

SHINFIELD PLAYERS THEATRE

England & Wales · Charity number 1154841

Details

Status Registered

Legal form CIO

Registered 2013-12-03

Register [View on the Charity Commission register](#)

Contact

Address Shinfield Players
Theatre & Arts Centre
Shinfield Park
Shinfield
Reading
RG2 9DF

Phone 07482 553923

Email secretary@shinfieldplayers.co.uk

Website www.shinfieldplayers.org.uk/

Activities

Objects: TO PROMOTE THE ADVANCEMENT AND IMPROVEMENT OF GENERAL EDUCATION IN RELATION TO ALL ASPECTS OF PERFORMING ARTS AND THE DEVELOPMENT OF PUBLIC APPRECIATION OF SUCH ART AND TO ASSIST AND FURTHER SUCH CHARITABLE INSTITUTIONS AND CHARITABLE PURPOSES AS THE COMMITTEE FROM TIME TO TIME SHALL DETERMINE.

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Classification

- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Education/training, Arts/culture/heritage/science, Other Charitable Purposes
- **Who:** Children/young People, The General Public/mankind

Geography

- Wokingham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£45,403	£49,233	-	-
2024-07-31	£67,018	£53,539	-	-
2023-07-31	£39,846	£31,019	-	-
2022-07-31	£74,037	£120,652	-	-
2021-07-31	£27,315	£21,606	-	-

Trustees

Name	Role	Appointed
Catharine Elisabeth Naylor	Chair	2024-09-05
Graeme rhodes		2022-09-08
Margaret elizabeth smith		2023-09-07
Susan Louise Gowen		2018-09-06
neil stanley coupland		2024-09-05
sandra clare miall		2024-09-05

SHINFIELD PLAYERS THEATRE

England & Wales - Charity number 1154841

Accounts

Chair's Report - AGM 2025

Trustees, members & guests, welcome to the Shinfield Players Theatre AGM and thank you to everyone who has supported me in my first year as Chair of the society. The year has been quite a challenge, as I have got to grips with all the aspects of the theatre and ensuring that we provide a varied season of enjoyable productions, but I have been very lucky to have a great group of people around me for which I am very thankful.

Productions

At the heart of our theatre are our productions and I want to thank Maggie Smith who has co-ordinated our production liaison team and Sam Turner the team lead for backstage, both ensuring that our shows successfully move from proposals to rehearsals and on to the stage. This year, we have welcomed new directors and cast members as well as welcoming back old friends. We have performed to full houses with all the excitement that brings, and we have seen all the joy that live theatre brings to cast and audiences alike. Our last seasons' shows will be celebrated later in the evening at our Shinnies award ceremony, but I want to mention, Gordon Bird, Karen Bird, Debbie Wheeler and Millie Wilkins who were all awarded District 14 NODA awards for their performances and contributions to the theatre last year. Congratulations to all of you.

Our backstage crew once again have produced some excellent sets which have enhanced the shows and as always, our scenic designers have produced a brilliant array of backdrops for the pantomime, as well as painting Rudyard Kipling lines on flats and cleverly painted an art deco set for *And Then There Were None*. Also, Pete Ashton and his team who with their technical know-how have provided lighting, sound and projections for our productions. Thank you also to Debbie and Graham who have run costumes and props this year, always managing to source items that are right for the era and at times a little obscure. And to quote my Granny "we are not short of anything we've got" here at SPT!

I am very grateful to Pete and Heidi Ashton who have taken on running front of house this year and for all their hard work welcoming our audiences. They would love to hear from you if you would like to get involved with front of house for our shows. Even if you can spare just a little time, this would be extremely helpful and much appreciated. Thanks also goes to Lara and her team for running the box office.

Our youth groups are a very valuable part of SPT, and it is under the guidance of our dedicated leaders that the young people gain a love of theatre and learn the skills that will take them forward into their theatrical future. Thank you to Jamie and Lara who have run the junior and middles group this year and Gordon, Rachel, Millie and Pete our senior youth group leaders.

Fund Raising

There are a few aspects to our theatre that are going to need considerable amounts of money going forward, so, this next year is going to be a year of major fund raising and I am delighted to welcome Sharon Young as our new fundraising lead. Many of you will already know Sharon as she directed the pantomime *Snow White and the Four Swedish popstars* and is currently directing our next musical *Calendar Girls*. She has lots of brilliant ideas for fundraising and we look forward to many social events and outside hires in the coming years. As Sue will be mentioning in her report, we are setting up ways that people can donate to the theatre including Just Giving. One new venture we have coming up is a comedy night in October. *Hocus Jokus*

brings professional comedians and magicians to our stage and will be, I am sure an excellent and entertaining night. We will also be welcoming Woodley Light Operatic Society for a one-week hire for their production of the musical “Dirty Rotten Scoundrels”. Hopefully these will both become partnerships going forward into the future. If you would like to get involved in fundraising events at the theatre, or you have ideas for how to raise money, Sharon would love to hear from you.

The Building

As you will all be aware, we have an issue with the floor in the new toilet block. This has now been investigated by a building surveyor and the damp proof course and some of the building structure was found to be inadequate. This has allowed water to penetrate the floor, causing the wood to rot. On our behalf our surveyor has applied for retrospective planning permission, and we should hear in the next couple of weeks if that has been granted. We will then on the advice of the surveyor and building inspector get quotes for the remedial work that is needed. At present we do not have an estimate for the works, but from some initial advice, it is clear that we will need to raise a substantial amount of money (tens of thousands of pounds) before we can commence any remedial work. Once I have more information on all of this, I will inform members of our next steps.

On a more positive note, we have had major work done on the furniture store roof and other roof repairs. The Facilities team have arranged upgrading our alarm, installed CCTV and an audio system for the SM and dressing rooms, as well as undertaken the regular inspections & maintenance of the theatre. Details of all that they have been done can be found in their report. A major change which you will all have seen this evening is the refurbishment of the foyer which was led by Pete Ashton. We were grateful for all the help we received for this project, especially those who have donated money and/or time (and by the way, the Just Giving page is still open if you are kindly able to help us reach our funding target). A special mention goes to Pete as well as Heidi Ashton and Millie Naylor who have worked tirelessly to complete the work ready for the AGM.

Committee

I would like to thank my fellow committee members for all their hard work and positivity over the year and for the support that they have given me in my first year as Chair. Each one of them has the theatre at the centre of whatever they do and as a result, I feel confident that we will be able to continue to do great things here at SPT.

Unfortunately, we have lost several committee members this year due to work commitments and personal circumstances. In the first half of the year, **Mark Read, Becca Read and George Apap** stood down and now at the end of the year, we have two members, **Phil Gowen and Jess Wilkins** who have come to the end of their terms and have decided not to re-stand, but more on them later. **Catherine Wilkins** has stood down as membership secretary but is continuing in her role of running our social media. **Jamie Milburn** has stood down from his youth group leader role, but we will be seeing again him next year directing Bake Off. A huge thanks to all of these for their contributions to the theatre.

As well as saying good-bye to some of our committee members and team members, we also said goodbye to **Carol and Graham Vockins** after more than thirty years of service to the theatre and they are sorely missed.

Looking forward, we have a full season mapped out for 2025/26 with lots of exciting shows and new ventures. Rehearsals for the first two of our next seasons’ shows have started and the pantomime read throughs start later this month. We look forward to welcoming you all both on and off the stage and to sharing in this wonderful theatre. **Cate Naylor, Chair**

Treasurer's Report: (Sue Gowen)

Profit on 2024/25 shows was £26,027 (2023/24 £24,885). We ran a full season 2 musicals, 1 panto and 3 plays as well as 2 successful youth group shows.

Membership: 85 paid adult members and all youth group members paid in full.

Charity receipts: £613 (2023/24: £361): Receipts from the raffles at first show nights as well as the Christmas show proceeds which will be donated to Sue Ryder, who were the charity of the year.

Gift aid receipts: £1,120 (2023/24: £881): Total of £458 for prior years and £661 for this year. Please can you continue to indicate if we can claim gift aid when you complete your membership form this year.

Theatre hire £1,400 (2023/24: £650): 2 elections plus hire charges for the local community meetings

Overall Expenses before Special Items were £40,661 (2023/24 £39,367)

Major expenses were:

Building Maintenance: £11,233 (2023/24 £7,334). You will see from the maintenance report we have had to do quite a lot this year on maintenance. £1,613 on checking and making safe asbestos areas around the theatre, we now have a full asbestos register, £1,087 fire alarm and air conditioning maintenance contracts, £1,262 for a new alarm system, £1,660 for electrical work as well as £1,695 for the 3 yearly electrical inspection. We spent £552 on skips and the rest on various activities including PAT testing, wiring for CCTV, plumbing issues etc

Electricity: £7,832 (2023/24 £8,957) – slight reduction due to new deal with supplier however we still need to focus on turning anything that is not needed off every time the theatre is left unattended

Insurance: £9,741 (2023/24 £9,095) – Annual renewal for all insurances

Furniture & Equipment: £1,665 (2023/24 £4,442): £437 for CCTV cameras and £998 on new freezer for front of house ice cream storage.

Licenses: £1,030 (2023/24 £1,983): Payment of PRS licenses for background music for this season

Special Items:

The grant we received from the Shinfield Parish (£20,000) is in a long-term savings account since we are unable to match the £20,000 to

complete this project at this time. This is due to the work we have had to complete including the roof repairs which have cost £7,572 and we have spent £1,000 on retrospective planning permission for the work that was completed on the toilets a few years ago.

As you are all aware, the toilets need more work on them to sort out the floors due to drainage issues

The deficit for the year after special items was £3,830 down on last year's surplus after special items of £13,478 It is proposed that we transfer £2,500 into the building fund leaving £10,649 in the General funds.

Due to the above deficit in the year and the additional work on the toilets that we will need to complete, the committee have decided to increase show levies this year to £50 for musicals (£40 concession) and £30 for plays (£15 concession). Membership will remain at £30 for all adult members.

We are also proposing to charge for all social events at the theatre moving forwards. These will be at a discounted rate for members but chargeable to non-members (e.g. theatroake).

We will be looking at additional fundraising events this year as well as taking every opportunity we can to hire the theatre out when it is not in use by our teams.

I would like to ask for everyone's support with this to ensure this happens as smoothly as possible, as without this we will not be able to complete the work we need to get done.

Balance Sheet:

Assets less liabilities as at 31st July were £59,232 (2023/24 £63,062) - £10,649 (2023/24 £12,059) in the General Fund and £47,970 in the Building Fund, £20,279 is in a long term deposit account, £22,000 is in the deposit account, rest is in the current account. There is £613 in the charity fund.

Assets includes £4,375 prepayments on future shows which includes prepayments for the shows this coming season

Liabilities includes £765 on future shows, memberships and show levies for the shows this coming season

I'm happy to take any questions on the accounts - any questions can be emailed to me at treasurer@shinfieldplayers.co.uk.

I would like to propose Jon Chishick as the accounts examiner for this year, please can I get a seconder for this?

The accounts have been approved through the accounts examiner Jon Chishick and I would like to thank him for his support and guidance.



Section A

Independent Examiner's Report

Report to the trustees	SHINFIELD PLAYERS THEATRE		
On accounts for the year ended	31 st JULY 2025	Charity no (if any)	1154841
	Set out on pages		
<small>(remember to include the page numbers of additional sheets)</small>			

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:	<input type="text"/>	Date:	29/08/2025
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Name:	J P H CHISHICK
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Relevant professional qualification(s) or body (if any):	FCA
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Address:	Conyers Green, Tidmarsh, Reading RG8 8ES
	<input type="text"/>

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

SHINFIELD PLAYERS THEATRE

England & Wales - Charity number 1154841

Accounts

Chairman's Report 2023/2024 for Shinfield Players Theatre

by Gordon Bird

Thursday 5th September 2024.

Mr President, trustees, members and guests. Good evening and welcome to the 2024 annual general meeting for Shinfield Players Theatre.

After serving six years as chairman and a previous 3 years on committee I feel the time is right to step down and provide an opportunity for some new and fresh ideas. I am absolutely confident that our future is in safe hands, whoever is voted in as our next chair.

I will try and make this report as brief as possible but after six years there are a few things that I would like to say so I beg your patience.

I would like to begin by reporting another successful season where we are delighted to receive well deserved NODA awards, and where every single show reported a profit. Congratulations to all of those involved in making each production so successful. Another measurement of success is that membership as a whole is up and we have our largest number of YG members and waiting list since lockdown. We have a great opportunity to recognise our achievements later with the Shinnies and in my mind, everyone involved and everyone nominated is a winner.

I wish to take this opportunity to offer my sincerest thanks to my fellow trustees, all directors, musical directors, choreographers, cast, stage managers, stage construction, lighting, sound, properties, wardrobe, front of house, bar, box office - in fact every person for their contribution, however large or small, to such a successful season.

