

# BISHOPS STORTFORD YOUTH PROJECT LIMITED

England & Wales · Charity number 1154678

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [08407987](#)

**Registered** 2013-11-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Charis Centre  
Water Lane  
Bishop's Stortford  
CM232JZ

**Phone** 01279461231

**Email** [hello@bishopsstortforyouthproject.com](mailto:hello@bishopsstortforyouthproject.com)

**Website** [www.bishopsstortforyouthproject.com](http://www.bishopsstortforyouthproject.com)

## Activities

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**Objects:** TO ADVANCE IN LIFE AND RELIEVE NEEDS OF AND HELP YOUNG PEOPLE THROUGH:(A) THE PROVISION OF RECREATIONAL AND LEISURE TIME ACTIVITIES PROVIDED IN THE INTEREST OF SOCIAL WELFARE, DESIGNED TO IMPROVE THEIR CONDITIONS OF LIFE; (B) PROVIDING SUPPORT AND ACTIVITIES WHICH DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS. TO HELP YOUNG PEOPLE, ESPECIALLY BUT NOT EXCLUSIVELY THROUGH LEISURE TIME ACTIVITIES, SO AS TO DEVELOP THEIR CAPABILITIES THAT THEY MAY GROW TO FULL MATURITY AS INDIVIDUALS AND MEMBERS OF SOCIETY.TO ACT AS A RESOURCE FOR YOUNG PEOPLE UP TO THE AGE OF 18 LIVING IN BISHOPS STORTFORD AND THE SURROUNDING AREA BY PROVIDING LEISURE PREMISES ADVICE AND ASSISTANCE AND ORGANISING PROGRAMMES OF PHYSICAL, EDUCATIONAL AND OTHER ACTIVITIES AS A MEANS OF:(A) ADVANCING IN LIFE AND HELPING YOUNG PEOPLE BY DEVELOPING THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS INDEPENDENT, MATURE AND RESPONSIBLE INDIVIDUALS; (B) PROVIDING RECREATIONAL AND LEISURE TIME ACTIVITY IN THE INTERESTS OF SOCIAL WELFARE FOR PEOPLE LIVING IN THE AREA OF BENEFIT WHO HAVE NEED BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABILITY, POVERTY OR SOCIAL AND ECONOMIC CIRCUMSTANCES WITH A VIEW TO IMPROVING THE CONDITIONS OF LIFE OF SUCH PERSONS.

**Activities:** Our vision is to engage, promote and develop young people and the youth culture in Bishops Stortford. We will do this through establishing a youth cafe in the town centre which will play host to open mic nights, mentoring and community building activities. All those aged 11-18 are welcome in the cafe, free of charge

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Recreation
- **Who:** Children/young People

## Geography

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- Hertfordshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-07-31	£146,466	£175,375	-	-
2024-07-31	£164,805	£173,097	-	-
2023-07-31	£168,165	£175,350	-	-
2022-07-31	£143,637	£147,053	-	-
2021-07-31	£192,655	£111,233	-	-

## Trustees

Name	Role	Appointed
Caroline Clark		2022-07-26
Darren Woolnough		2022-07-26
Gareth McCormick		2025-03-06
Jefferey Howard Buck		2014-01-03
Rebecca Millican		2022-08-09

**BISHOPS STORTFORD YOUTH PROJECT LIMITED**

England & Wales - Charity number 1154678

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# Accounts

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REGISTERED COMPANY NUMBER: 08407987 (England and Wales)  
REGISTERED CHARITY NUMBER: 1154678

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2025**  
**FOR**  
**BISHOPS STORTFORD YOUTH PROJECT**

Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

**BISHOPS STORTFORD YOUTH PROJECT**

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**for the year ended 31 July 2025**

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## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Overview**

Each year Bishop's Stortford Youth Project (BSYP) publishes a report, in-line with the requirements from the Charity Commission that looks back at the last 12 months. As we do this, we not only want to review the previous year but also look forward to the year ahead.

BSYP is a local charity working in partnership with Community Church Bishop's Stortford (CCBS) and Hertfordshire County Council (HCC) in order to serve the needs of young people. Our vision is to welcome, engage, encourage and empower young people and the youth culture in Bishop's Stortford and surrounding areas, by providing a youth café, mental well-being support, and mentoring for 11 - 18s along with community building activities and events.

We want to help provide strong foundations for young people where they can flourish and grow into well-rounded, grounded adults who contribute as individuals and are part of their community and society.

We, as the Trustees of the charity, are so proud of the work that the charity does impacting the lives of young people, helping them to make the most of the opportunities available to them. Our hope is that as you read this report you will not only learn about the charity but also catch the heart behind what we do.

##### **Public Benefit**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objects and in planning future activities and setting policy for the year.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2025**

#### **OBJECTIVES AND ACTIVITIES** **LEADERSHIP OF THE PROJECT**

##### **The Trustee team**

We aim to have a minimum team of five voluntary Trustees who oversee the project to ensure that it maintains good working practice. The team meets a minimum every three months and sets strategic direction, drawing on the expertise of individuals to help drive us towards meeting our goals.

##### Darren Woolnough - Chair

Darren joined the trustee team in July 2022 and took over the role of Chair in January 2023

Darren works in London as the Managing Director of a company within the TV, Sport, Film, Music, Fashion & Music Industries. Darren is married to Annie and they have 3 young children.

Darren has a huge passion for youth and is keen to ensure they have a safe place to have fun and to develop their skillset as they journey towards adulthood.

##### Jefferey Buck - Treasurer

Jeff has been part of the project almost since its inception. He brings a wealth of wisdom and experience gained from years of running his own business, which are ideal for his role as treasurer. He is instrumental in the financial integrity of the project and is pleased to be able to use his skills and experience to make a positive contribution in the lives of the young people of the town.

##### David Guest

David joined the trustee team in 2017. He works as a musician and co-runs a business, both of which allow him to bring creativity and knowledge of running a business to the team. David also studied Law at University and brings this insight to the role.

##### Rachel Jones - Secretary

Rachel joined the trustee team in December 2021. She is a mother of 3 daughters and supports the local community in various groups. She is also a part time Post Mistress serving the people in her area who cannot necessarily make it into town

##### Caroline Clark

Caz joined the trustee team in July 2022. She brings a wealth of experience as has worked in the voluntary sector for nearly 20 years, focusing on charities which endeavour to bring life changing hope to people struggling with homelessness and addiction; she was an Acting CEO and Deputy CEO for a charity in Shoreditch. More recently she has provided PA and finance admin for her husband's business as well as working part time in an arts café. She has been a Trustee for local charities in London and Hertfordshire for over 13 years.

##### Rebecca Millican

Rebecca joined the trustee team in August 2022 after moving to England in 2021. She is a qualified Maths and Science teacher, having worked as a cafe supervisor throughout her studies. Rebecca has a number of years of youth work experience that she brings to her role to offer insight into working with community and schools.

##### Gareth McCormick

Gareth joined the trustees' team in March 2025 although he has been involved with the charity in an advisory capacity for many years. Gareth is an elder at Community Church Bishops Stortford and brings to the charity his extensive experience in leadership, mentoring and strategic planning. He has a deep passion to see young people championed, equipped and empowered.

##### **Our Staff Team**

Throughout 2025, Thirst Café has continued to be a welcoming, supportive space for young people-placing a strong focus on mental well-being, connection, and reducing social isolation.

Thanks to securing significant grant funding, we've been able to grow what we offer. This support has allowed us to expand our services and strengthen our team. Thirst Café now employs two full-time and two part-time staff members on fixed-term contracts, alongside a dedicated and growing group of volunteers. We were also delighted to welcome three new team members this year.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2025**

#### **OBJECTIVES AND ACTIVITIES**

##### **Jake Tucker - Chief Executive Officer**

Jake has been part of the Thirst journey since September 2015 and brings over 18 years of experience working with young people in a wide range of settings. His passion, leadership, and commitment ensure Thirst Café continues to provide high-quality, meaningful support for young people in our community.

##### **Tina Liu - Youth Worker**

Tina joined the team in July 2020 and is passionate about helping young people build confidence, discover their strengths, and challenge themselves. She plays a key role in supporting young people on their personal development journeys at Thirst Café.

##### **Ben Frain - Youth Worker and Operations Manager**

Ben began his time at Thirst as a volunteer before joining the staff team in July 2021. He is particularly passionate about creative expression and supporting young people who may be struggling. In June 2023, Ben became a full-time member of staff. Alongside his youth work, he also oversees the day-to-day operations of Thirst Café.

##### **Amanda Orange - Youth Worker**

Amanda joined the team in April 2022 and is currently training to be a counsellor. She plays an important role in mentoring young people and supporting our well-being-focused projects, offering care, guidance, and a listening ear to those who need it most.

##### **Part time Sessional Workers**

Throughout the year, our part-time and sessional workers provide vital support, helping us extend opening hours and run activities during school holidays. Their contribution ensures Thirst Café remains a safe, supportive, and consistent space for young people to relax, connect, and feel at home.

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **Activities during last 12 months**

Over the past year, Thirst Youth Café has remained a vibrant, open-access space for young people. Our regular drop-in sessions run from Tuesday to Friday (3-6pm) and Saturdays (1-5pm), welcoming around 500 young people who attend on a consistent basis.

Alongside our core sessions, we've delivered a range of engaging activities during school holidays. These have included trips to Aqua Splash, escape rooms, laser tag, and go-karting-offering young people fun, confidence-building experiences outside their usual routines.

Our well-being project, delivered in partnership with the NHS, continues to provide a dedicated 'holding space' on Monday afternoons. This offers vital support for young people who are waiting to access specialist services. The impact of this work has been widely recognised by our NHS partners and has received several award nominations.

Our in-school mentoring programme, launched in February 2022, has continued to grow. We now work with five local secondary schools, having expanded from four. A team of eight mentors supports up to 20 young people at any one time, offering structured guidance over six to ten-week periods. We are keen to further develop our volunteer mentor team to reach even more students.

We also maintain strong partnerships within the community. Working with ASPECTS, we continue to deliver the Crucial Crew programme, supporting over 700 Year 6 pupils as they prepare for the move to secondary school. In addition, our partnership with Grove Cottage, a subsidiary of Mencap, provides people with learning disabilities the opportunity to gain practical experience in café operations at Thirst Youth Café.

Finally, we support a group of home-educating families who hire our space on a fortnightly basis, using the café environment to enrich their children's learning and social experiences.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2025**

#### **IMPACT & OUTCOMES**

The Bishop's Stortford Youth Project (BSYP) is dedicated to

- Reduce loneliness and help avoid social isolation
- Increase self-confidence and self esteem
- Improve happiness, wellbeing and mental health
- Improve life and social skills and develop potential
- Increase independence
- Inspire young people to find their voice
- Demonstrate positive, healthy relationships

We achieve our aims by providing Thirst Youth Cafe - a safe space, in Bishop's Stortford, for young people, aged 11 - 18, to meet friends, have fun, and be themselves.

#### **Survey Insights (2025)**

In our latest survey:

97% of respondents said we have positively impacted their lives

We are open at least five days a week, after-school, on Saturdays, and during school holidays. At BSYP, a safe space means more than just physical safety-it's about creating an environment where young people feel valued, supported, and free to grow without fear of judgment.

#### **STRATEGIC PLANNING AND SUSTAINABILITY**

The Council is continuing to offer us the lease at a significant discount to the market rate which we are very grateful for, as without this we would not be able to continue to operate. The council are reviewing our rental agreement, we continue to communicate/negotiate with them to ensure the best outcome for the charity. The charity has negotiated a one-year extension on the same terms until summer 2026.

Although the financial year ended with an increased deficit, the trustees are confident of having sufficient funds available at the current year end.

Any growth or expansion of the project is planned with long-term sustainability in mind.

#### **Sponsors**

We continue to receive wonderful support from national and local individuals, churches, and organisations.

We give particular thanks to Postcode Places Trust, BBC Children in Need, Bishops Stortford Town Council, Central Social & Recreational Trust, Essex Community Foundation, Essex Youth Trust, Fowler Smith & Jones, Garfield Weston Foundation, Hertfordshire Community Foundation, Hertfordshire County Council, Tesco Community Grant, East Herts District Council, John Laing Charitable Trust, Christopher Laing Foundation, National Lottery Community Fund, Shanly Foundation, Simon Gibson Charitable Trust, Sisters of the Holy Cross, Mrs Smith & Mount Trust, Bishops Stortford Chamber of Commerce, St James Thorley, Tees Law, The Rotary Club, Abbvie Ltd, Albert Hunt Trust, Bauer Trust, Benefect Trust, Bishop Radford Trust, Robert Clutterbuck Charitable Trust, the Methodist Church, Quilters Ash Valley, St Michaels PCC, Bishops Stortford Mayors Fund, Councilor Calvin Horner, and the Christian Community Church Bishop's Stortford, as well as the many individuals who have supported us through the year.

Also, as mentioned earlier, our thanks to our landlords, Hertfordshire County Council, for their continued support.

We also would like to take this opportunity to thank our wonderful volunteers. We are really grateful for their continued dedication and support.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2025**

#### **FINANCIAL REVIEW**

##### **Financial Summary**

We had an income of £146,466 in the financial year 2024/245 which was a decrease of £18,339 on the previous year. All of the grant income of £60,110 received in the financial year was restricted, as shown in the statement of financial activities and balance sheet.

Other funds raised have come from donations from the community church and its members, local churches, schools, and businesses. We ended with a deficit for the financial year of £28,909 which is £20,618 more than the previous year.

The current year continues to be demanding with available funding reflecting the prevalent difficult financial environment. The trustees continue to look for new sources of grant funding both from grant bodies and the private sector.

##### **Fundraising Plan**

The Trustees review the on-going fundraising achievements at each trustees' meeting.

##### **Reserves policy**

The Trustee Boards has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 6 months of the expenditure. Budgeted expenditure for 2025/26 is £170,000 and therefore the target is £85,000 in general funds.

The reserves are needed to meet the working capital requirements of the charity and the Trustees are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. The present level of reserves available to the charity of £120,879 therefore are above this target level.

When we have sufficient reserves so that we can reasonably continue to plan an operating deficit in order to increase our public benefit, we will do so; otherwise, we will seek to reduce costs and/or increase fundraising.

#### **FUTURE PLANS**

Looking ahead, we plan to:

- Offer workshops on body image, mental health, and life skills.
- Host events and training programs for young people.

With continued support, we can grow our impact and ensure that more young people in Bishop's Stortford have access to the opportunities and support they need.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Recruitment and appointment of new trustees**

On appointment any new Trustees are advised to read the Charity Commission's guidance. they are also encourage to ask any questions of existing trustees.

##### **Legal Information**

Bishop's Stortford Youth Project (company registration no. 08407987) is a registered charity (no.1154678) limited by guarantee and trades under the name Thirst Youth Café.

The charitable objectives of Bishop's Stortford Youth Project Limited trading as 'Thirst Youth Café' are 'to engage, promote and develop the Young people and the youth culture of Bishop's Stortford'

The registered address is: The Charis Centre, Water Lane, Bishop's Stortford, CM23 2JZ.

The charity's activities are centred on The Thirst Youth Café, 76 South Street, Bishop's Stortford, Hertfordshire, CM23 3AZ.

##### **Risk Assessment**

Major risks have been reviewed and systems and procedures have been put in place to manage these risks. These policies are reviewed yearly by the Operations Manager, who in turn reports his findings to the Trustees.

**BISHOPS STORTFORD YOUTH PROJECT**

**REPORT OF THE TRUSTEES**  
**for the year ended 31 July 2025**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

08407987 (England and Wales)

**Registered Charity number**

1154678

**Registered office**

The Charis Centre  
Water Lane  
Bishops Stortford  
Hertfordshire  
CM23 2JZ

**Trustees**

R Millican  
D Woolnough - Chair  
C Clark  
R Jones (resigned 16.6.25)  
D Guest  
J Buck

**Independent Examiner**

Christopher Marsh FMAAT  
Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

Approved by order of the board of trustees on **25/02/2026** ..... and signed on its behalf by:



.....  
J Buck - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BISHOPS STORTFORD YOUTH PROJECT**

**Independent examiner's report to the trustees of Bishops Stortford Youth Project ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Marsh FMAAT  
The Association of Accounting Technicians

Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

Date: **25/02/2026**  
Date: .....

