HINCKLEY CHRISTIAN COMMUNITY ACTION (HCCA)

England & Wales · Charity number 1154754

Details

Other names	HINCKLEY FOODBANK, Hinckley Area Foodbank
Status	Registered
Legal form	CIO
Registered	2013-11-26
Register	View on the Charity Commission register

Contact

Address	Barleyfield Hinckley LE10 1YE
Phone	01455 697390
Email	info@hinckleyarea.foodbank.org.uk
Website	www.hinckleyarea.foodbank.org.uk

Activities

Objects: THE OBJECTS OF THE CIO IS THE RELIEF OF POVERTY BY THE PROVISION OF FOOD TO PEOPLE AND FAMILIES INFINANCIAL HARDSHIP, OR PROVIDING SUCH OTHER ASSISTANCE AS THE TRUSTEES SHALL DEEM FIT, WITHIN ANETHOS OF CHRISTIAN CARE.SUCH ACTION TO SERVE ANY / ALL APPROPRIATE PERSONS IN LEICESTERSHIRE, LEICESTER; ANDWARWICKSHIRE, (AND OTHER AREAS WITHIN THE UK BY PRIOR AGREEMENT WITH THE TRUSTEES), PROVIDINGHELP WITHOUT DISCRIMINATION.

Activities: A Christian charity serving the local community showing Christ's love to all through Hinckley Area Foodbank providing emergency food to people in financial crisis, (Trussell Trust Network)Clients obtain a voucher from frontline referral agencies, take this to a Foodbank Centre & receive 3 days supply of food, a drink, a listening ear & signposting to other agencies for help with the crisis.

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Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Leicester City
- Leicestershire
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£329,109	£323,942	-	-
2024-03-31	£312,510	£299,926	-	-
2023-03-31	£344,899	£288,339	-	-
2022-03-31	£206,278	£188,479	-	-
2021-03-31	£270,849	£207,839	-	-

Trustees

Name	Role	Appointed
ANTONY WAKEFIELD		2019-04-01
Gregory James Lennox		2020-09-28
Paul Anthony Dexter		2025-03-31
ROS ARNOLD		2017-09-25
Sandra Harvey		2024-12-03
Susan Houghton		2024-03-19

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HINCKLEY CHRISTIAN COMMUNITY ACTION (HCCA)

England & Wales - Charity number 1154754

Accounts

Hinckley Christian Community Action

(HCCA)

Hinckley Christians serving our Community

A Charitable Incorporated Organisation

Registered Charity No 1154754

Trustees Annual Report and Statement of Accounts for the year to 31st March 2025

incorporating

Hinckley Area foodbank

A Member of the Trussell Trust foodbank Network

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1.0 CHARITY INFORMATIION & ADMINISTRATIVE DETAILS

Registered Charity Name	**Hinckley Christian Community Action**
Other working names	**Hinckley Area foodbank**
Charity Registration No.	**1154754** (England & Wales)
Charity Format	**Charitable Incorporated Organisation** (CIO)
Governing Document	**Constitution - Association model**
Date Registered	**26th Nov 2013**
Principal Address	**Barleyfield** **Hinckley** **Leics.** **LE10 1YE**
Trustees 2024/2025	**Jim Matthews** **Ros Arnold** **Tony Wakefield** **Greg Lennox** **Sue Houghton** **Sandra Harvey** (from 3 December 2024) **Paul Dexter** (from 31 March 2025)
Bank	**HSBC plc** 10 Market Place, Hinckley, Leics. LE10 1NU
Insurers	**Zurich Insurance plc,** Drayton House, Chichester, West Sussex. PO20 2EW
Independent Examiner	Jennifer Wale BA ACA Armstrongs Chartered Accountants, 25 Station Road Hinckley Leics. LE10 1AP

The Trustees Report for the period ending 31st March 2025

2.0 BACKGROUND

2.1 Charity Formation

Hinckley Christian Community Action (HCCA) was set up to be responsible for running Hinckley foodbank, now **Hinckley Area Foodbank** (HAFB), together with any future charitable Social Enterprises. It formally took over the responsibility for the Foodbank on 1st September 2014.

Hinckley Area Foodbank, (a member of the Trussell Trust National Foodbank Network), provides three day's supply of food to local people in financial crisis who have obtained a foodbank voucher from a local agency; and if possible, we signpost to other agencies who can help resolve the crisis.

Structure, governance, and management

HCCA is a Charitable Incorporated Organisation (CIO), formally Registered by the Charity Commission on 26th Nov 2013, and with a Constitution based on the Charity Commission *'Association'* model.

2.2 Trustees

At the end of the 2024/25 financial year, there are 7 trustees :-

- **Ros Arnold (Chair to Oct '24)** Hinckley Baptist Church
- **Greg Lennox** Holy Trinity Church, Hinckley
- **Jim Matthews** All Saints Church, Sapcote
- **Tony Wakefield** LBC Earl Shilton
- **Sue Houghton (Mtg Chair from Nov '24)** Desford Free Church
- **Sandra Harvey** St John's Church, Hinckley (from 3 December 2024)
- **Paul Dexter** Hinckley Baptist Church (from 31 March 2025)

The Constitution requires that there must be at least 3 and a maximum of 11 elected trustees appointed for three years, either by the current trustees; or by nomination of Charity Members; plus one trustee by nomination from ***Churches Together in Hinckley*** (CTiH)

2.3 Public Benefit

HAFB continues to help local people and families who find themselves in financial crisis, referred to the foodbank. All clients are met with compassion and a listening ear irrespective of their age, gender, colour, ethnic background, faith or no faith, and social status. The only requirement is that they are referred by a front-line Agency due to a financial crisis, and live in the Leicestershire, Leicester, or Warwickshire area.

The foodbank may assist similar charities working in other areas within the UK by prior agreement with the Trustees.

The trustees are therefore satisfied that the HCCA aims meet the requirements of, and guidance within the Charities Acts in respect of public benefit.

2.4 Linked / Partner Organisations

Trussell - Hinckley Area foodbank is a member of and subscribes to the aims of the Trussell Trust foodbank Network. In return for an annual subscription, we receive guidance, training, an Operating Manual, an HAFB website, branded publicity materials, access to the Annual Conference, national credibility, and networking opportunities and benefits. The Trussell Trust also provides an on-line Data Collection system which benefits both HAFB and the Trussell Trust. *[Trussell Trust - Reg'd Charity No. 1110522]*

Churches Together in Hinckley and Burbage (CTiH) – HAFB is well supported by many individual churches around the Hinckley area across the denominations, as well as directly by CTiH, who can nominate one person as an HCCA trustee.

Hinckley & Bosworth Borough Council (HBBC) – From the beginning, HAFB has enjoyed a high level of support from HBBC and includes the free provision of a workshop unit for the storage of food, as well as the free use of their top floor De Montfort Suite for Agency Forums and other meetings each year, when available, (outside of Covid restrictions).

Citizens Advice Leicestershire *(CA)* – Trussell introduced the 'Financial Inclusion' project which is specifically designed to lessen reliance on foodbanks. To support this goal, we partnered with Citizens Advice Leicestershire, which employs and trains 2 personnel on our behalf to deliver specialist advice at foodbank centres. They also provide follow-up appointments and additional services. This partnership ensures the necessary FCA accreditation for offering financial advice, as well as support for addressing more complex issues."

2.5 Objects

The objects of HCCA as stated in our Constitution, are:-

> *The objects of the CIO are the relief of poverty by the provision of food to people and families in financial hardship, or providing such other assistance as the trustees shall deem fit, within an ethos of Christian care.*
>
> ***Such action to serve any/all appropriate persons in Leicestershire, Leicester, and Warwickshire (and other areas within the UK by prior agreement with the Trustees) providing help without discrimination.*** *(Rev 2.3 - 18/04/2016)*

Should it be deemed appropriate to commence any other charitable social enterprise in the future, Charity Commission agreement would be needed and obtained where necessary, to amend these objects.

2.6 Summary of Main Activities

Hinckley Area Foodbank
Normally foodbank Clients, local people in short-term crisis, are provided with three day's supply of food sufficient for the number of people in the family. They are referred by front-line agencies familiar with their case, such as the Council, Social workers; school family support workers and many others; who give the Client a foodbank voucher to take to a Foodbank Centre.

At the Centre, the Client would be met with compassion, a cup of tea or coffee, and a friendly listening ear. Details are taken of any allergies or diet related health issues (eg diabetes), and the food is packed into supermarket carrier bags or their own bags when available, for them to take away. Assistance is also given with toiletries when needed and when available.

The foodbank volunteers would possibly signpost the Client to other agencies who can help with some of the Client's core issues to help them out of the crisis that triggered the need for assistance from the foodbank. This signposting could be to other charities or agencies who may for example offer help with debt issues; the provision of low-cost furniture or white goods; take on Clients in a volunteer role; or offer help with housing issues.

The food is donated by individuals through collection points in their churches, supermarkets, workplaces, or community halls. These are taken to our storage warehouse where they are weighed, dated, sorted, and shelved in type and date order ready for picking by volunteers collecting for the Foodbank Centres. At this point stock is weighed out giving a stock accounting system based upon kg weight.

The foodbank benefits greatly from the support of many volunteers (140+ people), without whose goodwill the foodbank could not run. Each foodbank centre is normally run by between 5 – 9 volunteers each week, usually on a rota system to avoid fatigue. Other volunteers help with sorting food at the Storage Unit, driving the fresh fruit and vegetables van, or with the admin work inputting voucher or stock information onto the TT online Data system.

3.0 ACHIEVEMENTS APRIL '24 - MARCH '25

3.1 Foodbank Centres

The number of centres operating through this financial year remains at nine and as predicted, the Desford centre has proved very valuable for those living in rural communities.

Our nine centres are based across the local area as below -

Monday	13:00 - 15:00	St John's Church, Hinckley

Tuesday	12:00 - 14:00	Salvation Army, Hinckley
Wednesday	11:00 - 13:00	Pathways Centre, Hinckley Baptist Church
	11:15 - 13:15	Desford Free Church
	14:00 - 16:00	Barwell Methodist Church
	17:00 - 19:00	Congregational Church, Burbage
Thursday	10:00 - 12:00	St Mary's Church, Hinckley
	18:30 - 20:30	LBC Earl Shilton
Friday	13:30 - 15:30	St Francis Community Centre, Hinckley

3.2 The Foodbank Warehouse

We continue to need three warehouses and we are very blessed that Hinckley & Bosworth Borough Council continue to support us by providing one of these rent free and all 3 rate free.

The warehouse is open on Mondays 9:30am -6pm (Tuesdays when there is a Bank Holiday), and Thursdays 9:30am - 4:30pm. There are **13** regular warehouse volunteers and **4** others who are available in busy periods.

Additionally, this year we had 3 Scouts with us for a period of time as part of their Volunteering section for the Duke of Edinburgh Award programme.

We have continued to provide fresh fruit and vegetables to our clients on a regular basis. Our driver base has increased to 10 and this has enabled us to increase the centres we serve to 7 (up from 5 last year).

A vast majority of our fresh produce is purchased from wholesalers and delivered to the Wonky Veg Box.We then collect it from him. Local supermarkets are occasionally used to make up weekly shortfalls. The Wonky Veg Box often gives us a wide variety of additional fruit and veg that are a bonus for our clients, and these are given on a help yourself basis.

Our bags continue to be pre-packed at the warehouse. Each bag is for two people and contains potatoes, carrots, onions, apples, oranges and bananas.

Working on a Rota basis, our **9** additional volunteer drivers load and drive the van to a centre; supervise and allocate the distribution of the bags; and then return unused produce to the warehouse ready to be used for the next session.

The fridges, secured with an ASDA Foundation grant in early 2024, continue to be a real asset to this operation.

During this year we spent £5,056.28 and provided **3,160** bags of fruit and vegetables for **3,325** adults and **1,701** children.

3.3 Clients fed

This financial year has seen a notable decrease in the number of vouchers issued. From our conversations with clients, we know that much of the food poverty still stems from the rise in the cost of living. However, we believe--and can substantiate—that the positive impact of the Financial Inclusion project across our region has contributed to the reduction in the number of people requiring our support.

Vouchers fulfilled during this year total 2,789, providing food for 4157 adults and 2,150 children under 16 making 6,307 people in total. Altogether this can be equated to 56,763 meals over the year.

This represents a 10% decrease, which can certainly be viewed as a positive outcome in reducing the number of people struggling. We believe this is in part due to the positive effects of the Financial Inclusion project and our partnership with CA.

However, when considered alongside the significant 32% increase two years ago, it is clear that the number of individuals experiencing financial hardship to the extent of food poverty remains disturbingly high.

3.4 Stock donations

The amount of stock donated through our usual local network of supermarkets, churches etc. is **13.64%** down on last year at **45,420 kgs.** However, the total amount of stock going out has also decreased by **(15.42%)** to **62,775.3 kgs.**

This rate of decrease in donations is significantly less than 2023-24 when we reported a 20.46% drop.

Supermarket donations rose to account for 35.8% of our donations this year, up from 27.4% on last year but still a little below the figure of 38.7% of the two years ago. Similarly, donations from churches showed resilience bouncing back to 20%, up from 17% last year but again a little below the 22% of 2 years ago. These stock increases predominately reflect general public purchases which is so heartening.

The shortfall between the total stock in and out is **17,355.3 kgs,** which equates to 27.65%. However, the shortfall in terms of meeting the need of the vouchers submitted was only 12,935kg as 4,420.3kg of stock was distributed in response to requests from other organisations or the passing on of donated stock which we find very difficult to do through our centres e.g. catering pack donations, sanitary products, baby milk and gifts (Christmas Toy Appeal 2024).

To meet most of this voucher shortfall we purchased 11,303kg of additional stock through supermarkets and an additional 4,189.9kg (6.67%) through the Trussell Trust Leicestershire South Regional Distribution Centre.

Even with the drop in donations, we do continue to be very blessed, receiving an amazing level of support from people and businesses in our local community. And it still blesses us that after more than a dozen years of having a presence in Hinckley new donors in the community continue to emerge.

Local Lions and Rotary groups have continued collecting for us along with community groups like the Scouts, Guides, and various workplace initiatives.

The donations come from many directions, principally from:-
13 Supermarket Permanent Collection Points
45 churches
27 Schools / Pre-schools
Community groups
Corporate groups
Supermarket store donations & collection days

3.5 Bankuet

Our partnership with Bankuet remains invaluable, securing £5153.13 in donations this year. They have also refined their ordering process during the year to make it much easier for us to specify the quantities we need, which has been most welcome. Through them 658kg of food, at reduced prices, was efficiently delivered to our warehouse.

3.6 Harvest 2024

We were fortunate once again that many local schools invited us to do assembly talks and presentations. These opportunities not only helped increase our Harvest collections but also played a vital role in raising public awareness and understanding of food poverty in our community. Thanks to generous donations from local churches, schools, and youth organisations-including groups like the Brownies and Brigades-we received 3,356 kilograms of stock. Contributions came from 42 local schools, churches and church youth groups, demonstrating the incredible support and commitment of our community.

3.7 Annual Stock-take

The annual stock take was taken at the end of March, closing the financial year.

The total amount of stock weighed this year is **57,209.5kgs,** with a balance of stock to carry forward into the 25-26 financial year of **12,042kgs**.

At the end of the previous financial year 2023-24, we carried 17,604 kgs into this year. Although this appears to show a significant drop in stock going into the new financial year it doesn't include a very large delivery made early April, courtesy of a second Household Support Fund which gives us a broadly similar starting position to last year.

3.8 Financial Inclusion Project-in partnership with Citizens Advice Leics.

This project is currently grant-funded by Trussell, which also provides support through the local Area Manager and a Trussell Financial Inclusion Manager. The grant is specifically designated to cover the costs of sustaining this work. We partner with Citizens Advice (CA), which employs and trains two advisors on our behalf. In many cases, our CA advisors offer guidance at the foodbank centre, followed by further appointments and ongoing services. This partnership also ensures FCA accreditation, allowing us to provide qualified financial advice.

One advisor has a generalist role, offering support on a range of issues, including benefits, benefit appeals, housing challenges, and assistance for those who are insecurely housed. The second advisor, who has just completed 12 months in the role, focuses primarily on individuals experiencing food poverty due to significant debt. This service ensures accessible, independent, and confidential debt advice, providing high-quality casework for people referred from the foodbank. It supports clients in working towards reducing their reliance on emergency food while helping them to build financial independence. Both roles are designed to complement each other, ensuring a holistic approach to assisting very vulnerable individuals.

During this financial year CA engaged with a total of **504** clients, with **349** being new unique clients, meaning clients who wouldn't have accessed CA support without our FI project. This provided income gains totaling **£117,309**.

The table below shows some of the types of issues dealt with and the numbers of clients supported.

Issues	**No. of affected clients**
Benefits and tax credits	**410**
Charitable support	**315**
Housing	**95**
Debt	**43**
Utilities and communications	**12**
Employment	**28**
Immigration & asylum	**5**

Clients exiting Foodbanks

Based on our Financial Inclusion intervention, **174** unique clients should reach a financial position where they no longer need foodbanks moving forward. Unfortunately, this still leaves **175** of the new clients seen during this period potentially requiring continued foodbank support. This seems to support Trussell's research which highlights that approximately **5 in 6 low**-income households

receiving Universal Credit are currently going without essentials. Their analysis suggests that Universal Credit would need to provide at least **£120 per week** for a single adult and **£200 per week** for a couple to cover even the most basic cost of living.

Additionally, this partnership provides clients with support to access the government's Household Support Fund when it is released through Leicestershire County Council.

3.9 Fundraising

We are incredibly fortunate that many local groups and organisations have chosen Hinckley Foodbank as their charity to support during the financial year. From choir performances, sponsored cycle rides and various community-led initiatives, to Christmas Card sales, these fundraising efforts have been instrumental in helping us continue our work. The generosity and dedication of our supporters make a real difference in the lives of those facing food insecurity.

Additionally, a fundraising quiz was held on 4th April 2025. Although this event took place during the 25-26 financial year, the bulk of the fundraising came in during the 24-25 financial year. In total the quiz made a profit of **£832.01** across the two financial years.

3.10 Christmas Appeal 2024

The Hinckley Area Christmas appeal is now well established and is run jointly between Hinckley Area Foodbank, Children and Family Wellbeing Service and the Salvation Army. Together, we provide essential support to individuals experiencing financial difficulty.

As part of the appeal, we distribute **restricted Aldi vouchers**, which cannot be used for alcohol, lottery tickets or cigarettes. These vouchers provide financial assistance while ensuring dignity, allowing recipients to make their own choices for their Christmas essentials. This year, we supplied **£19,045 worth of vouchers**, which were distributed through our partner organisations. Thanks to these efforts, we were able to support **514 local families**, including 1,**174 children.** Additionally, **£765** was allocated to single individuals, pensioners, couples, and families whose children were too old to receive toy donations.

3.11 Support with items other than food

Energy costs remained high, and alongside rising rent and mortgage expenses, many people struggled to afford heating throughout the winter months. The link between fuel and poverty is undeniable, as households face impossible choices between warmth and nourishment. In response, we distributed hot water bottles and still have a small stock available for the ongoing support. Additionally, we provided sleeping bags and blankets where needed to help those in the most challenging situations. Several local groups also came together to sew and knit hot water bottle covers, hats, mittens, and blankets. This incredible community effort has engaged individuals who may not be able to volunteer or donate funds but can still contribute through their time and skills, offering vital comfort and warmth to those in need.

3.12 Support for other local food poverty projects

Sharnford and Sapcote churches sought assistance for their **Hope in the Summer** and **Easter** Projects aimed at providing food hampers and gifts for families in need in both villages and school communities. Struggling families were nominated by the schools, pre-school groups and churches to ensure support reached those in need. A total of **£3,000** was provided to help fund the project, allowing families to receive much-needed assistance during these significant periods of the year.

4.0 STAFF

4.1 Existing Staff

Throughout this financial year our staff roles have remained largely unchanged. However, our Deputy Foodbank Manager/Fundraiser retired, and we welcomed a new person into the role, with an increase in hours from **12 to 20 per week**. Additionally, our Finance Manager has expanded their hours to **7 per week.** We continue to have **four part-time employees,** ensuring the team remains well-supported as we carry out our work.

The roles are:-

- Foodbank Manager (20 hrs/wk) employed since July 2023
- Admin Manager (12 hrs/wk) employed since April 2016
- Assistant Foodbank Manager/Fundraiser (20 hrs/wk) employed since August 2024
- Finance Manager (7 hrs/wk) employed since September 2022

4.2 Real Living Wage Policy

We continue to maintain the policy implemented in April 2020; this dictates that the charity's base salary is a minimum of the Real Living Wage plus 3%.

5.0 FINANCIAL COMMENTS

5.1 Donations

During the financial year, we have continued to receive many substantial donations, including the following donations of £1,000 and over, for which we are very grateful: -

- IPNS Properties Ltd (in memory of Ian Smith). £5,000.00
- BMS Aircon £3,000.00
- Amazon £2,000.00
- Coventry Building Society. £1,532.65
- Charis Consultants Ltd.. . . . . £1,200.00
- Vortex Optical £1,170.00

- Hinckley Tangent Club £1,025.00
- Hinckley Ladies FC £1,000.00
- Holy Trinity Church, Hinckley £1,000.00

We have also received the following substantial donations:

- Alternativity £997.00
- Hinckley Canalside WI £905.00

5.2 Fundraising

During the year, we also received the following fundraising income, (over £100)

- Jubilee Singers . . . £ 903.90
- Cycle Ride . . . . . £ 345.00
- Christmas Cards . . . . . £ 326.02
- Easyfundraising . . . . . £ 291.33
- Supermarket Food Drives . . . . . £ 175.76

Additionally, a fundraising quiz was held on 4th April 2025. Although this event took place during the 25-26 financial year, the bulk of the fundraising came in during the 24-25 financial year. During the 24-25 financial year, a profit of **£1,019** was made. During the 25-26 financial year, a further **£473** was raised and expenses of **£659.99** were paid out. In total the quiz made a profit of **£832.01** across the two financial years.

