

**Hinckley Christian Community Action
(HCCA)**

Hinckley Christians serving our Community

**A Charitable Incorporated Organisation
Registered Charity No 1154754**

**Trustees Annual Report and
Statement of Accounts
for the year to 31st March 2024**

incorporating

**Hinckley Area foodbank
A Member of the Trussell Trust foodbank Network**



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1.0 CHARITY INFORMATION & ADMINISTRATIVE DETAILS

Registered Charity Name	Hinckley Christian Community Action
Other working names	Hinckley Area foodbank
Charity Registration No.	1154754 (England & Wales)
Charity Format	Charitable Incorporated Organisation (CIO)
Governing Document	Constitution - Association model
Date Registered	26th Nov 2013
Principal Address	Barleyfield Hinckley Leics. LE10 1YE
Trustees 2023/2024	Jim Matthews Ros Arnold (Chair) Tony Wakefield Greg Lennox Sue Houghton (from 19th March 2024)
Bank	HSBC plc 10 Market Place, Hinckley, Leics. LE10 1NU
Insurers	Zurich Insurance plc, Drayton House, Chichester, West Sussex. PO20 2EW
Independent Examiner	Jennifer Wale BA ACA Armstrongs Chartered Accountants, 25 Station Road Hinckley Leics. LE10 1AP

The Trustees Report for the period ending 31st March 2024

2.0 BACKGROUND

2.1 Charity Formation

Hinckley Christian Community Action (HCCA) was set up to be responsible for running Hinckley foodbank, now **Hinckley Area Foodbank** (HAFB), together with any future charitable Social Enterprises. It formally took over the responsibility for the Foodbank on 1st September 2014.

Hinckley Area Foodbank, (a member of the Trussell Trust National Foodbank Network), provides three day's supply of food to local people in financial crisis who have obtained a foodbank voucher from a local agency; and if possible, we signpost to other agencies who can help resolve the crisis.

Structure, governance, and management

HCCA is a Charitable Incorporated Organisation (CIO), formally Registered by the Charity Commission on 26th Nov 2013, and with a Constitution based on the Charity Commission 'Association' model.

2.2 Trustees

At the end of the 2023/24 financial year, there are 5 trustees :-

- **Ros Arnold** (Chair) Hinckley Baptist Church
- **Greg Lennox** Holy Trinity Church, Hinckley
- **Jim Matthews** All Saints Church, Sapcote
- **Tony Wakefield** Earl Shilton Baptist Church
- **Sue Houghton** Desford Free Church (from 19th March 2024)

The Constitution requires that there must be at least 3 and a maximum of 11 elected trustees appointed for three years, either by the current trustees; or by nomination of Charity Members; plus one trustee by nomination from **Churches Together in Hinckley** (CTiH)

2.3 Public Benefit

HAFB continues to help local people and families who find themselves in financial crisis, referred to the foodbank. All clients are met with compassion and a listening ear irrespective of their age, gender, colour, ethnic background, faith or no faith, and social status. The only requirement is that they are referred by a front-line Agency due to a financial crisis, and live in the Leicestershire, Leicester, or Warwickshire area.

The foodbank may assist similar charities working in other areas within the UK by prior agreement with the Trustees.

The trustees are therefore satisfied that the HCCA aims meet the requirements of, and guidance within the Charities Acts in respect of public benefit.

2.4 Linked / Partner Organisations

Trussell Trust (TT) - Hinckley Area foodbank is a member of and subscribes to the aims of the Trussell Trust foodbank Network. In return for an annual subscription, we receive guidance, training, an Operating Manual, an HAFB website, branded publicity materials, access to the Annual Conference, national credibility, and networking opportunities and benefits. The Trussell Trust also provides an on-line Data Collection system which benefits both HAFB and the Trussell Trust.

[Trussell Trust - Reg'd Charity No. 1110522]

Churches Together in Hinckley and Burbage (CTiH) – HAFB is well supported by many individual churches around the Hinckley area across the denominations, as well as directly by CTiH, who can nominate one person as an HCCA trustee.

Hinckley & Bosworth Borough Council (HBBC) – From the beginning, HAFB has enjoyed a high level of support from HBBC and includes the free provision of a workshop unit for the storage of food, as well as the free use of their top floor De Montfort Suite for Agency Forums and other meetings each year, when available, (outside of Covid restrictions).

2.5 Objects

The objects of HCCA as stated in our Constitution, are:-

The objects of the CIO are the relief of poverty by the provision of food to people and families in financial hardship, or providing such other assistance as the trustees shall deem fit, within an ethos of Christian care.

Such action to serve any/all appropriate persons in Leicestershire, Leicester, and Warwickshire (and other areas within the UK by prior agreement with the Trustees) providing help without discrimination. (Rev 2.3 - 18/04/2016)

Should it be deemed appropriate to commence any other charitable social enterprise in the future, Charity Commission agreement would be needed and obtained where necessary, to amend these objects.

2.6 Summary of Main Activities

Hinckley Area Foodbank

Normally foodbank Clients, local people in short-term crisis, are provided with three day's supply of food sufficient for the number of people in the family. They are referred by front-line agencies familiar with their case, such as the Council, Social workers; school family support workers and many others; who give the Client a foodbank voucher to take to a Foodbank Centre.

At the Centre, the Client would be met with compassion, a cup of tea or coffee, and a friendly listening ear. Details are taken of any allergies or diet related health issues (eg diabetes), and the food is packed into supermarket carrier bags or their own bags when available, for them to take away. Assistance is also given with toiletries when needed and when available.