**BISHOPS STORTFORD YOUTH PROJECT****STATEMENT OF FINANCIAL ACTIVITIES****(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)****for the year ended 31 July 2025**

	Notes	Unrestricted fund £	Restricted funds £	31.7.25 Total funds £	31.7.24 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	64,783	503	65,286	38,762
<b>Charitable activities</b>					
Youth Project	4	-	60,110	60,110	110,132
Other trading activities	3	<u>19,450</u>	<u>1,620</u>	<u>21,070</u>	<u>15,911</u>
<b>Total</b>		<u>84,233</u>	<u>62,233</u>	<u>146,466</u>	<u>164,805</u>
<b>EXPENDITURE ON</b>					
Raising funds		19,266	2,554	21,820	19,965
<b>Charitable activities</b>					
Youth Project		<u>78,747</u>	<u>74,808</u>	<u>153,555</u>	<u>153,131</u>
<b>Total</b>		<u>98,013</u>	<u>77,362</u>	<u>175,375</u>	<u>173,096</u>
<b>NET INCOME/(EXPENDITURE)</b>		(13,780)	(15,129)	(28,909)	(8,291)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		147,639	33,331	180,970	189,261
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>133,859</u>	<u>18,202</u>	<u>152,061</u>	<u>180,970</u>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

**BISHOPS STORTFORD YOUTH PROJECT (REGISTERED NUMBER: 08407987)****BALANCE SHEET****31 July 2025**

	Notes	Unrestricted fund £	Restricted funds £	31.7.25 Total funds £	31.7.24 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	7,413	-	7,413	14,640
<b>CURRENT ASSETS</b>					
Stocks	10	609	-	609	978
Debtors	11	5,259	-	5,259	3,890
Cash at bank and in hand		<u>123,261</u>	<u>18,202</u>	<u>141,463</u>	<u>165,670</u>
		129,129	18,202	147,331	170,538
<b>CREDITORS</b>					
Amounts falling due within one year	12	(2,683)	-	(2,683)	(4,208)
<b>NET CURRENT ASSETS</b>		<u>126,446</u>	<u>18,202</u>	<u>144,648</u>	<u>166,330</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>133,859</u>	<u>18,202</u>	<u>152,061</u>	<u>180,970</u>
<b>NET ASSETS</b>		<u>133,859</u>	<u>18,202</u>	<u>152,061</u>	<u>180,970</u>
<b>FUNDS</b>	13				
Unrestricted funds				133,859	147,639
Restricted funds				<u>18,202</u>	<u>33,331</u>
<b>TOTAL FUNDS</b>				<u>152,061</u>	<u>180,970</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**BISHOPS STORTFORD YOUTH PROJECT (REGISTERED NUMBER: 08407987)**

**BALANCE SHEET - continued**

**31 July 2025**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 25/02/2026..... and were signed on its behalf by:



.....  
J Buck - Trustee

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS** **for the year ended 31 July 2025**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling (£).

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Fixtures and fittings	- 20% on cost
Equipment	- 20% on cost

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2025**

#### **1. ACCOUNTING POLICIES - continued**

##### **Cash at bank and in hand**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

##### **Creditors**

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### **2. DONATIONS AND LEGACIES**

	31.7.25	31.7.24
	£	£
Donations	61,246	35,372
Gift aid	<u>4,040</u>	<u>3,390</u>
	<u>65,286</u>	<u>38,762</u>

#### **3. OTHER TRADING ACTIVITIES**

	31.7.25	31.7.24
	£	£
Shop income	15,777	11,293
Other fund raising activities	<u>5,293</u>	<u>4,618</u>
	<u>21,070</u>	<u>15,911</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2025****4. INCOME FROM CHARITABLE ACTIVITIES**

		31.7.25	31.7.24
	Activity	£	£
Grants	Youth Project	<u>60,110</u>	<u>110,132</u>

Grants received, included in the above, are as follows:

		31.7.25	31.7.24
		£	£
Abbvie Ltd		5,000	-
Albert Hunt Trust		5,000	-
BBC Children in Need		-	10,000
Benefact Trust		7,200	-
Bishop Radford Trust		2,000	-
Central Social & Recreational Trust		-	1,000
Essex Youth Trust		-	2,000
Garfield Weston Foundation		15,000	15,000
HCC		500	-
HCF Warm Spaces		-	2,000
Herts Community Foundation (HCF)		4,000	10,000
Herts Community No1 Grant		-	2,000
John Laing Charitable Trust		-	1,000
Locality		-	500
Mrs Smith & Mount Trust		-	5,000
National Lottery		19,910	-
National Lottery - Million Hours		-	9,632
Postcode Places Trust		-	20,000
Robert Clutterbuck Charitable Trust		1,500	-
Shanly Foundation		-	2,000
Simon Gibson Charitable Trust		-	5,000
Sisters of the Holy Cross		-	20,000
Tees Better Future Fund		-	5,000
		<u>60,110</u>	<u>110,132</u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

		31.7.25	31.7.24
		£	£
Depreciation - owned assets		7,227	10,309
Independent Examination		<u>1,235</u>	<u>1,235</u>

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2025**

#### **6. TRUSTEES' REMUNERATION AND BENEFITS**

During the year one of the trustees, Caroline Clark, received remuneration of £nil (2024: £500) for providing a series of creative arts workshops.

There were no further remunerations or benefits given to the trustees.

##### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 July 2025 nor for the year ended 31 July 2024.

##### **Key management**

The trustees consider the role of Key Management to be that of the CEO.

During the year, Key Management received remuneration totalling £35,000 of gross salary (2024: £35,000)

#### **7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.7.25	31.7.24
All employees	<u>3</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

#### **8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	37,757	1,005	38,762
<b>Charitable activities</b>			
Youth Project	-	110,132	110,132
Other trading activities	<u>14,291</u>	<u>1,620</u>	<u>15,911</u>
<b>Total</b>	<u>52,048</u>	<u>112,757</u>	<u>164,805</u>
<b>EXPENDITURE ON</b>			
Raising funds	13,324	6,641	19,965
<b>Charitable activities</b>			
Youth Project	<u>47,730</u>	<u>105,401</u>	<u>153,131</u>
<b>Total</b>	<u>61,054</u>	<u>112,042</u>	<u>173,096</u>
<b>NET INCOME/(EXPENDITURE)</b>	(9,006)	715	(8,291)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	156,642	32,619	189,261
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>147,636</u>	<u>33,334</u>	<u>180,970</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2025****9. TANGIBLE FIXED ASSETS**

	Improvements to property £	Fixtures and fittings £	Equipment £	Totals £
<b>COST</b>				
At 1 August 2024 and 31 July 2025	<u>106,572</u>	<u>12,141</u>	<u>23,096</u>	<u>141,809</u>
<b>DEPRECIATION</b>				
At 1 August 2024	101,999	8,708	16,462	127,169
Charge for year	<u>4,513</u>	<u>690</u>	<u>2,024</u>	<u>7,227</u>
At 31 July 2025	<u>106,512</u>	<u>9,398</u>	<u>18,486</u>	<u>134,396</u>
<b>NET BOOK VALUE</b>				
At 31 July 2025	<u>60</u>	<u>2,743</u>	<u>4,610</u>	<u>7,413</u>
At 31 July 2024	<u>4,573</u>	<u>3,433</u>	<u>6,634</u>	<u>14,640</u>

**10. STOCKS**

			31.7.25	31.7.24
			£	£
Stocks			<u>609</u>	<u>978</u>

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

			31.7.25	31.7.24
			£	£
Trade debtors			400	180
Other debtors			2,283	120
Gift Aid			-	770
Prepayments			<u>2,576</u>	<u>2,820</u>
			<u>5,259</u>	<u>3,890</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2025****12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.7.25	31.7.24
	£	£
Trade creditors	1,448	-
Social security and other taxes	-	2,606
Other creditors	-	402
Accrued expenses	<u>1,235</u>	<u>1,200</u>
	<u>2,683</u>	<u>4,208</u>

**13. MOVEMENT IN FUNDS**

	At 1.8.24	Net movement in funds	At 31.7.25
	£	£	£
<b>Unrestricted funds</b>			
General fund	147,639	(13,780)	133,859
<b>Restricted funds</b>			
Hertfordshire Community Foundation	10,000	(8,324)	1,676
HCC	306	(306)	-
Tesco Community Grant	116	(116)	-
Shanly Foundation	2,000	(2,000)	-
Postcode Places Trust	2	(2)	-
BBC Children in Need	9,751	(8,759)	992
The National Lottery	-	2,574	2,574
Locality Grant	760	(760)	-
Central Social & Recreational Trust	1,000	(1,000)	-
Essex Youth Trust	1,822	(1,822)	-
National Lottery - Million Hours	454	(454)	-
Rotary	500	(500)	-
Tees Better Futures	5,000	(5,000)	-
Stort Valley Health	1,620	(1,200)	420
Abbvie Ltd	-	2,263	2,263
Benefact Trust	-	7,200	7,200
Bishop Radford Trust	-	2,000	2,000
Robert Clutterbuck Charitable Trust	-	1,077	1,077
	<u>33,331</u>	<u>(15,129)</u>	<u>18,202</u>
<b>TOTAL FUNDS</b>	<u>180,970</u>	<u>(28,909)</u>	<u>152,061</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2025****13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	84,233	(98,013)	(13,780)
<b>Restricted funds</b>			
Hertfordshire Community Foundation	2,001	(10,325)	(8,324)
HCC	-	(306)	(306)
Tesco Community Grant	-	(116)	(116)
Shanly Foundation	-	(2,000)	(2,000)
Postcode Places Trust	-	(2)	(2)
BBC Children in Need	-	(8,759)	(8,759)
Garfield Weston Foundation	15,000	(15,000)	-
The National Lottery	19,911	(17,337)	2,574
Locality Grant	500	(1,260)	(760)
HCF Warm Spaces	2,000	(2,000)	-
Central Social & Recreational Trust	-	(1,000)	(1,000)
Essex Youth Trust	-	(1,822)	(1,822)
National Lottery - Million Hours	-	(454)	(454)
Rotary	-	(500)	(500)
Tees Better Futures	-	(5,000)	(5,000)
Stort Valley Health	1,620	(2,820)	(1,200)
Abbvie	5,001	(2,738)	2,263
Albert Hunt Trust	5,000	(5,000)	-
Bauer Trust	500	(500)	-
Benefact Trust	7,200	-	7,200
Bishop Radford Trust	2,000	-	2,000
Robert Clutterbuck Charitable Trust	1,500	(423)	1,077
	<u>62,233</u>	<u>(77,362)</u>	<u>(15,129)</u>
<b>TOTAL FUNDS</b>	<u>146,466</u>	<u>(175,375)</u>	<u>(28,909)</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 July 2025****13. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.8.23 £	Net movement in funds £	At 31.7.24 £
<b>Unrestricted funds</b>			
General fund	156,642	(9,003)	147,639
<b>Restricted funds</b>			
Essex Community Foundation	3,800	(3,800)	-
Hertfordshire Community Foundation	-	10,000	10,000
Fowler, Smith and Jones	2,000	(2,000)	-
HCC	8,000	(7,694)	306
Tesco Community Grant	931	(815)	116
Shanly Foundation	-	2,000	2,000
Postcode Places Trust	-	2	2
BBC Children in Need	7,865	1,886	9,751
Garfield Weston Foundation	318	(318)	-
Locality Grant	760	-	760
Simon Gibson Charitable Trust	2,318	(2,318)	-
HCF Warm Spaces	127	(127)	-
Mrs Smith & Mount Trust	5,000	(5,000)	-
Thorley St James	1,500	(1,500)	-
Central Social & Recreational Trust	-	1,000	1,000
Essex Youth Trust	-	1,822	1,822
National Lottery - Million Hours	-	454	454
Rotary	-	500	500
Tees Better Futures	-	5,000	5,000
Stort Valley Health	-	1,620	1,620
	<u>32,619</u>	<u>712</u>	<u>33,331</u>
<b>TOTAL FUNDS</b>	<u>189,261</u>	<u>(8,291)</u>	<u>180,970</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2025****13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	52,048	(61,051)	(9,003)
<b>Restricted funds</b>			
Essex Community Foundation	-	(3,800)	(3,800)
Hertfordshire Community Foundation	12,000	(2,000)	10,000
Fowler, Smith and Jones	-	(2,000)	(2,000)
HCC	-	(7,694)	(7,694)
Tesco Community Grant	-	(815)	(815)
Shanly Foundation	2,000	-	2,000
Sisters of the Holy Cross	20,000	(20,000)	-
Postcode Places Trust	20,001	(19,999)	2
BBC Children in Need	10,000	(8,114)	1,886
Garfield Weston Foundation	15,001	(15,319)	(318)
Locality Grant	500	(500)	-
Simon Gibson Charitable Trust	5,002	(7,320)	(2,318)
HCF Warm Spaces	2,000	(2,127)	(127)
Mrs Smith & Mount Trust	5,001	(10,001)	(5,000)
Thorley St James	500	(2,000)	(1,500)
Central Social & Recreational Trust	1,000	-	1,000
Essex Youth Trust	2,000	(178)	1,822
John Laing Charitable Trust	1,000	(1,000)	-
National Lottery - Million Hours	9,632	(9,178)	454
Rotary	500	-	500
Tees Better Futures	5,000	-	5,000
Stort Valley Health	1,620	-	1,620
	<u>112,757</u>	<u>(112,045)</u>	<u>712</u>
<b>TOTAL FUNDS</b>	<u>164,805</u>	<u>(173,096)</u>	<u>(8,291)</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2025****13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.23	Net movement in funds	At 31.7.25
	£	£	£
<b>Unrestricted funds</b>			
General fund	156,642	(22,783)	133,859
<b>Restricted funds</b>			
Essex Community Foundation	3,800	(3,800)	-
Hertfordshire Community Foundation	-	1,676	1,676
Fowler, Smith and Jones	2,000	(2,000)	-
HCC	8,000	(8,000)	-
Tesco Community Grant	931	(931)	-
BBC Children in Need	7,865	(6,873)	992
Garfield Weston Foundation	318	(318)	-
The National Lottery	-	2,574	2,574
Locality Grant	760	(760)	-
Simon Gibson Charitable Trust	2,318	(2,318)	-
HCF Warm Spaces	127	(127)	-
Mrs Smith & Mount Trust	5,000	(5,000)	-
Thorley St James	1,500	(1,500)	-
Stort Valley Health	-	420	420
Abbie Ltd	-	2,263	2,263
Benefact Trust	-	7,200	7,200
Bishop Radford Trust	-	2,000	2,000
Robert Clutterbuck Charitable Trust	-	1,077	1,077
	<u>32,619</u>	<u>(14,417)</u>	<u>18,202</u>
<b>TOTAL FUNDS</b>	<u>189,261</u>	<u>(37,200)</u>	<u>152,061</u>

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2025**

#### **13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	136,281	(159,064)	(22,783)
<b>Restricted funds</b>			
Essex Community Foundation	-	(3,800)	(3,800)
Hertfordshire Community Foundation	14,001	(12,325)	1,676
Fowler, Smith and Jones	-	(2,000)	(2,000)
HCC	-	(8,000)	(8,000)
Tesco Community Grant	-	(931)	(931)
Shanly Foundation	2,000	(2,000)	-
Sisters of the Holy Cross	20,000	(20,000)	-
Postcode Places Trust	20,001	(20,001)	-
BBC Children in Need	10,000	(16,873)	(6,873)
Garfield Weston Foundation	30,001	(30,319)	(318)
The National Lottery	19,911	(17,337)	2,574
Locality Grant	1,000	(1,760)	(760)
Simon Gibson Charitable Trust	5,002	(7,320)	(2,318)
HCF Warm Spaces	4,000	(4,127)	(127)
Mrs Smith & Mount Trust	5,001	(10,001)	(5,000)
Thorley St James	500	(2,000)	(1,500)
Central Social & Recreational Trust	1,000	(1,000)	-
Essex Youth Trust	2,000	(2,000)	-
John Laing Charitable Trust	1,000	(1,000)	-
National Lottery - Million Hours	9,632	(9,632)	-
Rotary	500	(500)	-
Tees Better Futures	5,000	(5,000)	-
Stort Valley Health	3,240	(2,820)	420
Abbvie Ltd	5,001	(2,738)	2,263
Albert Hunt	5,000	(5,000)	-
Bauer Trust	500	(500)	-
Benefact Trust	7,200	-	7,200
Bishop Radford Trust	2,000	-	2,000
Robert Clutterbuck Charitable Trust	1,500	(423)	1,077
	<u>174,990</u>	<u>(189,407)</u>	<u>(14,417)</u>
<b>TOTAL FUNDS</b>	<u>311,271</u>	<u>(348,471)</u>	<u>(37,200)</u>

#### Restricted funds:

Essex Community Foundation/Saffron Community Fund - Running costs

Hertfordshire Community Foundation (HCF) - Targeted & open access to mental health, youth volunteering & activity days.

Fowler Smith & Jones Trust - Maintaining open access

HCC - Youth worker salaries, new projects and core costs

Tesco Community Grant - Healthy eating project

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2025**

#### **13. MOVEMENT IN FUNDS - continued**

BBC Children in Need - Mentoring project

Garfield Weston Foundation - Running costs

The National Lottery - Open access & mental wellbeing project

Locality Grants - Volunteer costs

Simon Gibson Charitable Trust - Development of mental wellbeing through creative projects

HCF - Warm Spaces - Providing hot meals to young people

Mrs Smith & Mount Trust - Maintaining open access and targeted youth services

Thorley St James - Running Costs

Sisters of The Holy Cross - Maintaining open access

Central Social & Recreational Trust - School holiday activities

Essex Youth Trust - Youth workers salaries

John Laing Charitable Trust - Mental Wellbeing Project

National Lottery Million Hours - Additional youth activities

Rotary - Maintaining open access

Tees Better Future - Youth workers salaries, running & project costs

Stort Valley Health - Youth counselling services

Abbvie Ltd - Mental Wellbeing Project

Albert Hunt Trust - Maintaining open access

Bauer Trust - Games for café

Benefact Trust - Mentoring project

Bishop Radford Trust - Mentoring project

Robert Clutterbuck Charitable Trust - School holiday activities

Postcode Places Trust - maintaining open access and mental wellbeing

Shanly Foundation - 10 year anniversary events

#### **14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 July 2025.

**BISHOPS STORTFORD YOUTH PROJECT LIMITED**

England & Wales - Charity number 1154678

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# Accounts

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**REGISTERED COMPANY NUMBER: 08407987 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1154678**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2024**  
**FOR**  
**BISHOPS STORTFORD YOUTH PROJECT**

Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

**BISHOPS STORTFORD YOUTH PROJECT**

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**for the year ended 31 July 2024**

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## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Overview**

Each year Bishop's Stortford Youth Project (BSYP) publishes a report, in-line with the requirements from the Charity Commission that looks back at the last 12 months. As we do this, we not only want to review the previous year but also look forward to the year ahead.