5.3 Trussell Trust Supermarket Top-up Funds

As mentioned under 'Supermarket Collections', and 'Permanent Collection Points', thanks to National Agreements the Trussell Trust have with Tesco, we benefit from a financial donation based on 20% of the value of the stock collected either through store collections or via the PCP's, based on a set value of £2.77/kg of stock, less a 15% TT admin charge, and capped at approx. 60%. We receive these funds twice a year, up to 6-9 months after the date of the respective collection.

In addition thanks to a similar agreement TT have with Asda, we benefit likewise based on 20% of the stock value. These funds are again generally received twice a year, up to 6-9 months after the collection date. During the financial year, we received **£3,607.09** in respect of TT Top-up Funds.

5.4 Grants received

Trussell Trust

- Financial Inclusion £45,000
- HAFB Running costs £ 6,750

Leicestershire County Council

- Household Support Fund £47,000

Green Hall Foundation

- Fruit and vegetables £10,000

HBBC Rural Community Council

- Digital Poverty £3,458.98
- Warm Welcome £1,500

Asda Foundation

- Fruit and vegetables £1,000

Coventry Building Society

- Fruit and vegetables £1,000

Blackmore Foundation

- Winter essentials £1,000

5.5 Gifts & Grants made

Apart from the Grants noted in 5.4 above, HAFB gave the following financial Gifts/Grants: -

5.5.1 **Sapcote PCC** – Hope in the Summer & Easter . . . £3,000

5.5.2 **Hinckley Baptist Church**-Friendly Brunch at Pathways £1,200

5.6 Reserves

Whilst there is no specific Reserves Policy apart from good stewardship, HCCA does however maintain a practice of:-

- ring-fencing 3 months' salary costs for each staff member
- setting aside a monthly amount towards the TT Foodbank Network fee (£35/month)
- setting aside a monthly amount towards the annual insurance costs (£285/month)

5.7 Trustee payments / benefit

During this financial year, no trustees received any payment from funds apart from repayment of expenses.

5.8 Going Concern

In approving the accounts for the past year, Trustees are required by charity law to declare whether they have been prepared on a "going concern" basis, i.e. Trustees have reviewed the financial

position of HCCA at the year end, and the prospects for the immediate future, and consider that the organisation will be solvent in this period.

Specifically, this means that Trustees must be able to confirm that they expect, with reasonable certainty, that HCCA will be able to pay its bills as they become due in the 12 months from the date on which the accounts are signed (i.e. to Oct 2025).

The Trustees consider HCCA is a going concern because:

a. The charity was able to bring forward into 2025/26 cash balances of £166,451. Apart from a restricted fund of £80,182, all balances are available to support Foodbank spending in 2025/26 and beyond

b. The budget approved in March 2025 showed expenditure of £89,110 for 2025/26, and income of £59,250 in year. The reserve balance brought forward is £86,269. The total of reserves brought forward plus in-year income exceeds planned spending until Oct 2025 (i.e. ~12 months from the signing of these accounts) by over £50,000.

c. Trustees consider that the estimate of income anticipated during the 2025/26 year is reasonable and likely to be achieved. The figures are based on actual income received during the previous year (for supermarket partnerships, fundraising and regular donations), and on prudent estimates of one-off donations.

d. Estimates of expenditure during 2025/26 are based on actual costs during the previous year with allowance for inflation.

e. Regular monitoring of income and expenditure takes place during the year allowing Trustees the opportunity to adjust spending or seek further income, should variations from the budget become apparent.

On this basis, Trustees consider that the preparation of the accounts on a "going concern" basis is appropriate.

~ ~

This report was approved by the Trustees at their meeting held on .....

and signed on their behalf by ...Roslyn Arnold..... (Trustee)

Signature .....R Arnold.....

Independent Examiners Report

Independent examiner's report to the trustees of Hinckley Christian Community Action

I report to the trustees on my examination of the accounts of the CIO for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or

2. the accounts do not accord with those records; or

3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jennifer Wale BA FCA
Armstrongs Chartered Accountants
25 Station Road
Hinckley
LE10 1AP

Date 5/9/25

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	48,905	4,517	—	53,422	58,156
Income from charitable activities	3,607	—	—	3,607	2,919
Other trading activities	3,655	148,229	—	151,884	138,747
Investments	2,755	—	—	2,755	2,381
Other income	8,381	109,058	—	117,440	110,306
Total income	**67,304**	**261,805**	**—**	**329,109**	**312,510**
Expenditure on:					
Expenditure on charitable activities	77,594	239,939	—	317,533	293,113
Other expenditure	6,408	—	—	6,408	6,813
Total expenditure	**84,002**	**239,939**	**—**	**323,942**	**299,926**
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	**(16,698)**	**21,865**	**—**	**5,167**	**12,584**
Transfers					
Gross transfers between funds - in	13,500	—	—	13,500	4,128
Gross transfers between funds - out	—	(13,500)	—	(13,500)	(4,128)
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	**(3,198)**	**8,365**	**—**	**5,167**	**12,584**
Total funds brought forward	**107,324**	**71,817**	**—**	**179,141**	**166,557**
Total funds carried forward	**104,125**	**80,182**	**—**	**184,308**	**179,141**
Represented by					
Unrestricted					
General fund	1,297	—	—	1,297	1,080
Designated					
Hinckley Area Foodbank	102,828	—	—	102,828	106,243
Restricted					
HAFB - Benefits in Kind	—	—	—	—	—
HAFB - Restricted Funds	—	80,182	—	80,182	71,817

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
0400	Fixtures and fittings	6,792	4,121
0401	Motor Vehicle	10,412	13,882
0402	Computer Equipment	2,022	2,436
	Total Fixed assets	**19,226**	**20,439**
Current assets			
0330	HSBC Current Account	9,096	19,910
0331	HSBC Deposit Account	91,597	76,150
0332	Kingdom Bank Savings	62,461	60,903
0335	Benefits in Kind	520	—
0336	HMRC - Gift Aid Due	461	480
0600	Prepayments	2,314	2,279
Z05	Accounts Receivable	—	—
	Total Current assets	**166,451**	**159,724**
Liabilities			
0500	Accruals	1,020	960
Z04	Accounts Payable	349	62
	Total Liabilities	**1,369**	**1,022**
	Net Asset surplus(deficit)	**184,308**	**179,141**
Reserves			
	Excess / (deficit) to date	5,167	12,584
	Starting balances	179,141	166,557
	Total Reserves	**184,308**	**179,141**
	Represented by funds		
	Unrestricted	1,297	1,080
	Designated	102,828	106,243
	Restricted	80,182	71,817
	Endowment	—	—
	Total	**184,308**	**179,141**

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets						
Fixtures and fittings -	—	1,943	4,848	—	6,792	4,121
Motor Vehicle -	—	5,412	5,000	—	10,412	13,882
Computer Equipment -	—	2,022	—	—	2,022	2,436
Totals	**—**	**9,377**	**9,848**	**—**	**19,226**	**20,439**
Current assets - Cash at bank and in hand						
HSBC Current Account -	1,299	2,604	5,191	—	9,096	19,910
HSBC Deposit Account -	—	26,454	65,142	—	91,597	76,150
Kingdom Bank Savings -	—	62,461	—	—	62,461	60,903
Totals	**1,299**	**91,521**	**70,334**	**—**	**163,155**	**156,964**
Current assets - Debtors						
HMRC - Gift Aid Due -	(2)	463	—	—	461	480
Prepayments -	—	2,314	—	—	2,314	2,279
Totals	**(2)**	**2,778**	**—**	**—**	**2,775**	**2,759**
Current assets - Stocks and work in progress						
Benefits in Kind -	—	520	—	—	520	—
Totals	**—**	**520**	**—**	**—**	**520**	**—**
Liabilities - Creditors: Amounts falling due in one year						
Accruals -	—	1,020	—	—	1,020	960
Accounts Payable -	—	349	—	—	349	62
Totals	**—**	**1,369**	**—**	**—**	**1,369**	**1,022**
Grand total	**1,297**	**102,828**	**80,182**	**—**	**184,308**	**179,141**

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
FB-Benefit - HAFB - Benefits in K							
Restricted	—	148,229	148,229	—	—	—	—
Sub-total for FB-Benefit	**—**	**148,229**	**148,229**	**—**	**—**	**—**	**—**
HAFB - Hinckley Area Foodba							
Designated	106,243	67,088	84,002	13,500	—	—	102,828
Sub-total for HAFB	**106,243**	**67,088**	**84,002**	**13,500**	**—**	**—**	**102,828**
HAFB-Res - HAFB - Restricted Fu							
Restricted	71,817	113,575	91,710	(13,500)	—	—	80,182
Sub-total for HAFB-Res	**71,817**	**113,575**	**91,710**	**(13,500)**	**—**	**—**	**80,182**
General - General fund							
Unrestricted	1,080	216	—	—	—	—	1,297
Sub-total for General	**1,080**	**216**	**—**	**—**	**—**	**—**	**1,297**
Grand total	**179,141**	**329,109**	**323,942**	**—**	**—**	**—**	**184,308**

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
0102 - Gifts & Donations Rec'd - Regular	—	19,426	—	—	19,426	20,396
0103 - Gifts & Donations Rec'd	—	26,586	4,517	—	31,103	32,142
0108 - Christmas Appeal	—	—	—	—	—	2,000
0110 - Gift Aid Refund	7	2,676	—	—	2,683	3,484
0113 - Membership Gifts	209	—	—	—	209	133
Total	216	48,689	4,517	—	53,422	58,156
Income from charitable activities						
0106 - Supermarket Partnership Income	—	3,607	—	—	3,607	2,919
Total	—	3,607	—	—	3,607	2,919
Other trading activities						
0105 - Fundraising	—	3,655	—	—	3,655	5,906
0109 - Food Donated	—	—	148,229	—	148,229	132,840
Total	—	3,655	148,229	—	151,884	138,747
Investments						
0104 - Bank Interest	—	2,755	—	—	2,755	2,381
Total	—	2,755	—	—	2,755	2,381
Other income						
0107 - Offset Costs	—	13	—	—	13	53
0111 - Grants Received	—	6,750	109,058	—	115,808	109,364
0112 - Miscellaneous	—	428	—	—	428	603
0114 - Gifts Donated	—	1,190	—	—	1,190	284
0115 - Refunds Due	—	—	—	—	—	—
0120 - Transfer In of Assets from previous Trus	—	—	—	—	—	—
Total	—	8,381	109,058	—	117,440	110,306
INCOME TOTAL	216	67,088	261,805	—	329,109	312,510

EXPENDITURE

Expenditure on charitable activities

0150 - Salaries	—	43,652	—	—	43,652	37,834
0151 - Mileage - Private	—	43	—	—	43	140
0152 - Expenses - Misc	—	—	—	—	—	—
0153 - Pensions	—	1,941	—	—	1,941	1,707
0160 - Building Maintenance & Upkeep	—	19	—	—	19	7
0161 - Rental Costs -Buildings	—	13,672	—	—	13,672	13,762
0162 - Furnishing & Equipment	—	379	—	—	379	156
0163 - Vehicle Costs	—	2,403	206	—	2,609	2,626
0170 - Utilities	—	2,883	—	—	2,883	2,935
0180 - Cleaning & Consumables	—	74	226	—	300	47
0181 - Hospitality	—	—	1	—	1	—
0182 - Training & Conferences	—	173	1,614	—	1,788	15
0183 - Uniforms & Clothing	—	126	—	—	126	327
0184 - Fundraising Costs	—	523	0	—	524	10
0190 - Stationery & Postage	—	653	114	—	767	685
0191 - Software	—	462	—	—	462	537
0192 - Marketing & Printing Costs	—	—	—	—	—	—
0193 - Supermarket Collection Costs	—	—	—	—	—	—
0194 - Additional Stock Purchased	—	—	22,573	—	22,573	38,669
0195 - Christmas Appeal	—	—	—	—	—	19,600
0196 - Food Distributed	—	—	148,229	—	148,229	132,840
0197 - Data Security Costs	—	—	—	—	—	—
0198 - Gift Donations & Grant Pd - Organisatins	—	4,307	—	—	4,307	2,680
0199 - Disposal of Goods donated	—	670	—	—	670	404
0200 - Bank Charges	—	93	—	—	93	107
0210 - Copyright, Membership, Legals (Inc DBS)	—	4,761	—	—	4,761	3,550
0220 - Grants Spent	—	—	60,243	—	60,243	32,901
0221 - Auxiliary Stock Items Purchased	—	261	1,674	—	1,936	—
0222 - Fresh Produce Stock Purchased	—	—	5,056	—	5,056	—
0230 - Miscellaneous	—	428	—	—	428	603
0231 - Accountancy	—	60	—	—	60	960
Total	—	77,594	239,939	—	317,533	293,113

Other expenditure

0232 - Depreciation	—	6,408	—	—	6,408	6,813
Total	—	6,408	—	—	6,408	6,813
EXPENDITURE TOTAL	—	84,002	239,939	—	323,942	299,926
GRAND TOTAL	216	(16,914)	21,865	—	5,167	12,584

Notes to the Financial Statements :

1. The value of donated goods received but not yet distributed is £33,356. This has been valued at Trussell Trust's rate of £2.77 per kg. NOTE: Value rate increased from £2.37 to £2.77 by Trussell in Oct 24. Implemented by HAFB wef 31.3.25.

2. The value of food donated is not recognised until it is distributed in accordance with Para. 129(a) of the Statement of Recommended Practice 2005. At that point it is valued in accordance with the procedure laid down in Note 1 above.

3. The amount received from Supermarket Partnership income shown in the accounts relates to Supermarket Collections and Permanent Collection Point stock donations which often overlap more than one accounting year.

HINCKLEY CHRISTIAN COMMUNITY ACTION (HCCA)

England & Wales - Charity number 1154754

Accounts

Hinckley Christian Community Action

(HCCA)

Hinckley Christians serving our Community

A Charitable Incorporated Organisation

Registered Charity No 1154754

Trustees Annual Report and Statement of Accounts for the year to 31st March 2024

incorporating

Hinckley Area foodbank

A Member of the Trussell Trust foodbank Network

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1.0 CHARITY INFORMATIION & ADMINISTRATIVE DETAILS

Registered Charity Name	**Hinckley Christian Community Action**
Other working names	**Hinckley Area foodbank**
Charity Registration No.	**1154754** (England & Wales)
Charity Format	**Charitable Incorporated Organisation** (CIO)
Governing Document	**Constitution - Association model**
Date Registered	**26th Nov 2013**
Principal Address	**Barleyfield** **Hinckley** **Leics.** **LE10 1YE**
Trustees 2023/2024	**Jim Matthews** **Ros Arnold** (Chair) **Tony Wakefield** **Greg Lennox** **Sue Houghton** (from 19th March 2024)
Bank	**HSBC plc** 10 Market Place, Hinckley, Leics. LE10 1NU
Insurers	**Zurich Insurance plc,** Drayton House, Chichester, West Sussex. PO20 2EW
Independent Examiner	Jennifer Wale BA ACA Armstrongs Chartered Accountants, 25 Station Road Hinckley Leics. LE10 1AP

The Trustees Report for the period ending 31st March 2024

2.0 BACKGROUND

2.1 Charity Formation

Hinckley Christian Community Action (HCCA) was set up to be responsible for running Hinckley foodbank, now **Hinckley Area Foodbank** (HAFB), together with any future charitable Social Enterprises. It formally took over the responsibility for the Foodbank on 1st September 2014.

Hinckley Area Foodbank, (a member of the Trussell Trust National Foodbank Network), provides three day's supply of food to local people in financial crisis who have obtained a foodbank voucher from a local agency; and if possible, we signpost to other agencies who can help resolve the crisis.

Structure, governance, and management

HCCA is a Charitable Incorporated Organisation (CIO), formally Registered by the Charity Commission on 26th Nov 2013, and with a Constitution based on the Charity Commission *'Association'* model.

2.2 Trustees

At the end of the 2023/24 financial year, there are 5 trustees :-

- **Ros Arnold** (Chair) Hinckley Baptist Church
- **Greg Lennox** Holy Trinity Church, Hinckley
- **Jim Matthews** All Saints Church, Sapcote
- **Tony Wakefield** Earl Shilton Baptist Church
- **Sue Houghton** Desford Free Church (from 19th March 2024)

The Constitution requires that there must be at least 3 and a maximum of 11 elected trustees appointed for three years, either by the current trustees; or by nomination of Charity Members; plus one trustee by nomination from ***Churches Together in Hinckley*** (CTiH)

2.3 Public Benefit

HAFB continues to help local people and families who find themselves in financial crisis, referred to the foodbank. All clients are met with compassion and a listening ear irrespective of their age, gender, colour, ethnic background, faith or no faith, and social status. The only requirement is that they are referred by a front-line Agency due to a financial crisis, and live in the Leicestershire, Leicester, or Warwickshire area.

The foodbank may assist similar charities working in other areas within the UK by prior agreement with the Trustees.

The trustees are therefore satisfied that the HCCA aims meet the requirements of, and guidance within the Charities Acts in respect of public benefit.

2.4 Linked / Partner Organisations

Trussell Trust (TT) - Hinckley Area foodbank is a member of and subscribes to the aims of the Trussell Trust foodbank Network. In return for an annual subscription, we receive guidance, training, an Operating Manual, an HAFB website, branded publicity materials, access to the Annual Conference, national credibility, and networking opportunities and benefits. The Trussell Trust also provides an on-line Data Collection system which benefits both HAFB and the Trussell Trust. *[Trussell Trust - Reg'd Charity No. 1110522]*

Churches Together in Hinckley and Burbage (CTiH) – HAFB is well supported by many individual churches around the Hinckley area across the denominations, as well as directly by CTiH, who can nominate one person as an HCCA trustee.

Hinckley & Bosworth Borough Council (HBBC) – From the beginning, HAFB has enjoyed a high level of support from HBBC and includes the free provision of a workshop unit for the storage of food, as well as the free use of their top floor De Montfort Suite for Agency Forums and other meetings each year, when available, (outside of Covid restrictions).

2.5 Objects

The objects of HCCA as stated in our Constitution, are:-

> *The objects of the CIO are the relief of poverty by the provision of food to people and families in financial hardship, or providing such other assistance as the trustees shall deem fit, within an ethos of Christian care.*
>
> ***Such action to serve any/all appropriate persons in Leicestershire, Leicester, and Warwickshire (and other areas within the UK by prior agreement with the Trustees) providing help without discrimination.*** *(Rev 2.3 - 18/04/2016)*

Should it be deemed appropriate to commence any other charitable social enterprise in the future, Charity Commission agreement would be needed and obtained where necessary, to amend these objects.

2.6 Summary of Main Activities

Hinckley Area Foodbank
Normally foodbank Clients, local people in short-term crisis, are provided with three day's supply of food sufficient for the number of people in the family. They are referred by front-line agencies familiar with their case, such as the Council, Social workers; school family support workers and many others; who give the Client a foodbank voucher to take to a Foodbank Centre.

At the Centre, the Client would be met with compassion, a cup of tea or coffee, and a friendly listening ear. Details are taken of any allergies or diet related health issues (eg diabetes), and the food is packed into supermarket carrier bags or their own bags when available, for them to take away. Assistance is also given with toiletries when needed and when available.

The foodbank volunteers would possibly signpost the Client to other agencies who can help with some of the Client's core issues to help them out of the crisis that triggered the need for assistance from the foodbank. This signposting could be to other charities or agencies who may for example offer help with debt issues; the provision of low-cost furniture or white goods; take on Clients in a volunteer role; or offer help with housing issues.

The food is donated by individuals through collection points in their churches, supermarkets, workplaces, or community halls. These are taken to our storage warehouse where they are weighed, dated, sorted, and shelved in type and date order ready for picking by volunteers collecting for the Foodbank Centres. At this point stock is weighed out giving a stock accounting system based upon kg weight.

The foodbank benefits greatly from the support of many volunteers (130+ people), without whose goodwill the foodbank could not run. Each foodbank centre is normally run by between 5 – 9 volunteers each week, usually on a rota system to avoid fatigue. Other volunteers help with sorting food at the Storage Unit, driving the fresh fruit and vegetables van, or with the admin work inputting voucher or stock information onto the TT online Data system.

3.0 ACHIEVEMENTS APRIL '23 - MARCH '24

3.1 Foodbank Centres

The number of centres operating through this financial year remains at nine and as predicted, the Desford centre has proved very valuable for those living in rural communities.

Our nine centres are based across the local area as below -

Monday	13:00 - 15:00	St John's Church, Hinckley
Tuesday	12:00 - 14:00	Salvation Army, Hinckley
Wednesday	11:00 - 13:00	Pathways Centre, Hinckley Baptist Church
	11:15 - 13:15	Desford Free Church
	14:00 - 16:00	Barwell Methodist Church
	17:00 - 19:00	Congregational Church, Burbage
Thursday	10:00 - 12:00	St Mary's Church, Hinckley
	18:30 - 20:30	Social Institute, Earl Shilton
Friday	13:30 - 15:30	Hope Community Church, Hinckley

3.2 The Foodbank Warehouse

We continue to need three warehouses and we are very blessed that Hinckley & Bosworth Borough Council continue to support us by providing one of these rent free.

The warehouse is open on Mondays 9:30am -6pm (Tuesdays when there is a Bank Holiday), and Thursdays 9:30am - 4:30pm. There are **12** regular warehouse volunteers and **9** others who are available in busy periods. Additionally, this year we had 3 Scouts with us for a period of time as part of their Volunteering section for the Duke of Edinburgh Award programme.

For many years we have wanted to provide our clients with fresh fruit and vegetables. However the different locations and difficulties of handling fresh produce had always been prohibitive. We have finally found a solution for this and for the first time we are now able to provide fresh fruit and vegetables to our clients on a regular basis.

