

# Blackhorse Road Baptist Church

Report and Accounts

Year ended 31 December 2022

Stewardship   
*Active generosity*

1 Lamb's Passage, London EC1Y 8AB  
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**BLACKHORSE ROAD BAPTIST CHURCH**  
**LEGAL AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

ADDRESS FOR CORRESPONDENCE	65 Blackhorse Road Walthamstow E17 7AS
GOVERNING DOCUMENT	Declaration of Trust dated October 2013
CHARITY REGISTRATION NUMBER	1154906
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Malcolm Patten (Senior Pastor) Naaman Murphy (resigned October 2022) Christine South (Treasurer) Veronica Neblett (Church Administrator) David Arkell Timothy Barker Andrew Brown James Brown (appointed as Associate Pastor Sep 2023) Veronica Hanson-Allen Jackie Mouhon Salome Wyatt (resigned June 2022)
CUSTODIAN TRUSTEES	London Baptist Property Board Ltd.
BANKERS	Barclays Bank plc
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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**BLACKHORSE ROAD BAPTIST CHURCH**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 December 2022.

**Objects of the charity**

The charity, which is a church, is governed by a trust deed and is constituted as a trust. The charity's principal object, as set out in its governing document, is the advancement of the Christian faith. The Church may also advance education and carry out other charitable purposes in the UK and/or other parts of the world.

**Aims and purposes**

The Trustees of Blackhorse Road Baptist Church, with the support of the Covenant Members' Meeting, have a responsibility to ensure that the church fulfils its objectives and also oversee the activities of the church. In particular they seek to ensure that the church's legal responsibilities with regard to Safeguarding, Health and Safety, and Public Liability are fulfilled. They also seek to steer the church to ensure it continues to develop and grow and serve both its members and the local community well.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

**Review of the charity's main activities and achievements**

To further the above objects and vision, the charity's main activities and achievements were as follows:

This was the year when church activities and the use of the building began to return to normal following the impact of covid-19. Tots 'n' Toys, (our toddler group), the Bereavement group, the youth group, Guides, the after school theatre group, and the Migrant Drop-In all resumed their usual activities.

Our discipleship activities continued with our Grow Groups (bible study groups) meeting and studying various themes and books of the bible. We have a women's group on Monday mornings, two groups on Monday evening, one on Tuesday evening, an online 'zoom' group and the Iranian Bible Study group. These discipleship groups are supported by WhatsApp groups for sharing news and needs for prayer. They are the primary means of offering pastoral care.

At our church meeting in July we agreed to become a pilot church in the Emmaus Project run by Share Jesus International (SJI). Evangelists from SJI will 'walk with us' over two years offering training, mentoring and consultancy to help us become more naturally evangelistic as a church. We launched in November and it will continue till October 2024. This reflects our commitment to sharing our faith with friends, neighbours and through activities to reach our local community for Christ.

At the end of October Assistant Pastor Naaman Murphy ended his service with the church after almost 20 years. He has been a faithful servant over the years and, with his family, much loved members of our church community. At his final Sunday tributes were given acknowledging his helpful preaching, his love for the young people and gentle and caring character. The previous weekend he had led a youth weekend away with 17 of the young people, forging new momentum amongst this group and so leaving a legacy for others to build on. The leaders began consulting with the church on his replacement and we hope that a new appointment will materialise by September 2023.

Our Sunday services are attended by around 70 adults and 25 children, a little lower than before covid-19 though we regularly have 20 to 30 people viewing on our livestream. On the 'big' occasions such as baptisms, Christmas and Naaman's leaving Sunday we are seeing over 100 adults present. Our sermon series during the year included the 'I AM' sayings of Jesus, the book of Nehemiah and Psalms. A new preaching team was established to study and plan sermon series collaboratively with the first joint sermon series launched early in 2023 on the book of Hebrews. Our young people covered key events in the Old Testament and encounters with Jesus in their own groups. Our music group developed with more young people taking part playing instruments, singing, running the multimedia desk and leading the services.

