

**REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2025  
FOR  
CHICHESTER CITY CENTRE DROP-IN**

Lewis Brownlee (Chichester) Limited  
Chartered Accountants  
Appledram Barns  
Birdham Road  
Chichester  
West Sussex  
PO20 7EQ

**CHICHESTER CITY CENTRE DROP-IN**  
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**FOR THE YEAR ENDED 31 JULY 2025**

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## CHICHESTER CITY CENTRE DROP-IN

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2025

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The trustees present their report with the financial statements of the charity for the year ended 31 July 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### OBJECTIVES AND ACTIVITIES

##### Objectives and aims

The principal object of the Charity, as set out in its constitution, is the relief of those in need by reason of youth in Chichester City and the surrounding areas. This is achieved primarily, though not exclusively, through the provision of a free after-school drop-in facility for young people.

The Charity delivers this object by:

- Providing a free, welcoming after-school drop-in facility, open every school day, offering relationships with peers and staff/volunteers.
- Developing targeted projects to support young people who require additional help with their social and emotional development, including those experiencing loneliness, social isolation, or other
- Delivering engaging activities and assemblies in local secondary schools to build connections with young people, raise awareness of the Drop-In, and encourage participation.
- Hosting a free hot meal every Wednesday evening, prepared and served by volunteers, providing both nutritional support and an opportunity for community connection. These evenings are followed by themed activities designed in response to the interests and needs of the young people who attend.

Through these activities, the Charity seeks to promote wellbeing, inclusion, and positive development among young people, particularly those who may otherwise lack access to safe spaces, supportive relationships, or regular social opportunities.

##### Public benefit

The Trustees have had due regard to the Charity Commission's guidance on public benefit in exercising their powers and duties.

The Trustees believe that the Charity's provision of a free after-school drop-in facility for young people in Chichester City and the surrounding areas delivers a clear and tangible public benefit. The Charity's activities provide young people with access to a safe, welcoming environment, opportunities for positive social interaction, and support for their emotional and social wellbeing. Particular benefit is afforded to young people who may experience loneliness, social isolation, or other disadvantages.

Access to the Charity's services is open and inclusive, with no charge for attendance, ensuring that those who might otherwise be unable to access similar support are not excluded. Through its activities, the Charity contributes to the wider community by promoting wellbeing, inclusion, and positive development among young people.

##### Volunteers

The Trustees are extremely grateful for the commitment, generosity, and dedication of the Charity's volunteers. Their contribution is vital to the ongoing operation of the Drop-In, and without their time and support the Charity would not be able to deliver its services. The Charity benefits from volunteers in a range of roles, including supporting drop-in sessions, preparing and serving meals, and assisting with activities and events. Trustees serve in a voluntary capacity and do not receive any remuneration or benefits for their work as trustees.

## CHICHESTER CITY CENTRE DROP-IN

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2025

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#### ACHIEVEMENTS AND PERFORMANCE

##### Charitable activities

The daily Drop-In continues to operate at 104 The Hornet, Chichester, PO19 7JR, open every school day from 15:00-17:30. This location also hosts Life Group, which runs every Wednesday evening from 17:30-19:00. Each week, young people are served a free community meal, followed by activities and games designed to support mental health and wellbeing.

The Charity continued the delivery of The Young Leaders Programme, supporting up to 10 young people in developing skills for employment, leadership, and practical life skills.

##### Attendance statistics

Staff recorded just over 6,000 total attendances across all sessions during this financial year.

A number of volunteers, mostly drawn from local churches and former attendees of the Drop-In who are now young adults, support the Drop-In under the supervision of Sam Harding, Project Manager, and two employees. All employees and volunteers undergo Disclosure and Barring Service checks, safeguarding training, and induction through a concise staff code of conduct. Volunteers are gathered on a termly basis for refresher training and support.

##### Research Project - Ten Year Review

To mark the ten-year anniversary of the Drop-In (launched in 2014), the Trustees commissioned a research project completed in November 2024. Its aim was to evaluate shifts in the demographics and needs of beneficiaries over a decade and assess whether services should adapt to better serve the community.

