# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, GROVE PARK, CHISWICK W4

England & Wales · Charity number 1154708

## Details

| | |
|---|---|
| **Other names** | ST PAUL'S PCC, GROVE PARK W4 |
| **Status** | Registered |
| **Legal form** | Previously excepted |
| **Registered** | 2013-11-22 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | 64 Grove Park Road<br>London<br>W4 3SB |
| **Phone** | 07742738660 |
| **Email** | vicar@stpaulsgrovepark.com |
| **Website** | www.stpaulsgrovepark.com |

## Activities

**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

**Activities:** Regular public worship open to allThe provision of sacred space for personal prayer and contemplationPastoral work, including visiting the sick and the bereavedTeaching of Christianity through sermons, courses and small groupsTaking of religious assemblies in schools.Promotion of ChristianityPromoting the whole mission of the Church.Supporting other charities in the UK and overseas

## Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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## Geography

- Hounslow

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2024-12-31 | £145,127 | £134,668 | - | - |
| 2023-12-31 | £102,714 | £123,139 | - | - |
| 2022-12-31 | £93,050 | £143,344 | - | - |
| 2021-12-31 | £80,836 | £73,960 | - | - |
| 2020-12-31 | £64,770 | £53,311 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| **Rev CAROLINE ELIZABETH HALMSHAW** | Chair | 2023-09-03 |
| Amelia Caroline Barker | | 2026-04-21 |
| Anusha Rajiyah | | 2023-04-26 |
| CECILIA THWAITES | | 2014-05-19 |
| Charlotte Mary Wellburn | | 2024-04-29 |
| Elizabeth Jane Theakston | | 2024-04-29 |
| JULIAN STEPHEN GUY TANNER | | 2025-04-28 |
| Keith Stanley Embleton | | 2026-04-21 |
| Marian Christine Armitage | | 2024-04-29 |
| PETER JOHN WILLIAM RYAN | | 2025-09-10 |
| Robert John van Exter | | 2023-04-26 |
| SHELAGH ALLSOP | | 2018-04-16 |
| SIMON CHARLES VILLIERS SURTEES | | 2013-11-17 |
| Thomas Samuel Hearn | | 2025-09-28 |

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, GROVE PARK, C**

England & Wales - Charity number 1154708

# Accounts

# St Paul's Church
# Grove Park, W4 3SB

# Annual Report 2024

Charity Registration Number 1154708



## Parish Reports:

The Vicar – Rev. Caroline Halmshaw

The Parochial Church Council – Rev. Caroline Halmshaw

Churchwarden – Charlotte Wellburn

Acting Treasurer – Sally-Ann Feldman

Stewardship – Patricia Mann

Electoral Roll – Cecilia Thwaites

Safeguarding – Shelagh Allsop

Deanery Synod – Simon Surtees

Reports from working/activity groups

- Friday Coffee Club – Sara Surtees
- Fundraising and Events – Cecilia Thwaites
- Garden Club – Cassandra Barker
- Meditation Group – Sheila White
- Music – Simon Surtees
- Poetry Group – Sue Hearn
- Refugees Support – Stephanie White
- Stay and Play – Shelagh Allsop
- Sunday Coffee – Cathy Morgan
- Website – Catherine Jessop
- Youth Group – Bea Vickers

**Report from the Vicar, Reverend Caroline Halmshaw**

I have now been vicar of St Paul's for 18 months. I am very grateful for the large team of people who play a part in the flourishing life of this church; thank-you for all your support as I continue to settle into life in the parish. Thank-you to my ministry colleagues, Simon Surtees

our Lay Minister, and Ann O'Neil who joined us in November 2024 as an Ordinand. Thank-you to the PCC and newly set up Standing Committee. And particular thanks to Charlotte Wellburn, who a year ago became Churchwarden. This is a role she currently carries out on her own (traditionally we have had two churchwardens) and she is a joy to work with. The role of treasurer has also been vacant during the last year, and I'm very grateful that Julian Tanner is now standing to be Church Treasurer in 2025.

Over the last 12 months we have held a series of consultations and agreed our priorities for the next three years. These are set out in our Mission Action Plan, and are:

1. **Children and young people**
   We want local children and young people to receive from us the nurture and care they need to grow in faith and love
2. **Spiritual growth**
   We want to provide opportunities to explore faith and grow in confidence as Christian disciples
3. **Caring for the community**
   We want to ensure that those who are vulnerable among us, both close at hand and in the wider world, are noticed and supported
4. For the Grove Park Rooms, and the Church, to be the go-to place for community life and events
5. To be financially self-supporting – see our fundraising programme

We made a start back in March 2024 when we set up a new Youth Group. Thank-you to Bea Vickers and the other leaders who volunteer for this group, including Lucas Tanner and Sophia Cook. We hope Youth Group will flourish over the years ahead.

It's been good to hold joint services with St Nicholas' and St Michael's; we are keen to do more of this. This past year, we have held a joint Advent Carol Service and a Walk of Witness on Good Friday. I hope we will continue to expand our collaboration with other churches north of the A4, and other denominations.

We have successfully modernised our administration and regular giving systems, introducing a shared drive and the Parish Giving Scheme. Both of these reduce our administrative burden and ensure that we are efficient in how we support regular giving. I'm also grateful that we have a Parish Administrator, Annabel Hughes-Parkinson, who is employed for six hours a week.

The members of our congregation have generously given their time, talents and enthusiasm during 2024, and they have also demonstrated this generosity in their financial giving. Overall our income was significantly up on last year; the main reason was that planned giving increased by 32%. We estimate that in 2025 we are likely to see an increase of 55% over 2023. This is very good news and in the light of this we have increased our giving to the Common Fund. However, we are still not self-sufficient and require supplementary funds to

cover our costs. Over the coming years we will need to raise an additional £30,000 per year in order not to require supplementing.

As always, our building is both our delight and our challenge. I am very grateful that we received a grant from the Fidelity Foundation, initiated by a local businessman. This has enabled us to refurbish the parish hall, formerly known as the Isis Rooms, now known as the Grove Park Rooms.

The highlight of my week is when we gather on Sunday mornings for worship. Every Sunday, except on rare occasions, we celebrate the Eucharist, alongside our preaching, which is also a central part of our worship. We are open to learning from the breadth of the Anglican Communion and the wealth of knowledge and experience across the theological spectrum of the Church. I'm delighted that our numbers have been increasing over the last 18 months. Our average regular attendance is now around 50 people on a Sunday.

My ambition is that through the skills and gifts of our people and through our buildings, we will give back as much as we can, within and beyond the church, and the wider surrounding community. May all who come to know us at St Paul's see something of the love of God made known in Jesus Christ.

**Parochial Church Council**

The Parochial Church Council of St Paul's shares with the incumbent the responsibility for promoting the mission of the church within the parish. It has responsibilities for the fabric and contents of the church building, parish finances and the strategic decisions of the church. The PCC has been working to promote the mission of the parish, with Sunday worship and activities and following a discussion, agreed to keep the current pattern of weekly services, alongside introducing new special services throughout the year. In March 2024, we undertook a Mission Action Planning process, supported by the Rev. Jonathan Rust, Area Director of Mission Development, as outlined above.

**PCC members in 2024:**

| | |
|---|---|
| *Incumbent* | Rev. Caroline Halmshaw |
| *Churchwarden* | Charlotte Wellburn |
| *Elected Representatives* | Shelagh Allsop |
| | Marian Armitage (from April 2024) |
| | Carolyn Ashford-Russell |
| | Claire Carter |
| | Sara Hodson |
| | Timothy Makower |
| | Anusha Rajiyah (from April 2023) |
| | Simon Surtees (Lay Minister) |
| | Jane Theakston (from April 2024) |
| | Robert-John van Exter (from April 2023) |
| | Bea Vickers (from April 2024) |

| | |
|---|---|
| *Co-opted Secretary* | Cecilia Thwaites |
| *Safeguarding Officer* | Shelagh Allsop |
| *Stewardship Secretary* | Patricia Mann (volunteer for position) |
| *Electoral Roll Officer* | Cecilia Thwaites (volunteer for position) |

**Churchwarden's Report**
*Charlotte Wellburn*

At last year's APCM, Sara Surtees resigned as churchwarden having finished covering our interregnum and settling in our new Vicar, Caroline Halmshaw. Cassandra Barker also resigned as churchwarden in April having served for five years. I'd like to thank them both as they have continued to be extremely helpful answering my many queries and assisting in myriad other ways this year.

The churchwarden is responsible for maintaining the fabric of the buildings and the church grounds, and it has been a busy year:

**Church:** MDRA, the architects who have advised and conducted Quinquennial Inspections on the structural aspects of the church, have retired after many years. A new architect will be approved by the PCC in 2025. Daily opening and closing of the church began in March 2024, operated by a team of 12 volunteers. A risk assessment was completed and is reviewed regularly and training given to all volunteers.

A Visitation by our area Dean, Martine Oborne, was made in June. The outcome was GOOD on the whole. A couple of safeguarding and finance points were cause for concern. These have been rectified and were approved by the PCC in November.

A drone survey (S4G Drone Services) was made of the church roof in August. It highlighted some areas in need of repair over the Isis Rooms, the organ chamber roof and the west end of the church. There has been water penetration in these areas. John Levis (roofer) is quoting for repair work to the church roof as identified. A quote to upgrade the lighting in the church has been approved by the PCC. The existing lightbulbs will be replaced with LEDs. The work will commence early 2025. (Efficient Maintenance Ltd). Grease stains appeared on the stone benches in the South Porch in October. Advice on removal of stains has been sought from MRDA architects.

**Grove Park Rooms (formerly known as the Isis Rooms):** Major refurbishment of the Lower Grove Park Room, kitchen and toilets happened in November/December - see separate report. Roof repairs (JL Roofing Southall) were made in December to stop water penetration into the Upper Grove Park Room. This included rebedding the ridge tiles, replacing soakers and fitting lead cover flashings, replacing missing or slipped tiles and sealing joints at roof lights and soil

stacks. A quotation has been requested from the building contractor (Phil Robinson) to make good and decorate where there has been water penetration into the room.

**Garden:** There has been a significant improvement in the grounds surrounding the church. Two working parties from the church and the community have kept both gardens and verges looking tidy and well cared for throughout the year. This continues to be enjoyed by families and children in the local community. The Garden Group met with the London Borough of Hounslow to discuss the possibility of receiving a grant to make St Paul's gardens into a Community Garden. Hounslow is keen and the application for a healthy grant is nearing completion. Two new and very striking church noticeboards were erected in December - one facing the Grove park shops and the other facing Hartington Court. Each provides current information and has space to promote forthcoming events.

**Treasurer's Report**
*Sally-Ann Feldman, Acting Treasurer*

**Income**
Total income in 2024 was £145,127, 41% higher than in 2023 (£102,714). Service Collections and Planned Giving combined were 23% higher in 2024, totalling £40,078, compared with £32,573 in 2023. This in turn led to a corresponding increase in Gift Aid recovered from HMRC.

Income exceeded expenditure by £10,459 in 2024. This was a welcome reverse of 2023, when expenditure exceeded income by £20,425.

Year-end total net assets, as shown in the Balance Sheet, were £680,158 (£694,699 in 2023). The decrease in net assets is partly due to the valuation of St Paul's Hall, Pyrmont Road as at December 31 2024, which was £25,000 less than as at the end of 2023.

Fundraising income was £15,472 in 2024, an increase of approximately £10,500 on the previous year.

Rental income from lettings of the church and Grove Park Rooms (formerly Isis Rooms) was £11,845 in 2024, a decrease of £2,888 on the 2023 figure.

A generous donation of £20,000 was received in 2024, which was restricted to refurbishing the Lower Grove Park Room.

**Expenditure**
Total expenditure in 2024 was £134,668 (£123,139 in 2023). When the expenditure relating to the £20,000 donation mentioned above is taken into account, expenditure was lower than last year by £8,451.

Contributions to the Common Fund decreased in 2024 to £60,000, from £62,000 in 2023. Utilities charges in 2024 were £5,306, compared with £9,319 in 2023. However, this decrease was unfortunately due to a faulty meter and there will be an extra charge in 2025 to make up for this. The parish employed an Administrative Assistant from January 2024, at a total cost for the year of £4,762. Cleaning and gardening costs were lower, as were printing and computer costs, but costs of generating fundraising income were higher as there was considerably more fundraising activity in 2024 than in 2023.

**Stewardship Report**

*Patricia Mann*

During the year the Parish Giving Scheme (PGS) was introduced to church members as an alternative to bank standing orders. The PGS is a charity run by the Church of England Central Services and funded by the Archbishop's Council. It enables individuals to set up a direct debit payable to St Paul's Church with Gift Aid added and claimed by the PGS. The scheme has an optional annual reminder to donors to update their donations in line with inflation. It also enables one-off donations by mobile phone from a QR code. The first donations via this scheme were received in June and this form of planned giving has been growing ever since. A stewardship campaign was held in October focusing on increasing our income to meet costs.

Total donations to the General Fund were £43,570, excluding unidentifiable bank transfers without a declaration and anonymous donations outside the scope of the small donations scheme(GASDS). This exceeds the donations for 2023 by £7,855, an increase of 22%. There were 14 people who gave regular donations by bank standing order and 20 via PGS direct debit by the end of the year. These donations, classified as planned giving, totalled £27,135, exceeding those for 2023 by £6,675, an increase of 32%.

Planned giving for 2025 is estimated at £31,820 assuming current levels of giving, an increase of 55% over 2023.

Donations for 2024 comprised:

| | |
|---|---|
| Bank SO | 21,190 |
| PGS DD | 5,945 |
| Total planned giving | **27,135** |
| | |
| PGS one-off | 235 |
| CollecTin card reader | 3,150 |
| Loose plate | 2,211 |
| Gift Aid envelopes | 8,899 |
| Bank transfers | 1,940 |
| Total unplanned giving | **16,435** |
| | |
| Total unrestricted giving | 43,570 |

| | |
|---|---|
| Total restricted giving | 3,435 |
| Total donations | **47,005.** |

| | |
|---|---|
| Gift Aid claimed by St Paul's | 9,708 (includes 3,048 for 2023 donations) |
| GASDS claimed by St Paul's | 1,176 (includes 545 for 2023 donations) |
| Gift Aid claimed by PGS | 1,447 |
| Total Gift Aid + GASDS | **12,331** |

| | |
|---|---|
| Gift Aid claimed by St Paul's in 2025 for 2024 donations | 2,456 |
| GASDS claimed by St Paul's in 2025 for 2024 donations | 461 |
| Total claimed by St Paul's in 2025 for 2024 donations | 2,918 |

Note: The Gift Aid and GASDS claimed in 2024 included donations via the CollecTin card reader.

**Electoral Roll**

*Cecilia Thwaites, Electoral Roll Officer*

In 2024 there were 178 people on our Electoral Roll, representing 104 households.
Our thanks go to Liz Abbott who stepped down as our Electoral Roll Officer in 2024 after many years. We are grateful to Cecilia Thwaites who has taken on this important role, particularly as 2025 is the year when we renew our Electoral Roll. This happens every six years and is a significant task as all current members of the congregation are required to fill out forms in order to rejoin the roll. We started this process in February and completed it at the beginning of April. Thanks to everyone who helped gather the new information and to Angela Collins for administrative support with this task.

These are the numbers for the 2025 Electoral Roll:
Total number of individuals is 121, representing 78 families.
70 live in the parish (58%)
51 live outside of the Parish (42%)
The gender split is F 76, M 45

Inevitably the number of people on the roll has fallen in 2025 compared to 2024, as the previous roll included some people who had moved away or no longer attend St Paul's. We expect numbers to increase again as we grow our congregation.

**Safeguarding report**

*Shelagh Allsop, Safeguarding Officer*

Over the past year we have made considerable efforts to catch up and comply with developing diocesan safeguarding guidance and protocols. This is a work in progress with which we are persevering, entailing DBS checks and training sessions for each PCC member on various safeguarding topics. We wish to ensure that Safeguarding has a visible and high-profile presence within our community, and that everyone is clear about how to respond to concerns. Several potential safeguarding issues have arisen over the past year and were appropriately considered and satisfactorily resolved.

**Deanery Synod Report**
*Simon Surtees*

Current Representatives: Simon Surtees, Carolyn Ashford Russell, 1 Vacancy

Area Dean: Martine Oborne

Chair of Laity: Simon Surtees

During the 2024 we had three Deanery Synod Meetings. We were addressed by Archdeacon Richard Franks on the importance of Volunteering to build activity in parishes across the Hounslow Dioceses. We were able to share different ways of recruiting and encouraging volunteers across our parishes, especially in areas like Youth Work and Parochial Church Councils. Much was made of the active work of parishes across areas like supporting Refugees and within Hounslow Friends of Faith.

The Deanery is actively considering an initiative involving parishes across the Deanery to run GROW courses. These are courses which promote and encourage parishes in extending their church membership and work in the local community.

## Reports from Working/Activity Groups

**Friday Coffee Club**
*Sara Surtees*

The St. Paul's Coffee Club ran throughout the year on Friday mornings between 10.45am and 12 noon. It is held in the church where a host will provide a delicious cake and serve coffee and the occasional tea. Towards the end of our session, Shelagh brings in the Stay and Play children and their carers and the children entertain us with their action songs, which is always joyous.

We have a small number of regular guests, primarily members of the congregation and a couple of non-church members, with occasional visitors who are walking past or who have a reason to visit the church. During the cold winter months we had fewer guests, but as the weather improved over the summer and autumn, we welcomed more people.

We would like to encourage more people to join our rota of hosts and also to ask our congregation to consider coming from time to time and bringing a friend or a neighbour to enjoy the refreshments and the disparate conversations. I should like to thank all the hosts - Cassandra, Carolyn, Catherine J, Hillie, Jane, Margaret and Rick - you have done a wonderful job throughout 2024 and our coffee club guests enjoy their welcome.

**Fundraising and Community Events**
*Cecilia Thwaites*

2024 saw a mixture of our old favourites and some new ideas, which we hope will become regular dates in the diary in the months and years to come.

- **Quiz night –** Whether or not we stretched our brains to rise to the intellectual challenges posed by our quiz masters, it was a fun social occasion. As it always is! A great way to open the year.
- **Bingo Afternoon** – A new venture for us. A great success, and we look forward to repeating it.
- **Poetry Evening** – Our Poetry Group shared their creative ideas and love of poetry with the rest of us.
- **Wine Tasting Evening** – A new venture - fun, successful and fruitful… another event to repeat in 2025.
- **Plant Sales** and **Bring & Buy Produce Sales** – We held a number of these throughout the year. They are an enjoyable way to bring our congregation together, and practical fundraising events that provide delicious produce and wonderful plants.
- **Car Boot Sales** – Another new initiative that raised significant funds. We attended the Chiswick Car Boot Sale in October and November.
- **Concerts and musical events** – we held a number of concerts and cultural events including the sell-out *Evening with Mike Reed* in November. We closed 2024 with a marvellous Christmas Concert devised by our organist Tom Torley.

Fundraising revenue leapt from around £5,000 in 2023 to an impressive £15,422 in 2024. Our thanks, as ever, to all those who worked so hard to make these enjoyable and successful events happen.

**Garden Club**
*Cassandra Barker*

2024 was a busy year for the improvement of the East End Garden, the former Playgroup garden. Particular thanks go to Isabelle Marks, who has worked very hard on improving the state of the beds and the grass. Isabelle has tidied up the shrubs and bushes and put in some new ones near the gate and dustbins. She has liaised with other gardeners and the local Horticultural Society to obtain for more plants and bulbs for the garden and she has also resown grass on some of the balder patches of the lawn and tended it carefully, hugely improving the appearance of the garden.

In addition to all this practical work a team is preparing an application for a grant to make the garden more obviously a community garden. The London Borough of Hounslow has approved this in principle and the team has worked hard to obtain the necessary plans and quotes for submission early in 2025. We plan to install new play equipment for the under-5s, and a new access gate and path to improve circulation for visitors, as well as improving the planting and creating a more scented sensory environment.
Our thanks go to Isabelle Marks, Gwen Wilde, Cassandra Barker and Shelagh Allsop.

**Meditation Group**
*Sheila White*

The group meets on Monday evenings at 7pm. There is usually around 10 of us and during the cold weather we have met in either the Grove Park Rooms, the Vicarage, or Sheila and Bill's home. In warmer times of year we meet in the Church. Sue Shorter kindly provides us with her gentle music, after which we have a short reading to help us to centre in our time of silence and stillness. After our meditation of about half an hour, we have a short convivial social time for those who are able to stay with us before we go home with, we hope, a little extra spiritual preparation for the week. Not all of us are members of our church but all attend St Paul's either regularly or occasionally. Anyone who wants to join is welcome, just mention it to the Vicar or to Sheila White.

**Music**
*Simon Surtees*

Music at St. Paul’s has continued under the leadership of Tom Torley our Organist and Director of Music. We have been lucky to retain a permanent group of singers who join together as a

small choir during Eucharist services on Sundays. Their singing adds to the spiritual atmosphere while Communion is shared and forms an important part of the character of the church. In addition, the choir takes part in special services like All Souls, for example.

A feature of the year has been the opportunity to join with other churches for services like Choral Evensong. We inaugurated a Carol Service for Advent in December 2023 at St Paul's and were joined by St Michael's Sutton Court, and St. Nicholas'. The service was hosted by St. Nicholas' in 2024 and was another successful collaboration. We hope to continue the tradition at St. Michael's in December 2025.

We are always on the look-out for anyone who would like to sing with us on Sunday mornings. Just come up and have a word with Tom Torley or Simon Surtees.

**Poetry Group**
*Sue Hearn*

The Poetry Group continued to meet, weekly, through the year. A theme is chosen for each session and attendees select a piece to share. Meetings are online which make it easy to attend and we have a loyal following who value the stimulus, friendship and community. New members, or occasional visitors to the group, are most welcome.

**Refugee Support**
*Stephanie White*

During COVID, a group of us set up a fund to support women and children living in an asylum hostel in Hounslow. We remain closely connected to both past and present residents. They continue to receive access to Wi-Fi, a regular payment of £5 per week, and various emergency payments, such as grants for school uniforms, travel to RWH events and to hospital. Three women received resettlement grants this year, to help them access private rented accommodation when they were given refugee status.

Emotional support continues to be important because the Home Office policy has been inscrutable. Hostel numbers have dropped, single women have been moved away and women of school-aged children have been warned to expect rehousing at short notice. We try to support women with their own particular problems, such as the lady from the Lebanon who has lost four close family members in the bombing; the mother with a two-year old undergoing treatment for cancer; and the mother of a toddler who had to leave her four older children behind when she came to the UK.

Over the last 12 months we have encouraged the women to take part in social events and visits such as to Kew Gardens and a summer trip to the seaside. As well as providing money to attend these events, we have supported the women by helping them plan their independent

travel. We also see the outings as a chance to further our own friendship with the women and children. We hope that in the coming year they will feel welcome at events at St Paul's and we look forward to spending time together.

**Stay and Play Group**
*Shelagh Allsop*

Stay and Play meets on Friday mornings in the Lower Grove Park Room. We have an average of 10 family groups attending – a large and happy group of parents, grandparents, carers, babies and toddlers. The children play and the adults relax and chat with a cup of coffee. The room is safe and contained so supervision of the children is undemanding. The church garden is a beautiful and safe play space and is well used when the weather is clement. We often join the coffee group meeting in the church to share our songs and rhymes with them.

Two of the adults - one a mother of three and a registered childminder with enhanced DBS clearance and the other a registered childminder also with enhanced DBS clearance - have started to open the room on Tuesday afternoons as well and this is being well used with an average of six or seven family groups attending. Families pay £1 per session and both groups are self-supporting.

**Sunday Coffee**
*Cathy Morgan*

Coffee after the service on a Sunday morning goes from strength to strength and is an integral part of our worship. It is wonderful to see so many congregants chatting together; there is a real buzz and sense of community. Thank you to everyone who serves the coffee - without my trusted band of helpers it would not be so successful! We have several new members on the list which is great. Additionally the coffee gatherings make a regular contribution to the church's finances and they are a great way to welcome visitors, whether people have come for a special occasion such as a Christening or are trying out St Paul's as a potential regular church for them. However, I think it is also important to acknowledge the importance of Sunday coffee to our regular parishioners, some of whom may be experiencing difficulties in their home lives with illness, bereavement or other issues. The world situation is in flux at the moment and I believe at such times having a drink with good friends for support is essential. Thank-you to everyone who helps make it such a happy and enriching time.

**Website**
*Catherine Jessop*

The St Paul's church website can be found at www.stpaulsgrove.park.com. I feel the purpose of the website is to reflect the values, mission and ethos of our church as well as providing

easy-to-find, accurate and up to date information about our services; and I believe the website achieves these aims.
It is hosted by IONOS who are one of the largest hosting platforms for small businesses, charities and churches; they have 6.2 million customers worldwide. The annual cost is £162 (inc VAT) or £13.50 a month which breaks down as:

- A monthly charge of £4.80 for the Website Builder software
- An annual charge (which they call a Basic Fee) of £86.40 which is paid in February
- An annual charge of £18 for the Domain Name, which is paid in May

This cost is extremely competitive. In comparison, Hubb Church starts at £19 a month, and the more comparable Starter Plan is £35 a month. Wix is £25 a month, Squarespace is £17 a month. These prices are for the Basic Fee; we would pay more once we added in domain names, VAT etc. (It is possible to have a free website but not if we want to have our own domain name, look professional and stay free of adverts!)

The IONOS design template is simple, but user-friendly and the feedback from users is positive. The main advantages (in addition to the cost) are:

- We can add more pages if we want to
- We can include as many photos and as much text as we like
- It is simple for me to update as it uses a WYSIWYG (What You See Is What You Get) drag-and-drop interface which many other popular platforms such as Word Press do not.

I update the website to add or change information on a regular basis, at least once a week. Rev. Caroline and Parish Administrator Annabel Hughes-Parkinson give me any new information to be added, often following their own comms meeting. I pay IONOS, and then St Paul's reimburses me. I'm happy with this system and it means I can access the IONOS help desk for support if necessary, which I wouldn't be able to if I weren't the account holder.

The Welcome/Home page always includes a seasonal message from Caroline as well as all the events and services for the following two months. I add information and photographs to the other pages as required. The pages on the website are:

WELCOME
SERVICES
2025 CALENDAR
SAFEGUARDING
CONTACT US
VENUE HIRE
WEDDINGS
BAPTISM
FUNERALS
GIVING
PEOPLE

CHILDREN
YOUTH GROUP
COFFEE CLUB
POETRY GROUP
EVENTS GALLERY
150 FESTIVAL
CHARITIES
HISTORY
MISSION AND DATA PROTECTION INFO

The church website gets between 1,200 and 1,500 visitors a month. Unsurprisingly, the numbers go up before occasions like Christmas, or an event like a concert or quiz night. The most visited page by quite some margin is the WELCOME home page and most people only visit this page. This tells me that 90% of visitors can get all the information they require from this page, which is good. The next most popular pages are CONTACT US and VENUE HIRE and then the EVENTS GALLERY.