BSYP is a local charity working in partnership with Community Church Bishop's Stortford (CCBS) and Hertfordshire County Council (HCC) in order to serve the needs of young people. Our vision is to welcome, engage, encourage and empower young people and the youth culture in Bishop's Stortford and surrounding areas, by providing a youth café, mental well-being support, and mentoring for 11 - 18s and community building activities and events.

We want to help provide strong foundations for young people where they can flourish and grow into well rounded, grounded adults who contribute as individuals and are part of their community and society.

We, as the Trustees of the charity, are so proud of the work that the charity does impacting the lives of young people, helping them to make the most of the opportunities available to them. Our hope is that as you read this report you will not only learn about the charity but also catch the heart behind what we do.

##### **Public Benefit**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objects and in planning future activities and setting policy for the year.

#### **LEADERSHIP OF THE PROJECT**

##### **The Trustee team**

We aim to have a minimum team of five voluntary Trustees who oversee the project to ensure that it maintains good working practice. The team meets a minimum of 3 monthly and sets strategic direction, drawing on the expertise of individuals to help drive us towards meeting our goals.

##### Darren Woolnough - Chair

Darren joined the trustee team in July 2022 and took over the role of Chair in January 2023

Darren works in London as the Managing Director of a company within the TV, Sport, Film, Music, Fashion & Music Industries. Darren is married to Annie and they have 3 young children.

Darren has a huge passion for youth and is keen to ensure they have a safe place to have fun and to develop their skillset as they journey towards adulthood.

##### Jefferey Buck - Treasurer

Jeff has been part of the project almost since its inception. He brings a wealth of wisdom and experience gained from years of running his own business, which are ideal for his role as treasurer. He is instrumental in the financial integrity of the project and is pleased to be able to use his skills and experience to make a positive contribution in the lives of the young people of the town.

##### David Guest

David joined the trustee team in 2017. He works as a musician and co-runs a business, both of which allow him to bring creativity and knowledge of running a business to the team. David also studied Law at University and brings this insight to the role.

##### Rachel Jones - Secretary

Rachel joined the trustee team in December 2021. She is a mother of 3 daughters and supports the local community in various groups. She is also a part time Post Mistress serving the people in her area who cannot necessarily make it into town.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2024**

#### **OBJECTIVES AND ACTIVITIES**

##### Caroline Clark

Caz joined the trustee team in July 2022. She brings a wealth of experience as has worked in the voluntary sector for nearly 20 years, focusing on charities which endeavour to bring life changing hope to people struggling with homelessness and addiction; she was an Acting CEO and Deputy CEO for a charity in Shoreditch. More recently she has provided PA and finance admin for her husband's business as well as working part time in an arts café. She has been a Trustee for local charities in London and Hertfordshire for over 13 years.

##### Rebecca Millican

Rebecca joined the trustee team in August 2022 after moving to England in 2021. She is a qualified Maths and Science teacher, having worked as a cafe supervisor throughout her studies. Rebecca has a number of years of youth work experience that she brings to her role to offer insight into working with community and schools.

#### **The Members of the Charity**

The BSYP has a key partnership with the Community Church Bishop's Stortford (CCBS) and it is the senior leaders of CCBS who provide oversight to the charity as registered members. CCBS not only offer an on-going financial commitment to the project but also give their support, advice and strategic input to the project when needed.

#### **Staff**

The priority for 2024 continued to be to support young people, especially around the area of mental well-being and isolation. The after effects of the various covid restrictions are still having a significant impact on the mental and emotional health of young people, leading them to isolation.

We continued to receive significant grants to enable us to help young people in these particular areas. In order to deliver the response needed, the charity is now employing three staff members on a part time fixed-term basis. We are pleased to report that we have continued to add to the volunteer team with 4 new team member this year.

Our staff members are:

##### Jake Tucker - Chief Executive Officer

Jake has been with the project since September 2015 and has over 16 years' experience working with young people across various settings. In October 2022, his role was officially redefined as Chief Executive Officer, reflecting the growth of the charity and his expanding leadership responsibilities. His deep passion and expertise ensure we continue to deliver high-quality support for young people in our community.

##### Tina Liu - Youth Worker

Tina joined the team in July 2020 and is passionate about empowering young people to build confidence, develop their potential, and push boundaries. She plays a key role in supporting young people on their personal growth journeys.

##### Ben Frain - Youth Worker and Operations Coordinator

Ben first joined as a volunteer before becoming part of the staff team in July 2021. He is passionate about helping young people express themselves through creative arts and excels at supporting those in need. In June 2023, we were able to increase Ben's hours, making him a full-time staff member. Alongside his youth work, he also serves as our Operations Coordinator.

##### Amanda Orange - Youth Worker

Amanda joined the team in April 2022 and is currently training to be a counsellor. She plays a vital role in mentoring young people and supporting our well-being projects, offering valuable guidance to those who need it most.

##### Part time Sessional Workers

Throughout the year, sessional workers have provided essential support, enabling us to extend our opening hours and supervise various school holiday activities. Their contributions have been invaluable in ensuring that young people have a safe and supportive space to visit.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2024**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Activities during last 12 months**

Our open-access drop-in sessions run Tuesday to Friday (3-6 PM) and Saturday (1-5 PM). We currently have over 2,000 registered young people, with around 500 attending regularly. During the winter months, attendance increased as we provided warm meals, serving over 40 young people per week.

Beyond the drop-in sessions, we've organised exciting school holiday trips, including visits to Aqua Splash, escape rooms, laser tag, and go-karting. We've also extended drop-in hours and supported social action projects, empowering young people to identify community challenges and take meaningful action.

Our well-being project, in partnership with the NHS, continues to provide a 'holding place' on Monday afternoons-a safe space for young people awaiting access to specialist services. This work is highly valued by our NHS partners and has received multiple award nominations.

Since launching our in-school mentoring program in February 2022, we have expanded from one to four local secondary schools. Our team of six mentors (including one volunteer) supports 20 young people at a time, providing six to ten weeks of guidance. We aim to grow our volunteer team to support even more students.

We continue to partner with ASPECTS to run Crucial Crew, helping over 700 Year 6 students transition to secondary school. Additionally, our collaboration with Grove Cottage (a subsidiary of Mencap) enables individuals with learning disabilities to gain hands-on café management experience at Thirst Youth Café.

We also support a network of home-educating parents, who hire our venue biweekly to enhance their children's learning experiences.

#### **IMPACT & OUTCOMES**

The Bishop's Stortford Youth Project (BSYP) is dedicated to:

- Reduce loneliness and help avoid social isolation
- Increase self-confidence and self esteem
- Improve happiness, wellbeing and mental health
- Improve life and social skills and develop potential
- Increase independence
- Inspire young people to find their voice
- Demonstrate positive, healthy relationships

We achieve our aims by providing **Thirst Youth Cafe - a safe space, in Bishop's Stortford, for young people, aged 11 - 18, to meet friends, have fun, and be themselves.**

##### **Survey Insights (2024)**

In our latest survey 97.5% of respondents said we have **positively impacted their lives.**

Here's what they told us:

- "Helped me make friends and find like-minded people.."
- "Yes I can reset my stress levels."
- "It has really helped with my social skills and anxiety."
- "Yes incredibly supportive and great staff"
- "A great experience."

We are open at least five days a week, after school, on Saturdays, and during school holidays. At BSYP, a safe space means more than just physical safety-it's about creating an environment where young people feel valued, supported, and free to grow without fear of judgment.

#### **STRATEGIC PLANNING AND SUSTAINABILITY**

The Council is continuing to offer us the lease at a significant discount to the market rate which we are very grateful for, as without this we would not be able to continue to operate. The council are reviewing our rental agreement, we continue to communicate/negotiate with them to ensure the best outcome for the charity.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2024**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Sponsors**

We continue to receive wonderful support from national and local individuals, churches and organisations.

We give particular thanks to BBC Children in Need, Bishops Stortford Town Council, Bishops Stortford Ladies Golf Club, Central Social & Recreational Trust, Bishops Stortford Methodist Church, Essex Community Foundation, Essex Youth Trust, Fowler Smith & Jones, Garfield Weston Foundation, Hertfordshire Community Foundation, Hertfordshire County Council, Tesco Community Grant, East Herts District Council, John Laing Charitable Trust, National Lottery Community Fund, Postcode Places Trust, Stansted Airport Passenger Community Fund, Shanly Foundation, Simon Gibson Charitable Trust, Sisters of the Holy Cross, Mrs Smith & Mount Trust, Bishops Stortford Chamber of Commerce, St James Thorley, St Michaels PCC, Tees Law, the Wheatshheaf pub, Bishops Stortford College, Councillors Alastair Ward-Booth, Graham McAndrew, and Calvin Horner and the Christian Community Church Bishop's Stortford, as well as the many individuals who have supported us through the year.

Also, as mentioned earlier, our thanks to our landlords, Hertfordshire County Council, for their continued support.

We also would like to take this opportunity to thank our wonderful volunteers. We are really grateful for their continued dedication and support.

#### **FINANCIAL REVIEW**

##### **Financial Summary**

We had an income of £164,804 in the financial year 2023/24, which was a decrease of £3,361 on the previous year. All of the grant income of £110,132 received in the financial year was restricted, as shown in the statement of financial activities and balance sheet.

Other funds raised have come from donations from the community church and its members, local churches, schools, and businesses.

We ended with a small deficit for the financial year after depreciation of £8,292 which is £1,107 more than the previous year.

This current year is more onerous; because of the current financial environment, grant funding has become more difficult to obtain and both corporate and personal donations are coming under pressure. Therefore, this year we will be drawing on our reserves more than usual.

##### **Fundraising Plan**

The Trustees review the on-going fundraising achievements at each trustees' meeting.

##### **Reserves policy**

The Trustee Board has examined the charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be 6 months of the expenditure. Budgeted expenditure for 2024/25 is £168,726 and therefore the target is £84,363 in general funds. The reserves are needed to meet the working capital requirements of the charity and the Trustees are confident that at this level they would be able to continue the current activities of the charity in the event of a significant drop in funding. The present level of reserves available to the charity of £132,998 therefore fall above this target level. When we have sufficient reserves so that we can reasonably continue to plan an operating deficit in order to increase our public benefit, we will do so; otherwise, we will seek to reduce costs and/or increase fundraising.

#### **FUTURE PLANS**

Looking ahead, we plan to:

- Expand our outreach youth services
- Offer workshops on body image, mental health, and life skills
- Host events and training programs for young people

With continued support, we can grow our impact and ensure that more young people in Bishop's Stortford have access to the opportunities and support they need.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2024**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Legal Information**

Bishop's Stortford Youth Project (company registration no. 08407987) is a registered charity (no.1154678) limited by guarantee and trades under the name Thirst Youth Café.

The charitable objectives of Bishop's Stortford Youth Project Limited trading as 'Thirst Youth Café' are 'to engage, promote and develop the Young people and the youth culture of Bishop's Stortford'

The registered address is: The Charis Centre, Water Lane, Bishop's Stortford, CM23 2JZ.

The charity's activities are centred on The Thirst Youth Café, 76 South Street, Bishop's Stortford, Hertfordshire, CM23 3AZ.

##### **Risk Assessment**

Major risks have been reviewed and systems and procedures have been put in place to manage these risks. These policies are reviewed yearly by the Operations Manager, who in turn reports his findings to the Trustees.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

08407987 (England and Wales)

##### **Registered Charity number**

1154678

##### **Registered office**

The Charis Centre  
Water Lane  
Bishops Stortford  
Hertfordshire  
CM23 2JZ

##### **Trustees**

R Millican  
D Woolnough Chair  
C Clark  
R Jones  
D Guest  
J Buck

##### **Independent Examiner**

Christopher Marsh FMAAT  
Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

Approved by order of the board of trustees on 14/03/25 ..... and signed on its behalf by:



J Buck (Mar 14, 2025 16:29 GMT)

.....  
J Buck - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BISHOPS STORTFORD YOUTH PROJECT**

**Independent examiner's report to the trustees of Bishops Stortford Youth Project ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Marsh FMAAT  
The Association of Accounting Technicians

Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

Date: 17/03/25 .....

**BISHOPS STORTFORD YOUTH PROJECT****STATEMENT OF FINANCIAL ACTIVITIES****(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)****for the year ended 31 July 2024**

	Notes	Unrestricted fund £	Restricted funds £	31.7.24 Total funds £	31.7.23 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	37,757	1,005	38,762	59,373
<b>Charitable activities</b>					
Youth Project	4	-	110,132	110,132	98,306
Other trading activities	3	<u>14,291</u>	<u>1,620</u>	<u>15,911</u>	<u>10,485</u>
<b>Total</b>		<u>52,048</u>	<u>112,757</u>	<u>164,805</u>	<u>168,164</u>
<b>EXPENDITURE ON</b>					
Raising funds		13,324	6,641	19,965	18,733
<b>Charitable activities</b>					
Youth Project		<u>47,728</u>	<u>105,404</u>	<u>153,132</u>	<u>156,616</u>
<b>Total</b>		<u>61,052</u>	<u>112,045</u>	<u>173,097</u>	<u>175,349</u>
<b>NET INCOME/(EXPENDITURE)</b>		(9,004)	712	(8,292)	(7,185)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		156,642	32,619	189,261	196,446
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>147,638</u>	<u>33,331</u>	<u>180,969</u>	<u>189,261</u>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

**BISHOPS STORTFORD YOUTH PROJECT (REGISTERED NUMBER: 08407987)****BALANCE SHEET****31 July 2024**

	Notes	Unrestricted fund £	Restricted funds £	31.7.24 Total funds £	31.7.23 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	14,640	-	14,640	24,949
<b>CURRENT ASSETS</b>					
Stocks	10	978	-	978	923
Debtors	11	3,890	-	3,890	2,977
Cash at bank and in hand		<u>132,338</u>	<u>33,331</u>	<u>165,669</u>	<u>162,443</u>
		137,206	33,331	170,537	166,343
<b>CREDITORS</b>					
Amounts falling due within one year	12	(4,208)	-	(4,208)	(2,031)
<b>NET CURRENT ASSETS</b>		<u>132,998</u>	<u>33,331</u>	<u>166,329</u>	<u>164,312</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		147,638	33,331	180,969	189,261
<b>NET ASSETS</b>		<u>147,638</u>	<u>33,331</u>	<u>180,969</u>	<u>189,261</u>
<b>FUNDS</b>	13				
Unrestricted funds				147,638	156,642
Restricted funds				<u>33,331</u>	<u>32,619</u>
<b>TOTAL FUNDS</b>				<u>180,969</u>	<u>189,261</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**BISHOPS STORTFORD YOUTH PROJECT (REGISTERED NUMBER: 08407987)**

**BALANCE SHEET - continued**

**31 July 2024**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on .....~~14/03/25~~..... and were signed on its behalf by:

*J Buck*

J Buck (Mar 14, 2025 16:29 GMT)

.....  
J Buck - Trustee

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS** **for the year ended 31 July 2024**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling (£).

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Fixtures and fittings	- 20% on cost
Equipment	- 20% on cost

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

##### **Cash at bank and in hand**

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2024**

#### **1. ACCOUNTING POLICIES - continued**

##### **Taxation**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

##### **Creditors**

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### **2. DONATIONS AND LEGACIES**

	31.7.24	31.7.23
	£	£
Donations	35,372	55,345
Gift aid	<u>3,390</u>	<u>4,028</u>
	<u><u>38,762</u></u>	<u><u>59,373</u></u>

#### **3. OTHER TRADING ACTIVITIES**

	31.7.24	31.7.23
	£	£
Shop income	11,293	9,722
Other fund raising activities	<u>4,618</u>	<u>763</u>
	<u><u>15,911</u></u>	<u><u>10,485</u></u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2024****4. INCOME FROM CHARITABLE ACTIVITIES**

		31.7.24	31.7.23
	Activity	£	£
Grants	Youth Project	<u>110,132</u>	<u>98,306</u>

Grants received, included in the above, are as follows:

	31.7.24	31.7.23
	£	£
BBC Children in Need	10,000	10,500
Bishops Stortford Town Council	-	13,181
Central Social & Recreational Trust	1,000	-
Essex Community Foundation	-	3,800
Essex Youth Trust	2,000	-
Fowler, Smith & Jones	-	2,000
Garfield Weston Foundation	15,000	35,000
HCC Building Life Chances	-	8,000
HCF Warm Spaces	2,000	-
Herts Community Foundation (HCF)	10,000	12,000
Herts Community No1 Grant	2,000	-
John Laing Charitable Trust	1,000	-
Locality Grants	500	2,645
National Lottery Community Fund - Million Hours	9,632	-
Post Code Places Trust	20,000	-
Shanly Foundation	2,000	-
Simon Gibson Charitable Trust	5,000	3,000
Sisters of the Holy Cross	20,000	-
Mrs Smith & Mount Trust	5,000	5,000
Stansted Airport	-	680
Tesco Groundworks	-	1,000
St James Thorley	-	1,500
Tees Better Future Fund	<u>5,000</u>	<u>-</u>
	<u>110,132</u>	<u>98,306</u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.7.24	31.7.23
	£	£
Depreciation - owned assets	10,309	11,830
Independent Examination	<u>1,235</u>	<u>1,200</u>

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2024**

#### **6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 July 2024 nor for the year ended 31 July 2023.

During the year one of the trustees, Caroline Clark, received remuneration of £500.00 for providing a series of creative arts workshops.

##### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 July 2024 nor for the year ended 31 July 2023.

##### **Key management**

The trustees consider the role of Key Management to be that of the CEO.

During the year, Key Management received remuneration totalling £35,000 of gross salary (2023: £33,060)

#### **7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.7.24	31.7.23
All employees	<u>3</u>	<u>3</u>

No employees received emoluments in excess of £60,000.

#### **8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	57,171	2,202	59,373
<b>Charitable activities</b>			
Youth Project	-	98,306	98,306
Other trading activities	<u>10,485</u>	<u>-</u>	<u>10,485</u>
<b>Total</b>	<u>67,656</u>	<u>100,508</u>	<u>168,164</u>
<b>EXPENDITURE ON</b>			
Raising funds	18,733	-	18,733
<b>Charitable activities</b>			
Youth Project	<u>67,773</u>	<u>88,843</u>	<u>156,616</u>
<b>Total</b>	<u>86,506</u>	<u>88,843</u>	<u>175,349</u>
<b>NET INCOME/(EXPENDITURE)</b>	(18,850)	11,665	(7,185)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	<u>175,492</u>	<u>20,954</u>	<u>196,446</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>156,642</u>	<u>32,619</u>	<u>189,261</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2024****9. TANGIBLE FIXED ASSETS**

	Improvements to property £	Fixtures and fittings £	Equipment £	Totals £
<b>COST</b>				
At 1 August 2023 and 31 July 2024	<u>106,572</u>	<u>12,141</u>	<u>23,096</u>	<u>141,809</u>
<b>DEPRECIATION</b>				
At 1 August 2023	92,873	8,016	15,971	116,860
Charge for year	<u>9,126</u>	<u>692</u>	<u>491</u>	<u>10,309</u>
At 31 July 2024	<u>101,999</u>	<u>8,708</u>	<u>16,462</u>	<u>127,169</u>
<b>NET BOOK VALUE</b>				
At 31 July 2024	<u>4,573</u>	<u>3,433</u>	<u>6,634</u>	<u>14,640</u>
At 31 July 2023	<u>13,699</u>	<u>4,125</u>	<u>7,125</u>	<u>24,949</u>

**10. STOCKS**

			31.7.24	31.7.23
			£	£
Stocks			<u>978</u>	<u>923</u>

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

			31.7.24	31.7.23
			£	£
Trade debtors			180	210
Other debtors			120	25
Gift Aid			770	483
Prepayments			<u>2,820</u>	<u>2,259</u>
			<u>3,890</u>	<u>2,977</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2024****12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.7.24	31.7.23
	£	£
Social security and other taxes	2,606	1,512
Other creditors	402	-
Accrued expenses	<u>1,200</u>	<u>519</u>
	<u>4,208</u>	<u>2,031</u>

**13. MOVEMENT IN FUNDS**

	At 1.8.23	Net movement in funds	At 31.7.24
	£	£	£
<b>Unrestricted funds</b>			
General fund	156,642	(9,004)	147,638
<b>Restricted funds</b>			
Essex Community Foundation	3,800	(3,800)	-
Hertfordshire Community Foundation (HCF)	-	10,000	10,000
Fowler, Smith and Jones	2,000	(2,000)	-
HCC	8,000	(7,694)	306
Tesco Community Grant	931	(815)	116
Shanly Foundation	-	2,000	2,000
Post Code Places Trust	-	2	2
BBC Children in Need	7,865	1,886	9,751
Garfield Weston Foundation	318	(318)	-
Locality Grants	760	-	760
Simon Gibson Charitable Trust	2,318	(2,318)	-
HCF Warm Spaces	127	(127)	-
Mrs Smith & Mount Trust	5,000	(5,000)	-
Thorley St James	1,500	(1,500)	-
Central Social & Recreational Trust	-	1,000	1,000
Essex Youth Trust	-	1,822	1,822
National Lottery Community Fund - Million Hours	-	454	454
Rotary	-	500	500
Tees Better Future Fund	-	5,000	5,000
Stort Valley Health	-	<u>1,620</u>	<u>1,620</u>
	<u>32,619</u>	<u>712</u>	<u>33,331</u>
<b>TOTAL FUNDS</b>	<u>189,261</u>	<u>(8,292)</u>	<u>180,969</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2024****13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	52,048	(61,052)	(9,004)
<b>Restricted funds</b>			
Essex Community Foundation	-	(3,800)	(3,800)
Hertfordshire Community Foundation (HCF)	12,000	(2,000)	10,000
Fowler, Smith and Jones	-	(2,000)	(2,000)
HCC	-	(7,694)	(7,694)
Tesco Community Grant	-	(815)	(815)
Shanly Foundation	2,000	-	2,000
Sisters of the Holy Cross	20,000	(20,000)	-
Post Code Places Trust	20,001	(19,999)	2
BBC Children in Need	10,000	(8,114)	1,886
Garfield Weston Foundation	15,001	(15,319)	(318)
Locality Grants	500	(500)	-
Simon Gibson Charitable Trust	5,002	(7,320)	(2,318)
HCF Warm Spaces	2,000	(2,127)	(127)
Mrs Smith & Mount Trust	5,001	(10,001)	(5,000)
Thorley St James	500	(2,000)	(1,500)
Central Social & Recreational Trust	1,000	-	1,000
Essex Youth Trust	2,000	(178)	1,822
John Laing Charitable Trust	1,000	(1,000)	-
National Lottery Community Fund - Million Hours	9,632	(9,178)	454
Rotary	500	-	500
Tees Better Future Fund	5,000	-	5,000
Stort Valley Health	1,620	-	1,620
	<u>112,757</u>	<u>(112,045)</u>	<u>712</u>
<b>TOTAL FUNDS</b>	<u>164,805</u>	<u>(173,097)</u>	<u>(8,292)</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2024****13. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.8.22 £	Net movement in funds £	At 31.7.23 £
<b>Unrestricted funds</b>			
General fund	175,492	(18,850)	156,642
<b>Restricted funds</b>			
Essex Community Foundation	-	3,800	3,800
Fowler, Smith and Jones	-	2,000	2,000
HCC	7,500	500	8,000
Tesco Community Grant	-	931	931
St James Place - Wellbeing workshops	1,820	(1,820)	-
BBC Children in Need	5,904	1,961	7,865
EHDC Mental Health & Wellbeing	730	(730)	-
Brazier Trust	5,000	(5,000)	-
Garfield Weston Foundation	-	318	318
Locality Grants	-	760	760
Simon Gibson Charitable Trust	-	2,318	2,318
HCF Warm Spaces	-	127	127
Mrs Smith & Mount Trust	-	5,000	5,000
Thorley St James	-	1,500	1,500
	<u>20,954</u>	<u>11,665</u>	<u>32,619</u>
<b>TOTAL FUNDS</b>	<u>196,446</u>	<u>(7,185)</u>	<u>189,261</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2024****13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	67,656	(86,506)	(18,850)
<b>Restricted funds</b>			
Essex Community Foundation	3,800	-	3,800
Hertfordshire Community Foundation (HCF)	10,001	(10,001)	-
Fowler, Smith and Jones	2,000	-	2,000
HCC	8,000	(7,500)	500
Tesco Community Grant	1,000	(69)	931
St James Place - Wellbeing workshops	-	(1,820)	(1,820)
BBC Children in Need	10,500	(8,539)	1,961
EHDC Mental Health & Wellbeing	-	(730)	(730)
Brazier Trust	-	(5,000)	(5,000)
Garfield Weston Foundation	35,000	(34,682)	318
Stansted Airport Passenger Community Fund	680	(680)	-
Guy Butler Ltd	1,700	(1,700)	-
Bishops Stortford Town Council	13,181	(13,181)	-
Locality Grants	2,645	(1,885)	760
Simon Gibson Charitable Trust	3,000	(682)	2,318
HCF Warm Spaces	2,501	(2,374)	127
Mrs Smith & Mount Trust	5,000	-	5,000
Thorley St James	1,500	-	1,500
	<u>100,508</u>	<u>(88,843)</u>	<u>11,665</u>
<b>TOTAL FUNDS</b>	<u>168,164</u>	<u>(175,349)</u>	<u>(7,185)</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2024****13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.22	Net movement in funds	At
	£	£	£
<b>Unrestricted funds</b>			
General fund	175,492	(27,854)	147,638
<b>Restricted funds</b>			
Hertfordshire Community Foundation (HCF)	-	10,000	10,000
HCC	7,500	(7,194)	306
Tesco Community Grant	-	116	116
Shanly Foundation	-	2,000	2,000
Post Code Places Trust	-	2	2
St James Place - Wellbeing workshops	1,820	(1,820)	-
BBC Children in Need	5,904	3,847	9,751
EHDC Mental Health & Wellbeing	730	(730)	-
Brazier Trust	5,000	(5,000)	-
Locality Grants	-	760	760
Central Social & Recreational Trust	-	1,000	1,000
Essex Youth Trust	-	1,822	1,822
National Lottery Community Fund - Million Hours	-	454	454
Rotary	-	500	500
Tees Better Future Fund	-	5,000	5,000
Stort Valley Health	-	1,620	1,620
	<u>20,954</u>	<u>12,377</u>	<u>33,331</u>
<b>TOTAL FUNDS</b>	<u>196,446</u>	<u>(15,477)</u>	<u>180,969</u>

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2024**

#### **13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	119,704	(147,558)	(27,854)
<b>Restricted funds</b>			
Essex Community Foundation	3,800	(3,800)	-
Hertfordshire Community Foundation (HCF)	22,001	(12,001)	10,000
Fowler, Smith and Jones	2,000	(2,000)	-
HCC	8,000	(15,194)	(7,194)
Tesco Community Grant	1,000	(884)	116
Shanly Foundation	2,000	-	2,000
Sisters of the Holy Cross	20,000	(20,000)	-
Post Code Places Trust	20,001	(19,999)	2
St James Place - Wellbeing workshops	-	(1,820)	(1,820)
BBC Children in Need	20,500	(16,653)	3,847
EHDC Mental Health & Wellbeing	-	(730)	(730)
Brazier Trust	-	(5,000)	(5,000)
Garfield Weston Foundation	50,001	(50,001)	-
Stansted Airport Passenger Community Fund	680	(680)	-
Guy Butler Ltd	1,700	(1,700)	-
Bishops Stortford Town Council	13,181	(13,181)	-
Locality Grants	3,145	(2,385)	760
Simon Gibson Charitable Trust	8,002	(8,002)	-
HCF Warm Spaces	4,501	(4,501)	-
Mrs Smith & Mount Trust	10,001	(10,001)	-
Thorley St James	2,000	(2,000)	-
Central Social & Recreational Trust	1,000	-	1,000
Essex Youth Trust	2,000	(178)	1,822
John Laing Charitable Trust	1,000	(1,000)	-
National Lottery Community Fund - Million Hours	9,632	(9,178)	454
Rotary	500	-	500
Tees Better Future Fund	5,000	-	5,000
Stort Valley Health	1,620	-	1,620
	<u>213,265</u>	<u>(200,888)</u>	<u>12,377</u>
<b>TOTAL FUNDS</b>	<u>332,969</u>	<u>(348,446)</u>	<u>(15,477)</u>

#### Restricted funds:

Essex Community Foundation/Saffron Community Fund - Running costs

UK Youth - Covid Support - to March 2022 - Youth workers salaries and running costs

Hertfordshire Community Foundation (HCF) - Targeted & open access to mental health, youth volunteering & activity days.

Fowler Smith & Jones Trust - Maintaining open access

HCC - Youth worker salaries, new projects and core costs

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2024**

#### **13. MOVEMENT IN FUNDS - continued**

Tesco Community Grant - Healthy eating project

Herts Health Together - Staff training in mental health

HCF I Will - Youth Social Action and Volunteer programme

Julia and Hans Rausing Youth Centre Recovery Fund - Covid Support - staff costs, rent & utilities

Postcode Places - Covid support to 30th June 2022

St James Place - Wellbeing Workshops - Mental Wellbeing project

Christopher Laing Foundation - Thirst Running Costs

BBC Children in Need - Mentoring project

EHDC Mental Health & Wellbeing - Mental wellbeing project

Brazier Trust - Mental wellbeing project

Garfield Weston Foundation - Running costs

The National Lottery - Open access & mental wellbeing project, other external activities

Stansted Airport Passenger Community Fund - Operational equipment

Guy Butler Ltd - Running costs

Bishop's Stortford Town Council - Equipment for activities and operation

Locality Grants - Volunteer costs

Simon Gibson Charitable Trust - Development of mental wellbeing through creative projects

HCF - Warm Spaces - Providing hot meals to young people

Mrs Smith & Mount Trust - Maintaining open access and targeted youth services

Thorley St James - Running Costs

#### **14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 July 2024.

**BISHOPS STORTFORD YOUTH PROJECT LIMITED**

England & Wales - Charity number 1154678

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# Accounts

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**REGISTERED COMPANY NUMBER: 08407987 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1154678**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2023**  
**FOR**  
**BISHOPS STORTFORD YOUTH PROJECT**

Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

**BISHOPS STORTFORD YOUTH PROJECT**

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**for the year ended 31 July 2023**

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## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Overview**

Each year Bishop's Stortford Youth Project (BSYP) publishes a report, in-line with the requirements from the Charity Commission that looks back at the last 12 months. As we do this, we not only want to review the previous year but also look forward to the year ahead.

BSYP is a local charity working in partnership with Community Church Bishop's Stortford (CCBS) and Hertfordshire County Council (HCC) in order to serve the needs of young people. Our vision is to welcome, engage, encourage and empower young people and the youth culture in Bishop's Stortford and surrounding areas, by providing a youth café, mental well-being support, and mentoring for 11 - 18s and community building activities and events.

We want to help provide strong foundations for young people where they can flourish and grow into well rounded, grounded adults who contribute as individuals and are part of their community and society.

We, as the Trustees of the charity, are so proud of the work that the charity does impacting the lives of young people, helping them to make the most of the opportunities available to them. Our hope is that as you read this report you will not only learn about the charity but also catch the heart behind what we do.

##### **Public Benefit**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objects and in planning future activities and setting policy for the year.

#### **OBJECTIVES AND ACTIVITIES - LEADERSHIP OF THE PROJECT**

##### **The Trustee team**

We aim to have a minimum team of five voluntary Trustees who oversee the project to ensure that it maintains good working practice. The team meets a minimum of 3 monthly and sets strategic direction, drawing on the expertise of individuals to help drive us towards meeting our goals.

##### **Darren Woolnough - Chair**

Darren joined the trustee team in July 2022 and took over the role of Chair in January 2023

Darren works in London as the Managing Director of a company within the TV, Sport, Film, Music, Fashion & Music Industries. Darren is married to Annie and they have 3 young children.

Darren has a huge passion for youth and is keen to ensure they have a safe place to have fun and to develop their skillset as they journey towards adulthood.

##### **Martin Claxton - Chair (resigned 17th January 2023)**

Martin works as a project manager for a large development company and has been involved from the early stages of the project. Having parented three boys who spent their teenage years in Bishop's Stortford, Martin is keen to support the charity because of the creative way it seeks to meet the needs of young people in the town. Because of moving away from the area, Martin resigned as a trustee and Chair in January 2023.

##### **Jefferey Buck - Treasurer**

Jeff has been part of the project almost since its inception. He brings a wealth of wisdom and experience gained from years of running his own business, which are ideal for his role as treasurer. He is instrumental in the financial integrity of the project and is pleased to be able to use his skills and experience to make a positive contribution in the lives of the young people of the town.

##### **David Guest**

David joined the trustee team in 2017. He works as a musician and co-runs a business, both of which allow him to bring creativity and knowledge of running a business to the team. David also studied Law at University and brings this insight to the role.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2023**

#### **OBJECTIVES AND ACTIVITIES**

##### Rachel Jones - Secretary

Rachel joined the trustee team in December 2021. She is a mother of 3 daughters and supports the local community in various groups. She is also a part time Post Mistress serving the people in her area who cannot necessarily make it into town

##### Caroline Clark

Caz joined the trustee team in July 2022. She brings a wealth of experience as has worked in the voluntary sector for nearly 20 years, focusing on charities which endeavour to bring life changing hope to people struggling with homelessness and addiction; she was an Acting CEO and Deputy CEO for a charity in Shoreditch. More recently she has provided PA and finance admin for her husband's business as well as working part time in an arts café. She has been a Trustee for local charities in London and Hertfordshire for over 13 years.