The research included:

- A survey of over 400 young people in local schools
- An internal survey of 50 current beneficiaries
- Focus groups engaging alumni and young leaders

##### Key Findings - School Survey

- 31% spend up to an hour in the city centre after school; 21% spend more than one hour.
- 49% believe there should be more activities for young people in Chichester after school.
- 16% do not feel safe spending time in the city centre.
- 43% said that only sometimes is a parent at home after school; 9% said rarely or never.
- 10% said a youth drop-in is essential; 61% said it is helpful.

The survey highlights that a significant number of young people do not consistently have parental supervision after school and that some spend long periods in the city centre, with more than one in ten expressing safety concerns.

##### Key Findings - Internal / Core Beneficiaries Survey

- 40% of respondents said they would be wandering the streets if the Drop-In Centre was not there
- 28% would be alone and isolated from their peers
- 53% said the Drop-In Centre was an essential service for them
- 48% often feel unsafe in the City Centre

We asked our young people what difference the Drop-In Centre has made to them:

- 93% feel safe
- 73% feel valued and heard
- 72% feel less lonely in their lives

These findings highlight the vital role the Drop-In Centre plays in supporting young people in Chichester. Input from young people has also informed the Charity's refreshed vision for the future.

##### Trustees' Commitments

The Trustees remain committed to:

1. Continuing to operate the after school drop-in facility on a daily basis as a number one priority.
2. Developing offshoot projects to support young people needing targeted help with social and emotional development and to address loneliness and social isolation.
3. Provide ongoing training for staff and volunteers in the areas of safeguarding, first aid, health and safety and mental health support and wellbeing for young people.

## CHICHESTER CITY CENTRE DROP-IN

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2025

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#### Employees

During this financial year, The Chichester City Centre Drop-In continued the part-time employment of Sam Harding as Project Manager and Catherine Harding as Youth Worker.

On 2 June 2025, Sam Robinson was appointed as a part-time Youth Worker. He replaced Daniel Thompson, who resigned from the same role on 28 February 2025, leaving a three-month gap before the position was filled.

The Charity also paid Suzanne Jones of ESJ Solutions a monthly fee to operate the payroll system and maintain bookkeeping services.

#### Fundraising activities

The Charity's year-on-year fundraising activities are an absolute necessity for its work. During the year a professional fundraiser, Phoebe Broad from Leap Fundraising, worked with the Project Manager and the trustees. Income received also included generous support from individuals, trusts, churches and public authorities. This resulted in donations and grants totalling £90,263 against a cost outlay of £12,621.

#### FINANCIAL REVIEW

##### Financial position

Expenditure during the year was £78,305 against income received of £91,091. There was also bank interest received of £828 and a depreciation of £930 in assets.

##### Reserves policy

The work of the Charity is financed by one-off grants and does not charge users for any of its services or facilities. With no assured income, the Charity's policy is to hold reserves equal to six month's operating costs but not less than three months. The charity saw a shortfall in income between July 2024 and December 2024 and the Trustees withdrew £10,000 from Methodist Chapel aid in order to maintain cashflow as there were funds equivalent to two months operating costs in CAF Bank in November 2024. The charity received a large collection of grants and donations in December 2024 which replenished the reserves to the required level of 6 months operating costs.

#### FUTURE PLANS

The trustees dedicate additional time outside their regular quarterly meetings to focus on strategic planning and shaping the charity's future. Key activities included planning an event to celebrate the charity's 10th anniversary, developing a trustee recruitment strategy, reviewing the charity's vision and values, and commissioning the Project Manager to lead a research project.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

Chichester City Centre Drop-In is a registered charity, number 1154818, and is constituted under a Charitable Incorporated Organisation (CIO) Foundation Constitution.

##### Recruitment and appointment of new trustees

The Trustees set the Charity's policy and strategy. They bring experience and expertise in working with young people, community knowledge, and the charity and voluntary sector.