The foodbank volunteers would possibly signpost the Client to other agencies who can help with some of the Client's core issues to help them out of the crisis that triggered the need for assistance from the foodbank. This signposting could be to other charities or agencies who may for example offer help with debt issues; the provision of low-cost furniture or white goods; take on Clients in a volunteer role; or offer help with housing issues.

The food is donated by individuals through collection points in their churches, supermarkets, workplaces, or community halls. These are taken to our storage warehouse where they are weighed, dated, sorted, and shelved in type and date order ready for picking by volunteers collecting for the Foodbank Centres. At this point stock is weighed out giving a stock accounting system based upon kg weight.

The foodbank benefits greatly from the support of many volunteers (130+ people), without whose goodwill the foodbank could not run. Each foodbank centre is normally run by between 5 – 9 volunteers each week, usually on a rota system to avoid fatigue. Other volunteers help with sorting food at the Storage Unit, driving the fresh fruit and vegetables van, or with the admin work inputting voucher or stock information onto the TT online Data system.

3.0 ACHIEVEMENTS APRIL '23 - MARCH '24

3.1 Foodbank Centres

The number of centres operating through this financial year remains at nine and as predicted, the Desford centre has proved very valuable for those living in rural communities.

Our nine centres are based across the local area as below -

Monday	13:00 - 15:00	St John's Church, Hinckley
Tuesday	12:00 - 14:00	Salvation Army, Hinckley
Wednesday	11:00 - 13:00	Pathways Centre, Hinckley Baptist Church
	11:15 - 13:15	Desford Free Church
	14:00 - 16:00	Barwell Methodist Church
	17:00 - 19:00	Congregational Church, Burbage
Thursday	10:00 - 12:00	St Mary's Church, Hinckley
	18:30 - 20:30	Social Institute, Earl Shilton
Friday	13:30 - 15:30	Hope Community Church, Hinckley

3.2 The Foodbank Warehouse

We continue to need three warehouses and we are very blessed that Hinckley & Bosworth Borough Council continue to support us by providing one of these rent free.

The warehouse is open on Mondays 9:30am -6pm (Tuesdays when there is a Bank Holiday), and Thursdays 9:30am - 4:30pm. There are **12** regular warehouse volunteers and **9** others who are available in busy periods. Additionally, this year we had 3 Scouts with us for a period of time as part of their Volunteering section for the Duke of Edinburgh Award programme.

For many years we have wanted to provide our clients with fresh fruit and vegetables. However the different locations and difficulties of handling fresh produce had always been prohibitive. We have finally found a solution for this and for the first time we are now able to provide fresh fruit and vegetables to our clients on a regular basis.

We purchased a small van which was half funded by a £5000 grant from Leicestershire County Council, and recruited additional volunteers to drive the van to and from sessions daily. All fresh produce is purchased from wholesalers and local supermarkets and Trustees are confident that there are sufficient funds to commit to making this a very successful scheme. Bags are pre-packed at the warehouse. Each bag is for two people and contains potatoes, carrots, onions, apples, oranges and bananas.

Starting in December with three centres, we trialled the system to discover any logistical issues, for example, assessing the best options for purchasing the produce, packing, loading and distributing items whilst ensuring absolute minimum wastage. A little tweaking was needed and as volunteers increased, we rolled out to 5 centres by the end of March.

Working on a Rota basis, there are **8** additional volunteers to load, drive the van and return unused produce to the warehouse ready to be used for the next session. From mid-December to the end of the financial year we have spent **£891.24** and provided **689 bags** of fruit and vegetables for **711** adults and **376** children.

The produce is purchased weekly and we have received a grant of £1600 from ASDA Foundation to buy fridges for warehouse storage.

3.3 Clients fed

The number of vouchers for this financial year coupled with our personal conversations with clients really does evidence that the impact of the cost-of-living crisis was, and still is, a huge issue facing many people across our region.

Vouchers fulfilled during this year total 3047, providing food for 4539 adults and 2491 children under 16 making 7030 people in total.

Altogether this can be equated to 63,618 meals over the year.

This represents a decrease of 1.57% and it could be argued that any decrease in the number of people struggling has to be seen as a positive result. However, when taken in the context of last year's huge rise of 32%, it is fair to say that the number of people facing financial hardship to the degree of living in food poverty sadly remains very high.

3.4 Stock donations

The amount of stock donated through our usual local network of supermarkets, churches etc. is **20.46 %** down on last year at **52,594.60 kgs (52.6 tonnes)**. The total amount of stock going out has also decreased by **(8.06%)** to **74,217.30 kgs (74.2 tonnes)**

The shortfall between the total stock in and out is **21,622.7 kgs or 21.62 tonnes**, which equates to a **29%** shortfall in the amount of stock needed to fulfil the number of vouchers issued. Last year our usual donations from this stream were only down **2.1%** and we reported that our figures seem to suggest that the impact of the cost of living crisis was seen more in the increase in people in financial crisis, and therefore in food poverty, and that overall charitable giving had been strong.

This year, a much more significant drop of **20.46%** seems to show that over a longer period of time, the effects of the cost-of-living crisis are biting hard and charitable giving has dropped as a consequence. This is supported by data showing that donations from Supermarkets alone dropped from 38.7% of our total stock intake in 2022-2023 to **27.4%** this year. Similarly, stock donations from collection points in local churches dropped from 22.06% to **17%**. Both are predominantly food items purchased by the general public rather than corporate partners or grant funding streams.

