



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2021 Period start date To 31st March 2022 Period end date

Charity name: Rock Park Trust

Charity registration number: 1154681

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	In the interest of social welfare, to improve the conditions of life for the inhabitants of Barnstaple without distinction of political, religious or other opinions by the provision and maintenance of a park.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none">• Provision and maintenance of:<ul style="list-style-type: none">○ parkland for leisure purposes○ a children's play area○ adult gym equipment○ public toilets○ sports pitches○ public seating○ a war memorial○ floral planting○ a flagpole• Provision of a refreshment kiosk, leased to a commercial provider which generates rent income• Maintenance of Rock Park Lodge, a house in the park grounds that is let to a tenant and used by the Town Ranger team as a base.• Hire of parkland areas for community and commercial events
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustee, in making decisions about that, has had due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	<p>An informal group of volunteers known as the 'Friends of Rock Park' provides a source of support and public consultation on the management of the park.</p> <p>The Friends of Rock Park also undertake maintenance tasks including litter picking and light grounds maintenance work.</p> <p>The additional support of the Barnstaple in Bloom group has contributed to the development of the park this year.</p>
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Rock Park was left in perpetuity as a Charitable Trust to the Mayor and Aldermen of Barnstaple Corporation, their heirs and successors, by William Rock.</p> <p>Today, the Park is owned by Barnstaple Town Council and managed by the Rock Park Trust Management Committee.</p> <p>Throughout 2021/22 Rock Park has been hired/used by the community for a variety of different activities/events – Barnstaple Marathon, the Race for Life, and regular events such as Parkrun, fitness classes and football matches.</p> <p>The Park is home to the war memorial and hosted the Act of Remembrance and Children's Remembrance Service in November.</p> <p>Throughout the Covid pandemic the park has provided an important place of refuge and relaxation for local residents.</p> <p>In June, we hosted a fair in the park for the second time. This was a great success with many local families enjoying the rides and the atmosphere.</p> <p>Routine maintenance and management of the park has been carried out inhouse throughout the year, including play area inspection / repairs, minor park furniture repairs, tree works, as well as grass cutting and pitch maintenance.</p> <p>During the year the Trust has:</p> <ul style="list-style-type: none"> • Resurfaced some of the footpaths. • continued the use of the football pitches by two youth teams.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Maintenance of the park continues to be undertaken by the Town Council inhouse team following the withdrawal from the grounds maintenance contract at the end of 2020. More involvement by volunteers has taken place with Barnstaple in Bloom taking responsibility for certain flower beds.
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The trust has achieved a sustainable financial position, it received an annual grant from Barnstaple Town Council, paid in two halves. This is calculated by the council to ensure it covers the running costs of the park.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trust maintains a level of general reserves that equates to the running costs of the park of between four and six months, which provides a significant period for review should income be delayed or not realised.
Amount of reserves held	Para 1.22	£24,250
Reasons for holding zero reserves	Para 1.22	Earmarked reserves are maintained for specific projects or for unexpected costs in risk areas such as tree maintenance. This approach is reviewed annually in considering the annual report and accounts.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main sources of funding are: <ul style="list-style-type: none">• Grant income from Barnstaple Town Council• Rent income from Rock Park Lodge and the refreshment kiosk• Other one-off grant applications• Fees for the use of football pitches
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<ul style="list-style-type: none">• Damage through vandalism of park assets.• Excessive wear and tear to play and other equipment.• Injury Claims due to lack of inspection and maintenance.• Loss of tree stock due to weather events or lack of a planting programme.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Barnstaple Town Council (sole trustee) is the body corporate

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Rock Park Trust
Other name the charity uses	N/A
Registered charity number	1154681
Charity's principal address	Barum House The Square Barnstaple EX32 8LS

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barnstaple Town Council	Sole Trustee		Barnstaple Town Council
2				
3				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Louisa York	Robert Ward
Position (eg Secretary, Chair, etc)	Chairman, Rock Park Trust Management Committee	Town Clerk (Clerk to the Committee)
Date	9/1/23	

Report to the trustees of Rock Park Trust on Accounts for the year ended 31 March 2022

Charity Number: 1154681

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts.
The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiners statement

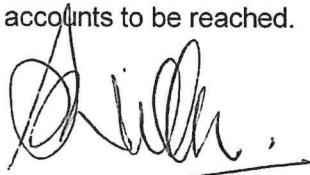
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Certificate

In connection with my examination, no material matters have come to my attention which cause me to believe that in, any material effect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stuart W J Wilbur

Date: 2nd August 2022



Rock Park Trust			Charity No (if any)	1154681	CC39a
Annual accounts for the period					
Period start date	01/04/21	To	Period end date	31/03/22	