Our website contains a link via a DONATE button to the CofE's Parish Giving website. This means that people can donate to St Paul's online in just a couple of clicks. There are also links within the website to other organisations and charities, as well as videos on YouTube of past events. The VENUE HIRE page includes an electronic enquiry form, which is submitted to the administrator@stpaulsgrovepark.com email address, managed by Annabel. We could include a link to a church Google Calendar or other administrative platforms such as Dropbox if required.

I am very happy to add photos to the website on request; additional written information should be approved by Rev'd Caroline first. I can also quickly correct mistakes – but only if people tell me about them! The best way to send me photos is on WhatsApp. Videos can be included if they are uploaded to YouTube or another sharing platform first. This year I intend to improve the WEDDINGS page, adding more photos and information, in order to make St Paul's an even more attractive option for couples. As and when the St Paul's Mission statement has been revised, this page will be updated, as may other pages such as CHILDREN, if our activities in these areas increase.

**Youth Group**
*Bea Vickers*

St Paul's Youth Group was started in September 2012, to bridge the gap between Children's Church and the Sunday morning worship, which was primarily aimed at adults. The remit of the group is to encourage young people to think honestly about the teachings of Jesus and to

participate in worship and the life of the church. All teenagers aged between 12-18 are welcome, whether they are committed Christians or whether they are thoughtful, curious atheists who are searching for moral answers to life's big questions.
We meet between 4.30-6pm on a Sunday during term time and every group has roughly the same format:

- A time of informal chat, snacks and games including indoor games, craft activities, baking or outdoor sports in warm weather;
- A Bible reading or an excerpt from the Netflix series The Chosen, which narrates the life of Jesus in a very accessible and vivid way, followed by a debate on a relevant, ideally controversial topic;
- A short time of prayer.

In terms of safeguarding, there are always two adults on the premises during Youth Group, and we have all completed our mandatory Safeguarding training and hold role-specific CRB clearance. Any concerns about any safeguarding issues with a young person would be discussed with Shelagh Allsop, Designated Safeguarding Officer.

After 10 years of meeting more or less every month, the St Paul's Youth Group stopped meeting in autumn 2022 as most of the longstanding members left Chiswick to go to university.

**Spring and Summer Terms 2024**
With Caroline's enthusiasm, St Paul's Youth Group was re-launched by Caroline and Bea in March 2024. As in previous years, we met on the last Sunday of the month in March, April, May, June and July 2024. These meetings were kindly hosted by Caroline in the vicarage and attracted quite a large number of teenagers aged between 14-16; between 6-13 young people each month. We benefitted from the use of the vicarage garden and had a range of outdoor sports including table tennis, badminton, football and rounder's. Many of the attendees were friends of Caroline's son and were in Year 11 (GCSE Year) at Christ's school in Richmond or other local state or independent schools. In August 2024 Caroline recruited two more youth leaders: Sophia Cook and Lucas Tanner, who have brought a wealth of new ideas and energy to the group.

**Autumn Term 2024**
The four leaders put together a detailed plan from September to December, following the same format as before. Following the enthusiasm and success of the previous term and by popular demand we decided to meet fortnightly. The theme for the term was *Friendship* and the topics we planned included:

- What are the signs of a good friend and what sort of friend am I?
- Who were Jesus' friends?
- What does it mean to "love your enemies?" (this linked with Remembrance Sunday)
- Friendship with Jesus, guilt and forgiveness
- Living relationship with Jesus.

Unfortunately, the attendance at Youth Group during the term was much lower than before, usually fewer than five people and sometimes none at all. Most of the 16-year-olds had moved schools and some had left the area, so the age range also tended to be younger, around 10-14 years old.

**Spring Term 2025 and the future**

All four leaders remain committed to providing a Youth Group at St Paul's and the theme for this term is *Miracles and Reality.* We would be extremely happy to meet new young people wishing to join, and also to meet any parents, older teenagers or people who would like to contribute or have ideas of how we can make more people aware of the group. Ideas to increase our numbers and/or interest include meeting young people's church groups from other denominations or indeed to have an exchange with young people from one of the other Great Faiths. It is a very enriching experience to be part of young people's journey in ethical maturity and faith. Any people interested in being future leaders or members should contact Bea or Caroline via the church office.

**ST PAUL'S CHURCH, GROVE PARK, W4**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDING 31 DECEMBER 2024**

**CHARITY REGISTRATION NUMBER: 1154708**

## St Paul's Church, Grove Park, W4
## Statement of financial activities for the year ended 31 December 2024

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | | Notes |
|---|---|---|---|---|---|---|
| | | | | 2024 | 2023 | |
| **Income and endowments** | | | | | | |
| Voluntary receipts: | | | | | | |
| Gift Aid recovered | 11,724 | 0 | 0 | 11,724 | 8,354 | 3a) |
| All other giving/voluntary receipts | 41,842 | 0 | 28,408 | 70,251 | 38,133 | 3b) |
| Charitable activities | 1,945 | 0 | 0 | 1,945 | 1,421 | 3d) |
| Activities for generating funds | 27,317 | 0 | 0 | 27,317 | 19,438 | 3c), 3g) |
| Interest & investments | 32,216 | 1,413 | 0 | 33,630 | 32,954 | 3f) |
| Other | 262 | 0 | 0 | 262 | 2,414 | 3e) |
| Total income and endowments | 115,305 | 1,413 | 28,408 | 145,127 | 102,714 | |
| **Expenditure** | | | | | | |
| Expenditure on raising funds | 2,827 | 0 | 0 | 2,827 | 1,721 | 4a) |
| Church activities | 106,887 | 0 | 24,954 | 131,841 | 122,065 | 4b), 4c) |
| Total expenditure | 109,714 | 0 | 24,954 | 134,668 | 123,786 | |
| **Net income/(expenditure) before gains/(losses) on the revaluation of fixed assets** | 5,591 | 1,413 | 3,454 | 10,459 | (21,072) | |
| Gains/(losses) on the revaluation of fixed assets | (25,000) | 0 | 0 | (25,000) | (95,000) | 5), 7) |
| **Net income/(expenditure)** | (19,409) | 1,413 | 3,454 | (14,541) | (116,072) | |

**Reconciliation of funds (excluding the revaluation reserve)**

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds |
|---|---|---|---|---|
| Total funds brought forward | 41,882 | 26,637 | 1,180 | 69,699 |
| Total funds carried forward | 47,473 | 28,050 | 4,634 | 80,158 |

## St Paul's Church, Grove Park, W4
## Balance sheet - 31 December 2024

| | Notes | 2024 | | 2023 | |
|---|---|---|---|---|---|
| | | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | | |
| Investments | (5) | | 600,000 | | 625,000 |
| **CURRENT ASSETS** | | | | | |
| Debtors | | 0 | | 0 | |
| Cash at bank and in hand | | 100,782 | | 71,188 | |
| | | **100,782** | | **71,188** | |
| **CREDITORS (Amounts falling due within one year)** | | | | | |
| Independent Examiner's fee | (6) | 1,308 | | 1,189 | |
| Acruals | (6) | 19,316 | | 300 | |
| | | **20,624** | | **1,489** | |
| **NET CURRENT ASSETS** | | | **80,158** | | **69,699** |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | | **680,158** | | **694,699** |
| **FUNDS** | | | | | |
| General Funds | | | | | |
| - Unrestricted funds | (7) | | 47,473 | | 41,882 |
| - Revaluation reserve | (7) | | 600,000 | | 625,000 |
| Designated Fund (Fabric Fund) | | | 28,050 | | 26,637 |
| Restricted Funds | | | 4,634 | | 1,180 |
| | | | **680,158** | | **694,699** |

Signed, on behalf of the Parochial Church Council

Caroline Halmshaw
Vicar
Caroline Halmshaw

Charlotte Wellburn
Churchwarden
C Wellburn
28 04 25

Approved by the PCC: 28/4/2025

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2024

### 1) ACCOUNTING POLICIES

a) Basis of preparation

The accounts have been prepared under the historical cost convention with the exception of investment property, which is valued at fair value with any gain taken through the Statement of Financial Activity. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The trust constitutes a public benefit entity as defined by FRS 102.

b) Preparation of Accounts on a Going Concern Basis
At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

c) Funds.

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use, have not been designated for a particular purpose and are available for application on the general purposes of the PCC.

Fabric Funds represent the funds of the PCC that are designated for spending on any major church fabric projects.

Restricted Funds represent amounts collected in respect of the refugee appeal.

d) Incoming resources.

i) Voluntary incomes and capital resources

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under Gift Aid is recognised when received.

ii) Income tax receivable on Gift Aid donations is only recognised when received.

iii) Funds raised from rent and sale of magazines are accounted for gross.

iv) Income from investments

Investment income is attributed to each fund, based on the amounts invested and the time for which they were invested and are accounted for as part of the fund to which they belonged, in accordance with the Church Accounting Regulations 2006.
Rental income from investment property is recognised in the period of receipt and is accounted for as part of General Funds.

e) Resources used

i) Donations
Donations are accounted for when paid over.

ii) Activities directly relating to the work of the church
The diocesan quota is accounted for when payable.

f) Fixed asset investments

Fixed asset investments represent investment property for which the PCC are managing trustee and beneficiary, and from which the PCC earns rentals or holds for capital appreciation.

Investment property is initially measured at cost and subsequently at fair value at the reporting date. Depreciation is not provided on investment property measured at fair value.

## 2) FEES FOR EXAMINATION OF THE ACCOUNTS

| | 2024 | 2023 |
|---|---|---|
| | £ | £ |
| Independent examiner's fees | 1,308 | 1,188 |
| | 1,308 | 1,188 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2024

### 3) INCOMING RESOURCES

3a) VOLUNTARY INCOME - GIFT AID

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2024 | 2023 |
| | £ | £ | £ | £ | £ |
| HMRC (excl GASDS) | 10,548 | 0 | 0 | 10,548 | 7,743 |
| GASDS | 1,176 | 0 | 0 | 1,176 | 611 |
| | 11,724 | 0 | 0 | 11,724 | 8,354 |

3b) VOLUNTARY INCOME - DONATIONS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2024 | 2023 |
| | £ | £ | £ | £ | £ |
| Planned Giving | 27,646 | 0 | 0 | 27,646 | 20,875 |
| Collections | 12,432 | 0 | 0 | 12,432 | 11,667 |
| UnrestrictedDonations | 238 | 0 | 0 | 238 | 1,135 |
| RestrictedDonations | 0 | 0 | 23,695 | 23,695 | 1,091 |
| Refugee appeal | 0 | 0 | 4,714 | 4,714 | 3,365 |
| Stay & Play | 0 | 0 | 0 | 0 | 0 |
| Coffee | 1,526 | 0 | 0 | 1,526 | 0 |
| | 41,842 | 0 | 28,408 | 70,251 | 38,133 |

3c) ACTIVITIES FOR GENERATING FUNDS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2024 | 2023 |
| | £ | £ | £ | £ | £ |
| Quiz night | 1,272 | 0 | 0 | 1,272 | 793 |
| Bingo | 324 | 0 | 0 | 324 | 0 |
| Produce Sales | 807 | 0 | 0 | 807 | 747 |
| Poetry Evening | 767 | 0 | 0 | 767 | 0 |
| Sponsored Event | 0 | 0 | 0 | 0 | 1,799 |
| Hollywood Xmas | 0 | 0 | 0 | 0 | 0 |
| Xmas Concert | 1,991 | 0 | 0 | 1,991 | 1,187 |
| Summer Event | 0 | 0 | 0 | 0 | 0 |
| Xmas Market | 0 | 0 | 0 | 0 | 0 |
| Crucifixion Concert | 0 | 0 | 0 | 0 | 180 |
| Other fund raising | 10,311 | 0 | 0 | 10,311 | 0 |
| | 15,472 | 0 | 0 | 15,472 | 4,706 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2024

3d) CHARITABLE ACTIVITIES

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2024 | Total Funds 2023 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| PCC Wedding fees | 326 | 0 | 0 | 326 | 667 |
| PCC Funeral / memorial fees | 876 | 0 | 0 | 876 | 754 |
| PCC baptism fees | 743 | 0 | 0 | 743 | |
| | 1,945 | 0 | 0 | 1,945 | 1,421 |

3e) OTHER INCOMING RESOURCE

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2024 | Total Funds 2023 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Claim monies received | 250 | 0 | 0 | 250 | 2,414 |
| Miscellaneous | 12 | 0 | 0 | 12 | 0 |
| | 262 | 0 | 0 | 262 | 2,414 |

3f) INVESTMENT INCOME

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2024 | Total Funds 2023 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Toddlers World rent | 32,000 | 0 | 0 | 32,000 | 32,000 |
| Interest | 216 | 1,413 | 0 | 1,629 | 954 |
| | 32,216 | 1,413 | 0 | 33,629 | 32,954 |

3g) OTHER CHARITABLE INCOME

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2024 | Total Funds 2023 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Rent from Church | 4,053 | 0 | 0 | 4,053 | 7,468 |
| ISIS room rent | 7,793 | 0 | 0 | 7,793 | 7,265 |
| | 11,845 | 0 | 0 | 11,845 | 14,733 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2024

### 4) RESOURCES EXPENDED

4a) COST OF GENERATING FUNDS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2024 | 2023 |
| | £ | £ | £ | £ | £ |
| Quiz | 31 | 0 | 0 | 31 | 158 |
| Bingo | 145 | 0 | 0 | 145 | 0 |
| Bring & Buy Sales | 0 | 0 | 0 | 0 | 0 |
| Poetry Evening | 0 | 0 | 0 | 0 | 0 |
| Sponsored Event | 0 | 0 | 0 | 0 | 0 |
| Hollywood Xmas | 0 | 0 | 0 | 0 | |
| Xmas Concert | 2,097 | 0 | 0 | 2,097 | 1,213 |
| Summer Event | 0 | 0 | 0 | 0 | 0 |
| Xmas Bazaar | 0 | 0 | 0 | 0 | 0 |
| Crucifixion Concert | 0 | 0 | 0 | 0 | 350 |
| Other fund raising | 555 | 0 | 0 | 555 | 0 |
| | 2,827 | 0 | 0 | 2,827 | 1,721 |

4b) CHURCH ACTIVITIES

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2024 | 2023 |
| | £ | £ | £ | £ | £ |
| 4b).1 Diocese & Church Services | | | | | |
| Common fund | 60,000 | 0 | 0 | 60,000 | 62,000 |
| Deanery levy | 0 | 0 | 0 | 0 | 30 |
| Clergy expense | 1,884 | 0 | 0 | 1,884 | 0 |
| Sanctuary | 631 | 0 | 0 | 631 | 820 |
| Organist | 5,720 | 0 | 0 | 5,720 | 5,890 |
| Flowers | 235 | 0 | 0 | 235 | 0 |
| Crèche worker & Children's ministry | 46 | 0 | 0 | 46 | 0 |
| Visiting preachers | 148 | 0 | 0 | 148 | (363) |
| | 68,664 | 0 | 0 | 68,664 | 68,377 |
| 4b).2 Grants & Donations | | | | | |
| PCC donations to charities | 0 | 0 | 3,539 | 3,539 | 2,448 |
| 3rd party donations to charities | 0 | 0 | 731 | 731 | 1,687 |
| | 0 | 0 | 4,270 | 4,270 | 4,135 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2024

| | | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|---|
| | | | | | 2024 | 2023 |
| 4b).3 | Property Maintenance | £ | £ | £ | £ | £ |
| | Cleaner | 1,200 | 0 | 0 | 1,200 | 1,500 |
| | Repairs and maintenance | 10,222 | 0 | 20,684 | 30,906 | 18,199 |
| | Rep and Maint prior year overpayment | 0 | 0 | 0 | 0 | 0 |
| | Church garden | 500 | 0 | 0 | 500 | 1,538 |
| | Cleaning materials | 498 | 0 | 0 | 498 | 422 |
| | | 12,420 | 0 | 20,684 | 33,104 | 21,659 |
| 4b).4 | Insurance, Utilities etc | | | | | |
| | Insurance | 5,629 | 0 | 0 | 5,629 | 5,851 |
| | Utilities and services | 5,306 | 0 | 0 | 5,306 | 9,319 |
| | | 10,934 | 0 | 0 | 10,934 | 15,170 |
| 4b).5 | Office Expenses | | | | | |
| | Staff costs | 4,762 | 0 | 0 | 4,762 | 0 |
| | Books and publications | 153 | 0 | 0 | 153 | 77 |
| | Printing | 503 | 0 | 0 | 503 | 1,236 |
| | Stationery | 441 | 0 | 0 | 441 | 351 |
| | Other inc card reader machine | 168 | 0 | 0 | 168 | 808 |
| | Telephone Costs | 270 | 0 | 0 | 270 | 0 |
| | Copyright licensing | 0 | 0 | 0 | 0 | 0 |
| | Computer and Web costs | 978 | 0 | 0 | 978 | 1,701 |
| | | 7,274 | 0 | 0 | 7,274 | 4,173 |
| 4b).6 | Professional fees | | | | | |
| | Professional fees | 5,622 | 0 | 0 | 5,622 | 6,570 |
| | | 5,622 | 0 | 0 | 5,622 | 6,570 |
| 4b).7 | Other Expenditure | | | | | |
| | Refreshments | 523 | 0 | 0 | 523 | 774 |
| | New items | 0 | 0 | 0 | 0 | 0 |
| | Gifts | 142 | 0 | 0 | 142 | 18 |
| | | 665 | 0 | 0 | 665 | 792 |
| | Total Church Activities | 105,579 | 0 | 24,954 | 130,533 | 120,876 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2024

4c) GOVERNANCE COSTS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2024 | Total Funds 2023 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Independent examiner's fee | 1,308 | 0 | 0 | 1,308 | 1,188 |
| | 1,308 | 0 | 0 | 1,308 | 1,188 |

**5) INVESTMENTS**

| **Investment property** | Total Funds 2024 £ | Total Funds 2023 £ |
|---|---|---|
| Valuation as at 1 January | 625,000 | 720,000 |
| Acquisitions | 0 | 0 |
| Disposals | 0 | 0 |
| Revaluation surplus/(deficit) during the period | (25,000) | (95,000) |
| Valuation as at 31 December | 600,000 | 625,000 |

Legal title of the above investment property is vested in the London Diocese as custodian, but the PCC is the managing trustee and beneficiary of income earned from it. As such, the PCC recognise the investment property as a fixed asset at the reporting date.

Investment property is not depreciated.

The subject property was professionally valued on an open market value basis as at 31 December 2024 and is currently valued at £600,000. The PCC are of the opinion that the open market value of the property is equal to its fair value as at each reporting date.

The PCC are unable to determine the original cost of the investment property. However, given the age of the property, the PCC are of the opinion that the original cost would not have been material to these financial statements. Any determination of original cost would not affect overall general funds, but the balance between unrestricted funds and the revaluation reserve would alter by this amount.

**6) CREDITORS: AMOUNTS FALLING DUE WITHIIN ONE YEAR**

| **Accruals** | Unrestricted Fund £ | Designated Funds £ | Restricted Fund £ | Total Funds 2024 £ | Total Funds 2023 £ |
|---|---|---|---|---|---|
| Independent Examiner's fee | 1,308 | 0 | 0 | 1,308 | 1,189 |
| Monies collected for BHF, not yet paid | 1,909 | 0 | 0 | 1,909 | 0 |
| Monies collected for Children's Society | 126 | 0 | 0 | 126 | 0 |
| Builder's invoice not yet paid | 0 | 0 | 17,280 | 17,280 | 0 |
| Write-off of prior year LDF fees unpaid | 0 | 0 | 0 | 0 | 300 |
| | 3,344 | 0 | 17,280 | 20,624 | 1,489 |

Monies were collected during the year for the two charities above but have not yet been passed on.

The builder's invoice relates to building works carried during the year which is to be paid out of a restricted donation of £20,000 received in October 2024

## 7) GENERAL FUNDS

| 2023 | Unrestricted Fund £ | Revaluation reserve £ | Total Funds £ |
|---|---|---|---|
| As at 1 January 2023 | 65,395 | 720,000 | 785,395 |
| Unrestricted fund surplus/(deficit) | (21,573) | 0 | (21,573) |
| Revaluation surplus/(deficit) during the period | 0 | (95,000) | (95,000) |
| Transfer to restricted funds | (1,940) | 0 | (1,940) |
| As at 31 December 2023 | 41,882 | 625,000 | 666,882 |

| 2024 | Unrestricted Fund £ | Revaluation reserve £ | Total Funds £ |
|---|---|---|---|
| As at 1 January 2024 | 41,882 | 625,000 | 666,882 |
| Unrestricted fund surplus/(deficit) | 5,591 | 0 | 5,591 |
| Revaluation surplus/(deficit) during the period | 0 | (25,000) | (25,000) |
| As at 31 December 2024 | 47,473 | 600,000 | 647,473 |

## 8) DESIGNATED & RESTRICTED FUNDS

| | Designated Fund £ | Restricted Funds £ | Total Funds £ |
|---|---|---|---|
| As at 1 January 2024 | 26,637 | 1,180 | 27,817 |
| Designated funds surplus during the year | 1,413 | 0 | 1,413 |
| Restricted funds surplus during the year | 0 | 3,454 | 3,454 |
| Transfer to restricted funds | | | 0 |
| As at 31 December 2024 | 28,050 | 4,634 | 32,685 |

## 9) RELATED PARTY TRANSACTIONS

None

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2024

**10) TRUSTEES**

None of the Trustees (or any person connected with them) received any remuneration or benefits from the charity during the year.

During the year, the PCC employed one person as an administration assistant, still in post.

**11) RESTRICTED FUNDS DEFICIT**

In the previous accounting year, on 15th March 2023, the PCC passed a resolution to transfer £1,081 from the Unrestricted Funds to Restricted Funds. This transaction was recorded in the 2023 Accounts.

Furthermore, a transfer amounting to £859 will be made from the Unrestricted to Restricted Fund to account for Gift Aid receipts.

## Independent Examiner's Report To The PCC Members of St Paul's Church, Grove Park, W4

### Year Ended 31 December 2024

I report on the accounts of the PCC of St Paul's Church, Grove Park for the year ended 31 December 2024 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes.

**Responsibilities and basis of report**

The PCC Members are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC of St Paul's Church accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed by examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts did not accord with the accounting records or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: J. M. Waller

John Waller FCA
PK Audit LLP
Chartered Accountants
1 Parkshot
Richmond
TW9 2RD

Date: 9 June 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, GROVE PARK, C**

England & Wales - Charity number 1154708

# Accounts

# St Paul's Church
# Grove Park, W4 3SB



# Annual Report 2023

# Contents

Report on the year 2023
for submission to the Charity Commission in 2024

Financial Statements for 2023
for submission to the Charity Commission in 2024

Additional Reports on Church activities in 2023
for presentation at the APCM  29 April 2024

# The Parish Church of St Paul, Grove Park, Chiswick, London W4 3SB

Annual Report and Financial Statements

Of the Parochial Church Council

For the year ended 31 December 2023

Charity Registration Number 1154 708

## 1 Aims and Purposes

The Parochial Church Council of the St Paul's shares with the incumbent responsibility for promoting the mission of the church within the parish. It has responsibilities for the fabric and contents of the church building, parish finances and management of all church activities.

## 2 Objectives and Activities

The Church Council has been working to promote the mission of the parish with Sunday worship and activities, and a weekday service throughout the year. Due to the church's circumstances, awaiting the arrival of the new incumbent appointed in January 2023, the church has been closed during the week in 2023, except for specific activities and planned worship. This has affected independent access to the quiet space of the church.

## 3 Achievements and Performance

There have been 2 weddings and 15 baptisms this year. Although our new incumbent, Reverend Caroline Halmshaw, was appointed in January she was not able to join us until 6 September as there was no suitable accommodation for her and her family. The PCC managed to find suitable celebrants for the weddings and baptisms that took place from January to August, calling on a wide range of local and retired clergy from the Dioceses of Kensington and Southwark, and some very supportive retired clergy from further afield.

Our Hounslow Refugee Welcome group, still run by a small group of parishioners, has continued to operate, using donations from parishioners to make a small weekly cash payment to refugee women and children in a hostel in Hounslow. The group has continued to support these women and children with advice and help on dealing with paperwork they receive and by organising trips out to build their confidence and experience of their new environment.

The PCC has taken bookings and facilitated concerts from a wide range of local orchestras and amateur musicians. In March the church was used by a visiting American high school choir for a workshop with the singing teacher Hilary Campbell; they produced work of the very highest quality and the PCC regretted that it had not booked a concert from the youngsters.

Other local music groups include the Hounslow Symphony Orchestra who have given two concerts in the church, the Kew Sinfonia, and a newcomer to the church, the Richmond Light Orchestra. Kew Sinfonia have worked closely with the Hounslow Refugee Welcome group and donated the proceeds from their concert to the group to support the women and children of the hostel.

The church choir itself has given two concerts in the church this year. At Easter they joined with the choir of our neighbouring church, St Michael's Elmwood Road, to sing Stainer's Crucifixion. On 21 December the choir, joined again by singers from St Michael's Elmwood Road and St Nicholas Chiswick, and supported by some professional singers and a brass quintet, gave a very successful Christmas concert. One visitor from Newcastle characterised it as "the best church Christmas concert" she had ever been to.

With our new incumbent in place our church congregation continues to grow, both in the regular Sunday service and on special occasions. By the end of the year our attendance on Sunday averaged between 45 and 50, bringing with it a much needed improvement in regular giving. This is a considerable development on our average attendance of 35 at most services at the beginning of the year. Our Christmas services were very well attended, with 195 people, of whom 75 were children, at the Christmas Crib service on Christmas Eve and

71 at Midnight Mass. A new service, a Longest Night service, offered a quiet reflective service for those for whom the hubbub and excitement of other Christmas services may be painful or uncomfortable, and was much appreciated by those who attended. We hope that this service will grow in importance over the next few years.

We have continued to donate to charities, and this year gave our Christmas donation to the charity Embrace the Middle East. We have given to this charity before but in view of the current war felt it was particularly important to support them in their work with the needy and vulnerable.

We have continued to develop our relationship with the local school in the parish, Strand on the Green Schools, and the Reception and Nursery classes have made Easter and Christmas visits to the church. Since Rev'd Caroline Halmshaw joined us in September she has visited the school for a talk and follow up activities in the Infant school.