We purchased a small van which was half funded by a £5000 grant from Leicestershire County Council, and recruited additional volunteers to drive the van to and from sessions daily. All fresh produce is purchased from wholesalers and local supermarkets and Trustees are confident that there are sufficient funds to commit to making this a very successful scheme. Bags are pre-packed at the warehouse. Each bag is for two people and contains potatoes, carrots, onions, apples, oranges and bananas.

Starting in December with three centres, we trialled the system to discover any logistical issues, for example, assessing the best options for purchasing the produce, packing, loading and distributing items whilst ensuring absolute minimum wastage. A little tweaking was needed and as volunteers increased, we rolled out to 5 centres by the end of March.

Working on a Rota basis, there are **8** additional volunteers to load, drive the van and return unused produce to the warehouse ready to be used for the next session. From mid-December to the end of the financial year we have spent **£891.24** and provided **689 bags** of fruit and vegetables for **711** adults and **376** children.

The produce is purchased weekly and we have received a grant of £1600 from ASDA Foundation to buy fridges for warehouse storage.

3.3 Clients fed

The number of vouchers for this financial year coupled with our personal conversations with clients really does evidence that the impact of the cost-of-living crisis was, and still is, a huge issue facing many people across our region.

Vouchers fulfilled during this year total 3047, providing food for 4539 adults and 2491 children under 16 making 7030 people in total.
Altogether this can be equated to 63,618 meals over the year.

This represents a decrease of 1.57% and it could be argued that any decrease in the number of people struggling has to be seen as a positive result. However, when taken in the context of last year's huge rise of 32%, it is fair to say that the number of people facing financial hardship to the degree of living in food poverty sadly remains very high.

3.4 Stock donations

The amount of stock donated through our usual local network of supermarkets, churches etc. is **20.46 %** down on last year at **52,594.60 kgs (52.6 tonnes).** The total amount of stock going out has also decreased by **(8.06%)** to **74,217.30 kgs (74.2 tonnes)**

The shortfall between the total stock in and out is **21,622.7 kgs or 21.62 tonnes,** which equates to a **29%** shortfall in the amount of stock needed to fulfil the number of vouchers issued. Last year our usual donations from this stream were only down **2.1%** and we reported that our figures seem to suggest that the impact of the cost of living crisis was seen more in the increase in people in financial crisis, and therefore in food poverty, and that overall charitable giving had been strong.

This year, a much more significant drop of **20.46%** seems to show that over a longer period of time, the effects of the cost-of-living crisis are biting hard and charitable giving has dropped as a consequence. This is supported by data showing that donations from Supermarkets alone dropped from 38.7% of our total stock intake in 2022-2023 to **27.4%** this year. Similarly, stock donations from collection points in local churches dropped from 22.06% to **17%.** Both are predominantly food items purchased by the general public rather than corporate partners or grant funding streams.

We have purchased 20,763.8 kgs of additional stock which equates to 25.37% plus an additional 7,237.5 kgs (8.84%) from the Trussell Trust Leicestershire South Regional Distribution Centre.

Even with the drop, we do continue to be very blessed, receiving an amazing level of support from people and businesses in our local community.

Local Lions and Rotary groups have continued collecting for us along with community groups like the Scouts, Guides, and various workplace initiatives.

The donations come from many directions, principally from :-
13 Supermarket Permanent Collection Points
Supermarket store donations
50 churches
Workplaces and community groups
31 Schools / Pre-schools

Financial donations remain strong and this along with a very substantial Cost of Living grant from the Government (administered by the Lottery), have provided the financial security to enable us to purchase the higher levels of stock and thus ensure we can maintain the increased need for support for the foreseeable future.

3.5 Bankuet

Our partnership with Bankuet continues to bring significant benefits both in terms of collecting donations, £4,893 this year and obtaining food at cheaper than shelf prices. The total weight this year was 1,116 kgs of food which is bulk delivered directly to our warehouse.

3.6 Harvest 2023

We were blessed that many local schools invited us in to do assembly talks and presentations. Of course this helps to improve our Harvest collections, but equally, and just as importantly, it enhances public awareness and understating of local people living with food poverty. We received just over **4.3** tonnes of stock from local schools, coming from over 45 local schools and church youth organisations such as the Boys and Girls Brigades.

3.7 Annual Stock-take

The annual stock take was taken at the end of March, closing the financial year.

The total amount of stock weighed in this year is **81,839 kgs,** with a balance of stock to carry forward of **17,604 kgs**.

At the end of the previous financial year 2022-23, we carried 9,982 kgs into this year. This shows we have built higher stock reserves and have the security of starting this financial year with significantly higher stock levels. Much of this is paid for by the Community Organisations Cost of Living Fund grant, which is explained in full under the Fundraising section of the report.

3.8 Trussell Trust Financial Inclusion

Financial Inclusion is an initiative that has been developed by Trussell Trust (TT) with the aim of helping to reduce the need for Foodbank use.

TT realised that with funding and trained support, the foodbank within their networks are ideally placed to 'fill some of the gaps' and address some of these issues. TT support offers up to three years funding plus support from the local Area Manager and a TT Financial Inclusion Manager. The funding is a grant specifically to cover the cost to support this work.

We partnered with Citizens Advice and Falcon Support Services who employed and trained staff on our behalf. In many instances they provide specialist advice at the foodbank centre and then offer follow-up appointments and services. The partnership with Citizens Advice (CA) provides the required FCA accreditation to offer financial advice. Sadly, the agreement with Falcon Support Services became untenable and both parties agreed amicably to dissolve the partnership.

The TT Financial Inclusion Team approved our request to transfer the grant funding allocated to Falcon, to employ a second person through Citizens Advice Leicestershire, focusing predominantly

on those in food poverty due to substantial debt. The service will provide easily accessible, independent, and confidential debt advice and casework of high quality to people referred to it from the foodbank, supporting clients to work towards reducing their need for emergency food, whilst increasing their capacity to become financially independent.

This Debt Advisor position was filled in March 2024 and training is now taking place. The role covers 16 hours per week across three days with a mix of time spent in Foodbank Centres and in the CA office for appointments and follow-up meetings.

The original Citizens Advice Agreement is still working well and has now completed its second year of support.

During this financial year CA engaged with a total of 405 clients, with 110 being new unique clients, meaning clients who wouldn't have accessed CA support without our FI project. Recording 668 issues, 521 appointments attended with income gained of £78,414.

The table below shows some of the types of issues dealt with and the numbers of clients supported.

Issues	**No. of affected clients**
Benefits and tax credits	121
Charitable support	275
Housing	28
Debt	13
Utilities and communications	12
Employment	6
Immigration & asylum	2

Clients exiting Foodbanks

The reporting on the number of people exiting foodbanks has been reviewed and changed for Q4 this year.

Previously CA were recording clients exiting foodbanks as those who did not come back to the foodbank again in that quarter following our intervention. It was felt that a more reliable measure would be to work from the Trussell Trust/Joseph Rowntree Foundation 'Essentials Guarantee' figures to assess whether a client's income is capable of covering basic needs. Their research shows that around 5 in 6 low-income households on Universal Credit are currently going without essentials and their analysis indicates that Universal credit would need to be at least £120 a week for a single adult and £200 for a couple to cover a very basic cost of living.

Based on this, our Financial Inclusion intervention should see 119 unique clients in a financial position not to need foodbanks going forwards. Measuring the efficacy of our income maximization work based on the Trussell Trust/Joseph Rowntree Foundation 'Essentials Guarantee' figures give us a solid benchmark. However it does lead to the question of what we can do for those who have to live on negative budgets for extended periods of time.

Additionally, we were lucky to be included in the Cadent Charis Shopping Voucher Scheme which was administered via CAB this February & March. Being able to refer guests who had exceeded their 'guideline' number of vouchers to our CA Foodbank advisor for a Charis voucher took some of the weight off the foodbank, (we have many client/guests who have received well over the suggested 3 in 6 months TT guideline, however, we continue to monitor each case on an individual basis, not wanting anyone to go hungry whilst we have the food to give, but also watching for any misuse). The Charis Vouchers also enabled people to buy things like winter coats, or a mobile phone for a homeless person, so that support workers could stay in touch with them etc.

3.9 Fundraising

We are very blessed that many local groups and organisations have nominated Hinckley Foodbank as their charity to fundraise for during this financial year.

We have had a number of choir performances, sponsored walks, a pub quiz and many more community groups raising funds on our behalf.

This year has been exceptional, we applied for a grant from the Community Organisations Cost of Living Fund which is Government Funded and administered by The National Lottery. This was successful and we were granted **£36,832.47**.

Trustees felt it important to clarify that this money was not Lottery funded. We see a number of clients in financial difficulty through addiction to gambling and it doesn't sit well within Christian principles to claim money to help people in financial difficulty with money possibly raised through the cause of their issues.

This grant carried specific spending restrictions and had to be used to actively increase support to those struggling with the cost-of-living crisis and it had to be fully spent by 31st March 2024 so within this financial year.

Some funds were used to cover the cost of wages and expenses, some for Christmas vouchers too, but the vast majority was used to purchase stock.

As already mentioned, the warehouse is well stocked to carry us forward for the coming months.

3.10 Christmas Appeal 2023

The Hinckley Area Christmas appeal is now well established and is run jointly between Hinckley Area Foodbank, Children and Family Wellbeing Service and the Salvation Army to provide help for people in financial difficulty.

We provide Aldi Vouchers which are restricted and cannot be used for alcohol, lottery tickets or cigarettes. The vouchers offer support but maintain dignity as clients can make their own choices for their own Christmas.

This year we supplied **£17,035** worth of vouchers which were distributed by our partners. **427** local families were helped and these included **967** children.

We were blessed with a number of donations specifically for this appeal including £2000 from St Johns Church in Hinckley.

After checking the eligibility criteria, we were also allowed to use £7,500 of the Govt. grant to set against Christmas 2024, this amount being the increase in our Christmas spending in the qualifying period.

3.11 Hot water bottles and blankets

Energy costs remained high and this along with higher rent / mortgage costs have seen many people trying to manage without heating throughout the winter months and there is a direct link between fuel and food poverty.

To this end we gave out **348** hot water bottles and have a few in stock to carry us forward, additionally we supplied sleeping bags and blankets where required.

Alongside this, several local groups sewed and knitted to make hot water bottle covers, hats, mittens and even blankets. It is a real community effort and engages those who might not be able to volunteer or donate funds but can offer their time and skill in an alternative way to help their community.

3.12 Support for other local food poverty projects

Sharnford and Sapcote churches asked for help with their Hope in the Summer project providing food hampers and gifts for families in need in both villages and school communities. Struggling families were nominated by the schools, pre-school groups and churches. **£1,480** was given to support the project.

Falcon Support Services helps the homeless and those living with addictions and mental health issues. Trustees were happy to offer support and gifted **£1,200** for this.

4.0 STAFF

4.1 Existing Staff

Throughout this financial year our staff roles have remained similar but our Project Manager retired and we have a new person in this role. We have four part-time employees but the hours have increased a little.

The roles are :-

- Foodbank Manager (20 hrs/wk) employed since July 2023
- Admin Manager (12 hrs/wk) employed since April 2016
- Deputy Foodbank Manager/Fundraiser (12 hrs/wk) employed since January 2020
- Finance Manager (4 hrs/wk) employed since September 2022

4.2 Real Living Wage Policy

We continue to maintain the policy implemented in April 2020; this dictates that the charity's base salary is a minimum of the Real Living Wage plus 3%.

5.0 FINANCIAL COMMENTS

5.1 Donations

During the financial year, we have continued to receive many substantial donations, including the following donations of £1,000 and over, for which we are very grateful:-

- Burbage Congregational Church £3,000.00
- St John's Church, Hinckley £2,000.00
- Desford Striders £1,812.49
- Caterpillar UK £1,450.00
- Alternativity £1,263.00
- Individual donation £1,250.00
- Charis Consultants Ltd £1,200.00
- Sainsbury's Neighbourly £1,176.63
- St Simon & St Jude Lodge (Hinckley Masons) £1,121.00
- Coventry Building Society £1,000.00
- St Michael and All Angels, Fenny Drayton £1,000.00

5.2 Fundraising

During the year, we also received the following fundraising income, (over £100)

- National Forest Trek (raising money for Christmas vouchers). . . £3,253.83
- Jubilee Singers . . . . . £ 846.91
- All Saints Church Concert. . . . . £ 632.02
- New Plough Inn (Quiz night) . . . . . £ 590.00
- Easyfundraising . . . . . £ 281.97
- Collection Tins . . . . . £ 197.87
- Recycling for Good Causes . . . . . £ 148.40

5.3 Trussell Trust Supermarket Top-up Funds

As mentioned under 'Supermarket Collections', and 'Permanent Collection Points', thanks to National Agreements the Trussell Trust have with Tesco, we benefit from a financial donation based on 20% of the value of the stock collected either through store collections or via the PCP's, based on a set value of £2.37/kg of stock, less a 15% TT admin charge, and capped at approx. 60%. We receive these funds twice a year, up to 6-9 months after the date of the respective collection.

In addition thanks to a similar agreement TT have with Asda, we benefit likewise based on 20% of the stock value. These funds are again generally received twice a year, up to 6-9 months after the collection date. During the financial year, we received £2919.07 in respect of TT Top-up Funds.

5.4 Grants received

5.4.1 Trussell Trust
- Financial Inclusion £51,750

5.4.2 Leicestershire County Council
- Food £14,000
- Cost towards a new van £5,000

5.4.3 Community Fund for the increased cost of living . . £36,832.47

5.4.4 Asda Foundation – for fridges and fruit & veg . . . £1,600

5.4.5 Sainsbury's Neighbourly
- General running costs £181.78

5.5 Gifts & Grants made

Apart from the Grants noted in 5.4 above, HAFB gave the following financial Gifts/Grants:-

5.5.1 **Sapcote PCC** – Hope in the Summer £1,480

5.5.2 **Falcon Support Services** £1,200

5.6 Reserves

Whilst there is no specific Reserves Policy apart from good stewardship, HCCA does however maintain a practice of:-

- ring-fencing 3 months' salary costs for each staff member
- setting aside a monthly amount towards the TT Foodbank Network fee (£35/month)
- setting aside a monthly amount towards the annual insurance costs (£280/month)

5.7 Trustee payments / benefit

During this financial year, no trustees received any payment from funds apart from repayment of expenses.

5.8 Going Concern

In approving the accounts for the past year, Trustees are required by charity law to declare whether they have been prepared on a "going concern" basis, i.e. Trustees have reviewed the financial position of HCCA at the year end, and the prospects for the immediate future, and consider that the organisation will be solvent in this period.

Specifically, this means that Trustees must be able to confirm that they expect, with reasonable certainty, that HCCA will be able to pay its bills as they become due in the 12 months from the date on which the accounts are signed (i.e. to Nov 2023).

The Trustees consider HCCA is a going concern because:

a. The charity was able to bring forward into 2024/25 cash balances of £159,684. Apart from a restricted fund of £66,817, all balances are available to support Foodbank spending in 2024/25 and beyond

b. The budget approved in March 2024 showed expenditure of £80,175 for 2024/25, and income of £63,200 in year. The reserve balance brought forward is £108,118. The total of reserves brought forward plus in-year income exceeds planned spending until Oct 2025 (i.e. ~12 months from the signing of these accounts) by over £20,000.

c. Trustees consider that the estimate of income anticipated during the 2024/25 year is reasonable and likely to be achieved. The figures are based on actual income received during the previous year (for supermarket partnerships, fundraising and regular donations), and on prudent estimates of one-off donations.

d. Estimates of expenditure during 2024/25 are based on actual costs during the previous year with allowance for inflation.

e. Regular monitoring of income and expenditure takes place during the year allowing Trustees the opportunity to adjust spending or seek further income, should variations from the budget become apparent.

On this basis, Trustees consider that the preparation of the accounts on a "going concern" basis is appropriate.

~ ~ ~

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	51,373	6,782	—	58,156	97,393
Income from charitable activities	2,919	—	—	2,919	5,772
Other trading activities	2,808	135,939	—	138,747	167,694
Investments	2,381	—	—	2,381	523
Other income	941	109,364	—	110,306	73,515
Total income	**60,423**	**252,086**	—	**312,510**	**344,899**
Expenditure on:					
Expenditure on charitable activities	69,643	223,469	—	293,113	282,915
Other expenditure	6,813	—	—	6,813	5,423
Total expenditure	**76,456**	**223,469**	—	**299,926**	**288,339**
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	**(16,032)**	**28,616**	—	**12,584**	**56,560**
Transfers					
Gross transfers between funds - in	4,128	—	—	4,128	—
Gross transfers between funds - out	—	(4,128)	—	(4,128)	—
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	**(11,904)**	**24,488**	—	**12,584**	**56,560**
Total funds brought forward	**119,228**	**47,328**	—	**166,557**	**109,996**
Total funds carried forward	**107,324**	**71,817**	—	**179,141**	**166,557**
Represented by					
Unrestricted					
General fund	1,080	—	—	1,080	938
Designated					
Hinckley Area Foodbank	106,243	—	—	106,243	118,289
Restricted					
HAFB - Benefits in Kind	—	—	—	—	—
HAFB - Restricted Funds	—	71,817	—	71,817	47,328

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
0400	Fixtures and fittings	4,121	4,956
0401	Motor Vehicle	13,882	8,969
0402	Computer Equipment	2,436	2,348
	Total Fixed assets	**20,439**	**16,273**
Current assets			
0330	HSBC Current Account	19,910	8,454
0331	HSBC Deposit Account	76,150	137,704
0332	Kingdom Bank Savings	60,903	—
0335	Benefits in Kind	—	119
0336	HMRC - Gift Aid Due	480	1,199
0600	Prepayments	2,279	1,768
Z05	Accounts Receivable	—	2,111
	Total Current assets	**159,724**	**151,358**
Liabilities			
0500	Accruals	960	1,074
Z04	Accounts Payable	62	—
	Total Liabilities	**1,022**	**1,074**
	Net Asset surplus(deficit)	**179,141**	**166,557**
Reserves			
	Excess / (deficit) to date	12,584	56,560
	Starting balances	166,557	109,996
	Total Reserves	**179,141**	**166,557**
	Represented by funds		
	Unrestricted	1,080	938
	Designated	106,243	118,289
	Restricted	71,817	47,328
	Endowment	—	—
	Total	**179,141**	**166,557**

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets						
Fixtures and fittings -	—	758	3,362	—	4,121	4,956
Motor Vehicle -	—	8,882	5,000	—	13,882	8,969
Computer Equipment -	—	2,436	—	—	2,436	2,348
Totals	**—**	**12,076**	**8,362**	**—**	**20,439**	**16,273**
Current assets - Cash at bank and in hand						
HSBC Current Account -	1,083	21,515	(2,688)	—	19,910	8,454
HSBC Deposit Account -	—	10,007	66,142	—	76,150	137,704
Kingdom Bank Savings -	—	60,903	—	—	60,903	—
Totals	**1,083**	**92,427**	**63,454**	**—**	**156,964**	**146,159**
Current assets - Debtors						
HMRC - Gift Aid Due -	(2)	482	—	—	480	1,199
Prepayments -	—	2,279	—	—	2,279	1,768
Accounts Receivable -	—	—	—	—	—	2,111
Totals	**(2)**	**2,762**	**—**	**—**	**2,759**	**5,079**
Current assets - Stocks and work in progress						
Benefits in Kind -	—	—	—	—	—	119
Totals	**—**	**—**	**—**	**—**	**—**	**119**
Liabilities - Creditors: Amounts falling due in one year						
Accruals -	—	960	—	—	960	1,074
Accounts Payable -	—	62	—	—	62	—
Totals	**—**	**1,022**	**—**	**—**	**1,022**	**1,074**
Grand total	**1,080**	**106,243**	**71,817**	**—**	**179,141**	**166,557**

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
FB-Benefit - HAFB - Benefits in K							
Restricted	—	132,840	132,840	—	—	—	—
Sub-total for FB-Benefit	**—**	**132,840**	**132,840**	**—**	**—**	**—**	**—**
HAFB - Hinckley Area Foodba							
Designated	118,289	60,281	76,456	4,128	—	—	106,243
Sub-total for HAFB	**118,289**	**60,281**	**76,456**	**4,128**	**—**	**—**	**106,243**
HAFB-Res - HAFB - Restricted Fu							
Restricted	47,328	119,246	90,629	(4,128)	—	—	71,817
Sub-total for HAFB-Res	**47,328**	**119,246**	**90,629**	**(4,128)**	**—**	**—**	**71,817**
General - General fund							
Unrestricted	938	142	—	—	—	—	1,080
Sub-total for General	**938**	**142**	**—**	**—**	**—**	**—**	**1,080**
Grand total	**166,557**	**312,510**	**299,926**	**—**	**—**	**—**	**179,141**

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
0102 - Gifts & Donations Rec'd - Regular	—	20,396	—	—	20,396	17,601
0103 - Gifts & Donations Rec'd	—	27,484	4,658	—	32,142	68,686
0108 - Christmas Appeal	—	—	2,000	—	2,000	7,237
0110 - Gift Aid Refund	9	3,351	124	—	3,484	3,741
0113 - Membership Gifts	133	—	—	—	133	126
Total	142	51,231	6,782	—	58,156	97,393
Income from charitable activities						
0106 - Supermarket Partnership Income	—	2,919	—	—	2,919	5,772
Total	—	2,919	—	—	2,919	5,772
Other trading activities						
0105 - Fundraising	—	2,808	3,098	—	5,906	3,898
0109 - Food Donated	—	—	132,840	—	132,840	163,795
Total	—	2,808	135,939	—	138,747	167,694
Investments						
0104 - Bank Interest	—	2,381	—	—	2,381	523
Total	—	2,381	—	—	2,381	523
Other income						
0107 - Offset Costs	—	53	—	—	53	1,528
0111 - Grants Received	—	—	109,364	—	109,364	69,185
0112 - Miscellaneous	—	603	—	—	603	1
0114 - Gifts Donated	—	284	—	—	284	690
0115 - Refunds Due	—	—	—	—	—	2,111
0120 - Transfer In of Assets from previous Trus	—	—	—	—	—	—
Total	—	941	109,364	—	110,306	73,515
INCOME TOTAL	142	60,281	252,086	—	312,510	344,899
EXPENDITURE						
Expenditure on charitable activities						
0150 - Salaries	—	37,636	198	—	37,834	32,850
0151 - Mileage - Private	—	140	—	—	140	222
0152 - Expenses - Misc	—	—	—	—	—	—
0153 - Pensions	—	1,702	4	—	1,707	1,295
0160 - Building Maintenance & Upkeep	—	7	—	—	7	3,845
0161 - Rental Costs -Buildings	—	13,284	478	—	13,762	14,073

0162 - Furnishing & Equipment	—	156	—	—	156	1,043
0163 - Vehicle Costs	—	2,626	—	—	2,626	1,484
0170 - Utilities	—	2,935	—	—	2,935	6,294
0180 - Cleaning & Consumables	—	47	—	—	47	—
0181 - Hospitality	—	—	—	—	—	—
0182 - Training & Conferences	—	15	—	—	15	1
0183 - Uniforms & Clothing	—	327	—	—	327	295
0184 - Fundraising Costs	—	10	—	—	10	1,224
0190 - Stationery & Postage	—	685	—	—	685	847
0191 - Software	—	537	—	—	537	442
0192 - Marketing & Printing Costs	—	—	—	—	—	—
0193 - Supermarket Collection Costs	—	—	—	—	—	—
0194 - Additional Stock Purchased	—	1,223	37,445	—	38,669	15,102
0195 - Christmas Appeal	—	—	19,600	—	19,600	12,750
0196 - Food Distributed	—	—	132,840	—	132,840	163,795
0197 - Data Security Costs	—	—	—	—	—	—
0198 - Gift Donations & Grant Pd - Organisatins	—	2,680	—	—	2,680	1,130
0199 - Disposal of Goods donated	—	404	—	—	404	584
0200 - Bank Charges	—	107	—	—	107	103
0210 - Copyright, Membership, Legals (Inc DBS)	—	3,550	—	—	3,550	3,136
0220 - Grants Spent	—	—	32,901	—	32,901	21,431
0221 - Auxiliary Stock Items Purchased	—	—	—	—	—	—
0222 - Fresh Produce Stock Purchased	—	—	—	—	—	—
0230 - Miscellaneous	—	603	—	—	603	—
0231 - Accountancy	—	960	—	—	960	960
Total	—	69,643	223,469	—	293,113	282,915
Other expenditure						
0232 - Depreciation	—	6,813	—	—	6,813	5,423
Total	—	6,813	—	—	6,813	5,423
EXPENDITURE TOTAL	—	76,456	223,469	—	299,926	288,339
GRAND TOTAL	142	(16,174)	28,616	—	12,584	56,560

Notes to the Financial Statements :

1. The value of donated goods received but not yet distributed is £41,721. This has been valued at Trussell Trust's rate of £2.37 per kg.

