



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

**From** 1<sup>st</sup> April 2022 **Period start date** **To** 31<sup>st</sup> March 2023 **Period end date**

**Charity name:** Rock Park Trust

**Charity registration number:** 1154681

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	In the interest of social welfare, to improve the conditions of life for the inhabitants of Barnstaple without distinction of political, religious or other opinions by the provision and maintenance of a park.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>• Provision and maintenance of:<ul style="list-style-type: none"><li>○ parkland for leisure purposes</li><li>○ a children's play area</li><li>○ adult gym equipment</li><li>○ public toilets</li><li>○ sports pitches</li><li>○ public seating</li><li>○ a war memorial</li><li>○ floral planting</li><li>○ a flagpole</li></ul></li><li>• Provision of a refreshment kiosk, leased to a commercial provider which generates rent income.</li><li>• Maintenance of Rock Park Lodge, a house in the park grounds that is let to a tenant and used by the Town Ranger team as a base.</li><li>• Hire of parkland areas for community and commercial events</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustee, in making decisions about that, has had due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making.	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>

Contribution made by volunteers.	Para 1.38	Barnstaple in Bloom continue to take an active role in the development of the park this year and significant improvement has been made as they focus on different areas of the park.
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Rock Park was left in perpetuity as a Charitable Trust to the Mayor and Aldermen of Barnstaple Corporation, their heirs and successors, by William Rock.</p> <p>Today, the Park is owned by Barnstaple Town Council and managed by the Rock Park Trust Management Committee.</p> <p>Throughout 2022/23 Rock Park has been hired/used by the community for a variety of different activities/events – Barnstaple Marathon, the Race for Life, and regular events such as Parkrun, fitness classes and football matches.</p> <p>The Park is home to the war memorial and hosted the Act of Remembrance and Children's Remembrance Service in November.</p> <p>We in May hosted a Platinum Jubilee event run by the Local Lions Club and the fair returned, always a popular event.</p> <p>Routine maintenance and management of the park is carried out by the Town Council inhouse team throughout the year, including play area inspection / repairs, minor park furniture repairs, tree works, as well as grass cutting and pitch maintenance.</p> <p>During the year the Trust has:</p> <ul style="list-style-type: none"> <li>• Resurfaced some of the footpaths.</li> <li>• continued the use of the football pitches by two youth teams.</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Maintenance of the park continues to be undertaken by the Town Council inhouse team following the withdrawal from the grounds maintenance contract at the end of 2020.  More involvement by volunteers has taken place with Barnstaple in Bloom taking responsibility for certain flower beds.
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		<b>N/A</b>

### Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trust has achieved a sustainable financial position, it received an annual grant from Barnstaple Town Council, paid in two halves. This is calculated by the council to ensure it covers the running costs of the park.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trust maintains a level of general reserves that equates to the running costs of the park of between four and six months, which provides a significant period for review should income be delayed or not realised.
Amount of reserves held	Para 1.22	<b>£24,250</b>
Reasons for holding zero reserves	Para 1.22	Earmarked reserves are maintained for specific projects or for unexpected costs in risk areas such as tree maintenance. This approach is reviewed annually in considering the annual report and accounts.
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The main sources of funding are:</p> <ul style="list-style-type: none"><li>• Grant income from Barnstaple Town Council</li><li>• Rent income from Rock Park Lodge and the refreshment kiosk.</li><li>• Rental Income from Commercial activities, the fair and the inflatables provider.</li><li>• Other one-off grant applications</li><li>• Fees for the use of football pitches</li></ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none"><li>• Damage through vandalism of park assets.</li><li>• Excessive wear and tear to play and other equipment.</li><li>• Injury Claims due to lack of inspection and maintenance.</li><li>• Loss of tree stock due to weather events or lack of a planting programme.</li></ul>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Barnstaple Town Council (sole trustee) is the body corporate

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

## Reference and Administrative details

Charity name	Rock Park Trust
Other name the charity uses	N/A
Registered charity number	1154681
Charity's principal address	Barum House The Square Barnstaple EX32 8LS

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barnstaple Town Council	Sole Trustee		Barnstaple Town Council
2				
3				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Louisa York	Robert Ward
Position (eg Secretary, Chair, etc)	Chairperson, Rock Park Trust Management Committee	Town Clerk (Clerk to the Committee)

Date 25/10/23





Rock Park Trust			Charity No (if any)	1154681	CC39a
Annual accounts for the period					
Period start date	01/04/22	To	Period end date	31/03/23	