## Church Groups

The Stay and Play group continues to operate weekly during school term time, and is run by Shelagh Allsop, who has current enhanced DBS clearance. There is a risk assessment, revised in September 2023, in place for this group.

The Friday morning Coffee Club continues to run successfully, led by the churchwarden Sara Hodson. Weekly sessions are run by a volunteer from the congregation, most of whom have a DBS clearance. It is followed at 12 midday by a Morning Prayer service led by either our Lay Reader, Simon Surtees, or by Sheila White, our Sacristan. There is a risk assessment in place for this group as well.

Our online Poetry Group continues to operate very successfully and still offers interest and companionship to many parishioners. They have not given a performance this year but plan one for 2024.

## Electoral Roll

The Electoral Roll was updated in April 2023. Currently there are 178 people on the roll. 19 individuals were removed and 12 were added at the April count.

We are reporting a total of 178 individuals on the Electoral Roll, representing 104 families.

103 people live within the parish (58%)

75 people live outside the parish (42%)

Gender split- 60% Female  40% Male

### Safeguarding

Our Safeguarding Officer continues to ensure that members of the PCC undertake the required training and obtain DBS clearance. Eleven members of the twelve members of the PCC have competed the Basic Safeguarding training. The churchwardens have also undertaken Domestic Violence Awareness training and applied for enhanced Safeguarding training. (See appendices.)

## 4 The Church Building

### Maintenance

There have been no major repair projects to the fabric of the church this year, although the roof of the organ loft has begun to leak and should be repaired soon. However, the church has had its electrical circuits and systems inspected and updated where necessary and awaits the issue of a certificate confirming that it now conforms to current norms. The insurers were informed of this work and will be sent a copy of the certificate when it arrives. This work revealed that the oven in the Isis Room kitchen no longer functions and needs to be replaced. (This had passed unnoticed due to the lack of activity during and after the covid pandemic.)

The halogen bulbs in the church's high-level lighting, noted in last year's report as needing replacement, have not been changed. This is largely because the project will be very expensive due to the difficulties of access. The lamps are only accessible safely by a cherry-picker type platform.

There has been another considerable cutback of the vegetation surrounding the church. This was part of the refurbishment of the Vicarage by the Diocese and its preparation for our new incumbent. The overgrown bushes on the north side of the church have been very severely cut back or removed and this has dried out and opened up the north-east corner of the church, which is very beneficial to the stonework and the gutters.

The churchwardens have continued to organise minor repairs to the church. Some floorboards in the Isis Room have been repaired, although this will be an ongoing project with its new use by the Stay and Play group. Plumbers have repaired both the basins and the WCs in the church lavatories. An engineer has

dealt with a blocked drain from these in the garden and the churchwardens have followed his advice and ensured that poorer quality toilet paper is used.

The church garden continues to be an ongoing project. A successful meeting with Hounslow Council and local councillors in May confirmed that the Council would be happy to support the development of a community garden, shared by locals and the church, with a grant. However, the project has not advanced much due to the pressure on the responsible churchwarden's time with the arrival of a new incumbent and the re-opening of the church.

### Inventory and Terrier

The inventory should be updated annually, but after a major revision in 2022, it has not been revised in 2023. This will be completed in 2024. The Inventory and Terrier are stored in St Paul's Dropbox files.

## 4 Finance and Stewardship

### Banking and Card Readers

The church's new Community Plus bank account, opened at the end of 2023, has continued to ease routine payments of bills and invoices and to allow the PCC to access financial information more accurately.

The church installed a new wall-mounted card reader by the door out of the church in December. This proved very quick and efficient both for donations to the church and for taking money for tickets and refreshments at our concerts. With our hand-held card reader we are moving towards reducing the amount of cash in the church and towards a more modern way of calculating gift aid in 2024.

### Income

Expenditure exceeded income by £20,425 (Expenditure exceeded income in 2022 by £49,957) and year-end total net assets, as shown in the Balance Sheet, were £694,699 (£810,124 in 2022). The difference between the Balance Sheet figures this year and the previous year is largely due to the valuation put on St Paul's Hall, Pyrmont Road as at December 31 2023, which was £95,000 less than as at the last day of 2022. The 2023 Income of £102,714 was higher than the £93,050 income of 2022. Both Plate Collections and Planned Giving were up by around £2,500 in 2023 on the previous year, with a consequent rise in Gift Aid refund. Excluding what was raised by the 150th anniversary

celebrations in 2022, fund-raising income was increased in 2023 by approx. £1,600. Rental income from lettings of the Church and Isis Rooms was £14,733 in 2023, an increase of £5,767 on the 2022 figure.

### Expenditure

Total expenditure in 2023, though £20,425 more than income in 2023, was £123,129 which was actually less than the 2022 figure of £143,344 by £20,205. Expenditure was noticeably lower than last year on building and garden costs. The total contributions to the Common Fund decreased in 2023 to £62,000, as opposed to £66,000 in 2022. Utility charges in 2023 at £9,319, were decreased from the 2022 figure by £130. There were professional fees of £6,570 in 2023 relating to both the valuation of the Pyrmont Road building at the start of 2023 and the completion of the lease with Toddlers World later in the year, As mentioned in last year's report, general costs have again increased across the board.

### Stewardship

Jackie Rayer has continued as our Stewardship Secretary, details of the figures are given in the Stewardship Appendix. There has been some change in the parishioners giving via planned giving this year as the change of bank account at the end of 2022 meant that many people reassessed their payments. However, these payments and the Gift Aid returned from HMRC have continued to provide vital income for the church.

### Reserves Policy

It is PCC policy to maintain a minimum balance on unrestricted funds which equates to at least six months' running costs. This figure remained at the level recommended in 2020 of £12,500. It is held to smooth out fluctuations in cash flow, and to meet emergencies. Our current unrestricted fund healthily exceeds this figure.

## 5 Structure, Governance and Management

The Parochial Church Council of St Paul's Church, Grove Park, has been working to promote the mission of the church in our area. The year has seen a major change in the arrival of a new incumbent, the Reverend Caroline Halmshaw, in September. After more than half a year, from January 2023 to

August 2023, organising the services and pastoral care of the church during the interregnum mentioned in 2022's report, the churchwardens were able to hand this over to Caroline Halmshaw and take up their more usual role of supporting the parish priest in her work. Our LLM, or licensed lay minister, Simon Surtees, has continued to take a midday service of prayer on Fridays and to take Morning Prayer on Sundays if Rev'd Caroline is absent. The Sacristan, Sheila White, has continued to run a Meditation Service on Monday evenings but this has moved back to the church and Rev'd Caroline joins if she is able.

## Administrative Information

St Paul's Church is part of the Diocese of London, within the Deanery of Hounslow. The current correspondence address is that of the Vicar:

Rev'd Caroline Halmshaw, 64 Grove Park Road, Chiswick, London W4 3SB.

Charity Registration Number 1154708

## Parochial Church Council members have been:

| | |
|---|---|
| *Incumbent* | The Rev'd Caroline Halmshaw (from 6 Sept 23) |
| *Churchwardens* | Cassandra Barker |
| | Sara Hodson |
| *Elected Representatives* | Shelagh Allsop |
| | Carolyn Ashford-Russell |
| | Claire Carter |
| | Catherine Jessop |
| | Timothy Makower |
| | Catherine Morgan |
| | Simon Surtees |
| | Robert-John van Exter (from April 2023) |
| | Anusha Rajiyah (from April 2023) |

| | |
|---|---|
| *Co-opted Secretary* | Cecilia Thwaites |
| *Safeguarding Officer* | Shelagh Allsop |
| *Stewardship Secretary* | Jackie Rayer (volunteer for position) |
| *Electoral Roll Officer* | Liz Abbot (volunteer for position) |

PCC members are invited to join or volunteer at the Annual Parish Council Meeting.

The PCC operates through the Standing Committee and several groups, and forms working groups to plan specific events.

The Standing Committee transacts the business of the church between Council meetings and oversees the finances and fabric. It includes the Vicar, the Churchwardens, the Treasurer and the Secretary.

The role of Treasurer of St Paul's is currently a paid position occupied by

Sally-Ann Feldman, Brian Feldman & Associates

18 Sycamore Lodge, 1 Gypsy Lane, London SW15 5RH

The Pastoral Group is led by Sue Hearn, a parishioner, and operates largely by WhatsApp as a group called *St Paul's Helpers.* The group works on supporting the isolated with friendship and supporting those in need with clothes and baby equipment. It offers considerable support to Hounslow Refugee Welcome group, mentioned above.

The Communications Group is concerned with promoting the life of St Paul's through the website, a weekly email newsletter and poster information in the church. Cecilia Thwaites is responsible for the newsletter and Catherine Jessop for the website.

# ST PAUL'S REFUGUEE FUND – REPORT 2023

Many thanks to those members of the congregation who covenant money regularly to support a small group of women living in an asylum hostel in Hounslow. Several of the women have been stranded in the asylum system, some for over ten years. They feel isolated and forgotten. Thankfully, the Home Office seems to be making progress at last and things are moving. Eight-year-old Hamrawit, who has spent her whole life so far living with her mother in one room in the hostel, has a reasonable chance of celebrating her ninth birthday in a home of her own.

The families we support continue to be very grateful for the money they get each week. It is a symbol of hope and good will from their host society, as well as financial assistance. The WiFi we pay for helps everyone, but especially the school children who need it for their homework. Life on a very limited income can be very depressing. They love the occasions when they can join with other families from Refugees Welcome Hounslow for social events, such as the coach trip to the seaside in the summer and the lunch at Brentford Football Club with entertainment by Magical Sam in the autumn. They are also grateful for support in dealing with authorities, whether it be over getting a bank account or fighting their landlord over damp rooms.

The situation is changing and we are in a unique position to observe where new needs are arising. Trust is in short supply in the asylum system. People are afraid to complain in case it affects the outcome of their claim. They are also afraid even to share good news of progress on their case for fear of a setback or of arousing jealousy. Refugee status brings a new wave of problems too: getting a bank account, a National Insurance number, work and somewhere to live.

Our project is very small, but the continuity and close relationships we have built up enable us to see how the refugee situation is changing and inform other projects. We benefit from the work of REAP, we continue to work closely with the Catholic charity

Caritas, and we have been able to inform and support the launch of the Hounslow Public Health Report on the Mental Health of Asylum Seekers Living in Hotels.

Hounslow has more hotel dwellers than any borough in Britain except Hillingdon. There are moves afoot for churches to cooperate with the borough to set up a night shelter for single people who find themselves street homeless when they receive refugee status.

*Stephanie White – January 2023*

## ST PAUL'S POETRY GROUP - REPORT 2023

The group met weekly, online, throughout the year. In any week there were usually 11-14 attendees from a core group of 16 (anyone is welcome, whether they wish to read a piece or just join for company and a chat!).

The week's theme was followed as 'religiously' as available poetry or personal preference determined. 'Poetry' is also defined very loosely, with content often including prose, song lyrics and video pieces. Some content is deeply thought provoking and moving, and some is lighthearted - often extremely funny. This provides lots of variety and fun and facilitates a good deal of anecdote sharing between the pieces. We set a time limit of 3-4 mins for each person's contribution, including introductions etc with the aim of keeping each session to an hour, though often we run over slightly.

We produce an anthology following each session containing all the pieces that were selected. This is circulated to all regular group members plus others who have requested inclusion -24 people in total. The publication usually generates further online banter and chat through the week. We also produced a moving anthology of all the wonderful poetry pieces that Nan Owen had chosen – 45 pages worth!

We didn't hold a church Poetry Evening in 2023, but plan one in April 24.

Thanks to everyone who has contributed in any way.

*Sue Hearn, January 2024*

## SUNDAY MORNING COFFEE

Sunday morning coffee goes from strength to strength. More of the congregation stay for coffee ensuring the church offers a welcoming and hospitable vibe. This has been commented on by visitors who have come for the couple of christenings we have had over the past few months.  More parishioners are helping with the coffee which is fantastic. I am very grateful for everyone who has volunteered this year. Samantha Van Exter has set up a WhatsApp church coffee group so we can communicate with each other if someone is unable to do their slot at the last moment.

*Cathy Morgan January 2024*

# SAFEGUARDING REPORT 2023

Over the past year we have made considerable efforts to catch up and comply with developing diocesan safeguarding guidance and protocols. This is a work in progress with which we are persevering; entailing DBS checks and several training sessions for each PCC member on various safeguarding topics.

We held a discussion group after the Safeguarding Sunday Service in November. It was well attended by congregants and feedback was enthusiastic. We will add an interactive session to our next Safeguarding Sunday arrangements as well.

We are aiming to ensure that Safeguarding has a visible and high profile presence within our community, and that everyone is clear about how to respond to concerns.

Several safeguarding issues have arisen over the past year and were satisfactorily resolved.

*Shelagh Allsop, Safeguarding Officer*

*January 2024*

# St Paul's Stay and Play Report 2023

The Stay and Play group meets on Friday mornings in the Isis Room. Adults and babies and toddlers drop in for coffee and biscuits. The children play and the adults relax and chat with a cup of coffee. The Isis Room is safe and contained so supervision of the children is undemanding. The church garden is a beautiful and safe play space and is well used when the weather is clement.

We have an average of 10 family groups attending, and often join the coffee group meeting in the church to share our songs and rhymes with them.

Before Christmas, Musical Mark came and entertained the children and visitors to the coffee morning. It was such a joy to see the enchantment on the faces of all ages.

*Shelagh Allsop, January 2024*

# Stewardship Report 2023

The total amount given as gift aided donations from individuals for the year 2023 was £34,521.72. This does not include donations via the internet for one off events.

25 people gave donations by standing orders (£22,952.00, that is 66.5% of the total giving). The rest was by yellow envelopes.

In addition to personal gifts we have claimed on anonymous gifts made in the church building. This is the GASDS scheme. We claimed £1,860.17 from plate collections and donations in the church in 2023.

Using online claiming I have been able to make claims quarterly. We received refunds of tax from HMRC during 2023 for these claims:

| | Gift Aid | GASDS |
|---|---|---|
| 01.10.2022-31.12.2022 | £2023.00 | £188.40 |
| 01.01.2023-05.04.2023 | £2125.41 | £186.50 |
| 06.04.2023-30.06.2023 | £1594.56 | £140.70 |

| | | | |
|---|---|---|---|
| 01.07.2023-30.09.2023 | | £1990.75 | £ 95.31 |
| | **TOTAL** | **£7733.72** | **£610.91** |

*Jackie Rayer*

*Stewardship Secretary, 18 Jan 2024*

## FRIDAY MORNING COFFEE CLUB

The St. Paul's Friday morning Coffee Club has continued to flourish over the last 12 months. We meet on a Friday in the Church from 10.45 am to 12 noon and this is followed by a short Morning Prayer led by Simon Surtees, our LLM.

Whilst numbers vary, we have a core of regular visitors, mostly worshippers from St. Paul's but with a small number of individuals from the local community, joining for coffee, cake and a good chat. St. Paul's congregation members volunteer as host each week, supported by the Church Wardens. These volunteers – Hillie McLaren, Jane Theakston, Catherine Jessop, Margaret Harvey, Carolyn Ashford-Russell, Claire Carter, Anusha Rajiyah, and Rick Leaback, are vital to the success of this outreach activity and to them, many thanks.

One of our regulars, Pat from Wilmington Avenue, writes, "I look forward to the Coffee Club on Fridays. There is always a warm welcome and varied conversations, as well as the cup of coffee and a delicious cake."

Towards the end of each session, the Coffee Club is 'entertained' by the Stay and Play children to relive such classics as The Wheels on the Bus, Old

MacDonald and Incey Wincey Spider – a joyous experience – so why not come and join us on a Friday morning in future?

*Sara Hodson – January 2024*

## CHURCHWARDENS' REPORT 2023

There have been no major projects in the church this year. There have not been the funds to support any roof works, although these continue to be necessary at various locations in the church, the Organ Loft, above a window at the west end of the church and in the Isis Room.

The biggest project has been the completion of the electrical safety survey of the church's equipment and circuits and any repairs and updates that have emerged from the survey. The final part of the project was the repairs and improvements to the outside lighting of the church. New brighter and more efficient LED lights have replaced the old bulkhead lights in a swan necked pattern to match the light over the west door. These were fitted in time for the round of concerts that took place in the church during December, ensuring visitors could get in safely. The two motion sensitive lights over the two locked doors to the church were also updated to LED. The work was completed by Andrew Szulga of Brighthouse Electrics, a local company.

We have continued with minor repairs to door handles, floorboards and light bulbs carried out largely by a local handyman called David Rust. He also fitted a new fixed wall-mounted card reader at the back of the church for donations and ticket payments. It is called a CollecTin and should ultimately help us streamline our parish giving and gift aid collection.

In December our church chandler showed us how to repair the candlesticks on the high altar which had been broken by a visiting infant. There was no charge for this which was much appreciated.

In May the churchwardens met with local councillors and interest groups to talk about the possibility of a grant from London Borough of Hounslow to help turn the garden into a community garden. Both the Councillors and the representatives from Hounslow were very supportive of this idea, but it has been very difficult to find the time to complete the application.

The greatest cost to the church continues to be the price of utilities, specifically gas for the heating of the church. Gas cost over £1000 in December as the church was heated for a series of performances and events. The PCC will be considering income versus expenditure for these events at its next meeting.

*Cassandra Barker and Sara Hodson*
*January 2024*

## Deanery Synod Report 2023

Deanery Synod Elected Representatives:

Simon Surtees and Carolyn Ashford-Russell

The Deanery Synod met three times during the year. Amongst the issues discussed were working with Asylum Seekers where we were joined by Shelagh Allsop from, who had a lot to contribute toa good discussion. It was nice to hear the work being done appreciated.

The October meeting was the first of the new Triennia. Simon and Carolyn were re-elected as Parish Representatives. The Triennia began with a Eucharist led by Bishop Emma and Area Dean, Martine Oborne. Simon was also re-elected as Lay Chair.

The Deanery Synod meetings continue to be valuable opportunities for fellowship with representatives from all the churches in the Hounslow Deanery and a way of generating ideas and inspiration for work within our local communities.

*Simon Surtees, January 2024*

## Music Report 2023

Music at St. Pauls continues to play an important part in sustaining our liturgy and sustaining our energy as a congregation. We are fortunate that our Director of Music, Tom Torley, continues with us and has played a crucial part in the variety of musical offerings we have had this year.

We are lucky to have a regular group of singers who sing during Communion and this forms the basis of our regular contributions to Sunday services. However, during the Interregnum, we were joined by singers from our neighbouring churches for special events and services. In March the Choir of St. Michaels Sutton Court joined us for a Passion Sunday performance of Stainer's "Crucifixion". They also joined us for the Induction Service in July and again for the All Souls Service in October.

A welcome addition to our music year was The Advent Carol Service at the beginning of December. This was very well attended and enhanced by the support of choirs from St. Michael's Sutton Court and St. Nicholas'.

At Christmas we had a Carol Concert, devised by Tom, including a Brass Quintet. Again, this was well attended and added significantly to the Christmas spirit in the Community.

Finally, it worth noting that the Church remains a popular for local Amateur Orchestras. This year has seen concerts by Kew Sinfonia, Hounslow Symphony

Orchestra, the Richmond Light Orchestra and the West London Chorus. The West London Chorus also use the church for rehearsals each term.
We are busy planning for 2024 and look forward to another varied year of music making.

*Simon Surtees and Tom Torley, February 2024*

## APPENDICES

Churchwardens' Report
Stewardship Report
St Paul's Refugee Fund Report
Safeguarding Report
St Paul's Poetry Group Report
Sunday Morning Coffee Report
St Paul's Stay and Play Group Report
Friday Morning Coffee Group Report
Deanery Synod Report

# ST PAUL'S CHURCH, GROVE PARK, W4

## FINANCIAL STATEMENTS

## FOR THE YEAR ENDING 31 DECEMBER 2023

## CHARITY REGISTRATION NUMBER: 1154708

## St Paul's Church, Grove Park, W4
## Statement of financial activities for the year ended 31 December 2023

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | | Notes |
|---|---|---|---|---|---|---|
| | | | | 2023 | 2022 | |
| **Income and endowments** | | | | | | |
| Voluntary receipts: | | | | | | |
| Gift Aid recovered | 8,354 | 0 | 0 | 8,354 | 7,251 | 3a) |
| All other giving/voluntary receipts | 33,677 | 0 | 4,456 | 38,133 | 33,867 | 3b) |
| Charitable activities | 1,421 | 0 | 0 | 1,421 | 823 | 3d) |
| Activities for generating funds | 19,438 | 0 | 0 | 19,438 | 17,806 | 3c), 3g) |
| Interest & investments | 32,127 | 827 | 0 | 32,954 | 32,383 | 3f) |
| Other | 2,414 | 0 | 0 | 2,414 | 919 | 3e) |
| Total income and endowments | 97,431 | 827 | 4,456 | 102,714 | 93,050 | |
| **Expenditure** | | | | | | |
| Expenditure on raising funds | 1,721 | 0 | 0 | 1,721 | 4,239 | 4a) |
| Church activities | 117,930 | 0 | 4,135 | 122,065 | 139,105 | 4b), 4c) |
| Other | (647) | 0 | 0 | (647) | 0 | 6b) |
| Total expenditure | 119,004 | 0 | 4,135 | 123,139 | 143,344 | |
| **Net income/(expenditure) before gains/(losses) on the revaluation of fixed assets** | (21,573) | 827 | 321 | (20,425) | (50,294) | |
| **Transfers between funds** | (1,940) | 0 | 1,940 | 0 | 0 | 11) |
| Gains/(losses) on the revaluation of fixed assets | (95,000) | 0 | 0 | (95,000) | (40,000) | 5), 7) |
| **Net income/(expenditure)** | (118,513) | 827 | 2,261 | (115,425) | (90,294) | |

**Reconciliation of funds (excluding the revaluation reserve)**

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds |
|---|---|---|---|---|
| Total funds brought forward | 65,395 | 25,810 | (1,081) | 90,123 |
| Total funds carried forward | 41,882 | 26,637 | 1,180 | 69,699 |

## St Paul's Church, Grove Park, W4
## Balance sheet - 31 December 2023

| | Notes | 2023 | | 2022 | |
|---|---|---|---|---|---|
| | | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | | |
| Investments | (5) | | 625,000 | | 720,000 |
| **CURRENT ASSETS** | | | | | |
| LDF wedding fee prepaid | | 0 | | 0 | |
| Other debtors | | 0 | | 0 | |
| Cash at bank and in hand | | 71,188 | | 92,353 | |
| | | **71,188** | | **92,353** | |
| **CREDITORS (Amounts falling due within one year)** | | | | | |
| Independent Examiner's fee | 6)a | 1,189 | | 1,800 | |
| LDF fees unpaid | 6)a | 300 | | 429 | |
| | | **1,489** | | **2,229** | |
| **NET CURRENT ASSETS** | | | **69,699** | | **90,124** |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | | **694,699** | | **810,124** |
| **FUNDS** | | | | | |
| General Funds | | | | | |
| - Unrestricted funds | (7) | | 41,882 | | 65,395 |
| - Revaluation reserve | (7) | | 625,000 | | 720,000 |
| Designated Fund (Fabric Fund) | (8) | | 26,637 | | 25,810 |
| Restricted Funds | (8) | | 1,180 | | (1,081) |
| | | | **694,699** | | **810,124** |

Signed, on behalf of the Parochial Church Council

Caroline Halmshaw
PCC Chair

Cassandra Barker
Churchwarden

Approved by the PCC: ..... C Halmshaw Cassandra Barker

15/4/24

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2023

### 1) ACCOUNTING POLICIES

a) Basis of preparation

The accounts have been prepared under the historical cost convention with the exception of investment property, which is valued at fair value with any gain taken through the Statement of Financial Activity. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The trust constitutes a public benefit entity as defined by FRS 102.

b) Preparation of Accounts on a Going Concern Basis
At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

c) Funds.

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use, have not been designated for a particular purpose and are available for application on the general purposes of the PCC.

Fabric Funds represent the funds of the PCC that are designated for spending on any major church fabric projects.

Restricted Funds represent amounts collected in respect of the refugee appeal.

d) Incoming resources.

i) Voluntary incomes and capital resources

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under Gift Aid is recognised when received.

ii) Income tax receivable on Gift Aid donations is only recognised when received.

iii) Funds raised from rent and sale of magazines are accounted for gross.

iv) Income from investments

Investment income is attributed to each fund, based on the amounts invested and the time for which they were invested and are accounted for as part of the fund to which they belonged, in accordance with the Church Accounting Regulations 2006.

Rental income from investment property is recognised in the period of receipt and is accounted for as part of General Funds.

e) Resources used

i) Donations
Donations are accounted for when paid over.

ii) Activities directly relating to the work of the church
The diocesan quota is accounted for when payable.

f) Fixed asset investments

Fixed asset investments represent investment property for which the PCC are managing trustee and beneficiary, and from which the PCC earns rentals or holds for capital appreciation.

Investment property is initially measured at cost and subsequently at fair value at the reporting date. Depreciation is not provided on investment property measured at fair value.