We have purchased 20,763.8 kgs of additional stock which equates to 25.37% plus an additional 7,237.5 kgs (8.84%) from the Trussell Trust Leicestershire South Regional Distribution Centre.

Even with the drop, we do continue to be very blessed, receiving an amazing level of support from people and businesses in our local community.

Local Lions and Rotary groups have continued collecting for us along with community groups like the Scouts, Guides, and various workplace initiatives.

The donations come from many directions, principally from :-

13 Supermarket Permanent Collection Points

Supermarket store donations

50 churches

Workplaces and community groups

31 Schools / Pre-schools

Financial donations remain strong and this along with a very substantial Cost of Living grant from the Government (administered by the Lottery), have provided the financial security to enable us to purchase the higher levels of stock and thus ensure we can maintain the increased need for support for the foreseeable future.

3.5 Bankuet

Our partnership with Bankuet continues to bring significant benefits both in terms of collecting donations, £4,893 this year and obtaining food at cheaper than shelf prices. The total weight this year was 1,116 kgs of food which is bulk delivered directly to our warehouse.

3.6 Harvest 2023

We were blessed that many local schools invited us in to do assembly talks and presentations. Of course this helps to improve our Harvest collections, but equally, and just as importantly, it enhances public awareness and understating of local people living with food poverty. We received just over **4.3 tonnes** of stock from local schools, coming from over 45 local schools and church youth organisations such as the Boys and Girls Brigades.

3.7 Annual Stock-take

The annual stock take was taken at the end of March, closing the financial year.

The total amount of stock weighed in this year is **81,839 kgs**, with a balance of stock to carry forward of **17,604 kgs**.

At the end of the previous financial year 2022-23, we carried 9,982 kgs into this year. This shows we have built higher stock reserves and have the security of starting this financial year with significantly higher stock levels. Much of this is paid for by the Community Organisations Cost of Living Fund grant, which is explained in full under the Fundraising section of the report.

3.8 Trussell Trust Financial Inclusion

Financial Inclusion is an initiative that has been developed by Trussell Trust (TT) with the aim of helping to reduce the need for Foodbank use.

TT realised that with funding and trained support, the foodbank within their networks are ideally placed to 'fill some of the gaps' and address some of these issues. TT support offers up to three years funding plus support from the local Area Manager and a TT Financial Inclusion Manager. The funding is a grant specifically to cover the cost to support this work.

We partnered with Citizens Advice and Falcon Support Services who employed and trained staff on our behalf. In many instances they provide specialist advice at the foodbank centre and then offer follow-up appointments and services. The partnership with Citizens Advice (CA) provides the required FCA accreditation to offer financial advice. Sadly, the agreement with Falcon Support Services became untenable and both parties agreed amicably to dissolve the partnership.

The TT Financial Inclusion Team approved our request to transfer the grant funding allocated to Falcon, to employ a second person through Citizens Advice Leicestershire, focusing predominantly

on those in food poverty due to substantial debt. The service will provide easily accessible, independent, and confidential debt advice and casework of high quality to people referred to it from the foodbank, supporting clients to work towards reducing their need for emergency food, whilst increasing their capacity to become financially independent.

This Debt Advisor position was filled in March 2024 and training is now taking place. The role covers 16 hours per week across three days with a mix of time spent in Foodbank Centres and in the CA office for appointments and follow-up meetings.

The original Citizens Advice Agreement is still working well and has now completed its second year of support.

During this financial year CA engaged with a total of 405 clients, with 110 being new unique clients, meaning clients who wouldn't have accessed CA support without our FI project. Recording 668 issues, 521 appointments attended with income gained of £78,414.

The table below shows some of the types of issues dealt with and the numbers of clients supported.

Issues	No. of affected clients
Benefits and tax credits	121
Charitable support	275
Housing	28
Debt	13
Utilities and communications	12
Employment	6
Immigration & asylum	2

Clients exiting Foodbanks

The reporting on the number of people exiting foodbanks has been reviewed and changed for Q4 this year.

Previously CA were recording clients exiting foodbanks as those who did not come back to the foodbank again in that quarter following our intervention. It was felt that a more reliable measure would be to work from the Trussell Trust/Joseph Rowntree Foundation 'Essentials Guarantee' figures to assess whether a client's income is capable of covering basic needs. Their research shows that around 5 in 6 low-income households on Universal Credit are currently going without essentials and their analysis indicates that Universal credit would need to be at least £120 a week for a single adult and £200 for a couple to cover a very basic cost of living.

Based on this, our Financial Inclusion intervention should see 119 unique clients in a financial position not to need foodbanks going forwards. Measuring the efficacy of our income maximization work based on the Trussell Trust/Joseph Rowntree Foundation 'Essentials Guarantee' figures give us a solid benchmark. However it does lead to the question of what we can do for those who have to live on negative budgets for extended periods of time.

Additionally, we were lucky to be included in the Cadent Charis Shopping Voucher Scheme which was administered via CAB this February & March. Being able to refer guests who had exceeded their 'guideline' number of vouchers to our CA Foodbank advisor for a Charis voucher took some of the weight off the foodbank, (we have many client/guests who have received well over the suggested 3 in 6 months TT guideline, however, we continue to monitor each case on an individual basis, not wanting anyone to go hungry whilst we have the food to give, but also watching for any misuse). The Charis Vouchers also enabled people to buy things like winter coats, or a mobile phone for a homeless person, so that support workers could stay in touch with them etc.

