

Annual Meeting

Thursday 24 April 2025 at 7.30pm in the Church

Agenda

Annual Meeting of the Parishioners to be held on Thursday 24 April 2025 at 7.30pm

Opening Prayers

Election of Churchwardens

Annual Parochial Church Meeting (APCM) Thursday 24 April 2025 at 7.40pm

Apologies

Minutes of the previous meeting

Matters Arising

Electoral Roll

Treasurer's Report

Appointment of Auditor

Election of Members to the PCC

Election of Sidespersons

Reports

AOB – Please notify Reverend Tim Rose of any AOB 24 hours prior to the meeting

Grace

Minutes of the Annual Vestry held on 25 April, 2024 in Church at 7.45pm

Election of Churchwardens:

I am pleased to say that both Rebecca and Jane have agreed to stand again for another Year. So, starting with Rebecca Cooper-Jones will someone propose Rebecca – Belinda Scott proposed Rebecca and seconded by Peter Baker. Jane Cosgrove proposed by Fleur Coates and seconded by Irene Smith. Tim said they are a wonderful blessing to us. Their work is extraordinarily, wonderfully, encouraging and challenging.

Minutes of the of the Annual Parochial Church meeting on Thursday 25 April 2024 at 8.00pm.

Apologies: Miranda Parr, Sue & Roger Breckon, Vicky Baker, Mari & Christopher Smith, Ian Smith, Jill Greenwood, Dot Hagon, Gillian Kellor, Christine Woollard & Reg Berry

Prayers: Tim opened the meeting by quoting from Matthew 16 – *On this rock I will build my church, and the gates of hell will not prevail*. Tim then said that it was an absolute joy and privilege to lead you. He then quoted from Ephesians 4 v16-18 “*Christ himself gave forth*”

Whether you are a Churchwarden, or cleaning the church, a prayer warrior, or playing music, a PCC Secretary or Treasurer, a flower arranger, or work unseen, you are doing valuable work, but it is Jesus who is building the church.

At Wednesday Fellowship this week we shared amazing stories of God’s works. Someone we had been praying for following a second round of radical surgery for ovarian cancer was told this morning she was cancer free. Claire has suffered a bleed on the brain and had a risky operation. Christine phoned this morning to say she was through her operation and was stable. What we do is spiritual.

Tonight, is our opportunity to ask God the question, how are you calling us to grow your kingdom?

Minutes of the previous meeting: Passed with a correction.

Matters Arising: None

Electoral Roll: The meeting was updated with the new figures for the electoral, 114 in total 72 of which are residents and 42 non-residents. No change from last year.

Irene Smith (Electoral Roll Officer) advised that next year there would be a full revision year. Quite a lot of regular attenders have not completed the forms and are therefore not on the roll.

Treasurer’s Report: Jonathan Baker (Treasurer) referred the meeting to the previously distributed accounts. Saying in general our income has increased. Jonathan thanked Alice Baker for her work in reclaiming gift aid tax. He said there is a big change to our accounts. We have sold the Scout hut. This statement was met with cheers.

We now have £115,000 in the Restoration fund earning interest. The remaining £175,000 is in an investment account. The interest from this account will be used for Mission. £17,393 from the sale was repaid back to church accounts to cover the expenses paid by the church relating to the Scout hut, up to the sale.

We will now be actively seeking grants. Gareth asked what the annual income from the investment would be. Jonathan replied circa £1,300 every four months.

Will thanked Jonathan for his work on the accounts. Will then referred back to last year where he had flagged that in 2018 our Diocesan contribution was £60,000 and has since had somewhat reduced. This being partly due to the Pandemic. How do we build back? Will exclaimed hallelujah to the sale of the scout hut. Jonathan advised that this year we have pledged to pay £42,000 to the Common Fund with the PCC agreeing a further £3000 at the end of the year if we are able.

A question was asked about the Charitable Trust. Jonathan explained that the account is recorded as a Charitable trust. The J&W Lea account already is showing as a Charitable Trust.

Jonathan went on to say that we are incredibly grateful for our income. We are a small church who aim to run a balanced budget and not spend more than our income.

Rebecca (CW) The finance issues are not only a St. MM issue. I read an article just this week where finance was being discussed. A question was asked about gift aiding the Sunday collection. Jonathan confirmed that it is gift aided.

Tim said that pre pandemic there were three churches in our Deanery paying full Common Fund. Now only one pays the full amount. Prayerfully we will approach our commitment to the Common Fund in the short, medium and long term.

Jonathan advised the meeting that the OSB are building up their income.

Will: We are here to serve all the members of our local community. We should not just concentrate on the young. We should also care for the over fifties. Tim replied that whatever the age bracket we look at, we care for all.