##### Rebecca Millican

Rebecca joined the trustee team in August 2022 after moving to England in 2021. She is a qualified Maths and Science teacher, having worked as a cafe supervisor throughout her studies. Rebecca has a number of years of youth work experience that she brings to her role to offer insight into working with community and schools.

#### **The Members of the Charity**

The BSYP has a key partnership with the Community Church Bishop's Stortford (CCBS) and it is the senior leaders of CCBS who provide oversight to the charity as registered members. CCBS not only offer an on-going financial commitment to the project but also give their support, advice and strategic input to the project when needed.

#### **Staff**

The priority for 2023 continued to be to support young people, especially around the area of mental well-being and isolation. The after effects of the various covid restrictions are still having a significant impact on the mental and emotional health of young people, leading them to isolation.

We continued to receive significant grants to enable us to help young people in these particular areas. In order to deliver the response needed, the charity is now employing two staff members on a full-time and two staff members on a part-time basis. We are pleased to report that we have continued to add to the volunteer team with 4 new team member this year.

Our staff members are:

##### Jake Tucker - Chief Executive Officer

In October 2022 Jake's role and title was changed to Chief Executive Officer to reflect the increased activities of the charity and his subsequent increased responsibilities.

Jake joined the project in September 2015 and has over 16 years' experience working with young people in a number of different settings. Jake's experience in and passion for working with young people helps ensure we are able to deliver a high quality service to the young people of the town.

##### Tina Liu - Youth Worker

Tina joined the team in July 2020 and has passion for working with children and young people to encourage them in becoming the best they can be and helping them build confidence and developing themselves and pushing boundaries.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2023**

#### **OBJECTIVES AND ACTIVITIES**

##### **Ben Frain - Youth Worker and Operations Coordinator**

Ben joined the staff team in July 2021 after previously volunteering in the project previously. Ben is passionate about releasing young people in the creative arts. He is also brilliant at coming along side young people that need support. In June 2023, we were able to increase Ben's hours and employ him fulltime. Alongside his youth work role Ben also acts as Operation Co-ordinator.

##### **Amanda Orange - Youth Worker**

Amanda joined the staff team in April 2022. Amanda is training to be a counsellor and has joined the team to support our mentoring and well-being projects. Her experience coming alongside young people has been very beneficial to the young people and the charity.

##### **Part time Sessional Workers**

The use of Sessional workers continued through the year and provided valuable support in achieving the extended opening hours of the café and supervising external activities during school holidays.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Activities during last 12 months**

Our open access drop-in is Tuesday - Friday 3-6pm and Saturday 1-5pm. We have over 1700 young people registered at BSYP and around 500 attend regularly. We saw an increase in attendance whilst we were offering warm meals over the winter period. Feeding over 40 young people a week.

Other activities include school holiday trips to aqua splash, escape room, laser tag, go karting and extra hours for our drop in, social action, where young people see a problem and offer to help.

We have continued to offer specialist services to young people as part of our well-being project on Monday afternoons, offering them a 'holding place' in partnership with the NHS - a safe place whilst they await access to other services. This work is highly valued by our local NHS partners and has been nominated for several NHS awards.

In February 2022 we started in school mentoring with one of the local secondary schools. We are now working in four schools where we have five mentors (including one volunteer) supporting 14 young people for six to ten weeks at a time. We are hoping to increase the volunteer team so that we can support even more young people.

We continue to work in partnership with ASPECTS to run Crucial Crew for over 700 year 6 young people, to help them transition into secondary school.

We continue to partner with Grove Cottage, a subsidiary of Mencap, which enables another local charity to benefit from our facilities, using it as a training opportunity for people with learning disabilities by equipping them in running a café.

We continue our partnership with a network of parents supporting their children's education from home who hire our venue every other week.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2023**

#### **IMPACT & OUTCOMES**

Bishop's Stortford Youth Project aims to

- Reduce loneliness and help avoid social isolation
- Increase self-confidence and self esteem
- Improve happiness, wellbeing and mental health
- Improve life and social skills and develop potential
- Increase independence
- Inspire young people to find their voice
- Demonstrate positive, healthy relationships

We achieve our aims by providing Thirst Youth Cafe, a safe space, in Bishop's Stortford, for young people, aged 11 - 18, to drop in, meet and make friends and have fun.

In our 2023 survey we obtained the following information:

What difference have we made to the lives of young people?

Of these respondents 97% said we have made a difference and 100% said yes and/or 'it's good'

They told us:

- Yes, I enjoyed volunteering
- Yes, I've made friends, had a fun space to come to every week and been able to volunteer
- Yes x3
- Yes, it has helped a lot with my social skills and anxiety
- Yes, I have made lots of new friends
- Yes a great experience
- Yes, I come here every day

We are open at least 5 days per week, after school, on Saturdays and during school holidays.

Providing a safe space is seen in a holistic way. To Bishop's Stortford Youth Project it means creating an environment where young people are kept physically safe but also where they are safe to be themselves, being able to make mistakes and learn rather than be criticised. We aim to develop young people and youth culture in Bishop's Stortford developing individuals and building community cohesion.

We have exciting plans to develop Thirst Youth Cafe in the future and hope to be able to provide a wide range of additional outreach youth services including body image, workshops, events and training for young people, and open more hours subject to securing additional funding.

#### **STRATEGIC PLANNING AND SUSTAINABILITY**

The Council is continuing to offer us the lease at a significant discount to the market rate which we are very grateful for, as without this we would not be able to continue to operate.

The financial year ended making a small deficit. The trustees are confident of having sufficient funds available at the current year end.

Any growth or expansion of the project is planned with long-term sustainability in mind.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2023**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Sponsors**

This year we continue to have received wonderful support from national and local individuals, churches and organisations.

We give particular thanks to Essex Community Foundation (Saffron Community Fund), UK Youth, Fowler Smith & Jones Trust, Hertfordshire Community Foundation, Hertfordshire County Council, Tesco Community Grant, BBC Children in Need, East Herts District Council, Brazier Trust, Garfield Weston Foundation, National Lottery Community Fund, The Co-op, Co-op Warm Spaces, St Michael's Church, St Michaels School, Stansted Airport Passenger Community Fund, Simon Gibson Charitable Trust, Mrs Smith & Mount Trust, Guy Butler Ltd, Bishops Stortford Town Council, Bishops Stortford Christian Assembly, Savills Estate Agents, Bishops Stortford Chamber of Commerce, Bishops Stortford Ladies Golf Club, St James Thortley, The Art Society, Waitrose, The Wheatshheaf pub, Bishops Stortford College, Councillors Graham Horner and Graham McAndrew, and Christian Community Church Bishop's Stortford, as well as the many individuals who have supported us through the year.

Also, as mentioned earlier, our thanks to our landlords, Hertfordshire County Council, for both their practical help with the lease and their continued encouragement.

We also would like to take this opportunity to thank our wonderful volunteers. We are really grateful for their continued dedication and support.

#### **FINANCIAL REVIEW**

##### **Financial Summary**

We had an income of £168,165 in the financial year 2022/23, which was an increase of £24,528 on the previous year due to a 22% increase in grant funding and an 8% increase in other donations. All of the grant income received in the financial year was restricted, as shown in the statement of financial activities and balance sheet.

Other funds raised have come from donations from the community church and its members, local churches, schools, and businesses.

We ended with a small deficit for the financial year of £7,185.

##### **Fundraising Plan**

The Trustees review the on-going fundraising achievements at each trustees' meeting.

##### **Reserves policy**

The Trustees have a reserves policy of retaining at least six months' running costs based on previous year's expenditure.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Legal Information**

Bishop's Stortford Youth Project (company registration no. 08407987) is a registered charity (no.1154678) limited by guarantee and trades under the name Thirst Youth Café.

The charitable objectives of Bishop's Stortford Youth Project Limited trading as 'Thirst Youth Café' are 'to engage, promote and develop the Young people and the youth culture of Bishop's Stortford'

The registered address is: The Charis Centre, Water Lane, Bishop's Stortford, CM23 2JZ.

The charity's activities are centred on The Thirst Youth Café, 76 South Street, Bishop's Stortford, Hertfordshire, CM23 3AZ.

##### **Risk Assessment**

Major risks have been reviewed and systems and procedures have been put in place to manage these risks. These policies are reviewed yearly by the Operations Manager, who in turn reports his findings to the Trustees.

**BISHOPS STORTFORD YOUTH PROJECT**

**REPORT OF THE TRUSTEES**  
**for the year ended 31 July 2023**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

08407987 (England and Wales)

**Registered Charity number**

1154678

**Registered office**

The Charis Centre  
Water Lane  
Bishops Stortford  
Hertfordshire  
CM23 2JZ

**Trustees**

M Claxton (resigned 17.1.23)

R Millican (appointed 9.8.22)

D Woolnough Chair

C Clark

R Jones

D Guest

J Buck

**Independent Examiner**

Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

Approved by order of the board of trustees on 08/04/24 ..... and signed on its behalf by:

Jeff Buck  
.....  
J Buck - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BISHOPS STORTFORD YOUTH PROJECT**

**Independent examiner's report to the trustees of Bishops Stortford Youth Project ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Marsh MAAT

Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

Date: 08/04/24 .....

**BISHOPS STORTFORD YOUTH PROJECT****STATEMENT OF FINANCIAL ACTIVITIES****(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)****for the year ended 31 July 2023**

	Notes	Unrestricted fund £	Restricted funds £	31.7.23 Total funds £	31.7.22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	57,172	2,202	59,374	53,029
<b>Charitable activities</b>					
Youth Project	4	-	98,306	98,306	80,000
Other trading activities	3	<u>10,485</u>	<u>-</u>	<u>10,485</u>	<u>10,608</u>
<b>Total</b>		<u>67,657</u>	<u>100,508</u>	<u>168,165</u>	<u>143,637</u>
<b>EXPENDITURE ON</b>					
Raising funds		24,230	6,582	30,812	20,002
<b>Charitable activities</b>					
Youth Project		<u>62,277</u>	<u>82,261</u>	<u>144,538</u>	<u>127,051</u>
<b>Total</b>		<u>86,507</u>	<u>88,843</u>	<u>175,350</u>	<u>147,053</u>
<b>NET INCOME/(EXPENDITURE)</b>		(18,850)	11,665	(7,185)	(3,416)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		175,492	20,954	196,446	199,862
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>156,642</u>	<u>32,619</u>	<u>189,261</u>	<u>196,446</u>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

**BISHOPS STORTFORD YOUTH PROJECT (REGISTERED NUMBER: 08407987)**

**BALANCE SHEET**

**31 July 2023**

	Notes	Unrestricted fund £	Restricted funds £	31.7.23 Total funds £	31.7.22 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	24,949	-	24,949	29,097
<b>CURRENT ASSETS</b>					
Stocks	10	923	-	923	519
Debtors	11	2,977	-	2,977	6,691
Cash at bank and in hand		<u>129,824</u>	<u>32,619</u>	<u>162,443</u>	<u>162,299</u>
		133,724	32,619	166,343	169,509
<b>CREDITORS</b>					
Amounts falling due within one year	12	(2,031)	-	(2,031)	(2,160)
<b>NET CURRENT ASSETS</b>		<u>131,693</u>	<u>32,619</u>	<u>164,312</u>	<u>167,349</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>156,642</u>	<u>32,619</u>	<u>189,261</u>	<u>196,446</u>
<b>NET ASSETS</b>		<u>156,642</u>	<u>32,619</u>	<u>189,261</u>	<u>196,446</u>
<b>FUNDS</b>	13				
Unrestricted funds				156,642	175,492
Restricted funds				<u>32,619</u>	<u>20,954</u>
<b>TOTAL FUNDS</b>				<u>189,261</u>	<u>196,446</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.


**BISHOPS STORTFORD YOUTH PROJECT (REGISTERED NUMBER: 08407987)**

**BALANCE SHEET - continued**

**31 July 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 08/04/24 and were signed on its behalf by:

  
Jeff Buck (Apr 8, 2024 11:49 GMT+1)  
.....  
J Buck - Trustee

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS** **for the year ended 31 July 2023**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling (£).

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Fixtures and fittings	- 20% on cost
Equipment	- 20% on cost

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2023**

#### **1. ACCOUNTING POLICIES - continued**

##### **Cash at bank and in hand**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

##### **Creditors**

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### **2. DONATIONS AND LEGACIES**

	31.7.23	31.7.22
	£	£
Donations	55,346	50,763
Gift aid	<u>4,028</u>	<u>2,266</u>
	<u>59,374</u>	<u>53,029</u>

#### **3. OTHER TRADING ACTIVITIES**

	31.7.23	31.7.22
	£	£
Shop income	9,722	10,608
Other fund raising activities	<u>763</u>	<u>-</u>
	<u>10,485</u>	<u>10,608</u>

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2023**

#### **4. INCOME FROM CHARITABLE ACTIVITIES**

	31.7.23	31.7.22
	£	£
Grants	<u>98,306</u>	<u>80,000</u>

Grants received, included in the above, are as follows:

	31.7.23	31.7.22
	£	£
BBC Children in Need	10,500	10,000
Bishops Stortford Town Council	13,181	-
Brazier Trust	-	5,000
Essex Community Foundation	3,800	-
HCC	-	7,500
East Herts Council	-	7,500
Fowler, Smith & Jones	2,000	-
Garfield Weston	35,000	35,000
HCC Building Life Chances	8,000	-
Herts Community Foundation (HCF)	12,000	5,000
Locality	2,645	-
National Lottery	-	10,000
Simon Gibson Charitable Trust	3,000	-
Smith & Mount Trust	5,000	-
Stansted Airport	680	-
Tesco Groundworks	1,000	-
Thorley St James	<u>1,500</u>	-
	<u>98,306</u>	<u>80,000</u>

#### **5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.7.23	31.7.22
	£	£
Depreciation - owned assets	11,830	10,807
Independent Examination	<u>1,200</u>	<u>1,200</u>

#### **6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 July 2023 nor for the year ended 31 July 2022.

##### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 July 2023 nor for the year ended 31 July 2022.

##### **Key management**

The trustees consider the role of Key Management to be that of the CEO.

During the year, Key Management received remuneration totalling £33,060 of gross salary (2022: £30,345)

**BISHOPS STORTFORD YOUTH PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2023**

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

All employees	31.7.23 <u>3</u>	31.7.22 <u>3</u>
---------------	---------------------	---------------------

No employees received emoluments in excess of £60,000.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	53,029	-	53,029
<b>Charitable activities</b>			
Youth Project	-	80,000	80,000
Other trading activities	<u>10,608</u>	<u>-</u>	<u>10,608</u>
<b>Total</b>	<u>63,637</u>	<u>80,000</u>	<u>143,637</u>
<b>EXPENDITURE ON</b>			
Raising funds	19,436	566	20,002
<b>Charitable activities</b>			
Youth Project	<u>15,317</u>	<u>111,734</u>	<u>127,051</u>
<b>Total</b>	<u>34,753</u>	<u>112,300</u>	<u>147,053</u>
<b>NET INCOME/(EXPENDITURE)</b>	28,884	(32,300)	(3,416)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	146,608	53,254	199,862
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>175,492</u>	<u>20,954</u>	<u>196,446</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 July 2023****9. TANGIBLE FIXED ASSETS**

	Improvements to property £	Fixtures and fittings £	Equipment £	Totals £
<b>COST</b>				
At 1 August 2022	106,572	12,141	15,414	134,127
Additions	-	-	7,682	7,682
At 31 July 2023	<u>106,572</u>	<u>12,141</u>	<u>23,096</u>	<u>141,809</u>
<b>DEPRECIATION</b>				
At 1 August 2022	83,759	7,326	13,945	105,030
Charge for year	9,114	690	2,026	11,830
At 31 July 2023	<u>92,873</u>	<u>8,016</u>	<u>15,971</u>	<u>116,860</u>
<b>NET BOOK VALUE</b>				
At 31 July 2023	<u>13,699</u>	<u>4,125</u>	<u>7,125</u>	<u>24,949</u>
At 31 July 2022	<u>22,813</u>	<u>4,815</u>	<u>1,469</u>	<u>29,097</u>

During the year additional capital items of £7,682 were purchased and capitalised through the General Fund. Restricted funding was then received to cover these costs via Bishop's Stortford Town Council Capital Grant, this funding has been spent inline with the requirements by the year-end. To account for this the assets are for the purposes of the financial reporting included as Unrestricted Assets and Depreciation.