### 2) FEES FOR EXAMINATION OF THE ACCOUNTS

| | 2023 | 2022 |
|---|---|---|
| | £ | £ |
| Independent examiner's fees | 1,188 | 1,800 |
| | 1,188 | 1,800 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2023

### 3) INCOMING RESOURCES

3a) VOLUNTARY INCOME - GIFT AID

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2023 | 2022 |
| | £ | £ | £ | £ | £ |
| HMRC (excl GASDS) | 7,743 | 0 | 0 | 7,743 | 6,749 |
| HMRC - GASDS | 611 | 0 | 0 | 611 | 501 |
| | 8,354 | 0 | 0 | 8,354 | 7,251 |

3b) VOLUNTARY INCOME - DONATIONS

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2023 | 2022 |
| | £ | £ | £ | £ | £ |
| Planned Giving | 20,875 | 0 | 0 | 20,875 | 17,006 |
| Loose Plate | 11,667 | 0 | 0 | 11,667 | 9,359 |
| UnrestrictedDonations | 1,135 | 0 | 0 | 1,135 | 4,223 |
| RestrictedDonations | 0 | 0 | 1,091 | 1,091 | 0 |
| Refugee appeal | 0 | 0 | 3,365 | 3,365 | 3,280 |
| | 33,677 | 0 | 4,456 | 38,133 | 33,867 |

3c) ACTIVITIES FOR GENERATING FUNDS

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2023 | 2022 |
| | £ | £ | £ | £ | £ |
| Quiz night | 793 | 0 | 0 | 793 | 835 |
| Produce Sales | 747 | 0 | 0 | 747 | 593 |
| Xmas Market | 0 | 0 | 0 | 0 | 0 |
| Xmas Concert | 1,187 | 0 | 0 | 1,187 | 1,031 |
| 150th Anniversary | 0 | 0 | 0 | 0 | 5,792 |
| Crucifixion Concert | 180 | 0 | 0 | 180 | 0 |
| St Paul's to St Paul's Walk | 1,799 | 0 | 0 | 1,799 | 0 |
| Other fund raising | 0 | 0 | 0 | 0 | 589 |
| | 4,706 | 0 | 0 | 4,706 | 8,841 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2023

3d) CHARITABLE ACTIVITIES

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2023 | 2022 |
| | £ | £ | £ | £ | £ |
| PCC Wedding fees | 667 | 0 | 0 | 667 | 635 |
| PCC Funeral / memorial fees | 754 | 0 | 0 | 754 | 188 |
| | 1,421 | 0 | 0 | 1,421 | 823 |

3e) OTHER INCOMING RESOURCE

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2023 | 2022 |
| | £ | £ | £ | £ | £ |
| Claim monies received | 2,414 | 0 | 0 | 2,414 | 919 |
| | 2,414 | 0 | 0 | 2,414 | 919 |

3f) INVESTMENT INCOME

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2023 | 2022 |
| | £ | £ | £ | £ | £ |
| Toddlers World rent | 32,000 | 0 | 0 | 32,000 | 32,000 |
| Interest | 127 | 827 | 0 | 954 | 383 |
| | 32,127 | 827 | 0 | 32,954 | 32,383 |

The timing of interest payment has changed in 2023, therefore interest on the CBF Ordinary and CBF Fabric accounts has only been received for the first three quarters in 2023. The final quarter interest is due in January 2024.

3g) OTHER CHARITABLE INCOME

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2023 | 2022 |
| | £ | £ | £ | £ | £ |
| Rent from Church | 7,468 | 0 | 0 | 7,468 | 2,331 |
| ISIS room rent | 7,265 | 0 | 0 | 7,265 | 6,635 |
| Other | 0 | 0 | 0 | 0 | 0 |
| | 14,733 | 0 | 0 | 14,733 | 8,966 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2023

**4) RESOURCES EXPENDED**

4a) COST OF GENERATING FUNDS

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2023 | 2022 |
| | £ | £ | £ | £ | £ |
| Quiz | 158 | 0 | 0 | 158 | 174 |
| Produce Sales | 0 | 0 | 0 | 0 | 0 |
| Crucifixion Concert | 350 | 0 | 0 | 350 | 3,415 |
| Xmas Market | 0 | 0 | 0 | 0 | 0 |
| Xmas Concert | 1,213 | 0 | 0 | 1,213 | 650 |
| Other fund raising | 0 | 0 | 0 | 0 | 0 |
| | 1,721 | 0 | 0 | 1,721 | 4,239 |

4b) CHURCH ACTIVITIES

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2023 | 2022 |
| | £ | £ | £ | £ | £ |
| 4b).1 Diocese & Church Services | | | | | |
| Common fund | 62,000 | 0 | 0 | 62,000 | 66,000 |
| Deanery levy | 30 | 0 | 0 | 30 | 0 |
| Clergy expense | 0 | 0 | 0 | 0 | 0 |
| Sanctuary | 820 | 0 | 0 | 820 | 1,651 |
| Organist | 5,890 | 0 | 0 | 5,890 | 6,271 |
| Crèche worker & Children's church | 0 | 0 | 0 | 0 | 0 |
| Visiting preachers | (363) | 0 | 0 | (363) | 462 |
| | 68,377 | 0 | 0 | 68,377 | 74,384 |
| 4b).2 Grants & Donations | | | | | |
| PCC donations to charities | 0 | 0 | 2,448 | 2,448 | 3,982 |
| 3rd party donations to charities | 0 | 0 | 1,687 | 1,687 | 370 |
| | 0 | 0 | 4,135 | 4,135 | 4,352 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2023

| | | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2023 | Total Funds 2022 |
|---|---|---|---|---|---|---|
| | | £ | £ | £ | £ | £ |
| 4b).3 | Property Maintenance | | | | | |
| | Cleaner | 1,500 | 0 | 0 | 1,500 | 1,200 |
| | Repairs and maintenance | 18,199 | 0 | 0 | 18,199 | 26,596 |
| | Rep and Maint prior year overpayment | 0 | 0 | 0 | 0 | 0 |
| | Church garden | 1,538 | 0 | 0 | 1,538 | 7,808 |
| | Cleaning materials | 422 | 0 | 0 | 422 | 565 |
| | | 21,659 | 0 | 0 | 21,659 | 36,169 |
| 4b).4 | Insurance, Utilities etc | | | | | |
| | Insurance | 5,851 | 0 | 0 | 5,851 | 6,773 |
| | Utilities and services | 9,319 | 0 | 0 | 9,319 | 9,449 |
| | | 15,170 | 0 | 0 | 15,170 | 16,222 |
| 4b).5 | Office Expenses | | | | | |
| | Books and publications | 77 | 0 | 0 | 77 | 254 |
| | Printing | 1,236 | 0 | 0 | 1,236 | 171 |
| | Stationery | 351 | 0 | 0 | 351 | 94 |
| | Other inc card reader machine | 808 | 0 | 0 | 808 | 2,074 |
| | Computer and Web costs | 1,701 | 0 | 0 | 1,701 | 704 |
| | | 4,173 | 0 | 0 | 4,173 | 3,297 |
| 4b).6 | Professional fees | | | | | |
| | Professional fees | 6,570 | 0 | 0 | 6,570 | 2,778 |
| | | 6,570 | 0 | 0 | 6,570 | 2,778 |
| 4b).7 | Other Expenditure | | | | | |
| | Refreshments | 774 | 0 | 0 | 774 | 0 |
| | New items | 0 | 0 | 0 | 0 | 0 |
| | Gifts | 18 | 0 | 0 | 18 | 103 |
| | | 792 | 0 | 0 | 792 | 103 |
| | Total Church Activities | 116,742 | 0 | 4,135 | 120,876 | 137,305 |

4c) GOVERNANCE COSTS

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2023 | Total Funds 2022 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Independent examiner's fee | 1,188 | 0 | 0 | 1,188 | 1,800 |
| | 1,188 | 0 | 0 | 1,188 | 1,800 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2023

**5) INVESTMENTS**

| | Total Funds | |
|---|---|---|
| | 2023 | 2022 |
| **Investment property** | £ | £ |
| Valuation as at 1 January | 720,000 | 760,000 |
| Acquisitions | 0 | 0 |
| Disposals | 0 | 0 |
| Revaluation surplus/(deficit) during the period | (95,000) | (40,000) |
| Valuation as at 31 December | 625,000 | 720,000 |

Legal title of the above investment property is vested in the London Diocese as custodian, but the PCC is the managing trustee and beneficiary of income earned from it. As such, the PCC recognise the investment property as a fixed asset at the reporting date.

Investment property is not depreciated.

The subject property was professionally valued on an open market value basis as at 31 December 2023 and is currently valed at £625,000. The PCC are of the opinion that the open market value of the property is equal to its fair value as at each reporting date.

The PCC are unable to determine the original cost of the investment property. However, given the age of the property, the PCC are of the opinion that the original cost would not have been material to these financial statements. Any determination of original cost would not affect overall general funds, but the balance between unrestricted funds and the revaluation reserve would alter by this amount.

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2023

### 6) CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2023 | Total Funds 2022 |
|---|---|---|---|---|---|---|
| 6a) | **Accruals** | £ | £ | £ | £ | £ |
| | Independent Examiner's fee | 1,189 | 0 | 0 | 1,189 | 1,800 |
| | LDF wedding fee unpaid (overpaid) | 0 | 0 | 0 | 0 | 218 |
| | Prior year LDF fees unpaid | 0 | 0 | 0 | 0 | 211 |
| | Funeral fees owed to LDF | 300 | 0 | 0 | 300 | 0 |
| | | 1,489 | 0 | 0 | 1,489 | 2,229 |
| 6b) | **Adjustments** | | | | | |
| | Previous year LDF wedding fee unpaid | 218 | 0 | 0 | 218 | 0 |
| | Prior year LDF fees unpaid | 211 | 0 | 0 | 211 | 0 |
| | Prior year LDF fees received this year | 218 | 0 | 0 | 218 | 0 |
| | | 647 | 0 | 0 | 647 | 0 |

### 7) GENERAL FUNDS

| 2022 | Unrestricted Funds | Revaluation reserve | Total Funds |
|---|---|---|---|
| | £ | £ | £ |
| As at 1 January 2022 | 114,952 | 760,000 | 874,952 |
| Unrestricted fund surplus/(deficit) | (49,557) | 0 | (49,557) |
| Revaluation surplus/(deficit) during the period | 0 | (40,000) | (40,000) |
| As at 31 December 2022 | 65,395 | 720,000 | 785,395 |

| 2023 | Unrestricted Funds | Revaluation reserve | Total Funds |
|---|---|---|---|
| | £ | £ | £ |
| As at 1 January 2023 | 65,395 | 720,000 | 785,395 |
| Unrestricted fund surplus/(deficit) | (21,573) | 0 | (21,573) |
| Transfer to Restricted funds | (1,940) | 0 | (1,940) |
| Revaluation surplus/(deficit) during the period | 0 | (95,000) | (95,000) |
| As at 31 December 2023 | 41,882 | 625,000 | 666,882 |

### 8)

| | Designated Funds | Restricted Funds | Total Funds |
|---|---|---|---|
| | £ | £ | £ |
| As at 1 January 2023 | 25,810 | (1,081) | 24,729 |
| Designated funds surplus/deficit during period | 827 | 0 | 827 |
| Restricted funds surplus/deficit during period | 0 | 321 | 321 |
| Transfer of funds from Unrestricted to Restricted funds | 0 | 1,940 | 1,940 |
| | 0 | 0 | 0 |
| | 26,637 | 1,180 | 27,817 |

**9) RELATED PARTY TRANSACTIONS**

None

**10) TRUSTEES**

None of the Trustees (or any person connected with them) received any remuneration or benefits from the charity during the year.

**11) RESTRICTED FUNDS DEFICIT**

At the end of the previous year (2022) the Restricted Funds showed a deficit of £1,081. On 15th March 2023, the PCC passed a resolution to transfer £1,081 from the Unrestricted Funds to Restricted Funds, this transaction was recorded in the 2023 Accounts.

Furthermore, a transfer amounting to £859 will be made from the Unrestricted to Restricted Fund to account for Gift Aid receipts.

Both these transactions were processed on 31st March 2023.

## Independent Examiner's Report To The PCC Members of St Paul's Church, Grove Park, W4

### Year Ended 31 December 2023

I report to the charity's trustees on my examination of the accounts of the PCC of St Paul's Church, Grove Park for the year ended 31 December 2023 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes.

**Responsibilities and basis of report**

As the charity's trustees, the PCC Members are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC of St Paul's Church accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed by examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts did not accord with the accounting records or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____

John Waller FCA
Independent Examiner
PK Audit LLP
Chartered Accountants
1 Parkshot
Richmond
Surrey
TW9 2RD

Date: 15/4/24

## Independent Examiner's Report To The PCC Members of St Paul's Church, Grove Park, W4

### Year Ended 31 December 2023

I report to the charity's trustees on my examination of the accounts of the PCC of St Paul's Church, Grove Park for the year ended 31 December 2023 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes.

**Responsibilities and basis of report**

As the charity's trustees, the PCC Members are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

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- the accounts did not accord with the accounting records or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: J. M. Waller

John Waller FCA
Independent Examiner
PK Audit LLP
Chartered Accountants
1 Parkshot
Richmond
Surrey
TW9 2RD

Date: 15/4/24

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, GROVE PARK, C**

England & Wales - Charity number 1154708

# Accounts

# St Paul's Church
# Grove Park, W4 3SB



# Annual Report 2022

# The Parish Church of St Paul, Grove Park, Chiswick, London W4 3SB

Annual Report and Financial Statements
of the Parochial Church Council
for the year ended 31st December 2022

Charity Registration Number 1154 708

## 1 Aims and Purposes

The Parochial Church Council of St Paul's shares with the incumbent responsibility for promoting the mission of the church within the parish. It has responsibilities for the fabric and contents of the church building, parish finances and management of everything.

## 2 Objectives and Activities

The Church Council has been working to promote the mission of the parish with Sunday worship and activities, weekday services and the church through the year. It was open for prayer and quiet times for half the week from January to July, but after that closed except for specific activities when members of the congregation were present, largely Friday morning and Sundays. This has affected independent access to the quiet space of the church.

## 3 Achievements and Performance

There have been three weddings this year and four baptisms. Although the incumbent, Father Michael Riley, retired in July 2022 and has not yet been replaced, the PCC has managed to find suitable celebrants for the third wedding and for two baptisms in the autumn.

Our Hounslow Refugee Welcome group, run by a small group of parishioners, continued to operate, using donations from parishioners to make small payments to refugee women and children in a Refuge in Hounslow. £5 as cash is given to each adult woman in the refuge to help with food and expenses. The team has also paid for wi-fi for the hostel to enable the children there to join in with online learning and homework.

The PCC organised and ran a very successful 150 Festival to celebrate the 150 years since the church was consecrated. There were numerous concerts, both those run by members of the

congregation and those from local amateur orchestras and choirs, a history talk, a poetry evening run by the Church's Poetry Group, a Choral Evensong attended by the Bishop, and a Songs of Praise service with hymns chosen and introduced by members of the congregation. The festival culminated with a two-day Flower Festival that brought in many new visitors and was an overwhelming success.

Our online Poetry Group, begun during 2020, continued to run very successfully every Thursday and has brought interest and companionship to many of our parishioners. At Christmas the group ran a second Poetry Evening with musical interludes from our young organist, Thomas Torley. The programme had been carried forward from the Covid 2021, and was well attended with mulled wine and mince pies to mark the season.

Freed from Covid restrictions all our Christmas celebrations drew a wide audience. The first concert was given by Kew Sinfonia, a local amateur orchestra, with the funds raised going to a British charity supporting hospitals and care centres in the Middle East, *Embrace the Middle East*. Our second concert was the Poetry Evening mentioned above. Our own Christmas Celebration was organised by our organist, a tuba player, with a tuba quintet playing a wide variety of Christmas pieces. And finally, we held our traditional Carol Service at 4pm on Christmas Eve.

Attendance at all our Christmas services moved back towards pre-Covid levels. There were over 220 attendees at our Christmas Eve service and over 40 at Midnight Mass. It is wonderful to welcome back locals freed from the restrictions of the last few years.

**Electoral Roll**

Our Electoral Roll this year has decreased slightly, with 11 people taken off and 5 added, making a total of 177 individuals, representing 101 families. 104 people live within the parish (59%) and 73 live outside the parish (41%). The Electoral Roll was updated in April 2022.

**Safeguarding**

In the past year there was one incident which raised safeguarding concerns. This was when Cassandra Barker entered the Vicarage to prepare for the arrival of a locksmith the day after Fr Michael left in July. He had assured both Church Wardens that there was no one in the Vicarage. However, there was someone unknown to Cassandra in the Vicarage and he was aggressive and insulting towards her. She left immediately and the diocese was informed the same day. On 9 January 2023, 5 people were finally evicted from the Vicarage. Security surveillance is in place at the time of writing this report.

The Stay and Play group reopened in September and is run by Shelagh Allsop, who has current enhanced DBS clearance. There is a risk assessment in place for this group.

In October 2022 a Friday morning coffee club began, run by PCC members and on occasion other members of the congregation who mostly have current enhanced DBS clearance. It is followed by a Morning Prayer service at 12 for those who are interested. There is a risk assessment in place for this group as well.

We have been developing our relationship with Strand on the Green School and we welcomed the Reception children who visited before Christmas. The visit was managed by Cassandra Barker and Shelagh Allsop - both with current enhanced DBS clearance. There was a risk assessment in place for this visit.

Five out of the nine required enhanced DBS checks on PCC members are now complete.

Basic Safeguarding training has now been undertaken by all but one of the PCC; and additional courses have been completed by the Church Wardens and Safeguarding Officer, with more required.

## The Church Buildings

### Maintenance

The repair project detailed in the last Annual Report was completed during January and February 2022 and the Final Certificate was issued in October 2022. During the year a parishioner spotted slipped tiles on the west side of the Isis Rooms roof and the churchwarden noted that a roof window on the east side of this same roof was leaking. The architect has been asked to make an inspection but this will happen in 2023.

After the retirement of Father Michael Riley in July 2022 the Diocese took control and responsibility for the maintenance of the Vicarage. This meant that the parish could no longer use the large Vicarage garden for events and gatherings as it has done during Father Michael's incumbency. The PCC therefore turned its attention to improving the Church's own garden, which lies to the east of the church outside the Chancel. This garden, since the demise of the Playgroup several years ago, had become very overgrown, dark and damp.

The PCC authorised a very thorough cutback of the trees and undergrowth in November. This has resulted in a much better appreciation of the space available and much better growth of some of the plants there as they have more light. It has also made the church much more visible from the street and given it a better presence in the community. The next steps are to improve or replace the fencing which has been damaged by ivy, to plan for a more attractive entrance away from the bin yard and to improve the planting, while maintaining the various memorials placed in the garden.

The halogen bulbs in the church's high-level lighting still need to be replaced with a greener alternative, this should be completed early in 2023. The PCC has also decided to install a more up to date and easy to programme control panel for the church heating, again this will be completed in January 2023.

### Inventory and Terrier

The Inventory is updated annually and stored in the church's Dropbox filing system. The Terrier is stored in the Vestry and in the Dropbox.

## 4 Finance and Stewardship

### Change of Bank

This year the Church moved its current account to a new bank in order to update the services available to us, to access online banking and to be able to make and receive bank transfers. The application was made in April with the new bank account finally coming on line in October 2022. It has made the control of our finances much more efficient. There were for a short time two bank accounts running together but the old bank account was finally closed on 15 December 2022.

### Income

Expenditure exceeded income by £49,957 (Income exceeded Expenditure in 2021 by £7,249) and year-end total net assets were £810,124 (£140,417 in 2021). This Balance Sheet figure is very different from last year as this year the accounts have included the current value of St Paul's Hall, Pyrmont Road as at December 31st 2022, along with the valuation for the previous year. This valuation has been re-instated into the accounts since it was last included about 15 years ago. The 2022 Income of £92,666 was higher than the £80,821 of 2021. From the start of the year to the end, activities in the Church increased as life returned to a more normal state after Covid. Plate Collections were up by around £1,200 in 2022 on the previous year but the Planned Giving was exactly the same, to the pound. As there was much more fund-raising activity in 2022, Income was increased from £550 in 2021 to £8,841 in 2022. £5,792 of this was generated by the Church's 150th Anniversary celebrations.

### Expenditure

Expenditure in 2022 was almost double the previous year at £142,623 compared to £73,572 in 2021. There were some major reasons why the Expenditure was so much higher than last year, apart from general increase in Church activity. Firstly the total contributions to the Common Fund increased in 2022 to £66,000, as opposed to £40,010 in 2021. Secondly there were some major remedial building works in 2022 amounting to £24,078.90, including professional fees. Thirdly the heating and water charges in 2022 were increased to £9,449 as opposed to £6,379 in 2021. Apart from these major increases, general costs have increased across the board.

### Stewardship

The total amount given as gift aided donations from individuals for the year 2022 was £27,710.12. This is a decrease on the donations from 2021 of £28,485.64.

This does not include donations via the internet for one off events

27 people gave donations by standing orders (£18,369.2 that is 66.3% of the total giving). The rest was by yellow envelopes.

In addition to personal gifts, we have claimed on anonymous gifts made in the church building. This is the GASDS scheme We claimed on £2083.59 from plate collections and donations in the church in 2022

Using online claiming Jackie Rayer, Stewardship Officer, has been able to make claims quarterly.

We received refunds of tax from HMRC during 2022

| | Gift Aid | GASDS | |
|---|---|---|---|
| 01.10.2021-31.12.2021 | refund £1845.89 | £166.78 | |
| 01.01.2022-05.04 2022 | £1913.35 | £100.78 | |
| 06.04.2022-30.06 2022 | £1436.03 | £113.81 | |
| 01.07.2022-30.09.2022 | £1552.68 | £119.98 | |
| **TOTAL** | **£6747.95** | **£ 501.35** | **+ £1.34interest** |

**Reserves Policy**

It is PCC policy to maintain a minimum balance on unrestricted funds which equates to at least six months' running costs. This figure remained the level recommended in 2020 of £12,500. It is held to smooth out fluctuations in cash flow, and to meet emergencies. Our current unrestricted fund healthily exceeds this figure.

## 5 Structure, Governance and Management

The Parochial Church Council of St Paul's Church, Grove Park, has been working to promote the mission of the church in our area. The year has seen a major change in the retirement of the long-term incumbent (31 years), Father Michael Riley. The PCC has taken on new responsibilities for not only the maintenance of the church, its fabric and fittings, but also the direct organisation of services and pastoral care in the parish. One of the churchwardens, Sara Hodson, has taken on the role of Chair of the PCC and has also been instrumental in organising a rota of visiting clergy to maintain services each Sunday. Our LLM, or lay reader, Simon Surtees, has taken services on the two occasions when no visiting clergy person could be found and has also taken on the maintenance of a Friday midday service. The Sacristan, Sheila White, has taken responsibility for the Monday evening Meditation Service which is now held at her house every week. Shelagh Allsop, our Safeguarding Officer, runs a Stay and Play session on Friday mornings for local toddlers and their parents, and the PCC runs a Coffee Club in the church at the same time with the two groups spending a few minutes together at the end of the sessions.

**Administrative Information**

St Paul's Church is part of the Diocese of London, within the Deanery of Hounslow. The current correspondence addresses are those of the churchwardens:

Cassandra Barker, 50 Hartington Road, Chiswick, London W4 3TX

Sara Hodson, 43 Wilmington Avenue, Chiswick, London W4 3HA

Charity Registration Number 1154708

**Parochial Church Council members have been:**

| | |
|---|---|
| *Incumbent* | The Rev Michael Riley (until 18 July 2022) |
| *Churchwardens* | Cassandra Barker |
| | Sara Hodson |
| *Elected Representatives* | Shelagh Allsop |
| | Carolyn Ashford-Russell |
| | Claire Carter |
| | Catherine Jessop |
| | Timothy Makower (from April 2022) |
| | Catherine Morgan (from April 2022) |
| | Simon Surtees |
| *Co-opted Secretary* | Cecilia Thwaites |
| *Safeguarding Officer* | Shelagh Allsop |
| *Stewardship Secretary* | Jackie Rayer (volunteer for position) |
| *Electoral Roll Officer* | Liz Abbott (volunteer for position) |

PCC members are invited to join or volunteer at the Annual Parish Council Meeting.

The PCC operates through the Standing Committee and several groups, and forms working groups to plan specific events.

The Standing Committee transacts the business of the church between Council meetings and oversees the finances and fabric. It includes the Vicar, the Churchwardens, the Treasurer and Secretary.

The role of Treasurer of St Paul's is currently a paid position occupied by

Sally-Ann Feldman, Brian Feldman & Associates

18 Sycamore Lodge, 1 Gypsy Lane, London SW15 5RH

The Pastoral Group is led by Sue Hearn, a parishioner, and operates largely by Whatsapp as a group called *St Paul's Helpers*. The group works on supporting the isolated with friendship and supporting those in need with clothes and baby equipment. It offers considerable support to the Hounslow Refugee Welcome group, mentioned above.

The Communications Group is concerned with promoting the life of St Paul's through the website, a weekly email newsletter and poster information in the church. Cecilia Thwaites is responsible for the newsletter and Catherine Jessop for the website.

Signed .....

Name SARA HODSON Date 1st MAY 2023
LAY VICE CHAIR, PCC.

Signed Cassandra Barker Churchwarden

Name CASSANDRA BARKER Date 1 May 2023

# Ancillary Reports on Church Activities in 2022

# Stewardship report for the year 2022

The total amount given as gift aided donations from individuals for the year 2022 was £27,710.12. This is a decrease on the donations from 2021 of £28,485.64.
This does not include donations via the internet for one off events

27 people gave donations by standing orders (£19124.2 that is 69% of the total giving)..
The rest was by yellow envelopes

In addition to personal gifts, we have claimed on anonymous gifts made in the church building. This is the GASDS scheme We claimed on £2083.59 from plate collections and donations in the church in 2022

Using on line claiming I have been able to make claims quarterly

We received refunds of tax from HMRC during 2022

| | Gift Aid | GASDS | |
|---|---|---|---|
| 01.10.2021-31.12.2021 | refund £1845.89 | £166.78 | |
| 01.01.2022-05.04 2022 | £1913.35 | £100.78 | |
| 06.04.2022-30.06 2022 | £1436.03 | £113.81 | |
| 01.07.2022-30.09.2022 | £1552.68 | £119.98 | |
| **TOTAL** | **£6747.95** | **£ 501.35** | **+ £1.34interest** |

Jackie Rayer
Stewardship secretary March 23rd 2023

# CHURCHWARDENS REPORT 2022

2022 saw the final completion of the North Aisle repair project, routine maintenance projects and the start of the project to renew the east garden of the church.

North Aisle Project

The work on this was completed in mid-January 2022. The architect, Margaret Davies of MRDA, completed her final inspection in late August and the PCC made a final payment on 25 October.

Unfortunately, after this completion a fall of plaster from the ceiling in the Organ Loft, under the same roof of the North Aisle, showed that there appeared to be a damp problem here. The Churchwardens have been in contact with Margaret Davies over this too, but no action has been taken yet.

Routine Maintenance

There have been routine repairs to the WCs over the summer and replaced light bulbs during the year. Externally, the gutters and gulleys were cleaned as they are annually. Fire equipment engineers have visited every six months and the boiler was serviced in November as usual.

The church has been regularly cleaned once a fortnight through the year and looks better for this attention. The church now has a Sacristan who has been responsible for improving the condition of the church linen, brass and candles.

Some of the contributions from the Sunday coffee table have been used to buy large trailing ivy plants for the church's high window sills, introducing a welcome touch of green to the interior.

Security

After a significant theft from the locked Organ Loft in February the churchwardens reviewed the security of the church. The locks on the Organ Loft door were changed, and a padlock fitted to the right-hand West Porch, now used to store the church's supply of folding tables and chairs. The keysafe in the Vestry was replaced with a stronger model and any access keys not held by the churchwardens, the Sacristan, the Organist and the Stewardship Officer are kept securely locked. The keyholders list on the Dropbox has been updated. YY Security of Hammersmith advised that although all the doors of the church itself have no locks, only bolts, this in fact makes them very secure as they can only be opened from inside. An insurance claim was made to cover the theft which was paid in full later in the year.