Irene: We have new people every week or so. They come to occasional services i.e. The Service of Light.

Jonathan: Our finances are healthy. We are getting good income from the OSB.

Will: I feel we have turned a corner. Planned giving is going up a bit. It's not all gloom and doom.

Gareth: Is adding the scout hut funds to the church accounts working against us when seeking grants?

Tim: When seeking grants, they are now looking for match funding. There are plenty of grant making trusts, willing to give to grade 1 listed buildings.

Auditor: Jonathan – I would like to propose that our auditor for 2024 be Kevin Ogilvy.

Tim: Asked if everyone was happy to agree the accounts as presented and to retaining Kevin Ogilvy as Auditor for 2024.

Proposed by: Fleur Coates Seconded by Peter Baker. The meeting agreed unanimously.

Tim thanked Jonathan for all his hard work on our accounts.

Election of members to the PCC.

Tim thanked the PCC members who have come to the end of their term of office for their service to the PCC: Elizabeth Kortenbout, Jill Chadwick & Robin Ramus.

Proposed new Members are Dot Hagon Proposed by Peter Baker Seconded by: Fleur Coates

Alice Shanahan Proposed by: Irene Smith, Seconded by: Jill Chadwick

Colleen Wilson Proposed by: Belinda Scott, Seconded by: Elizabeth Kortenbout.

Sidespersons: No change

Reports:

Churchwardens: Rebecca asked if there were any questions on their published report.

Q. What is the state of the tower? Rebecca replied that two architects had inspected the tower, but we are still looking for a third. Rebecca assured the meeting that a lot was being done in the background and said Tim and the Wardens want the church to be around for a long time.

Dizzie asked if any of the previously used architects came forward. Jane replied yes one.

Q. Do you have to apply to the Diocese, once an architect is chosen. Jane replied that two statements must be made. All of our building will be assessed.

Tim: Downside of being grade 1 listed. One of the architects had been a member of the D.A.C. but was too busy to take on the work. We are finding it helpful having our administrator, Celine.

Rector's report: Will said the Christmas services were lovely. He then asked why don't we bring back the Crib service at 4pm or 5pm? Will queried Tearfund. We have done little for it or Christian Aid. Why don't we come back to Christian Aid?

Tim replied that the Crib service had been replaced by the Studios event. He went to say that we do a children's service on Good Friday morning before Stations of the Cross and on Christmas Eve morning we had 120 parents and children attend. Tim said we will look again for Christmas 2024 but wouldn't promise the Crib service will come back, but we will look at it.

We know you are passionate about Christian aid Will. The PCC will look at it again.

Tim went on to thank Irene, Sue & Miranda for their work on safeguarding. The PCC will be looking at safeguarding in a big way from May 24. It is so important to do the training, it must be done. Churches have been for years, a big place for abuse. Irene has done a phenomenal amount of work on safeguarding.

We have a gift and a half in this church said Tim. We have an Oxbridge historian in Will Hardy. We have therefore appointed him Church Recorder and Curator. Will responded by thanking Tim and the Churchwardens for the appointment.

Tim: I have now been in the Ministry for 14 years. I have applied to take a 12-week sabbatical in 2025.

APCM meeting closed with The Grace at 8.40pm

Short meeting of the new PCC to appoint a Treasurer and Secretary to the PCC

Treasurer Jonathan Baker proposed by Jane Cosgrove and seconded by Lynda Simpson
Louise Little PCC Secretary proposed by Colleen Wilson and seconded by Lynda Simpson

Next PCC meeting 23rd May 2024 at 7.30pm in church

ST MARY MAGDALENE, LITTLETON ANNUAL REPORT 2024

Rector's Report

In a service a few weeks ago I asked a question of what people were rightly proud about in their lives? In 2 Corinthians 8:24 Paul says that he is proud of the churches that he has planted in Corinth. I normally begin my report with thanks, but I am going to change that a little this year. I am so proud of you all. It never ceases to amaze me the way that you all do a myriad of small things to grow his kingdom. When you come and share stories of answered prayer or ask for prayer for a situation in your life. When someone cleans the church again without asking for a word of thanks. When someone steps in at the last minute to cover a gap in the children's work. When someone shares how they got to talk to someone at work about their faith in Jesus. I could go on, but there are so many ways that you all help to build the Kingdom of God and you make me so proud, thank you!

2024 has been another packed year. My personal highlight was the wonderful baptism and confirmation service that we had in September. It was a privilege to baptise people and be involved in so many confirmations. It's lovely to report that it hasn't stopped there, and other people have come to faith in our church since and more people want to be baptised and confirmed this coming Autumn. If you would like to join them by being baptised or confirmed (Including renewing your baptism vows in water) at our service on the 28th of September please come and have a chat with me.