Trustees are recruited from members of the public who share the Charity's aims and values and are believed to contribute a breadth and depth of experience and skills. Prospective trustees are briefed on the Charity's activities and directed to the Charity Governance Code and relevant Charity Commission guidance. New candidates complete an application form and submit a CV, which is reviewed by the board and shortlisted for interview. Interviews are conducted with at least two trustees and the Project Manager. Successful candidates are invited to observe a trustees' meeting and, where relevant, a strategy day, before formal nomination and appointment. On appointment, trustees complete a Declaration of Interests and a Fit and Proper Person Declaration, and are expected to maintain their knowledge through relevant courses and seminars.

## CHICHESTER CITY CENTRE DROP-IN

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2025

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#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Line Management and Oversight**

Laura Groot, as Chair of Trustees, acts as the day-to-day line manager for Sam Harding, the Project Manager.

Catherine Harding (Youth Worker) was line-managed by Rosie Davis (Trustee) until her retirement from the board in January 2025. Following this, Jonathan Satherley (Trustee) assumed the line management role. This arrangement provides additional oversight and accountability, given the family relationship between Sam Harding and Catherine Harding.

Sam Harding serves as the line manager for Daniel Thompson (Session Youth Worker, until his resignation in February 2025) and Sam Robinson (Youth Worker, appointed June 2025).

##### **Reporting Serious Incidents**

In line with the Charity Commission's guidance on reporting serious incidents, the Trustees confirm that no serious incidents occurred during the reporting period.

The Charity maintains records of all safeguarding disclosures, accidents, near misses, and first aid administration. These records are stored securely on the Charity's Google Drive account and are reviewed regularly by the Trustee responsible for each area.

##### **Safeguarding**

The Charity works with children and young people and maintains a written Safeguarding Policy. Full Disclosure and Barring Service (DBS) checks are carried out on all staff and volunteers before they are engaged. The Project Manager liaises with relevant schools and statutory authorities when safeguarding concerns arise. Employees and volunteers receive safeguarding training appropriate to their role, and robust procedures are in place for reporting disclosures. Staff and volunteers are regularly briefed on these procedures.

The Safeguarding Lead during the reporting period was Sam Harding, with the Safeguarding Deputy role held by Daniel Thompson until his resignation. Sam Robinson assumed the Deputy role in June 2025.

Trustees are briefed on safeguarding procedures, and a nominated Trustee oversees any investigations in collaboration with the Project Manager. The Safeguarding Trustee for the reporting period was Elspeth Barron. The Trustees have also considered the wider sector 'statement of issues' published by the Charity Commission regarding safeguarding and the protection of vulnerable people.

Trustees commissioned an independent external safeguarding review of the charity to be carried out by Elaine Davidson at HRSG Services. This review commenced in mid July 2024 and the results were published in January 2025. The results of the review showed a robust, effective and up-to-date best practice. The review is available upon request to the Trustees. In summary, out of the 39 categories of safeguarding practice which the auditor graded between Red ('poor safeguarding practice') Amber ('room for improvement') and Green ('best safeguarding practice'), there were no areas graded Red, three graded Amber and 36 graded Green.

##### **Data Protection**

In 2024, the Charity engaged Forti5 Tech to undertake a review of its data protection policies and procedures. This review identified that a number of existing policies were out of date and not fully aligned with current data protection legislation.

With guidance from the Forti5 team over a six-month period, the Charity developed, adopted, and implemented a comprehensive suite of updated data protection policies appropriate to its activities. These policies have now been embedded into operational procedures to ensure ongoing compliance with the UK General Data Protection Regulation (UK GDPR) and related legislation.

The Project Manager remains in regular contact with Forti5 Tech to seek advice as required on any data protection or GDPR-related matters affecting the Charity.

## CHICHESTER CITY CENTRE DROP-IN

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JULY 2025

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#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Risk management

The Trustees have a duty to identify and review the major risks to which the Charity is exposed and to ensure that appropriate systems are in place to minimise those risks and provide reasonable assurance against fraud or error.