Unfortunately, when we consider the theatre's running costs, then our shows would not make a profit and this needs to be something the next committee must consider improving. Our box office is around 57%, which is quite low, and our plays average around 27% - which equates to just 37 audience members. Musicals have good box office sales but their costs are high. Going forward we have to consider how to improve: Our play choices, ticket prices, publicity, costs of our musicals. I don't know the answers but whilst our running costs continue to rise, then we have to look at improving our source of income.

It is worth remembering that we are all volunteers and none of us are paid for any of our efforts. In our busy lives we do what we can when we can to help this theatre. Like most people who work full time, my job is not 9 to 5, having to work late on occasions, working away from home and working weekends.

This impacts how much time that I can offer to all of my hobbies, to my growing family as well as to my commitments to our beloved theatre.

We should show respect to everyone who offers time to our theatre, irrespective of their age, their experience, their length of service or the time they can afford.

I for one am extremely grateful to every single second that every single person has committed to this theatre. Thank you.

As chairman I have done my absolute best to serve the theatre I love. I have done so selflessly and with integrity.

Have I have made mistakes? Yes.

Do I have some regrets? Yes.

But I know that I have always put the theatre ahead of my own views or interests.

On committee we don't always agree but we always act for the best of theatre. I have been outvoted on some of my suggestions and although I am of course disappointed, I have the satisfaction knowing that the theatre is far bigger than an individual's wounded ego!

As a committee we serve the interest of the theatre and we do our utmost to do our best. We are all human so yes, we get some things wrong but never intentionally and never personally as we thrive to make our wonderful theatre a better place, a safer place and a place that is economically sound.

Six years ago when I took over chair, none of us had any idea what was about to happen. We were unable to complete a full season for three years owing to COVID lockdown then mother-nature ripping off part of our roof. Seeing how we pulled together as a committee, as a theatre, as a community, fills me with hope for our future as to what we can achieve when we need to, putting aside our differences, grudges and pulling together for the greater good.

Working with the youth group I get to know first-hand when I am out of touch. And I get reminded most weeks! Anyone with teenage children or grand-children can probably relate to my position.

But that perspective of knowing what our younger people want and need is so important if we are to be here in another 5, 10, 20 or 30 years. I am strong believer that a mixture of youth and experience is so important in running our theatre. Change is good and new ideas are vital but we should also listen to wisdom offered by our experience elders.

During my time in office we have:

- Signed off the lease (many thanks to Graham Vockins, Steve Smith and Jon Chishick)
- Had a change to our lighting box
- New toilets
- New roof
- Change to our seating configuration in the auditorium
- Introduced card payments
- Youth group successes in Prague
- Jodie Prenger as our patron
- Introduction of the Shinnies
- New email system
- Excellent social media presence (what exactly is tik tok?)

I cannot take credit for these achievements but I sincerely thank the efforts of our members and committee bringing these to fruition.

It gives me extreme pleasure to thank everyone who worked so hard on the committee as trustees during my time in office, making the term so much easier than I feared.

I particularly would like to mention Sue and Rachel who have managed to keep me sane and have worked diligently during the last 12 months.

Ellen, Graham, Matt and Rachel have all stepped down from this year's committee and thank them all for their commitment and efforts.

When I stood here six years ago, I thanked Graham Vockins for his wise governance and help and the time he held as Chairman. I would now like to repeat my thanks, not only to Graham *"I can do that job and in the process save the theatre hundreds if not thousands of pounds"* Vockins but also to Carol *"this is my last show"* Vockins. Graham offered me very wise council on committee and is a valuable asset that we should not ignore. I said it six years ago, and I know that Graham, even by his own admission, can be a grumpy so and so, and he can be rude, sometimes inexcusably rude, but I know that it comes from a good place, a place of passion and care for our theatre, it's members and it's future. Carol and Graham are the main stay of Shinfield Players Theatre and I would like extend my sincere thanks to them both for all of their help to me over the years.

Finally. Rather than ask you the question "how many people does it take to change a light bulb" I will instead ask "how many people does it take to make a successful theatre?" Look around you and you get some idea of some of the people that makes it happen.

Thank you.

A handwritten signature in blue ink, appearing to be 'Carol Vockins', written in a cursive style.

SHINFIELD PLAYERS THEATRE
INCOME AND EXPENDITURE ACCOUNT
YEAR TO 31st JULY 2024

	2023/24	2022/23
INCOME	£	£
Profit on Shows	24,885.96	24,427.40
Bar Profits	4,692.41	5,856.70
Front of House	1,492.20	189.84
Membership subscriptions	7,009.00	5,059.58
Fund raising	4,016.00	1,687.50
Theatre Hire	650.00	1,274.00
Donations	2,149.21	1,960.00
Interest	496.69	135.51
Wardrobe and Prop Hire	383.64	390.00
Gift Aid Recoveries	881.56	0.00
Charity receipts	361.54	465.59
	47,018.21	41,446.12

EXPENDITURE

Publicity and advertising	131.00	1,355.20
Building maintenance	7,334.36	4,864.23
Stage and Lighting	15.98	80.60
Sound	282.63	362.75
Electricity	8,956.91	9,427.66
Waste collection	3,276.82	2,619.77
Rates and water charges	441.14	507.98
Insurances	9,095.19	5,541.80
Licences	1,983.46	180.00
NODA subscription and expenses	245.00	215.00
Youth Group expenses	469.14	695.87
Stationery and postage	23.94	0.00
Ink	131.71	34.88
Software	0.00	0.00
Telephone and communications	1,406.29	1,134.17
Cleaning/Consumables	745.04	0.00
Furniture and equipment	4,442.27	2,656.13
Donations and Flowers	0.00	852.71
Costume and Props Stock	37.99	0.00
Worldpay Fees	0.00	0.00
Grand Draw	0.00	0.00
Sundry	348.64	325.92
	39,367.51	30,854.67
SURPLUS (DEFICIT) BEFORE SPECIAL ITEMS	7,650.70	10,591.45

Special items

Dressing Room Grant	20,000.00	
Dressing Room Refurbishment	3,070.80	
Fire Assessment and New Fire Alarm	11,101.25	
Toilet Refurbishment		23.88
Insurance Payment for Roof		(1,600.00)
Roof replacement (insurance claim completed)		(1,600.00)
Roof refurbishment		1,692.00
Legal Fees for lease		48.60
	5,827.95	(164.48)

SURPLUS (DEFICIT) for the year

	13,478.65	10,426.97
General Fund B/F 1st August	12,942.09	5,958.00
Transfer from (to) Building Fund	(14,000.00)	(2,000.00)
Transfer from (to) Charity Fund	(361.54)	157.12
	12,059.21	12,942.09

SHINFIELD PLAYERS THEATRE
BALANCE SHEET AT 31st JULY 2024

ASSETS	2024	2023
Cash at Bank-Current Account	13,382.90	4,616.38
Cash at Bank-Deposit Account	41,500.00	34,500.00
Bar Float	297.30	312.30
Bar Stock	1,353.94	1,223.58
Front of House Float	50.00	50.00
Box Office Float	60.00	60.00
Debtors	0.00	0.00
Payments made for next season	3,117.59	3,402.68
Insurance prepayment	6,072.50	5,613.97
Accrued Interest	0.00	0.00
Filmbank Deposit	150.00	150.00

2024			
bar float	cash float	£5 notes	other cash
87.30	10	100	100

LIABILITIES		
Creditors	(2,922.07)	(345.40)
	<u>63,062.16</u>	<u>49,583.51</u>

Other 31/07/24 assets less liabilities not 'cashed' for next season
7,715.99

REPRESENTED BY		
General Fund	12,059.21	12,942.09
Charity Fund	532.95	171.41
Building Fund	50,470.00	36,470.00
	<u>63,062.16</u>	<u>49,583.51</u>
	0.00	0.00

GORDON BIRD
Chairman

SUE GOWEN
Treasurer

Creditors:		
Next Year Show Receipts	1,919.32	0.00
Next Year Membership	520.00	85.00
Next Year Show Levy	215.00	10.00
Next Year Scripts	0.00	0.00
Solicitors re Lease	0.00	0.00
Bar Tabs	267.75	250.40
	<u>2,922.07</u>	<u>345.40</u>

Debtors:		
Gift Aid Claims Outstanding		
Ticketsource	0.00	0.00
	<u>0.00</u>	<u>0.00</u>

SHINFIELD PLAYERS THEATRE
BAR ACCOUNT

	7/31/2024		7/31/2023	
Bar receipts		10,356.58		9,921.40
Closing Cash in Hand 31/7/24	297.30		312.30	
Opening Cash in Hand 01/08/23	<u>312.30</u>		<u>242.50</u>	
		-15.00		69.80
Bar Creditors 31/07/24	267.75		250.40	
Bar Creditors 01/08/23	<u>250.4</u>		<u>217.60</u>	
		-17.35		-32.80
		<u>10,324.23</u>		<u>9,958.40</u>
Bar Purchases	5,762.18		4,587.73	
Opening Stock 01/08/23	1,223.58		737.55	
Closing Stock 31/07/24	<u>1,353.94</u>		<u>1,223.58</u>	
		-130.36		-486.03
		5,631.82		4,101.70
BAR PROFIT		<u><u>4,692.41</u></u>		<u><u>5,856.70</u></u>

SHINFIELD PLAYERS THEATRE

SHOW INCOME and EXPENSE 2023/24

	betty blue eyes	tempest	YG review	Xmas Show	rapunzel
Ticket Sales	5,444.30	2,543.50	517.00	155.00	###
Show Levy	284.50	110.00			280.00
Libretto deposits					
Programme Sales	92.00	97.00			220.25
Hoodies	359.47				466.04
Show specific fund raising					
Total Receipts	6,180.27	2,750.50	517.00	155.00	###
Expenses					
Ticketsource fees	408.40	192.68	71.34	12.37	947.70
Sumup fees					8.38
STRIPE fees	2.30	1.38	0.00	0.28	2.24
Licence fees	###				480.00
Performing rights					
Rehearsal Pianist	100.00				
Musicians	670.00				1,093.00
Set costs	482.95	44.78			52.00
Costume expenses	199.15	123.17			167.46
Props	20.40	38.00			78.29
Postage, stationery and photos					
Programmes	96.00	186.00			187.50
Scripts (net)	136.84	4.20			59.90
Publicity, Posters and flyers	108.90	141.90			193.80
Sundry Expenses		21.60			
Hoodies	362.22				512.16
Videos					
Total Expenses	3,943.59	753.71	71.34	12.65	3,782.43
Profit on show	2,236.68	1,996.79	445.66	142.35	9,430.16
Transfer to Charity Account					
Additional License costs					
Other Show Information					
Bar	###	687.27	241.50	105.50	1,885.75
Coffee Shop	162.70	123.80	28.00	0.00	488.35
Ice creams					602.50

Raffle	192.00	111.00	69.00	65.54	509.50
Cast Members	25	12	N/A	N/A	22
Band Members	1	0	0	0	4
Additional Cost of band not cl	0.00	N/A	N/A	N/A	887.00
lost revenue (cancelled shows)	905.50	N/A	N/A	N/A	N/A

Future Licenses & other expenditure for future s

24/25	sister act musical (license) (16% of ticket sale)
24/25	YG membership paid forward for next season
25/26	three bags full (moved to 25/26 season) (lice
25/26	three bags full (moved to 25/26 season) (scri
25/26	three bags full (moved to 25/26 season) (pub
24/25	sound microphones for sister act (cost spread
24/25	sister act posters/flyers
24/25	safari party license
24/25	and then there were none license
24/25	safari party scripts
24/25	and then there were none scripts
24/25	sister act - additional band member donation
24/25	advance membership
24/25	sister act show levy
24/25	sister act tickets
24/25	sister act costumes
24/25	panto flyers
24/25	panto costumes
24/25	sister act hoodies
24/25	sister act hoodies - payments