2. The value of food donated is not recognised until it is distributed in accordance with Para. 129(a) of the Statement of Recommended Practice 2005. At that point it is valued in accordance with the procedure laid down in Note 1 above.

3. The amount received from Supermarket Partnership income shown in the accounts relates to Supermarket Collections and Permanent Collection Point stock donations which often overlap more than one accounting year.

Independent Examiners Report

Independent examiner's report to the trustees of Hinckley Christian Community Action

I report to the trustees on my examination of the accounts of the CIO for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

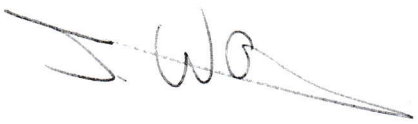
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or

2. the accounts do not accord with those records; or

3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jennifer Wale BA ACA
Armstrongs Chartered Accountants
25 Station Road
Hinckley
LE10 1AP

Date

HINCKLEY CHRISTIAN COMMUNITY ACTION (HCCA)

England & Wales - Charity number 1154754

Accounts

Hinckley Christian Community Action

(HCCA)

Hinckley Christians serving our Community

A Charitable Incorporated Organisation

Registered Charity No 1154754

Trustees Annual Report and Statement of Accounts

for the year to 31st March 2023

incorporating

Hinckley Area foodbank

A Member of the Trussell Trust foodbank Network

The Trustees Report period ending 31st March 2023

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1.0 CHARITY INFORMATION & ADMINISTRATIVE DETAILS

Registered Charity Name	**Hinckley Christian Community Action**
Other working names	**Hinckley Area foodbank**
Charity Registration No.	**1154754** (England & Wales)
Charity Format	**Charitable Incorporated Organisation** (CIO)
Governing Document	**Constitution - Association model**
Date Registered	**26th Nov 2013**
Principal Address	**Barley field,** (From August 2021) Hinckley, Leics. LE10 1YE
Trustees 2022/2023	**Jim Matthews** **Ros Arnold** **Tony Wakefield** **Greg Lennox**
Bank	**HSBC plc** 10 Market Place, Hinckley, Leics. LE10 1NU
Insurers	**Zurich Insurance plc,** Drayton House, Chichester, West Sussex. PO20 2EW
Independent Examiner	**Jennifer Wale BA ACA** **Armstrongs Chartered Accountants,** 25 Station Road, Hinckley Leics. LE10 1AP

The Trustees Report for the period ending 31st March 2023

2.0 BACKGROUND

2.1 Charity Formation

Hinckley Christian Community Action (HCCA) was set up to be responsible for running Hinckley foodbank, now **Hinckley Area Foodbank** (HAFB), together with any future charitable Social Enterprises. It formally took over the responsibility for the Foodbank on 1st September 2014.

Hinckley Area Foodbank, (a member of the Trussell Trust National Foodbank Network), provides three day's supply of food to local people in financial crisis who have obtained a foodbank voucher from a local agency; and if possible, we signpost to other agencies who can help resolve the crisis.

Structure, governance, and management
HCCA is a Charitable Incorporated Organisation (CIO), formally Registered by the Charity Commission on 26th Nov 2013, and with a constitution based on the Charity Commission *'Association'* model.

2.2 Trustees

At the end of the 2022/23 financial year, there are 4 trustees :-

- **Ros Arnold** (Chair) — Hinckley Baptist Church
- **Greg Lennox** — Holy Trinity Church, Hinckley
- **Jim Matthews** — All Saints Church, Sapcote
- **Tony Wakefield** — Earl Shilton Baptist Church

The Constitution requires that there must be at least 3 and a maximum of 11 elected trustees appointed for three years, either by the current trustees; or by nomination of Charity Members; plus one trustee by nomination from ***Churches Together in Hinckley*** (CTiH)

2.3 Public Benefit

HAFB continues to help local people and families who find themselves in financial crisis, referred to the foodbank. All clients are met with compassion and a listening ear irrespective of their age, gender, colour, ethnic background, faith or no faith, and social status. The only requirement is that they are referred by a front-line Agency due to a financial crisis, and live in the Leicestershire, Leicester, or Warwickshire area.

The foodbank may assist similar charities working in other areas within the UK by prior agreement with the Trustees.

The trustees are therefore satisfied that the HCCA aims meet the requirements of, and guidance within the Charities Acts in respect of public benefit.

2.4 Linked / Partner Organisations

Trussell Trust (TT) - Hinckley Area foodbank is a member of and subscribes to the aims of the Trussell Trust foodbank Network. In return for an annual subscription, we receive guidance, training, an Operating Manual, an HAFB website, branded publicity materials, access to the Annual Conference, national credibility, and networking opportunities and benefits. The Trussell Trust also provides an on-line Data Collection system which benefits both HAFB and the Trussell Trust. *[Trussell Trust - Reg'd Charity No. 1110522]*

Churches Together in Hinckley and Burbage (CTiH) – HAFB is well supported by many individual churches around the Hinckley area across the denominations, as well as directly by CTiH, who can nominate one person as an HCCA trustee.

Hinckley & Bosworth Borough Council (HBBC) – From the beginning, HAFB has enjoyed a high level of support from HBBC and includes the free provision of a workshop unit for the storage of food, as well as the free use of their top floor De Montfort Suite for Agency Forums and other meetings each year, when available, (outside of Covid restrictions).

2.5 Objects

The objects of HCCA as stated in our Constitution, are:-

> *The objects of the CIO are the relief of poverty by the provision of food to people and families in financial hardship, or providing such other assistance as the trustees shall deem fit, within an ethos of Christian care.*
>
> ***Such action to serve any/all appropriate persons in Leicestershire, Leicester, and Warwickshire (and other areas within the UK by prior agreement with the Trustees) providing help without discrimination.*** *(Rev 2.3 - 18/04/2016)*

Should it be deemed appropriate to commence any other charitable social enterprise in the future, Charity Commission agreement would be needed and obtained where necessary, to amend these objects.

2.6 Summary of Main Activities

Hinckley Area Foodbank

Normally foodbank Clients, local people in short-term crisis, are provided with three day's supply of food sufficient for the number of people in the family. They are referred by front-line agencies familiar with their case, such as the Council, Social workers; school family support workers; or the Job Centre, and who give the Client a foodbank voucher to take to a Foodbank Centre.

At the Centre, the Client would be met with compassion, a cup of tea or coffee, and a friendly listening ear. Details are taken of any allergies or diet related health issues (e.g., diabetes), and the food is packed into supermarket carrier bags or their own bags when available, for them to take away. Assistance is also given with toiletries when needed and when available.

The foodbank volunteers would possibly signpost the Client to other agencies who can help with some of the Client's core issues to help them out of the crisis that triggered the need for assistance from the foodbank. This signposting could be to other charities or agencies who may for example offer help with debt issues; the provision of low-cost furniture or white goods; take on Clients in a volunteer role; or offer help with housing issues.

The food is donated by individuals through collection points in their churches, supermarkets, workplaces, or community halls. These are taken to our storage warehouse where they are weighed, dated, sorted, and shelved in type and date order ready for picking by warehouse volunteers collecting for the Foodbank Centres.

The foodbank benefits greatly from the support of many volunteers (125+ people), without whose goodwill the foodbank could not run. Each foodbank centre is normally run by between 5 – 9 volunteers each week, usually on a rota system to avoid fatigue. Other volunteers help with sorting food at the Storage Unit (12 each week), or with the admin work inputting voucher or stock information onto the TT online Data system.

3.0 ACHIEVEMENTS April '22 – March '23

3.1 Covid19 pandemic

All Covid19 restrictions were removed by the start of this financial year.
Some changes have remained where they are considered best practice; otherwise all centres, and the warehouse returned to pre-Pandemic operations.

3.2 Foodbank Centres

The use of E-vouchers has continued to grow and is now the preferred option for the majority of referrals. Hinckley & Bosworth Borough Council are our main referrer and they swapped to E-vouchers this year. This was a big leap forward and in the last quarter almost 90% of vouchers issued were E-vouchers.

The ease of issuing digital vouchers rather than having to carry paper ones is a significant advantage for the referrer. The reduction in admin and the enhanced security of two factor authentication offer significant advantages for the centre staff.
The reduction in paper use is an environmental gain too.
New tablets were purchased for each centre to assist with admin and to enable access to signposting information for further help.

The number of centres has increased to nine, we now have an additional centre in Desford which serves some of the more rural communities. The centre opened in October 2022 and is being well used.
With rural bus services declining rapidly we envisage the need here will grow.

Our nine foodbank centres are based across the local area as below -

Monday	13:00 - 15:00	St John's Church, Hinckley
Tuesday	12:00 - 14:00	Salvation Army, Hinckley
Wednesday	11:00 - 13:00	Pathways Centre, Hinckley Baptist Church
	11:15 - 13:15	Desford Free Church
	14:00 - 16:00	Barwell Methodist Church
	17:00 - 19:00	Congregational Church, Burbage
Thursday	10:00 - 12:00	St Mary's Church, Hinckley
	18:30 - 20:30	Social Institute, Earl Shilton
Friday	13:30 - 15:30	Hope Community Church, Hinckley

3.3 The Foodbank Warehouse

Unit 32 Sketchley Meadows, Hinckley, has been provided by Hinckley & Bosworth Borough Council Rent and Rate free for many years. During September 2020 we took over Unit 30 and after long delays, HCCA legally took occupancy of Unit 31 Sketchley Meadows in April 2022, taking us to three warehouse units.

It was always the Trustees intention that we take 3 units for a limited period of time. The aim being to fit out Unit 31 to suit our needs; move stock over and then to give up unit 32 as 31 has more space, better doors and a small kitchen area for volunteers.
During the year, Unit 31 was fitted with appropriate shelving and stock moved over. It then became obvious that whilst two units were adequate for storage, there would be significant operational difficulties handling incoming stock, plus sorting and managing stock rotation in restricted space. In March 2023 it was decided that there is an obvious need for the space permanently, and that we should maintain occupancy of all three units.

The warehouse is now open on Mondays 9:30am -7pm (Tuesdays when there is a Bank Holiday), and Thursdays 9:30am - 4:30pm. There are **12** regular warehouse volunteers and **5** others who are available in busy periods.

3.4 Offices

There has been some capital expenditure on the offices during this year. Some carpets were considered a safety risk and were therefore replaced. Arrow Precision Engineering donated £1000 towards the cost of replacing the carpets.

A new desk top computer and printer were purchased, plus some new equipment for group presentations (to be used for events like school assemblies).

3.5 Clients fed

Covid19 brought turbulent times for people living on low incomes and definitely increased financial hardship for those at the lower end of the financial wealth scale. Throughout this financial year, there were still ripple effects of the Pandemic causing some financial problems.
However, this has been surpassed by a Tsunami of hardship caused by the global financial crisis over the last 12 months. There are many contributing factors; the War in Ukraine affecting global food supply chains and fuel supplies, inflation in double figures and bank interest rates rising, many have been hit by a massive cost of living crisis. It is sadly inevitable that those who already struggle financially will face more financial battles than usual. Significantly though, many slightly more affluent people have been pulled into financial difficulty too.

Hinckley Area Foodbank has continued to help meet the needs of local individuals and families in crisis. We have also helped a number of Ukrainian refugees and now have several resources printed in Ukrainian.

Vouchers fulfilled during this year total 3075, providing food for 4553 adults and 2589 children under 16 making 7142 people in total.
This represents a 32% increase on 2021/22.
Altogether this can be equated to 65,370 meals over the year.

3.6 Stock donations

The amount of stock donated through our usual local network of supermarkets, churches etc. is 2.16% down on last year at 66,122.4 kgs (66.1 tonnes) but the total amount of stock going out has increased by 10.24% to 80,723 kgs (80.7 tonnes).

The shortfall between the total stock in and out is 14,650.5 kgs or 14.65 tonnes which equates to an 18.15% shortfall in the amount of stock needed to fulfil the number of vouchers issued.
We have purchased 9552 kgs (9.5 tonnes) of additional stock which equates to 12.35% plus an additional 1663 kgs (1.67 tonnes) from the Trussell Trust regional distribution Centre.

As mentioned above, the global financial situation and the cost of living crisis here in the UK has hit hard. Although our figures seem to suggest that the impact is seen more in the increase in people in financial crisis, and therefore in food poverty; overall charitable giving has been strong.

We do continue to be very blessed, receiving an amazing level of support from people and businesses in our local community. Financial donations have increased and we have the financial security to enable us to purchase the higher levels of stock and thus ensure we can maintain the increased need for support for the foreseeable future.

Local Lions and Rotary groups have continued to go out collecting for us along with community groups like the Scouts, Guides, and various workplace initiatives.

The donations come from many directions, principally from :-
9 Supermarket Collection Points
Supermarket store donations
36 churches
Workplaces and community groups
29 Schools / Pre-schools

3.7 Bankuet

Our partnership with Bankuet continues to bring significant benefits both in terms of collecting donations (over £3.5K); obtaining food at cheaper than shelf prices; attracting extra donations for us and to then use those donations to bulk order food and have it delivered to us.

3.8 Harvest 2022

We were blessed to be able to give many school assembly talks and networking presentations. Of course this helps to improve our Harvest collections, but equally, and just as importantly, it enhances public awareness and understating of local people living with food poverty. We received just over 4.1 tonnes of stock from local schools and churches.

3.9 Annual Stock-take

The stock take was taken at the end of March, closing the financial year
September stock levels benefit from Harvest collections and may not give an accurate comparison to March levels.

The amount of stock weighed totalled 9,982.4kgs, down from September 2021 by 3,426.3kgs (25.5%).

This was 58.1kgs over the stated total weight on the TT Data System giving a difference of -0.59%. If the difference is taken as a percentage of the total stock received in over the year of 75,327kgs, it calculates at 0.08%.

Stock is valued using the Trussell Trust's average cost per kilo. Understandably, given the rise in inflation and higher food prices, Trussell increased their average cost per kilo from £1.75 to £2.37 during this period.

This represents a 35% increase in the value of stock held and has been allowed for in our insurance.

3.10 Trussell Trust Financial Inclusion initiative

Financial Inclusion is an initiative that has been developed by Trussell Trust (TT) with the aim of helping to reduce the need for Foodbank use.
They funded detailed research into the reasons people need foodbank and found that many of the factors driving need are related to Social Security issues, life and health events and limited local support. For example, low levels of income, common challenging life experiences like becoming unemployed, ill health or divorce along with a lack of support either from family, friends, social networks or local support services.

TT realised that with funding and trained support, the foodbanks within their networks are ideally placed to 'fill some of the gaps' and address some of these issues. By connecting the right people, to the right support, at the right time, it is possible to prevent the individual from needing foodbank support on an ongoing basis. Focusing on areas which impact day to day budgets like income maximisation, debt advice and possible wrap around support like money management and housing advice, should help provide more financial stability.

The TT support offers up to three years funding plus support from the local Area Manager and a TT Financial Inclusion Manager. The funding is a grant specifically to cover the cost to support this work.
HCCA trustees agreed to move forward with this and have received the funding.
It was decided that we should work with partner organisations located in Foodbank centres to provide specialist advice. We have partnered with Citizens Advice and Falcon Support Services who employed and trained staff on our behalf. In many instances they can provide specialist advice at the foodbank centre and then offer follow up appointments and services. The partnership with Citizens Advice (CA) provides the required FCA accreditation to offer financial advice.
The government's Housing Support Fund is available for those struggling with the cost of living crisis and many claims have been made through our support work.
QUARTER 4 of this financial year is the first full quarter of reporting to measure the success of the project.

Falcon have supported 68 clients with information, funding applications, GP and PIER appointments, safeguarding, and referrals to Baby Basics. They also referred clients to our CA support worker.

Citizens Advice were always intended to be the lead here, largely due to being FCA qualified and high levels of training.
In quarter 4, CA engaged with 42 new and 46 returning unique clients (clients who wouldn't have accessed CA support without our FI project) with 183 individual issues, spread over 88 cases - an average of just over 2 issues per client.

Undertaking 205 individual activities for clients including 122 appointments (20 by telephone, 30 face to face at Citizens Advice office based at the Hinckley Hub Council building and 84 face to face at Foodbank centres.
Of the 88 unique clients, 11 have exited foodbank use.
Income gains for 36 clients totals £22,345, which is an average of £620 per person.

Distribution of main issues

Distribution of Use	No.of affected clients
Charitable support	52
Benefits and tax credit	49
Housing	12
Debt	8
Utilities and communication	2
Consumer goods and services	2
Tax	1

3.11 Christmas Appeal 2022

The Hinckley Area Christmas appeal is now well established and is run jointly between Hinckley Area Foodbank, Children and Family Wellbeing Service and the Salvation Army to provided help for people in financial difficulty. We provide Aldi Vouchers which are restricted and cannot be used for alcohol or cigarettes. The vouchers offer support but maintain dignity as clients can make their own choices for their own Christmas.
This year we were incredibly blessed by a single very large donation, restricted specifically for the Christmas appeal, which meant we were able to significantly increase last years total.
This year the value of vouchers purchased was **£12,750**.

For the first time those issued with Christmas vouchers were able to leave comments via a QR code system, below is a snapshot ...

'I can't even put into words how much this has helped me and my children, you've took the stress away for how I'm going to feed my children this Christmas and I'm forever grateful... thankyou'

'I Know my child's face will light up when they see the presents gifted. Food vouchers instead of a food parcel is also amazing as my child has allergies so I can assure everything will be ok for them to eat'

'It has been a life saver, we were struggling with everything going on with the living crisis and the food vouchers have helped us no end. The toys are amazing the kids will love them'

Toys are provided by Children and Family Wellbeing Service and the Salvation Army.

3.12 Hot water bottles and blankets

High energy costs have seen many people trying to manage without heating throughout the winter months and there is a direct link between fuel and food poverty. This was evident very quickly and we decided to fundraise to enable us to provide hot water bottles and blankets. We received one large donation and some smaller ones through Stewardship plus a grant of £1000 from Coventry Building Society, specifically for the purchase of the bottles. We purchased 366 hot water bottles This was such a blessing; we spent **£1,786** in this FY and have money set aside to carry forward for next winter.

Alongside this, several local groups sewed and knitted to make hot water bottle covers. It has been a real community effort.

3.13 Support for other local food poverty projects

As in previous years, we have helped Sharnford and Sapcote churches and supported their Hope@Easter; Hope in the Summer & Hope@Christmas and projects providing food hampers and gifts for families in need in both villages and school communities. Struggling families were nominated by the schools, pre-school groups and churches.

Many local churches and community spaces have opened up through the winter months to provide warm spaces and often provide food to those struggling to afford the current, very high energy costs. HCCA has been able to support some of these with funding and food. Pathways Warm Space at Hinckley Baptist Church received £500 and Earl Shilton Methodist Church received £500 towards their costs for this support.