In October we hosted 'If Prison Walls Could Speak', a compelling one-man dramatic presentation of the story of persecuted Christian, Petr Hasek. Presented by the Artless Theatre Company with remarkable special effects it was well attended and appreciated by Christians and non-Christians alike.

As part of our commitment to our local community, the church continued to support the local council by hosting vaccine clinics and collaborating with Christian Kitchen (the local soup kitchen) to enable council and NHS services to be made accessible to hard-to-reach members of the local community. We also hosted residents' meetings and Ward Panels (Police/resident liaison meetings).

### **Structure, governance and management**

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are appointed by a majority vote at the Annual General Meeting, with recommendations submitted to the elders prior to the AGM.

The Trustees provide the overall governance of the church and met together monthly. We monitored the relaxation of restrictions and regulations as a result of covid-19 and developed our vision for coming out of the pandemic with a steady hand and empowering our church community to continue to fulfil our vision of 'Living for God, growing together and sharing Jesus'. We held our AGM in July when Salome Wyatt stepped down as an Elder and Christine South agreed to continue as Acting Treasurer until a new Treasurer can be appointed. We established a new Safeguarding Team to monitor compliance with our policy, deal with any concerns and ensure DBS checks and training is up to date. We linked up with Greenleaf Baptist Church to provide training at Baptist Union level 2 (all workers with young people or at-risk adults) and level 3 (for trustees and key leaders).

### **Financial review**

During the year income increased by £4,300, to £123,100, and expenditure increased by £7,200, to £97,000. As a result the cash held by the charity increased by £26,100, to £155,200, of which £151,000 is unrestricted and can be used for any charitable purpose.

Our most significant outgoings are the Ministers' stipends and building maintenance and we have plans for improvements which will require significant funding over the next few years. The covid-19 pandemic has significantly impacted on these plans but we expect to be able to regain the momentum in this respect in 2023 with our Architect already re-engaged. We remain thankful that God continues to provide through the generous giving of his people and we also saw our hall rentals increase.

### **Reserves policy**

The Trustees regularly review our income and spending to ensure that donations and assets are used to meet our objectives.

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £25,000 (which equates to about 3 months of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £151,000 and the charity is holding excess funds for the purpose of planned improvements (mentioned above). See also note 5 to the accounts.

**Responsibilities of trustees**

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

**Approval**

This report was approved by the trustees and signed on their behalf by:

Revd Malcolm Patten

Date: 28 September 2023

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**BLACKHORSE ROAD BAPTIST CHURCH**

I report to the trustees on my examination of the accounts of Blackhorse Road Baptist Church ('the charity') for the year ended 31 December 2022 on pages 6 to 9 following.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship  
1 Lamb's Passage  
LONDON  
EC1Y 8AB

Date: 05 October 2023

**BLACKHORSE ROAD BAPTIST CHURCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	<u>Unrestricted Funds</u>		Restricted Funds	Total 2022	Total 2021
		General Funds	Designated Funds			
		£	£	£	£	£
<b><i>Income receipts</i></b>						
Donations		87,026	114	1,000	88,140	78,271
Gift aid receipts		16,474	-	-	16,474	16,857
Legacies		-	-	-	-	15,899
Other grants		-	-	4,240	4,240	-
Income from charitable activities		1,016	510	-	1,526	228
Income from letting of facilities		11,653	-	-	11,653	7,260
Other		1,100	-	-	1,100	332
<b><i>Total receipts</i></b>		<u>117,268</u>	<u>624</u>	<u>5,240</u>	<u>123,132</u>	<u>118,847</u>
<b><i>Payments</i></b>						
Payments in relation to charitable activities undertaken directly	2	80,848	5,423	69	86,340	80,025
Grants paid in relation to charitable activities undertaken by others	3	375	9,249	1,020	10,644	9,764
<b><i>Total payments</i></b>		<u>81,223</u>	<u>14,672</u>	<u>1,089</u>	<u>96,984</u>	<u>89,789</u>
Net of receipts / (payments) before transfers		36,046	(14,048)	4,151	26,148	29,058
Transfers between funds	5	(27,778)	27,758	20	-	-
<b>Net movement in funds</b>		<u>8,267</u>	<u>13,710</u>	<u>4,171</u>	<u>26,148</u>	<u>29,058</u>
Cash funds as at last year end		47,982	81,034	49	129,065	100,007
<b>Cash funds at this year end</b>	A	<u>56,250</u>	<u>94,744</u>	<u>4,220</u>	<u>155,214</u>	<u>129,065</u>