The Charity maintains a risk register, which is reviewed at every Board meeting. Procedures are in place to identify, monitor, and regularly review potential challenges. Trustees also review the Charity's processes and policies, including safeguarding measures, at regular intervals to ensure they remain appropriate and effective.

To support robust governance, the Charity is a member of Trust Advice, ensuring that all policies are current and relevant. This membership is renewed annually.

While the Drop-In does not offer counselling services, the Charity has identified suitable external agencies that can provide support to young people when required.

The Charity also maintains membership of Relational Hub for training and consultancy purposes, helping to ensure consistently high-quality youth work.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Charity number

1154818

##### Principal address

104 The Hornet  
West Sussex  
PO19 7JR

##### Trustees

Revd N Dunn (resigned 31/7/2025)  
Ms E Barron  
Ms L Groot  
Ms R Davis (resigned 10/4/2025)  
Ms H Garner (appointed 30/1/2025)  
J Satherley (appointed 30/1/2025)

##### Independent Examiner

Sarah Alexander FCCA FCA  
Lewis Brownlee (Chichester) Limited  
Chartered Accountants  
Appledram Barns  
Birdham Road  
Chichester  
West Sussex  
PO20 7EQ

Approved by order of the board of trustees on ..... 26 March 2026 ..... and signed on its behalf by:



.....  
Ms L Groot - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CHICHESTER CITY CENTRE DROP-IN**

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**Independent examiner's report to the trustees of Chichester City Centre Drop-In**

I report to the charity trustees on my examination of the accounts of Chichester City Centre Drop-In (the Trust) for the year ended 31 July 2025.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Sarah Alexander FCCA FCA

Lewis Brownlee (Chichester) Limited  
Chartered Accountants  
Appledram Barns  
Birdham Road  
Chichester  
West Sussex  
PO20 7EQ

Date: 14 April 2026 .....



**CHICHESTER CITY CENTRE DROP-IN**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 JULY 2025**

		Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
	Notes				
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	90,263	-	90,263	77,506
Investment income	3	828	-	828	865
<b>Total</b>		<b>91,091</b>	<b>-</b>	<b>91,091</b>	<b>78,371</b>
<b>EXPENDITURE ON</b>					
Raising funds	4	12,621	-	12,621	12,301
<b>Charitable activities</b>	5				
Drop-In operating costs		65,684	-	65,684	72,686
<b>Total</b>		<b>78,305</b>	<b>-</b>	<b>78,305</b>	<b>84,987</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>12,786</b>	<b>-</b>	<b>12,786</b>	<b>(6,616)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		45,527	1,445	46,972	53,588
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>58,313</b>	<b>1,445</b>	<b>59,758</b>	<b>46,972</b>

The notes form part of these financial statements

# CHICHESTER CITY CENTRE DROP-IN

## BALANCE SHEET 31 JULY 2025

	Notes	Unrestricted fund £	Restricted fund £	2025 Total funds £	2024 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	318	-	318	1,248
<b>CURRENT ASSETS</b>					
Debtors: amounts falling due within one year	10	2,617	-	2,617	751
Cash at bank		56,615	1,445	58,060	48,778
		59,232	1,445	60,677	49,529
<b>CREDITORS</b>					
Amounts falling due within one year	11	(1,237)	-	(1,237)	(3,805)
<b>NET CURRENT ASSETS</b>		57,995	1,445	59,440	45,724
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		58,313	1,445	59,758	46,972
<b>NET ASSETS</b>		58,313	1,445	59,758	46,972
<b>FUNDS</b>	13				
Unrestricted funds:					
General fund				58,313	45,527
Restricted funds:					
All Churches Trust				1,445	1,445
<b>TOTAL FUNDS</b>				59,758	46,972

The financial statements were approved by the Board of Trustees and authorised for issue on  
 ..... 26 March 2026 ..... and were signed on its behalf by:



.....  
 L Groot - Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JULY 2025**

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**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

**Income**

All income is recognised in the Statement of Financial Activities when entitlement has passed to the Charity, it is probable that the economic benefits associated with the transaction will flow to the Charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Income from donations and grants is recognised when there is evidence of entitlement to the funds, receipt is probable, and its amount can be measured reliably.