Future Licenses

Prepayment 22/23 - taken to expense in 23/24

rightwatch	anything goes	farndale	Zoom JMYG	footloose SYG	ift Voucher	TOTAL	
2,652.50	###	1,903.00	1,377.50	6,437.50	71.00	###	
75.00	370.00	50.00				1,169.50	
	100.00					100.00	
86.00	190.00	46.00	32.00	132.00		895.25	
	420.65			356.01		1,602.17	
						0.00	
2,813.50	###	1,999.00	1,409.50	6,925.51	71.00	###	###
209.14	741.09	128.93	128.06	507.33		3,347.04	
3.83	3.51	7.16	2.00	4.04		28.92	
1.61	3.33	0.52	0.00	0.00		11.66	
464.95	###	264.00	100.00	1,887.60		6,431.16	
						0.00	
						100.00	
	###			630.00		4,553.00	
51.93	596.05	10.00		63.33		1,301.05	
	248.15			111.50		849.43	
34.19	116.63	23.55		3.49		314.55	
						0.00	
96.00	112.31	102.00	97.00	109.00		985.81	
52.00	245.00	46.92	262.00	193.97		1,000.83	
104.40	124.85	98.40	100.40	125.40		998.05	
	66.00			18.60		106.20	
	420.58			418.02		1,712.98	
						0.00	
1,018.05	###	681.48	689.46	4,072.28	0.00	###	###
1,795.45	###	1,317.52	720.04	2,853.23	71.00	###	###
						0.00	
						###	
697.75	###	333.00	107.80	904.40		8,363.45	
98.35	228.95	94.85	118.20	184.90		1,528.10	
160.00	351.50	128.50	112.50	257.50		1,612.50	

229.00	344.20	104.00	66.00	241.00	1,931.24
					###
9	24	5	JMYG	SYG	
0	7	0	0	7	
N/A	360.00	N/A	N/A		1,247.00
N/A	N/A	N/A	N/A	N/A	905.50

Season

es to be paid after)	###
i (langford)	40.00
nse)	(536.63)
pts)	(68.40)
licity)	(89.40)
d across 3 musicals)	(63.33)
	###
	###
	###
	###
	###
	315.00
	480.00
	215.00
	1,070.86
	(65.84)
	(30.00)
	(69.51)
	###
	533.46
	<u>(463.27)</u>
	###
Advanced payments	###
Less Advanced receipts	<u>2,654.32</u>
	<u>(463.27)</u>

Show Breakdown

betty blue eyes

	Attendees	Bar	rogramme	offee Shop	raffle	box office
10/6/2023	111	£ 265.57	£ 20.00	£ 73.75	£ 55.00	£ 22.50
10/7/2023						
###	52	£ 294.63	£ 8.00	£ 325.83	£ 24.00	£ 59.00
###	86		£ 8.00	£ 492.50	£ 51.00	£ -
###	95	£ 904.08	£ 48.00	£ 457.50	£ 62.00	£ 197.00
	344	###	£ 84.00	###	£ 192.00	£ 278.50

tempest

	Attendees	Bar	rogramme	Bar	raffle	box office
###	37	£ 143.15	£ 6.00	£ 181.14	£ 14.00	£ 42.00
###	48	£ 168.17	£ 24.00	£ 41.69	£ 18.00	£ 20.00
###	61	£ 154.75	£ 23.00	£ 643.84	£ 45.00	£ 55.00
###	54	£ 221.20	£ 12.00		£ 34.00	£ 81.00
	200	£ 687.27	£ 65.00	£ 866.67	£ 111.00	£ 198.00

Youth Group review (no raffle)

	Attendees	Bar	rogramme	offee Shop	raffle	box office
12/9/2023	100	£ 241.50	£ -	£ 28.00	£ 69.00	£ 15.00
	100	£ 241.50	£ -	£ 28.00	£ 69.00	£ 15.00

xmas show (charity raffle)

	Attendees	Bar	rogramme	offee Shop	raffle	box office
###	36	£ 105.50	£ -	£ -	£ 65.54	£ 60.00
	36	£ 105.50	£ -	£ -	£ 65.54	£ 60.00

rapunzel

	Attendees	Bar	rogramme	offee Shop	oice cream	raffle	box office
1/12/2024	51	£ 171.50	£ 16.00	£ 30.25	£ 52.50	£ 49.00	£ 102.00
1/13/2024	203	£ 419.55	£ 30.25	£ 148.45	£ 90.00	£ 104.00	£ 96.00
1/14/2024	108	£ 166.60	£ 9.00	£ 70.25	£ 82.50	£ 49.50	£ 35.50
1/19/2024	91	£ 275.70	£ 19.00	£ 47.60	£ 57.50	£ 93.00	£ 54.00
1/20/2024	231	£ 541.90	£ 34.00	£ 116.05	£ 227.50	£ 147.00	£ 231.50
1/21/2024	120	£ 310.50	£ 18.00	£ 75.75	£ 92.50	£ 67.00	£ 79.00
	804	###	£ 126.25	£ 488.35	£ 602.50	£ 509.50	£ 598.00

nightwatch

	Attendees	Bar	rogramme	offee Shop	oice cream	raffle	box office
3/6/2024	22	£ 40.00	£ 4.00	£ 16.95	£ 12.50	£ 13.00	£ 51.00
3/7/2024	57	£ 130.60	£ 12.00	£ 24.25	£ 30.00	£ 63.00	£ 54.00
3/8/2024	63	£ 274.30	£ 22.00	£ 28.15	£ 47.50	£ 56.00	£ 32.00
3/9/2024	70	£ 252.85	£ 14.00	£ 29.00	£ 70.00	£ 63.00	£ 92.00
	212	£ 697.75	£ 52.00	£ 98.35	£ 160.00	£ 195.00	£ 229.00

anything goes

	Attendees	Bar	rogramme	offee	Shoce cream	raffle	box office
4/19/2024	70	£ 171.90	£ 24.00	£ 18.85	£ 65.00	£ 55.00	£ 70.00
4/20/2024	82	£ 234.40	£ 28.00	£ 34.80	£ 43.00	£ 75.20	£ -
4/25/2024	139	£ 435.20	£ 30.00	£ 60.35	£ 63.50	£ 95.00	£ 58.00
4/26/2024	150	£ 523.70	£ 28.00	£ 55.60	£ 57.50	£ 57.00	£ 17.50
4/27/2024	144	£ 571.00	£ 22.00	£ 59.35	£122.50	£ 62.00	£ 66.00
	585	###	£ 132.00	£ 228.95	£351.50	£ 344.20	£ 211.50

farndale

	Attendees	Bar	rogramme	Bar	ce cream	raffle	box office
6/5/2024	29	£ 67.40	£ 6.00	£ 17.10	£ 16.00	£ 21.00	£ 73.00
6/6/2024	21	£ 52.70	£ 2.00	£ 12.45	£ 32.50	£ 22.00	£ 41.00
6/7/2024	69	£ 129.40	£ 20.00	£ 35.55	£ 60.00	£ 34.00	£ 172.00
6/8/2024	44	£ 203.60	£ 18.00	£ 29.75	£ 20.00	£ 27.00	£ 122.00
	163	£ 333.00	£ 38.00	£ 94.85	£128.50	£ 104.00	£ 408.00

Zoom

	Attendees	Bar	rogramme	offee	Shoce cream	raffle	box office
6/29/2024	77	£ 107.80	£ 16.00	£ 81.30	£ 32.50	£ 24.00	£ 97.00
6/30/2024	84	£ 84.70	£ 16.00	£ 36.90	£ 80.00	£ 42.00	£ 10.00
	161	£ 107.80	£ 16.00	£ 118.20	£112.50	£ 66.00	£ 107.00

Footloose

	Attendees	Bar	rogramme	offee	Shoce cream	raffle	box office
7/12/2024	134	£ 285.40	£ 22.00	£ 42.10	£110.00	£ 65.00	£ 54.00
7/13/2024	166	£ 305.60	£ 46.00	£ 91.70	£ 85.00	£ 107.00	£ 87.00
7/14/2024	115	£ 313.40	£ 14.00	£ 51.10	£ 62.50	£ 69.00	£ 63.00
	415	£ 904.40	£ 82.00	£ 184.90	£257.50	£ 241.00	£ 204.00

Totals 3020 ### £595.25 ### ### ### ###

Transfer to Charity £361.54

Cash paid in s

Total	cash	card	Bar	rogramme	offee	Shop
£436.82	£ 153.75	£ 283.07	£ -	£ 20.00	£ 73.75	
			cancelled			
£711.46	£ 128.45	£ 273.63	£ 80.00	£ 8.00	£ 16.45	
£551.50	£ 112.80	£ 906.08	£ -	£ 8.00	£ 53.80	
###	£ 323.70		£ 190.00	£ 48.00	£ 18.70	
###	£ 718.70	###	£ 270.00	£ 84.00	£ 162.70	

Cash paid in s

Total	cash	card	Bar	rogramme	offee	Shop
£386.29	£ 33.40	£ 42.00	£ -	£ 6.00	£ 13.40	
£271.86	£ 166.00	£ 208.67	£ 80.00	£ 18.00	£ 30.00	
£921.59	£ 141.85	£ 194.75	£ 15.00	£ 23.00	£ 58.85	
£348.20	£ 82.55	£ 287.20	£ 15.00	£ 12.00	£ 21.55	
###	£ 423.80	£ 732.62	£ 110.00	£ 59.00	£ 123.80	

Cash paid in s

Total	cash	card	Bar	rogramme	offee	Shop
£353.50	£ 157.00	£ 196.50	£ 45.00	£ 2731.35	£ 28.00	
£ 353.50	£ 157.00	£ 196.50	£ 45.00	£ -	£ 28.00	

Total	cash	card	Bar	rogramme	offee	Shop
£231.04	£ 70.55	£ 160.50				
£231.04	£ 70.55	£ 160.50	£ -	£ -	£ -	

Cash paid in s

Total	cash	card	Bar	rogramme	offee	Shoice cream
£421.25	£ 58.50	£ 362.75	£ -	£ 10.00	£ 10.00	£ 7.50
£888.25	£ 424.55	£ 463.70	£ 140.00	£ 12.00	£119.05	£ 37.50
£413.35	£ 148.50	£ 264.85	£ 40.00	£ 3.00	£ 45.50	£ 15.00
£546.80	£ 215.70	£ 331.10	£ 80.00	£ 15.00	£ 28.20	£ 17.50
###	£ 466.30	£ 831.65	£ 160.00	£ 26.00	£ 63.80	£ 82.50
£642.75	£ 171.50	£ 471.25	£ 39.50	£ 12.00	£ 36.00	£ 10.00
###	###	###	£ 459.50	£ 78.00	£ 302.55	£ 170.00

Cash paid in s

Total	cash	card	Bar	rogramme	offee	Shoice cream
£137.45	£ 28.05	£ 109.40	£ -	£ 4.00	£ 4.05	£ -
£313.85	£ 92.25	£ 221.60	£ 20.00	£ 10.00	£ 8.25	£ -
£459.95	£ 102.40	£ 357.55	£ -	£ 22.00	£ 10.40	£ 20.00
£520.85	£ 180.35	£ 340.50	£ 90.35	£ 8.00	£ 19.00	£ 10.00
###	£ 403.05	###	£ 110.35	£ 44.00	£ 41.70	£ 30.00

Cash paid in s

Total	cash	card	Bar	rogramme	offee	Shoice	cream
£404.75	£ 93.10	£ 311.65	£ -	£ 14.00	£ 1.10	£ 10.00	
£415.40	£ 217.75	£ 197.65	£ 80.00	£ 26.00	£ 27.75	£ 33.00	
£742.05	£ 257.20	£ 484.85	£ 130.00	£ 20.00	£ 26.20	£ 16.00	
£739.30	£ 211.10	£ 528.20	£ 140.00	£ 20.00	£ 18.10	£ 5.00	
£902.85	£ 352.10	£ 550.75	£ 200.00	£ 20.00	£ 26.60	£ 47.50	
###	###	###	£ 550.00	£ 100.00	£ 99.75	£ 111.50	

Cash paid in s

Total	cash	card	Bar	rogramme	offee	Shoice	cream
£200.50	£ 45.10	£ 155.40	£ -	£ 2.00	£ 17.10	£ 6.00	
£162.65	£ 25.70	£ 136.95	£ -	£ 2.00	£ 7.70	£ 5.00	
£450.95	£ 32.70	£ 418.25	£ -	£ 8.00	£ 8.70	£ -	
£420.35	£ 194.50	£ 225.85	£ 135.00	£ 16.00	£ 11.00	£ 7.50	
###	£ 298.00	£ 936.45	£ 135.00	£ 28.00	£ 44.50	£ 18.50	

Cash paid in s

Total	cash	card	Bar	rogramme	offee	Shoice	cream
£358.60	£ 64.20	£ 294.40		£ 14.00	£ 30.20	£ 10.00	
£269.60	£ 25.00	£ 244.60		£ 6.00	£ 4.00		
£ 628.20	£ 89.20	£ 539.00	£ -	£ 20.00	£ 34.20	£ 10.00	

Cash paid in s

Total	cash	card	Bar	rogramme	offee	Shoice	cream
£578.50	£ 130.00	£ 448.50	£ 55.00	£ 12.00	£ 3.50	£ 12.50	
£722.30	£ 121.50	£ 600.80		£ 24.00	£ 19.00	£ 12.50	
£573.00	£ 209.45	£ 363.55	£ 120.00	£ 10.00	£ 9.95	£ 22.50	
###	£ 460.95	###	£ 175.00	£ 46.00	£ 32.45	£ 47.50	