This year we started our older youth group for those aged 15+ and we now have 8 young people meeting every week to deepen their faith and spend time together. It is wonderful that for a church of our size we can run children's work from 0-18. I am thoroughly indebted to my wife, to Jill Chadwick, Laura DeYoung, Rachel Reece-Smith and the many on the teams who make these groups happen.

We had another amazing Christmas season. Littleton's Favourite Carol was especially popular once again with people attending that and then coming on to the vigil later in the week and then attending services on Christmas Eve and Christmas Day. We had over 300 at our outdoor nativity service at Shepperton Studios. it was a privilege to partner with them once again and with several local businesses and schools.

We can continue to have a major presence in Littleton Infant School through governors, weekly family worships and twice-yearly prayer spaces days. We are currently working with the school on how we can make these links even stronger.

We have been able to increase Celine Bopp's hours as our office administrator and she is doing a phenomenal job, alongside Irene Smith, in making us more efficient.

I haven't even mentioned, Growing in Faith, Chapter and Verse, Beer and Bible, Littletots, Wednesday Fellowship, Women's Breakfasts, those who set the church up on Saturdays, welcomers, choir, musicians, PCC, fund raisers and I'm sure I have missed some people.

Thank you for everything and we look forward to Jared, Louise and Elizabeth joining us later in the year and all that God will continue to do in growing his kingdom in our area.

Yours
Rev Tim Rose

Churchwardens' Report

As we look at the APCM once again, we reflect on the year that has gone by and the year that is to come. Our reflections often remain unchanged, and as we hope we always do, we would like to thank each person who contributes to our church household and local community. From the unsung heroes who serve us in the form of our cleaners, to our children's leaders and helpers, to our various groups and committees (PCC, Fundraisers, OSB, and so on). Our church could not function without each and every one of you – you are all precious to us and your service is not unnoticed, even if we do not say "thank you" all of the time! So, THANK YOU!!

The year 2024-25 has once again been very busy, with various events and actions. One of the largest talking points of the year has been the work for the restoration of our church building alongside the consideration of options that could be available to maximise the facilities that we have and ensure that they are fit for purpose for a growing church in the middle of the 21st century. Our history and the legacy of our past is very precious, but church is more than just a building, and we need to ensure that we remain relevant to our local community and to the needs of our church household. We are extremely aware that our building is not always user-friendly, and it certainly requires some adaptation and adjustment to ensure that we meet our legal obligations as well as ensuring that our parishioners are able to use the building. We are currently investigating the accessibility of the building to ensure that it is fit for purpose, legal and safe for all. We will have more news on this to share over the coming months, and it is a slow process. However, our established relationship with the Diocesan Advisory Committee, and with the help and guidance of our specialist advisors, we are confident that we will continue to work on our church fabric. The current restoration needs are significant and therefore fundraising, grant applications and early contact with the relevant authorities will be the order of the coming year.

The ongoing safeguarding requirements of the Church of England and the Diocese of London are critical to the successful management of our service to our parish, congregation and community. We would like to especially thank those who are so key to making sure that we are compliant and working safely – to Irene Smith and Miranda Parr, and to all of our volunteers who ensure that they have completed the necessary checks and training to fulfil their roles. Thank you – from us, and from those who you are working to keep safe.

Finally, as he prepares for his well-earned sabbatical, we would like to take this opportunity to thank our Rector, Tim, and his wife Emma, for all they do for our church. Emma's ongoing leadership of our children's work is so important, and we thank her wholeheartedly. Tim's dedication to our church household, his roles in the community, and his pastoral heart are a real blessing to us all. We wish him a healthy and happy rest away from the church for a few months, and pray that he will return to us restored, refreshed, and full of energy for the next stage in his ministry. We look forward to his return, and to Jared joining us as Curate in September. We ask that our church household joins us as Wardens in welcoming Jared and his family, in the next stage of their ministry, and we are excited for the coming year.

Jane and Rebecca
Churchwardens

Accounts

See attachments -

Audited Accounts 2024

Independent Examiners Report

Safeguarding Report

The church complies with the Safeguarding requirements as laid down by the Church of England and the Diocese of London. Guidance is kept under review by the House of Bishops, as the church reflects on historic shortfalls and strives to improve practice.

The PCC agenda includes Safeguarding at each meeting.

We have been making use of an online tool 'The Parish Dashboard', which enables us to record all that we are doing and it highlights next steps for us. We have reached Stage 3, which is the top level and this will be used by the diocese when undertaking the annual audit.

At St Mary Magdalene we carry out a DBS check of all those who work with children and vulnerable adults. These need to be renewed every 3 years. In addition, church leaders and members of the PCC are required to undertake Diocesan Safeguarding training much of which is available online.