New Furniture

At a PCC meeting in the spring it was decided to buy more folding tables and more folding chairs on a trolley for transport. The tables have been marked underneath with "St Paul's W4 3SB". Together with the tables used by the tenant in the Upper Isis Room the church now has 10 folding tables and 50+ folding chairs.

Electrical Inspection

The Churchwardens commissioned an electrical inspection in late November and early December to check on safety and wiring age, to clarify the role and position of some of the electrical equipment in church and to discover whether the church's electrical system meets the latest safety standards. The report also tackles the problem of the high-level lighting in the church: this is both difficult to access for maintenance and uses halogen bulbs now phased out in Europe for environmental reasons. The report is expected at the end of January 2023 and should assist in clarifying what is essential work and what would be ideal to enable long-term budgeting. (The electrician also took some immediate action during his inspection, wiring up the kitchen cooker properly. He discovered that it was not earthed and the connection itself was unsupported and hanging off the back of the cooker.)

The East Garden

After Father Michael's departure at the end of July 2022 the Diocese took control of the Vicarage and its garden. This means that after thirty years the congregation no longer has access to a large green space it has used freely for many years. The PCC have initiated a renewal programme for the church's own East Garden, behind the chancel of the church, little used since the closure of Grove Park Playgroup a few years ago. In November a tree surgeon worked over two days to clear back the vegetation, ivy, overgrown bushes and trees to expose the garden's full size. This cost £3000. The removal of the ivy exposed the poor condition of the fencing. Replacing this and improving the gates will be the next step in reviving the garden. Planting and paths will follow on during 2023.

The Vestry

The churchwardens have undertaken a complete tidy-up and reorganisation of the Vestry after the departure of Father Michael. They have been able to find room for a desk and bought a printer as the church did not have one suitable for printing the weekly service sheet. Stock control of candles, wine and wafers is much easier. During 2023 this reorganisation will be extended to the Organ Loft.

Cassandra Barker

27 January 2023

COFFEE TABLE

Coffee after church was reintroduced in March 2022 after an extended break for Covid. It has always been a very important part of the life of St Paul's. This was especially felt as the church was going to be going through a very significant change with the retirement of Father Michael and the interregnum. The PCC felt coffee time was and still is a vital time for parishioners to be able to express concerns or worries about the future to one another and especially the church wardens. The aim is to ensure there is still a strong community feel to St Paul's and welcoming all new comers. This has been proved by some new couples asking to be married or have baptism's in the church. It is also very useful to be able to speak to the visiting preacher of the day about any matters arising. Coffee after church is very well supported and is thriving. There has been a drive to find new volunteers which has been very successful. Voluntary donations are encouraged which covers costs and has also financed some new equipment for the coffee and also is put towards buying flowers for the Sunday service.

# FRIDAY MORNING ACTIVITIES

## Stay and Play

After closure during the pandemic the Stay and Play session began again during the Spring. Initially it ran on a Monday morning but from September it moved to Friday morning from 9.30 to 11.30am. All carers, parents, other family members and nannies, are welcome to join with children under school age. Adults make a contribution to cover costs and coffee and milk sign a register to sign on entry. Adults remain responsible for their children. The group runs during term time only as the space is not suitable for a mix of toddlers and older children.

The group offers socialising opportunities for the children and friendship opportunities for adults. There is coffee for the adults and water or their own drinks for the children. A wide range of toys and activities are offered for the age group, playdough, mark-making, puzzles, small world toys and some sit-and-ride toys.

During fine weather the children are welcome to explore the church garden and many of them choose to play outdoors. There are still some sit-and-ride toys left from playgroup which were checked for strength and safety during October, with some being discarded.

Although the group does not have a proselytizing function the main Christian stories of each season are covered in stories and books suitable for the age group, for example the children explored the nativity figures in the church during the final December session. Initially the session finished with a story from an adult and a tidying up session but since September the session has finished with a visit to the Coffee Club next door in the door for a singing session for all. Research from America has shown that it can hugely beneficial for the very young and the more advanced in years to meet and socialise together and this was the impulse behind the change in the end of session routine.

The Stay and Play has been very successful over the year with numbers at about 10-12 every week and new members joining as they discover the group. The PCC is very grateful to Shelagh Allsop and her helper Mehdia Allsop for the work they put in to make this event happen.

# FRIDAY MORNING ACTIVITIES

## Coffee Club

The Coffee Club runs every Friday morning from 10.30 to 11.50/12.00 midday and has been going since September. It began in response to the end of the Friday midday service run by Michael Riley after his retirement in July, and is usually followed by a short prayer service open to all those who wish to attend, although there is no compulsion to attend the service after the coffee and cake; some people leave and some people arrive for the service. The session is open to all and is an opportunity to meet others for some coffee, cake and chat. It takes place in the church at the front of the nave, near to the entrance to the Isis Room where the Stay and Play session takes place.

It is run by volunteers from the PCC and volunteers from the congregation with a churchwarden, or sometimes both churchwardens, supporting. The PCC would like to thank all those volunteers who make the Coffee Club possible. Theoretically the volunteer on duty that day is responsible for making a cake but the majority of cakes are made by Anusha Rajiyah, and again the PCC is very grateful for this kind work. The session includes a visit from the Stay and Play children and adults for some communal singing of old toddler favourites, eg The Wheels on the Bus, and some newer songs.

Overall, the Club has been a success with some new visitors to the church and the group and a very friendly and inclusive atmosphere developing. Attendance has been variable, and is often driven by the weather, ie attendance falls on very wet or very cold days. On good days however numbers have risen to 12 or 14 and the club is set to continue at least until a new incumbent arrives.

## Outreach Activities

Our outreach activities also include a relationship with Strand on the Green Infants' School. We welcomed the three Reception classes to St Paul's at Christmas and visited the Nursery and Reception classes in Lent.

**St Paul's Poetry Group – 2022**

The group met weekly, online, throughout the year. In any week there were usually 11-14 attendees from a core group of 16 (anyone is welcome, whether they wish to read a piece or just join for company and a chat!).

The week's theme was followed as 'religiously' as available poetry or personal preference determined. 'Poetry' is also defined very loosely, with content often including prose, song lyrics and video pieces. Some content is deeply thought provoking and moving, and some is light hearted - often extremely funny. This provides lots of variety and fun, and facilitates a good deal of anecdote sharing between the pieces. We set a time limit of 3-4 mins for each person's contribution, including introductions etc with the aim of keeping each session to an hour, though often we run over slightly.

We produce an anthology following each session containing all the pieces that were selected. This is circulated to all regular group members plus others who have requested inclusion -24 people in total. The publication usually generates further online banter and chat through the week.

The Poetry Group also held two evening events in Church during the year, the first as part of the 150 festival and the second, a Christmas event. We were very lucky to get and are grateful for fabulous support from Tom Torley at both events, with the latter event featuring a brilliant Tuba Quartet, consisting of Tom and his equally talented friends.

Thanks to everyone who has contributed in any way.

Sue Hearn

St Paul's Annual Report 2023
Safeguarding

In the past year there was one incident which raised safeguarding concerns. This was when Cassandra Barker entered the Vicarage to prepare for the arrival of a locksmith the day after Fr Michael left in July. He had assured both Church Wardens that there was no one in the Vicarage. However there was someone unknown to Cassandra in the Vicarage and he was aggressive and insulting towards her. She left immediately and the diocese was informed the same day. Last week, 5 people were finally evicted from the Vicarage. Security surveillance is in place at the time of writing this report.

The Stay and Play group reopened in September and is run by Shelagh Allsop, who has current enhanced DBS clearance. There is a risk assessment in place for this group.

We now have a Friday morning coffee club which is run by PCC members who mostly have current enhanced DBS clearance. There is a risk assessment in place for this group as well.

We have been developing our relationship with Strand on the Green School and we welcomed the Reception children who visited before Christmas. The visit was managed by Cassandra Barker and Shelagh Allsop - both with current enhanced DBS clearance. There was a risk assessment in place for this visit.

Five out of the nine required enhanced DBS checks on PCC members are now complete.

Basic Safeguarding training has now been undertaken by all but one of the PCC; and additional courses have been completed by the Church Wardens and Safeguarding Officer, with more required.

The St Paul's Refugee Fund. 2022 Report by Stephanie White

The Fund has been running since April 2020 and supports a group of women living in a hostel in Hounslow while their claims for asylum are assessed. The hostel is home to around 13 women and their children, who range in age from babies to 16.

We have all read about the delays in processing the backlog of asylum applications. Our association with the hostel brings us face to face with the human consequences: although it is supposed to be a temporary situation, most of the women have been there for two years or more and some children born there have never known any other home. They live on very little money and with an ever-present uncertainty about their future. Life is stressful for them.

During 2022 we continued to raise money via monthly direct debit contributions from a group of sponsors in our congregation. We were also supported by two fundraising events organised by parishioners, a book swap and a carol singing evening.

Our fund provides a small amount of cash to each adult (£5 per week) and pays for a 4G broadband contract so that residents can access free Wifi. This is particularly important for the older children and teenagers who have homework to do. We also provided two reconditioned laptops during the year to these families. The fund covers travel costs for social events such as picnics and visits to Kew Gardens, and is available for one-off needs such as new school shoes or winter coats.

Alongside the material support we have continued to build friendships and connection with the women.

The links between their community and ours became stronger in 2022. Firstly, their unofficial 'house mother', Maimuna, started volunteering at St Mary's Convent, helping elderly residents. Secondly, the women contributed to our 150th celebrations by adding their own entry to the flower festival. Children and adults worked hard on their "garden of memories", drawing on poignant recollections of summer evenings in their home countries.

We were also able to integrate the families more successfully into the wider community of settled refugees, thanks to various initiatives from Refugees Welcome Hounslow and Brentford Football Club. Wider horizons are important for these youngsters, some of whom have spent up to eight years living in hostel accommodation.

The regular contributors to the fund recently met for a very enjoyable social evening, where we were delighted to hear from Maimuna about life in the house. Maimuna conveyed her thanks to the supporters and explained how much their moral support meant to the women.

We plan to continue to build links with the households in the hostel and would be grateful if more people would come forward to support this venture.

**ST PAUL'S CHURCH 150 YEAR ANNIVERSARY**
**REPORT FOR APGM APRIL 2023** **by Catherine Jessop**

Our 2022 Festival to celebrate 150 years of St Paul's Church was a fabulous six weeks of jubilation and joy, fellowship, faith and fun!

**SUNDAY 15 MAY 3:30PM AND 6:30PM**
**HEAR THE PEOPLE SING**

The 150 anniversary celebrations got off to a wonderful start, with two performances to a packed church of *Hear the People Sing*, a concert featuring music with a Chiswick connection. A choir of nearly 50 people including singers from the Unicorn School Choir were accompanied by a band of professional musicians and friends, assembled by our Musical Director, Mike Reed. The programme included extracts from several previous St Paul's concerts such as *Joseph, I Knew a Simple Soldier Boy* and *Rock in a Hard Place*. We were so pleased to have Mike Dixon back in the church to conduct a new arrangement of his *Gloria* which was written especially for St. Paul's.

**SATURDAY 28 MAY 7:30PM**
**HOUNSLOW SYMPHONY ORCHESTRA: MOZART IN MAY**

The second event in the 150 Festival was a lovely concert from this popular chamber group who gave us a programme of Mozart and Louise Farrenc. We were very pleased indeed that our 150 Festival included lots of music from the many local groups who regularly rehearse and perform in our church.

**SUNDAY 29 MAY 10AM**
**SERVICE OF CELEBRATION**

Five members of the church: Katherine Makower (*Amazing Grace*), Peter Capell (*Thine be the Glory*), Audrey Jennings (*I Cannot Tell*), Cathy Morgan (*Guide Me O Thou Great Redeemer*), and our organist Tom Torley (*Dear Lord and Father*), all chose their favourite hymns, which were sung by the congregation at this joyful service of worship and praise accompanied by Tom Torley and a Brass Quintet. The sermon was preached by the Bishop of Kensington, the Right Reverend Graham Tomlin and the service was followed by coffee in the vicarage garden.

**SUNDAY 29 MAY 7PM**
**POETRY FOR A SPRING EVENING**

The next event was an evening of joyful, uplifting and reflective poetry, chosen and read by the St Paul's Poetry Group who meet every Thursday over Zoom. This popular initiative (which is organised by Sue Hearn) began in lockdown, and has continued ever since.

The evening included many poetry group favourites such as Pam Ayres, John Betjeman, Gerald Manley Hopkins and George Herbert.

**WEDNESDAY 1 JUNE 6PM**
**FESTAL EVENSONG**

To mark the exact day of the 150th Anniversary of the Consecration of St Paul's on 1 June 1872, this choral evensong service included a sermon from the Archdeacon of London, the

Ven Luke Miller together with celebratory choral music from our organist Tom Torley, St Paul's Choir and friends who sang Stanford's *Magnificat* and *Nunc Dimittis in C* and Bruckner's *Locus Iste*. The service was followed by a very jolly drinks party at the back of the church.

**SATURDAY 11 JUNE 7:30PM**
**THE ADDISON SINGERS**

English Music for a Summer Evening. The programme by this very popular West London choir included Dyson, Stanford, Delius and Vaughan Williams.

**FRIDAY 17 JUNE 6:30-7:30PM**
**THE HISTORY OF ST PAUL'S**

This was an utterly fascinating talk on the history of St Paul's from James Wisdom and Val Bott from the Brentford and Chiswick Local History Society. Using old maps, James and Val showed us how the shape of the parish changed. We discovered how St Paul's grew from a temporary building for a new suburb to the substantial building that stands today and found out lots about how the social mix of the community around the church has grown over 150 years. To link with the talk and our anniversary, Catherine Jessop produced a new permanent exhibition about the last 150 years of St Paul's which is now mounted on a large notice board at the side of the church.

**SATURDAY 18 JUNE 7:30PM**
**KEW SINFONIA**

The programme for this lovely concert included Vaughan Williams' *Fantasia on a Theme by Thomas Tallis*, Brahms *Piano Concerto no 1* and Gade *Symphony no 4*.

**FRIDAY 24 JUNE TO SUNDAY 26 JUNE**
**FLOWER FESTIVAL**

The church was filled with flower displays from local churches, schools and community groups for all to admire and refreshments were served throughout the weekend in the gardens. There was also a variety of musical performances including Tom Torley on organ, Catherine Jessop on piano and Sue Shorter on flute. We were absolutely delighted to have the Middlesex Yeomanry playing in the garden on Saturday afternoon, who gave us a rousing selection of favourites.

**SUNDAY 26 JUNE 6PM**
**EVENING PRAISE**

The Flower Festival closed with an evening service with readings, music, prayers and hymns.

**SUNDAY 3 JULY 7PM**
**COMEDY NIGHT**

The final event of the 150 Festival was an evening of hilarious entertainment from the brightest and best of London's young comedy circuit, performing in a marquee in the garden. 100 guests brought their own picnics and enjoyed both the entertainment and the bar! The perfect ending to our festivities!

## ST PAUL'S CHURCH: MUSIC REPORT 2022

The musical side of church life has always been central to church worship and celebration and there has been a tremendous amount of great music making in church during 2022.

The centrepiece of our busy year was the 150th Anniversary of St. Paul's Church. The celebrations kicked off with "Hear the People Sing" organised by Mike Reed, John Theakston and Catherine Jessop. A choir of nearly 50 people included singers from the Unicorn School Choir and other friends of the Church. The programme was made up of songs and sketches celebrating 150 years of Chiswick life. It also included extracts from several performances from the recent past like Joseph, Godspell, and our tribute to World War 1 "I Knew a Simple Soldier Boy". It was also wonderful to welcome Mike Dixon back to the church to conduct a new arrangement of his "Gloria" written especially for St. Paul's. It was a tremendous success with two completely sold-out shows. As if that were not enough, Mike Reed brought together a great band of professional musicians to accompany us.

We welcomed Bishop Graham, the Bishop of Kensington, with a special Eucharist organised by Father Michael, with hymns chosen and introduced by members of our congregation accompanied by a Brass Quintet led by Tom Torley

At the heart of our celebrations was a Special Choral Evensong commemorating the exact date of the original dedication in May 1872. We welcomed the Archdeacon of London as our preacher and, supported by visiting singers and our friends from the choir of St. Michaels's Elmwood Road, a choir of 25 sang the service. We sang Stanford's Magnificat and Nunc Dimittis in C and Bruckner's Locus Iste as our anthem.

The festival culminated with Father Michael's final Eucharist service before his retirement. He chose all the hymns which, thanks to Tom, were accompanied by a Brass Quintet and the choir sang John Rutter's Gaelic Blessing to bid him farewell at a very moving service.

In December, we could not let the first full Christmas since the end of the Covid restrictions go to waste. A Poetry Evening led by the Poetry Group gave a recital of some of their favourite Christmas poems enhanced by several musical interludes from Tom Torley's Tuba Quartet. We think this might have been a first in the Church's musical history! This was followed by a Carol Concert, organised by Tom Torley and Simon Surtees. The choir were supported again by our friends from St Michael's, Elmwood Road.

We have continued to welcome visiting orchestras to our church. As part of the 150th celebrations we welcomed the Hounslow Chamber Orchestra, the Kew Sinfonia and the Addison Singers. We also are pleased to have The West London Chorus who are using the church to rehearse during term times.

Thanks to everyone who has helped over this past year. Firstly, to the churchwardens who have been supportive in all areas of musical life at church. Secondly, to Simon Surtees, our lay reader, who has spent many hours organising not only the hymns for our Sunday services but also communicating with the choir and pulling in lots of extra helpers for musical events. To Catherine, whose work publicising and marketing our events has drawn in a fantastic audience for everything we have done. And finally, to everyone in the choir which has had a busy year but has nonetheless been totally involved with all the musical events at St Pauls.

Tom Torley, Organist

# Area Deanery Report

Current Representatives: Simon Surtees, Carolyn Ashford Russell, 1 Vacancy
Area Dean: Martine Oborne Chair of Laity: Simon Surtees

The Area Deanery for 2022 has been the second year of its current Triennia. We met on three occasions during the year in question:

February: Living in Love and Faith. This was a meeting to hear an online presentation from two representatives from the General Synod's "Living in Love and Faith" project. This was an examination of the issues of inclusivity for all genders including all LGTBQ+ Christian. The report examined the challenges which Christians felt when dealing with these issues and with people who wish to worship but who feel challenged by some of the "traditional" objections from some church members. I think Hounslow had the honour of being the last Synod in the country to hear this presentation before the report was presented to General Synod and passed through by significant majority. It is not an issue on which this parish has been challenged since the mid-90's when those members of our congregation who stood firm decided to move to a parish where they felt more accepted.

June: Our topic for June was Diversity focussing on Gender and Race. We were all invited to consider whether our congregations reflected the diversity for our parishes and what we might do to encourage wider participation. Given our parish profile and the small percentages in comparison with the wider Borough, it was again difficult to engage with the encouragement for an increase in participation. But we could categorically that we would never be unwelcoming to any person or family who walked through our door.

November: This quarter our topic was Education. We had a presentation from the Bishop's representative on school activity and promotion of work with local Parishes. We also had a presentation from the Green Academy Trust and Penny North Director of the recently reorganised London Diocesan Board of Education. Given our current diary events, I think we can regard ourselves as positive promoters of welcoming local schools.

During the coming year we will be electing new Deanery Synod members. Under the new system, introduced at the Diocesan Synod in November we are entitled to 3 members. This is like to come up in the Spring.

# ST PAUL'S CHURCH, GROVE PARK, W4

## FINANCIAL STATEMENTS

## FOR THE YEAR ENDING 31 DECEMBER 2022

## CHARITY REGISTRATION NUMBER: 1154708

## St Paul's Church, Grove Park, W4
## Statement of financial activities for the year ended 31 December 2022

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | | Notes |
|---|---|---|---|---|---|---|
| | | | | 2022 | Restated 2021 | |
| **Income and endowments** | | | | | | |
| Voluntary receipts: | | | | | | |
| Gift Aid recovered | 7,251 | 0 | 0 | 7,251 | 6,848 | 3a) |
| All other giving/voluntary receipts | 30,587 | 0 | 3,280 | 33,867 | 28,688 | 3b) |
| Charitable activities | 823 | 0 | 0 | 823 | 578 | 3d) |
| Activities for generating funds | 17,806 | 0 | 0 | 17,806 | 12,707 | 3c), 3g) |
| Interest & investments | 32,048 | 335 | 0 | 32,383 | 32,015 | 3f) |
| Other | 919 | 0 | 0 | 919 | 0 | 3e) |
| Total income and endowments | 89,435 | 335 | 3,280 | 93,050 | 80,836 | |
| **Expenditure** | | | | | | |
| Expenditure on raising funds | 4,239 | 0 | 0 | 4,239 | 0 | 4a) |
| Church activities | 134,753 | 0 | 4,352 | 139,105 | 73,960 | 4b), 4d) |
| Other | 0 | 0 | 0 | 0 | 0 | 4c) |
| Total expenditure | 138,991 | 0 | 4,352 | 143,344 | 73,960 | |
| **Net income/(expenditure) before gains/(losses) on the revaluation of fixed assets** | (49,557) | 335 | (1,072) | (50,294) | 6,876 | |
| Gains/(losses) on the revaluation of fixed assets | (40,000) | 0 | 0 | (40,000) | 20,000 | 5), 7) |
| **Net income/(expenditure)** | (89,557) | 335 | (1,072) | (90,294) | 26,876 | |

**Reconciliation of funds (excluding the revaluation reserve)**

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | |
|---|---|---|---|---|---|
| Total funds brought forward | 114,952 | 25,475 | (9) | 140,417 | |
| Total funds carried forward | 65,395 | 25,810 | (1,081) | 90,123 | 11) |

## St Paul's Church, Grove Park, W4
## Balance sheet - 31 December 2022

| | Notes | 2022 | | Restated 2021 | |
|---|---|---|---|---|---|
| | | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | | |
| Investments | (5) | | 720,000 | | 760,000 |
| **CURRENT ASSETS** | | | | | |
| LDF wedding fee prepaid | | | | 211 | |
| Other debtors | | 0 | | 0 | |
| Cash at bank and in hand | | 92,353 | | 141,226 | |
| | | **92,353** | | **141,437** | |
| **CREDITORS (Amounts falling due within one year)** | | | | | |
| Independent Examiner's fee | (6) | 1,800 | | 1,020 | |
| LDF wedding fee unpaid | | 429 | | | |
| | | **2,229** | | **1,020** | |
| **NET CURRENT ASSETS** | | | **90,124** | | **140,417** |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | | **810,124** | | **900,417** |
| **FUNDS** | | | | | |
| General Funds | | | | | |
| - Unrestricted funds | (7) | | 65,395 | | 114,952 |
| - Revaluation reserve | (7) | | 720,000 | | 760,000 |
| Designated Fund (Fabric Fund) | | | 25,810 | | 25,475 |
| Restricted Funds | | | (1,081) | | (9) |
| | | | **810,124** | | **900,417** |

Signed, on behalf of the Parochial Church Council

Sara Hodson
Interim PCC Chair

Cassandra Barker
Churchwarden

Approved by the PCC: 01/05/2023

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2022

### 1) ACCOUNTING POLICIES

a) Basis of preparation

The accounts have been prepared under the historical cost convention with the exception of investment property, which is valued at fair value with any gain taken through the Statement of Financial Activity. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The trust constitutes a public benefit entity as defined by FRS 102.

b) Preparation of Accounts on a Going Concern Basis
At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

c) Funds.

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use, have not been designated for a particular purpose and are available for application on the general purposes of the PCC.

Fabric Funds represent the funds of the PCC that are designated for spending on any major church fabric projects.

Restricted Funds represent amounts collected in respect of the refugee appeal.

d) Incoming resources.

i) Voluntary incomes and capital resources

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under Gift Aid is recognised when received.

ii) Income tax receivable on Gift Aid donations is only recognised when received.

iii) Funds raised from rent and sale of magazines are accounted for gross.

iv) Income from investments

Investment income is attributed to each fund, based on the amounts invested and the time for which they were invested and are accounted for as part of the fund to which they belonged, in accordance with the Church Accounting Regulations 2006.
Rental income from investment property is recognised in the period of receipt and is accounted for as part of General Funds.

e) Resources used

i) Donations
Donations are accounted for when paid over.

ii) Activities directly relating to the work of the church
The diocesan quota is accounted for when payable.

f) Fixed asset investments

Fixed asset investments represent investment property for which the PCC are managing trustee and beneficiary, and from which the PCC earns rentals or holds for capital appreciation.

Investment property is initially measured at cost and subsequently at fair value at the reporting date. Depreciation is not provided on investment property measured at fair value.