###

split

raffle	box office	
£ 55.00	£ 5.00	£153.75
£ 24.00	£ -	£128.45
£ 51.00	£ -	£112.80
£ 62.00	£ 5.00	£323.70
£ 192.00	£ 10.00	£718.70

credit card split

Bar/FOH	box office	
£ 265.57	£ 17.50	£283.07
£ 214.63	£ 59.00	£273.63
£ 714.08	£ -	£714.08
	£ 192.00	£192.00
###	£ 268.50	###

split

raffle	box office	
£ 14.00	£ -	£ 33.40
£ 18.00	£ 20.00	£166.00
£ 45.00	£ -	£141.85
£ 34.00	£ -	£ 82.55
£ 111.00	£ 20.00	£423.80

credit card split

Bar/FOH	box office	
	£ 42.00	£ 42.00
£ 94.17	£ 114.50	£208.67
£ 139.75	£ 55.00	£194.75
£ 206.20	£ 81.00	£287.20
£ 440.12	£ 292.50	£ 732.62

split

raffle	box office	
£ 69.00	£ 15.00	£157.00
£ 69.00	£ 15.00	£ 157.00

credit card split

Bar/FOH	box office	
£ 196.50	£ -	£196.50
£ 196.50	£ -	£ 196.50

raffle box office

£ 65.54	£ 5.00	£ 70.54
£ 65.54	£ 5.00	£ 70.54

Bar/FOH box office

£ 105.50	£ 55.00	£160.50
£ 105.50	£ 55.00	£160.50

split

raffle	box office	
£ 31.00	£ -	£ 58.50
£ 80.00	£ 36.00	£424.55
£ 27.00	£ 18.00	£148.50
£ 75.00	£ -	£215.70
£ 134.00	£ -	£466.30
£ 47.00	£ 27.00	£171.50
£ 394.00	£ 81.00	###

credit card split

Bar	programme	coffee	Shoice cream
£ 171.50	£ 6.00	£ 20.25	£ 45.00
£ 279.55	£ 18.25	£ 29.40	£ 52.50
£ 126.60	£ 6.00	£ 24.75	£ 67.50
£ 195.70	£ 4.00	£ 19.40	£ 40.00
£ 381.90	£ 8.00	£ 52.25	£ 145.00
£ 271.00	£ 6.00	£ 39.75	£ 82.50
###	£ 48.25	£ 185.80	£ 432.50

split

raffle	box office	
£ 10.00	£ 10.00	£ 28.05
£ 54.00	£ -	£ 92.25
£ 50.00	£ -	£102.40
£ 53.00	£ -	£180.35
£ 167.00	£ 10.00	£ 403.05
		£403.05

credit card split

Bar	programme	coffee	Shoice cream
£ 40.00	£ -	£ 12.90	£ 12.50
£ 110.60	£ 2.00	£ 16.00	£ 30.00
£ 274.30	£ -	£ 17.75	£ 27.50
£ 162.50	£ 6.00	£ 10.00	£ 60.00
£ 587.40	£ 8.00	£ 56.65	£ 130.00

split**credit card split**

raffle	box office	
£ 33.00	£ 35.00	£ 93.10
£ 51.00	£ -	£217.75
£ 65.00	£ -	£257.20
£ 28.00	£ -	£211.10
£ 58.00	£ -	£352.10
£ 235.00	£ 35.00	###

Bar	rogramme	offee	Shoice	cream
£ 171.90	£ 10.00	£ 17.75	£ 55.00	
£ 154.40	£ 2.00	£ 7.05	£ 10.00	
£ 305.20	£ 10.00	£ 34.15	£ 47.50	
£ 383.70	£ 8.00	£ 37.50	£ 52.50	
£ 371.00	£ 2.00	£ 32.75	£ 75.00	
###	£ 32.00	£ 129.20	£ 240.00	

split

raffle	box office	
£ 20.00	£ -	£ 45.10
£ 11.00	£ -	£ 25.70
£ 16.00	£ -	£ 32.70
£ 25.00	£ -	£194.50
£ 72.00	£ -	£ 298.00

credit card split

Bar	rogramme	offee	Shoice	cream
£ 67.40	£ 4.00	£ -	£ 10.00	
£ 52.70	£ -	£ 4.75	£ 27.50	
£ 129.40	£ 12.00	£ 26.85	£ 60.00	
£ 68.60	£ 2.00	£ 18.75	£ 12.50	
£ 318.10	£ 18.00	£ 50.35	£ 110.00	

split

raffle	box office	
£ 10.00		£ 64.20
£ 15.00		£ 25.00
£ 25.00	£ -	£ 89.20

credit card split

Bar	rogramme	offee	Shoice	cream
£ 107.80	£ 2.00	£ 51.10	£ 22.50	
£ 84.70	£ 10.00	£ 32.90	£ 80.00	
£ 192.50	£ 12.00	£ 84.00	£ 102.50	

split

raffle	box office	
£ 47.00	£ -	£130.00
£ 66.00	£ -	£121.50
£ 47.00	£ -	£209.45
£ 160.00	£ -	£460.95

credit card split

Bar	rogramme	offee	Shoice	cream
£ 230.40	£ 10.00	£ 38.60	£ 97.50	
£ 305.60	£ 22.00	£ 72.70	£ 72.50	
£ 193.40	£ 4.00	£ 41.15	£ 40.00	
£ 729.40	£ 36.00	£ 152.45	£ 210.00	

raffle	box office	
£ 18.00	£ 102.00	£362.75
£ 24.00	£ 60.00	£463.70
£ 22.50	£ 17.50	£264.85
£ 18.00	£ 54.00	£331.10
£ 13.00	£ 231.50	£831.65 dec 10th £50
£ 20.00	£ 52.00	£471.25
£ 115.50	£ 517.00	###

raffle	box office	
£ 3.00	£ 41.00	£109.40
£ 9.00	£ 54.00	£221.60
£ 6.00	£ 32.00	£357.55
£ 10.00	£ 92.00	£340.50
£ 28.00	£ 219.00	###

raffle box office

£ 22.00	£ 35.00	£311.65
£ 24.20	£ -	£197.65
£ 30.00	£ 58.00	£484.85
£ 29.00	£ 17.50	£528.20
£ 4.00	£ 66.00	£550.75
£ 109.20	£ 176.50	###

raffle box office

£ 1.00	£ 73.00	£155.40
£ 11.00	£ 41.00	£136.95
£ 18.00	£ 172.00	£418.25
£ 2.00	£ 122.00	£225.85
£ 32.00	£ 408.00	£ 936.45

raffle box office

£ 14.00	£ 97.00	£294.40
£ 27.00	£ 10.00	£244.60
£ 41.00	£ 107.00	£ 539.00

raffle box office

£ 18.00	£ 54.00	£448.50
£ 41.00	£ 87.00	£600.80
£ 22.00	£ 63.00	£363.55
£ 81.00	£ 204.00	###



Section A

Independent Examiner's Report

Report to the trustees	SHINFIELD PLAYERS THEATRE		
On accounts for the year ended	31 st JULY 2024	Charity no (if any)	1154841
	Set out on pages		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 02/09/2024

Name: J P H CHISHICK

Relevant professional qualification(s) or body (if any): FCA

Address: Conyers Green, Tidmarsh, Reading RG8 8ES

SHINFIELD PLAYERS THEATRE

England & Wales - Charity number 1154841

Accounts

Minutes of Shinfield Players AGM – 7^h September 2023

Meeting opened by the chairman at: 19.32pm. There were 34 members in attendance.

Apologies:

Jane Minchin, Laura-Anne Putterford, Debbie Wheeler, Graham Smith, Dilys Corlett, Patrick Naylor, Di Capel, Natalie Clark, Annette Chishick

Minutes of the 2022 AGM

Signed as a true record

Matters arising from the minutes

None

Chairman's report

Mr President, fellow trustees, members and guests. Welcome to the 2023 annual general meeting.

I would like to start by acknowledging the successful completion of our productions throughout the year, showcasing our theatre's commitment to delivering high-quality performances.

We have received positive feedback from audiences and NODA by our theatre's productions. This recognition has not only boosted the theatre's reputation but also contributed to increased ticket sales and revenue.

The district NODA awards shows that we are continually being recognised for our high quality performances.

However, there are many challenges facing our society, such as rising costs, limited funding opportunities, and the constant need for infrastructure maintenance.

For example, the electricity bill for the last 12 months was a staggering £9,400 – a third of our overall expenditure. Maintenance includes updating our fire alarm system.

As a committee, we are kept busy discussing steps to address these challenges and find solutions as well as planning and running our hectic season.

I would to take this opportunity, therefore, to sincerely thank my fellow trustees for their continued efforts in managing the day to day running of our theatre. Thank you as well to the hard working unsung heroes who work tirelessly make sure we have sets and keep the theatre in a working state for us all to enjoy. Without their constant help there would be no theatre and no shows for us to celebrate.

We have vacancies on the committee as we have three people stepping down: Sam, Jane and Carol. I would like to thank them all for the huge contribution they made during their time as trustees. Sam offered sound advice from a back stage perspective that ensured all areas of the theatre were considered in any decisions the committee made. Her calmness and reasoned points of discussion are greatly missed. Jane has energised our membership processes, ensuring they are up to date and reconciled. Her diligence in this area has made it a lot easier to manage going forward. And finally, to Carol, who has been on the committee for many years and, not surprising given her wardrobe experience, worn many

hats during that time. Please can we take this moment and show Carol our appreciation. I am so pleased that our membership shows a very healthy 74 members. We still struggle to find volunteers for front of house at our shows. So please, can I make a plea now, for each of you, our members, to commit and help out as if we all did just 2 sessions a year, even incorporate an evening whilst watching a show, we'll become less reliant on the same people.

Tonight we are trying something new: an award ceremony. This is our first attempt and although a lot of thought, time and effort had gone into this evening to make it a success, I am sure that there will be time for reflection on how to improve. I look forward to receiving your comments for improvements but for now, let us enjoy the evening and revel in our first full season since 2019!

Looking ahead, I am excited by the ambitious lineup of upcoming productions, theatreoke social evenings and other events.

It is important that we aim for innovation and creativity and to ensure we remain relevant and appeal to audiences of all ages.

Finally. Thank you all for your efforts over this last year – and look forward to collaborating together over the next 12 months.

In Memoriam

We remembered with sadness the passing of Sue Townsend, wife of Barbara Richards. Sue particularly enjoyed music and singing and was often seen at Theatreoke. We held her in our thought in a minute's silence.

Treasurer's report

Profit on 2022/23 shows was £24,427 (2021/22 £10,652), as we held an entire season of shows, We managed to catch up nearly every show from the prior 2 seasons with both Betty Blue Eyes and The Tempest being our next 2 shows. Over the last season we put on 2 musicals, 1 panto and 4 plays as well as 2 successful youth group shows

Membership: 83 paid adult members (9 carried over from last year for Our House), and all youth group members paid in full

Fundraising: £1,687 (2021/22 £9,200). £1,150 from Anchor who sponsored the panto programmes, £250 from the award at the parish quiz evening which paid for the air conditioner in the main changing room.

Charity receipts: £465 (2021/22: £321): We paid £302 to Read College in December 22 to help them survive for this season – unfortunately they have had to shut at the end of this season due to continued lack of funding – we wish them all our best and it is sorry to see them go.

Overall Expenses were £30,855 (2021/22 £26,793)

Major expenses were:

Building Maintenance: £4,864 (2021/22 £4,710). This includes £495 for air conditioning maintenance, £695 for timber to be used on sets, £332 for additional pyros, £410 to Entric for moving the distribution board, £335 for fire extinguisher testing, £528 on skips for cleaning out the theatre and the rest for general maintenance

Electricity: £9,427 (2021/22 £4,298) – this is due to the price increases that have been seen throughout the country – we need to focus on turning anything that is not needed off every time the theatre is left unattended

Insurance: £5,541 (2021/22 £3,509) – the insurance increased as was predicted due to the claim last year- however we also have increased our cover for both buildings and contents to ensure the theatre is covered for any future issues.

Furniture & Equipment: £2,656 (2021/22 £0): £2,030 for new digital piano and cover, £165 for new printer in the box office and £261 for the air conditioning unit in the main dressing room.

Lease: £48.60 (2021/22 £1380) – this was for additional solicitors' fees not foreseen in prior years

The surplus for the year was £8,827 up on last year's deficit after special items of £46,615. It is proposed that we transfer £2,000 into the building fund leaving £12,942 in the General funds after net income from the charity fund of £157.

Balance Sheet:

Assets less liabilities as at 31st July were £49,583 (2021/22 £40,756) - £12,942 (2021/22 £5,598) in the General Fund and £36,470 in the Building Fund which is all in the current account and none on deposit due to lack of interest at this time. There is £171.41 in the charity fund being net charity receipts for the last year.