Overall, it is an improving picture, but there are always in which we can improve. In the past year we have had a greater and timelier uptake of the safeguarding training required for all who work with children and vulnerable adults, as well as by all PCC members. Thank you.

Spelthorne Deanery Report

Spelthorne Deanery Synod met three times to consider current matters within the Anglican Church. Meetings also provide opportunities for sharing news and enjoying fellowship with clergy and lay representatives from the eleven churches in the Spelthorne Deanery. The current three year term began on 1st July 2023. We have been reminded that there is a lot of advice and support available from the Diocese of London. Clergy moves within the Deanery – Rev Michael Burley, vicar of Christ Church Staines, retired on 31st March. Fr Julius Anozie was inducted as vicar of St Hilda's Ashford on 16th December. Rev Johnny Lawes completed his curacy at All Saints, Laleham and has been appointed as an Associate Vicar for a term of two years.

Annual Finance meetings were hosted by Archdeacon Richard Frank & Rev Mary Spredbury (Diocesan Finance Officer) During the year reports were given by Nick Wood-Dow on issues discussed at the London Diocesan Synod.

The speakers and themes of the three meetings during 2024 were: Oliver Home, recently appointed as General Secretary for the Diocese of London, described his role which includes acting as Chief Executive of the London Diocesan Fund, serving as secretary to the Diocesan Synod and responsibility for supporting the Vision of the Diocese of London, overseeing the teams working on each strategy and managing 100 staff. Tina English from the charity "Embracing Age" based in Richmond, gave an interesting and lively presentation to the June meeting and described how rewarding ministry to the older generation can be. She mentioned that there are 11 care homes in Spelthorne and 22 churches of all denominations, and her charity aims to encourage and equip churches to adopt a local care home – to care for both its residents and staff. At the October meeting Mrs Mirjam Ngoy-Verhage, London Diocese Discipleship Enabler spoke on the subject "Deepening Discipleship within our Church Communities". Her role ties in with the Vision 2030 and the encouragement of Confident Disciples. She provided some very helpful material for parish use and recommended us to refer to: <https://www.london.anglican.org/church-and-parish-support/confident-disciples/>

Area Dean – Rev Carole George Lay Chair – Mr Norman Head

Church History

In 2024, the ashes of a final descendent of the Wood family, Philippa Thomas, were interred in the Wood mausoleum, and the access point was closed over. This brought to an end a long process which began in 1705, when a member of the Wood family was interred in the new mortuary chapel, which is now divided into two rooms as the vestry area. The mausoleum next to it was added later in the eighteenth century to provide space for many more members of the Wood family in the centuries that followed.

Littleton Church is Grade 1 listed as one of the most historic church buildings for miles around, and the church remains committed to celebrating its past as part of its plans for the future. The coverage of the church history has been revised recently on the website, new copies of the church history guide have been printed, and it is hoped to make the church more accessible, so that people have more opportunities to see inside the historic building. Another plan is to create a few points around church where codes can be scanned on a mobile phone to show the church history.

Other possibilities include creating a noticeboard near the entrance of the church about its history, and the running of "history days" when people would be welcomed to look around the church. In recent years, Will Hardy has published a book about the church's history, and has written articles about it for Shepperton Matters and the Sunbury and Shepperton Local History Society, and there may be more to come.

Finally, looking after the churchyard is also part of this endeavour, to make the graves and memorials accessible for visitors, as part of the church's history, and for this the work of the Ivy League is much to be thanked. The record of the church's graves and memorials has been revised and updated recently by the West Middlesex Family History Society, and we are able to give advice to visitors in search of their relatives and ancestors.

Old School Building Management Committee Report

40 years ago the OSB management Committee was formed. The reason for this was the building was becoming a financial liability to the church. We were charged with making the OSB viable. The building was very tired, and we could not afford a cleaner, so on a weekly rota basis, the committee and their other halves cleaned the hall floor and toilets.

Our hirers gradually increased and little by little we increased our income. This enabled us to start improving the building. One of our aims was to refurbish the house which would on completion, create income for the church. After many years we completed the house, and a tenant moved in three years ago.

We also over the years we have improved the hall area. A new roof was added and a kitchen. Our hirers were increasing in numbers all the time and we were able to install new windows to the hall, nursery area and the house.

2024 has seen the biggest single change to the property. The ladies and gent's toilet areas have been converted to a kitchen, storage area and an office for the new nursery. We gained a new disabled toilet and two individual toilets in the refurbishment of this area. We had an outside classroom craned over the building into the back garden. We redecorated the main hall, and new flooring was laid between Christmas 2024 and the New Year.

The building is now as good as it has ever been. All the work in the toilet areas was carried out by Shepperton Organic Nursery, and we are incredibly grateful to them. We expect the nursery to take occupancy at the beginning of 2025.