Income received in circumstances where a claim for repayment of tax has been or will be made to HM Revenue and Customs is grossed up for the tax recoverable. Any amount of tax reclaimed or reclaimable but not yet received is accrued and shown as a debtor.

Income from the sale of refreshments to the facility's users is recognised when received.

Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the time contributed by volunteers and no amounts are included for the value of the rent free use of the Chichester Cathedral Bell Tower basement provided by the Chapter of the Cathedral.

**Expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred.

Expenditure on raising funds includes the costs of all fundraising activities.

Expenditure on charitable activities includes all costs incurred by the Charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the Charity apportioned to charitable activities.

Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 33% on cost

Tangible assets costing £200 or more are capitalised at cost. They are subsequently stated at cost less accumulated depreciation and impairment losses. Assets costing less than £200 are written off in the year of purchase.

## CHICHESTER CITY CENTRE DROP-IN

### NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2025

#### 1. ACCOUNTING POLICIES - continued

##### Taxation

The charity is exempt from tax on its charitable activities.

##### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### Financial Instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are recognised at amortised cost using the effective interest method unless the effect of discounting would be immaterial, in which case they are stated at cost. The Charity has no advanced financial instruments.

##### Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations	160	655
Church and Trust Grants received	54,456	54,906
Other donations	35,647	21,900
Gift aid refund	-	45
	<u>90,263</u>	<u>77,506</u>

Grants received, included in the above, are as follows:

	2025	2024
	£	£
Grants-Churches	3,300	4,550
Grants-Trusts	51,156	45,106
Other grants	-	5,250
	<u>54,456</u>	<u>54,906</u>

#### 3. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>828</u>	<u>865</u>

# CHICHESTER CITY CENTRE DROP-IN

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2025

### 4. RAISING FUNDS

#### Raising donations and legacies

	2025	2024
	£	£
Fundraising fees	<u>12,621</u>	<u>12,301</u>

### 5. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Support costs (see note 6)	Totals
	£	£	£
Drop-In operating costs	<u>64,424</u>	<u>1,260</u>	<u>65,684</u>

### 6. SUPPORT COSTS

	Governance costs
	£
Drop-In operating costs	<u>1,260</u>

### 7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2025 nor for the year ended 31 July 2024.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2025 nor for the year ended 31 July 2024.

### 8. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	<u>35,039</u>	43,631
Other pension costs	<u>1,182</u>	1,181
	<u>36,221</u>	<u>44,812</u>

The average monthly number of employees during the year was as follows:

	2025	2024
Project Manger	<u>1</u>	1
Youth Worker	<u>2</u>	2
	<u>3</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

# CHICHESTER CITY CENTRE DROP-IN

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2025

### 9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 August 2024 and 31 July 2025	<u>18,260</u>	<u>1,463</u>	<u>19,723</u>
<b>DEPRECIATION</b>			
At 1 August 2024	<u>17,013</u>	<u>1,462</u>	<u>18,475</u>
Charge for year	<u>930</u>	<u>-</u>	<u>930</u>
At 31 July 2025	<u>17,943</u>	<u>1,462</u>	<u>19,405</u>
<b>NET BOOK VALUE</b>			
At 31 July 2025	<u>317</u>	<u>1</u>	<u>318</u>
At 31 July 2024	<u>1,247</u>	<u>1</u>	<u>1,248</u>

### 10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Gift aid refunds	370	390
Social security and other tax	1,868	-
Prepayments	<u>379</u>	<u>361</u>
	<u>2,617</u>	<u>751</u>

### 11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Trade creditors	97	1,374
Taxation and social security	-	1,291
Other creditors	<u>1,140</u>	<u>1,140</u>
	<u>1,237</u>	<u>3,805</u>

### 12. LEASING AGREEMENTS

The Chichester City Centre did not hold any leasing agreements, though it does hold an ongoing hire agreement with Revelation Church for the use of facilities at 104 The Hornet. This hire agreement is reviewed on an annual basis and agreed by the project manager of The Chichester City Centre Drop-In and Operations Manager at Revelation Church. Revelation Church charged The Chichester City Centre Drop-In £1,000 per month for the use of the Green Room at 104 and occasional use of the Main Hall.