Assets includes £3,402 prepayments on future shows which includes prepayments for the shows this coming season as well as Sister Act, Musical for the following season in October 24

Membership fees will increase in 2023/24, and due to the increasing costs of musicians for musicals and pantos we have decided to increase both the ticket prices and show levies for these shows. Show levies increase to £15 and ticket prices by an additional £2 I'm happy to take any questions on the accounts – any questions can be emailed to me at sue@shinfieldplayers.org.uk.

The accounts need to be formally approved, so we need a proposer and seconder for that.

Last year Jon Chishick helpfully approved the accounts as the accounts examiner. I propose we request that Jon is appointed formally. He needs to be formally appointed by the AGM. I'm happy to propose him but we need a seconder for that.

Jon Chishick raised the question of the collection of Gift Aid contributions from membership monies. He noted that since he had stepped down from being Treasurer, this had not been done The task is onerous and he offered to recoup the backdated money for the theatre during the autumn. The membership welcomed this offer and the Chairman thanked Jon for this offer.

Cara Broadhurst asked the current fee for Membership which is £30 per year for adults and £85 for Junior members.

Jon Chishick proposed as approver of accounts, proposed by Sue Gowen, Seconded by Graham Vockins.

Acceptance of the accounts was proposed by Sam Turner and seconded by Lara Savory.

Election of Secretary and Trustees/ Committee members

- Sue Gowen standing for a second term as Treasurer
- Three vacancies for Trustees

Sue Gowen was duly appointed as Treasurers as there were no other nominations, proposed by Lara Savory and seconded by Cara Broadhurst

Trustee nominations

Maggie Smith – proposed by Cate Naylor and seconded by Barbara Richards

Phil Gowen – proposed by Gordon Bird and seconded by Derek Lockwood

Jessica Wilkins – proposed by Lara Savory and seconded by Mark Read

All three nominees were duly elected.

The Chairman proposed that two members should be made life members.

Carol Spencer for her service to Front of House over the years.

Steve Townsend, primarily for his services to everything technical at the Theatre including lighting, sound and rewiring but also for his years as a performer.

This was carried unanimously.

Re-appointment of President

Henry Hawes is happy to remain as president for another year – proposed by Karen Bird and seconded by Cate Naylor.

Patron

Our chairman recommended that we retain Jodie Prenger as our Patron - Proposed by Gordon Bird and Seconded by Rachel Lockwood.

Area Reports – any questions?

Area Reports were sent out prior to the AGM. There were no questions submitted to the secretary and none at the AGM.

Carol Vockins gave a verbal report at the AGM regarding Front of House activities for the season. She reported that the senior Youth Group Show had had two full houses which had put significant strain on the small front of house team. She urged members to sign up to do Front of House on a regular basis. There are also housekeeping jobs such as cleaning and restocking before shows which members can help with if they not available on show nights.

Any Other Business

- 1) Phil Gowen invited the membership to get involved in sound and lighting and to come along to the training sessions that he will hold.

Meeting closed at: 19.54pm

SHINFIELD PLAYERS THEATRE
INCOME AND EXPENDITURE ACCOUNT
YEAR TO 31st JULY 2023

	2022/23	2021/22
INCOME	£	£
Profit on Shows	24,427.40	10,652.78
Bar Profits	5,856.70	2,103.46
Front of House	189.84	(309.75)
Membership subscriptions	5,059.58	4,140.00
Fund raising	1,687.50	9,200.28
Theatre Hire	1,274.00	460.00
Donations	1,960.00	323.00
Interest	135.51	5.17
Wardrobe and Prop Hire	390.00	160.00
Gift Aid Recoveries	0.00	0.00
Charity receipts	465.59	321.12
	41,446.12	27,056.07

EXPENDITURE

Publicity and advertising	1,355.20	743.80
Building maintenance	4,864.23	4,710.81
Stage and Lighting	80.60	5,439.72
Sound	362.75	2,710.36
Electricity	9,427.66	4,298.84
Waste collection	2,619.77	2,428.13
Rates and water charges	507.98	(199.83)
Insurances	5,541.80	3,509.35
Licences	180.00	180.00
NODA subscription and expenses	215.00	0.00
Youth Group expenses	695.87	735.63
Stationery and postage	0.00	38.89
Ink	34.88	73.94
Software	0.00	19.28
Telephone and communications	1,134.17	902.01
Cleaning/Consumables	0.00	234.75
Furniture and equipment	2,656.13	0.00
Donations and Flowers	852.71	0.00
Costume and Props Stock	0.00	367.98
Worldpay Fees	0.00	88.66
Grand Draw	0.00	0.00
Sundry	325.92	511.18
	30,854.67	26,793.50
SURPLUS (DEFICIT) BEFORE SPECIAL ITEMS	10,591.45	262.57

Special items

Toilet Refurbishment	23.88	44,669.47
Insurance Payment for Roof	(1,600.00)	46,981.14
Roof replacement (insurance claim completed)	(1,600.00)	43,916.14
Roof refurbishment	1,692.00	3,803.73
Auditorium refurbishment	0.00	89.70
Legal Fees for lease	48.60	1,380.00
	164.48	93,859.04

SURPLUS (DEFICIT) for the year

	8,826.97	(46,615.33)
General Fund B/F 1st August	5,958.00	5,401.86
Transfer from (to) Building Fund	(2,000.00)	47,500.00
Transfer from (to) Charity Fund	157.12	(328.53)
General Fund C/F 31st July	12,942.09	5,958.00

SHINFIELD PLAYERS THEATRE
BALANCE SHEET AT 31st JULY 2023

ASSETS	2023	2022
Cash at Bank-Current Account	4,616.38	3,355.49
Cash at Bank-Deposit Account	34,500.00	32,500.00
Bar Float	312.30	242.50
Bar Stock	1,223.58	737.55
Front of House Float	50.00	50.00
Box Office Float	60.00	60.00
Debtors	0.00	0.00
Payments made for next season	3,402.68	2,420.15
Insurance prepayment	5,613.97	2,323.45
Accrued Interest	0.00	0.00
Filmbank Deposit	150.00	150.00

LIABILITIES

Creditors	(345.40)	(1,082.60)
	<u>49,583.51</u>	<u>40,756.53</u>

REPRESENTED BY

General Fund	12,942.09	5,958.00
Charity Fund	171.41	328.53
Building Fund	<u>36,470.00</u>	<u>34,470.00</u>
	<u>49,583.51</u>	<u>40,756.53</u>

SHINFIELD PLAYERS THEATRE
BAR ACCOUNT

		7/31/2023		7/31/2022
Bar receipts		9,921.40		4,238.87
Closing Cash in Hand 31/7/23	312.30		242.50	
Opening Cash in Hand 01/08/21	242.50		336.50	
		69.80		26.50
Bar Creditors 31/07/23	250.40		217.60	
Bar Creditors 01/08/22	217.6		151.65	
		-32.80		59.98
		9,958.40		4,325.35
Bar Purchases		4,587.73		2,067.95
Opening Stock 01/08/22	737.55		645.06	
Closing Stock 31/07/23	1,223.58		737.55	
		-486.03		-92.49
		4,101.70		1,975.46
BAR PROFIT		<u>5,856.70</u>		<u>2,349.89</u>

SHINFIELD PLAYERS THEATRE

SHOW INCOME and EXPENSE 2022/23

	Our House	Drake	YG review	Xmas Show	Aladdin	last tango in whitby	ravenscroft	The Beauty Queen of Leanne	dream on JMYG	Grease SYG	Gift Vouchers	TOTAL
Ticket Sales	9,476.00	3,466.00	470.00	359.00	8,874.72	3,697.30	4,171.00	1,486.00	1,051.00	7,323.17	31.00	40,405.19
Show Levy	240.00	30.00			180.00	190.00	55.00	35.00				730.00
Libretto deposits	50.00											50.00
Programme Sales	200.00	82.00	30.00		171.00	102.00	88.00	40.00	15.00	134.00		862.00
Hoodies					570.73					270.98		841.71
Show specific fund raising	15.00									275.13		290.13
Total Receipts	9,981.00	3,578.00	500.00	359.00	9,796.45	3,989.30	4,314.00	1,561.00	1,066.00	8,003.28	31.00	43,179.03
Expenses												
Ticketsource fees	725.73	254.30	56.46	40.72	709.38	295.83	329.68	117.13	94.92	582.39		3,206.54
Sumup fees												0.00
STRIPE fees	3.66	0.59	0.00	0.00	3.84	1.89	1.42	0.59	0.43	1.91		14.33
Licence fees	2,685.00	264.00				369.60	264.00	408.00	20.00	2,731.35		6,741.95
Performing rights												0.00
Rehearsal Pianist												0.00
Musicians	455.00			90.00	1,685.00					315.00		2,545.00
Set costs	243.44	94.99			408.11	177.14	384.53	25.58		150.57		1,484.36
Costume expenses	161.66				50.87					185.36		397.89
Props		115.43			187.17	23.47	44.98	14.50		68.85		454.40
Postage, stationery and photos												0.00
Programmes	233.09	130.00			64.00	93.00	93.00	49.50	38.00	124.00		824.59
Scripts (net)		64.91			(2.24)	(1.17)	62.91	86.89	142.80	(300.00)		54.10
Publicity, Posters and flyers	108.00	122.85	103.00	74.40	189.00	122.85	110.40	110.40	134.40	74.40		1,149.70
Sundry Expenses			20.92	19.90	247.00	500.00				39.85		827.67
Hoodies					569.60					347.50		917.10
Videos												0.00
Total Expenses	4,615.58	1,047.07	180.38	225.02	4,111.73	1,582.61	1,290.92	812.59	430.55	4,321.18	0.00	18,617.63
Profit on show	5,365.42	2,530.93	319.62	133.98	5,684.72	2,406.69	3,023.08	748.41	635.45	3,682.10	31.00	24,561.40
Transfer to Charity Account				(133.98)								(133.98)
												<u>24,427.42</u>
Other Show Information												
Bar	1,809.22	866.67	130.51	150.00	1,954.26	593.03	1,043.60	353.28	243.24	1,323.96		8,467.77
Coffee Shop	297.60	61.20	18.00	28.20	346.10	284.20	193.20	61.00	90.00	186.55	61.20	1,566.05
Raffle	295.50	135.05	22.00	N/A	173.50	184.00	201.00	58.00	N/A	137.00		1,206.05
	2,402.32	1,062.92	170.51	178.20	2,473.86	1,061.23	1,437.80	472.28	333.24	1,647.51	61.20	11,239.87
Cast Members	26	3	n/a	n/a	22	16	6	4				
Band Members	5	n/a	n/a	n/a	4	n/a	n/a	n/a	n/a	5		
Additional Cost of band not claimed lost revenue (cancelled shows)	1,305.00	n/a	n/a	n/a	295.00	n/a	n/a	n/a	n/a	1,620.00		3,220.00
								685.64				685.64
Future Licenses & other expenditure for future season												
23/24 Betty Blue Eyes license (15% ticket sales to be paid after)												(500.00)
23/24 BBE costume												(9.99)
23/24 The tempest (show levy)												10.00
23/24 Anything Goes Musical (license) 25% paid - 75% left to pay £850.50												(1,027.68)
24/25 sister act musical (license) (16% of ticket sales to be paid after)												(500.00)
23/24 three bags full (license)												(536.63)
23/24 advance membership - Jamie Milburn, lockwood x2												85.00
23/24 tempest scripts												(79.20)
23/24 costume for betty blue eyes												(69.38)
23/24 rapunzel license												(480.00)
23/24 rapunzel scripts												(199.80)
Future Licenses												<u>(3,307.68)</u>