## Section A Statement of financial activities

Descriptions by natural category	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
<b>Incoming resources (Note 3)</b>		F01	F02	F03	F04	F05
Kiosk Rent		2,700	-	-	2,700	2,700
Sports Pitch Income		900	-	-	900	900
Lodge Rent		2,500	-	-	2,500	1,875
Park Hire		6,810	-	-	6,810	5,100
Grant from Barnstaple Town Council		50,000	-	-	50,000	50,000
Other Grant Income/Miscellaneous Income		100	-	-	100	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
<b>Total incoming resources</b>	S01	63,010	-	-	63,010	60,575
<b>Resources expended (Notes 4-7)</b>						
Electricity - Toilet Block		1,600	-	-	1,600	750
Gas		985	-	-	985	683
Water - Toilet Block		5,743	-	-	5,743	4,509
Security		1,610	-	-	1,610	2,331
Kiosk Rates		210	-	-	210	210
Contracted Maintenance		-	-	-	-	-
Cleaning		9,730	-	-	9,730	9,830
Insurance		-	-	-	-	527
Legal and Professional Fees		804	-	-	804	823
Rock Park Lodge works		6	-	-	6	308
Other Works		20,921	-	-	20,921	7,638
Tree Felling		709	-	-	709	1,868
Bench and Seat Repairs		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
<b>Total resources expended</b>	S02	42,317	-	-	42,317	29,476
<b>Net incoming/(outgoing) resources before transfers</b>	S03	20,693	-	-	20,693	31,099
<b>Gross transfers between funds</b>	S04	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>	S05	20,693	-	-	20,693	31,099
<b>Other recognised gains/(losses)</b>						
Gains and losses on revaluation of fixed assets for the charity's own use	S06	-	-	-	-	-
Gains and losses on investment assets	S07	-	-	-	-	-
<b>Net movement in funds</b>	S08	20,693	-	-	20,693	31,099
<b>Total funds brought forward</b>	S09	82,413	-	-	82,413	51,314
<b>Total funds carried forward</b>	S10	103,106	-	-	103,106	82,413

## Section B Balance sheet

		Note	Total this year £ F01	Total last year £ F02
<b>Fixed assets</b>				
Tangible assets (Note 8)	B01		-	-
	B02		-	-
Investments (Note 9)	B03		-	-
<i>Total fixed assets</i>	B04		-	-
<b>Current assets</b>				
Stock and work in progress	B05		-	-
Debtors (Note 10)	B06		2,197	841
(Short term) investments	B07		-	-
Cash at bank and in hand	B08		101,872	84,329
<i>Total current assets</i>	B09		104,069	85,169
Creditors: amounts falling due within one year (Note 11)	B10		963	2,756
<i>Net current assets/(liabilities)</i>	B11		103,106	82,413
<i>Total assets less current liabilities</i>	B12		103,106	82,413
Creditors: amounts falling due after one year (Note 11)	B13		-	-
Provisions for liabilities and charges	B14		-	-
<i>Net assets</i>	B15		103,106	82,413
<b>Funds of the Charity</b>				
Unrestricted funds	B16		81,356	58,163
Designated funds	B17		21,750	24,250
<i>Total unrestricted funds</i>			103,106	82,413
Restricted income funds (Note 12)	B18		-	-
Endowment funds (Note 12)	B19		-	-
<i>Total funds</i>	B20		103,106	82,413

Signed by one or two trustees on behalf of all the trustees

Signature

Date of approval

<i>L. York</i>	25/10/23

**Section C****Notes to the accounts****Note 1 Basis of preparation**

***This section should be completed by all charities.***

**1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with\* 

✓

 Accounting Standards;
- or 


 Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

[\*\* except for the following].

***Give details in this box if a different standard has been followed.***

\* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

\*\* - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

***Give details in this box of any material changes that have been made.***

§ if no changes have been made to accounting policies then delete these words.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years (§§ except for the following).

***Give details in this box of any material changes that have been made.***

## Note 2

## Accounting policies

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

**POLICIES ADOPTED  
ADDITIONAL TO OR  
DIFFERENT FROM THOSE  
ABOVE**

**Note 5** Details of certain items of expenditure**5.1 Trustee expenses**

*Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).*

Number of trustees who were paid expenses

Nature of the expenses

Total amount paid

This year	Last year
-	-
-	-
£ -	£ -

**5.2 Fees for examination or audit of the accounts**

*Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).*

Independent examiner's or auditors' fees for reporting on the accounts

Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year £	Last year £
125	125
-	-

**Section C****Notes to the accounts****(cont)****Note 10 Debtors and prepayments**

*Please complete this note if the charity has any debtors or prepayments.*

**Analysis of debtors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	225	225	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	1,972	616	-	-
<b>Total</b>	<b>2,197</b>	<b>841</b>	<b>-</b>	<b>-</b>

**Note 11 Creditors and accruals**

*Please complete this note if the charity has any creditors or accruals.*

**11.1 Analysis of creditors**

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	963	2,756	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	-	-	-	-
<b>Total</b>	<b>963</b>	<b>2,756</b>	<b>-</b>	<b>-</b>

**11.2 Security over assets**

*If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.*

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**Income categories**

Kiosk Rent  
Sports Pitch Income  
Park Hire  
Lodge Rent  
Grant from Barnstaple Town Council  
Other Grant Income/Miscellaneous Income  
Grants for services

**Expenditure categories**

Electricity - Toilet Block  
Gas  
Water - Toilet Block  
Security  
Kiosk Rates  
Contracted Maintenance  
Cleaning  
Insurance  
Legal and Professional Fees  
Rock Park Lodge works  
Other Works  
Tree Felling  
Bench and Seat Repairs

To edit the lists replace existing categories on either list with the new headings you prefer to use.

**Report to the trustees of Rock Park Trust on Accounts for the year ended 31 March 2023**

**Charity Number: 1154681**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiners statement**

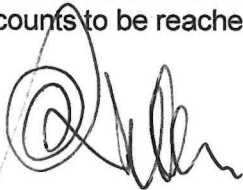
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiners Certificate**

In connection with my examination, no material matters have come to my attention which cause me to believe that in, any material effect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Stuart W J Wilbur**

**Date: 2<sup>nd</sup> August 2023**