3.9 Fundraising

We are very blessed that many local groups and organisations have nominated Hinckley Foodbank as their charity to fundraise for during this financial year.

We have had a number of choir performances, sponsored walks, a pub quiz and many more community groups raising funds on our behalf.

This year has been exceptional, we applied for a grant from the Community Organisations Cost of Living Fund which is Government Funded and administered by The National Lottery. This was successful and we were granted **£36,832.47**.

Trustees felt it important to clarify that this money was not Lottery funded. We see a number of clients in financial difficulty through addiction to gambling and it doesn't sit well within Christian principles to claim money to help people in financial difficulty with money possibly raised through the cause of their issues.

This grant carried specific spending restrictions and had to be used to actively increase support to those struggling with the cost-of-living crisis and it had to be fully spent by 31st March 2024 so within this financial year.

Some funds were used to cover the cost of wages and expenses, some for Christmas vouchers too, but the vast majority was used to purchase stock.

As already mentioned, the warehouse is well stocked to carry us forward for the coming months.

3.10 Christmas Appeal 2023

The Hinckley Area Christmas appeal is now well established and is run jointly between Hinckley Area Foodbank, Children and Family Wellbeing Service and the Salvation Army to provide help for people in financial difficulty.

We provide Aldi Vouchers which are restricted and cannot be used for alcohol, lottery tickets or cigarettes. The vouchers offer support but maintain dignity as clients can make their own choices for their own Christmas.

This year we supplied **£17,035** worth of vouchers which were distributed by our partners. **427** local families were helped and these included **967** children.

We were blessed with a number of donations specifically for this appeal including £2000 from St Johns Church in Hinckley.

After checking the eligibility criteria, we were also allowed to use £7,500 of the Govt. grant to set against Christmas 2024, this amount being the increase in our Christmas spending in the qualifying period.

3.11 Hot water bottles and blankets

Energy costs remained high and this along with higher rent / mortgage costs have seen many people trying to manage without heating throughout the winter months and there is a direct link between fuel and food poverty.

To this end we gave out **348** hot water bottles and have a few in stock to carry us forward, additionally we supplied sleeping bags and blankets where required.

Alongside this, several local groups sewed and knitted to make hot water bottle covers, hats, mittens and even blankets. It is a real community effort and engages those who might not be able to volunteer or donate funds but can offer their time and skill in an alternative way to help their community.

3.12 Support for other local food poverty projects

Sharnford and Sapcote churches asked for help with their Hope in the Summer project providing food hampers and gifts for families in need in both villages and school communities. Struggling families were nominated by the schools, pre-school groups and churches. **£1,480** was given to support the project.

Falcon Support Services helps the homeless and those living with addictions and mental health issues. Trustees were happy to offer support and gifted **£1,200** for this.

4.0 STAFF

4.1 Existing Staff

Throughout this financial year our staff roles have remained similar but our Project Manager retired and we have a new person in this role. We have four part-time employees but the hours have increased a little.

The roles are :-

- Foodbank Manager (20 hrs/wk) employed since July 2023
- Admin Manager (12 hrs/wk) employed since April 2016
- Deputy Foodbank Manager/Fundraiser (12 hrs/wk) employed since January 2020
- Finance Manager (4 hrs/wk) employed since September 2022

4.2 Real Living Wage Policy

We continue to maintain the policy implemented in April 2020; this dictates that the charity's base salary is a minimum of the Real Living Wage plus 3%.

5.0 FINANCIAL COMMENTS

5.1 Donations

During the financial year, we have continued to receive many substantial donations, including the following donations of £1,000 and over, for which we are very grateful:-

• Burbage Congregational Church	£3,000.00
• St John's Church, Hinckley	£2,000.00
• Desford Striders	£1,812.49
• Caterpillar UK	£1,450.00
• Alternativity	£1,263.00
• Individual donation	£1,250.00
• Charis Consultants Ltd	£1,200.00
• Sainsbury's Neighbourly	£1,176.63
• St Simon & St Jude Lodge (Hinckley Masons)	£1,121.00
• Coventry Building Society	£1,000.00
• St Michael and All Angels, Fenny Drayton	£1,000.00

5.2 Fundraising

During the year, we also received the following fundraising income, (over £100)

• National Forest Trek (raising money for Christmas vouchers).	£3,253.83
• Jubilee Singers	£ 846.91
• All Saints Church Concert.	£ 632.02
• New Plough Inn (Quiz night)	£ 590.00
• Easyfundraising	£ 281.97
• Collection Tins	£ 197.87
• Recycling for Good Causes	£ 148.40

5.3 Trussell Trust Supermarket Top-up Funds

As mentioned under 'Supermarket Collections', and 'Permanent Collection Points', thanks to National Agreements the Trussell Trust have with Tesco, we benefit from a financial donation based on 20% of the value of the stock collected either through store collections or via the PCP's, based on a set value of £2.37/kg of stock, less a 15% TT admin charge, and capped at approx. 60%. We receive these funds twice a year, up to 6-9 months after the date of the respective collection.

In addition thanks to a similar agreement TT have with Asda, we benefit likewise based on 20% of the stock value. These funds are again generally received twice a year, up to 6-9 months after the collection date. During the financial year, we received £2919.07 in respect of TT Top-up Funds.