Show Breakdown

303.2

Our House

Attendees	Bar	Programmes	Coffee Shop	raffle	box office	Total	cash	card	Cash paid in split					credit card split				
									Bar	Programmes	Coffee Shop	raffle	box office	Bar/FOH	box office			
9/30/2022	113	£ 246.70	£ 22.00	£ 69.00	£ 34.00	£ 31.00	£ 402.70	£ 185.00	£ 217.70	£ 60.00	£ 22.00	£ 69.00	£ 34.00	£ -	£ 185.00	£ 373.39	£ 31.00	£ 404.39
10/1/2022	112	£ 286.70	£ 54.00	£ 98.00	£ 76.50	£ 63.00	£ 578.20	£ 328.50	£ 249.70	£ 100.00	£ 54.00	£ 98.00	£ 76.50	£ -	£ 328.50	£ 26.69	£ 63.00	£ 63.00
10/6/2022	108	£ 325.83	£ 34.00	£ 44.00	£ 71.00	£ 158.00	£ 632.83	£ 292.00	£ 340.83	£ 80.00	£ 34.00	£ 44.00	£ 71.00	£ 63.00	£ 292.00	£ 245.83	£ 95.00	£ 340.83
10/7/2022	146	£ 492.50	£ 52.00	£ 22.50	£ 60.00	£ 32.00	£ 659.00	£ 206.50	£ 452.50	£ 40.00	£ 52.00	£ 22.50	£ 60.00	£ 32.00	£ 206.50	£ 452.50	£ -	£ 452.50
10/8/2022	155	£ 457.50	£ 38.00	£ 64.10	£ 54.00	£ 16.00	£ 629.60	£ 216.10	£ 413.50	£ 60.00	£ 38.00	£ 64.10	£ 54.00	£ -	£ 216.10	£ 397.50	£ 16.00	£ 413.50
634	£ 1,809.22	£ 200.00	£ 297.60	£ 295.50	£ 300.00	£ 2,902.32	£ 1,228.10	£ 1,674.22	£ 340.00	£ 200.00	£ 297.60	£ 295.50	£ 95.00	£ 1,228.10	£ 1,469.22	£ 205.00	£ 1,674.22	

Drake

Attendees	Bar	Programmes	Coffee Shop	raffle	box office	Total	cash	card	Cash paid in split					credit card split				
									Bar	Programmes	Coffee Shop	raffle	box office	Bar/FOH	box office			
11/16/2022	53	£ 181.14	£ 28.00	£ 24.00	£ 18.00	£ 155.00	£ 406.14	£ 170.00	£ 236.14	£ 100.00	£ 28.00	£ 24.00	£ 18.00	£ -	£ 170.00	£ 81.14	£ 155.00	£ 236.14
11/17/2022	38	£ 41.69	£ 12.00	£ 38.40	£ 15.00	£ 52.00	£ 159.09	£ 106.40	£ 52.69	£ 15.00	£ 12.00	£ 38.40	£ 15.00	£ 26.00	£ 106.40	£ 26.69	£ 26.00	£ 52.69
11/18/2022	81	£ 643.84	£ 18.00	£ 45.00	£ 48.05	£ 28.00	£ 782.89	£ 186.05	£ 660.84	£ 75.00	£ 18.00	£ 45.00	£ 48.05	£ -	£ 186.05	£ 463.84	£ 28.00	£ 491.84
11/19/2022	96	£ 866.67	£ 82.00	£ 159.40	£ 135.05	£ 418.00	£ 1,661.12	£ 711.45	£ 949.67	£ 295.00	£ 82.00	£ 159.40	£ 135.05	£ 40.00	£ 711.45	£ 571.67	£ 378.00	£ 949.67
268	£ 866.67	£ 82.00	£ 159.40	£ 135.05	£ 418.00	£ 1,661.12	£ 711.45	£ 949.67	£ 295.00	£ 82.00	£ 159.40	£ 135.05	£ 40.00	£ 711.45	£ 571.67	£ 378.00	£ 949.67	

Youth Group review (no raffle)

Attendees	Bar	Programmes	Coffee Shop	raffle	box office	Total	cash	card	Cash paid in split					credit card split				
									Bar	Programmes	Coffee Shop	raffle	box office	Bar/FOH	box office			
12/3/2022	84	£ 130.51	£ 30.00	£ 18.00	£ 22.00	£ 35.00	£ 235.51	£ 120.00	£ 115.51	£ 30.00	£ 30.00	£ 18.00	£ 22.00	£ 20.00	£ 120.00	£ 100.51	£ 15.00	£ 115.51
84	£ 130.51	£ 30.00	£ 18.00	£ 22.00	£ 35.00	£ 235.51	£ 120.00	£ 115.51	£ 30.00	£ 30.00	£ 18.00	£ 22.00	£ 20.00	£ 120.00	£ 100.51	£ 15.00	£ 115.51	

xmas show (charity raffle)

Attendees	Bar	Programmes	Coffee Shop	raffle	box office	Total	cash	card	Cash paid in split					credit card split				
									Bar	Programmes	Coffee Shop	raffle	box office	Bar/FOH	box office			
12/4/2022	75	£ 150.00	N/A	£ 28.20	£ -	£ 60.00	£ 238.20	£ 78.20	£ 160.00	£ 50.00	£ -	£ 28.20	£ -	£ -	£ 78.20	£ 100.00	£ 60.00	£ 160.00
75	£ 150.00	£ -	£ 28.20	£ -	£ 60.00	£ 238.20	£ 78.20	£ 160.00	£ 50.00	£ -	£ 28.20	£ -	£ -	£ 78.20	£ 100.00	£ 60.00	£ 160.00	

panto

Attendees	Bar	Programmes	Coffee Shop	raffle	box office	Total	cash	card	Cash paid in split					credit card split				
									Bar	Programmes	Coffee Shop	raffle	box office	Bar/FOH	box office			
1/13/2023	85	£ 120.00	£ 9.00	£ 21.00	£ 13.00	£ 48.00	£ 211.00	£ 163.00	£ 715.62	£ 120.00	£ 9.00	£ 21.00	£ 13.00	£ -	£ 163.00	£ 48.00	£ 715.62	
1/14/2023	87	£ 667.62	£ 39.00	£ 39.10	£ 32.00	£ -	£ 777.72	£ 110.10	£ -	£ 39.00	£ 39.10	£ 32.00	£ -	£ -	£ 110.10	£ -	£ -	£ -
1/14/2023	47	£ -	£ 20.00	£ 32.60	£ 13.00	£ -	£ 65.60	£ 65.60	£ -	£ 20.00	£ 32.60	£ 13.00	£ -	£ -	£ 65.60	£ 667.62	£ -	£ -
1/15/2023	84	£ -	£ 24.00	£ 71.30	£ 27.00	£ 50.00	£ 172.30	£ 122.30	£ 50.00	£ 24.00	£ 71.30	£ 27.00	£ -	£ -	£ 122.30	£ 50.00	£ 50.00	
1/20/2023	99	£ 916.64	£ 21.00	£ 28.00	£ 16.50	£ 41.00	£ 1,023.14	£ 179.50	£ 843.64	£ 90.00	£ 21.00	£ 28.00	£ 16.50	£ 24.00	£ 179.50	£ 17.00	£ 843.64	
1/21/2023	77	£ 22.00	£ 46.80	£ 33.00	£ -	£ -	£ 101.80	£ 101.80	£ -	£ 22.00	£ 46.80	£ 33.00	£ -	£ -	£ 101.80	£ -	£ -	
1/21/2023	87	£ 160.00	£ 14.00	£ 78.00	£ 21.00	£ 61.00	£ 334.00	£ 273.00	£ 61.00	£ 160.00	£ 14.00	£ 78.00	£ 21.00	£ -	£ 273.00	£ 826.64	£ 61.00	£ 61.00
1/22/2023	98	£ 90.00	£ 22.00	£ 29.30	£ 18.00	£ 77.00	£ 236.30	£ 168.30	£ 68.00	£ 90.00	£ 22.00	£ 29.30	£ 18.00	£ 9.00	£ 168.30	£ 68.00	£ 68.00	
664	£ 1,954.26	£ 171.00	£ 346.10	£ 173.50	£ 277.00	£ 2,921.86	£ 1,183.60	£ 1,738.26	£ 460.00	£ 171.00	£ 346.10	£ 173.50	£ 33.00	£ 1,183.60	£ 1,494.26	£ 244.00	£ 1,738.26	

Last Tango

Attendees	Bar	Programmes	Coffee Shop	raffle	box office	Total	cash	card	Cash paid in split					credit card split				
									Bar	Programmes	Coffee Shop	raffle	box office	Bar/FOH	box office			
3/1/2023	34	£ 178.72	£ 14.00	£ 21.00	£ 12.00	£ 14.00	£ 239.72	£ 61.00	£ 178.72	£ 14.00	£ 14.00	£ 21.00	£ 12.00	£ 14.00	£ 61.00	£ 178.72	£ -	£ 178.72
3/2/2023	66	£ 224.31	£ 24.00	£ 32.20	£ 39.00	£ 56.00	£ 375.51	£ 190.20	£ 185.31	£ 95.00	£ 24.00	£ 32.20	£ 39.00	£ -	£ 190.20	£ 129.31	£ 56.00	£ 185.31
3/3/2023	86	£ 80.00	£ 32.00	£ 76.00	£ 52.00	£ 18.00	£ 258.00	£ 240.00	£ 480.78	£ 80.00	£ 32.00	£ 76.00	£ 52.00	£ -	£ 240.00	£ 517.76	£ 18.00	£ 535.76
3/4/2023	106	£ 110.00	£ 32.00	£ 61.20	£ 81.00	£ 36.00	£ 320.20	£ 284.20	£ 36.00	£ 110.00	£ 32.00	£ 61.20	£ 81.00	£ -	£ 284.20	£ 36.00	£ 36.00	
292	£ 593.03	£ 102.00	£ 190.40	£ 184.00	£ 124.00	£ 1,193.43	£ 775.40	£ 880.81	£ 285.00	£ 102.00	£ 190.40	£ 184.00	£ 14.00	£ 775.40	£ 825.79	£ 110.00	£ 935.79	

Ravenscroft

Attendees	Bar	Programmes	Coffee Shop	raffle	box office	Total	cash	card	Cash paid in split					credit card split				
									Bar	Programmes	Coffee Shop	raffle	box office	Bar/FOH	box office			
4/26/2023	57	£ 137.07	£ 10.00	£ 28.00	£ 33.00	£ 27.00	£ 235.07	£ 71.00	£ 164.07	£ -	£ 10.00	£ 28.00	£ 33.00	£ -	£ 71.00	£ 137.07	£ 27.00	£ 164.07
4/27/2023	63	£ 176.15	£ 10.00	£ 33.00	£ 57.00	£ 31.00	£ 307.15	£ 100.00	£ 207.15	£ -	£ 10.00	£ 33.00	£ 57.00	£ -	£ 100.00	£ 31.00	£ 176.15	£ 207.15
4/28/2023	111	£ 295.73	£ 26.00	£ 71.60	£ 81.00	£ 67.00	£ 541.33	£ 178.60	£ 362.73	£ -	£ 26.00	£ 71.60	£ 81.00	£ -	£ 178.60	£ 295.73	£ 67.00	£ 362.73
4/29/2023	94	£ 434.65	£ 42.00	£ 60.60	£ 30.00	£ 76.00	£ 643.25	£ 305.60	£ 337.65	£ 160.00	£ 42.00	£ 60.60	£ 30.00	£ 13.00	£ 305.60	£ 274.65	£ 63.00	£ 337.65
325	£ 1,043.60	£ 88.00	£ 193.20	£ 201.00	£ 201.00	£ 1,726.80	£ 655.20	£ 1,071.60	£ 160.00	£ 88.00	£ 193.20	£ 201.00	£ 13.00	£ 655.20	£ 738.45	£ 333.15	£ 1,071.60	

beauty queen of leenane

Attendees	Bar	Programmes	Coffee Shop	raffle	box office	Total	cash	card	Cash paid in split					credit card split				
									Bar	Programmes	Coffee Shop	raffle	box office	Bar/FOH	box office			
6/7/2023	30	£ 104.31	£ 10.00	£ 7.00	£ 18.00	£ 13.00	£ 152.31	£ 43.00	£ 109.31	£ 10.00	£ 10.00	£ 7.00	£ 13.00	£ 13.00	£ 43.00	£ 109.31	£ -	£ 109.31
6/8/2023	31	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
6/9/2023	23	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
6/10/2023	81	£ 353.28	£ 30.00	£ 54.00	£ 40.00	£ 44.00	£ 521.28	£ 234.59	£ 286.69	£ 110.59	£ 30.00	£ 54.00	£ 40.00	£ -	£ 234.59	£ 242.69	£ 44.00	£ 286.69
165	£ 353.28	£ 30.00	£ 61.00	£ 58.00	£ 57.00	£ 673.59	£ 277.59	£ 396.00	£ 110.59	£ 40.00	£ 61.00	£ 53.00	£ 13.00	£ 277.59	£ 352.00			



Section A

Independent Examiner's Report

Report to the trustees

SHINFIELD PLAYERS THEATRE

On accounts for the year ended

31ST July 2023

Charity no (if any)

1154841

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

07/09/2023

Name:

J. P. H. CHISHICK

Relevant professional qualification(s) or body (if any):

MA, FCA

Address:

Conyers Green, Tidmarsh, Reading. RG8 8ES

SHINFIELD PLAYERS THEATRE

England & Wales - Charity number 1154841

Accounts

Minutes of Shinfield Players AGM - 8th September 2022

Meeting opened by the chairman at: 19.34pm

Apologies:

Jane Minchin, Laura-Anne Putterford, Debbie Wheeler, Graham Smith, Brian Nixey, Lorraine Willis, Sian Roberts, Dilys Corlett, James Denny, Henry Hawes, Pete Ashton, Annette Chishick

Minutes of the 2021 AGM

Signed as a true record

Matters arising from the minutes

Nil

Chairman's report

Mr President, Trustees, honorary members, members & guests. Welcome to the Shinfield Players Theatre annual general meeting for 2022.