### 2) FEES FOR EXAMINATION OF THE ACCOUNTS

| | 2022 | Restated 2021 |
|---|---|---|
| | £ | £ |
| Independent examiner's fees | 1,800 | 1,020 |
| | 1,800 | 1,020 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2022

### 3) INCOMING RESOURCES

3a) VOLUNTARY INCOME - GIFT AID

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2022 | Total Funds Restated 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| HMRC (excl GASDS) | 6,749 | 0 | 0 | 6,749 | 6,702 |
| HMRC - GASDS | 501 | 0 | 0 | 501 | 146 |
| | 7,251 | 0 | 0 | 7,251 | 6,848 |

3b) VOLUNTARY INCOME - DONATIONS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2022 | Total Funds Restated 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Planned Giving | 17,006 | 0 | 0 | 17,006 | 17,005 |
| Loose Plate | 9,359 | 0 | 0 | 9,359 | 8,139 |
| UnrestrictedDonations | 4,223 | 0 | 0 | 4,223 | 915 |
| RestrictedDonations | 0 | 0 | 0 | 0 | 179 |
| Refugee appeal | 0 | 0 | 3,280 | 3,280 | 2,450 |
| | 30,587 | 0 | 3,280 | 33,867 | 28,688 |

3c) ACTIVITIES FOR GENERATING FUNDS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2022 | Total Funds Restated 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Quiz night | 835 | 0 | 0 | 835 | 550 |
| Produce Sales | 593 | 0 | 0 | 593 | 0 |
| Xmas Market | 0 | 0 | 0 | 0 | 0 |
| Xmas Concert | 1,031 | 0 | 0 | 1,031 | 0 |
| 150th Anniversary | 5,792 | 0 | 0 | 5,792 | 0 |
| Other fund raising | 589 | 0 | 0 | 589 | 0 |
| | 8,841 | 0 | 0 | 8,841 | 550 |

3d) CHARITABLE ACTIVITIES

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2022 | Total Funds Restated 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| PCC Wedding fees | 635 | 0 | 0 | 635 | 578 |
| PCC Funeral / memorial fees | 188 | 0 | 0 | 188 | 0 |
| | 823 | 0 | 0 | 823 | 578 |

3e) OTHER INCOMING RESOURCE

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2022 | Total Funds Restated 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Claim monies received | 919 | 0 | 0 | 919 | 0 |
| | 919 | 0 | 0 | 919 | 0 |

3f) INVESTMENT INCOME

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2022 | Total Funds Restated 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Toddlers World rent | 32,000 | 0 | 0 | 32,000 | 32,000 |
| Interest | 48 | 335 | 0 | 383 | 15 |
| | 32,048 | 335 | 0 | 32,383 | 32,015 |

3g) OTHER CHARITABLE INCOME

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2022 | Total Funds Restated 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Rent from Church | 2,331 | 0 | 0 | 2,331 | 5,202 |
| ISIS room rent | 6,635 | 0 | 0 | 6,635 | 6,955 |
| Other | 0 | 0 | 0 | 0 | 0 |
| | 8,966 | 0 | 0 | 8,966 | 12,157 |

## 4) RESOURCES EXPENDED

### 4a) COST OF GENERATING FUNDS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2022 | Restated 2021 |
| | £ | £ | £ | £ | £ |
| Quiz | 174 | 0 | 0 | 174 | 0 |
| Produce Sales | 0 | 0 | 0 | 0 | 0 |
| 150th Anniversary | 3,415 | 0 | 0 | 3,415 | 0 |
| Xmas Market | 0 | 0 | 0 | 0 | 0 |
| Xmas Concert | 650 | 0 | 0 | 650 | 0 |
| Other fund raising | 0 | 0 | 0 | 0 | 0 |
| | 4,239 | 0 | 0 | 4,239 | 0 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2022

4b) CHURCH ACTIVITIES

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2022 | Restated 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| 4b).1 Diocese & Church Services | | | | | |
| Common fund | 66,000 | 0 | 0 | 66,000 | 40,010 |
| Deanery levy | 0 | 0 | 0 | 0 | 0 |
| Clergy expense | 0 | 0 | 0 | 0 | 1,000 |
| Sanctuary | 1,651 | 0 | 0 | 1,651 | 566 |
| Organist | 6,271 | 0 | 0 | 6,271 | 5,170 |
| Crèche worker & Children's church | 0 | 0 | 0 | 0 | 0 |
| Visiting preachers | 462 | 0 | 0 | 462 | 0 |
| | 74,384 | 0 | 0 | 74,384 | 46,746 |
| 4b).2 Grants & Donations | | | | | |
| PCC donations to charities | 0 | 0 | 3,982 | 3,982 | 3,448 |
| 3rd party donations to charities | 0 | 0 | 370 | 370 | 0 |
| | 0 | 0 | 4,352 | 4,352 | 3,448 |
| 4b).3 Property Maintenance | | | | | |
| Cleaner | 1,200 | 0 | 0 | 1,200 | 0 |
| Repairs and maintenance | 26,596 | 0 | 0 | 26,596 | 4,166 |
| Rep and Maint prior year overpayment | 0 | 0 | 0 | 0 | 387 |
| Church garden | 7,808 | 0 | 0 | 7,808 | 548 |
| Cleaning materials | 565 | 0 | 0 | 565 | 622 |
| | 36,169 | 0 | 0 | 36,169 | 5,724 |
| 4b).4 Insurance, Utilities etc | | | | | |
| Insurance | 6,773 | 0 | 0 | 6,773 | 5,575 |
| Utilities and services | 9,449 | 0 | 0 | 9,449 | 6,379 |
| | 16,222 | 0 | 0 | 16,222 | 11,954 |
| 4b).5 Office Expenses | | | | | |
| Books and publications | 254 | 0 | 0 | 254 | 135 |
| Printing | 171 | 0 | 0 | 171 | 84 |
| Stationery | 94 | 0 | 0 | 94 | 33 |
| Other inc card reader machine | 2,074 | 0 | 0 | 2,074 | 180 |
| Computer and Web costs | 704 | 0 | 0 | 704 | 520 |
| | 3,297 | 0 | 0 | 3,297 | 952 |
| 4b).6 Professional fees | | | | | |
| Professional fees | 2,778 | 0 | 0 | 2,778 | 4,090 |
| | 2,778 | 0 | 0 | 2,778 | 4,090 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2022

4b).7 Other Expenditure

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2022 | Restated 2021 |
| | £ | £ | £ | £ | £ |
| Refreshments | 0 | 0 | 0 | 0 | 0 |
| New items | 0 | 0 | 0 | 0 | 0 |
| Gifts | 103 | 0 | 0 | 103 | 25 |
| | 103 | 0 | 0 | 103 | 25 |
| Total Church Activities | 132,953 | 0 | 4,352 | 137,305 | 72,940 |

4c) OTHER

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2022 | Restated Total Funds 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 |

4d) GOVERNANCE COSTS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2022 | Restated Total Funds 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Independent examiner's fee | 1,800 | 0 | 0 | 1,800 | 1,020 |
| | 1,800 | 0 | 0 | 1,800 | 1,020 |

**5) INVESTMENTS**

| | Total Funds 2022 | Restated Total Funds 2021 |
|---|---|---|
| **Investment property** | £ | £ |
| Valuation as at 1 January | 760,000 | 740,000 |
| Acquisitions | 0 | 0 |
| Disposals | 0 | 0 |
| Revaluation surplus/(deficit) during the period | (40,000) | 20,000 |
| Valuation as at 31 December | 720,000 | 760,000 |

Legal title of the above investment property is vested in the London Diocese as custodian, but the PCC is the managing trustee and beneficiary of income earned from it. As such, the PCC recognise the investment property as a fixed asset at the reporting date.

Investment property is not depreciated.

The subject property was professionally valued on an open market value basis as at 31 December 2020, 31 December 2021 and 31 December 2022. The PCC are of the opinion that the open market value of the property is equal to its fair value as at each reporting date.

The investment property was not recognised in the PCC's financial statements for previous years, and as such forms the basis of the prior year adjustment more fully explained in note 10 of these financial statements.

The PCC are unable to determine the original cost of the investment property. However, given the age of the property, the PCC are of the opinion that the original cost would not have been material to these financial statements. Any determination of original cost would not affect overall general funds, but the balance between unrestricted funds and the revaluation reserve would alter by this amount.

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2022

### 6) CREDITORS: AMOUNTS FALLING DUE WITHIIN ONE YEAR

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2022 | 2021 |
| **Accrual** | £ | £ | £ | £ | £ |
| Independent Examiner's fee | 1,800 | 0 | 0 | 1,800 | 1,020 |
| LDF wedding fee unpaid (overpaid) | 218 | | | 218 | |
| Replacement of stolen equipment | 0 | 0 | 0 | 0 | |
| Write-off of prior year LDF fees unpaid | 211 | 0 | 0 | 211 | |
| | 2,229 | 0 | 0 | 2,229 | 1,020 |

### 7) GENERAL FUNDS

| 2021 | Unrestricted Fund | Revaluation reserve | Total Funds |
|---|---|---|---|
| | | Restated | Restated |
| | £ | £ | £ |
| As at 1 January 2021 | 108,076 | 740,000 | 848,076 |
| Unrestricted fund surplus/(deficit) | 6,876 | 0 | 6,876 |
| Revaluation surplus/(deficit) during the period | 0 | 20,000 | 20,000 |
| As at 31 December 2021 | 114,952 | 760,000 | 874,952 |

| 2022 | Unrestricted Fund | Revaluation reserve | Total Funds |
|---|---|---|---|
| | £ | £ | £ |
| As at 1 January 2022 | 114,952 | 760,000 | 874,952 |
| Unrestricted fund surplus/(deficit) | (49,557) | 0 | (49,557) |
| Revaluation surplus/(deficit) during the period | 0 | (40,000) | (40,000) |
| As at 31 December 2022 | 65,395 | 720,000 | 785,395 |

### 8) RELATED PARTY TRANSACTIONS

None

### 9) TRUSTEES

None of the Trustees (or any person connected with them) received any remuneration or benefits from the charity during the year.

No employees.

## 10) PRIOR YEAR ADJUSTMENT

These financial statements include a prior year adjustment, which relates to the investment property disclosed in note 5. Legal title of the investment property is vested in the London Diocese as custodian, but the PCC is managing trustee and beneficiary of income earned from it. The The property has been held by the PCC in this way since 1952. The PCC commissioned professional valuations of the subject property as at 31 December 2020, 31 December 2021 and 31 December 2022, which confirm that the fair value of the property at each date is material within the context of these financial statements.

The prior year adjustment results in the restatement of the comparative amounts, as follows:

| | 2021 | | |
|---|---|---|---|
| | As previously reported | Adjustment | As restated |
| | £ | £ | £ |
| **Changes in the Statement of Financial Activities:** | | | |
| Gains/(losses) on the revaluation of fixed assets | 0 | 20,000 | 20,000 |
| **Changes in the balance sheet as at 31 December 2021:** | | | |
| Fixed assets - investments | 0 | 760,000 | 760,000 |
| Revaluation reserve | 0 | 760,000 | 760,000 |
| **Changes in general funds as at 1 January 2021:** | | | |
| Revaluation reserve | 0 | 740,000 | 740,000 |

The balance of unrestricted funds as at 1 January 2021 is unaffected by the prior year adjustment.

The PCC are unable to determine the original cost of the investment property. However, given the age of the property, the PCC are of the opinion that the original cost would not have been material to these financial statements. Any determination of original cost would not affect overall general funds, but the balance between unrestricted funds and the revaluation reserve would alter by this amount, thereby affecting the restated amounts as at 1 January 2021 and 31 December 2021.

## 11) RESTRICTED FUNDS DEFICIT

At Balance Sheet date the Restricted Funds shows a deficit of £1,081. On 15th March 2023, the PCC passed a resolution to transfer £1,081 from the Unrestricted Funds to Restricted Funds, this transaction to be recorded in the 2023 Accounts.

Furthermore, a transfer amounting to £859 will be made from the Unrestricted to Restricted Fund to account for Gift Aid receipts.

## Independent Examiner's Report To The PCC Members of St Paul's Church, Grove Park, W4

## Year Ended 31 December 2022

I report on the accounts of the PCC of St Paul's Church, Grove Park for the year ended 31 December 2022 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes.

**Responsibilities and basis of report**

The PCC Members are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC of St Paul's Church accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed by examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts did not accord with the accounting records or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: _____

David Truscott FCCA CTA
PK Audit LLP
Chartered Accountants
1 Parkshot
Richmond
TW9 2RD

Date: 4 MAY 2023.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, GROVE PARK, C**

England & Wales - Charity number 1154708

# Accounts

# St Paul's Church

# Grove Park, W4 3SB



# Annual Report 2021

# The Parish Church of St Paul, Grove Park, Chiswick, London W4

Annual Report and Financial Statements of the Parochial Church Council

for the year ended 31st December 2021

Charity Registration Number 1154 708

## 1 Aims and Purposes

The Parochial Church Council of St Paul's shares with the incumbent responsibility for promoting the mission of the church within the parish. It has responsibilities for the fabric and contents of the church building, parish finances and management of everything.

## 2 Objectives and activities

The Church Council has been working to promote the mission of the parish with Sunday worship and activities, weekday services and the church through most of the year being open for prayer and quiet times. Due to coronavirus some of this work has been suspended for periods of time, and in addition, at the end of the year the PCC decided that the church should be closed for three days a week to improve security and reduce the risk of theft, and this has affected independent access to the quiet space of the church.

## 3 Achievements and Performance

There were four weddings this year and eight baptisms. Some of these were ceremonies that had been postponed from 2020. The church maintained Sunday services through the year, following the Government's and the Diocesan advice on opening safely. Masks were compulsory, hand sanitising gel was offered to everyone, every other pew was blocked off to ensure social distancing and there was no singing from the congregation, although we continued to have music from the Organist, Tom Torley. The incumbent offered the sacrament as bread only and wore a mask and sterile gloves to give this out. An Easter Group ran online led by Father Michael and Simon Surtees.

Our online Poetry Group, begun during 2020, continued to run very successfully every Thursday and has brought interest and companionship to many of our parishioners.

A small group within the congregation, Hounslow Refugee Welcome, continue to donate monthly to a small fund to support refugee women and children in a Refuge in Hounslow. £5 cash is given to each adult woman to help with food and expenses. The team has also bought wifi for the hostel to enable the children there to join in with online learning and homework, and helped with the buying of shoes.

On Advent Sunday our incumbent, Father Michael Riley, announced his intention to retire during 2022. The PCC and the congregation were sad to hear this news and thanked him for his 30plus years of service to the parish.

**Events**

We have not been able to hold events in the church as we would have liked. In early December a local orchestra, Kew Sinfonia, gave a concert to raise money for a charity that we also support called Embrace the Middle East. However, our own Poetry and Music concert, planned for the last Sunday before Christmas, had to be cancelled due to the alarming rise of the Omicron variant of Covid 19.

**Electoral Roll**

Our Electoral Roll has remained steady through the year at 185, representing 108 families.

**Safeguarding**

No updates on DBS checks are required currently.

Risk assessments were carried out regarding managing arrangements for the congregation during the covid pandemic and all legislation and guidelines have been adhered to.

I have carried out a safeguarding audit and presented the results and an action plan to the PCC on 9 March 2022.

There have been no safeguarding concerns regarding members of the congregation but there has been an incident in which an unknown woman was discovered by Cassandra Barker in the boiler room. This was potentially dangerous because of the risks presented by the boiler and the woman's welfare was also in question. The incident was therefore reported to the police, social care and the diocese.

The community police officer surveyed the church grounds as a result of the boiler room incident and also additional concerns that drug users were using the church garden. He posted a notice warning against abuse of the church garden. This notice

was subsequently defaced with insults. No further action was taken by the police and there have been no further incidents.

The church is now closed from Monday to Thursday except for times when there are events and activities in the church. This is because there are hostile individuals who have abused the church. Less unsupervised time when the church is open reduces the risk of such abuse.

## 4 The Church Buildings

### Maintenance

In November 2021 the Churchwardens began a small building repair project with the specialist contractor John Taylor & Green, supervised by our Quinquennial Architect, Margaret Davies of MRDA Architects, Hammersmith. The project is to check over and repair the slates and outside aspect of the roof of the North Aisle, which has been leaking, and to replace and make good the blown plaster on the internal walls of the North Aisle with the correct lime plaster. The contractor also repaired a live crack in the external kitchen wall and replaced slates on the Baptistery Roof. The project was planned to finish before Christmas but at 31st December was still not finished, partly due to the weather and partly due to the contractor suffering from Covid 19.

Other maintenance has included the replacement of the blown bulbs on the high-level lighting the Nave clerestory, and the replacement of bulbs in the WCs and the WC lobby.

### Inventory and Terrier

The Inventory is updated annually and stored in the church's Dropbox filing system. The Terrier is stored in the Vestry.

## 5 Finance and Stewardship

### Income

Income exceeded expenditure by £7,249 (£11,071 in 2020) and year-end total net assets were £140,417 (£133,154 in 2020). The 2021 income of £80,821 was higher than the £64,649 of 2020. As last year, the Covid pandemic kept activities in the Church to a reduced level in comparison with pre-Covid years. Plate collections increased from 2020. Rental income from the Toddlers World nursery increased considerably with the new contract and the ISIS rooms rentals also increased with more regular use by Anusha Rajiyah. Fund-raising activity in 2021 generated £44,707 compared to £31,601 in 2020.

## Expenditure

Expenditure in 2021 was £73,572 compared to £53,698 in 2020. The increase in expenditure this year is in quite a large part due to the common fund contribution this year, which was £40,010, a considerable increase on the 2020 figure of £25,070. Also, because the church services resumed more frequently the cost of the organist roughly doubled. Utilities and services costs have increased by almost exactly £2000 from the 2020 costs due to the large increases in fuel prices this year

## Stewardship

The total amount given as gift aided donations from individuals for the year 2021 was £28,485.64. This is an increase on the donations from 2020 of £24,195.90.

This does not include donations via the internet for one-off events.

28 people gave donations by standing orders (£19,183 of the total giving).

The rest was by yellow envelopes.

In addition to personal gifts, we have claimed on anonymous gifts made in the church building. This is the GASDS scheme. We claimed on £1187.67 from plate collections and donations in the church in 2021.

Using on-line claiming we have been able to make claims quarterly.

We received refunds of tax from HMRC during 2021:

| | **Gift Aid** | **GASDS** |
|---|---|---|
| 01.10.2020-31.12.2020 | £1722.50 | £15.52 |
| 01.01.2021-05.04 2021 | £1778.18 | £37.36 |
| 06.04.2021-30.06 2021 | £1427.93 | £50.51 |
| 01.07.2021-30.09.2021 | £1773.00 | £42.28 |
| **TOTAL** | **£6,701.61** | **£ 145.67** |

## Reserves Policy

It is PCC policy to maintain a minimum balance on unrestricted funds which equates to at least six months' running costs. This figure remained at the level recommended in 2020 of £12,500. It is held to smooth out fluctuations in cash flow, and to meet emergencies. Our current unrestricted fund healthily exceeds this figure.

## 6 Structure, Governance and Management

The Parochial Church Council of St Paul's Church, Grove Park, has been working to promote the mission of the church in our area. During this year's lockdown the church remained open every day for quiet time and prayer. (This policy however was changed by the PCC during November, when it was agreed that the risk of theft was great enough to warrant closing the church on Monday, Tuesdays and Wednesdays. The church at the end of the year 2021 is thus open for four days a week, Thursdays, Fridays, Saturdays and Sundays. There are services on Fridays and Sundays. The church is opened specifically for the Monday evening service and closed again after.)

### Administrative Information

St Paul's Church is part of the Diocese of London, within the Deanery of Hounslow. The correspondence address is:

St Paul's Vicarage, 64 Grove Park Road, Chiswick, London W4 3SB

Charity Registration number 1154708

**Parochial Church Council members have been:**

| | |
|---|---|
| *Incumbent* | The Rev'd Michael Riley, Chairman |
| *Churchwardens* | Charlotte Mendes da Costa (till APCM April 21) |
| | Carolyn Ashford-Russell (April 21-Aug 21) |
| | Cassandra Barker |
| *Acting Churchwarden* | Sara Hodson (from Nov 21) |
| *Elected Representatives* | Carolyn Ashford-Russell |
| | Catherine Jessop |
| | Claire Carter |
| | Simon Surtees |
| | Shelagh Allsop |
| | Katie Bell (till Aug 21) |
| *Co-opted Secretary* | Cecilia Thwaites |
| *Safeguarding Officer* | Shelagh Allsop |

| | |
|---|---|
| *Stewardship Secretary* | Jackie Rayer (volunteer for position) |
| *Electoral Roll Officer* | Liz Abbott (volunteer for position) |

PCC members are invited to join or volunteer at the Annual Parish Council Meeting.

The Parochial Church Council operated through the Standing Committee and several groups, and forms working groups to plan specific events.

Standing Committee: This transacts the business of the church between Council meetings and oversees the finances and fabric. It includes the Vicar, the Churchwardens, the Treasurer and Secretary.

The role of the Treasurer for St Paul's is a paid position currently occupied by

Sally-Ann Feldman, Brian Feldman & Assocs,

18 Sycamore Lodge, 1 Gypsy Lane, London SW15 5RH.

Pastoral Group: This group is led by Sue Hearn and operates largely by Whatsapp as a group called St Paul's Helpers. The group works on supporting the isolated with friendship and supporting those in need with clothes and baby equipment. It offers considerable support to the Hounslow Refugee Welcome group, mentioned above.

Communications Group: This is concerned with promoting the life of St Paul's through the website, a weekly email newsletter and poster information in church. Cecilia Thwaites is responsible for the newsletter and Catherine Jessop for the website.

Signed..Michael C. Riley.....

Name..MICHAEL RILEY..... Date 7th April, 2022.
Vicar

Signed..Cassandra Barker.....

Name..CASSANDRA BARKER..... Date 7 April 2022
Churchwarden

# St Paul's Church, Grove Park, Chiswick, London W4 3SB

## Annual Report 2021

## Stewardship Report

**Stewardship**

The total amount given as gift aided donations from individuals for the year 2021 was £28,485.64. This is an increase on the donations from 2020 of £24,195.90.

This does not include donations via the internet for one-off events.

28 people gave donations by standing orders (£19,183 of the total giving).

The rest was by yellow envelopes.

In addition to personal gifts, we have claimed on anonymous gifts made in the church building. This is the GASDS scheme. We claimed on £1187.67 from plate collections and donations in the church in 2021.

Using on-line claiming we have been able to make claims quarterly.

We received refunds of tax from HMRC during 2021:

| | Gift Aid | GASDS |
|---|---|---|
| 01.10.2020-31.12.2020 | £1722.50 | £15.52 |
| 01.01.2021-05.04 2021 | £1778.18 | £37.36 |
| 06.04.2021-30.06 2021 | £1427.93 | £50.51 |
| 01.07.2021-30.09.2021 | £1773.00 | £42.28 |
| **TOTAL** | **£6,701.61** | **£ 145.67** |

# ST PAUL'S CHURCH, GROVE PARK

## Treasurer's Report 31st December 2021

2021 saw some activity picking up in the Church after the very quiet previous year due to the Covid pandemic.

Income exceeded expenditure by £6,875.73 and total net assets at the end of 2021 were £140,417 (£133,542 in 2020, after a final adjustment).

Income in 2021 totalled £80,836 compared with £64,770 in 2020. Though the Planned Giving was slightly down, the Loose Plate was increased by a bit under £3000 this year, due to the Church being open for services again for a large part of the year. The main increase in income this year however was due to rentals. With the lowering of Covid-related restrictions, both Toddlers World and the Isis Rooms were open much more and the total rental income increased by roughly £14,000 on the previous year.

Expenditure in 2021 totalled £73,960 compared with £53,310 in 2020. £15,000 of this increase was due to raising the Church's contributions to the Common Fund. Because the Church was open for services much more this year there was an increase in organist and sanctuary costs of around £3000. Though utilities and services were higher this year than last, the full extent of the energy costs will start being felt in 2022.

We are in the process of negotiating a new contract with Toddlers World. They paid us rental throughout 2021, as did A3N for use of the Upper Isis Room. Apart from A3N the Isis rooms were hired very little, with no on-going rentals. The Church was hired for filming etc four times and for concerts or rehearsals three times. It is hoped that rentals and outside use of the Church will pick up next year as the economy opens up, and not forgetting the Church's 150th anniversary celebrations.

There was a deficit at the end of the year in the donations given by Parish members to the Hounslow Refugee Project against the amount given to the Project, amounting to £188, excluding any Gift Aid considerations. This was due to some donors not renewing their Direct Debits for several reasons. The matter of whether or not the PCC will transfer the Gift Aid on the donations to the Refugee account has not been formally agreed yet by the PCC. This has only emerged during preparing the end-of-year accounts and will be discussed at the next PCC meeting.

There will be considerable expenditure next year on the works done to the Church after the Quinquennial Report pointed out the necessary repairs, but nothing was paid out this year.

The PCC and in particular the Churchwarden have been making vigorous efforts to open a new bank account this year with, as yet, no result. They are looking for a suitable charity account that will allow the appropriate online facilities. The banks have put many obstacles in the way. The task is continuing.

The Parish has finished 2021 with an increased balance on 2020 and is in a good financial position.

# St Paul's Church, Grove Park, Chiswick, London W4 3SB

# Annual Report 2021

## CHURCHWARDENS' REPORT

This year has seen a single big project occupy our lot of our time, with other routine jobs taking a secondary place.

Repairing the roof of the North Aisle

In February 2020 it was noted in our Quinquennial Report that there was a "live" crack in the external wall of the kitchen and that the roofs of the Baptistery and the North Aisle needed inspection and possibly correction. In late spring 2021 we contacted the author of the QR, Margaret Davies of MRDA Architects in Hammersmith to discuss this and talk about repair works to these two areas. We appointed a specialist contractor for buildings of this period, John Taylor & Green of Whitstable to undertake this work. We obtained the necessary Faculty from the Diocese, informed our insurers Ecclesiastical, and prepared our tenant for the minor disruption to the side of the building that she uses. The project began in early November to finish, it was hoped, in late December, ready for Christmas.

The contractor has repaired the damaged slates in the roof, re-routed the water gathered from the upper roof, and mended the gutters and downpipes. He has stripped the blown plaster on the inside walls of the North Aisle, replaced it with the correct lime plaster and will make good. He has repaired the slates and flashing on the Baptistery roof. He has stripped out the wrong mortar from the live crack, repaired it with steel pins and will re-fill with the correct lime mortar as soon as the weather permits.

There has very little disruption to services and worship as the contractor stopped work on weekdays for daytime services. It is very dusty in the church and some routes away from the altar after communion were difficult, but overall, the life of the church has continued.

The contractor expects to finish on 8th February 2022, although the outside crack is weather dependent. We appreciate his services, especially as the boss caught Covid himself just before Christmas.

Utilities

Our gas contractor collapsed during the autumn as one of the many hit by the rise in gas prices. We were allotted a gas supplier called Pozitive until on 16 December our agent Bionic opened a new account with British Gas Lite, who already supply our electricity. Pozitive's short energy supply proved very expensive and they are proving very difficult to get hold to find out why. British Gas Lite's bill for the first month was £926 from 16 Dec to mid-January, also very high, but we were able to check the meter readings for both the start

and finish dates from photographs and they were correct. If prices continue to rise, as is suggested, we must be very careful with our use of gas next year.

Routine Maintenance

This has continued as usual. The fire extinguishers and alarm system have been maintained regularly. The signage and fire alarm circuits have been updated in accordance with the latest BS standards and there is now a plan of the circuits by the central alarm panel.

The boiler was serviced in November and was in full working order.

The high-level light bulbs in the clerestory have been replaced again. It has proved difficult to find a supply of the halogen spots used as the sale of halogen bulbs in Britain is now forbidden. Some replacements were found in Berlin; shipping and customs for 16 bulbs cost £292. Fitting them was charged at £330. In 2022 the Churchwardens need to investigate LED lights for these, they use less electricity and last longer, both important green considerations.

Gardens

A regular maintenance contractor has been taken on for the front garden of the church. The bushes have been cut down to the fence height and the church is much more visible from the road, increasing our presence locally. The garden is maintained once a month with the rubbish/cuttings removed as part of the contract. The PCC agreed that the same contractor should be engaged to replant the area between the South Porch and the door to the Isis Rooms, again increasing visibility and presence of the room available for hire and deterring those who have on occasion used the hidden area behind the bushes for less desirable activities, but this has not yet been completed as the contractor would like to wait for spring before putting in new plants.