The notes on pages 8-9 form part of these accounts.

**BLACKHORSE ROAD BAPTIST CHURCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

		<u>Unrestricted Funds</u>		Restricted	Total	Total
		General	Designated	funds	2022	2021
		funds	funds			
		£	£	£	£	£
<b>A Cash funds</b>						
Cash at bank with immediate access		36,666	-	4,220	40,886	15,837
Notice deposits		19,536	94,744	-	114,280	113,180
Petty cash		48	-	-	48	48
		<u>56,250</u>	<u>94,744</u>	<u>4,220</u>	<u>155,214</u>	<u>129,065</u>
<b>B Other monetary assets</b>						
Gift aid due to charity		18,970	-	-	18,970	16,426
		<u>18,970</u>	<u>-</u>	<u>-</u>	<u>18,970</u>	<u>16,426</u>
<b>C Liabilities</b>						
<b>Falling due within one year:</b>						
Baptist Union pension deficit	Note 6	-	-	-	-	7,351
NEST pension		-	-	-	-	204
Fee for Independent Examination		1,020	-	-	1,020	1,020
		<u>1,020</u>	<u>-</u>	<u>-</u>	<u>1,020</u>	<u>8,575</u>
<b>Falling due after one year:</b>						
Pension	Note 6	-	-	-	-	149
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>149</u>
<b>Total</b>		<u>1,020</u>	<u>-</u>	<u>-</u>	<u>1,020</u>	<u>8,724</u>

**D Assets retained for charity's own use**

	Fund to which asset belongs	Purchase Cost	2022 insurance value
		£	£
Church property	Endowment	31,100	
Manse 1 (purchased 1995)	General	150,000	
Manse 2 (purchased 2009)	General	272,460	
Church contents	General		60,695
		<u>453,560</u>	<u>60,695</u>

The properties are shown at original cost.

The church property is held as endowment so that the proceeds of sale can only be used for the purchase of another building.

The trustees have used insurance values for church contents as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

The accounts were approved by the trustees and signed on their behalf

by date  
 Revd Malcolm Patten 28 September 2023

The notes on pages 8-9 form part of these accounts.



**BLACKHORSE ROAD BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**1 Accounting policies**

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

		<u>Unrestricted Funds</u>		Restricted Funds	Total 2022	Total 2021
		General funds	Designated funds			
		£	£	£	£	£
<b>2 Payments in relation to charitable activities undertaken directly</b>						
Employment costs	Note 4	54,642	-	-	54,642	58,586
Manse expenses, including insurance	Note 4	5,283	-	-	5,283	5,877
Maintenance of buildings & equipment		6,234	2,039	-	8,272	3,674
Utilities		3,409	-	-	3,409	3,294
Church insurance and licences		6,441	-	-	6,441	5,006
Church activities including outreach		2,052	-	69	2,121	823
Youth and Children's work		-	3,356	-	3,356	143
Governance		960	-	-	960	2,004
Administration and support		1,828	-	-	1,828	592
Other costs		-	28	-	28	26
		<u>80,848</u>	<u>5,423</u>	<u>69</u>	<u>86,340</u>	<u>80,025</u>

**3 Grants and gifts paid to others**

Organisations:						
BU Home Mission		-	900	-	900	1,000
Organisations < £1,000		375	7,750	1,020	9,145	8,400
Individuals		-	599	-	599	364
		<u>375</u>	<u>9,249</u>	<u>1,020</u>	<u>10,644</u>	<u>9,764</u>

**4 Transactions with related parties**

Trustees M. Patten and N. Murphy served as Pastors [ministers] and were paid £26,770 and £20,625 [2021: £26,500 and £24,500] respectively for serving in that capacity, not for serving as trustees; these payments are permitted by the charity's governing document.