The committee: Sue Breckon & Louise Little (Co Chairs), Peter Baker, Tim Rose, Jane Cosgrove, Fleur Coates, Elizabeth Kortenbout & Dot Hagon.

St Mary Magdalene Church, Littleton (1304)

FINANCIAL STATEMENT FOR YEAR ENDED 31st DECEMBER 2024

Receipts and Payments Accounts

	<u>Unrestricted Fund</u>	<u>Unrestricted Designated Fund</u>	<u>Restricted Fund</u>	<u>TOTAL 2024</u>	<u>TOTAL 2023</u>
	£	£	£	£	£
Voluntary Receipts					
RECEIPTS					
Voluntary Receipts					
Planned Giving	38,611.01	-	-	38,611.01	38,097.95
Collections at Services	6,829.01	-	-	6,829.01	5,335.35
All other giving/voluntary receipts	17,444.50	37,696.13	-	55,140.63	33,382.87
Gift Aid recovered	10,991.08	-	-	10,991.08	9,834.17
Rental	10,800.00	-	-	10,800.00	12,300.00
Activities for generating funds	3,518.91	2,338.28	-	5,857.19	6,889.64
Investment income [1]	5,265.64	2,475.45	-	7,741.09	2,410.48
Gain on Investment Assets [2]	-	-	4,339.52	4,339.52	184,012.95
Funds Retained from Sale of Property [3]	-	-	-	-	132,392.85
Church activities	6,652.00	-	-	6,652.00	3,023.00
TOTAL RECEIPTS	100,112.15	42,509.86	4,339.52	146,961.53	427,679.26
Inter-Account Transfers - See Page 2	18,971.35	1,320.00	-	20,291.35	304,068.51

- Notes**
- Interest higher in 2024 from increase in Restoration after sale of St Johns Hall (Scout Hut).
Unrestricted income higher as includes full year from the St John's Hall Trust investment fund income.
 - Creation of St John Trust Investment following sale of St John Hall (Scout Hut) in 2023, the 2024 income only includes the gain on the St John's Hall Trust or JW Lea & LN Lea Charity funds.
 - 2023 revenues included the sale of St John Hall (Scout Hut), no property sales in 2024 or expected in future.

PAYMENTS

Church activities					
Common Fund	45,000.00	-	-	45,000.00	42,000.00
Clergy and staffing costs	3,818.24	-	-	3,818.24	4,909.30
Restoration [4]	-	15,852.00	-	15,852.00	-
Church running expenses	21,247.18	1,077.00	-	22,324.18	20,244.21
Hall running costs [5]	-	37,066.34	-	37,066.34	34,805.02
Mission and donations	5,091.17	-	-	5,091.17	5,737.38
Cost of generating funds	1,437.41	1,577.95	-	3,015.36	6,023.74
Loss on Investment Assets [6]	-	-	-	-	-
Loans	-	-	-	-	3,333.67
Wages	5,823.96	-	-	5,823.96	1,486.21
TOTAL PAYMENTS	82,417.96	55,573.29	-	137,991.25	118,539.53
Inter-Account Transfers - See Page 2	2,839.35	17,452.00	-	20,291.35	304,068.51
EXCESS OF PAYMENTS AND RECEIPTS	33,826.19	-	4,339.52	8,970.28	309,139.73

- Notes**
- Following the sale of the scout hut in 2023 the PCC and Church Wardens began investigating what works to the church building were required. This included multiple surveys including drainage, asbestos, general surveys. The highest cost was £11k for architect fees to investigate potential expansion opportunities. The PCC and Church Wardens are advised to retain a close monitor of costs as the restoration funds needs to be maintained for match funding on grants etc.
 - Hall running costs remained high with the final payment for the house heating, new boiler, hall decorating and a new floor. The floor costs were £10k with £7k from 2024 funds and the final £3k being paid in 2025. A further £3.5k of repairs to the new floor will also be paid from 2025 funds.
 - Neither invested funds under "JW Lea & LN Lea Charity" or "St John's Hall Trust" lost value in 2024. Gains are shown under receipts

	<u>Unrestricted Fund</u>	<u>Unrestricted Designated Fund</u>	<u>Restricted Fund</u>	<u>TOTAL 2024</u>
Cash at bank and in hand at 1 Jan 2024	67,760.41	146,120.47	192,153.74	406,034.62
Cash at bank and in hand at 31 Dec 2024	85,634.60	132,877.04	196,493.26	415,004.90

St Mary Magdalene Church, Littleton (1304)