5.4 Grants received

5.4.1 Trussell Trust

- Financial Inclusion £51,750

5.4.2 Leicestershire County Council

- Food £14,000
- Cost towards a new van £5,000

5.4.3 Community Fund for the increased cost of living £36,832.47

5.4.4 Asda Foundation – for fridges and fruit & veg £1,600

5.4.5 Sainsbury's Neighbourly

- General running costs £181.78

5.5 Gifts & Grants made

Apart from the Grants noted in 5.4 above, HAFB gave the following financial Gifts/Grants:-

- 5.5.1 Sapcote PCC – Hope in the Summer** £1,480

- 5.5.2 Falcon Support Services** £1,200

5.6 Reserves

Whilst there is no specific Reserves Policy apart from good stewardship, HCCA does however maintain a practice of:-

- ring-fencing 3 months' salary costs for each staff member
- setting aside a monthly amount towards the TT Foodbank Network fee (£35/month)
- setting aside a monthly amount towards the annual insurance costs (£280/month)

5.7 Trustee payments / benefit

During this financial year, no trustees received any payment from funds apart from repayment of expenses.

5.8 Going Concern

In approving the accounts for the past year, Trustees are required by charity law to declare whether they have been prepared on a "going concern" basis, i.e. Trustees have reviewed the financial position of HCCA at the year end, and the prospects for the immediate future, and consider that the organisation will be solvent in this period.

Specifically, this means that Trustees must be able to confirm that they expect, with reasonable certainty, that HCCA will be able to pay its bills as they become due in the 12 months from the date on which the accounts are signed (i.e. to Nov 2023).

The Trustees consider HCCA is a going concern because:

- a. The charity was able to bring forward into 2024/25 cash balances of £159,684. Apart from a restricted fund of £66,817, all balances are available to support Foodbank spending in 2024/25 and beyond
- b. The budget approved in March 2024 showed expenditure of £80,175 for 2024/25, and income of £63,200 in year. The reserve balance brought forward is £108,118. The total of reserves brought forward plus in-year income exceeds planned spending until Oct 2025 (i.e. ~12 months from the signing of these accounts) by over £20,000.
- c. Trustees consider that the estimate of income anticipated during the 2024/25 year is reasonable and likely to be achieved. The figures are based on actual income received during the previous year (for supermarket partnerships, fundraising and regular donations), and on prudent estimates of one-off donations.
- d. Estimates of expenditure during 2024/25 are based on actual costs during the previous year with allowance for inflation.
- e. Regular monitoring of income and expenditure takes place during the year allowing Trustees the opportunity to adjust spending or seek further income, should variations from the budget become apparent.

On this basis, Trustees consider that the preparation of the accounts on a "going concern" basis is appropriate.

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This report was approved by the Trustees at their meeting held on 20<sup>th</sup> May 2024

and signed on their behalf by R. ARNOLD (Chair)

Signature R. Arnold



## Statement of Financial Activities

|                                                             | Unrestricted<br>funds | Restricted<br>funds | Endowment<br>funds | Total<br>funds | Prior year<br>total funds |
|-------------------------------------------------------------|-----------------------|---------------------|--------------------|----------------|---------------------------|
| <b>Income and endowments from:</b>                          |                       |                     |                    |                |                           |
| Donations and legacies                                      | 51,373                | 6,782               | —                  | 58,156         | 97,393                    |
| Income from charitable activities                           | 2,919                 | —                   | —                  | 2,919          | 5,772                     |
| Other trading activities                                    | 2,808                 | 135,939             | —                  | 138,747        | 167,694                   |
| Investments                                                 | 2,381                 | —                   | —                  | 2,381          | 523                       |
| Other income                                                | 941                   | 109,364             | —                  | 110,306        | 73,515                    |
| <b>Total income</b>                                         | <b>60,423</b>         | <b>252,086</b>      | <b>—</b>           | <b>312,510</b> | <b>344,899</b>            |
| <b>Expenditure on:</b>                                      |                       |                     |                    |                |                           |
| Expenditure on charitable activities                        | 69,643                | 223,469             | —                  | 293,113        | 282,915                   |
| Other expenditure                                           | 6,813                 | —                   | —                  | 6,813          | 5,423                     |
| <b>Total expenditure</b>                                    | <b>76,456</b>         | <b>223,469</b>      | <b>—</b>           | <b>299,926</b> | <b>288,339</b>            |
| Gains / losses on investment assets                         | —                     | —                   | —                  | —              | —                         |
| <b>Net income / (expenditure) resources before transfer</b> | <b>(16,032)</b>       | <b>28,616</b>       | <b>—</b>           | <b>12,584</b>  | <b>56,560</b>             |
| <b>Transfers</b>                                            |                       |                     |                    |                |                           |
| Gross transfers between funds - in                          | 4,128                 | —                   | —                  | 4,128          | —                         |
| Gross transfers between funds - out                         | —                     | (4,128)             | —                  | (4,128)        | —                         |
| <b>Other recognised gains / losses</b>                      |                       |                     |                    |                |                           |
| Gains on revaluation, fixed assets, charity's own use       | —                     | —                   | —                  | —              | —                         |
| <b>Net movement in funds</b>                                | <b>(11,904)</b>       | <b>24,488</b>       | <b>—</b>           | <b>12,584</b>  | <b>56,560</b>             |
| <b>Total funds brought forward</b>                          | <b>119,228</b>        | <b>47,328</b>       | <b>—</b>           | <b>166,557</b> | <b>109,996</b>            |
| <b>Total funds carried forward</b>                          | <b>107,324</b>        | <b>71,817</b>       | <b>—</b>           | <b>179,141</b> | <b>166,557</b>            |
| <b>Represented by</b>                                       |                       |                     |                    |                |                           |
| <b>Unrestricted</b>                                         |                       |                     |                    |                |                           |
| General fund                                                | 1,080                 | —                   | —                  | 1,080          | 938                       |
| <b>Designated</b>                                           |                       |                     |                    |                |                           |
| Hinckley Area Foodbank                                      | 106,243               | —                   | —                  | 106,243        | 118,289                   |
| <b>Restricted</b>                                           |                       |                     |                    |                |                           |
| HAFB - Benefits in Kind                                     | —                     | —                   | —                  | —              | —                         |
| HAFB - Restricted Funds                                     | —                     | 71,817              | —                  | 71,817         | 47,328                    |