**10. STOCKS**

	31.7.23	31.7.22
	£	£
Stocks	<u>923</u>	<u>519</u>

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.7.23	31.7.22
	£	£
Trade debtors	210	240
Other debtors	25	433
Gift Aid	483	3,205
Prepayments	<u>2,259</u>	<u>2,813</u>
	<u>2,977</u>	<u>6,691</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2023****12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.7.23	31.7.22
	£	£
Trade creditors	-	1,372
Social security and other taxes	1,512	788
Accrued expenses	<u>519</u>	<u>-</u>
	<u>2,031</u>	<u>2,160</u>

**13. MOVEMENT IN FUNDS**

	At 1.8.22	Net movement in funds	At 31.7.23
	£	£	£
<b>Unrestricted funds</b>			
General fund	175,492	(18,850)	156,642
<b>Restricted funds</b>			
Essex Community Foundation/Saffron Community Fund	-	3,800	3,800
Fowler, Smith and Jones	-	2,000	2,000
HCC	7,500	500	8,000
Tesco Community Grant	-	931	931
St James Place - Wellbeing workshops	1,820	(1,820)	-
BBC Children in Need	5,904	1,961	7,865
EHDC Mental health & Wellbeing	730	(730)	-
Brazier Trust	5,000	(5,000)	-
Garfield Weston Foundation	-	318	318
Locality Grant	-	760	760
Simon Gibson Charitable Trust	-	2,318	2,318
HCF Warm Spaces	-	127	127
Mrs Smith & Mount Trust	-	5,000	5,000
St James Thorley	<u>-</u>	<u>1,500</u>	<u>1,500</u>
	<u>20,954</u>	<u>11,665</u>	<u>32,619</u>
<b>TOTAL FUNDS</b>	<u>196,446</u>	<u>(7,185)</u>	<u>189,261</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2023****13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	67,657	(86,507)	(18,850)
<b>Restricted funds</b>			
Essex Community Foundation/Saffron Community Fund	3,800	-	3,800
Hertfordshire Community Foundation (HCF)	10,001	(10,001)	-
Fowler, Smith and Jones	2,000	-	2,000
HCC	8,000	(7,500)	500
Tesco Community Grant	1,000	(69)	931
St James Place - Wellbeing workshops	-	(1,820)	(1,820)
BBC Children in Need	10,500	(8,539)	1,961
EHDC Mental health & Wellbeing	-	(730)	(730)
Brazier Trust	-	(5,000)	(5,000)
Garfield Weston Foundation	35,000	(34,682)	318
Stansted Airport Passenger Community Fund	680	(680)	-
Guy Butler Ltd	1,700	(1,700)	-
Bishops Stortford Town Council	13,181	(13,181)	-
Locality Grant	2,645	(1,885)	760
Simon Gibson Charitable Trust	3,000	(682)	2,318
HCF Warm Spaces	2,501	(2,374)	127
Mrs Smith & Mount Trust	5,000	-	5,000
St James Thorley	1,500	-	1,500
	<u>100,508</u>	<u>(88,843)</u>	<u>11,665</u>
<b>TOTAL FUNDS</b>	<u>168,165</u>	<u>(175,350)</u>	<u>(7,185)</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2023****13. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.8.21 £	Net movement in funds £	At 31.7.22 £
<b>Unrestricted funds</b>			
General fund	146,608	28,884	175,492
<b>Restricted funds</b>			
UK Youth	22,802	(22,802)	-
HCC	-	7,500	7,500
Tesco Community Grant	379	(379)	-
Herts Health Together	112	(112)	-
HCF - I Will	6,540	(6,540)	-
Julia and Hans Rausing Youth Centre			
Recovery Fund	4,921	(4,921)	-
Postcode Places	15,000	(15,000)	-
St James Place - Wellbeing workshops	2,500	(680)	1,820
Christopher Laing Foundation	1,000	(1,000)	-
BBC Children in Need	-	5,904	5,904
EHDC Mental health & Wellbeing	-	730	730
Brazier Trust	-	5,000	5,000
	<u>53,254</u>	<u>(32,300)</u>	<u>20,954</u>
<b>TOTAL FUNDS</b>	<u>199,862</u>	<u>(3,416)</u>	<u>196,446</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2023****13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	63,637	(34,753)	28,884
<b>Restricted funds</b>			
UK Youth	-	(22,802)	(22,802)
Hertfordshire Community Foundation (HCF)	5,000	(5,000)	-
HCC	7,500	-	7,500
Tesco Community Grant	-	(379)	(379)
Herts Health Together	-	(112)	(112)
HCF - I Will	-	(6,540)	(6,540)
Julia and Hans Rausing Youth Centre Recovery Fund	-	(4,921)	(4,921)
Postcode Places	-	(15,000)	(15,000)
St James Place - Wellbeing workshops	-	(680)	(680)
Christopher Laing Foundation	-	(1,000)	(1,000)
BBC Children in Need	10,000	(4,096)	5,904
EHDC Mental health & Wellbeing	7,500	(6,770)	730
Brazier Trust	5,000	-	5,000
Garfield Weston Foundation	35,000	(35,000)	-
The National Lottery	<u>10,000</u>	<u>(10,000)</u>	<u>-</u>
	<u>80,000</u>	<u>(112,300)</u>	<u>(32,300)</u>
<b>TOTAL FUNDS</b>	<u>143,637</u>	<u>(147,053)</u>	<u>(3,416)</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2023****13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.21 £	Net movement in funds £	At 31.7.23 £
<b>Unrestricted funds</b>			
General fund	146,608	10,034	156,642
<b>Restricted funds</b>			
Essex Community Foundation/Saffron Community Fund	-	3,800	3,800
UK Youth	22,802	(22,802)	-
Fowler, Smith and Jones	-	2,000	2,000
HCC	-	8,000	8,000
Tesco Community Grant	379	552	931
Herts Health Together	112	(112)	-
HCF - I Will	6,540	(6,540)	-
Julia and Hans Rausing Youth Centre Recovery Fund	4,921	(4,921)	-
Postcode Places	15,000	(15,000)	-
St James Place - Wellbeing workshops	2,500	(2,500)	-
Christopher Laing Foundation	1,000	(1,000)	-
BBC Children in Need	-	7,865	7,865
Garfield Weston Foundation	-	318	318
Locality Grant	-	760	760
Simon Gibson Charitable Trust	-	2,318	2,318
HCF Warm Spaces	-	127	127
Mrs Smith & Mount Trust	-	5,000	5,000
St James Thorley	-	1,500	1,500
	<u>53,254</u>	<u>(20,635)</u>	<u>32,619</u>
<b>TOTAL FUNDS</b>	<u>199,862</u>	<u>(10,601)</u>	<u>189,261</u>

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2023**

#### **13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	131,294	(121,260)	10,034
<b>Restricted funds</b>			
Essex Community Foundation/Saffron Community Fund	3,800	-	3,800
UK Youth	-	(22,802)	(22,802)
Hertfordshire Community Foundation (HCF)	15,001	(15,001)	-
Fowler, Smith and Jones	2,000	-	2,000
HCC	15,500	(7,500)	8,000
Tesco Community Grant	1,000	(448)	552
Herts Health Together	-	(112)	(112)
HCF - I Will	-	(6,540)	(6,540)
Julia and Hans Rausing Youth Centre Recovery Fund	-	(4,921)	(4,921)
Postcode Places	-	(15,000)	(15,000)
St James Place - Wellbeing workshops	-	(2,500)	(2,500)
Christopher Laing Foundation	-	(1,000)	(1,000)
BBC Children in Need	20,500	(12,635)	7,865
EHDC Mental health & Wellbeing	7,500	(7,500)	-
Brazier Trust	5,000	(5,000)	-
Garfield Weston Foundation	70,000	(69,682)	318
The National Lottery	10,000	(10,000)	-
Stansted Airport Passenger Community Fund	680	(680)	-
Guy Butler Ltd	1,700	(1,700)	-
Bishops Stortford Town Council	13,181	(13,181)	-
Locality Grant	2,645	(1,885)	760
Simon Gibson Charitable Trust	3,000	(682)	2,318
HCF Warm Spaces	2,501	(2,374)	127
Mrs Smith & Mount Trust	5,000	-	5,000
St James Thorley	1,500	-	1,500
	<u>180,508</u>	<u>(201,143)</u>	<u>(20,635)</u>
<b>TOTAL FUNDS</b>	<u>311,802</u>	<u>(322,403)</u>	<u>(10,601)</u>

#### Restricted funds:

Essex Community Foundation/Saffron Community Fund - Running costs

UK Youth - Covid Support - to March 2022 - Youth workers salaries and running costs

Hertfordshire Community Foundation (HCF) - Targeted & open access to mental health, youth volunteering & activity days.

Fowler Smith & Jones Trust - Maintaining open access

HCC - Youth worker salaries, new projects and core costs

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2023**

#### **13. MOVEMENT IN FUNDS - continued**

Tesco Community Grant - Healthy eating project

Herts Health Together - Staff training in mental health

HCF I Will - Youth Social Action and Volunteer programme

Julia and Hans Rausing Youth Centre Recovery Fund - Covid Support - staff costs, rent & utilities

Postcode Places - Covid support to 30th June 2022

St James Place - Wellbeing Workshops - Mental Wellbeing project

Christopher Laing Foundation - Thirst Running Costs

BBC Children in Need - Mentoring project

EHDC Mental HEalth \* Wellbeing - Mental wellbeing project

Brazier Trust - Mental wellbeing project

Garfield Weston Foundation - Running costs

The National Lottery - Open access & mental wellbeing project

Stansted Airport Passenger Community Fund - Operational equipment

Guy Butler Ltd - Running costs

Bishop's Stortford Town Council - Equipment for activities and operation

Locality Grants - Volunteer costs

Simon Gibson Charitable Trust - Development of mental wellbeing through creative projects

HCF - Warm Spaces - Providing hot meals to young people

Mrs Smith & Mount Trust - Maintaining open access and targeted youth services

St James Thorley - Running Costs

#### **14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 July 2023.

**BISHOPS STORTFORD YOUTH PROJECT LIMITED**

England & Wales - Charity number 1154678

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# Accounts

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**REGISTERED COMPANY NUMBER: 08407987 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1154678**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2022**  
**FOR**  
**BISHOPS STORTFORD YOUTH PROJECT**

Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

**BISHOPS STORTFORD YOUTH PROJECT**

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**for the year ended 31 July 2022**

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## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Overview**

Each year Bishop's Stortford Youth Project (BSYP) publishes a report, in-line with the requirements from the Charity Commission that looks back at the last 12 months. As we do this we not only want to review the previous year but also look forward to the year ahead.

BSYP is a local charity working in partnership with Community Church Bishop's Stortford (CCBS) and Hertfordshire County Council (HCC) in order to serve the needs of young people. Our vision is to welcome, engage, encourage and empower young people and the youth culture in Bishop's Stortford and surrounding areas, by providing a youth café, mental well-being support, and mentoring for 11 - 18s and community building activities and events.

We want to help provide strong foundations for young people where they can flourish and grow into well rounded, grounded adults who contribute as individuals and are part of their community and society.

We, as the Trustees of the charity, are so proud of the work that the charity does impacting the lives of young people, helping them to make the most of the opportunities available to them. Our hope is that as you read this report you will not only learn about the charity but also catch the heart behind what we do.

##### **Public Benefit**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objects and in planning future activities and setting policy for the year.

#### **LEADERSHIP OF THE PROJECT**

##### **The Trustee team**

We aim to have a minimum team of five voluntary Trustees who oversee the project to ensure that it maintains good working practice. The team meets a minimum of 3 monthly and sets strategic direction, drawing on the expertise of individuals to help drive us towards meeting our goals. During 2022 we are pleased to report that three new members have joined the trustee team: Darren Woolnough, Caroline Clark, and Rebecca Millican; Natalie Bayne resigned as a trustee and secretary in 2021 due to moving from the area and in 2023 Martin Claxton resigned as a trustee and chair for the same reason. We would like express our appreciation for their hard work and diligence over the years.

##### Martin Claxton - Chair (resigned 17th January 2023)

Martin works as a project manager for a large development company and has been involved from the early stages of the project. Having parented three boys who spent their teenage years in Bishop's Stortford, Martin is keen to support the charity because of the creative way it seeks to meet the needs of young people in the town. Because of moving away from the area, Martin resigned as a trustee and Chair in January 2023.

##### Jefferey Buck - Treasurer

Jeff has been part of the project almost since its inception. He brings a wealth of wisdom and experience gained from years of running his own business, which are ideal for his role as treasurer. He is instrumental in the financial integrity of the project and is pleased to be able to use his skills and experience to make a positive contribution in the lives of the young people of the town.

##### Natalie Bayne

Natalie joined the trustee team in 2015. She is a qualified midwife, having worked beforehand in publishing for a number of years. Natalie brings a fantastic combination of insight, analytical thinking and administrative skill. She also gives a considerable amount of her time to supporting the operation of the project. Because of moving away from the area, Natalie resigned as a trustee and secretary in December 2021.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2022**

#### **OBJECTIVES AND ACTIVITIES**

##### David Guest

David joined the trustee team in 2017. He works as a musician and co-runs a business, both of which allow him to bring creativity and knowledge of running a business to the team. David also studied Law at University and brings this insight to the role.

##### Rachel Jones - Secretary

Rachel joined the trustee team in December 2021. She is a mother of 3 daughters and supports the local community in various groups. She is also a part time Post Mistress serving the people in her area who cannot necessarily make it into town. Upon joining the team, Rachel has kindly taken over as secretary from Natalie.

##### Darren Woolnough (Chair from 17th January 2023)

Darren joined the trustee team in July 2022 and took over the role of Chair in January 2023

Darren works in London as the Managing Director of a company within the TV, Sport, Film, Music, Fashion & Music Industries. Darren is married to Annie and they have 3 young children.

Darren has a huge passion for youth and is keen to ensure they have a safe place to have fun and to develop their skillset as they journey towards adulthood.

##### Caroline Clark

Caz joined the trustee team in July 2022. She brings a wealth of experience as has worked in the voluntary sector for nearly 20 years, focusing on charities which endeavour to bring life changing hope to people struggling with homelessness and addiction; she was an Acting CEO and Deputy CEO for a charity in Shoreditch. More recently she has provided PA and finance admin for her husband's business as well as working part time in an arts café. She has been a Trustee for local charities in London and Hertfordshire for over 13 years.

##### Rebecca Millican

Rebecca joined the trustee team in August 2022 after moving to England in 2021. She is a qualified Maths and Science teacher, having worked as a cafe supervisor throughout her studies. Rebecca has a number of years of youth work experience that she brings to her role to offer insight into working with community and schools.

#### **The Members of the Charity**

The BSYP has a key partnership with the Community Church Bishop's Stortford (CCBS) and it is the senior leaders of CCBS who provide oversight to the charity as registered members. CCBS not only offer an on-going financial commitment to the project but also give their support, advice and strategic input to the project when needed.

#### **Staff**

The priority for 2022 continued to be to support young people, especially around the area of mental well-being. The after effects of the various covid restrictions are still having a significant impact on the mental and emotional health of young people.

We continued to receive significant grants to enable us to help young people in these particular areas. In order to deliver the response needed, the charity is now employing three staff members on a part time fixed-term basis. We are pleased to report that we have recruited Amanda Orange for schools mentoring project and our well-being project.

##### Jake Tucker - Chief Executive Officer

In October 2022 Jake's role and title was changed to Chief Executive Officer to reflect the increased activities of the charity and his subsequent increased responsibilities.

Jake joined the project in September 2015 and has over 16 years' experience working with young people in a number of different settings. Jake's experience in and passion for working with young people helps ensure we are able to deliver a high quality service to the young people of the town.

##### Tina Liu - Youth Worker

Tina joined the team in July 2020 and has passion for working with children and young people to encourage them in becoming the best they can be and helping them build confidence and developing themselves and pushing boundaries.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2022**

#### **OBJECTIVES AND ACTIVITIES**

##### **Ben Frain - Youth Worker and Operations Coordinator**

Ben joined the staff team in July 2021 after previously volunteering in the project previously. Ben is passionate about releasing young people in the creative arts. He is also brilliant at coming along side young people that need support. In October 2022, we increased Ben's hours so that he could take on the additional role Operation Coordinator.

##### **Amanda Orange - Youth Worker**

Amanda joined the staff team in April 2022. Amanda is training to be a counsellor and has joined the team to support our mentoring and well-being projects. Her experience coming alongside young people has been very beneficial to the young people and the charity.

##### **Part time Sessional Workers**

The use of Sessional workers continued through the year and provided valuable support in achieving the extended opening hours of the café and supervising external activities during school holidays.

##### **David Cody - Community Fundraiser**

David left the team in September 2022 when his contract was completed.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Activities during last 12 months**

Our open access drop-in is Tuesday - Friday 3-6pm and Saturday 1-5pm. We have over 1200 young people registered at BSYP and around 500 attend regularly.

Other activities include school holiday trips to aqua splash, escape room, laser tag, go karting and extra hours for our drop in, social action, where young people see a problem and offer to help.

We have continued to offer specialist services to young people as part of our well-being project on Monday afternoons, offering them a 'holding place' in partnership with the NHS - a safe place whilst they await access to other services. This work is highly valued by our local NHS partners and has been nominated for several NHS awards.

In February 2022 we started in school mentoring with one of the local secondary schools, with two more schools following in May. Currently we are supporting around ten young people for six to 10 weeks at a time.

We continue to work in partnership with ASPECTS to run Crucial Crew for over 700 year 6 young people, to help them transition into secondary school.

We continue to partner with Grove Cottage, a subsidiary of Mencap, which enables another local charity to benefit from our facilities, using it as a training opportunity for people with learning disabilities by equipping them in running a café.