	<u>Unrestricted Fund</u>	<u>Unrestricted Designated Fund</u>	<u>Restricted Fund</u>	<u>TOTAL 2024</u>	<u>TOTAL 2023</u>
	£	£	£	£	£
Statement of Assets and Liabilities					
Fixed Assets					
Shares - JW Lea & L N Lea Charity	-	-	6,322.17	6,322.17	6,182.51
Shares - St Johns Hall Trust	-	-	187,692.51	187,692.51	183,492.65
Bank Accounts					
Bank Current Account	51,277.38	9.75	-	51,287.13	45,065.13
Fund Raisers Account	304.41	-	-	304.41	367.96
Summer Ball	1,621.94	-	-	1,621.94	1,621.94
Old School Building Fund	-	8,813.14	-	8,813.14	8,183.35
Deposit Account (unrestricted)	32,372.16	-	-	32,372.16	21,742.16
Children and Youth Deposit Account (Designated)	-	4.90	-	4.90	4.90
Restoration Deposit Account (Designated)	-	110,327.65	-	110,327.65	122,884.20
Cornerstone Deposit Account (Designated)	-	2,629.99	-	2,629.99	2,129.99
Heasman Deposit Account (Restricted)	-	-	1,965.81	1,965.81	1,965.81
Talent Fund Deposit Account (Restricted)	-	-	512.77	512.77	512.77
Reserve Deposit Account (Designated)	-	10,000.00	-	10,000.00	10,000.00
Littlelots Deposit Account (Designated)	-	587.16	-	587.16	1,687.16
Cash					
Restoration Petty Cash	-	29.69	-	29.69	29.69
Littlelots Cash	-	207.26	-	207.26	50.00
Cornerstone Cash	-	267.50	-	267.50	64.43
Fund Raisers Petty Cash	58.71	-	-	58.71	49.97
BALANCE TOTALS	85,634.60	132,877.04	196,493.26	415,004.90	406,034.62

LIABILITIES

None

Notes 7. The financial statements of the PCC have been prepared in accordance with Church Accounting Regulations 2011 on a receipts and payments basis

St Mary Magdalene Church, Littleton (1304)

Analysis of Account Transfers

Due to high value of account transfers with restoration planning commenced this year an analysis of account transfers are shown below

	<u>Unrestricted Fund</u>	<u>Unrestricted Designated Fund</u>	<u>Restricted Fund</u>	<u>TOTAL 2024</u>
	£	£	£	£
Account Transfers IN				
Restoration Deposit Account to Current for Restoration Survey	3,660.00	-	-	3,660.00
Restoration Deposit Account to Current for Architect Fees	11,118.00	-	-	11,118.00
Restoration Deposit Account to Current for Asbestos Survey	1,074.00	-	-	1,074.00
Incorrect payment - Current Account to Deposit Account	165.00	-	-	165.00
Incorrect payment - Deposit Account to Current Account	704.35	-	-	704.35
Fundraisers Donations from Cash Raised	1,150.00	820.00	-	1,970.00
Littlelots Deposit Account to Current Account to pay donations	1,100.00	-	-	1,100.00
Cornerstone Cash to Church Deposit Account	-	500.00	-	500.00
	18,971.35	1,320.00	-	20,291.35

Account Transfers OUT

Restoration Deposit Account to Current for Restoration Survey		3,660.00	-	3,660.00
Restoration Deposit Account to Current for Architect Fees		11,118.00	-	11,118.00
Restoration Deposit Account to Current for Asbestos Survey		1,074.00	-	1,074.00
Incorrect payment - Current Account to Deposit Account	165.00	-	-	165.00
Incorrect payment - Deposit Account to Current Account	704.35	-	-	704.35
Fundraisers Donations from Cash Raised	1,970.00	-	-	1,970.00
Littlelots Deposit Account to Current Account to pay donations		1,100.00	-	1,100.00
Cornerstone Cash to Church Deposit Account		500.00	-	500.00
	2,839.35	17,452.00	-	20,291.35

St Mary Magdalene Church, Littleton (1304)

The movements in designated and restricted funds during the year were:

		Bal. C/fwd	Receipts	Payments	Transfer	Bal. C/fwd
Restricted						
Heasman Legacy Fund	8a	1,965.81	-	-	-	1,965.81
JW Lea & LN Lea Charity	8b	6,182.51	139.66	-	-	6,322.17
St John Trust	8c	183,492.65	4,199.86	-	-	187,692.51
Talent Fund	8d	512.77	-	-	-	512.77
		192,153.74	4,339.52	-	-	196,493.26
Designated						
Old School Building Fund	8e	8,183.35	37,696.13	37,066.34	-	8,813.14
Children & Youth Fund	8f	4.90	-	-	-	4.90
Restoration Fund incl Petty Cash	8g	122,913.89	3,295.45	15,852.00	-	110,357.34
Cornerstone	8h	2,194.42	2,155.09	1,452.02	-	2,897.49
Reserve	8i	10,000.00	-	-	-	10,000.00
AV Fund	8j	1,086.75	-	1,077.00	-	9.75
Littlelots	8k	1,737.16	683.19	1,625.93	-	794.42
		146,120.47	43,829.86	57,073.29	-	132,877.04