## Balance sheet

| Class and code        | Description                       | This year      | Last year      |
|-----------------------|-----------------------------------|----------------|----------------|
| <b>Fixed assets</b>   |                                   |                |                |
| 0400                  | Fixtures and fittings             | 4,121          | 4,956          |
| 0401                  | Motor Vehicle                     | 13,882         | 8,969          |
| 0402                  | Computer Equipment                | 2,436          | 2,348          |
|                       | <b>Total Fixed assets</b>         | <b>20,439</b>  | <b>16,273</b>  |
| <b>Current assets</b> |                                   |                |                |
| 0330                  | HSBC Current Account              | 19,910         | 8,454          |
| 0331                  | HSBC Deposit Account              | 76,150         | 137,704        |
| 0332                  | Kingdom Bank Savings              | 60,903         | —              |
| 0335                  | Benefits in Kind                  | —              | 119            |
| 0336                  | HMRC - Gift Aid Due               | 480            | 1,199          |
| 0600                  | Prepayments                       | 2,279          | 1,768          |
| Z05                   | Accounts Receivable               | —              | 2,111          |
|                       | <b>Total Current assets</b>       | <b>159,724</b> | <b>151,358</b> |
| <b>Liabilities</b>    |                                   |                |                |
| 0500                  | Accruals                          | 960            | 1,074          |
| Z04                   | Accounts Payable                  | 62             | —              |
|                       | <b>Total Liabilities</b>          | <b>1,022</b>   | <b>1,074</b>   |
|                       | <b>Net Asset surplus(deficit)</b> | <b>179,141</b> | <b>166,557</b> |
| <b>Reserves</b>       |                                   |                |                |
|                       | Excess / (deficit) to date        | 12,584         | 56,560         |
|                       | Starting balances                 | 166,557        | 109,996        |
|                       | <b>Total Reserves</b>             | <b>179,141</b> | <b>166,557</b> |
|                       | <b>Represented by funds</b>       |                |                |
|                       | Unrestricted                      | 1,080          | 938            |
|                       | Designated                        | 106,243        | 118,289        |
|                       | Restricted                        | 71,817         | 47,328         |
|                       | Endowment                         | —              | —              |
|                       | <b>Total</b>                      | <b>179,141</b> | <b>166,557</b> |



## Statement of assets and liabilities

|                                                                 | General      | Designated     | Restricted    | Endowment | This year      | Last year      |
|-----------------------------------------------------------------|--------------|----------------|---------------|-----------|----------------|----------------|
| <b>Fixed assets - Tangible assets</b>                           |              |                |               |           |                |                |
| Fixtures and fittings -                                         | —            | 758            | 3,362         | —         | 4,121          | 4,956          |
| Motor Vehicle -                                                 | —            | 8,882          | 5,000         | —         | 13,882         | 8,969          |
| Computer Equipment -                                            | —            | 2,436          | —             | —         | 2,436          | 2,348          |
| <b>Totals</b>                                                   | <b>—</b>     | <b>12,076</b>  | <b>8,362</b>  | <b>—</b>  | <b>20,439</b>  | <b>16,273</b>  |
| <b>Current assets - Cash at bank and in hand</b>                |              |                |               |           |                |                |
| HSBC Current Account -                                          | 1,083        | 21,515         | (2,688)       | —         | 19,910         | 8,454          |
| HSBC Deposit Account -                                          | —            | 10,007         | 66,142        | —         | 76,150         | 137,704        |
| Kingdom Bank Savings -                                          | —            | 60,903         | —             | —         | 60,903         | —              |
| <b>Totals</b>                                                   | <b>1,083</b> | <b>92,427</b>  | <b>63,454</b> | <b>—</b>  | <b>156,964</b> | <b>146,159</b> |
| <b>Current assets - Debtors</b>                                 |              |                |               |           |                |                |
| HMRC - Gift Aid Due -                                           | (2)          | 482            | —             | —         | 480            | 1,199          |
| Prepayments -                                                   | —            | 2,279          | —             | —         | 2,279          | 1,768          |
| Accounts Receivable -                                           | —            | —              | —             | —         | —              | 2,111          |
| <b>Totals</b>                                                   | <b>(2)</b>   | <b>2,762</b>   | <b>—</b>      | <b>—</b>  | <b>2,759</b>   | <b>5,079</b>   |
| <b>Current assets - Stocks and work in progress</b>             |              |                |               |           |                |                |
| Benefits in Kind -                                              | —            | —              | —             | —         | —              | 119            |
| <b>Totals</b>                                                   | <b>—</b>     | <b>—</b>       | <b>—</b>      | <b>—</b>  | <b>—</b>       | <b>119</b>     |
| <b>Liabilities - Creditors: Amounts falling due in one year</b> |              |                |               |           |                |                |
| Accruals -                                                      | —            | 960            | —             | —         | 960            | 1,074          |
| Accounts Payable -                                              | —            | 62             | —             | —         | 62             | —              |
| <b>Totals</b>                                                   | <b>—</b>     | <b>1,022</b>   | <b>—</b>      | <b>—</b>  | <b>1,022</b>   | <b>1,074</b>   |
| <b>Grand total</b>                                              | <b>1,080</b> | <b>106,243</b> | <b>71,817</b> | <b>—</b>  | <b>179,141</b> | <b>166,557</b> |