In addition the charity incurred expenditure totalling £5,283 [2021: £5,877] in respect of the provision of accommodation (which is customary for ministers) so that they could better perform their duties.

No payments were made to any other trustees or persons related to them, except for reimbursement of expenses paid out on behalf of the charity.

**BLACKHORSE ROAD BAPTIST CHURCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

**5 Movement of funds**

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	47,982	117,268	(81,223)	(27,778)	56,250
Designated funds					
Tithe	5,503	-	(8,278)	11,515	8,740
Fellowship	2,639	114	(999)	1,741	3,495
Folkard	5,468	-	-	-	5,468
Young People	1,398	510	(3,356)	1,448	-
Building	44,722	-	(2,039)	13,054	55,737
Other designated	1,145	-	-	-	1,145
Reserve	20,000	-	-	-	20,000
Sizewell Hall	160	-	-	-	160
	<u>129,016</u>	<u>117,892</u>	<u>(95,895)</u>	<u>(20)</u>	<u>150,993</u>
Restricted funds					
Women's Bible Study	49	-	-	-	49
Warm Spaces Project	-	4,240	(69)	-	4,171
Tearfund	-	700	(720)	20	-
Ukraine	-	300	(300)	-	-
	<u>49</u>	<u>5,240</u>	<u>(1,089)</u>	<u>20</u>	<u>4,220</u>
Total funds	<u>129,065</u>	<u>123,132</u>	<u>(96,984)</u>	<u>0</u>	<u>155,214</u>

The Tithe Fund was established by the church members and is administered by them. Income is derived from a tithe of all general funds offerings plus a tithe of any gifts of legacies to the general funds.

The Fellowship Fund was created by the Church in 1986. It is to be administered for the benefit of the members of the fellowship in confidence by the Deacons / trustees.

The Folkard Fund is anticipated to be used for future building development works.

The Young People Fund is used to provide resources and subsidise activities for young people in our church and community.

The Building Fund was created with the objective of identifying the money we have separated to help with maintenance work in the church building and manses.

Other designated includes funds to be used for Women's and Men's ministries in the church and community.

The reserve is shown as designated and can be transferred using the trustees' discretion.

Warm Spaces Project – BRBC collaboration with the Womens Faith Network to run a Community Kitchen from our church hall. This is funded by LB Waltham Forest's Warm Spaces funding

Tearfund - A quarterly special collection is taken in the church service in support of Tearfund charity.

Ukraine - Collection for UCL Hospitals Charity for Ukrainian young people who have come over here for cancer treatment and their need for supplies while in the UK.

**6 The Baptist Pension Scheme**

Previously the Baptist Pension Scheme's now closed defined benefit scheme had been reporting a funding deficit and the charity had been making contributions to help make good the shortfall. The Baptist Pension Scheme provided estimates for the charity's share of the funding deficit and the estimate at the year end was included as a monetary liability in the Statement of Assets and Liabilities.

In July 2022 the Baptist Pension Scheme reached an agreement with an insurance company, called Just, to secure the benefits payable under the now closed defined benefit pension scheme ('DB Scheme'). The premium payable to Just was favourable and, after the transaction with Just, the DB Scheme no longer has a funding deficit. It will take some time to complete the process and, until it is complete, some risks remain. Based on current values the Baptist Pension Scheme believes it has sufficient assets to complete the process without requiring additional contributions from participating employers but, because some risks do remain, the charity has been asked to make a nominal monthly contribution of £1 to the DB Scheme from August 2022.