Notes

8. **Heasman Legacy** represents monies donated for the maintenance and improvement of St Mary Magdalene church by the Estate of the Revd. Heasman in 2001. The fund remained unused in 2024.
- 8 **JW Lea & LN Lea Charity** is a legacy fund that the church receives an income from a shares fund. The income is shown under Investment Income. The fund shown in 4b is the holding fund, with the receipt amount the increase in value of this investment.
- 8 **St John Hall Trust** is a fund set up following the sale of St John Hall ("Scout Hut"). A proportion of this sale is held in trust with the income used for the works of the church. The accounts including the fund increase for the St John Hall Trust are currently shown under the church accounts, the Charity Commission may require this to moved to a separate return in the future which will require this being amended on the church accounts.
- 8 **Talent Fund** is for projects for the benefit of the church or wider community. It can also be used to help those in need as recommended by the incumbent. The fund remained unused in 2024.
- 8 **Old School Building** income and expenditure is from the building being used for community use and education of children i.e guides etc. A new company has taken over the hire of the small hall for a nursery and are including renovations of part of the building. Further high cost renovations were completed in 2024 including finishing the central heating of the house that is rented, a new boiler and re-decoration of the main hall including a new floor. All costs this year have been from hall income with no account transfer from general church funds. The Old School Building Committee have a long term aim to provide further incomes for the church having already developed the house that provides a rental income for this purpose.
- 8 **Children & Youth** is the fund for the creche, Sunday club and Youth groups. Limited funds remain. This small fund is unlikely to be used with church now budgeting for childrens and youth work from normal church funds.
- 8 **Restoration Fund** is the designated funds to the upkeep of the church building. Income has been from Fund Raising committee where 1/3 of their donation is put into the restoration fund. Outgoings in 2024 included planning works for the church restoration following the increase in funds from the St John's Hall sale in 2023. These included architect fees and surveys.
- 8 **Cornerstone** is the community café run in the Old School Building by Church Volunteers. Donations are used to run the café with any surplus retained for future use for this project. Discussions are ongoing on what this can be used for with balances currently remaining unused.
- 8 **Reserve** is a fund retained in case of emergencies and to have a fund should incomes decline for any reason. This reserve fund was unused in 2024 and the PCC feel this is an adequate fund for emergencies within the church, Old School Building and the House that is rented.
- 8 **AV Fund** Founded 2021 following fundraising through 2020 and 2021 for work to improve the equipment in the church. Included donations via the giving website specifically for this task plus donations given by individuals specifically for this fund. In addition a legacy from 2020 was designated to improve the AV as the PCC felt the person would have approved it's use. No further fundraising for this in 2024, continued updates and improvements spent from this fund included purchase of a hearing loop system which used the majority of the remaining balance in this fund.
- 8 **Littlelots** is a parent a toddler group operated at the Old School Building operated by church volunteers. Donations are taken on entry and used for supplies. Donation of £1000 from this fund to church funds to sustain children's work in the church. Remaining funds retained for use by this project.

St Mary Magdalene Church, Littleton (1304)

Further analysis of major receipts and payments

	<u>Unrestricted Fund</u>	<u>Unrestricted Designated Fund</u>	<u>Restricted Fund</u>	<u>TOTAL 2024</u>	<u>TOTAL 2023</u>
RECEIPTS					
a) All other giving/voluntary receipts					
Old School Building Income (Non-Recurring)	-	37,696.13		37,696.13	26,781.88
Legacy	10,000.00	-	-	10,000.00	-
AV Fundraising	-	-	-	-	-
Special Collections	2,369.50	-	-	2,369.50	1,496.58
	<u>12,369.50</u>	<u>37,696.13</u>	<u>-</u>	<u>50,065.63</u>	<u>28,278.46</u>
b) Activities for generating funds					
Website Fundraising	166.31	-	-	166.31	284.81
Fundraising Committee	3,352.60	-	-	3,352.60	4,050.50
	<u>3,518.91</u>	<u>-</u>	<u>-</u>	<u>3,518.91</u>	<u>4,335.31</u>
c) Church Activities					
Fees weddings/funerals	3,993.00	-	-	3,993.00	1,440.00
Diocese Fees	2,659.00	-	-	2,659.00	1,583.00
	<u>6,652.00</u>	<u>-</u>	<u>-</u>	<u>6,652.00</u>	<u>3,023.00</u>
c) Rentals					
Old School Building House Renta	10,800.00	-	-	10,800.00	12,300.00
	<u>10,800.00</u>	<u>-</u>	<u>-</u>	<u>10,800.00</u>	<u>12,300.00</u>
d) Returns / Grants					
Tax refund	10,991.08	-	-	10,991.08	9,834.17
	<u>10,991.08</u>	<u>-</u>	<u>-</u>	<u>10,991.08</u>	<u>9,834.17</u>
e) Property Sales					
St John Hall [9]	-	-	-	-	307,812.12
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>307,812.12</u>