Finally, this year has seen several changes of staff among the Churchwardens. Charlotte Mendes da Costa officially resigned during the April APCM, and Carolyn Ashford-Russell took her place. After some thought Carolyn resigned in August and in November Sara Surtees took her place as Acting Churchwarden, to be properly elected at the next APCM in April 2022. Sara's experience in HR will be very helpful in 2022 after the retirement of Father Michael during 2022.

Cassandra Barker

Sara Hodson

# HOUNSLOW DEANERY SYNOD REPORT

2021/2022 was the first year of the new three-year Synod period. In this year there was an election for new members and Simon Surtees and Carolyn Ashford-Russell were elected to serve this Parish. There was also a significant re-organisation of the management of the Deanery. In May the Rev Sarah Guinness of St Paul's Brentford, stood down from her position as Area Dean. The Rev Elis Matthews, Vicar of St. Mary's, Osterley, was interim Dean. In the Summer, The Rev Martine Oborne, Vicar of St. Michaels, Sutton Court, was appointed Area Dean. After an election Simon Surtees was elected as Chair of the Laity Members. To date we have had two meetings with another in June. The first was a special Eucharist to welcome our new members.

At our second meeting in January, we had a presentation on the Living in Love and Faith project which is being discussed at the General Synod this month. This project is asking members of the Church of England to accept the breadth and diversity of points of view within the Church and how to address these in the spirit of questioning and acceptance. The Church of England will be promoting training to parishes who wish to take this further.

The first meeting of the new administrative year will take place in June.

Both representatives on the Deanery Synod serve as pro-rata Members of the PCC.

During our forthcoming Interregnum the Area Dean will be a Trustee of our Parish.

Simon Surtees

# St Paul's Church, Grove Park, Chiswick, London W4 3SB

# Annual Report 2021

## Hounslow Refugee Fund Report

We are immensely grateful to those members of our church community who have committed to making a regular payment towards our support fund for a household of women asylum seekers and their children living in a hostel in Hounslow.

From the fund we give each woman £5 a week. To us £5 a week may seem very little, but to them the donation makes a huge difference. Their accommodation and heating are free, but they are not allowed to work and they only get £5 a day to cover everything else - food, travel, toiletries, clothing, shoes, phone top up and personal care. The £5 a day is mostly provided through a card which can only be used in certain shops. During the most restricted times in the pandemic, this was extremely problematic and having £5 cash a week allowed for a transformative degree of flexibility and autonomy. A manifestation of the benefit it provided was that the women pooled some of the money and used it to create a vegetable patch in a garden they persuaded their landlord to allow them to clear and use.

The fund has also covered Broadband for the house which has meant that the adults are now able to use the internet and children were able to use donated IT devices for homework and online lessons when schools were closed because of the pandemic.

We used the fund to provide school shoes for all the children and travel costs for outings such as joining Refugees Welcome Hounslow social gatherings, trips to Kew Gardens with the RWH community membership, and a lovely trip to the V and A museum to meet Little Amal, the refugee puppet, at her tea party there.

Ruth Cadbury's office is helping to sort out why some of the women in the hostel seem to have been forgotten by the Home Office. Some have been there for more than nine years, waiting for a resolution of their cases. One child, born at the hostel, is now seven and has never known another home, other than the hostel room she shares with her mother.

The fact that they are not allowed to work is a bone of contention for the women. Two of them have recently taken special courses in health care, hoping that they may be allowed to work now that health care has been identified as a shortage occupation.

We continue to support the household through the agency of its senior resident, Maimuna Jawo, who has recently joined the committee of Refugees Welcome Hounslow and is now an active part of their team. Earlier in the year she won a Caritas award for building resilience in her community.

Of course, we always welcome new supporters. Either donors or anyone who would be interested in more hands-on involvement, please contact Stephanie White, Rachel Tanner or Shelagh Allsop by e mail.

sftwhite@gmail.com

racheljtanner@gmail.com

Shelagh.allsop@gmail.com

# St Paul's Grove Park

## Annual Report for Youth Group 2021-2022

Since the last Annual Report, the St Paul's Youth Group continued to meet on the last Sunday of the month in March, April, May, June and July 2021. During the national Lockdown between December 2020 and April 2021 we were lucky to have been able to meet in the vicarage garden, which is large enough to allow the appropriate social distancing. During the previous year due to the pandemic we had met a few times via Zoom, but the young people much preferred to meet in the garden.

Unfortunately (for the group!) many of our members left Chiswick in the summer of 2021 to start university courses. As a result we agreed to meet termly instead, so that the younger group members could still meet when the older group members were home on holiday. We therefore met as a group in September and December 2021, in the vicarage, and plan to meet again during the Easter holidays in April 2022.

The remit of the group is to encourage young people to think honestly about the teachings of Jesus and to participate in worship and the life of the church. All teenagers aged between 12-18 are welcome, whether they are committed Christians or whether they are thoughtful, curious atheists who are searching for moral answers to life's big questions.

The Youth Group varies in size between 4 and 14 young people. We meet between 4.30-6pm and every group has roughly the same format:

- A time of informal chat, snacks and games including card or ball games, or table tennis kindly provided by Father Michael;
- A Bible reading followed by a debate on a relevant, ideally controversial topic;
- A time of prayer and sometimes a song.

The topics we have discussed this year include: women and Jesus, sex and the Bible, the Bible on slavery, leadership and the probity of people in office, forgiveness, and bullying.

I was lucky to have Abraham Mendes da Costa join me for a few months in planning and running Youth Group, which provided a welcome new energy to

the group and some deeper insights into the Gospel, thanks to his new theology degree.

In terms of safeguarding, Father Michael or another adult is always on the premises when I run the Youth Group, and any concerns about any young person would be discussed with Shelagh Allsop, Safeguarding Officer, or Father Michael Riley. I completed my role-specific CRB clearance in 2019.

Before the pandemic I invited Zoe Phillips, Youth Minister at Christchurch in Chiswick, who brought her Youth Group to join us. We had hoped to repeat this but their group has largely switched to running via Zoom. We had also hoped to join churches of other denominations or indeed to have an exchange with young people from one of the other Great Faiths. I would welcome ideas on how our young people can be part of the 150th celebration of St Paul's in some way.

The future of St Paul's Youth Group beyond this summer is currently not clear. My own children will be too old to attend and I will probably step down myself, after running it for 10 years. I would be extremely happy to meet new young people wishing to join before then, and also to meet any parents, older teenagers or people who would like to run it in the future, to "hand over" what I have learnt about how to do it- and how not to!
It has been a very enriching experience, watching a strong cohesive group of young people grow in maturity and faith.

Any people interested in being future leaders or members should contact me directly via email or on my mobile, available from the church office.

Bea Vickers
February 2022

## St Paul's Poetry Group – 2021

The group met weekly, online, throughout the year. In any week there were usually 11-14 attendees from a core group of 16 (anyone is welcome, whether they wish to read a piece or just join for company and a chat!).

The week's theme was followed as 'religiously' as available poetry or personal preference determined. 'Poetry' is also defined very loosely, with content often including prose and video pieces. Some of the content is deeply thought provoking and moving, and some is light hearted - often extremely funny. This provides lots of variety and fun, and facilitates a good deal of anecdote sharing between the pieces. We set a time limit of 3-4 mins for each person's contribution, including introductions etc with the aim of keeping each session to an hour, though often we run over slightly.

We produce an anthology following each session containing all the pieces that were selected. This is circulated to all regular group members plus others who have requested inclusion -23 people in total. The publication usually generates further online banter and chat through the week.

The Poetry Group had planned and prepared a fundraising Poetry and Music Evening to take place in the church just before Christmas, but decided to postpone it due to the rising COVID rates.

The group continues to meet and the postponed fundraiser will now take place as part of the 150th anniversary year celebration festival.

Sue Hearn

## St Paul's, Grove Park, W4 3SB

## Report of Lent and Advent Groups 2021

In Lent a group met to discuss a book by Sam Wells, with some challenging insights into some of the characters in the Holy Week stories. The Easter group took time with a book by Archbishop Rowan Williams, 'Being Disciples'. This ranged around issues of hope, forgiveness, holiness and faith in society. In Advent we tackled the Archbishop of York's Advent book, 'The Music of Eternity'. This book encompassed meditations for Advent with the writings of Evelyn Underhill. We are a small group, but continue to find inspiration as we think and discuss together.

Fr Michael Riley

## St Paul's, Grove Park, W4 3SB

## Music in St Paul's 2021

Our new young organist, Tom Torley, has continued to play for us while completing his studies at the Royal College of Music. The pandemic has had a considerable effect on the music of St Paul's as we have not been allowed to sing or to gather for concerts at intervals through the year. Initially Mr Torley played pieces for us during the service, this graduated to hymns sung for us by the Choir, until finally the congregation was allowed to sing again. There has been one performance by a local orchestra this year. Kew Sinfonia gave a concert at the beginning of December playing Tchaikovsky, Strauss and Christmas carols, with all proceeds to the charity Embrace the Middle East which St Paul's supports every year. Our own Christmas Concert, based around readings from the Poetry Group with musical interludes, was cancelled due to the Christmas resurgence of Covid 19.

# ST PAUL'S CHURCH, GROVE PARK, W4

## FINANCIAL STATEMENTS

## FOR THE YEAR ENDING 31 DECEMBER 2021

## CHARITY REGISTRATION NUMBER: 1154708

## St Paul's Church, Grove Park, W4
## Statement of financial activities for the year ended 31 December 2021

| | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds | | Notes |
|---|---|---|---|---|---|---|
| | | | | 2021 | 2020 | |
| **Income and endowments** | | | | | | |
| Donations and Gift Aid | 32,907 | 0 | 2,629 | 35,536 | 32,759 | 3a) |
| Charitable activities | 1,128 | 0 | 0 | 1,128 | 1,400 | 3b), 3c) |
| Other charitable income | 44,157 | 0 | 0 | 44,157 | 30,490 | 3f) |
| Interest & investments | 2 | 13 | 0 | 15 | 120 | 3e) |
| Other | 0 | 0 | 0 | 0 | 0 | 3d) |
| Total income and endowments | 78,193 | 13 | 2,629 | 80,836 | 64,770 | |
| **Expenditure** | | | | | | |
| Raising funds | 0 | 0 | 0 | 0 | 933 | 4a) |
| Church Activities | 69,492 | 0 | 3,448 | 72,940 | 51,357 | 4b) |
| Governance & Other | 1,020 | 0 | 0 | 1,020 | 1,020 | 4c),4d) |
| Total expenditure | 70,512 | 0 | 3,448 | 73,960 | 53,310 | |
| Net gains/(losses) on investments | n/a | n/a | n/a | n/a | n/a | - |
| **Net income/(expenditure)** | 7,682 | 13 | (819) | 6,875.73 | 11,459 | |
| **Transfers between funds** | 0 | 0 | 0 | 0 | 0 | |
| **Other recognised gains/(losses):** | n/a | n/a | n/a | n/a | n/a | |
| Gains/(losses) on revaluation of fixed assets | | | | | | |
| Actuarial gains/(losses) on defined benefit pension schemes | | | | | | |
| Other gains/(losses) | | | | | | |
| **Net movement in funds** | 0 | 0 | 0 | 0 | 0 | |
| **Reconciliation of funds:** | | | | | | |
| Total funds brought forward | 107,270 | 25,462 | 810 | 133,542 | | |
| Total funds carried forward | 114,952 | 25,475 | (9) | 140,417 | | |

## St Paul's Church, Grove Park, W4
## Balance sheet - 31 December 2021

| | Notes | 2021 | | 2020 | |
|---|---|---|---|---|---|
| | | £ | £ | £ | £ |
| CURRENT ASSETS | | | | | |
| LDF wedding fee prepaid | (5) | 211 | | | |
| Other debtors Quotehedge overpay | | | | 387 | |
| Cash at bank and in hand | | 141,226 | | 134,265 | |
| | | **141,437** | | **134,653** | |
| CREDITORS (Amounts falling due within one year) | | | | | |
| Independent Examiner's fee | (6) | 1,020 | | 900 | |
| LDF wedding fee unpaid | | | | 211 | |
| | | **1,020** | | **1,111** | |
| NET CURRENT ASSETS | | | **141,437** | | **134,653** |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | **140,417** | | **133,542** |
| FUNDS: | | | | | |
| General Funds | | | 114,952 | | 107,270 |
| Designated Fund (Fabric Fund) | | | 25,475 | | 25,462 |
| Restricted Funds | | | (9) | | 810 |
| | | | **140,417** | | **133,542** |

Signed, on behalf of the Parochial Church Council

Michael C. Riley

Michael Riley
Vicar

Cassandra Barker

Cassandra Barker
~~Treasurer~~
Churchwarden

Approved by the PCC: 07/04/2022

## Independent Examiner's Report To The PCC Members of St Paul's Church, Grove Park, W4

## Year Ended 31 December 2021

I report on the accounts of the PCC of St Paul's Church, Grove Park for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes.

**Responsibilities and basis of report**

The PCC Members are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC of St Paul's Church accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed by examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts did not accord with the accounting records or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A.E. Harraghy

Anne Harraghy BA, FCA
PK Audit LLP
Chartered Accountants
1 Parkshot
Richmond
TW9 2RD

Date: 11/04/2022

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2021

1) ACCOUNTING POLICIES

a) Basis of preparation

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) 2nd edition October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The trust constitutes a public benefit entity as defined by FRS 102.

In preparing the accounts, the Members of the PCC have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

b) Preparation of Accounts on a Going Concern Basis
At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

c) Funds.

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use, have not been designated for a particular purpose and are available for application on the general purposes of the PCC.

Fabric Funds represent the funds of the PCC that are designated for spending on any major church fabric projects.

d) Incoming resources.

i) Voluntary incomes and capital resources

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under Gift Aid is recognised when received.

ii) Income tax receivable on Gift Aid donations is only recognised when received.

iii) Funds raised from rent and sale of magazines are accounted for gross.

iv) Income from investments

Investment income is attributed to each fund, based on the amounts invested and the time for which they were invested and are accounted for as part of the fund to which they belonged, in accordance with the Church Accounting Regulations 2006.

e) Resources used

i) Donations
Donations are accounted for when paid over.

ii) Activities directly relating to the work of the church
The diocesan quota is accounted for when payable.

2) FEES FOR EXAMINATION OF THE ACCOUNTS

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Independent examiner's fees | 1,020 | 1,020 |
| | 1,020 | 1,020 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2021

3) INCOMING RESOURCES

3a) VOLUNTARY INCOME

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2021 | Total Funds 2020 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Planned Giving | 17,005 | 0 | 0 | 17,005 | 17,985 |
| Loose Plate | 8,139 | 0 | 0 | 8,139 | 5,487 |
| HMRC (excl GASDS) | 6,702 | 0 | 0 | 6,702 | 6,516 |
| HMRC - GASDS | 146 | 0 | 0 | 146 | 60 |
| UnrestrictedDonations | 915 | 0 | 0 | 915 | 747 |
| RestrictedDonations | 0 | 0 | 179 | 179 | 0 |
| Refugee appeal | 0 | 0 | 2,450 | 2,450 | 1,965 |
| | 32,907 | 0 | 2,629 | 35,536 | 32,759 |

3b) ACTIVITIES FOR GENERATING FUNDS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2021 | Total Funds 2020 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Quiz night | 550 | 0 | 0 | 550 | 810 |
| Produce Sales | 0 | 0 | 0 | 0 | 0 |
| Xmas Market | 0 | 0 | 0 | 0 | 0 |
| Xmas Concert | 0 | 0 | 0 | 0 | 0 |
| Bring and Buy | 0 | 0 | 0 | 0 | 251 |
| Other fund raising | 0 | 0 | 0 | 0 | 50 |
| | 550 | 0 | 0 | 550 | 1,111 |

3c) CHARITABLE ACTIVITIES

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2021 | Total Funds 2020 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| PCC Wedding fees | 578 | 0 | 0 | 578 | 289 |
| PCC Funeral / memorial fees | 0 | 0 | 0 | 0 | 0 |
| | 578 | 0 | 0 | 578 | 289 |

3d) OTHER INCOMING RESOURCE

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2021 | Total Funds 2020 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Claim monies received | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2021

3e) INVESTMENT INCOME

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2021 | 2020 |
| | £ | £ | £ | £ | £ |
| Interest | 2 | 13 | 0 | 15 | 120 |
| | 2 | 13 | 0 | 15 | 120 |

3f) OTHER CHARITABLE INCOME

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2021 | 2020 |
| | £ | £ | £ | £ | £ |
| Rent from Church | 5,202 | 0 | 0 | 5,202 | 1,875 |
| Toddlers World rent (inc back increase) | 32,000 | 0 | 0 | 32,000 | 25,250 |
| ISIS room rent | 6,955 | 0 | 0 | 6,955 | 3,365 |
| Woodpeckers Playgroup rent | 0 | 0 | 0 | 0 | 0 |
| | 44,157 | 0 | 0 | 44,157 | 30,490 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2021

4) RESOURCES EXPENDED

4a) COST OF GENERATING FUNDS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2021 | 2020 |
| | £ | £ | £ | £ | £ |
| Quiz | 0 | 0 | 0 | 0 | 373 |
| Produce Sales | 0 | 0 | 0 | 0 | 0 |
| Xmas Market | 0 | 0 | 0 | 0 | 0 |
| Xmas Concert | 0 | 0 | 0 | 0 | 560 |
| Other fund raising | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 933 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2021

4b) CHURCH ACTIVITIES

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2021 | Total Funds 2020 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| 4b).1 Diocese & Church Services | | | | | |
| Common fund | 40,010 | 0 | 0 | 40,010 | 25,070 |
| Deanery levy | 0 | 0 | 0 | 0 | 0 |
| Clergy expense | 1,000 | 0 | 0 | 1,000 | 2,060 |
| Sanctuary | 566 | 0 | 0 | 566 | 323 |
| Organist | 5,170 | 0 | 0 | 5,170 | 2,450 |
| Crèche worker & Children's church | 0 | 0 | 0 | 0 | 0 |
| Visiting preachers | 0 | 0 | 0 | 0 | 0 |
| | 46,746 | 0 | 0 | 46,746 | 29,903 |
| 4b).2 Grants & Donations | | | | | |
| PCC donations to charities | 0 | 0 | 3,448 | 3,448 | 520 |
| 3rd party donations to charities | 0 | 0 | 0 | 0 | 1,155 |
| | 0 | 0 | 3,448 | 3,448 | 1,675 |
| 4b).3 Property Maintenance | | | | | |
| Cleaner | 0 | 0 | 0 | 0 | 882 |
| Repairs and maintenance | 4,166 | 0 | 0 | 4,166 | 5,743 |
| Rep and Maint prior year overpayment | 387 | 0 | 0 | 387 | 0 |
| Church garden | 548 | 0 | 0 | 548 | 590 |
| Cleaning materials | 622 | 0 | 0 | 622 | 0 |
| | 5,724 | 0 | 0 | 5,724 | 7,216 |
| 4b).4 Insurance, Utilities etc | | | | | |
| Insurance | 5,575 | 0 | 0 | 5,575 | 6,028 |
| Utilities and services | 6,379 | 0 | 0 | 6,379 | 3,890 |
| | 11,954 | 0 | 0 | 11,954 | 9,918 |
| 4b).5 Office Expenses | | | | | |
| Books and publications | 135 | 0 | 0 | 135 | 370 |
| Printing | 84 | 0 | 0 | 84 | 105 |
| Stationery | 33 | 0 | 0 | 33 | 1,711 |
| Other inc card reader machine | 180 | 0 | 0 | 180 | 124 |
| Computer and Web costs | 520 | 0 | 0 | 520 | 0 |
| | 952 | 0 | 0 | 952 | 2,310 |
| 4b).6 Professional fees | | | | | |
| Professional fees | 4,090 | 0 | 0 | 4,090 | 0 |
| | 4,090 | 0 | 0 | 4,090 | 0 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2021

| | | | | | | |
|---|---|---|---|---|---|---|
| 4b).7 | Other Expenditure | | | | | |
| | Refreshments | 0 | 0 | 0 | 0 | 0 |
| | New items | 0 | 0 | 0 | 0 | 336 |
| | Gifts | 25 | 0 | 0 | 25 | 0 |
| | | 25 | 0 | 0 | 25 | 336 |
| | Total Church Activities | 69,492 | 0 | 3,448 | 72,940 | 51,357 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2021

4c) OTHER

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2021 | Total Funds 2020 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 |

4d) GOVERNANCE COSTS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2021 | Total Funds 2020 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Independent examiner's fee | 1,020 | 0 | 0 | 1,020 | 1,020 |
| | 1,020 | 0 | 0 | 1,020 | 1,020 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2021

5) DEBTORS: AMOUNTS FALLING DUE WITHIIN ONE YEAR

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2021 | 2020 |
| | £ | £ | £ | £ | £ |
| LDF wedding fee unpaid (overpaid) | 211 | | | 211 | 0 |
| | 211 | 0 | 0 | 211 | 0 |

6) CREDITORS: AMOUNTS FALLING DUE WITHIIN ONE YEAR

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds | |
|---|---|---|---|---|---|
| | | | | 2021 | 2020 |
| Accrual: | £ | £ | £ | £ | £ |
| Independent Examiner's fee | 1,020 | 0 | 0 | 1,020 | 900 |
| Replacement of stolen equipment | 0 | 0 | 0 | 0 | 0 |
| | 1,020 | 0 | 0 | 1,020 | 900 |

7) RELATED PARTY TRANSACTIONS

None

8) TRUSTEES

Father Michael received £1,119 in expenses incurred on behalf of the Church.

Two Trustees received a total of £1,467 in expenses incurred on behalf of the Church.

None of the other Trustees (or any person connected with them) received any remuneration or benefits from the charity during the year.

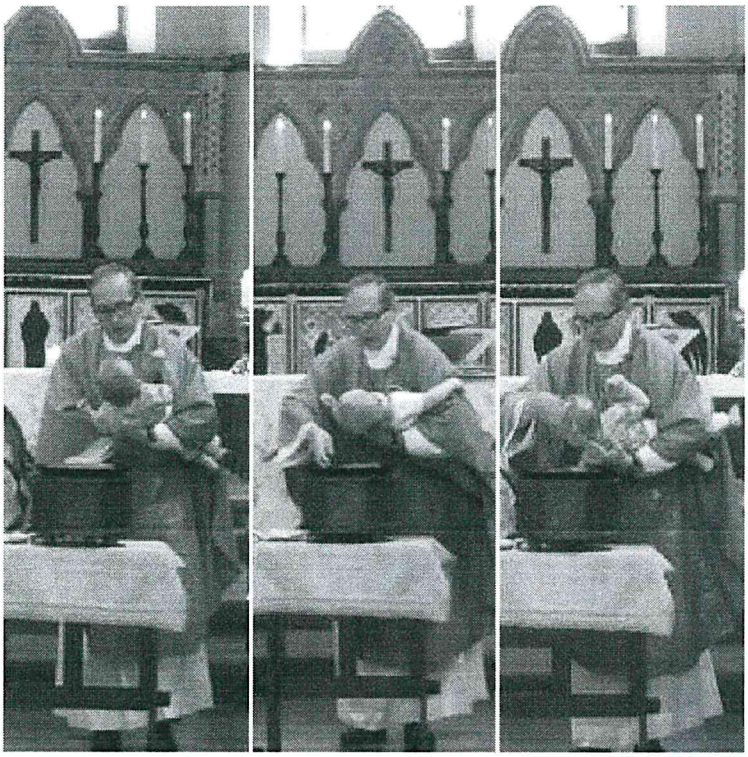
No employees.

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST PAUL, GROVE PARK, C**

England & Wales - Charity number 1154708

# Accounts

# St Paul's Church
# Grove Park, W4 3SB



# Annual Report 2020

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# The Parish Church of St Paul, Grove Park, Chiswick, London W4

Annual Report and Financial Statements of the Parochial Church Council
for the year ended 31st December, 2020.

Charity Registration Number 1154 708

## 1 Aims and purposes

The Parochial Church Council of St Paul's shares with the incumbent responsibility for promoting the mission of the church within the parish. It has responsibilities for the fabric and contents of the church building, parish finances and management of everything.

## 2 Objectives and activities

The Church Council has been working to promote the mission of the parish with Sunday worship and activities, weekday services, and the church being open daily for prayer and quiet times. However much of this was suspended due to the corona virus.

## 3 Achievements and Performance

### Worship and Prayer

In 2020 we had one wedding, and no baptisms or funerals in church. This was partly due to the coronavirus, with many events postponed. The church was closed for services from Mothering Sunday till June 28th, and again from the 6th November until Mothering Sunday 2021. During this period there was a mix of Sunday services on Zoom and YouTube. Zoom services were without Eucharist, and consisted of scripture readings, prayers, music and reflections. Between lockdowns the ecumenical meditation group continued to meet weekly, with occasional study/supper times. York study courses were used, and an Advent Group looked at five psalms in a study book written by Steven Croft, the Bishop of Oxford. Many people drew strength form the BRF Advent book by Gordon Giles, 'At Home in Advent.' The Book Club was suspended due to lockdown.

With the ban on congregational singing in church, we have had much more instrumental music. This has included violin and viola, voice and trumpet and superb offerings from Tom Torley on the piano. There was a much appreciated Christmas service which included a brass quintet and delightful pieces from the soprano Ana Beard Fernandez.

As many of our members have had to shield for personal and family reasons, the zoom meetings planned and run by Sue Hearn have been invaluable. These have included poetry appreciation on Thursdays, and Saturday Socials covering music and people talking about their work and their favourite things.

### Events

In March 2020 we had a soup lunch raising funds for Water Aid, and two Bring and Buy Sales for church funds. A group within the congregation donated and ensured the distribution of funds towards local work with Syrian refugees and Hounslow Refugee Welcome. We also supported the Royal British Legion, and the charity Embrace the Middle East. Music events and other fund-raising were cancelled due to coronavirus restrictions.

### Electoral Roll

At the Annual meeting the figure for the Roll was 185, representing 108 families.

### Safeguarding

No safeguarding concerns have been reported regarding any member of St Paul's community.

All safeguarding attention has been focussed on minimising the risk of transmission of COVID 19 during gatherings in church. All activities in church have taken place within government and C of E COVID 19 guidelines.

The youth club has continued to operate when consistent with guidelines.

The Stay and Play Group has remained closed since the start of the pandemic.

## 4 The Church Buildings

### Maintenance

There were repairs to plaster damage in church on the north aisle, and around the garden door in the lower Isis Rooms. A leak from the water tank in the Upper Isis Room due to a faulty ballcock was repaired. The garden gates were fixed and re-varnished and some major garden clearance was done around the church property, both by a gardener and by working parties from the congregation.

### Cleaning

The church, vestry and Isis Rooms are cleaned fortnightly.