We continue our partnership with a network of parents supporting their children's education from home who hire our venue every other week.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2022**

#### **IMPACT & OUTCOMES**

Bishop's Stortford Youth Project aims to

- Reduce loneliness and help avoid social isolation
- Increase self-confidence and self esteem
- Improve happiness, wellbeing and mental health
- Improve life and social skills and develop potential
- Increase independence
- Inspire young people to find their voice
- Demonstrate positive, healthy relationships

We also help to

- Improve attendance, participation and at school
- Reduce youth related crime and Antisocial behaviour in Bishop's Stortford
- Improve perception of young people within Bishop's Stortford and develop a sense of community.

We achieve our aims by providing Thirst Youth Cafe, a safe space, in Bishop's Stortford, for young people, aged 11 - 18, to drop in, meet and make friends and have fun.

In our 2022 survey we obtained the following information:

Young people come to Bishop's Stortford Youth Project / Thirst for a variety of reasons

- to meet and make friends 63%
- because it's welcoming and friendly 51%
- because it's a safe place for young people 53%
- to volunteer 15%
- to talk to the adults / youth workers 10%

Young People are:

- happy 95%
- feel with friends at Thirst 85%
- feel safe 95%
- feel confident 88%
- feel relaxed 95%
- feel included 88%

We are open at least 5 days per week, after school, on Saturdays and during school holidays.

Providing a safe space is seen in a holistic way. To Bishop's Stortford Youth Project it means creating an environment where young people are kept physically safe but also where they are safe to be themselves, being able to make mistakes and learn rather than be criticised. We aim to develop young people and youth culture in Bishop's Stortford developing individuals and building community cohesion.

We have exciting plans to develop Thirst Youth Cafe in the future and hope to be able to provide a wide range of additional outreach youth services including body image, addiction workshops, events and training for young people, and open more hours subject to securing additional funding.

#### **STRATEGIC PLANNING AND SUSTAINABILITY**

The Council is continuing to offer us the lease at a significant discount to the market rate which we are very grateful for, as without this we would not be able to continue to operate.

The financial year ended making a small deficit. The trustees are confident of having sufficient funds available at the current year end.

Any growth or expansion of the project is planned with long-term sustainability in mind.

## **BISHOPS STORTFORD YOUTH PROJECT**

### **REPORT OF THE TRUSTEES** **for the year ended 31 July 2022**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Sponsors**

This year we continue to have received wonderful support from local individuals, churches and organisations. We give particular thanks to UK Youth, Hertfordshire Community Foundation, Hertfordshire County Council (Building Life Chances), BBC Children in Need, East Herts District Council, Brazier Trust, Garfield Weston, National Lottery Community Fund, ITVET, Co-op, St Michael's PCC, Kickstart, Four Acre Trust, and Christian Community Church Bishop's Stortford, as well as the many individuals who have supported us through the year.

Also, as mentioned earlier, our thanks to our landlords, Hertfordshire County Council, for both their practical help with the lease and their continued encouragement.

We also would like to take this opportunity to thank our wonderful volunteers. We are really grateful for their continued dedication and support.

#### **FINANCIAL REVIEW**

##### **Financial Summary**

We had an income of £143,637 in the financial year 2021/22, which was a decrease on the previous year. This decrease was mainly due to the reduction in grants which were available to help us support young people during the Covid crisis. All of the grant income received in the financial year was restricted, as shown in the statement of financial activities and balance sheet.

Other funds raised have come from donations from the community church and its members, local churches, schools, and businesses.

We ended with a small debit for the financial year of £3,416.

##### **Fundraising Plan**

The Trustees review the on-going fundraising achievements at each trustees' meeting.

##### **Reserves policy**

The Trustees have a reserves policy of retaining at least six months' running costs based on previous year's expenditure.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Legal Information**

Bishop's Stortford Youth Project (company registration no. 08407987) is a registered charity (no.1154678) limited by guarantee and trades under the name Thirst Youth Café.

The charitable objectives of Bishop's Stortford Youth Project Limited trading as 'Thirst Youth Café' are 'to engage, promote and develop the Young people and the youth culture of Bishop's Stortford'

The registered address is: The Charis Centre, Water Lane, Bishop's Stortford, CM23 2JZ.

The charity's activities are centred on The Thirst Youth Café, 76 South Street, Bishop's Stortford, Hertfordshire, CM23 3AZ.

##### **Risk Assessment**

Major risks have been reviewed and systems and procedures have been put in place to manage these risks. These policies are reviewed yearly by the Operations Manager, who in turn reports his findings to the Trustees.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

08407987 (England and Wales)

**BISHOPS STORTFORD YOUTH PROJECT**

**REPORT OF THE TRUSTEES**  
**for the year ended 31 July 2022**

**Registered Charity number**

1154678

**Registered office**

The Charis Centre  
Water Lane  
Bishops Stortford  
Hertfordshire  
CM23 2JZ

**Trustees**

M Claxton (resigned 17.1.23)  
R Millican (appointed 9.8.22)  
D Woolnough (appointed 26.7.22) Chair - 17.1.23  
C Clark (appointed 26.7.22)  
R Jones (appointed 10.12.21)  
D Guest  
J Buck  
N Bayne (resigned 10.12.21)

**Independent Examiner**

Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

**EVENTS SINCE THE END OF THE YEAR**

Information relating to events since the end of the year is given in the notes to the financial statements.

Approved by order of the board of trustees on Apr 17, 2023 and signed on its behalf by:

*J H Buck*

J H Buck (Apr 13, 2023 12:29 GMT+1)

.....  
J Buck - Trustee

*D Woolnough*

D Woolnough (Apr 17, 2023 10:43 GMT+1)

.....  
D Woolnough - Chair

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BISHOPS STORTFORD YOUTH PROJECT**

**Independent examiner's report to the trustees of Bishops Stortford Youth Project ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2022.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

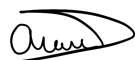
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Christopher Marsh MAAT  
Association of Accounting Technicians  
Marsh Solutions Limited  
82 Berechurch Hall Road  
Colchester  
Essex  
CO2 8RF

Date: Apr 17, 2023  
Date: .....

**BISHOPS STORTFORD YOUTH PROJECT****STATEMENT OF FINANCIAL ACTIVITIES****(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)****for the year ended 31 July 2022**

	Notes	Unrestricted fund £	Restricted funds £	31.7.22 Total funds £	31.7.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	53,029	-	53,029	45,495
<b>Charitable activities</b>					
Youth Project		-	80,000	80,000	141,954
Other trading activities	3	<u>10,608</u>	<u>-</u>	<u>10,608</u>	<u>5,206</u>
<b>Total</b>		<u>63,637</u>	<u>80,000</u>	<u>143,637</u>	<u>192,655</u>
<b>EXPENDITURE ON</b>					
Raising funds		12,023	-	12,023	11,207
<b>Charitable activities</b>					
Youth Project		<u>22,730</u>	<u>112,300</u>	<u>135,030</u>	<u>100,026</u>
<b>Total</b>		<u>34,753</u>	<u>112,300</u>	<u>147,053</u>	<u>111,233</u>
<b>NET INCOME/(EXPENDITURE)</b>		28,884	(32,300)	(3,416)	81,422
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		146,608	53,254	199,862	118,440
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>175,492</u>	<u>20,954</u>	<u>196,446</u>	<u>199,862</u>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

**BISHOPS STORTFORD YOUTH PROJECT (REGISTERED NUMBER: 08407987)****BALANCE SHEET****31 July 2022**

	Notes	Unrestricted fund £	Restricted funds £	31.7.22 Total funds £	31.7.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	29,097	-	29,097	36,829
<b>CURRENT ASSETS</b>					
Stocks	10	519	-	519	532
Debtors	11	6,691	-	6,691	6,579
Cash at bank and in hand		<u>141,345</u>	<u>20,954</u>	<u>162,299</u>	<u>157,601</u>
		148,555	20,954	169,509	164,712
<b>CREDITORS</b>					
Amounts falling due within one year	12	(2,160)	-	(2,160)	(1,679)
<b>NET CURRENT ASSETS</b>		<u>146,395</u>	<u>20,954</u>	<u>167,349</u>	<u>163,033</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>175,492</u>	<u>20,954</u>	<u>196,446</u>	<u>199,862</u>
<b>NET ASSETS</b>		<u><u>175,492</u></u>	<u><u>20,954</u></u>	<u><u>196,446</u></u>	<u><u>199,862</u></u>
<b>FUNDS</b>	13				
Unrestricted funds				175,492	146,608
Restricted funds				<u>20,954</u>	<u>53,254</u>
<b>TOTAL FUNDS</b>				<u><u>196,446</u></u>	<u><u>199,862</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**BISHOPS STORTFORD YOUTH PROJECT (REGISTERED NUMBER: 08407987)**

**BALANCE SHEET - continued**

**31 July 2022**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on  
.....<sup>Apr 17, 2023</sup> and were signed on its behalf by:

*J H Buck*  
.....  
J H Buck (Apr 13, 2023 12:29 GMT+1)

J Buck – Trustee

*D Woolnough*  
.....  
D Woolnough (Apr 17, 2023 10:43 GMT+1)

D Woolnough - Chair

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS** **for the year ended 31 July 2022**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling (£).

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Fixtures and fittings	- 20% on cost
Equipment	- 20% on cost

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

##### **Cash at bank and in hand**

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2022**

#### **1. ACCOUNTING POLICIES - continued**

##### **Taxation**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

##### **Creditors**

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### **2. DONATIONS AND LEGACIES**

	31.7.22	31.7.21
	£	£
Donations	50,763	40,071
Gift aid	<u>2,266</u>	<u>5,424</u>
	<u>53,029</u>	<u>45,495</u>

#### **3. OTHER TRADING ACTIVITIES**

	31.7.22	31.7.21
	£	£
Shop income	10,608	2,129
Other fund raising activities	<u>-</u>	<u>3,077</u>
	<u>10,608</u>	<u>5,206</u>

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2022**

#### **4. INCOME FROM CHARITABLE ACTIVITIES**

		31.7.22	31.7.21
	Activity	£	£
Grants	Youth Project	<u>80,000</u>	<u>141,954</u>

Grants received, included in the above, are as follows:

		31.7.22	31.7.21
		£	£
All Churches Trust		-	3,350
BBC Children in Need		10,000	-
Brazier Trust		5,000	-
Christopher Laing Foundation		-	1,000
HCC		7,500	-
East Herts Council		7,500	28,430
Garfield Weston		35,000	-
HCF #Iwill		-	8,250
Herts Community Foundation (HCF)		5,000	10,000
Herts Health Together		-	924
Julia and Hans Rausing Youth Centre Recovery Fund		-	18,000
Locality		-	500
National Lottery		10,000	-
Postcode Places		-	15,000
Shanley Foundation		-	2,000
Sisters of the Holy Cross		-	20,000
St James Place		-	2,500
United Way - Give Local		-	2,000
UK Youth		-	30,000
		<u>80,000</u>	<u>141,954</u>

#### **5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

		31.7.22	31.7.21
		£	£
Depreciation - owned assets		10,807	6,083
Independent Examination		<u>1,200</u>	<u>1,032</u>

#### **6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 July 2022 nor for the year ended 31 July 2021.

##### **Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 July 2022 nor for the year ended 31 July 2021.

##### **Key management**

The trustees consider the role of Key Management to be that of the CEO (formerly the Operations Manager).

During the year, Key Management received remuneration totalling £30,345 of which £30,345 was gross salary (2021: £29,609) and £nil was pension contributions (2021: £170)

**BISHOPS STORTFORD YOUTH PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2022**

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.7.22	31.7.21
All employees	<u>3</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	45,494	1	45,495
<b>Charitable activities</b>			
Youth Project	27,357	114,597	141,954
Other trading activities	<u>5,206</u>	<u>-</u>	<u>5,206</u>
<b>Total</b>	<u>78,057</u>	<u>114,598</u>	<u>192,655</u>
<b>EXPENDITURE ON</b>			
Raising funds	5,467	5,740	11,207
<b>Charitable activities</b>			
Youth Project	<u>13,593</u>	<u>86,433</u>	<u>100,026</u>
<b>Total</b>	<u>19,060</u>	<u>92,173</u>	<u>111,233</u>
<b>NET INCOME</b>	58,997	22,425	81,422
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	87,610	30,830	118,440
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>146,607</u>	<u>53,255</u>	<u>199,862</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 July 2022****9. TANGIBLE FIXED ASSETS**

	Improvements to property £	Fixtures and fittings £	Equipment £	Totals £
<b>COST</b>				
At 1 August 2021	106,572	9,066	15,414	131,052
Additions	-	3,075	-	3,075
At 31 July 2022	<u>106,572</u>	<u>12,141</u>	<u>15,414</u>	<u>134,127</u>
<b>DEPRECIATION</b>				
At 1 August 2021	74,646	6,122	13,455	94,223
Charge for year	9,113	1,204	490	10,807
At 31 July 2022	<u>83,759</u>	<u>7,326</u>	<u>13,945</u>	<u>105,030</u>
<b>NET BOOK VALUE</b>				
At 31 July 2022	<u>22,813</u>	<u>4,815</u>	<u>1,469</u>	<u>29,097</u>
At 31 July 2021	<u>31,926</u>	<u>2,944</u>	<u>1,959</u>	<u>36,829</u>

**10. STOCKS**

			31.7.22	31.7.21
			£	£
Stocks			<u>519</u>	<u>532</u>

**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

			31.7.22	31.7.21
			£	£
Trade debtors			240	-
Other debtors			433	7
Gift Aid			3,205	4,173
Prepayments			<u>2,813</u>	<u>2,399</u>
			<u>6,691</u>	<u>6,579</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2022****12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.7.22	31.7.21
	£	£
Trade creditors	1,372	-
Social security and other taxes	788	647
Accrued expenses	-	1,032
	<u>2,160</u>	<u>1,679</u>

**13. MOVEMENT IN FUNDS**

	At 1.8.21	Net movement in funds	At 31.7.22
	£	£	£
<b>Unrestricted funds</b>			
General fund	146,608	28,884	175,492
<b>Restricted funds</b>			
UK Youth	22,802	(22,802)	-
HCC	-	7,500	7,500
Tesco Groundworks	379	(379)	-
Herts Health Together	112	(112)	-
HCF - #Iwill	6,540	(6,540)	-
Julia and Hans Rausing Youth Centre			
Recovery Fund	4,921	(4,921)	-
Postcode Places	15,000	(15,000)	-
St James Place - Wellbeing workshops	2,500	(680)	1,820
Christopher Laing Foundation	1,000	(1,000)	-
BBC Children in Need	-	5,904	5,904
EHDC Mental health & Wellbeing	-	730	730
Brazier Trust	-	5,000	5,000
	<u>53,254</u>	<u>(32,300)</u>	<u>20,954</u>
<b>TOTAL FUNDS</b>	<u>199,862</u>	<u>(3,416)</u>	<u>196,446</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2022****13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	63,637	(34,753)	28,884
<b>Restricted funds</b>			
UK Youth	-	(22,802)	(22,802)
Hertfordshire Community Foundation (HCF)	5,000	(5,000)	-
HCC	7,500	-	7,500
Tesco Groundworks	-	(379)	(379)
Herts Health Together	-	(112)	(112)
HCF - #Iwill	-	(6,540)	(6,540)
Julia and Hans Rausing Youth Centre Recovery Fund	-	(4,921)	(4,921)
Postcode Places	-	(15,000)	(15,000)
St James Place - Wellbeing workshops	-	(680)	(680)
Christopher Laing Foundation	-	(1,000)	(1,000)
BBC Children in Need	10,000	(4,096)	5,904
EHDC Mental health & Wellbeing	7,500	(6,770)	730
Brazier Trust	5,000	-	5,000
Garfield Weston	35,000	(35,000)	-
The National Lottery	<u>10,000</u>	<u>(10,000)</u>	<u>-</u>
	<u>80,000</u>	<u>(112,300)</u>	<u>(32,300)</u>
<b>TOTAL FUNDS</b>	<u>143,637</u>	<u>(147,053)</u>	<u>(3,416)</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2022****13. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.8.20 £	Net movement in funds £	At 31.7.21 £
<b>Unrestricted funds</b>			
General fund	87,610	58,998	146,608
<b>Restricted funds</b>			
Essex Community Foundation	773	(773)	-
UK Youth	7,658	15,144	22,802
Fowler, Smith and Jones	5,000	(5,000)	-
The FORE	4,000	(4,000)	-
The National Lottery Coronavirus Community Support Fund	10,000	(10,000)	-
Screwfix	2,023	(2,023)	-
Tesco Groundworks	1,376	(997)	379
Herts Health Together	-	112	112
HCF - #Iwill	-	6,540	6,540
Julia and Hans Rausing Youth Centre Recovery Fund	-	4,921	4,921
Postcode Places	-	15,000	15,000
St James Place - Wellbeing workshops	-	2,500	2,500
Christopher Laing Foundation	-	1,000	1,000
	<u>30,830</u>	<u>22,424</u>	<u>53,254</u>
<b>TOTAL FUNDS</b>	<u>118,440</u>	<u>81,422</u>	<u>199,862</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2022****13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	78,057	(19,059)	58,998
<b>Restricted funds</b>			
Essex Community Foundation	-	(773)	(773)
UK Youth	30,000	(14,856)	15,144
Hertfordshire Community Foundation (HCF)	10,000	(10,000)	-
Herts Locality Budget	500	(500)	-
Fowler, Smith and Jones	-	(5,000)	(5,000)
The FORE	-	(4,000)	(4,000)
The National Lottery Coronavirus Community Support Fund	-	(10,000)	(10,000)
Screwfix	-	(2,023)	(2,023)
Tesco Groundworks	-	(997)	(997)
Shanley Foundation	2,000	(2,000)	-
All Churches/Hope Beyond	3,350	(3,350)	-
Sisters of the Holy Cross	20,001	(20,001)	-
Halloween Project	1,073	(1,073)	-
Herts Health Together	924	(812)	112
HCF - #Iwill	8,250	(1,710)	6,540
Julia and Hans Rausing Youth Centre Recovery Fund	18,000	(13,079)	4,921
Postcode Places	15,000	-	15,000
St James Place - Wellbeing workshops	2,500	-	2,500
Christopher Laing Foundation	1,000	-	1,000
United Way - Give Local	2,000	(2,000)	-
	<u>114,598</u>	<u>(92,174)</u>	<u>22,424</u>
<b>TOTAL FUNDS</b>	<u>192,655</u>	<u>(111,233)</u>	<u>81,422</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2022****13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.20 £	Net movement in funds £	At 31.7.22 £
<b>Unrestricted funds</b>			
General fund	87,610	87,882	175,492
<b>Restricted funds</b>			
Essex Community Foundation	773	(773)	-
UK Youth	7,658	(7,658)	-
Fowler, Smith and Jones	5,000	(5,000)	-
The FORE	4,000	(4,000)	-
The National Lottery Coronavirus Community Support Fund	10,000	(10,000)	-
Screwfix	2,023	(2,023)	-
HCC	-	7,500	7,500
Tesco Groundworks	1,376	(1,376)	-
St James Place - Wellbeing workshops	-	1,820	1,820
BBC Children in Need	-	5,904	5,904
EHDC Mental health & Wellbeing	-	730	730
Brazier Trust	-	5,000	5,000
	<u>30,830</u>	<u>(9,876)</u>	<u>20,954</u>
<b>TOTAL FUNDS</b>	<u>118,440</u>	<u>78,006</u>	<u>196,446</u>

