5. Trustee expenses

During the period two trustees were reimbursed expenses of £1650 (2019 £265) relating to the general running expenses of the charity.

6. Staff costs

The trust has no employees. The running of the trust and Village Hall and Playing Fields is undertaken by the trustees and volunteers for no remuneration.

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the year ended 31 July 2020

7. Tangible fixed assets

	Leasehold property	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1 August 2019	731755	82720	814475
Additions	0	0	0
At 31 July 2020	<u>731755</u>	<u>82720</u>	<u>814475</u>
Depreciation			
At 1 August 2019	58040	35497	93537
Charge for the period	14635	9421	24056
At 31 July 2020	<u>72675</u>	<u>44918</u>	<u>117593</u>
Net Book Values			
At 31 July 2020	<u>659080</u>	<u>37802</u>	<u>696882</u>
At 31 July 2019	<u>673715</u>	<u>47223</u>	<u>720938</u>

8. Debtors

	2020	2019
	£	£
Grants receivable	0	0
Prepayments	1728	2186
	<u>1728</u>	<u>2186</u>

9. Creditors: Amounts falling due within one year

	2020	2019
	£	£
Accruals	710	1220
Loans	0	4459
	<u>710</u>	<u>5679</u>

10 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	2020 Total
	£	£	£
Fund balances at 31 July 2020			
Tangible fixed assets	1684	695198	696882
Current assets	26881	5123	32004
Current liabilities	(710)	0	(710)
	<u>27855</u>	<u>700321</u>	<u>728176</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Notes to the financial statements
for the period ended 31 July 2020

11. Details of material funds held and movements during the current reporting period

	Fund balance brought forward £	Income	Expenditure	Transfers	Transfers	Fund balance carried forward £
Village Hall Fund	25227	27732	(21469)	(1810)	(2498)	27182
Playing Field Fund	324	2182	(1833)			673
Headlands Project	6316		(3326)			2990
Development fund	713771	1826	(22574)	1810	2498	697331
	<u>745638</u>	<u>31740</u>	<u>(49202)</u>	<u>0</u>	<u>0</u>	<u>728176</u>

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

Independent examiner's report to the trustees on the unaudited financial statements of
Broadhempston Village Hall & Playing Field Trust Charitable Incorporated Organisation

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 July 2020.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

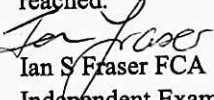
I report in respect of my examination of the CIO's accounts carried out under section 145 of the Act. In carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (i) accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- (ii) the accounts do not accord with those records; or
- (iii) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Ian S Fraser FCA
Independent Examiner
Rupp & Fraser
7 St Paul's Road
Newton Abbot
Devon TQ12 2HP

Dated.

11/2/21

Broadhempston Village Hall & Playing Field Trust
Charitable incorporated organisation

Charity No. 1154919

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Ian S Fraser FCA
Independent Examiner
Rupp & Fraser
7 St Paul's Road
Newton Abbot
Devon TQ12 2HP

Dated.

21/2/21