Notes 9. St John Hall (Scout Hut) was sold in 2023. No property sales in 2024 or expected in future.

	Unrestricted Fund	Unrestricted Designated Fund	Restricted Fund	TOTAL 2024	TOTAL 2023
PAYMENTS					
d) Clergy and Staffing					
Diocese Fees	2,351.00	-	-	2,351.00	2,240.00
Incumbent Expenses	546.02	-	-	546.02	943.46
	<u>2,897.02</u>	<u>-</u>	<u>-</u>	<u>2,897.02</u>	<u>3,183.46</u>
e) Church Running Expenses					
Stationery	1,242.63	-	-	1,242.63	821.93
Training, Audit & Licences	1,764.37	-	-	1,764.37	811.00
Insurance	5,175.29	-	-	5,175.29	3,946.92
Altar	3,324.92	-	-	3,324.92	3,001.63
Rectory	862.18	-	-	862.18	360.00
Utilities	2,982.47	-	-	2,982.47	4,352.06
Web	1,088.29	-	-	1,088.29	1,216.22
Telephone / Post	184.40	-	-	184.40	298.89
Audio Visual Work	-	1,077.00	-	1,077.00	1,516.48
Repairs	3,268.13	-	-	3,268.13	3,180.08
Church Yard	1,354.50	-	-	1,354.50	739.00
	<u>21,247.18</u>	<u>1,077.00</u>	<u>-</u>	<u>22,324.18</u>	<u>20,244.21</u>
f) Old School Running Costs					
OSB Running Costs	-	16,430.33	-	16,430.33	9,084.24
OSB Insurance	-	2,056.08	-	2,056.08	1,735.96
OSB Utilities	-	2,264.62	-	2,264.62	4,577.70
OSB Repairs	-	16,315.31	-	16,315.31	19,407.12
	<u>-</u>	<u>37,066.34</u>	<u>-</u>	<u>37,066.34</u>	<u>34,805.02</u>
g) Activities for generating funds					
Fundraising Donations to PCC	1,150.00	820.00	-	1,970.00	2,715.00
Fundraising Committee Costs (Excluding donations)	1,437.41	-	-	1,437.41	1,307.85
	<u>2,587.41</u>	<u>820.00</u>	<u>-</u>	<u>3,407.41</u>	<u>4,022.85</u>
h) Mission & Donations					
Mission	396.86	-	-	396.86	1,711.70
Special Collections - see below	2,368.04	-	-	2,368.04	1,847.69
	<u>2,764.90</u>	<u>-</u>	<u>-</u>	<u>2,764.90</u>	<u>3,559.39</u>
Special Collections for reference only					
	2024	2023	Notes		
Poppy Appeal	220.81	294.08			
Disaster Emergency Committee	695.73	412.12	2024 donation was towards the D.E.C. Middle East appeal		
Shepperton Food Bank (Christmas Collections)	1,142.50	790.38			
Families affected by fire in local community	309.00	-			
	<u>2,368.04</u>	<u>1,496.58</u>			

NOTES

- 1) The financial statements of the Parochial Church Council have been prepared in accordance with the Church accounting regulations.
- 2) Donations and fundraising remain the key part of the income for the church, as does hall hire and rental
- 3) A focus remains on continuing to encourage planned giving
- 4) The church began expenditure against the Designated Restoration Fund for the first time in many years, this fund needs to be protected to allow grant match funding

The PCC is a registered charity No. 1154895.

Approved by the Parochial Church Council on
and signed on their behalf by

DATE

28/01/2025

Rector
Revd. Tim Rose

Treasurer
Jonathan Baker

Independent Examiner's Report to the Trustees of St Mary Magdalene Church, Littleton

I report on the accounts of the charity for the year ended 31st December 2024 which are set out on finance pages of the Annual Report.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act **2011** (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145(3) of the Act, I confirm that I am qualified to act as Independent Examiner under the provisions of that section of the Act and that my qualification is as shown below.

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kevin Ogilvie
Charity Bookkeeping and Examination Services
13 Evelyns Close,
Hillingdon,
Middlesex,
UB8 3LR

10th March 2025