3.14 Fundraising

It has been a great blessing to us that many local groups and organisations have nominated Hinckley Foodbank as their charity to fundraise for during this financial year. We have had a number of choir performances, an Orchestra and football clubs all raising money or food on our behalf.

Two main events organised by Deputy / Fundraiser Chris have been very successful.
Last September he organised and took part in The National Forest Trek, which involved walking 75 miles over three days. Chris completed the whole challenge himself (which was no mean feat)! whilst supporting the others, also walking to raise funds for us. Total raised was £1,592.
In February, Chris organised a meal and quiz night which was very successful, raising £606 and much fun was had by all.

Events like these help us to engage with a wider range of people, encouraging support from the local community - whether this is through people giving donations, giving time to raise money or through giving time to volunteer.

3.15 HCCA's 10th Anniversary

2022 marked Hinckley Area Foodbank's 10th anniversary. Whilst in no way wanting to celebrate the social issues of food poverty Trustees decided it would be appropriate to celebrate the work and dedication of our many volunteers and supporters over the years by holding a Thank You Party.
This was accomplished without any cost to the charity as we were incredibly blessed to have the whole event gifted. Shield of Faith Family Christian Church provided the venue, food and staff completely free of charge as a way of blessing us for the work we do.
All drinks were provided by a donation from a local business.
We simply couldn't operate without our amazing volunteers!

3.16 Recognition Awards

In this past year we were extremely honoured and humbled to receive awards for making a difference in the community from the Rural Community Council and Hinckley & Bosworth Borough Council.

4 STAFF

4.1 Existing Staff

Throughout this financial year our staff roles have changed. We maintain four part time employees but the type of role has altered.
The roles are :-

- Foodbank Manager (20 hrs/wk) employed since May 2018
- Admin Manager (9hrs/wk) employed since April 2016
- Deputy Foodbank Manager/Fundraiser (12 hrs/wk) employed since January 2020
- Finance Manager (4 hrs/wk) employed since September 2022
- Foodbank Van Driver (6 hrs/wk) - left for personal reasons November 2022 and we decided not to refill this position.

4.2 Real Living Wage Policy

We continue to maintain the policy implemented in April 2020; this dictates that the charity's base salary is a minimum of the Real Living Wage plus 3%.

5.0 FINANCIAL COMMENTS

5.1 Donations

During the financial year, we have continued to receive many substantial donations, including the following donations of £1,000 and over, for which we are very grateful:-

- Patricia Wright Charitable Trust £18,450.00
- Next Generation . . .. £ 5,000.00
- Building & Maintenance Services, Lutterworth (via Burbage CC) £ 3,000.00
- The Barratt Development . . . . . £ 2,500.00
- St John's Church, Hinckley . . . . . £ 2,000.00
- Knights of Malta Lodge . . . . . £ 2,000.00
- Atlantic Mach Ltd . . . . . £ 2,000.00
- Alternativity . . . . . £ 1,591.00
- Mark Stacey Beauty . . . . . £ 1,185.00
- Charis Consultants Ltd . . . . . £ 1,200.00
- Arrow Precision . . . . . £ 1,000.00
- Loungers UK Limited . . . . . £ 1,000.00

5.2 Fundraising

During the year, we also received the following fundraising income, (over £100)

- April Challenge . . . . . £ 168.25
- Easyfundraising . . . . . £ 125.06
- Supermarket Collection Tins . . . . . £ 149.24
- National Forest Trek £1,591.54
- Quiz Night . . . . . £ 606.00

5.3 Trussell Trust Supermarket Top-up Funds

As mentioned under 'Supermarket Collections', and 'Permanent Collection Points', thanks to National Agreements the Trussell Trust have with Tesco, we benefit from a financial donation based on 20% of the value of the stock collected either through store collections or via the PCP's, based on a set value of £1.75/kg of stock, less a 15% TT admin charge, and capped at approx. 60%. We receive these funds twice a year, up to 6-9 months after the date of the respective collection.

In addition thanks to a similar agreement TT have with Asda, we benefit likewise based on 20% of the stock value. These funds are again generally received twice a year, up to 6-9 months after the collection date. During the financial year, we received £4,626.56 in respect of TT Top-up Funds.

5.4 Grants received

• Trussell Trust - Financial Inclusion	£ 51,750
• Food & Fuel	£ 5,000
• Leicestershire County Council – for food	£ 5,000
• J H Rausing Trust – for food	£ 5,000
• Coventry Building Society Food	£ 1,000
• Hot Water Bottles & Sleeping Bags	£ 1,000
• Sainsbury's Neighbourly - General running costs	£ 435

5.5 Gifts & Grants made

Apart from the Grants noted in 5.4 above, HAFB gave the following financial Gifts/Grants:-

- **Hinckley Baptist Church** – Warm Spaces . . £ 500
- **Earl Shilton Methodist** – Warm Spaces . . £ 500
- **Sapcote PCC** – Fruit & Veg for Hope @ Easter . £ 130

5.6 Reserves

Whilst there is no specific Reserves Policy apart from good stewardship, HCCA does however maintain a practice of:-

- ring-fencing 3 months' salary costs for each staff member
- setting aside a monthly amount towards the TT Foodbank Network fee (£35/month);
- setting aside a monthly amount towards the annual insurance costs (£205/month).

5.7 Trustee payments / benefit

During this financial year, no trustees received any payment from funds apart from repayment of expenses.

5.8 Going Concern

In approving the accounts for the past year, Trustees are required by charity law to declare whether they have been prepared on a "going concern" basis, i.e. Trustees have reviewed the financial position of HCCA at the year end, and the prospects for the immediate future, and consider that the organisation will be solvent in this period.

Specifically, this means that Trustees must be able to confirm that they expect, with reasonable certainty, that HCCA will be able to pay its bills as they become due in the 12 months from the date on which the accounts are signed (i.e. to Oct 2023).

The Trustees consider HCCA is a going concern because:

a. The charity was able to bring forward into 2023/24 cash balances of £172,967. Apart from a restricted fund of £47,328, all balances are available to support Foodbank spending in 2023/24 and beyond

b. The budget approved in March 2023 showed projected expenditure of £87,775 for 2023/24 and income of £69,500 in year. The reserve balance brought forward is £125,639. The total of reserves brought forward plus in-year income exceeds planned spending until Oct 2024 (i.e. ~12 months from the signing of these accounts) by over £20,000.

c. Trustees consider that the estimate of income anticipated during the 2023/24 year is reasonable and likely to be achieved. The figures are based on actual income received during the previous year (for supermarket partnerships, fundraising and regular donations), and on prudent estimates of one-off donations.

d. Estimates of expenditure during 2023/24 are based on actual costs during the previous year with allowance for inflation.

e. Regular monitoring of income and expenditure takes place during the year allowing Trustees the opportunity to adjust spending or seek further income, should variations from the budget become apparent.

On this basis, Trustees consider that the preparation of the accounts on a "going concern" basis is appropriate.

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This report was approved by the Trustees at their meeting held on 25/5/23

and signed on their behalf by ROSLYN ARNOLD (Chair)

Signature R Arnold

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	82,950	14,442	—	97,393	56,017
Income from charitable activities	5,772	—	—	5,772	4,356
Other trading activities	3,898	163,795	—	167,694	129,856
Investments	523	—	—	523	6
Other income	4,565	68,950	—	73,515	16,042
Total income	**97,711**	**247,188**	—	**344,899**	**206,278**
Expenditure on:					
Expenditure on charitable activities	73,954	208,961	—	282,915	182,671
Other expenditure	5,423	—	—	5,423	5,807
Total expenditure	**79,377**	**208,961**	—	**288,339**	**188,479**
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	**18,334**	**38,226**	—	**56,560**	**17,799**
Transfers					
Gross transfers between funds - in	—	—	—	—	0
Gross transfers between funds - out	—	—	—	—	0
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	**18,334**	**38,226**	—	**56,560**	**17,799**
Total funds brought forward	**100,894**	**9,101**	—	**109,996**	**92,197**
Total funds carried forward	**119,228**	**47,328**	—	**166,557**	**109,996**
Represented by					
Unrestricted					
General fund	938	—	—	938	809
Designated					
Hinckley Area Foodbank	118,289	—	—	118,289	100,084
Restricted					
HAFB - Benefits in Kind	—	—	—	—	—
HAFB - Restricted Funds	—	47,328	—	47,328	9,101

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
0400	Fixtures and fittings	4,956	5,465
0401	Motor Vehicle	8,969	11,958
0402	Computer Equipment	2,348	—
	Total Fixed assets	**16,273**	**17,423**
Current assets			
0330	HSBC Current Account	8,454	23,529
0331	HSBC Deposit Account	137,704	67,706
0335	Benefits in Kind	119	14
0336	HMRC - Gift Aid Due	1,199	744
0600	Prepayments	1,768	1,565
Z05	Accounts Receivable	2,111	—
	Total Current assets	**151,358**	**93,560**

Liabilities			
0500	Accruals	1,074	960
Z04	Accounts Payable	—	27
	Total Liabilities	**1,074**	**987**
	Net Asset surplus(deficit)	**166,557**	**109,996**
Reserves			
	Excess / (deficit) to date	56,560	17,799
	Starting balances	109,996	92,197
	Total Reserves	**166,557**	**109,996**
	Represented by funds		
	Unrestricted	938	809
	Designated	118,289	100,084
	Restricted	47,328	9,101
	Endowment	—	—
	Total	**166,557**	**109,996**

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets						
Fixtures and fittings -	—	1,593	3,362	—	4,956	5,465
Motor Vehicle -	—	8,969	—	—	8,969	11,958
Computer Equipment -	—	2,348	—	—	2,348	—
Totals	**—**	**12,910**	**3,362**	**—**	**16,273**	**17,423**
Current assets - Cash at bank and in hand						
HSBC Current Account -	941	23,721	(16,208)	—	8,454	23,529
HSBC Deposit Account -	—	77,530	60,174	—	137,704	67,706
Totals	**941**	**101,252**	**43,965**	**—**	**146,159**	**91,236**
Current assets - Debtors						
HMRC - Gift Aid Due -	(2)	1,202	—	—	1,199	744
Prepayments -	—	1,768	—	—	1,768	1,565
Accounts Receivable -	—	2,111	—	—	2,111	—
Totals	**(2)**	**5,081**	**—**	**—**	**5,079**	**2,309**
Current assets - Stocks and work in progress						
Benefits in Kind -	—	119	—	—	119	14
Totals	**—**	**119**	**—**	**—**	**119**	**14**
Liabilities - Creditors: Amounts falling due in one year						
Accruals -	—	1,074	—	—	1,074	960
Accounts Payable -	—	—	—	—	—	27
Totals	**—**	**1,074**	**—**	**—**	**1,074**	**987**
Grand total	**938**	**118,289**	**47,328**	**—**	**166,557**	**109,996**

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
FB-Benefit - HAFB - Benefits in K							
Restricted	—	163,795	163,795	—	—	—	—
Sub-total for FB-Benefit	**—**	**163,795**	**163,795**	**—**	**—**	**—**	**—**
HAFB - Hinckley Area Foodba							
Designated	100,084	97,582	79,377	—	—	—	118,289
Sub-total for HAFB	**100,084**	**97,582**	**79,377**	**—**	**—**	**—**	**118,289**

HAFB-Res - HAFB - Restricted Fu							
Restricted	9,101	83,392	45,166	—	—	—	47,328
Sub-total for HAFB-Res	**9,101**	**83,392**	**45,166**	**—**	**—**	**—**	**47,328**
General - General fund							
Unrestricted	809	129	—	—	—	—	938
Sub-total for General	**809**	**129**	**—**	**—**	**—**	**—**	**938**
Grand total	**109,996**	**344,899**	**288,339**	**—**	**—**	**—**	**166,557**

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
0102 - Gifts & Donations Rec'd - Regular	—	17,601	—	—	17,601	13,795
0103 - Gifts & Donations Rec'd	—	61,485	7,201	—	68,686	40,039
0108 - Christmas Appeal	—	—	7,237	—	7,237	—
0110 - Gift Aid Refund	3	3,734	4	—	3,741	2,056
0113 - Membership Gifts	126	—	—	—	126	126
Total	129	82,821	14,442	—	97,393	56,017
Income from charitable activities						
0106 - Supermarket Partnership Income	—	5,772	—	—	5,772	4,356
Total	—	5,772	—	—	5,772	4,356
Other trading activities						
0105 - Fundraising	—	3,898	—	—	3,898	8,174
0109 - Food Donated	—	—	163,795	—	163,795	121,681
Total	—	3,898	163,795	—	167,694	129,856
Investments						
0104 - Bank Interest	—	523	—	—	523	6
Total	—	523	—	—	523	6
Other income						
0107 - Offset Costs	—	1,528	—	—	1,528	24
0111 - Grants Received	—	235	68,950	—	69,185	15,500
0112 - Miscellaneous	—	1	—	—	1	367
0114 - Gifts Donated	—	690	—	—	690	150
0115 - Refunds Due	—	2,111	—	—	2,111	—
0120 - Transfer In of Assets from previous Trus	—	—	—	—	—	—
Total	—	4,565	68,950	—	73,515	16,042
INCOME TOTAL	129	97,582	247,188	—	344,899	206,278

EXPENDITURE

Expenditure on charitable activities

0150 - Salaries	—	32,850	—	—	32,850	31,260
0151 - Mileage - Private	—	222	—	—	222	48
0152 - Expenses - Misc	—	—	—	—	—	—
0153 - Pensions	—	1,295	—	—	1,295	1,728
0160 - Building Maintenance & Upkeep	—	3,845	—	—	3,845	365
0161 - Rental Costs -Buildings	—	13,073	1,000	—	14,073	6,119
0162 - Furnishing & Equipment	—	1,043	—	—	1,043	1,017
0163 - Vehicle Costs	—	1,091	392	—	1,484	1,595
0170 - Utilities	—	6,294	—	—	6,294	1,936
0180 - Cleaning & Consumables	—	—	—	—	—	26
0181 - Hospitality	—	—	—	—	—	—
0182 - Training & Conferences	—	1	—	—	1	350
0183 - Uniforms & Clothing	—	295	—	—	295	235
0184 - Fundraising Costs	—	1,224	—	—	1,224	111
0190 - Stationery & Postage	—	847	—	—	847	389
0191 - Software	—	442	—	—	442	99
0192 - Marketing & Printing Costs	—	—	—	—	—	—
0193 - Supermarket Collection Costs	—	—	—	—	—	—
0194 - Additional Stock Purchased	—	394	14,708	—	15,102	2,910
0195 - Christmas Appeal	—	5,476	7,273	—	12,750	4,500
0196 - Food Distributed	—	—	163,795	—	163,795	121,681
0197 - Data Security Costs	—	—	—	—	—	—
0198 - Gift Donations & Grant Pd - Organisatins	—	1,130	—	—	1,130	860
0199 - Disposal of Goods donated	—	584	—	—	584	978
0200 - Bank Charges	—	103	—	—	103	34
0210 - Copyright, Membership, Legals (Inc DBS)	—	2,776	360	—	3,136	5,095
0220 - Grants Spent	—	—	21,431	—	21,431	—
0230 - Miscellaneous	—	—	—	—	—	365
0231 - Accountancy	—	960	—	—	960	960
Total	—	73,954	208,961	—	282,915	182,671

Other expenditure

0232 - Depreciation	—	5,423	—	—	5,423	5,807
Total	—	5,423	—	—	5,423	5,807
EXPENDITURE TOTAL	—	79,377	208,961	—	288,339	188,479
GRAND TOTAL	129	18,205	38,226	—	56,560	17,799

Notes :

1. The value of donated goods received but not yet distributed is £23,658. This has been valued at Trussell Trust's rate of £2.37 per kg. NOTE: Value rate increased from £1.75 to £2.37 by TT Sep 22. Implemented by HAFB wef 31.3.23

2. The value of food donated is not recognised until it is distributed in accordance with Para. 129(a) of the Statement of Recommended Practice 2005. At that point it is valued in accordance with the procedure laid down in Note 1 above.

3. The amount received from Supermarket Partnership income shown in the accounts relates to Supermarket Collections and Permanent Collection Point stock donations which often overlap more than one accounting year.

Independent examiner's report to the trustees of Hinckley Christian Community Action

I report to the trustees on my examination of the accounts of the CIO for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or

2. the accounts do not accord with those records; or

3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Muhammed Shabbir FCA, FCCA
Armstrongs Chartered Accountants
25 Station Road
Hinckley
LE10 1AP

Date 09/10/2023

HINCKLEY CHRISTIAN COMMUNITY ACTION (HCCA)

England & Wales - Charity number 1154754

Accounts

Hinckley Christian Community Action

(HCCA)

Hinckley Christians serving our Community

A Charitable Incorporated Organisation

Registered Charity No 1154754

Trustees Annual Report and Statement of Accounts

for the year to 31st March 2022

incorporating

Hinckley Area foodbank

A Member of the Trussell Trust foodbank Network

The Trustees Report period ending 31st March 2022 **Contents**

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1.0 CHARITY INFORMATION & ADMINISTRATIVE DETAILS

Registered Charity Name	**Hinckley Christian Community Action**	
Other working names	**Hinckley Area foodbank**	
Charity Registration No.	**1154754** (England & Wales)	
Charity Format	**Charitable Incorporated Organisation** (CIO)	
Governing Document	**Constitution - Association model**	
Date Registered	**26th Nov 2013**	
Principal Address	**Barleyfield,** Hinckley, Leics. LE10 1YE	(From August 2021)
Previous Address	c/o Hope Community Church Deveron Way Hinckley LE10 0XD	2012 to Aug 2021
Trustees 2021/2022	**Jim Matthews** **Ros Arnold** (Chair – Nov '21 on) **Tony Wakefield** **Greg Lennox** **Colin Figures** (Chair - retired Nov 2021)	
Bank	**HSBC plc** 10 Market Place, Hinckley, Leics. LE10 1NU	
Insurers	**Zurich Insurance plc,** Drayton House, Chichester, West Sussex. PO20 2EW	
Independent Examiner	**Bethan Moore FCA** **Dowsett Moore, Chartered Accountants**, 17 Station Road, Hinckley Leics. LE10 1AW	

2.0 BACKGROUND

2.1 Charity Formation

Hinckley Christian Community Action (HCCA) was set up to be responsible for running Hinckley foodbank, now **Hinckley Area Foodbank** (HAFB), together with any future charitable Social Enterprises. It formally took over the responsibility for the Foodbank on 1st September 2014.

Hinckley Area Foodbank, (a member of the Trussell Trust National Foodbank Network), provides three day's supply of food to local people in financial crisis who have obtained a foodbank voucher from a local agency; and if possible, we signpost to other agencies who can help resolve the crisis.

Structure, governance, and management
HCCA is a Charitable Incorporated Organisation (CIO), formally Registered by the Charity Commission on 26th Nov 2013, and with a constitution based on the Charity Commission *'Association'* model.

2.2 Trustees

At the end of the 2021/22 financial year, there are 4 trustees :-

- **Ros Arnold** (Chair) Hinckley Baptist Church
- **Greg Lennox** Holy Trinity Church, Hinckley
- **Jim Matthews** All Saints Church, Sapcote
- **Tony Wakefield** Earl Shilton Baptist Church
- **Colin Figures** (Hope Community Church) retired at the AGM on 1st Nov. 2021 having served as a founding trustee for approx. 8¾ years since Feb 2013

The Constitution requires that there must be at least 3 and a maximum of 11 elected trustees appointed for three years, either by the current trustees; or by nomination of Charity Members; plus one trustee by nomination from ***Churches Together in Hinckley*** (CTiH)

2.3 Public Benefit

HAFB continues to help local people and families who find themselves in financial crisis, referred to the foodbank. All clients are met with compassion and a listening ear irrespective of their age, gender, colour, ethnic background, faith or no faith, and social status. The only requirement is that they are referred by a front-line Agency due to a financial crisis, and live in the Leicestershire, Leicester, or Warwickshire area.

The foodbank may assist similar charities working in other areas within the UK by prior agreement with the Trustees.

The trustees are therefore satisfied that the HCCA aims meet the requirements of, and guidance within the Charities Acts in respect of public benefit.

2.4 Linked / Partner Organisations

Trussell Trust (TT) - Hinckley Area foodbank is a member of and subscribes to the aims of the Trussell Trust foodbank Network. In return for an annual subscription, we receive guidance, training, an Operating Manual, an HAFB website, branded publicity materials, access to the Annual Conference, national credibility, and networking opportunities and benefits. The Trussell Trust also provides an on-line Data Collection system which benefits both HAFB and the Trussell Trust. *[Trussell Trust - Reg'd Charity No. 1110522]*

Churches Together in Hinckley and Burbage (CTiH) – HAFB is well supported by many individual churches around the Hinckley area across the denominations, as well as directly by CTiH, who can nominate one person as an HCCA trustee.

Hinckley & Bosworth Borough Council (HBBC) – From the beginning, HAFB has enjoyed a high level of support from HBBC and includes the free provision of a workshop unit for the storage of food, as well as the free use of their top floor De Montfort Suite for Agency Forums and other meetings each year, when available, (outside of Covid restrictions).

2.5 Objects

The objects of HCCA as stated in our Constitution, are:-

> *The objects of the CIO are the relief of poverty by the provision of food to people and families in financial hardship, or providing such other assistance as the trustees shall deem fit, within an ethos of Christian care.*
>
> ***Such action to serve any/all appropriate persons in Leicestershire, Leicester, and Warwickshire (and other areas within the UK by prior agreement with the Trustees) providing help without discrimination.*** *(Rev 2.3 - 18/04/2016)*

Should it be deemed appropriate to commence any other charitable social enterprise in the future, Charity Commission agreement would be needed and obtained where necessary, to amend these objects.

