

CHAIRMAN'S REPORT TO THE TRUSTEES - DEC 2021

Introduction

Citizens Advice (CA)

Back in October the Food Bank was invited to take part in a Webinar organised by CA into the impact of the removal of the Universal Credit uplift. A number of local agencies and councillors 'attended' the event which was a useful opportunity for me to explain not only the strains put on our Food Bank by increased demand, but also the importance of all agencies working together to deal with clients holistically and prevent long term dependency. The event was jointly badged by CA and BSFB and was a good way to raise our profile – including within CA itself.

Blessing event

On 11th November, Rev Gill came along to our small blessing event held to mark and celebrate the opening of our refurbished Food Bank. As well as volunteers and Trustees it was nice to see former colleagues who enjoyed looking around the new area.

Independent Food Aid Network (IFAN)

More and more Foodbanks are experimenting with food vouchers as an alternative to 'giving a box of food' in order to give the client more freedom of choice. Where Foodbanks are giving food items they tend to give more than three days' supply, and many have adopted a more relaxed view of returning clients. A minority have entered into agreements to be provided with surplus food that would otherwise go to waste, but most IFAN members are not happy with food poverty and food waste issues being conflated. All feel taken for granted by the Government!

Indie Community Awards

We attended the Indie Community Awards evening at South Mill Arts centre on 18th November. The Food Bank had been short listed for the Charity Champion award, and although this eventually went to CA, we received a 'highly commended' award!

Meeting with Harlow

On 1st December we met with representatives of Harlow Foodbank – our first liaison meeting since before the pandemic. They explained that Harlow Foodbank was, like us, having to cope with a significant increase in demand (and had been throughout the pandemic). This and reduced

donation of food items (currently down 40% from pre-pandemic amounts) has depleted stock levels at the Storehouse to the extent that they have been looking at joining the Fareshare scheme which would allow them to collect free food items from Fareshare. They asked us if we would be willing, in principle, to make a contribution towards Harlow's additional costs to guarantee future food supplies for us.

I met them again in late December when delivering donations to the Storehouse, and they indicated that donation levels over the pre Christmas period had been so good that the 'pressure was off' for the time being and as a consequence Harlow had no plans to join the Fareshare scheme at the moment (although it remains an option for the future).

Refurbishment latest

Despite Trustees sterling efforts at applying pressure to the contractor, so far our attempts to get them to finish the job by installing an extraction fan in the extension area has not been successful.

One complicating issue is our plan to improve access to the Tesco car park via the fire door. Here the delay is not due to contractors but the Church's proposal to replace the fire door and frame - which has been slowed down by the possible presence of asbestos board!

Bill Macdonald,

BSFB Chairman



Receipts and payments account

For the period from	Period start date Apr 1, 20	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Donations	116,003	-	-
Gift aid	-	-	-
Refunds	608	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	116,611	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	116,611	-	-
A3 Payments			
Direct costs of donations made	18,195	-	-
Payments to Harlow Food Bank	4,200	-	-
Contributions to other agencies	26,354	-	-
General office costs	3,618	-	-
Staff costs	15,966	-	-
Rent	-	-	-
Insurance	406	-	-
Accountancy services	161	-	-
Bank fees	69	-	-
Sundry	-	-	-
Sub total	68,969	-	-
A4 Asset and investment purchases, (see table)			
Printers	165	-	-
	-	-	-
Sub total	165	-	-
Total payments	69,134	-	-
Net of receipts/(payments)	47,477	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	36,349	-	-

<i>Cash funds this year end</i>	83,826	-	-
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Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	Cash at bank	83,752
	Cash in hand	74
		-
	Total cash funds	83,826
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
	Printers acquired in year	Unrestricted
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on
behalf of all the trustees

Signature

Print N

o (if any) 154800	CC16a
ounts	
Period end date Mar 30, 21	



Total funds	Last year
to the nearest £	to the nearest £

116,003	27,667
-	810
608	-
-	-
-	-
-	-
-	-
-	-
116,611	28,477

-	
-	-
-	-

116,611	28,477
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18,195	1,417
4,200	2,900
26,354	-
3,618	933
15,966	10,762
-	450
406	-
161	-
69	
-	2,500
68,969	18,962

165	
-	
165	-

69,134	18,962
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47,477	9,515
-	-
36,349	-

83,826	9,515
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the period

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
OK	OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
165	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	

-	
-	
-	

lame	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Bishop's Stortford Food Bank

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1154800

Set out on pages

Attached 2 pages – Receipts and Payments Accounts

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 03 / 2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below *~~) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

20 / 01 / 2022

Name:

MARK WILLIAMS

Relevant professional
qualification(s) or body
(if any):

FCCA - Membership No 0302580

Address:

5 Ducketts Wharf, South Street

Bishop's Stortford,

Herts, CM23 3AR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.