## Fund movement by type

|                                          | Opening        | Incoming       | Outgoing       | Transfers      | Gains/losses | Journals | Closing        |
|------------------------------------------|----------------|----------------|----------------|----------------|--------------|----------|----------------|
| <b>FB-Benefit - HAFB - Benefits in K</b> |                |                |                |                |              |          |                |
| Restricted                               | —              | 132,840        | 132,840        | —              | —            | —        | —              |
| <b>Sub-total for FB-Benefit</b>          | <b>—</b>       | <b>132,840</b> | <b>132,840</b> | <b>—</b>       | <b>—</b>     | <b>—</b> | <b>—</b>       |
| <b>HAFB - Hinckley Area Foodba</b>       |                |                |                |                |              |          |                |
| Designated                               | 118,289        | 60,281         | 76,456         | 4,128          | —            | —        | 106,243        |
| <b>Sub-total for HAFB</b>                | <b>118,289</b> | <b>60,281</b>  | <b>76,456</b>  | <b>4,128</b>   | <b>—</b>     | <b>—</b> | <b>106,243</b> |
| <b>HAFB-Res - HAFB - Restricted Fu</b>   |                |                |                |                |              |          |                |
| Restricted                               | 47,328         | 119,246        | 90,629         | (4,128)        | —            | —        | 71,817         |
| <b>Sub-total for HAFB-Res</b>            | <b>47,328</b>  | <b>119,246</b> | <b>90,629</b>  | <b>(4,128)</b> | <b>—</b>     | <b>—</b> | <b>71,817</b>  |
| <b>General - General fund</b>            |                |                |                |                |              |          |                |
| Unrestricted                             | 938            | 142            | —              | —              | —            | —        | 1,080          |
| <b>Sub-total for General</b>             | <b>938</b>     | <b>142</b>     | <b>—</b>       | <b>—</b>       | <b>—</b>     | <b>—</b> | <b>1,080</b>   |
| <b>Grand total</b>                       | <b>166,557</b> | <b>312,510</b> | <b>299,926</b> | <b>—</b>       | <b>—</b>     | <b>—</b> | <b>179,141</b> |

## Analysis of income and expenditure

|                                                 | Unrestricted | Designated    | Restricted     | Endowment | Total<br>This year | Last year      |
|-------------------------------------------------|--------------|---------------|----------------|-----------|--------------------|----------------|
| <b>INCOME AND ENDOWMENTS</b>                    |              |               |                |           |                    |                |
| <b>Donations and legacies</b>                   |              |               |                |           |                    |                |
| 0102 - Gifts & Donations Rec'd - Regular        | —            | 20,396        | —              | —         | 20,396             | 17,601         |
| 0103 - Gifts & Donations Rec'd                  | —            | 27,484        | 4,658          | —         | 32,142             | 68,686         |
| 0108 - Christmas Appeal                         | —            | —             | 2,000          | —         | 2,000              | 7,237          |
| 0110 - Gift Aid Refund                          | 9            | 3,351         | 124            | —         | 3,484              | 3,741          |
| 0113 - Membership Gifts                         | 133          | —             | —              | —         | 133                | 126            |
| Total                                           | 142          | 51,231        | 6,782          | —         | 58,156             | 97,393         |
| <b>Income from charitable activities</b>        |              |               |                |           |                    |                |
| 0106 - Supermarket Partnership Income           | —            | 2,919         | —              | —         | 2,919              | 5,772          |
| Total                                           | —            | 2,919         | —              | —         | 2,919              | 5,772          |
| <b>Other trading activities</b>                 |              |               |                |           |                    |                |
| 0105 - Fundraising                              | —            | 2,808         | 3,098          | —         | 5,906              | 3,898          |
| 0109 - Food Donated                             | —            | —             | 132,840        | —         | 132,840            | 163,795        |
| Total                                           | —            | 2,808         | 135,939        | —         | 138,747            | 167,694        |
| <b>Investments</b>                              |              |               |                |           |                    |                |
| 0104 - Bank Interest                            | —            | 2,381         | —              | —         | 2,381              | 523            |
| Total                                           | —            | 2,381         | —              | —         | 2,381              | 523            |
| <b>Other income</b>                             |              |               |                |           |                    |                |
| 0107 - Offset Costs                             | —            | 53            | —              | —         | 53                 | 1,528          |
| 0111 - Grants Received                          | —            | —             | 109,364        | —         | 109,364            | 69,185         |
| 0112 - Miscellaneous                            | —            | 603           | —              | —         | 603                | 1              |
| 0114 - Gifts Donated                            | —            | 284           | —              | —         | 284                | 690            |
| 0115 - Refunds Due                              | —            | —             | —              | —         | —                  | 2,111          |
| 0120 - Transfer In of Assets from previous Trus | —            | —             | —              | —         | —                  | —              |
| Total                                           | —            | 941           | 109,364        | —         | 110,306            | 73,515         |
| <b>INCOME TOTAL</b>                             | <b>142</b>   | <b>60,281</b> | <b>252,086</b> | <b>—</b>  | <b>312,510</b>     | <b>344,899</b> |