Section A Statement of financial activities

Descriptions by natural category	Note	Restricted			Total this year	Total last year
		Unrestricted funds	income funds	Endowment funds		
		£	£	£	£	£
Incoming resources (Note 3)		F01	F02	F03	F04	F05
Kiosk Rent		2,700	-	-	2,700	2,025
Sports Pitch Income		900	-	-	900	-
Lodge Rent		1,875	-	-	1,875	-
Park Hire		5,100	-	-	5,100	900
Grant from Barnstaple Town Council		50,000	-	-	50,000	100,000
Other Grant Income		-	-	-	-	830
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total incoming resources	S01	60,575	-	-	60,575	103,755
Resources expended (Notes 4-7)						
Electricity - Toilet Block		750	-	-	750	307
Gas		683	-	-	683	1,575
Water - Toilet Block		4,509	-	-	4,509	1,263
Security		2,331	-	-	2,331	1,488
Kiosk Rates		210	-	-	210	210
Contracted Maintenance		-	-	-	-	36,506
Cleaning		9,830	-	-	9,830	6,969
Insurance		527	-	-	527	551
Legal and Professional Fees		823	-	-	823	170
Rock Park Lodge works		308	-	-	308	-
Other Works		7,638	-	-	7,638	23,688
Tree Felling		1,868	-	-	1,868	1,930
Bench and Seat Repairs		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total resources expended	S02	29,476	-	-	29,476	74,657
Net incoming/(outgoing) resources before transfers	S03	31,099	-	-	31,099	29,098
Gross transfers between funds	S04	-	-	-	-	-
Net incoming/(outgoing) resources before other recognised gains/(losses)	S05	31,099	-	-	31,099	29,098
Other recognised gains/(losses)						
Gains and losses on revaluation of fixed assets for the charity's own use	S06	-	-	-	-	-
Gains and losses on investment assets	S07	-	-	-	-	-
Net movement in funds	S08	31,099	-	-	31,099	29,098
Total funds brought forward	S09	51,314	-	-	51,314	22,216
Total funds carried forward	S10	82,413	-	-	82,413	51,314

Section B Balance sheet

	Note	Total this year £ F01	Total last year £ F02
Fixed assets			
Tangible assets (Note 8)	B01	-	-
	B02	-	-
Investments (Note 9)	B03	-	-
Total fixed assets	B04	-	-
Current assets			
Stock and work in progress	B05	-	-
Debtors (Note 10)	B06	841	2,518
(Short term) investments	B07	-	-
Cash at bank and in hand	B08	84,329	52,504
Total current assets	B09	85,169	55,022
Creditors: amounts falling due within one year (Note 11)	B10	2,756	3,708
Net current assets/(liabilities)	B11	82,413	51,314
Total assets less current liabilities	B12	82,413	51,314
Creditors: amounts falling due after one year (Note 11)	B13	-	-
Provisions for liabilities and charges	B14	-	-
Net assets	B15	82,413	51,314
Funds of the Charity			
Unrestricted funds	B16	58,163	33,879
Designated funds	B17	24,250	17,435
Total unrestricted funds		82,413	51,314
Restricted income funds (Note 12)	B18	-	-
Endowment funds (Note 12)	B19	-	-
Total funds	B20	82,413	51,314

Signed by one or two trustees on behalf of all the trustees

Signature

Date of approval

L. York	9/11/23

Section C**Notes to the accounts****Note 1 Basis of preparation**

This section should be completed by all charities .

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with*

✓

 Accounting Standards;
- or

 Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

[** except for the following].

Give details in this box if a different standard has been followed.

* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

** - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

Give details in this box of any material changes that have been made.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

Note 2

Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

INCOMING RESOURCES**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

ASSETS**Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Stocks and work in progress

These are valued at the lower of cost or market value.

**POLICIES ADOPTED
ADDITIONAL TO OR
DIFFERENT FROM THOSE
ABOVE**

Section C	Notes to the accounts	(cont)
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Note 5 **Details of certain items of expenditure**

5.1 Trustee expenses

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

	This year	Last year
Number of trustees who were paid expenses	-	-
Nature of the expenses	-	-
Total amount paid	£ -	£ -

5.2 Fees for examination or audit of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

	This year £	Last year £
Independent examiner's or auditors' fees for reporting on the accounts	125	100
Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor	-	-

Section C **Notes to the accounts** **(cont)**

Note 8 **Tangible fixed assets**

Please complete this note if the charity has any tangible fixed assets

8.1 Cost or valuation

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers *	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

8.2 Accumulated depreciation and impairment provisions

**Basis	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB	
** Rate						
Balance brought forward	-	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-	-
Impairment provisions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

8.3 Net book value

Brought forward	-	-	-	-	-	-
Carried forward	-	-	-	-	-	-

8.4 Revaluation

If any fixed assets have been revalued please give details of the valuer and method of valuation

Although the balance sheet shows no value for fixed (tangible) assets, the parkland, play/gym equipment, lodge and kiosk/toilets are owned by the Trust and the insured value is £977,074
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* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.

Section C	Notes to the accounts	(cont)
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Note 10 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

Analysis of debtors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Trade debtors	225	631	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	616	1,888	-	-
Total	841	2,518	-	-

Note 11 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

11.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after more than one year	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	2,756	3,708	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	-	-	-	-
Total	2,756	3,708	-	-

11.2 Security over assets

If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.

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Income categories

Kiosk Rent
Sports Pitch Income
Park Hire
Lodge Rent
Grant from Barnstaple Town Council
Other Grant Income
Grants for services

Expenditure categories

Electricity - Toilet Block
Gas
Water - Toilet Block
Security
Kiosk Rates
Contracted Maintenance
Cleaning
Insurance
Legal and Professional Fees
Rock Park Lodge works
Other Works
Tree Felling
Bench and Seat Repairs

To edit the lists replace existing categories on either list with the new headings you prefer to use.