2.6 Summary of Main Activities

Hinckley Area Foodbank

Normally foodbank Clients, local people in short-term crisis, are provided with three day's supply of food sufficient for the number of people in the family. They are referred by front-line agencies familiar with their case, such as the Council, Social workers; school family support workers; or the Job Centre, and who give the Client a foodbank voucher to take to a Foodbank Centre.

At the Centre, the Client would be met with compassion, a cup of tea or coffee, and a friendly listening ear. Details are taken of any allergies or diet related health issues (e.g., diabetes), and the food is packed into supermarket carrier bags or their own bags when available, for them to take away. Assistance is also given with toiletries when needed and when available.

The foodbank volunteers would possibly signpost the Client to other agencies who can help with some of the Client's core issues to help them out of the crisis that triggered the need for assistance from the foodbank. This signposting could be to other charities or agencies who may for example offer help with debt issues; the provision of low-cost furniture or white goods; take on Clients in a volunteer role; or offer help with housing issues.

The food is donated by individuals through collection points in their churches, supermarkets, workplaces, or community halls. These are taken to our storage warehouse where they are weighed, dated, sorted, and shelved in type and date order ready for picking by warehouse volunteers collecting for the Foodbank Centres.

The foodbank benefits greatly from the support of many volunteers (120+ people), without whose goodwill the foodbank could not run. Each foodbank centre is normally run by between 5 – 9 volunteers each week, usually on a rota system to avoid fatigue. Other volunteers help with sorting food at the Storage Unit (9 each week), or with the admin work inputting voucher or stock information onto the TT online Data system.

3.0 ACHIEVEMENTS April '21 – March '22

3.1 Covid19 pandemic & Foodbank Centres

The Covid19 pandemic was still very much influencing life at the start of this financial year. Government Stay At Home restrictions only started to slowly phase out at the end of March 2021. This meant in April we were still living under very restricted conditions and therefore HAFB was still operating within our COVID protocols. This also meant that inevitably there was still an increased need for support with extra restrictions and difficulties for the local community. Restrictions were not fully lifted until June.

We have continually maintained and regularly risk assessed Foodbank centres to stay within Covid safety guidelines helping to ensure the safety and comfort of our volunteers and clients by taking all precautions necessary. Our project manager Julie Baker has also maintained a constant supply of Lateral Flow test kits for volunteers and clients as required.

Two centres were forced to close at the start of the Pandemic due to a reduced number of volunteers, these have now re-opened meaning we have 8 sessions running at various times Monday-Friday. Volunteers over seventy were allowed to return in June 2021 if they so wished.

The roll out of E-vouchers has continued and is now the preferred option for most referees. This enhances security as two factor authentication to access the system is needed and the need for paper vouchers is much reduced. It also reduces admin work for the Centre staff during or after the session as the data has already been entered by the referee.

A limited delivery service remains available to clients unable to access a centre to collect their food parcel.

Our eight foodbank centres are based across the local area as below -

Monday	13:00 - 15:00	St John's Church, Hinckley
Tuesday	12:00 - 15:00	Salvation Army, Hinckley
Wednesday	11:00 - 13:00	Pathways Centre, Hinckley Baptist Church
	14:00 - 16:00	Barwell Methodist Church
	17:00 - 19:00	Congregational church, Burbage
Thursday	10:00 - 12:00	St Mary's Church, Hinckley
	18:30 - 20:30	Social Institute, Earl Shilton
Friday	13:30 - 15:30	Hope Community Church, Hinckley

3.2 Covid19 pandemic & the foodbank Warehouse

Unit 32 Sketchley Meadows, Hinckley has been provided by Hinckley & Bosworth Borough Council Rent and Rate free for many years. In September 2020 we also took occupancy of unit 30. Having the two units certainly significantly improves our situation but does present some difficulties when moving stock between the two; it is physically demanding and weather dependent.
Unit 31 became available and Trustees decided we should take this and have 3 units for a limited period of time. The aim being to fit out Unit 31 to suit our needs and move stock over, then give up unit 32 as 31 has more space, better doors and a small kitchen area for volunteers.
HBBC agreed to transfer the free rent and rates to unit 31. However there has been a major hold up with this plan. HBBC changed policy and decided to move all property rentals from a License to Occupy to Leases. This involves new contracts and solicitors and has literally taken over a year. HBBC generously awarded HAFB a £5k grant to cover the costs of solicitors etc. and we paid £250 to access unit 31 to store some racking for the unit. It now finally looks like the Leases are ready and should come into effect at the beginning of April ’22.

Some new procedures that were introduced for Covid safety have proved to be better practice and will continue indefinitely. For example, warehouse volunteers selecting the picks to replenish the stock in the centres is much more efficient than having multiple pickers all arriving at the warehouse and holding each other up.

The warehouse is now open on Mondays 9:30am -7pm (Tuesdays when there is a Bank Holiday), and Thursdays 9:30am - 4:30pm. There are 9 regular warehouse volunteers and 4 others who are available in busy periods.

3.3 New Offices

In August 2021 HAFB moved to new office space within a factory building at Barleyfield, Hinckley, having outgrown the previous shared space kindly provided by Hope Community Church. The new offices were decorated by volunteers and most of the furniture was donated enabling us to keep costs to the bare minimum.
The rent is £150 per month + VAT inclusive with the first month of payment not required until Jan. 2022.

There is an interest to declare here as the new offices are located in a building connected to myself, Ros Arnold (Chair of Trustees) although I was not involved in the decision to take on the tenancy.

3.4 Clients fed

Hinckley Area Foodbank has continued to help meet the needs of local individuals and families in crisis despite further National Lockdowns and Covid-19 restrictions.
Vouchers fulfilled during this year total 2312, providing food for 3351 adults and 2054 children under 16 making 5405 people in total. This represents a 17% increase (332 vouchers) on 2020/21. Altogether this can be equated to 50,397 meals over the year.

3.5 Stock donations

Covid-19 Lockdown restrictions just started to ease at the beginning of April 202, so we were still very much living with the consequences of the Pandemic. Despite this we continued to be very blessed with donations from many directions.

Local Lions and Rotary groups went out collecting for us along with community groups like the Scouts, Guides, and various workplace initiatives.

The donations come from many directions, principally from :-
13 Supermarket Permanent Collection Points
Supermarket store donations
36 churches
Workplaces and community groups
29 Schools / Pre-schools

3.6 Bankuet

Our partnership with Bankuet continues to bring significant benefits both in terms of collecting donations and to then use those donations to bulk order food.

3.7 Harvest 2021

After 2020 Harvest being highly impacted by Covid restrictions; this year we able to return to some normality. With many school assembly talks and networking presentations our Harvest donations were much improved. We received just over 4.1 tonnes of stock from local schools and churches.

3.8 Christmas Appeal 2021

The Hinckley area Christmas appeal which is run jointly between Hinckley Area Foodbank, Children and Family Wellbeing Service and the Salvation Army provided help to significantly more people in financial difficulty this year. We have moved from giving boxes of food to providing Aldi Vouchers. The vouchers are restricted and cannot be used for alcohol or cigarettes. The vouchers offer support but maintain dignity as clients can make their own choices for their own Christmas. Combined efforts meant that 252 struggling families benefitted including 605 children.
The total value was £4,500.

The LCC Household Support Grant (£2000) was used towards purchasing the Aldi vouchers.

3.9 Annual Stock-take

We had a stock-take in September 2021, this is the first stock-take that we have been able to hold since March 2019 because of the pandemic. It is appropriate to consider the difference against the total throughput since 1st April '19, a massive 174.2 tonnes! Against this figure the deviation is less than one-quarter of one percent at only -0.22%.

Whilst a 387.5kg difference might initially seem a little high, when taken in the context of 2.5 years throughput of 174 tonnes, (nearly 100 tonnes last year alone!), the challenges of three Covid Lockdowns, the move to using two units, as well as the proportion of new volunteers now involved, this result is excellent, and the Warehouse Team are to be congratulated on maintaining the accuracy in stock levels.

3.10 Support for other local food poverty projects

Sharnford and Sapcote churches asked for help with their Hope@Christmas project. Providing food hampers and gifts for families in need in both villages. Struggling families nominated by the schools, pre-school groups and churches. We supplied the food for 20 hampers to support.

Elohim church in Barlestone proposed a Summer Holiday Food project to support for around 40 local families. HCCA Trustees decided that we would like to support this initiative financially by making a gift of £400 to Elohim, towards this project with proviso that it was solely used for food ministry.

3.11 Fundraising

The appointment of a part time Deputy Manager / Fundraiser has really improved Grant funding and brought increased income from sponsorship challenges, fundraising ideas and regular donations from local businesses. We have also tried to engage with more people through social media campaigns.
Our Manager Julie and Deputy / Fundraiser Chris both spend a lot of time talking to local organisations and networking groups. This widens the public's understanding of our mission and increases awareness to local issues which often then encourages support whether that is by making donations or giving time to raise money and or volunteering.

During April 2021, a number of supporters embarked on virtual challenges to raise funds through sponsorship. You could choose to cycle the equivalent of Hinckley to London or walk the length of Hadrian's wall for example. Chris encouraged and supported participants all the way and this raised £4,930.
Swimming pools reopened and a similar Swimming Challenge raised £1,733 in June.

We have registered with the Fundraising Regulator to adopt better practice.

4 STAFF

4.1 Existing Staff

Throughout this financial year we have maintained the same staff, having four part time employees in the roles of:-

- Foodbank Manager (20 hrs/wk) employed since May 2018
- Admin Manager (9hrs/wk) employed since April 2016

- Deputy Foodbank Manager/Fundraiser (12 hrs/wk) employed since January 2020
- Van Driver / Warehouse Assistant (12hrs/wk) employed since January 2020

The van driver position was initially offered on a one-year fixed term contract but has proved vital and is now a permanent role.

4.2 Real Living Wage Policy

We continue to maintain the policy implemented in April 2020; this dictates that the charity's base salary is a minimum of the Real Living Wage plus 3%.

5.0 FINANCIAL COMMENTS

5.1 Donations

During the financial year, we have continued to receive many substantial donations, including the following donations of £1,000 and over, for which we are very grateful:-

• Sainsbury's Neighbourly Scheme	£4,450.00
• Geo Synthetics	£4,095.77
• P Wright Charitable Trust	£3,000.00
• Arnold Clark	£2,500.00
• Hinckley & Rugby Building Society	£2,000.00
• Alternativity	£1,815.00
• DPD Group UK Ltd	£1,290.00

5.2 Fundraising

During the year, we also received the following fundraising income, (over £100)

• April Challenge	£4,929.96
• Swim Challenge	£1,733.42
• National Grid Fundraiser	£ 400.00
• Easyfundraising	£ 222.04
• Recycling For Good Causes	£ 218.30
• Asda Green Token Scheme	£ 200.00
• Various Cash Collection Tins	£ 195.02
• Colltex Recycling Company	£ 118.50

5.3 Trussell Trust Supermarket Top-up Funds

As mentioned under 'Supermarket Collections', and 'Permanent Collection Points', thanks to National Agreements the Trussell Trust have with Tesco, we benefit from a financial donation based on 20% of the value of the stock collected either through store collections or via the PCP's, based on a set value of £1.75/kg of stock, less a 15% TT admin charge, and capped at approx. 60%. We receive these funds twice a year, up to 6-9 months after the date of the respective collection.

In addition thanks to a similar agreement TT have with Asda, we benefit likewise based on 20% of the stock value. These funds are again generally received twice a year, up to 6-9 months after the collection date. During the financial year, we received £3,193.17 in respect of TT Top-up Funds.

5.4 Grants received

5.4.1 **HBBC** - towards legal costs re new unit and general use . . **£5,000**

5.4.2 **Leics County Council Shire Grant** – for salaries. . . . **£5,000**

- **Household Support Grant** – for food and essentials. . . **£2,000**

5.4.3 **Leicestershire & Rutland Masonic Charity Association** . . **£2,000**

5.4.4 **Tesco Community Grant** – rent for new unit. . . . **£1,000**

5.4.5 **Sainsbury's Neighbourly** – for fruit and vegetables at Christmas. . **£ 500**

5.5 Gifts & Grants made

Apart from the Grants noted in 5.4.2 above, HAFB gave the following financial Gifts/Grants:-

5.5.1 **Trussell Trust** (TT Membership usual subscription free this year, but paid as a donation. . . . . £ 360

5.5.2 **Elohim Church** – Summer Holiday Food Ministry . . . £ 400

5.5.3 **Sapcote PCC** – Hope in the Summer Holiday Scheme.. . . £ 100

5.6 Reserves

Whilst there is no specific Reserves Policy apart from good stewardship, HCCA does however maintain a practice of :-

- ring-fencing 3 months' salary costs for each staff member
- setting aside a monthly amount towards the TT Foodbank Network fee (£35/month);
- setting aside a monthly amount towards the annual insurance costs (£205/month).

5.7 Trustee payments / benefit

During this financial year, no trustees received any payment from funds apart from repayment of expenses.

5.8 Going Concern

In approving the accounts for the past year, Trustees are required by charity law to declare whether they have been prepared on a "going concern" basis, ie. Trustees have reviewed the financial position of HCCA at the year end, and the prospects for the immediate future, and consider that the organisation will be solvent in this period.

Specifically, this means that Trustees must be able to confirm that they expect, with reasonable certainty, that HCCA will be able to pay its bills as they become due in the 12 months from the date on which the accounts are signed (i.e. to Sept 2023).

The Trustees consider HCCA is a going concern because:

a. The charity was able to bring forward into 2022/23 cash balances of £ 92,197. Apart from a restricted fund of £12,334, all balances are available to support Foodbank spending in 2022/23 and beyond

b. The budget approved in March 2022 showed projected expenditure of £ 69,450 for 2022/23, and income of £58,000. The reserve balance brought forward is £83,000. The total of reserves brought forward plus in-year income exceeds planned spending until Sept 2023 (i.e. ~12 months from the signing of these accounts) by over £20,000.

c. Trustees consider that the estimate of income anticipated during the 2022/23 year is reasonable and likely to be achieved. The figures are based on actual income received during the previous year (for supermarket partnerships, fundraising and regular donations), and on prudent estimates of one-off donations.

d. Estimates of expenditure during 2022/23 are based on actual costs during the previous year with allowance for inflation, plus an allowance of €3,000 for building maintenance and upkeep, for which no commitment had been made by April '21.

e. Regular monitoring of income and expenditure takes place during the year allowing Trustees the opportunity to adjust spending or seek further income, should variations from the budget become apparent.

On this basis, Trustees consider that the preparation of the accounts on a "going concern" basis is appropriate.

This report was approved by the Trustees at their meeting held on ...12th October 2022

and signed on their behalf by ...Roslyn Arnold.....(Chair)

Signature .....

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	53,556	2,461	—	56,017	79,585
Income from charitable activities	4,356	—	—	4,356	3,193
Other trading activities	8,174	121,681	—	129,856	150,433
Investments	6	—	—	6	16
Other income	2,542	13,500	—	16,042	37,621
Total income	**68,635**	**137,642**	**—**	**206,278**	**270,849**
Expenditure on:					
Expenditure on charitable activities	41,795	140,875	—	182,671	201,628
Other expenditure	5,807	—	—	5,807	6,210
Total expenditure	**47,603**	**140,875**	**—**	**188,479**	**207,839**
Gains / losses on investment assets	—	—	—	—	—
Net income / (expenditure) resources before transfer	**21,032**	**(3,233)**	**—**	**17,799**	**63,010**
Transfers					
Gross transfers between funds - in	—	—	—	—	18,877
Gross transfers between funds - out	—	—	—	—	(18,877)
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	**21,031**	**(3,232)**	**—**	**17,799**	**63,010**
Total funds brought forward	**79,863**	**12,334**	**—**	**92,197**	**29,186**
Total funds carried forward	**100,894**	**9,101**	**—**	**109,996**	**92,197**
Represented by					
Unrestricted					
General fund	809	—	—	809	666
Designated					
Hinckley Area Foodbank	100,084	—	—	100,084	79,196
Restricted					
HAFB - Benefits in Kind	—	—	—	—	—
HAFB - Restricted Funds	—	9,101	—	9,101	12,334
	100,894	**9,117**	**—**	**109,996**	**92,197**

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
0400	Fixtures and fittings	5,465	2,687
0401	Motor Vehicle	11,958	15,944
	Total Fixed assets	**17,423**	**18,631**
Current assets			
0330	HSBC Current Account	23,529	13,023
0331	HSBC Deposit Account	67,706	57,700
0335	Benefits in Kind	14	843
0336	HMRC - Gift Aid Due	744	2,095
0600	Prepayments	1,565	803
Z05	Accounts Receivable	—	—
	Total Current assets	**93,560**	**74,465**

Liabilities			
0500	Accruals	960	900
Z04	Accounts Payable	27	—
	Total Liabilities	**987**	**900**
	Net Asset surplus(deficit)	**109,996**	**92,197**
Reserves			
	Excess / (deficit) to date	17,799	63,010
	Starting balances	92,197	29,186
	Total Reserves	**109,996**	**92,197**
	Represented by funds		
	Unrestricted	809	666
	Designated	100,084	79,196
	Restricted	9,101	12,334
	Endowment	—	—
	Total	**109,996**	**92,197**

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets						
Fixtures and fittings -	—	3,782	1,683	—	5,465	2,687
Motor Vehicle -	—	11,958	—	—	11,958	15,944
Totals	**—**	**15,740**	**1,683**	**—**	**17,423**	**18,631**
Current assets - Cash at bank and in hand						
HSBC Current Account -	809	46,300	(23,581)	—	23,529	13,023
HSBC Deposit Account -	—	36,706	31,000	—	67,706	57,700
Totals	**809**	**83,007**	**7,418**	**—**	**91,236**	**70,723**
Current assets - Debtors						
HMRC - Gift Aid Due -	—	744	—	—	744	2,095
Prepayments -	—	1,565	—	—	1,565	803
Totals	**—**	**2,309**	**—**	**—**	**2,309**	**2,898**
Current assets - Stocks and work in progress						
Benefits in Kind -	—	14	—	—	14	843
Totals	**—**	**14**	**—**	**—**	**14**	**843**
Liabilities - Creditors: Amounts falling due in one year						
Accruals -	—	960	—	—	960	900
Accounts Payable -	—	27	—	—	27	—
Totals	**—**	**987**	**—**	**—**	**987**	**900**
Grand total	**809**	**100,084**	**9,101**	**—**	**109,996**	**92,197**

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
FB-Benefit - HAFB - Benefits in K							
Restricted	—	121,681	121,681	—	—	—	—
Sub-total for FB-Benefit	**—**	**121,681**	**121,681**	**—**	**—**	**—**	**—**
HAFB - Hinckley Area Foodba							
Designated	79,196	68,492	47,603	0	—	—	100,084
Sub-total for HAFB	**79,196**	**68,492**	**47,603**	**0**	**—**	**—**	**100,084**
HAFB-Res - HAFB - Restricted Fu							
Restricted	12,334	15,961	19,194	0	—	—	9,101
Sub-total for HAFB-Res	**12,334**	**15,961**	**19,194**	**0**	**—**	**—**	**9,101**

General - General fund							
Unrestricted	666	143	—	—	—	—	809
Sub-total for General	**666**	**143**	**—**	**—**	**—**	**—**	**809**
Grand total	**92,197**	**206,278**	**188,479**	**—**	**—**	**—**	**109,996**

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
0102 - Gifts & Donations Rec'd - Regular	—	13,795	—	—	13,795	9,038
0103 - Gifts & Donations Rec'd	—	37,584	2,455	—	40,039	65,142
0108 - Christmas Appeal	—	—	—	—	—	—
0110 - Gift Aid Refund	17	2,032	6	—	2,056	5,318
0113 - Membership Gifts	126	—	—	—	126	86
Total	143	53,412	2,461	—	56,017	79,585
Income from charitable activities						
0106 - Supermarket Partnership Income	—	4,356	—	—	4,356	3,193
Total	—	4,356	—	—	4,356	3,193
Other trading activities						
0105 - Fundraising	—	8,174	—	—	8,174	405
0109 - Food Donated	—	—	121,681	—	121,681	150,027
Total	—	8,174	121,681	—	129,856	150,433
Investments						
0104 - Bank Interest	—	6	—	—	6	16
Total	—	6	—	—	6	16
Other income						
0107 - Offset Costs	—	24	—	—	24	—
0111 - Grants Received	—	2,000	13,500	—	15,500	36,900
0112 - Miscellaneous	—	367	—	—	367	—
0114 - Gifts Donated	—	150	—	—	150	721
0120 - Transfer In of Assets from previous Trus	—	—	—	—	—	—
Total	—	2,542	13,500	—	16,042	37,621
INCOME TOTAL	143	68,492	137,642	—	206,278	270,849

EXPENDITURE

Expenditure on charitable activities

0150 - Salaries	—	23,311	7,948	—	31,260	21,840
0151 - Mileage - Private	—	48	—	—	48	92
0152 - Expenses - Misc	—	—	—	—	—	—
0153 - Pensions	—	1,519	209	—	1,728	971
0160 - Building Maintenance & Upkeep	—	365	—	—	365	995
0161 - Rental Costs -Buildings	—	6,119	—	—	6,119	5,439
0162 - Furnishing & Equipment	—	352	664	—	1,017	1,605
0163 - Vehicle Costs	—	1,595	—	—	1,595	90
0170 - Utilities	—	1,936	—	—	1,936	1,443
0180 - Cleaning & Consumables	—	26	—	—	26	110
0181 - Hospitality	—	—	—	—	—	—
0182 - Training & Conferences	—	350	—	—	350	35
0183 - Uniforms & Clothing	—	235	—	—	235	210
0184 - Fundraising Costs	—	111	—	—	111	—
0190 - Stationery & Postage	—	389	—	—	389	268
0191 - Software	—	99	—	—	99	284
0192 - Marketing & Printing Costs	—	—	—	—	—	—
0193 - Supermarket Collection Costs	—	—	—	—	—	—
0194 - Additional Stock Purchased	—	—	2,910	—	2,910	415
0195 - Christmas Appeal	—	—	4,500	—	4,500	2,205
0196 - Food Distributed	—	—	121,681	—	121,681	150,027
0197 - Data Security Costs	—	—	—	—	—	—
0198 - Gift Donations & Grant Pd - Organisatins	—	860	—	—	860	12,120
0199 - Disposal of Goods donated	—	978	—	—	978	678
0200 - Bank Charges	—	34	—	—	34	—
0210 - Copyright, Membership, Legals (Inc DBS)	—	2,135	2,960	—	5,095	1,894
0220 - Grants Spent	—	—	—	—	—	—
0230 - Miscellaneous	—	365	—	—	365	—
0231 - Accountancy	—	960	—	—	960	900
Total	—	41,795	140,875	—	182,671	201,628

Other expenditure

0232 - Depreciation	—	5,807	—	—	5,807	6,210
Total	—	5,807	—	—	5,807	6,210
EXPENDITURE TOTAL	—	47,603	140,875	—	188,479	207,839
GRAND TOTAL	143	20,888	(3,233)	—	17,799	63,010

Notes :

1. The value of donated goods received but not yet distributed is £23,394. This has been valued at Trussell Trust's rate of £1.75 per kg.