## EXPENDITURE

### Expenditure on charitable activities

|                                      |   |        |     |   |        |        |
|--------------------------------------|---|--------|-----|---|--------|--------|
| 0150 - Salaries                      | — | 37,636 | 198 | — | 37,834 | 32,850 |
| 0151 - Mileage - Private             | — | 140    | —   | — | 140    | 222    |
| 0152 - Expenses - Misc               | — | —      | —   | — | —      | —      |
| 0153 - Pensions                      | — | 1,702  | 4   | — | 1,707  | 1,295  |
| 0160 - Building Maintenance & Upkeep | — | 7      | —   | — | 7      | 3,845  |
| 0161 - Rental Costs -Buildings       | — | 13,284 | 478 | — | 13,762 | 14,073 |



|                                                  |   |               |                |   |                |                |
|--------------------------------------------------|---|---------------|----------------|---|----------------|----------------|
| 0162 - Furnishing & Equipment                    | — | 156           | —              | — | 156            | 1,043          |
| 0163 - Vehicle Costs                             | — | 2,626         | —              | — | 2,626          | 1,484          |
| 0170 - Utilities                                 | — | 2,935         | —              | — | 2,935          | 6,294          |
| 0180 - Cleaning & Consumables                    | — | 47            | —              | — | 47             | —              |
| 0181 - Hospitality                               | — | —             | —              | — | —              | —              |
| 0182 - Training & Conferences                    | — | 15            | —              | — | 15             | 1              |
| 0183 - Uniforms & Clothing                       | — | 327           | —              | — | 327            | 295            |
| 0184 - Fundraising Costs                         | — | 10            | —              | — | 10             | 1,224          |
| 0190 - Stationery & Postage                      | — | 685           | —              | — | 685            | 847            |
| 0191 - Software                                  | — | 537           | —              | — | 537            | 442            |
| 0192 - Marketing & Printing Costs                | — | —             | —              | — | —              | —              |
| 0193 - Supermarket Collection Costs              | — | —             | —              | — | —              | —              |
| 0194 - Additional Stock Purchased                | — | 1,223         | 37,445         | — | 38,669         | 15,102         |
| 0195 - Christmas Appeal                          | — | —             | 19,600         | — | 19,600         | 12,750         |
| 0196 - Food Distributed                          | — | —             | 132,840        | — | 132,840        | 163,795        |
| 0197 - Data Security Costs                       | — | —             | —              | — | —              | —              |
| 0198 - Gift Donations & Grant Pd - Organisations | — | 2,680         | —              | — | 2,680          | 1,130          |
| 0199 - Disposal of Goods donated                 | — | 404           | —              | — | 404            | 584            |
| 0200 - Bank Charges                              | — | 107           | —              | — | 107            | 103            |
| 0210 - Copyright, Membership, Legals (Inc DBS)   | — | 3,550         | —              | — | 3,550          | 3,136          |
| 0220 - Grants Spent                              | — | —             | 32,901         | — | 32,901         | 21,431         |
| 0221 - Auxiliary Stock Items Purchased           | — | —             | —              | — | —              | —              |
| 0222 - Fresh Produce Stock Purchased             | — | —             | —              | — | —              | —              |
| 0230 - Miscellaneous                             | — | 603           | —              | — | 603            | —              |
| 0231 - Accountancy                               | — | 960           | —              | — | 960            | 960            |
| <b>Total</b>                                     | — | <b>69,643</b> | <b>223,469</b> | — | <b>293,113</b> | <b>282,915</b> |

#### Other expenditure

|                          |            |                 |                |   |                |                |
|--------------------------|------------|-----------------|----------------|---|----------------|----------------|
| 0232 - Depreciation      | —          | 6,813           | —              | — | 6,813          | 5,423          |
| <b>Total</b>             | —          | <b>6,813</b>    | —              | — | <b>6,813</b>   | <b>5,423</b>   |
| <b>EXPENDITURE TOTAL</b> | —          | <b>76,456</b>   | <b>223,469</b> | — | <b>299,926</b> | <b>288,339</b> |
| <b>GRAND TOTAL</b>       | <b>142</b> | <b>(16,174)</b> | <b>28,616</b>  | — | <b>12,584</b>  | <b>56,560</b>  |

#### Notes to the Financial Statements :

1. The value of donated goods received but not yet distributed is £41,721. This has been valued at Trussell Trust's rate of £2.37 per kg.
2. The value of food donated is not recognised until it is distributed in accordance with Para. 129(a) of the Statement of Recommended Practice 2005. At that point it is valued in accordance with the procedure laid down in Note 1 above.
3. The amount received from Supermarket Partnership income shown in the accounts relates to Supermarket Collections and Permanent Collection Point stock donations which often overlap more than one accounting year.

## **Independent Examiners Report**

### **Independent examiner's report to the trustees of Hinckley Christian Community Action**

I report to the trustees on my examination of the accounts of the CIO for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jennifer Wale BA ACA  
Armstrongs Chartered Accountants  
25 Station Road  
Hinckley  
LE10 1AP

Date