CHICHESTER CITY CENTRE DROP-IN

NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 JULY 2025

13. MOVEMENT IN FUNDS

	At 1/8/24 £	Net movement in funds £	At 31/7/25 £
<b>Unrestricted funds</b>			
General fund	45,527	12,786	58,313
<b>Restricted funds</b>			
All Churches Trust	1,445	-	1,445
<b>TOTAL FUNDS</b>	<u>46,972</u>	<u>12,786</u>	<u>59,758</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	91,091	(78,305)	12,786
<b>TOTAL FUNDS</b>	<u>91,091</u>	<u>(78,305)</u>	<u>12,786</u>

Comparatives for movement in funds

	At 1/8/23 £	Net movement in funds £	At 31/7/24 £
<b>Unrestricted funds</b>			
General fund	52,143	(6,616)	45,527
<b>Restricted funds</b>			
All Churches Trust	1,445	-	1,445
<b>TOTAL FUNDS</b>	<u>53,588</u>	<u>(6,616)</u>	<u>46,972</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	78,371	(84,987)	(6,616)
<b>TOTAL FUNDS</b>	<u>78,371</u>	<u>(84,987)</u>	<u>(6,616)</u>

# CHICHESTER CITY CENTRE DROP-IN

## NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 JULY 2025

### 13. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/8/23 £	Net movement in funds £	At 31/7/25 £
<b>Unrestricted funds</b>			
General fund	52,143	6,170	58,313
<b>Restricted funds</b>			
All Churches Trust	1,445	-	1,445
<b>TOTAL FUNDS</b>	<u>53,588</u>	<u>6,170</u>	<u>59,758</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	169,462	(163,292)	6,170
<b>TOTAL FUNDS</b>	<u>169,462</u>	<u>(163,292)</u>	<u>6,170</u>

#### All Churches Trust

During the year to 31 July 2020 Allchurches Trust awarded a £3,000 grant to assist with the funding of the charity's Life Group project. The Covid-19 pandemic delayed the start of the project and funds were put on hold.

### 14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2025.



**CHICHESTER CITY CENTRE DROP-IN**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JULY 2025**

	2025 £	2024 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	160	655
Church and Trust Grants received	54,456	54,906
Other donations	35,647	21,900
Gift aid refund	-	45
	<u>90,263</u>	<u>77,506</u>
<b>Investment income</b>		
Deposit account interest	828	865
<b>Total incoming resources</b>	<u>91,091</u>	<u>78,371</u>
<b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Fundraising fees	12,621	12,301
<b>Charitable activities</b>		
Wages	35,039	43,631
Pensions	1,182	1,181
Rates and water	51	36
Insurance	1,499	1,347
Postage and stationery	568	1,003
Advertising	-	64
Sundries	99	76
Refreshments	2,016	710
Internet	369	1,143
DBS checks	128	201
Rent	12,000	11,660
bank charges	60	60
Life Group	3,711	3,320
Activities (inc assemblies)	602	495
Bookkeeping	575	625
Professional Services	1,469	1,289
Repair and maintenance	2,003	735
Relational hub	1,500	1,500
Young Leaders	623	194
Plant and machinery	930	2,276
	<u>64,424</u>	<u>71,546</u>
<b>Support costs</b>		
<b>Governance costs</b>		
Independent Examination fees	1,260	1,140
<b>Total resources expended</b>	<u>78,305</u>	<u>84,987</u>
<b>Net income/(expenditure)</b>	<u><u>12,786</u></u>	<u><u>(6,616)</u></u>

This page does not form part of the statutory financial statements