This season has been one of two halves. The first, starting last September when the restrictions from COVID became easier, finally allowed us to start rehearsing and performing again. Despite some constraints in place, we managed to rehearse and then finally produce the musical MusicBox. A mixture of songs which was directed by Jane Minchin and Martin Butler. The show successfully introduced new members and created a buzz about the place: finally having a show after 18 months!

This was soon followed by the play, No Naughty Bits, directed by Matt Chishick and again welcoming new members.

In December we managed to perform the youth group review show and a Christmas concert (again directed by Martin and Jane).

Back in the flow of producing shows we then moved into the new year with the pantomime "Snow White and the four Swedish pop stars", directed by Sharon and musically directed by Patrick Naylor. What an absolute blast it was too, receiving very favourable comments from NODA and audience members alike.

We were looking forward to another play, Last Tango in Whitby, when storm Eunice struck.

I can honestly say I have never felt so low as on that Saturday morning, coming in our lovely theatre and seeing in the dark, with rain leaking through, with members running around with buckets. The only bright note was to see so many members making the effort to come along to help where they could.

But look at the theatre now. What a transformation. A lot of thanks go to all those who made this possible. Yes, we had contractors in to help, but a lot of hard graft has been undertaken by a few people. I know if I read out a list, I will miss someone, but you know who you are, and we, the membership, owe you a huge thank you for your time & commitment.

During our enforced layout we did manage to produce two youth group shows, one off site in Woodley at the Oakwood centre and one here in a reduced setting.

It also allowed us to complete the work on our foyer toilets. A massive shout out to Graham, Carol, Kriss, Di, Nat and others for the efforts with some of the best theatre facilities in the area.

It is not an AGM without an update on the lease situation. I am pleased to report that we have finally signed the documentation for a 120 year lease BUT I am sorry to say that we are waiting for an issue to be resolved where the Met Office's lawyer has identified the title and are now waiting for the MOD to confirm their agreement. Reading from the latest email from our solicitor:

- *"None of this affects Met Office's ability to grant the lease - the theatre definitely sits in Met Office's ownership. However, it does affect the definition of the landlord's estate in the lease, to which some rights and reservations adhere. It is, therefore, likely that we will need to amend the plan/definition of the landlord's estate in the lease but we can only do this once the extent of Met Office's/MOD's ownership has been resolved fully"*

I would like to end my report with some thank yous.

Firstly, to Martin, Stephen, & Cate who are unfortunately stepping down from the committee. Martin had invigorated our publicity since his time here, extending our presence of our shows and our theatre, He also come up with innovative ideas for much needed fund raising. All of this and he directed and performed in shows. Many thanks for all of your efforts Martin, they are appreciated, and your knowledge and contacts will be missed.

Steve Townsend offered valuable insight to backstage workings as well as his professional knowledge and skills to the committee. Thank you for all your help, Steve.

And finally thank you to Cate Naylor, who not only assisted me for many years with the youth group but also sat on the committee for six and the last few as secretary. Many thanks for those excellent minutes!

I would personally like to thank all of the trustees for their help and commitment over the last year and making my role so easy.

In what has been another difficult year, I would like to extend my thanks to all of our directors, backstage, front of house and cast. Especially to those involved with *Beauty Queen of Leanne* and *Our House*, who have had their shows constantly changed owing to first COVID and then the storm damage.

Gordon Bird SPT Chairman

In Memoriam

Sadly, we have heard today that our Queen, Queen Elizabeth II passed away. To show our respect, we held a two minute silence.

Treasurer's report

See treasurer's report.

Examiner for the accounts - Mr Ivor Rowell, proposed by Sue Gowen and seconded by Graham Vockins.

Our chairman proposed a huge thanks to Sue for her campaign to get the money from the insurance company which was no easy task.

Acceptance of the accounts was proposed by Jon Chishick and seconded by Derek Lockwood.

Election of Secretary and Trustees/ Committee members

- Three vacancies for Trustees
- Vacancy for Officer role of Secretary

Trustee nominations

Graeme Rhodes: nominated by Matt Chishick, seconded by Carol Vockins

Ellen Hunter: nominated by Gordon Bird, seconded by Karen Bird

Johanna Oldach: nominated by Gordon Bird, seconded by Lauren Boys

Mark Read: nominated by Rachel Lockwood, seconded by Lara Savory

Voting took place with each member voting for up to three people. The votes were counted and verified, and the following were elected onto committee - Graeme Rhodes, Mark Read and Ellen Hunter.

Secretary nominations

Rachel Lockwood was nominated by Cate Naylor, seconded by Lara Savory. As there was only one nomination, Rachel was duly elected.

Our chairman announced a proposal to make three new Life Members: Di Capel for her work backstage - proposed by Lara Savory and seconded by Sam Turner.

Cate Naylor for serving 12 years as a youth group leader, as well as 6 years on the committee, three as secretary - proposed by Karen Bird and seconded by Maggie Smith.

Patrick Naylor for serving 12 years as a youth group leader as well as Being Musical Director for many shows - proposed by Karen Bird and seconded by Maggie Smith.

Re-appointment of President

Henry Hawes is happy to remain as president for another year - proposed by Matt Chishick and seconded by Jon Chishick.

Patron

Our chairman recommended that we retain Jodie Prenger as our Patron - Proposed by Graham Vockins and Seconded by Maggie Smith.

Area Reports - any questions?

Area Reports were sent out prior to the AGM. There were no questions submitted to the secretary and none at the AGM.

Any Other Business

- 1) Jon Chishick asked if we had decided on the Charity of the year? Nominations for a charity to be sent to the secretary and a decision will be made at the next committee meeting.
- 2) Derek Lockwood asked if we had a list of life members. Action: Secretary to ask Jane Minchin our membership secretary to send a list for the website and to place a copy of the list on the members noticeboard.
- 3) Carol Vockins reminded members that volunteers for Front of House are needed for Our House which is our next show and also for the season going forward.
- 4) We were reminded that a call for volunteers for lighting and sound had gone out on the website and Facebook. Phil Gowen gave a demonstration of what we can now do since upgrading the system.

Meeting closed at: 20.10pm

SHINFIELD PLAYERS THEATRE
INCOME AND EXPENDITURE ACCOUNT
YEAR TO 31st JULY 2022

INCOME	2021/22	2020/21
	£	£
Profit on Shows	10,652.78	1,891.68
Bar Profits	2,103.46	293.99
Front of House	(309.75)	(307.33)
Membership subscriptions	4,140.00	3,360.00
Fund raising	9,200.28	823.00
Theatre Hire	460.00	858.76
Donations	323.00	212.63
Interest	5.17	124.92
Wardrobe and Prop Hire	160.00	50.00
Gift Aid Recoveries	0.00	0.00
Charity receipts	321.12	7.41
	<u>27,056.07</u>	<u>7,315.05</u>

EXPENDITURE

Publicity and advertising	743.80	512.40
Building maintenance	4,710.81	2,853.30
Stage and Lighting	5,439.72	199.72
Sound	2,710.36	0.00
Electricity	4,298.84	3,608.52
Waste collection	2,428.13	1,744.95
Rates and water charges	(199.83)	609.11
Insurances	3,509.35	3,494.24
Licences	180.00	180.00
NODA subscription and expenses	0.00	137.00
Youth Group expenses	735.63	31.58
Stationery and postage	38.89	0.00
Ink	73.94	0.00
Software	19.28	0.00
Telephone and communications	902.01	1,157.93
Cleaning/Consumables	234.75	134.49
Furniture and equipment	0.00	536.08
Donations and Flowers	0.00	564.77
Costume and Props Stock	367.98	60.00
Worldpay Fees	88.66	19.14
Grand Draw	0.00	0.00
Sundry	511.18	232.62
	<u>26,793.50</u>	<u>16,075.85</u>
SURPLUS (DEFICIT) BEFORE SPECIAL ITEMS	262.57	(8,760.79)

Special items

Toilet Grant	0.00	20,000.00
Toilet Refurbishment	44,669.47	2,980.00
Insurance Payment for Roof	46,981.14	
Roof replacement (insurance claim completed)	43,916.14	0.00
Roof refurbishment	3,803.73	0.00
Auditorium refurbishment	89.70	2,550.18
Legal Fees for lease	1,380.00	0.00
	<u>93,859.04</u>	<u>5,530.18</u>
SURPLUS (DEFICIT) for the year	(46,615.33)	5,709.03

General Fund B/F 1st August	5,401.86	6,257.62
Transfer from (to) Building Fund	47,500.00	(6,970.00)
Transfer from (to) Charity Fund	(328.53)	405.21
	<u>5,958.00</u>	<u>5,401.86</u>
General Fund C/F 31st July		

SHINFIELD PLAYERS THEATRE
BALANCE SHEET AT 31st JULY 2022

ASSETS	2022	2021
Cash at Bank-Current Account	3,355.49	1,473.30
Cash at Bank-Deposit Account	32,500.00	82,500.00
Bar Float	242.50	336.50
Bar Stock	737.55	645.06
Front of House Float	50.00	50.00
Box Office Float	60.00	60.00
Debtors	0.00	0.00
Payments made for next season	2,420.15	2,744.28
Insurance prepayment	2,323.45	2,177.37
Accrued Interest	0.00	0.00
Filmbank Deposit	150.00	150.00
LIABILITIES		
Creditors	-1,082.60	(2,764.65)
	<u>40,756.53</u>	<u>87,371.86</u>
REPRESENTED BY		
General Fund	5,958.00	5,401.86
Charity Fund	328.53	0.00
Building Fund	34,470.00	81,970.00
	<u>40,756.53</u>	<u>87,371.86</u>
	(0.00)	(0.00)

SHINFIELD PLAYERS THEATRE

SHOW INCOME and EXPENSE 2021/22

							move to 22/23 season			cancelled			
	Musicbox	Yo Naughty	YG Review	Xmas Show	Snow White	quiz	last tango	Our House	The Beauty	Dean	Treasure	Saturday	TOTAL
	Bits	Bits					in whitby		Queen	Friedman	Island	night fever	
									of Leanne		J/M YG	SYG	
Ticket Sales	2,307.00	1,721.00	873.64	220.00	7,874.77	224.70	0.00	125.00	0.00	0.00	887.00	3,037.21	17,270.32
Show Levy		70.00			195.00		0.00	115.00					380.00
Libretto deposits								0.00					0.00
Programme Sales	120.00	52.00	100.00		204.00						26.00	129.57	631.57
Show specific fund raising					511.68								511.68
Total Receipts	2,427.00	1,843.00	973.64	220.00	8,785.45	224.70	0.00	240.00	0.00	0.00	913.00	3,166.78	18,793.57
Expenses													
Ticketsource fees	145.72	124.91	115.55	20.20	632.20	23.36					85.84	255.30	1,403.08
Sumup fees					3.97								3.97
STRIPE fees	2.41	0.51	0.34	1.02	4.03		0.87	2.07	0.00	0.00	0.00	2.05	13.30
Licence fees		360.00					0.00	0.00	0.00		132.00	600.00	1,092.00
Performing rights												1,065.00	1,065.00
Pianist													0.00
Other musician costs			32.85	5.48								340.00	378.33
Set costs	381.19	100.32		15.63			143.72					261.22	902.08
Costume expenses		12.79			101.68							155.61	270.08
Props	15.48	23.94			42.90								82.32
Postage, stationery and photos					27.44								27.44
Programmes	88.00	114.00			166.00						58.50	93.60	520.10
Scripts (net)		23.89			27.00		0.00		0.00		202.11		253.00
Publicity, Posters and flyers	203.00	150.00		166.80	181.20		122.40	122.40		74.40	98.40	122.40	1,241.00
Sundry Expenses					513.65	155.44							669.09
Videos													0.00
Total Expenses	835.80	910.36	148.74	209.13	1,700.07	178.80	266.99	124.47	0.00	74.40	576.85	2,895.18	7,920.79
Profit on show	1,591.20	932.64	824.90	10.87	7,085.38	45.90	(266.99)	115.53	0.00	(74.40)	336.15	271.60	10,872.78
Transfer to Charity Account				(220.00)									(220.00)
Profit on shows													10,652.78