2. The value of food donated is not recognised until it is distributed in accordance with Para. 129(a) of the Statement of Recommended Practice 2005. At that point it is valued in accordance with the procedure laid down in Note 1 above.

3. The amount received from Supermarket Partnership income shown in the accounts relates to Supermarket Collections and Permanent Collection Point stock donations which often overlap more than one accounting year.

Independent examiner's report to the trustees of Hinckley Christian Community Action

I report to the trustees on my examination of the accounts of the CIO for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Muhammed Shabbir FCA, FCCA
Armstrongs Chartered Accountants
25 Station Road
Hinckley
LE101AP

Date 13/10/2022

HINCKLEY CHRISTIAN COMMUNITY ACTION (HCCA)

England & Wales - Charity number 1154754

Accounts

Hinckley Christian Community Action

(HCCA)

Hinckley Christians serving our Community

A Charitable Incorporated Organisation

Registered Charity No 1154754

Trustees Annual Report and Statement of Accounts

for the year to 31st March 2021

incorporating

Hinckley Area foodbank

A Member of the Trussell Trust foodbank Network

The Trustees Report period ending 31st March 2021 **Contents**

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1.0 CHARITY INFORMATIION & ADMINISTRATIVE DETAILS

Registered Charity Name	**Hinckley Christian Community Action**
Other working names	**Hinckley Area foodbank**
Charity Registration No.	**1154754** (England & Wales)
Charity Format	**Charitable Incorporated Organisation** (CIO)
Governing Document	**Constitution - Association model**
Date Registered	**26th Nov 2013**
Principal Address	**c/o Hope Community Church,** Deveron Way, Hinckley, Leics. LE10 0XD
Trustees 2020/2021	**Colin Figures** (Chair) **Tim Render** till 28th Sept 2020 **Martin Broughton**(CTiH Nominee) till 1st March 2021 **Jim Matthews** **Ros Arnold** (Deputy Chair) **Tony Wakefield** **Greg Lennox** from 28th Sept 2020
Bank	**HSBC plc** 10 Market Place, Hinckley, Leics. LE10 1NU
Insurer	**Zurich Insurance plc,** Drayton House, Chichester, West Sussex. PO20 2EW
Independent Examiner	**Bethan Moore FCA** **Dowsett Moore, Chartered Accountants,** 17 Station Road, Hinckley Leics. LE10 1AW

The Trustees Report for the period ending 31st March 2021

2.0 BACKGROUND

2.1 Charity Formation

Hinckley Christian Community Action (HCCA) was set up to be responsible for running Hinckley foodbank, now **Hinckley Area Foodbank** (HAFB), together with any future charitable Social Enterprises. It formally took over the responsibility for the Foodbank on 1st September 2014.

Hinckley Area Foodbank, (a member of the Trussell Trust National Foodbank Network), provides three day's supply of food to local people in financial crisis who have obtained a foodbank voucher from a local agency; and if possible, we signpost to other agencies who can help resolve the crisis.

Structure, governance, and management
HCCA is a Charitable Incorporated Organisation (CIO), formally Registered by the Charity Commission on 26th Nov 2013, and with a Constitution based on the Charity Commission *'Association'* model.

2.2 Trustees

At the end of the 2020/21 financial year, there are 5 trustees, 1 being a founding trustee #:-

- **Ros Arnold** (Deputy Chair) Hinckley Baptist Church
- **Colin Figures** # (Chair) Hope Community Church, Hinckley
- **Greg Lennox** Holy Trinity Church, Hinckley (from AGM 28th Sept '20)
- **Jim Matthews** All Saints Church, Sapcote
- **Tony Wakefield** Earl Shilton Baptist Church

- ***Tim Render*** *(St John's Church, Hinckley) retired at the AGM on 28th Sept '20 having served 2 three-year terms.*
- ***Martin Broughton*** *(Trinity Community Church, & Hinckley & Churches Together in Hinckley appointee) resigned on 1st March '21 for family & health reasons, having served nearly two full terms.*

The Constitution requires that there must be at least 3 and a maximum of 11 elected trustees appointed for three years, either by the current trustees; or by nomination of Charity Members; plus one trustee by nomination from ***Churches Together in Hinckley*** (CTiH)

2.3 Public Benefit

HAFB continues to help local people and families who find themselves in financial crisis, referred to the foodbank. All clients are met with compassion and a listening ear irrespective of their age, gender, colour, ethnic background, faith or no faith, and social status. The only requirement is that they are referred by a front-line Agency due to a financial crisis, and live in the Leicestershire, Leicester, or Warwickshire area.

The foodbank may assist similar charities working in other areas within the UK by prior agreement with the Trustees.

The trustees are therefore satisfied that the HCCA aims meet the requirements of, and guidance within the Charities Acts in respect of public benefit.

2.4 Linked / Partner Organisations

Trussell Trust (TT) - Hinckley Area foodbank is a member of and subscribes to the aims of the Trussell Trust foodbank Network. In return for an annual subscription, we receive guidance, training, an Operating Manual, an HAFB website, branded publicity materials, access to the Annual Conference, national credibility, and networking opportunities and benefits. The Trussell Trust also provides an on-line Data Collection system which benefits both HAFB and the Trussell Trust. *[Trussell Trust - Reg'd Charity No. 1110522]*

Churches Together in Hinckley and Burbage (CTiH) – HAFB is well supported by many individual churches around the Hinckley area across the denominations, as well as directly by CTiH, who can nominate one person as an HCCA trustee.

Hinckley & Bosworth Borough Council (HBBC) – From the beginning, HAFB has enjoyed a high level of support from HBBC and includes the free provision of a workshop unit for the storage of food, as well as the free use of their top floor De Montfort Suite for Agency Forums and other meetings each year, when available, (outside of Covid restrictions).

2.5 Objects

The objects of HCCA as stated in our Constitution, are:-

The objects of the CIO are the relief of poverty by the provision of food to people and families in financial hardship, or providing such other assistance as the trustees shall deem fit, within an ethos of Christian care.

Such action to serve any/all appropriate persons in Leicestershire, Leicester, and Warwickshire (and other areas within the UK by prior agreement with the Trustees) providing help without discrimination. *(Rev 2.3 - 18/04/2016)*

[Revision 2.3 increasing the Area of Benefit, was Agreed at a General Member's Meeting on 13th Jan 2016, Approved by the Charity Commission on 26th Feb 2016, and formally adopted by the Trustees at their meeting on the 18th April 2016]

Should it be deemed appropriate to commence any other charitable social enterprise in the future, Charity Commission agreement would be needed and obtained where necessary, to amend these objects.

2.6 Summary of Main Activities

Hinckley Area Foodbank

Normally foodbank Clients, local people in short-term crisis, are provided with three day's supply of food sufficient for the number of people in the family. They are referred by front-line agencies familiar with their case, such as the Council, Social workers; school family support workers; or the Job Centre, and who give the Client a foodbank voucher to take to a Foodbank Centre.

At the Centre, the Client would be met with compassion, a cup of tea or coffee, and a friendly listening ear. Details are taken of any allergies or diet related health issues (eg diabetes), and the food is packed into supermarket carrier bags or their own bags when available, for them to take away. Assistance is also given with toiletries when needed and when available.

The foodbank volunteers would possibly signpost the Client to other agencies who can help with some of the Clients core issues to help them out of the crisis that triggered the need for assistance from the foodbank. This signposting could be to other charities or agencies who may for example offer help with debt issues; the provision of low-cost furniture or white goods; take on Clients in a volunteer role; or offer help with housing issues.

The food is donated by individuals through collection points in their churches, supermarkets, workplaces, or community halls. These are taken to our storage warehouse where they are weighed, dated, sorted, and shelved in type and date order ready for picking by volunteers collecting for the Foodbank Centres. At this point stock is weighed out giving a stock accounting system based upon kg weight.

The foodbank benefits greatly from the support of many volunteers (130+ people), without whose goodwill the foodbank could not run. Each foodbank centre is normally run by between 5 – 9 volunteers each week, usually on a rota system to avoid fatigue. Other volunteers help with sorting food at the Storage Unit (7-8 each week), or with the admin work inputting voucher or stock information onto the TT online Data system.

3.0 ACHIEVEMENTS April '20 – March '21

3.1 Coronavirus pandemic & Foodbank Centres

In March '20, the UK, along with all other countries, faced an outbreak of a world-wide Coronavirus pandemic (Covid-19) with many people losing their lives in the UK alone, leading to the introduction of a national Lockdown on 23rd March 2020. This meant that everyone was instructed to stay at home unless they were key workers (emergency services, transport, supermarkets, & including key charity work such as foodbanks). Companies 'furloughed' their workers who were no longer needed in the office or shop etc, and those staff on furlough were paid 80% of their normal pay through the Government.

The lockdown measures meant that we had to quickly and radically change our procedures to enable a fast turnround in centres to reduce the risk of person-to-person virus transmission, both for the benefit of our clients and our volunteers. The result was that we no longer offered refreshments to Clients, we would have bags prepacked for each of the four standard pick-sizes, and which only needed the Clients choice of tea or coffee and any toiletries, adding on the day, and Clients no longer signed to say they'd received the food.

The Lockdown restrictions meant that any volunteers aged over 70, or with underlying health issues were requested to stay at home to stay safe, which resulted in 'losing' about one third of our volunteers, (however, we received many offers of volunteer help from furloughed workers). Three of our centres, Salvation Army, Barwell, & St Mary's, were particularly affected by the loss of volunteers, and were closed until further notice. The Salvation Army however, whilst not open as a foodbank centre, continued to serve foodbank supplies to homeless people now accommodated in one of our local hotels, referred by HBBC to them, and reopened fully as a Foodbank Centre in the autumn.

The process was also streamlined by offering our referral agencies the use of E-vouchers, enabling agency staff to print their own vouchers, or alternatively issue a 'Code only' voucher, giving the Client a code to take to the Foodbank Centre. The agency enters all relevant information on the Data system, leaving little admin work for the Centre staff during or after the session, and this system became popular with many agencies.

Another result of the Lockdown was that although people could visit supermarkets etc for food items, people with severe underlying health issues making them extremely vulnerable to the virus, were initially instructed to always stay at home, and either get family members to get their food supplies, or alternatively get supermarket deliveries which would be prioritised for such people. However, for some Foodbank Clients neither of these was possible, and so thanks to a few willing volunteers, the Foodbank was able to deliver the foodbank pick direct to their homes.

We currently have six foodbank centres based in the centres as below –

Monday	*10:00 – 16:00*	*Newbold Verdon Delivery service* **CLOSED** due to lack of use
	13:00 – 15:00	**St John's Church, Hinckley**
Tuesday	**13:00 – 15:00**	**Salvation Army, Hinckley**
Wednesday	**11:00 – 13:00**	**Pathways Centre**, Hinckley Baptist Church
	14:00 – 16:00	*Barwell Methodist Church* **CLOSED** during the pandemic
	17:00 – 19:00	**Congregational Church, Burbage**
Thursday	*10:00 – 12:00*	*St Mary's Church, Hinckley* **CLOSED** during the pandemic
	18:30 – 20:30	**Social Institute, Earl Shilton**
Friday	**13:30 – 15:30**	**Hope Community Church, Hinckley**

3.2 Coronavirus pandemic & the Foodbank Warehouses

We have had a main storage unit at 32 Sketchley Meadows, Hinckley provided by Hinckley & Bosworth Borough Council, Rent and Rate free. This Unit, pre-Lockdown was open every Tuesday daytime and

evening both for incoming donations of food and stock, and to enable the foodbank Centres to replenish their stocks.

Covid-safe working practices required new procedures here as well, insofar as Unit volunteers now do the picks for centre replenishment which are then collected by centre volunteers at an agreed time helping all volunteers and staff to socially distance (2m recommended by the Government) in the small working area. Also, where possible, incoming donations were delivered to tables set up externally and we were blessed by the weather having very few wet days.

Having previously asked HBBC Surveyors about the chance of any additional units, we were offered Unit 24 in the row behind our current unit, at normal rental costs, and we took occupancy in early April '20. It then became possible to exchange this unit for one two 'doors' away from our main unit, and so we moved to Unit 30 instead, taking occupancy from Sept '20.

As a result of the Covid-19 crisis, we were contacted by HBBC and Leicestershire County Council offering us a £30k DEFRA Grant for emergency food and essential items. After some discussion by the Trustees, we decided to accept the Grant, and £10.5k was used towards 50% of the cost of the purchase of a Transit van including insurance, and 2+ month's salary for a Driver / Warehouse assistant. This was essential to help our Unit volunteers who were collecting progressively larger volumes of donations from our supermarkets, with some weeks over half a tonne from a single supermarket.

The DEFRA Grant paid 65% (£2.7k) of the cost of racking for the new Unit 30 (the balance paid by a £1.5k Grant from the Stoneygate Trust) and has also covered the cost of six month's rent (£2.6k) for Unit 30. It also paid for three supermarket roll cages (£618) to help with the transfer of stock between Units 32 and 30. It is hoped to use some of the final unallocated Grant (£2.5k) to refit Unit 32 to better suit the revised procedures now being used.

3.3 Clients fed

This last year, the foodbank has continued to help meet the needs of local families in financial crisis despite three national Lockdowns and other Covid-19 restrictions, having fulfilled **1,980** vouchers representing a **16%** (378 vouchers) **decrease** on 2019/20, bucking the national trend of a **33%** increase across Trussell Trust Foodbanks. 371 of these vouchers (18.7%) were E vouchers, and 111 were code only vouchers (5.6%).

Part of the reduction in use can be attributed to other organisations within the Borough providing food to needy families, (see para 3.6 for more information).

We provided **4,782** 3-day emergency food supplies, **711** [13%] less than in 2019/20. Of these **1,750** (37%) were for children under 16. Altogether this can be equated to providing **43,038** meals over the year.

The three busiest referral agencies for the vouchers fulfilled are:-

- **Salvation Army Centre, Hinckley – 735 Vouchers** (37% of total) feeding **1,860 people** *[2019/20 - 75 vouchers; 55%; 245 people]*
- **Hinckley & Bosworth Council Customer Services - 436 vouchers** (22% of total) feeding **1,161** people; *[2019/20 - 1,288 vouchers; 54.6%; 3,082 people]*
- **St Simon & St Jude's Church, Earl Shilton – 129 vouchers** (6.5% of total) feeding 415 people *[2019/20 - 34 vouchers; 1.4%; 85 people]*

Geographically, the spread of families served is shown by Table 1 below:-

Table 1 CLIENTS in Hinckley & Bosworth Council District Town / Parish (Ward)	No of V'chers	No of people fed	Change from last year No. (%)
Hinckley *(Castle; Clarendon; DeMontfort; Trinity)*	844	1,818	- 423 (19%)
Earl Shilton	409	1,112	+ 34 (3%)
Barwell	257	574	- 112 (16%)
Burbage *(Sketchley & Stretton; St Catherines & Lash Hill)*	182	596	- 26 (4%)
Newbold Verdon, Desford, Peckleton	58	115	- 106 (48%)
Barlestone, Nailstone, Osbaston; Cadeby, Carleton & Mkt Bosworth	38	199	+ 11 (6%)
Ratby, Bagworth, & Thornton; Markfield, Stanton, & Fieldhead; Groby	39	75	- 1 (1%)
Ambion; Twycross, Witherley, & Sheepy	22	49	+ 17 (53%)
NFA; & Unknown	29	44	- 33 (43%)
Subtotals	1,878	4,582	- 639 (12%)

CLIENTS IN OTHER COUNCIL AREAS	Vouchers	People fed	
Blaby DC *(Croft Hill; Normanton; Pastures; Stanton & Flamville)*	72	149	- 81 (35%)
Coventry *(Lower Stoke)*	1	1	+ 1 n/a
Harborough DC *(Broughton Astley - Primethorpe & Sutton; Lutterworth East; Ullesthorpe)*	8	28	+ 12 (75%)
Leicester City *(Aylestone; Fosse; Rushey Mead)*	9	11	- 4 (27%)
N W Leics DC *(Thornborough)*	1	1	- 3 (75%)
Nuneaton & Bedworth BC *(Bar Pool; Poplar; St Nicolas; Weddington)*	10	13	+ 11 (450%)
Rugby BC *(Wolvey & Shilton)*	1	1	- 2 (67%)
Subtotals	102	204	- 68 (25%)

3.4 Stock donations

With people instructed to stay at home in the Lockdown, and with churches and many organisations closed, we were initially concerned whether people would be able to donate food, especially with panic-buying leaving empty shelves in the supermarkets.

However, thanks to the Trussell Trust & Tesco Partnership, we received over 11.6 tonnes of stock donations from Tesco plc, in addition to the 4.8 tonnes received via the permanent collection point in their Hinckley store. The main Sainsbury's store also made numerous donations totalling over 8.5 tonnes, as well as over 5 tonnes donated by customers through their collection point.

Despite our initial misgivings, we received a massive 90.4 tonnes of donated stock, that's nearly a two-thirds increase (64%) in donations from the previous year 2019/20 and is worth over £158k based on the standard Trussell Trust value of £1.75/kg.

The donations come from many directions, principally from:-

- **13 Supermarket Regular* Permanent Collection Points**
- **Supermarket store donations**
- **34 Churches**

- **Workplaces, & community groups**
- **15 Schools / Pre-schools**
- **47 Individual donors / families, + anonymous donations**

3.5 'Food Buddies'

During the first Lockdown, HAFB was approached by HBBC asking if we could help with their 'Food Buddie' scheme providing food to people who had been strongly advised to stay at home during Lockdown, (ie. *Shielding*), not even going to the shops for food as they would be very vulnerable if they caught Covid to serious illness or even death. Many of those Shielding were able to call on family to help buy food for them, others were able to get supermarket deliveries to their homes, but that still left many people not able to access food supplies, though cost wasn't an issue.

This was discussed by the trustees who agreed that whilst it didn't fall within the TT model of helping those in financial crisis, the HCCA Constitution did include the caveat of:-

'or providing such other assistance as the trustees shall deem fit, within an ethos of Christian care'.

Consequently, we provided 182 'parcels' of 7-day picks for 32 families, (41 adults & 8 children), equivalent to 261 people each being fed for 7 days, that's a total of another 5,481 meals provided.

In addition, under a nationwide initiative, Homeless people in the Borough were provided accommodation by HBBC in local hotels and, at HBBC's request, were provided food by the Salvation Army.

3.6 Other organisations running food-based support work

Although we saw a further 16% decrease in Foodbank visits, some of this can be directly attributed to other organisations also working within the Borough:-

3.6.1 **St John's Church Hinckley**, (HAFB Foodbank Centre) also run ***'Make Lunch'*** which supports struggling families at Westfield School. We have supported them with provision of stock; and have also supported them financially with grants for £500, and for £5,000.

3.6.2 **Earl Shilton Community Events**, led by St Simon & St Jude's Church, have run monthly Breakfast clubs, holiday clubs, and have also provided with free school meals during holidays and lockdowns. Again, we have helped with the supply of stock, and of grants for £500, and £5,000.

3.6.3 **Feed the Hungry UK**, the UK arm of an international charity is based in Hinckley. During the pandemic, they have not been able to ship supplies to other countries and have concentrated on helping the UK scene. We have helped with the supply of close dated and surplus stock which we would have struggled to use, with the proviso that it's limited to UK distribution only, due to limitations in our Constitution.

3.7 Bankuet

With our concern as to whether stock donations would dry up with the imposition of Lockdown, we signed up with a new national social enterprise called ***Bankuet.*** This collects financial donations from people and uses them to buy and deliver key stock items to foodbank warehouses across the country, and during this year we received over 3 tonnes of stock in this way. This is now a regular partnership which we can call on when stocks of certain items are low and enables us to order large quantities of specific items.

3.8 Burbage Foodbank Centre

After the closure of the first Burbage Centre due to few clients visiting, after discussion with Burbage Ministers, a Burbage Centre finally reopened in October '20 in Burbage Congregational Church.

3.9 Newbold Verdon Foodbank Centre

This Centre (operating as a delivery service only) was closed during the year as it was getting very little use.

3.10 Agency Forums

With the Coronavirus pandemic leading to many organisations having to develop remote working, including working from home, and the Foodbank Manager prioritising keeping the Foodbank open and Clients fed, we were unable to run our popular Agency Forums this year.

3.11 Foodbank App

We have continued to use the Foodbank App that supporters can download free on smart-phones, giving them up-to-date info including a shopping list of urgently needed items.