### Inventory and Terrier

The Inventory is updated annually and stored in the Dropbox and the Terrier is stored in the Vestry.

## 5. Finance and Stewardship

### Income

Income exceeded expenditure by £11,459 and year-end total net assets were £133,542 (£122,083 in 2019). The 2020 income of £64,770 was considerably lower than the £106,776 of 2019. Clearly this is due to the year of COVID restrictions with much reduced Plate collections and rental income both from the Toddlers World nursery and the ISIS rooms. Fund-raising activity in 2020 generated £31,601 compared to £65,625 in 2019.

### Expenditure

2020 expenditure was £53,311 compared to £94,043 in 2019.
The common fund contribution was reduced to £25,070 this year, as agreed with the LDF. This is less than half 2019's figure of £60,000. Repairs and maintenance were a little increased from 2019 due to service streaming costs etc, but utilities and services have reduced from £7,585 in 2019 to £3,890 this year.

### Stewardship

The total amount given as gift aided donations from individuals for the year 2020 was £24,195.90. This is a decrease on the donations of £27,258.32 in 2019.
This does not include donations via the internet for one off events

29 people gave donations by standing orders (£18,178 of the total giving).
The rest was by yellow envelopes. In addition to personal gifts, we have claimed on anonymous gifts made in the church building. This is the GASDS scheme. We claimed on £238.55 from plate collections and donations in the church.

A total of £6,575.56 was claimed in gift aid in 2020, (2019 - £7,906.61)

### Reserves Policy

It is PCC policy to maintain a minimum balance on unrestricted funds which equates to at least six months' running costs. This year it would be equivalent to approx. £10,750 but it is recommended that this figure is left at last year's figure of approx. £12,500 in the expectation that costs will increase this year. It is held to smooth out fluctuations in cash flow, and to meet emergencies. Our current unrestricted funds healthily exceed this figure

## 6. Structure, Governance and Management

The Parochial Church Council of St Paul's Church, Grove Park, has been working to promote the mission of the church in our area. In the second lockdown the church was open every day for quiet times and prayer. All are welcome to attend our services and events via Zoom and YouTube.

### Administrative Information

St Paul's Church is part of the diocese of London, within the deanery of Hounslow.
The correspondence address is: St Paul's Vicarage,
64 Grove Park Road,
Chiswick, London W4 3SB

Charity Registration Number: 1154708
Parochial Church Council members have been:

| | |
|---|---|
| *Incumbent* | The Rev'd Michael Riley, Chairman |
| *Churchwardens* | Charlotte Mendes da Costa |
| | Cassandra Barker |
| *Deanery Synod Rep* | Simon Surtees |
| *Elected Representatives* | Carolyn Ashford Russell |
| | Katie Bell |
| | Catherine Jessop |
| | Claire Carter (from Annual Mtg) |
| | Liz Abbot (till Annual Mtg) |
| | Joanna Harry |
| | Shelagh Allsop |
| *Co-opted Sec* | Cecilia Thwaites |
| | |
| *Safeguarding Officer* | Shelagh Allsop (PCC member) |
| *Stewardship Secretary* | Jackie Rayer (Volunteer for position) |
| *Electoral Roll Officer* | Liz Abbott (Volunteer for position) |

PCC Members are invited to join or volunteer at Annual Parish Council Meeting.

The Parochial Church Council operated through the Standing Committee and several groups, and forms working groups to plan specific events.

Standing Committee: This transacts the business of the church between Council meetings and overseas the finances and fabric. It includes the Vicar, the Churchwardens, Treasurer and Secretary.

Pastoral Group: This group is chaired by Sue Hearn and is concerned with welcome and accessibility of services and events, pastoral care and support with funerals, baptisms and weddings.

Communications Group: This is concerned with promoting the life of St Paul's through the website, magazine, noticeboards and email newsletter.
Cecilia Thwaites is responsible for the newsletter, and Catherine Jessop for the website.

The Independent Examiner is Anne Harraghy of PK Audit LLP
1, Parkshot, Richmond, Surrey TW9 2RD

# Stewardship report for the year 2020

The total amount given as gift aided donations from individuals for the year 2020 was £24,195.90. This is a decrease on the donations from 2020 of £27258.32.
This does not include donations via the internet for one off events

29 people gave donations by standing orders (£18,178 of the total giving)..
The rest was by yellow envelopes

In addition to personal gifts, we have claimed on anonymous gifts made in the church building. This is the GASDS scheme We claimed on £238.55 from plate collections and donations in the church

Using on line claiming I have been able to make claims quarterly

We received refunds of tax from HMRC during 2020

| | | |
|---|---|---|
| 01.10.2019-31.12.2019 | refund | £2204.28 |
| 01.01.2020-05.04 2020 | | £1606.09 |
| 06.04.2020-17.07.2020 | | £1034.96 |
| 17.07.2020-30.09.2020 | | £1730.13 |
| | **TOTAL** | **£6575.56** |

Jackie Rayer
Stewardship secretary February 20th 2021

**St Paul's Church, Grove Park, Chiswick, W4 3SB**

**Annual Report 2020**

CHURCHWARDENS' REPORT

There have been no big projects to report on this year, just a steady stream of maintenance and repairs, and of course adjustments for services during a pandemic.

Potential leak on church property

In late summer we became aware that Thames Water had detected a water leak on church property during a routine check in July 2020. They planned to undertake further examination and repairs themselves through a subsidiary, Essential Water Services, at a possible cost of thousands if we did not provide written evidence that we had this work in hand ourselves, giving a date in early October for this work. We contacted our church insurers, Ecclesiastical who referred us to the drainage and water specialist company Auger. Auger also contacted Thames Water on our behalf. Auger were able to show that there was no water leak on the church side of the water supply but that the water leak was on the pavement side, which belongs to Thames Water. They did however find a small leak from the water tank in the loft above the Upper Isis Room. We engaged a local plumber to correct the problem with the ballcock for a small sum.

Essential Water Services, on behalf of Thames Water, did not initially accept the findings of Auger but they made a further examination of the pavement side water supply and did finally find that the leak was on the pavement side and they mended this in November 2020, which did involve some digging onto the church property. However they made good this disturbance to the earth and fencing.

Boiler repairs

In the late summer we arranged for the church boiler to be serviced as this had not been done for several years. Initially, all was well but after about a fortnight the boiler started turning itself off after 30 mins or so. The engineers, Quotehedge, returned three times before they finally diagnosed the problem as a fault with the boiler's thermostat. Meanwhile we had had the meter replaced, very promptly, by our new gas supplier CNG. The fault was only diagnosed because after the second visit the engineer happened to have his next job close enough to St Paul's to enable him to return within minutes after it had cut out. There was then a long wait while the spare part came from Peterborough. This turned out to be faulty itself and necessitated another wait. Finally, after a very long wait and a cold spell outdoors, the heating functioned again. Most people learned to dress up warmly for church, the real problem was for musicians in the church who must keep their hands warm. The total for the several visits and the spare part was £412.00.

Filming and live streaming of services

For many months in 2020 the church was closed for the usual services. Services were halted from late March until early August and again from mid-December until mid-March 2021. St Paul's has paid for a Zoom subscription to enable worship and community to move online, and has bought a small movie camera to stream live to YouTube. (Streaming to YouTube has been stopped by YouTube and the church will probably move to streaming live to Facebook). The church remained

open for private prayer during these closures, but the PCC felt that the congregation contains many members who were too vulnerable to be exposed to large groups for an hour at a time. When the church has been open the PCC have been following government and Diocesan advice on keeping safe. Track and Trace lists are kept for every large service, the congregation wear masks and hand gel is available. During worship there is no singing except from the choir when permitted, Father Michael does not distribute the wine during communion and wears sterile gloves for giving the bread.

Routine maintenance

Routine maintenance of the fire alarms and extinguishers has continued as usual.

Light bulbs in the high lighting system have been replaced. (approximately 20 bulbs, cost £262 plus fitting). Some of the older bulbs have now expired, so light bulbs will need to be replaced again later this year.

The gutters have been cleaned as they are annually.

Gardens

The congregation got together for several Saturday morning gardening sessions to tidy up the bushes surrounding the church and clear away dumped litter. This has made the church much more visible from the road.

Church usage apart from worship in 2020-21

St Paul's Church has been used a place for musicians to practice and rehearse both during the lockdown periods and between those periods. This is deemed legitimate use as no other persons apart from the musicians were present, and the church in this case was being used as a work place.

Some concerts have been filmed and recorded (with no audience present) and then streamed at a later date, and St Paul's parishioners were also given access (amongst others) to these pre-recorded concerts. Of note, concerts given by Ben and Bea Chappell and Mike Reed have been filmed and subsequently enjoyed by a wider audience.

The church was also rented to a choir, Addison's Singers, in the brief period in 2020 between lockdowns, when choirs were allowed to meet for a brief period of a few weeks, as long as social distancing was maintained.

Charlotte Mendes da Costa – Churchwarden

Cassandra Barker - Churchwarden

**St Paul's Church, Grove Park, Chiswick, London W4 3SB**
**Annual Report – 2020**

**Treasurer's Report**

Cassandra Barker, Churchwarden, writes:

For most of the year 2020 the bookkeeping for the Church was covered by a kind volunteer. Ian Low came to the Vicarage once a month and entered the figures into the various records during a morning's activity. This routine itself was interrupted several times by the various lockdowns imposed in response to the pandemic. We appointed a paid Treasurer, Sally-Ann Feldman, at the beginning of December and since then have worked on producing the end of year accounts and setting up the Parish accounts ready for 2021.

The new Treasurer writes:

I have been performing a bookkeeping role for small businesses for the past approximately 22 years. I will largely be working from home at an agreed hourly rate. My main liaison will be Churchwarden Cassandra Barker but I have also received a great deal of help in coming to grips with the accounts from previous Treasurers. The Diocese has been informed of my new position.

Income exceeded expenditure by £11,071 and year-end total net assets were £133,154 (£122,083 in 2019). The 2020 income of £64,649 was considerably lower than the £106,776 of 2019. Clearly this is due to the year of COVID restrictions with much reduced Plate collections and rental income both from the Toddlers World nursery and the ISIS rooms. Fund-raising activity in 2020 generated £31,601 compared to £65,625 in 2019.

Expenditure in 2020 was £53,698 compared to £94,043 in 2019. The common fund contribution was reduced to £25,070 this year, as agreed with the LDF. This is less than half 2019's figure of £60,000. Repairs and maintenance were a little increased from 2019 due to service streaming costs etc, but utilities and services have reduced from £7,585 in 2019 to £3,890 this year.

All rental income for the church stopped for a period during the first lockdown. We agreed with Toddlers' World that they could have a quarter's rent holiday during the first lockdown. The smaller businesses and classes that use the Isis Rooms have not been able to operate since last March and rent from these sources is still much reduced, although one user, A3N in the Upper Isis Room, has continued to pay rent and use the room for Zoom teaching.

There was a surplus at the end of the year in the donations given by Parish members to the Hounslow refugee project and the decision on what to do with these funds is under discussion.

The Parish had to stop all contributions to the Common Fund from June to December, except for a small payment of £10 to keep the direct debit functioning as all income had stopped. As lockdown eases and the church's income improves the PCC need to consider payments during 2021.

In spite of this the Parish has finished the year with a sound balance. The PCC intend to look at the bank account with a view to finding an account suited to a charity but with more up to date facilities, such as receiving bank transfers from members of the congregation etc.

The Quinquennial Report on the state of the building in February 2020 drew attention to possible damage to the roof of the North Aisle and the Parish may be in a position to investigate this properly and commission repairs if necessary.

In spite of a very difficult year the Church is in a relatively sound financial position.

St Paul's Refugee Fund
06/04/2021

The fund was started in April 2020 in response to the Covid-19 pandemic. Our aim was to support a group of single women and children living in a hostel for asylum seekers in Hounslow; we had been supporting them informally for about two years before this but had not given them regular financial support up to this point.

As asylum seekers, the women live on a weekly income of £40 which is paid to them via an Aspen payment card; they can use this in main supermarkets but cannot use the card at local shops or to withdraw cash. We wanted to give them a small regular amount of cash so they could buy supplies locally if they could not get to the supermarket and use the money to top up Oyster cards and phones. The suggested amount was £5 per adult per week.

The hostel provides temporary accommodation while the women's asylum claims are being assessed by the Home Office; over the course of the year some of the women have been granted asylum and moved from the house, others have left the UK. The number of adults in the house varies between 8 and 12; usually there are between 4 and 8 children under the age of 11.

The regular giving has had the benefit of ensuring that we see someone from the house each week; the women have said on many occasions that this continuing presence is as important as the money. They know they have not been forgotten and we have been able to offer moral support. Some of the extra money was used by the household over the summer to buy vegetable plants and improve the garden; the children were actively involved in the gardening and were proud of their potato crop. We have been told that the weekly distribution of the fund at the hostel has provided a useful focus point to bring all the residents together and share their worries and concerns.

The fund is financed by 11 members of the St Paul's congregation who make monthly donations by standing order. The monthly income is currently £270; the regular weekly outgoings are currently £60 (£260 per calendar month). So income and outgoings are matched, although over the course of the year some surplus built up due to there being only 8 adults in the house for some time. Some of the surplus was used in November 2020 to make a one-off donation of £200 to West London Welcome, a local group that has been offering frontline support to asylum seekers throughout the pandemic.

The surplus at the end of the 2020-21 tax year was £400. Following discussion with the donors, it was decided to use this surplus for further support of the asylum seekers in the hostel (as opposed to giving it to any other groups or organisations). As a result, we have given the ladies an extra £10 each for the Easter holidays to fund transport for school holiday outings to Kew Gardens (arranged by Stephanie) and a Family Food Club run by St John's and St Mary's Church in Isleworth. This is at a cost of £120.

The remaining surplus of £280 is earmarked for provision of school shoes (£80) and improved access to the internet (£200) as the house currently has no broadband. We will provide a 4G Wireless Router for the house, at a likely cost of £22 per month from May 2021. We have applied to a local charity for a reconditioned laptop or tablet; if we are unsuccessful we will use the surplus to buy a new device. We know that free broadband access to the internet will save the women money on their phone charges as they are currently using expensive pay-as-you-go data for essential communications. We also want to provide access to educational resources for the children and support them in their learning.

St Paul's Refugee Fund 2020-21

| Income | (by standing order from regular donors) | Support | (cash payments reclaimed from the fund) | |
|---|---|---|---|---|
| April | 250 | 08/05/2020 | 265 (RT) | |
| May | 250 | 19/06/2020 | 255 (RT) | |
| June | 250 | 06/09/2020 | 240 (RT) | |
| July | 250 | 22/09/2020 | 200 (SA) | |
| August | 250 | 20/10/2020 | 200 (SA) | |
| September | 250 | 16/11/2020 | 200 (RT) | Donation to West London Welcome |
| October | 270 | 01/12/2020 | 300 (SA) | |
| November | 270 | 15/01/2021 | 220 (SW) | |
| December | 270 | 19/01/2021 | 175 (SA) | |
| January | 270 | 11/02/2021 | 220 (SW) | |
| February | 270 | 12/03/2021 | 220 (SW) | |
| March | 270 | 01/04/2021 | 225 (SW) | |
| | | 01/04/2021 | 120 (SW) | Travel money for Easter outings |
| Total | 3120 | | 2840 | |

# ST PAUL'S CHURCH, GROVE PARK, W4

## FINANCIAL STATEMENTS

## FOR THE YEAR ENDING 31 DECEMBER 2020

**CHARITY REGISTRATION NUMBER: 1154708**

## St Paul's Church, Grove Park, W4

## Statement of financial activities for the year ended 31 December 2020

| | Notes | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|---|
| | | £ | £ | £ | £ | £ |
| INCOMING RESOURCES | | | | | | |
| Voluntary income | (3a) | 30,794 | | 1,965 | 32,760 | 39,567 |
| Activities for generating funds | (3b) | 31,601 | | 0 | 31,601 | 65,625 |
| Charitable activities | (3c) | 289 | | 0 | 289 | 1,373 |
| Other incoming resource | (3d) | 0 | | 0 | 0 | 0 |
| Investment income | (3e) | 13 | 108 | 0 | 120 | 211 |
| Total incoming resources | | 62,697 | 108 | 1,965 | 64,770 | 106,776 |
| RESOURCES EXPENDED | | | | | | |
| Cost of generating funds | (4a) | 933 | | 0 | 933 | 2,034 |
| Church activities | (4b) | 50,203 | | 1,155 | 51,358 | 91,109 |
| Other | (4c) | 0 | | 0 | 0 | 0 |
| Governance costs | (4d) | 1,020 | | 0 | 1,020 | 900 |
| Total resources used | | 52,156 | 0 | 1,155 | 53,311 | 94,043 |
| Transfers between funds | (5) | 0 | 0 | 0 | 0 | 0 |
| Excess of Income over Outgoing | | 10,541 | 108 | 810 | 11,459 | 12,734 |
| Balance at start of year | | 96,729 | 25,354 | 0 | 122,083 | 109,349 |
| Adjustment for 2017 under accrual | (8) | 0 | 0 | 0 | 0 | 0 |
| Balance at end of year | | 107,270 | 25,462 | 810 | 133,542 | 122,083 |

## St Paul's Church, Grove Park, W4
## Balance sheet - 31 December 2020

| | Notes | 2020 | | 2019 | |
|---|---|---|---|---|---|
| | | £ | £ | £ | £ |
| CURRENT ASSETS | | | | | |
| Other debtors | (3f) | 388 | | | |
| Cash at bank and in hand | | 134,265 | | 122,983 | |
| | | **134,653** | | **122,983** | |
| CREDITORS (Amounts falling due within one year) | | | | | |
| Independent Examiner's fee | (5) | 900 | | 900 | |
| LDF wedding fee unpaid | | 211 | | | |
| | | **1,111** | | **900** | |
| NET CURRENT ASSETS | | | **133,542** | | **122,083** |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | | **133,542** | | **122,083** |
| FUNDS: | | | | | |
| General Funds | | | **107,270** | | **96,729** |
| Designated Fund - Fabric Fund | | | **25,462** | | **25,354** |
| Restricted Funds | | | **810** | | |
| | | | **133,542** | | **122,083** |

Signed, on behalf of the Parochial Church Council

Michael C. Riley
Michael Riley
Vicar

Cassandra Barker
Cassandra Barker
Churchwarden

Approved by the PCC: 13.04.2021

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2020

1) ACCOUNTING POLICIES

a) Basis of preparation

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2019 and (as updated through Update Bulletin 1 and 2) the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011. The trust constitutes a public benefit entity as defined by FRS 102.
In preparing the accounts, the Members of the PCC have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

b) Preparation of Accounts on a Going Concern Basis
At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

c) Funds.

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use, have not been designated for a particular purpose and are available for application on the general purposes of the PCC.

Fabric Funds represent the funds of the PCC that are designated for spending on any major church fabric projects.

d) Incoming resources.

i) Voluntary incomes and capital resources

Collections are recognised when received by or on behalf of the PCC.
Planned giving receivable under Gift Aid is recognised when received.

ii) Income tax receivable on Gift Aid donations is only recognised when received.

iii) Funds raised from rent and sale of magazines are accounted for gross before expenses.

iv) Income from investments

Investment income is attributed to each fund, based on the amounts invested and the time for which they were invested and are accounted for as part of the fund to which they belonged, in accordance with the Church Accounting Regulations 2006.

e) Resources used

i) Donations
Donations are accounted for when paid over.

ii) Activities directly relating to the work of the church
The diocesan quota is accounted for when payable.

2) FEES FOR EXAMINATION OF THE ACCOUNTS

| | 2020 | 2019 |
|---|---|---|
| | £ | £ |
| Independent examiner's fees | 1,020 | 900 |
| | 1,020 | 900 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2020

3) INCOMING RESOURCES

3a) VOLUNTARY INCOME

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Planned giving | 17,985 | 0 | 0 | 17,985 | 17,890 |
| Loose plate | 5,487 | 0 | 0 | 5,487 | 12,898 |
| Gift aid income tax refunds (excl GASDS) | 6,516 | 0 | 0 | 6,516 | 7,139 |
| Gift aid income tax refunds (GASDS) | 60 | 0 | 0 | 60 | 768 |
| One-off donations / legacies | 747 | 0 | 0 | 747 | 873 |
| Donations collected for other charities | 0 | 0 | 0 | 0 | 0 |
| Gift aid on donations for other charities | 0 | 0 | 1,965 | 1,965 | 0 |
| | 30,794 | 0 | 1,965 | 32,760 | 39,568 |

3b) ACTIVITIES FOR GENERATING FUNDS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Quiz night | 810 | 0 | 0 | 810 | 645 |
| Chappells concert | 0 | 0 | 0 | 0 | 323 |
| Salad Day | 0 | 0 | 0 | 0 | 6,078 |
| S Simmons concert | 0 | 0 | 0 | 0 | 0 |
| Fireworks | 0 | 0 | 0 | 0 | 0 |
| Xmas Market | 0 | 0 | 0 | 0 | 0 |
| Other fund raising | 50 | 0 | 0 | 50 | 724 |
| Bring and Buy | 251 | 0 | 0 | 251 | 300 |
| WW1 Concert | 0 | 0 | 0 | 0 | 0 |
| Xmas Concert | 0 | 0 | 0 | 0 | 2,615 |
| Right Royal Garden Party | 0 | 0 | 0 | 0 | 0 |
| Rent from Church | 1,875 | 0 | 0 | 1,875 | 4,000 |
| Toddlers World rent (inc back increase) | 25,250 | 0 | 0 | 25,250 | 36,750 |
| ISIS room rent | 3,365 | 0 | 0 | 3,365 | 14,190 |
| GP Playgroup rent | 0 | 0 | 0 | 0 | 0 |
| Magazine adverts | 0 | 0 | 0 | 0 | 0 |
| | 31,601 | 0 | 0 | 31,601 | 65,625 |

3c) CHARITABLE ACTIVITIES

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| PCC Wedding fees | 289 | 0 | 0 | 289 | 1,284 |
| PCC Funeral / memorial fees | 0 | 0 | 0 | 0 | 89 |
| | 289 | 0 | 0 | 289 | 1,373 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2020

3d) OTHER INCOMING RESOURCE

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Claim monies received | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 0 |

3e) INVESTMENT INCOME

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Bank Interest | 13 | 108 | 0 | 120 | 211 |
| | 13 | 108 | 0 | 120 | 211 |

3f) DEBTORS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Credit on Boiler Repair | 388 | 0 | 0 | 388 | 0 |
| | 388 | 0 | 0 | 388 | 0 |

4) RESOURCES EXPENDED

4a) COST OF GENERATING FUNDS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Quiz | 373 | 0 | 0 | 373 | 63 |
| Right Royal Garden Party | 0 | 0 | 0 | 0 | 0 |
| World War 1 concert | 0 | 0 | 0 | 0 | 0 |
| Salad Day | 0 | 0 | 0 | 0 | 1,785 |
| Fireworks | 0 | 0 | 0 | 0 | 0 |
| S Simmons concert | 0 | 0 | 0 | 0 | 0 |
| Other fund raising | 0 | 0 | 0 | 0 | 0 |
| Comedy Night | 0 | 0 | 0 | 0 | 0 |
| Xmas Concert | 560 | 0 | 0 | 560 | 0 |
| Commission on rental arrangements | 0 | 0 | 0 | 0 | 186 |
| | 933 | 0 | 0 | 933 | 2,034 |

4b) CHURCH ACTIVITIES

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Common fund | 25,070 | 0 | 0 | 25,070 | 60,000 |
| Deanery levy | 0 | 0 | 0 | 0 | 0 |
| Clergy expense | 2,060 | 0 | 0 | 2,060 | 2,056 |
| Sanctuary | 323 | 0 | 0 | 323 | 382 |
| Organist | 2,450 | 0 | 0 | 2,450 | 4,949 |
| Creche worker | 0 | 0 | 0 | 0 | 870 |
| Refreshments | 0 | 0 | 0 | 0 | 80 |
| Cleaning | 882 | 0 | 0 | 882 | 2,160 |
| Insurance | 6,028 | 0 | 0 | 6,028 | 5,925 |
| Utilities and services | 3,890 | 0 | 0 | 3,890 | 7,585 |
| Repairs and maintenance | 5,744 | 0 | 0 | 5,744 | 2,196 |
| PCC donations to charities | 520 | 0 | 0 | 520 | 1,047 |
| 3rd party donations to charities | 0 | 0 | 1,155 | 1,155 | 0 |
| Books and publications | 370 | 0 | 0 | 370 | 154 |
| Other printing | 105 | 0 | 0 | 105 | 23 |
| Stationery | 1,711 | 0 | 0 | 1,711 | 1,082 |
| Church garden | 590 | 0 | 0 | 590 | 1,945 |
| New items | 336 | 0 | 0 | 336 | 230 |
| Other inc card reader machine | 124 | 0 | 0 | 124 | 75 |
| Visiting Preachers | 0 | 0 | 0 | 0 | 350 |
| | 50,203 | 0 | 1,155 | 51,358 | 91,109 |

4d) GOVERNANCE COSTS

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Independent examiner's fee | 1,020 | 0 | 0 | 1,020 | 900 |
| | 1,020 | 0 | 0 | 1,020 | 900 |

## St Paul's Church, Grove Park, W4
## Notes to the accounts - 31 December 2020

5) CREDITORS: AMOUNTS FALLING DUE WITHIIN ONE YEAR

| | Unrestricted Fund | Designated Funds | Restricted Fund | Total Funds 2020 | Total Funds 2019 |
|---|---|---|---|---|---|
| Accrual: | £ | £ | £ | £ | £ |
| Independent Examiner's fee | 900 | 0 | 0 | 900 | 900 |
| LDF wedding fee unpaid | 211 | | | 211 | |
| | 1,111 | 0 | 0 | 1,111 | 900 |

6) RELATED PARTY TRANSACTIONS

During the year, the Incumbent and Chair of the PCC was paid an esimated £1500 (2019: £2,406) as reimbursement of expenses in respect of church activities

7) TRUSTEES

None of the Trustees (or any person connected with them) received any remuneration or benefits from the charity during the year.

No employees.

## Independent Examiner's Report To The PCC Members of St Paul's Church, Grove Park, W4

## Year Ended 31 December 2020

I report on the accounts of the Parochial Church Council of the Ecclesiastical Parish of St Paul's Church, Grove Park for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes.

### Responsibilities and basis of report

The PCC Members are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC of St Paul's Church accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed by examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts did not accord with the accounting records or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A.E. Harraghy

Anne Harraghy BA, FCA
PK Audit LLP
Chartered Accountants
1 Parkshot
Richmond
TW9 2RD

Date: 5.5.2021