SHINFIELD PLAYERS THEATRE
BAR ACCOUNT

	07/31/2022		07/31/2021	
Bar receipts		4,238.87		245.90
Closing Cash in Hand 31/7/22	242.50		336.50	
Opening Cash in Hand 01/08/21	336.50		310.00	
		-94.00		26.50
Bar Creditors 31/07/22	217.60		151.65	
Bar Creditors 01/08/21	151.65		211.63	
		-65.95		59.98
		<u>4,078.92</u>		<u>332.38</u>
Bar Purchases		2,067.95		-312.79
Opening Stock 01/08/21	645.06		996.24	
Closing Stock 31/07/22	737.55		645.06	
		-92.49		351.18
		1,975.46		38.39
BAR PROFIT		<u><u>2,103.46</u></u>		<u><u>293.99</u></u>

Roof Repair and Storm Damage - March 2022

		Invoice	Insurance paid
WJS	roof repair (less additional items required)	29,000.00	28,750.00
travis perkins	roof tarps	242.78	242.78
B&Q	roof protection	101.21	101.21
hadley	skip for roof	240.00	240.00
entric services	electrical nspection (roof repair)	1,694.78	1,694.78
shinfield parish	hire costs for junior youth group and quiz evening (£125 for quiz & YG - 9th Mar	235.00	235.00
park united reformed church	senior youth group rehearsal space (25th Feb - 6th Mar)	146.25	146.25
park united reformed church	senior youth group and our house rehearsal space (April) (part of £318 below)	75.75	75.75
		31,735.77	31,485.77 paid 4th April 22
			250.00

Additional Costs (still to be paid by insurance)

WJS	additional roof repairs (to be claimed)	200.00	paid
shinfield parish	our house hire costs (9th Mar - 13th Apr)	287.50	paid
shinfield parish	beauty queen hire costs (22nd Mar - 14th Apr) (twice a week 7.30-10pm)	220.00	paid
shinfield parish	beauty queen, our house and junior youth hire costs (rest of April)	239.50	paid
park united reformed church	senior youth group and our house rehearsal space (April) (£318)	242.25	paid
Speedy hire	dehumidifier hire	1,899.12	paid
woodley council	hire of oakwood centre for SNF YG show	1,096.00	paid
		4,184.37	paid 15th July 22
Meadee Flooring	auditorium carpet	6,396.00	
	manpower to remove and replace seats	1,600.00	
		7,996.00	paid 5th Aug 22
Lost Profit	calculation approved and payment received	3,315.00	paid 5th Aug 22



Section A

Independent Examiner's Report

Report to the trustees	SHINFIELD PLAYERS THEATRE		
On accounts for the year ended	31 ST July 2022	Charity no (if any)	1154841
	Set out on pages		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 17/04/2023

Name: J. P. H. CHISHICK

Relevant professional qualification(s) or body (if any): MA, FCA

Address: Conyers Green, Tidmarsh, Reading. RG8 8ES

SHINFIELD PLAYERS THEATRE

England & Wales - Charity number 1154841

Accounts

SHINFIELD PLAYERS THEATRE

TRUSTEES REPORT 2020 – 2021

Welcome to the 2021 annual general meeting for Shinfield Players Theatre.

This time last year we held our meeting on zoom owing to the COVID-19 restrictions that were in place at that time. It is so pleasing that we are able to hold this year's meeting in person and hope this is the sign of things to come where we can open up our theatre to performances.

It has certainly been a frustrating last 12 months. We have managed to perform a social distanced youth group show last October before the November Lockdown came into being. We also managed to perform this year's youth group shows, albeit virtually. But we have not been able to produce any adult shows.

On a positive note, over the last year we have managed to meet up, via Zoom, with a number of murder mystery evenings, theatreokies, a quiz and play readings. I would like to thank everyone involved in organising these events that were very well received and popular.

We have also managed to keep the theatre in good shape and I would like to thank those who have made the effort in keeping the theatre running (and feeding the theatre cat)!

I would like to thank my fellow trustees who continue to work hard with their usual enthusiasm and dedication during those difficult months.

Finally, I would like to look forward. We have show's cast and all being well, they will go on stage in September and October. Pantomime read throughs start next week. And we have a full season mapped out ahead of us. There is a lot to be positive about. With your support and efforts, we will once again be performing shows on a regular basis and be able to meet up with our fellow theatre friends.

Accounts

Profit on 2020/21 shows was £1,892 (2019/20 £11,297). Most shows were cancelled due to COVID-19 however we did manage to run the youth group shows, an online quiz night and numerous online murder mysteries.

All of the licenses for the years shows were postponed to this coming season and the accounts include all the licenses for 2021/22 season and licenses for Betty Blue Eyes and Inspector Drake for the 2022/23 season.

As expected, income is significantly down this year due to the lack of shows and events due to the COVID-19 lockdowns.

Membership: 20 paid adult members, and all youth group members paid in full

Hires: £150 from Gregory Film (production of a music video), £550 WBC election, rest were band hires

This year we had some significant expenditure which falls outside the normal expenses of the theatre. These are classified as 'Special Items' at the end of the expense section:

1. The additional cost of the refurbishment of the auditorium came to £2,550 which added onto last years expenditure of £7,961 totalled £10,511
2. We received a grant from WBC of £20,000 which will be used for the next refurbishment project, the toilets in the foyer, of which £2,980 has been included in this financial report. The

rest will be included in the next financial year. Additional spending for this project will be funded from the building fund and is estimated to be approx..£20,000.

Normal expenses before the 'Special Items' at £16,075 were obviously lower than prior years due to the impact of COVID-19 however the theatre still needed to be maintained throughout the close down period.

Major expenses were:

Building Maintenance: £2,853 (2019/20 £5,159). This includes £468 for air conditioning maintenance, £118 for fire extinguisher service, £350 for a new water boiler and £1,136 on skips for cleaning out the theatre during the COVID-19 close.

Electricity: £3,608 (£4,224), Insurance: £3,494 (£3,318),

Donations: £565 (£755) - £413 paid to last year's (2019/20) charity of the year, RNIB and £152 in bar stock given to the reading foodbank.

The deficit for the year before the special items was £8,761 down on last year's surplus of £1,903 and the surplus after the special items is £5,709 (after the £20,000 grant). It is proposed that we transfer £6,970 from the building fund leaving £6,258 in the General funds after net transfers from the charity fund of £405.

Balance Sheet:

Assets less liabilities at 31st July were £87,372 (£81,663) - £5,402 (£6,258) in the General Fund and £81,970 in the Building Fund which is all in the current account and none on deposit due to lack of interest at this time. There is no charity fund to be paid this year.

Assets includes £2,744 prepayments on future shows which is mostly license fees but includes expenses on shows postponed because of covid-19.

Creditors still include a £2,200 provision for solicitor's fees for the new lease that Jon made five years ago in anticipation of the lease being signed shortly. The lease still hasn't been signed and the fees still haven't been paid.

Membership fees will remain the same for 2021/22 as will ticket prices and bar prices.

SHINFIELD PLAYERS THEATRE
INCOME AND EXPENDITURE ACCOUNT
YEAR TO 31st JULY 2021

	2020/21	2019/20
	£	£
INCOME		
Profit on Shows	1,891.68	11,297.87
Bar Profits	293.99	2,895.62
Front of House	(307.33)	1,355.63
Membership subscriptions	3,360.00	4,937.50
Fund raising	823.00	0.00
Theatre Hire	858.76	802.00
Donations	212.63	5,322.33
Interest	124.92	697.79
Wardrobe and Prop Hire	50.00	120.00
Gift Aid Recoveries	0.00	365.13
Charity receipts	7.41	405.21
	7,315.05	28,199.08

EXPENDITURE

Publicity and advertising	512.40	765.20
Building maintenance	2,853.30	5,158.51
Stage and Lighting	199.72	2,632.21
Electricity	3,608.52	4,224.35
Waste collection	1,744.95	1,812.59
Rates and water charges	609.11	978.03
Insurances	3,494.24	3,318.11
Licences	180.00	255.00
NODA subscription and expenses	137.00	200.00
Youth Group expenses	31.58	708.00
Stationery and postage	0.00	48.48
Ink	0.00	368.62
Software	0.00	243.25
Telephone and communications	1,157.93	916.60
Cleaning/Consumables	134.49	471.05
Furniture and equipment	536.08	2,764.78
Training	0.00	0.00
Donations and Flowers	564.77	754.87
Costume and Props Stock	60.00	73.28
Security	0.00	457.49
Worldpay Fees	19.14	98.58
Rehearsal Refreshments	0.00	0.00
Grand Draw	0.00	0.00
Sundry	232.62	47.20
	16,075.85	26,296.20
SURPLUS (DEFICIT) BEFORE SPECIAL ITEMS	(8,760.79)	1,902.88

Special items

Toilet Grant	20,000.00	
Auditorium refurbishment	2,550.18	7,961.30
Toilet Refurbishment	2,980.00	0.00
Foyer refurbishment	0.00	2,162.19
New Fence	0.00	6,412.80
Surveyor	0.00	2,700.00
	5,530.18	19,236.29

SURPLUS (DEFICIT) for the year

	5,709.03	(17,333.41)
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General Fund B/F 1st August	6,257.62	8,408.28
Transfer from (to) Building Fund	(6,970.00)	15,000.00
Transfer from (to) Charity Fund	405.21	182.75
	5,401.86	6,257.62
General Fund C/F 31st July		

SHINFIELD PLAYERS THEATRE
BALANCE SHEET AT 31st JULY 2021

ASSETS	2021	2020
Cash at Bank-Current Account	1,473.30	6,872.24
Cash at Bank-Deposit Account	82,500.00	40,000.00
Time Deposit 16/11/20 (1.05%)	0.00	20,000.00
Time Deposit 12/02/21 (1.05%)	0.00	10,000.00
Bar Float	336.50	310.00
Bar Stock	645.06	996.24
Front of House Float	50.00	50.00
Box Office Float	60.00	60.00
Debtors	0.00	73.28
Payments made for next season	2,744.28	3,481.09
Insurance prepayment	2,177.37	2,246.00
Accrued Interest	0.00	198.61
Filmbank Deposit	150.00	150.00
LIABILITIES		
Creditors	-2,764.65	(2,774.63)
	<u>87,371.86</u>	<u>81,662.83</u>
REPRESENTED BY		
General Fund	5,401.86	6,257.62
Charity Fund	0.00	405.21
Building Fund	81,970.00	75,000.00
	<u>87,371.86</u>	<u>81,662.83</u>

SHINFIELD PLAYERS THEATRE

SHOW INCOME and EXPENSE 2020/21

	Blood Bros Girls Like That	murder mystery	quiz night	Alice Wonderlan	Blue Stockings	TOTAL
Ticket Sales	1,236.00	745.06	709.87	202.00	647.21	3,540.14
Show Levy						0.00
Programme Sales						0.00
Show specific fund raising						0.00
Total Receipts	1,236.00	745.06	709.87	202.00	647.21	3,540.14
Expenses						
Ticketsource fees		38.29	66.92	16.81	51.01	173.03
STRIPE fees	55.86	4.08	1.56	0.34	1.32	63.16
Licence fees	327.00			132.00	432.00	891.00
Performing rights						0.00
Pianist						0.00
Other musician costs						0.00
Hire of equipment						0.00
Set costs						0.00
Costume expenses						0.00
Props					15.20	15.20
Postage, stationery and photos						0.00
Programmes						0.00
Scripts and scores (net)	224.50			129.87	151.70	506.07
Publicity, Posters and flyers						0.00
Sundry Expenses						0.00
Videos						0.00
Total Expenses	607.36	42.37	68.48	279.02	651.23	1,648.46
Profit on show	628.64	702.69	641.39	(77.02)	(4.02)	1,891.68
Transfer to Charity Account						
Profit on shows						1,891.68

SHINFIELD PLAYERS THEATRE
BAR ACCOUNT

	07/31/2021		07/31/2020	
Bar receipts		245.90		5,196.42
Closing Cash in Hand 31/7/2021	336.50		310	
Opening Cash in Hand 1/8/20	<u>310.00</u>		<u>310</u>	
		26.50		0.00
Bar Creditors 31/7/21	151.65		211.63	
Bar Creditors 1/8/20	<u>211.63</u>		<u>196.48</u>	
		<u>59.98</u>		<u>-15.15</u>
		<u>332.38</u>		<u>5,181.27</u>
Bar Purchases	-312.79		2,621.95	
Opening Stock 01/08/20	996.24		659.94	
Closing Stock 31/07/21	<u>645.06</u>		<u>996.24</u>	
		<u>351.18</u>		<u>-336.30</u>
		38.39		2,285.65
BAR PROFIT		<u><u>293.99</u></u>		<u><u>2,895.62</u></u>

Independent examiner's report on the accounts.

Section A

Independent Examiner's Report

Report to the trustees/
members of

Shinfield Players Theatre

On accounts for the year
ended

31st July 2021

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Paul Crane

Date:

10th August 2021

Name:

Paul J Crane

Relevant professional
qualification(s) or body

N/A