3.12 Supermarket Permanent Collection Points (PCP's)

We've continued to benefit from permanent foodbank collection baskets in Asda's, Morrisons, Sainsburys and Tesco's superstores which brought in 12.4 tonnes, 6.3 tonnes, 5.3 tonnes and 4.9 tonnes of stock respectively, 29 tonnes total, a massive 144% increase on the previous year.

In addition, Asda and Tesco's provide a cash top-up based on 20% of the set value of £1.75/kg, however due to the increasing success of the PCP's nationally, Tesco's have capped their top-up for PCP donations, so we now receive approximately 60% of that figure. The payments are received approximately every 6 months, so not necessarily in the same financial year as the stock donations that they relate to.

We also have PCP's in seven Co-op stores in the area, which have netted an additional 4.3 tonnes between them over the year.

3.13 Supermarket Collections

Over the years, HAFB have run several supermarket collections where shoppers are asked to buy one or more items off a shopping list, donating them on their way out of the store. With Lockdown measures and restrictions requiring 1-2m social distancing and the risk of transferring infection by touch etc, supermarket collections were not viable, (and with the huge donations made via the PCP's etc, were not really needed).

However, there were two nationally arranged Collections in Tesco stores, and one in Asda's, and for which we were not required to provide volunteers to run the collections. The Asda collection brought in 169kgs, and the two Tesco collections resulted in 362kgs and 348kgs, 879kgs in total.

3.14 Harvest 2020

This year, due to the Covid restrictions with few churches being open, and schools working with class or year 'bubbles', specific harvest donations were low with 1.64 tonnes recorded. However, as general donations were clearly high as previously described, we were not unduly concerned.

3.15 Christmas Appeal 2020

In addition to the regular foodbank activities, the foodbank normally also provides food for the **Annual Hinckley & Bosworth Christmas Appeal**, run in conjunction with the Borough Council, Hinckley Sure-Start, the Salvation Army, and the Hinckley Times.

However as last year's appeal was not overly successful, it was decided, in conjunction with the Salvation Army that this year we would simply provide Aldi gift vouchers to the value of £20 - £40 to each family referred, amount dependent on the size of the family. The vouchers have the advantage that families can

buy Christmas food that they like, including frozen or chilled meat which we can't provide from ambient supplies, and additionally can't be spent on alcohol or cigarettes.

Altogether, £2,045 of Aldi vouchers were passed onto Children & Family Services (formerly SureStart) and for distribution in time for Christmas.

3.16 Christmas donations

The concept of Reverse Advent Calendars is now an established principle with our foodbank supporters, where people donate a basic item of food needed by the foodbank instead of (or even as well as) eating an Advent Calendar chocolate, for each day of advent.

This idea again was popular with our supporters with at least 3.2 tonnes of Advent / Christmas specific donations being received between November '19 and January '20.

3.17 Annual Stock-take

Unfortunately, due to the Coronavirus pandemic and the sheer amount of stock, the stocktake which would have been held in March '20, postponed till September '20 didn't take place. It was hoped that it would take place as normal in March '21 when restrictions were forecast to have significantly eased.

However, due to a significant second wave of Covid cases, burdening hospital admissions and deaths, there was a third nationwide lockdown from January '21 lasting till the end of March '21, with restrictions continuing into the summer, we again postponed the Stock-take, and hope that it could possibly take place in the summer depending on the lockdown situation and Health & Safety precautions necessary with Covid 19.

3.18 Donations of Stock made to other organisations

Through the year, we were able to help other foodbanks and organisations by giving them surplus, sundry, or short dated stock as shown in Table 2 below. We occasionally have a larger quantity of short-dated stock than we would normally be able to use in time, so if other foodbanks are short of these specific items, it's passed to them. This not only helps them, but ensures we make the best use of our in-date donations.

	Organisation	Location served	Total weight (kgs)	% of o/a 20/21 distributed (87,863kgs)
1	**Other TT Foodbanks**			
a	**Coventry**	Coventry	1,487	1.7%
b	**Leics South**	S Leics	1,380	1.6%
2	**Independent Foodbanks**			
a	**Mosaic Church Foodbank**	Leics City	11,575	13.2%
b	**Feed the Hungry UK**	Local & UK	6,399	7.3%
c	**FareShare East Midlands**	East Mid's	1,252	1.4%
d	**Shepshed Independent Foodbank**	Shepshed	75	0.09%
3	**Other local organisations**			
a	**Earl Shilton Community Events**	E Shilton	7,180	8.2%
b	**'Make Lunch' at St Johns**	Hinckley	1,664	1.9%

c	**Hope in Sapcote**	Sapcote	1,008	1.1%
d	**Children's & Family Wellbeing Community Larder**	Hinckley	876	1.0%
d	**Others** (Animal Aid; Baby Basics Leics; Barwell Methodist, Hinckley Community Hospital; Hinckley Methodist Youth; Salvation Army)	Hinckley District	486	0.6%
		Totals	33,382	38%

3.19 FareShare & Tesco Community Food Connection

The Foodbank continues to benefit from surplus ambient out-of-date food donated by the Tesco Express store in London Road, Hinckley. Arranged in conjunction with the National Food Re-distribution charity FareShare, this food is offered to our Clients on a help-yourself basis. The Pathways Centre at Hinckley Baptist also receives food donations from the Tesco store, and which is offered at their Foodbank Centre on Wednesdays.

3.20 Earl Shilton Co-op Store donations

Similarly, we are also grateful for regular donations of 'end of shelf life' ambient food, bread, cakes, fruit & vegetables, several crates of which are donated each week via Earl Shilton foodbank centre and passed onto Clients via the help-yourself table.

4.0 STAFF

4.1 Existing Staff

HCCA started the year with two part-time employees in the roles of :-

- **Foodbank Manager** (20 hrs/wk) employed since May 2018
- **Administrator** (9 hrs/wk) employed since April 2016.

In recognition of the workload that they had coped with through the pandemic, the trustees agreed to give them both a Covid Recognition Bonus in December, and additionally that the Administrator's role would be renamed as Admin Manager in recognition of her support for the Foodbank Manager's role.

4.2 New staff appointments

The Trustees had previously agreed in principle to the appointment of a Fundraising Officer to bring in funds ensuring the sustainability of the Foodbank and charity. The Covid pandemic, as previously described led to changes in procedures, loss of volunteers, and a great increase in workload for the Foodbank Manager, with no opportunity to take holidays to relax. Consequently, the Trustees agreed that the Fundraiser's post should be increased to include Deputy Foodbank Manager's responsibilities to support the Foodbank Manager, and provide cover for holidays etc.

In addition, as already noted in para 3.2 (Coronavirus pandemic & Foodbank Warehouses), the provision of a £30k DEFRA Grant enabled us to purchase a Transit van and cover 2-3months of a Driver's salary. It was also felt it would be appropriate if the Driver also helped generally in the warehouse units.

Consequently, we finished the financial year with two additional staff members:

- **Deputy Foodbank Manager / Fundraiser** who commenced work on 1st Jan 2021
- **Driver / Warehouse Assistant** who started work on 25th Jan 2021 (one-year initial appointment)

4.3 Real Living Wage Policy

In January 2018, as responsible employers, the Trustees resolved that the minimum salary paid to any of our employees would always be at least equal to the Real Living Wage, currently £9.50/hour, as set by the Living Wage Foundation, (not to be confused with the Government's National Living Wage of £8.91/hour).

From April 2020, the Policy was amended such that the charity's base salary would be increased to a minimum of the Real Living Wage plus 3%.

5.0 FINANCIAL COMMENTS

5.1 Donations

During the financial year, we have continued to receive many substantial donations, including the following donations over £1,000 for which we are very grateful:-

- Turton & Turton £5,000
- DPD Group UK Communications £3,760
- FC Burbage £3,000
- Heart of England Co-op £2,000
- St John's Church (Hinckley) £1,674
- Hinckley & Rugby Building Society £1,600
- UK Flooring Ltd £1,600
- Index Property £1,500
- Patricia Wright Charitable Fund £1,500
- Knights of Malta Lodge £1,090
- NGG Dist £1,000
- Hinckley Round Table £1,000

5.2 Fundraising

During the year, we also received the following fundraising income, (over £100)

- Colltex Ltd £109
- Easyfundraising £119

5.3 Trussell Trust Supermarket Top-up Funds

As mentioned under 'Supermarket Collections', and 'Permanent Collection Points', thanks to National Agreements the Trussell Trust have with Tesco, we benefit from a financial donation based on 20% of the value of the stock collected either through store collections or via the PCP's, based on a set value of £1.75/kg of stock, less a 15% TT admin charge, and capped at approx. 60%. We receive these funds twice a year, up to 6-9 months after the date of the respective collection.

In addition thanks to a similar agreement TT have with Asda, we benefit likewise based on 20% of the stock value. These funds are again generally received twice a year, up to 6-9 months after the collection date. During the financial year, we received £3,193 in respect of TT Top-up Funds.

5.4 Grants received

5.4.1 Stoneygate Trust - towards the cost of racking in Unit 30 . . **.£ 1,500**

5.4.2 Leics County Council / DEFRA - Food & Essential Supplies during Covid **£30,000**

- Grant to *'Make Lunch'* St John's Church, Hinckley .. £ 5,000
- Grant to *Earl Shilton Community Events*, c/o St Simon & St Jude's Church, Earl Shilton . . .. £ 5,000
- Towards purchase of a Transit Van . .. £10,000
- Towards the cost of van insurance (~51%) .. £ 500
- Remaining racking costs in the additional Unit 30 .. £ 2,726
- 6 month's rent for the additional Unit 30 . .. £ 2,640
- 3 No. Supermarket Roll Cages . . .. £ 618
- 2+ month's salary for the Driver/Warehouse Asst . £ 1,167

Current Balance outstanding £ 2,348

5.4.3 Trussell Trust / Asda - For salaries for Deputy Manager/Fundraiser (Jan-June '21); & Driver/Warehouse Manager (April-June '21) . . **£ 5,000**

5.4.4 Neighbourly Team Coronavirus Fund Micro Grant . . **£ 400**
Pathways Foodbank Centre at Hinckley Baptist Church applied for this on behalf of HAFB, and therefore it came via HBC's bank account

5.5 Gifts & Grants made

Apart from the Grants noted in 5.4.2 above, HAFB gave the following financial Gifts/Grants:-

5.5.1 Trussell Trust (TT Membership usual subscription free this year, but paid as a donation . . . . . £ 360

5.5.2 Make Lunch at St John's (paid earlier in the year before the LCC/DEFRA Grant was made known to us. . . . . £ 360

5.5.3 Earl Shilton Community Events (as with 5.5.2 – paid before the LCC/ DEFRA Grant) . . . . . £ 360

5.5.4 Make Lunch at St John's (for the provision of fresh fruit & veg) £ 650

5.5.5 Earl Shilton Community Events (for the provision of fresh fruit & veg) £ 390

5.6 Reserves

Whilst there is no specific Reserves Policy apart from good stewardship, HCCA does however maintain a practice of :-

- ring-fencing 3 month's salary costs for each staff member
- setting aside a monthly amount towards the TT Foodbank Network fee (£35/month)
- setting aside a monthly amount towards the annual insurance costs (£205/month).

5.7 Payments & benefits to Trustees

During this financial year, no trustees received any payment from funds apart from repayment of expenses.

5.8 Going Concern

In approving the accounts for the past year, Trustees are required by charity law to declare whether they have been prepared on a "going concern" basis, ie. Trustees have reviewed the financial position of HCCA at the year end, and the prospects for the immediate future, and consider that the organisation will be solvent in this period.

Specifically, this means that Trustees must be able to confirm that they expect, with reasonable certainty, that HCCA will be able to pay its bills as they become due in the 12 months from the date on which the accounts are signed (i.e. to Sept 2022).

The Trustees consider HCCA is a going concern because:

a. The charity was able to bring forward into 2021/22 cash balances of £ 70,723. Apart from a restricted fund of £12,334, all balances are available to support Foodbank spending in 2021/22 and beyond

b. The budget approved in March 2021 allows for expenditure of £74,850 during 2021/22, with income of £47,015 in the year. The reserve balance brought forward is £79,196. The total of reserves brought forward plus in-year income exceeds planned spending until Sept 2022 (i.e. ~12 months from the signing of these accounts) by over £32,000.

c. Trustees consider that the estimate of income anticipated during the 2021/22 year is reasonable and likely to be achieved. The figures are based on actual income received during the previous year (for supermarket partnerships, fundraising and regular donations), and on prudent estimates of one-off donations.

d. Estimates of expenditure during 2021/22 are based on actual costs during the previous year with allowance for inflation, plus an allowance of £5,000 for building maintenance and upkeep, for which no commitment had been made by April '21.

e. Regular monitoring of income and expenditure takes place during the year allowing Trustees the opportunity to adjust spending or seek further income, should variations from the budget become apparent.

On this basis, Trustees consider that the preparation of the accounts on a "going concern" basis is appropriate.

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This report was approved by the Trustees at their meeting held on ...25TH OCT 2021

and signed on their behalf by .....COLIN FIGURES.....(Chair)

Signature .....Colin Figures.....

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	73,980	5,605	—	79,585	19,561
Income from charitable activities	3,193	—	—	3,193	2,456
Other trading activities	405	150,027	—	150,433	87,059
Investments	16	—	—	16	32
Other income	1,121	36,500	—	37,621	2,959
Total income	**78,717**	**192,132**	**—**	**270,849**	**112,068**
Expenditure on:					
Expenditure on charitable activities	33,863	167,765	—	201,628	106,729
Other expenditure	6,210	—	—	6,210	—
Total expenditure	**40,074**	**167,765**	**—**	**207,839**	**106,729**
Net income / (expenditure) resources before transfer	**38,643**	**24,367**	**—**	**63,010**	**5,339**
Transfers					
Gross transfers between funds - in	15,877	3,000	—	18,877	—
Gross transfers between funds - out	(3,000)	(15,877)	—	(18,877)	—
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	**51,520**	**11,489**	**—**	**63,010**	**5,339**
Total funds brought forward	**28,342**	**844**	**—**	**29,186**	**23,846**
Total funds carried forward	**79,863**	**12,334**	**—**	**92,197**	**29,186**
Represented by					
Unrestricted					
General fund	666	—	—	666	526
Designated					
Hinckley Area Foodbank	79,196	—	—	79,196	27,815
Restricted					
HAFB - Benefits in Kind	—	—	—	—	—
HAFB - Restricted Funds	—	12,334	—	12,334	844

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
0400	Fixtures and fittings	2,687	—
0401	Motor Vehicle	15,944	—
	Total Fixed assets	**18,631**	**—**
Current assets			
0330	HSBC Current Account	13,023	5,242
0331	HSBC Deposit Account	57,700	22,683
0335	Benefits in Kind	843	800
0336	HMRC - Gift Aid Due	2,095	1,684
0600	Prepayments	803	—
Z05	Accounts Receivable	—	(1,224)
	Total Current assets	**74,465**	**29,186**

Liabilities			
0500	Accruals	900	—
Z04	Accounts Payable	—	—
	Total Liabilities	**900**	—
	Net Asset surplus(deficit)	**92,197**	**29,186**
Reserves			
	Excess / (deficit) to date	63,010	5,339
	Starting balances	29,186	23,846
	Total Reserves	**92,197**	**29,186**
	Represented by funds		
	Unrestricted	666	526
	Designated	79,196	27,815
	Restricted	12,334	844
	Endowment	—	—
	Total	**92,197**	**29,186**

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets						
Fixtures and fittings -	—	2,687	—	—	2,687	—
Motor Vehicle -	—	15,944	—	—	15,944	—
Totals	—	**18,631**	—	—	**18,631**	—
Current assets - Cash at bank and in hand						
HSBC Current Account -	666	31,022	(18,665)	—	13,023	5,242
HSBC Deposit Account -	—	26,700	31,000	—	57,700	22,683
Totals	**666**	**57,722**	**12,334**	—	**70,723**	**27,925**
Current assets - Debtors						
HMRC - Gift Aid Due -	—	2,095	—	—	2,095	1,684
Prepayments -	—	803	—	—	803	—
Accounts Receivable -	—	—	—	—	—	(1,224)
Totals	—	**2,898**	—	—	**2,898**	**460**
Current assets - Stocks and work in progress						
Benefits in Kind -	—	843	—	—	843	800
Totals	—	**843**	—	—	**843**	**800**
Liabilities - Creditors: Amounts falling due in one year						
Accruals -	—	900	—	—	900	—
Totals	—	**900**	—	—	**900**	—
Grand total	**666**	**79,196**	**12,334**	—	**92,197**	**29,186**

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
FB-Benefit - HAFB - Benefits in K						
Restricted	—	150,027	150,027	—	—	—
Sub-total for FB-Benefit	—	**150,027**	**150,027**	—	—	—
HAFB - Hinckley Area Foodbank						
Designated	27,815	78,577	40,074	12,877	—	79,196
Sub-total for HAFB	**27,815**	**78,577**	**40,074**	**12,877**	—	**79,196**
HAFB-Res - HAFB - Restricted Fu						

Restricted	844	42,105	17,737	(12,877)	—	12,334
Sub-total for HAFB-Res	**844**	**42,105**	**17,737**	**(12,877)**	**—**	**12,334**
General - General fund						
Unrestricted	526	139	—	—	—	666
Sub-total for General	**526**	**139**	**—**	**—**	**—**	**666**
Grand total	**29,186**	**270,849**	**207,839**	**—**	**—**	**92,197**

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	Total This year	Total Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
0102 - Gifts & Donations Rec'd - Regular	—	9,038	—	—	9,038	5,433
0103 - Gifts & Donations Rec'd	48	59,546	5,547	—	65,142	12,936
0108 - Christmas Appeal	—	—	—	—	—	—
0110 - Gift Aid Refund	5	5,255	57	—	5,318	1,085
0113 - Membership Gifts	86	—	—	—	86	106
Total	139	73,841	5,605	—	79,585	19,561
Income from charitable activities						
0106 - Supermarket Partnership Income	—	3,193	—	—	3,193	2,456
Total	—	3,193	—	—	3,193	2,456
Other trading activities						
0105 - Fundraising	—	405	—	—	405	3,376
0109 - Food Donated	—	—	150,027	—	150,027	83,682
Total	—	405	150,027	—	150,433	87,059
Investments						
0104 - Bank Interest	—	16	—	—	16	32
Total	—	16	—	—	16	32
Other income						
0107 - Offset Costs	—	—	—	—	—	135
0111 - Grants Received	—	400	36,500	—	36,900	2,000
0112 - Miscellaneous	—	—	—	—	—	24
0114 - Gifts Donated	—	721	—	—	721	800
0120 - Transfer In of Assets from previous Trust	—	—	—	—	—	—
Total	—	1,121	36,500	—	37,621	2,959
INCOME TOTAL	139	78,577	192,132	—	270,849	112,068

EXPENDITURE

Expenditure on charitable activities

0150 - Salaries	—	20,086	1,753	—	21,840	15,858
0151 - Mileage - Private	—	92	—	—	92	80
0152 - Expenses - Misc	—	—	—	—	—	—
0153 - Pensions	—	926	45	—	971	1,089
0160 - Building Maintenance & Upkeep	—	995	—	—	995	40
0161 - Rental Costs -Buildings	—	3,239	2,199	—	5,439	520
0162 - Furnishing & Equipment	—	987	618	—	1,605	—
0163 - Vehicle Costs	—	90	—	—	90	—
0170 - Utilities	—	1,443	—	—	1,443	1,166
0180 - Cleaning & Consumables	—	110	—	—	110	9
0181 - Hospitality	—	—	—	—	—	64
0182 - Training & Conferences	—	35	—	—	35	75
0183 - Uniforms & Clothing	—	210	—	—	210	73
0184 - Fundraising Costs	—	—	—	—	—	—
0190 - Stationery & Postage	—	268	—	—	268	454
0191 - Software	—	284	—	—	284	288
0192 - Marketing & Printing Costs	—	—	—	—	—	75
0193 - Supermarket Collection Costs	—	—	—	—	—	—
0194 - Additional Stock Purchased	—	—	415	—	415	633
0195 - Christmas Appeal	—	—	2,205	—	2,205	271
0196 - Food Distributed	—	—	150,027	—	150,027	83,682
0197 - Data Security Costs	—	—	—	—	—	102
0198 - Gift Donations & Grant Pd - Organisations	—	2,120	10,000	—	12,120	1,000
0199 - Disposal of Goods donated	—	678	—	—	678	—
0200 - Bank Charges	—	—	—	—	—	—
0210 - Copyright, Membership, Legals (Inc DBS)	—	1,394	500	—	1,894	1,173
0220 - Grants Spent	—	—	—	—	—	46
0230 - Miscellaneous	—	—	—	—	—	24
0231 - Accountancy	—	900	—	—	900	—
Total	—	33,863	167,765	—	201,628	106,729

Other expenditure

0232 - Depreciation	—	6,210	—	—	6,210	—
Total	—	6,210	—	—	6,210	—
EXPENDITURE TOTAL	—	40,074	167,765	—	207,839	106,729
GRAND TOTAL	139	38,503	24,367	—	63,010	5,339

Notes :

1. The value of donated goods received but not yet distributed is £27,889. This has been valued at Trussell Trust's rate of £1.75 per kg.

2. The value of food donated is not recognised until it is distributed in accordance with Para. 129(a) of the Statement of Recommended Practice 2005. At that point it is valued in accordance with the procedure laid down in Note 1 above.

3. The amount received from Supermarket Partnership income shown in the accounts relates to Supermarket Collections and Permanent Collection Point stock donations which often overlap more than one accounting year.

CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name: Hinckley Christian Community Action		
On accounts for the year ended	31st March 2021	**Charity no (if any)**	1154754
Set out on pages	19-22 (remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the ICAEW.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:	B Moore B. Moore	**Date:**	05/10/2021
Name:	Bethan Moore		
Relevant professional qualification(s) or body (if any):	FCA		

Address:	17 Station Road
	Hinckley
	LE10 1AW

Section B	**Disclosure**
	Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	