**BISHOPS STORTFORD YOUTH PROJECT****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 July 2022****13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	141,694	(53,812)	87,882
<b>Restricted funds</b>			
Essex Community Foundation	-	(773)	(773)
UK Youth	30,000	(37,658)	(7,658)
Hertfordshire Community Foundation (HCF)	15,000	(15,000)	-
Herts Locality Budget	500	(500)	-
Fowler, Smith and Jones	-	(5,000)	(5,000)
The FORE	-	(4,000)	(4,000)
The National Lottery Coronavirus Community Support Fund	-	(10,000)	(10,000)
Screwfix	-	(2,023)	(2,023)
HCC	7,500	-	7,500
Tesco Groundworks	-	(1,376)	(1,376)
Shanley Foundation	2,000	(2,000)	-
All Churches/Hope Beyond	3,350	(3,350)	-
Sisters of the Holy Cross	20,001	(20,001)	-
Halloween Project	1,073	(1,073)	-
Herts Health Together	924	(924)	-
HCF - #Iwill	8,250	(8,250)	-
Julia and Hans Rausing Youth Centre Recovery Fund	18,000	(18,000)	-
Postcode Places	15,000	(15,000)	-
St James Place - Wellbeing workshops	2,500	(680)	1,820
Christopher Laing Foundation	1,000	(1,000)	-
United Way - Give Local	2,000	(2,000)	-
BBC Children in Need	10,000	(4,096)	5,904
EHDC Mental health & Wellbeing	7,500	(6,770)	730
Brazier Trust	5,000	-	5,000
Garfield Weston	35,000	(35,000)	-
The National Lottery	<u>10,000</u>	<u>(10,000)</u>	<u>-</u>
	<u>194,598</u>	<u>(204,474)</u>	<u>(9,876)</u>
<b>TOTAL FUNDS</b>	<u><u>336,292</u></u>	<u><u>(258,286)</u></u>	<u><u>78,006</u></u>

**Restricted funds:**

UK Youth - Covid Support - to March 2022 - youth workers salaries and running costs

Hertfordshire Community Foundation (HCF) - Covid Support - staff and running costs to provide new online, small group and one-to-one services

Herts Locality Budget - Thirst Costs

United Way - Give Local - Covid support - mental health

Shanley Foundation - Support costs of providing safe spaces

## **BISHOPS STORTFORD YOUTH PROJECT**

### **NOTES TO THE FINANCIAL STATEMENTS - continued** **for the year ended 31 July 2022**

#### **13. MOVEMENT IN FUNDS - continued**

All Churches / Hope Beyond - Thirst/Covid costs - café Covid secure/Wellbeing project

Sisters of the Holy Cross - Thirst Running Costs

Halloween Project - Grant for EHDC to work with police in run up to Halloween 2020

Herts Health Together - Staff training in mental health

HCF #Iwill - Youth Social Action and Volunteer programme

Julia and Hans Rausing Youth Centre Recovery Fund - Covid Support - staff costs, rent & utilities

Postcode Places - Covid support to 30th June 2022

St James Place - Wellbeing Workshops - Mental Wellbeing project

Christopher Laing Foundation - Thirst Running Costs

#### **14. RELATED PARTY DISCLOSURES**

During the year donations totalling £10,400 (2021: £7,780) were received from trustees and members.

There were no other related party transactions.

#### **15. POST BALANCE SHEET EVENTS**

At the trustees' meeting of 26th July 2022, it was agreed to designate £30,000.00 to new projects for the well-being of young people.

**BISHOPS STORTFORD YOUTH PROJECT LIMITED**

England & Wales - Charity number 1154678

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# Accounts

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REGISTERED COMPANY NUMBER: 08407987 (England and Wales)  
REGISTERED CHARITY NUMBER: 1154678

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2021**  
**FOR**  
**BISHOPS STORTFORD YOUTH PROJECT LIMITED**

Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

**BISHOPS STORTFORD YOUTH PROJECT LIMITED**

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**for the Year Ended 31 July 2021**

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## **BISHOPS STORTFORD YOUTH PROJECT LIMITED**

### **REPORT OF THE TRUSTEES** **for the Year Ended 31 July 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 July 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Overview**

Each year Bishop's Stortford Youth Project (BSYP) publishes a report, in-line with the requirements from the Charity Commission that looks back at the last 12 months. As we do this we not only want to review the previous year but also look forward to the year ahead.

BSYP is a local charity working in partnership with Community Church Bishop's Stortford (CCBS) and Hertfordshire County Council (HCC) in order to serve the needs of young people. Our vision is to engage, encourage and empower young people and the youth culture in Bishop's Stortford and surrounding areas, by providing a youth café, mental well-being support, and mentoring for 11 - 18s and community building activities and events.

We want to help provide strong foundations for young people where they can flourish and grow into well rounded, grounded adults who contribute as individuals and are part of their community and society.

We, as the Trustees of the charity, are so proud of the work that the charity does impacting the lives of young people, helping them to make the most of the opportunities available to them. Our hope is that as you read this report you will not only learn about the charity but also catch the heart behind what we do.

##### **Public Benefit**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objects and in planning future activities and setting policy for the year.

#### **LEADERSHIP OF THE PROJECT**

##### **The Trustee team**

We aim to have a minimum team of five voluntary Trustees who oversee the project to ensure that it maintains good working practice. The team meets a minimum of 3 monthly and sets strategic direction, drawing on the expertise of individuals to help drive us towards meeting our goals. During 2021 we are pleased to report that a new member has joined the trustee team and at time of writing, we have 2 further new people who are in the process of looking to join as trustees.

##### Martin Claxton - Chair

Martin works as a project manager for a large development company and has been involved from the early stages of the project. Having parented three boys who spent their teenage years in Bishop's Stortford, Martin is keen to support the charity because of the creative way it seeks to meet the needs of young people in the town.

##### Jefferey Buck - Treasurer

Jeff has been part of the project almost since its inception. He brings a wealth of wisdom and experience gained from years of running his own business, which are ideal for his role as treasurer. He is instrumental in the financial integrity of the project and is pleased to be able to use his skills and experience to make a positive contribution in the lives of the young people of the town.

##### Natalie Bayne

Natalie joined the trustee team in 2015. She is a qualified midwife, having worked beforehand in publishing for a number of years. Natalie brings a fantastic combination of insight, analytical thinking and administrative skill. She also gives a considerable amount of her time to supporting the operation of the project.

## **BISHOPS STORTFORD YOUTH PROJECT LIMITED**

### **REPORT OF THE TRUSTEES** **for the Year Ended 31 July 2021**

#### **OBJECTIVES AND ACTIVITIES**

##### David Guest

David joined the trustee team in 2017. He works as a musician and co-runs a business, both of which allow him to bring creativity and knowledge of running a business to the team. David also studied Law at University and brings this insight to the role.

##### Rachel Jones - Secretary

Rachel joined the trustee team in December 2021. She is a mother of 3 daughters and supports the local community in various groups. She is also a part time Post Mistress serving the people in her area who cannot necessarily make it into town. Upon joining the team, Rachel has kindly taken over as secretary.

#### **The Members of the Charity**

The BSYP has a key partnership with the Community Church Bishop's Stortford (CCBS) and it is the senior leaders of CCBS who provide oversight to the charity as registered members. CCBS not only offer an on-going financial commitment to the project but also give their support, advice and strategic input to the project when needed.

#### **Staff**

The priority for 2021 was to support young people, especially around the area of well-being. A lot of young people have taken a big hit during the pandemic and supporting them became a big priority.

We continued to receive significant grants aimed at providing support to young people as part of a COVID-19 response. In order to deliver the response needed the charity has continued to employ two of the staff on a part time fixed term basis. During 2021 Sam Cain resigned from the team following a successful year with us. We are pleased to report that Ben Frain took over his role as Youth Worker in July 2021.

##### Jake Tucker - Operations & Youth Work Manager

Jake joined the project in September 2015 and has over 15 years' experience working with young people in a number of different settings. Jake's experience in and passion for working with young people helps ensure we are able to deliver a high quality service to the young people of the town.

##### Tina Liu - Youth Worker

Tina joined the team in July 2020 and has passion for working with children and young people to encourage them in becoming the best they can be and helping them build confidence and developing themselves and pushing boundaries.

##### Sam Caine - Youth Worker

Sam joined the team in July 2020 and has experience in youth work in church settings in the UK and overseas. Sam is passionate about seeing young people's lives changed for the better.

##### Ben Frain - Youth Worker

Ben joined the staff team in July 2021 after previously volunteering in the project previously. Ben is passionate about releasing young people in the creative arts. He is also brilliant at coming along side young people that need support.

##### Part time Sessional Workers

The use of Sessional workers continued through the year and provided valuable support in achieving the extended opening hours of the café. During March 2020 the country was put under lockdown due to the pandemic. This restricted the café opening hours initially until sufficient measures were put in place to open for specific at risk groups of young people. The sessional workers continued to support the delivery of open café sessions and video calls (zoom calls).

##### David Cody - Community Fundraiser

David joined the team in June 2021. Building on the success with our grant fundraiser we wanted to increase our awareness in the town and Dave has this role. He brings his skills and experiences from the corporate world.

## **BISHOPS STORTFORD YOUTH PROJECT LIMITED**

### **REPORT OF THE TRUSTEES** **for the Year Ended 31 July 2021**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Activities during last 12 months**

All provisions have been in line with the guidance issued by the National Youth Agency.

This year has seen us begin to build some momentum again after a very difficult year for the young people because of the pandemic. Our new staff members have enabled us to maintain our regular sessions, continuing to offer a consistent service. This has been essential because we have lost a lot of our volunteers.

Our open access drop-in is Tuesday - Friday 3-6pm and Saturday 1-5pm. Our membership has grown by around 400 young people this year.

Other activities include school holiday trips to aqua splash, escape room, laser tag, go karting and extra hours for our drop in. Social action, where young people see a problem and offer to help.

We have continued to offer specialist services to young people during the COVID-19 pandemic, offering them a 'hold place' in partnership with the NHS. A holding place whilst they are on the waiting list for other services.

We continue to partner with Grove Cottage, a subsidiary of Mencap, which enables another local charity to benefit from our facilities, using it as a training opportunity for people with learning disabilities by equipping them in running a café.

A new partnership we have is with a network of parents supporting their children education from home, hiring our venue every other week.

#### **IMPACT & OUTCOMES**

Bishop's Stortford Youth Project aims to

- Reduce loneliness and help avoid social isolation
- Increase self-confidence and self esteem
- Improve happiness, wellbeing and mental health
- Improve life and social skills and develop potential
- Increase independence
- Inspire young people to find their voice
- Demonstrate positive, healthy relationships

We also help to

- Improve attendance, participation and at school
- Reduce youth related crime and Antisocial behaviour in Bishop's Stortford
- Improve perception of young people within Bishop's Stortford and develop a sense of community.

We achieve our aims by providing Thirst Youth Cafe, a safe space, in Bishop's Stortford, for young people, aged 11 - 18, to drop in, meet and make friends and have fun. We are open at least 5 days per week, after school, on Saturdays and during school holidays.

Providing a safe space is seen in a holistic way. To Bishop's Stortford Youth Project it means creating an environment where young people are kept physically safe but also where they are safe to be themselves, being able to make mistakes and learn rather than be criticised. We aim to develop young people and youth culture in Bishop's Stortford developing individuals and building community cohesion.

We have exciting plans to develop Thirst Youth Cafe in the future and hope to be able to provide a wide range of additional outreach youth services including mentoring, body image, addiction workshops, events and training for young people, and open more hours subject to securing additional funding.

#### **STRATEGIC PLANNING AND SUSTAINABILITY**

The Council is continuing to offer us the lease at a significant discount to the market rate which we are very grateful for, as without this we would not be able to continue to operate.

The financial year ended making a surplus, much of which is restricted funds. The trustees are confident of having sufficient funds available at the current year end.

Any growth or expansion of the project is planned with long-term sustainability in mind.

## **BISHOPS STORTFORD YOUTH PROJECT LIMITED**

### **REPORT OF THE TRUSTEES** **for the Year Ended 31 July 2021**

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Sponsors**

This year we continue to have received wonderful support from local individuals, churches and organizations. We give particular thanks to All Churches Trust, Christopher Laing Foundation, Herts Locality Budget - Cllr Wyllie, Herts Health Together, East Herts Council, Herts Community Foundation, Julia and Hans Rausing Trust, NFU Mutual, Post Code Places, Shanley Foundation, Sisters of the Holy Cross, St James Place, UK Youth, United Way - Give Local, and Christian Community Church Bishop's Stortford, as well as the many individuals who have supported us through the year.

Also, as mentioned earlier, our thanks to our landlords, Hertfordshire County Council, for both their practical help with the lease and their continued encouragement.

We also would like to take this opportunity to thank our wonderful volunteers. It has been a difficult year with multiple changes to the opening conditions placed on the cafe and rules around face-to-face contact with young people. We are really grateful for the continued support of our volunteers.

#### **FINANCIAL REVIEW**

##### **Financial Summary**

We had an income of £192,655 in the financial year 2020/21, which was an increase on the previous year. A major part of this increase was due to ongoing higher grant income to enable us to continue to provide support to the young people of the area during the Covid crisis. A large proportion of the grant income was restricted, as shown in the statement of financial activities and balance sheet.

Other funds raised have come from donations from the community church and its members, local schools and businesses.

##### **Fundraising Plan**

The Trustees review the on-going fundraising achievements at each trustees' meeting.

##### **Reserves policy**

The Trustees have a reserves policy of retaining at least six months' running costs based on previous year's expenditure.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Legal Information**

Bishop's Stortford Youth Project (company registration no. 08407987) is a registered charity (no.1154678) limited by guarantee and trades under the name Thirst Youth Café.

The charitable objectives of Bishop's Stortford Youth Project Limited trading as 'Thirst Youth Café' are 'to engage, promote and develop the Young people and the youth culture of Bishop's Stortford'

The registered address is: The Charis Centre, Water Lane, Bishop's Stortford, CM23 2JZ.

The charity's activities are centred on The Thirst Youth Café, 76 South Street, Bishop's Stortford, Hertfordshire, CM23 3AZ.

##### **Risk Assessment**

Major risks have been reviewed and systems and procedures have been put in place to manage these risks. These policies are reviewed yearly by the Operations Manager, who in turn reports his findings to the Trustees.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

08407987 (England and Wales)

##### **Registered Charity number**

1154678

##### **Registered office**

The Charis Centre  
Water Lane  
Bishops Stortford  
Hertfordshire  
CM23 2JZ

**BISHOPS STORTFORD YOUTH PROJECT LIMITED**

**REPORT OF THE TRUSTEES**  
**for the Year Ended 31 July 2021**

**Trustees**

N Bayne  
J H Buck  
M Claxton  
D Guest  
R Jones (appointed 10.12.21)

**Independent Examiner**

Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

Approved by order of the board of trustees on Apr 25, 2022 ..... and signed on its behalf by:



Martin Claxton (Apr 25, 2022 19:00 GMT+1) .....

M Claxton - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
BISHOPS STORTFORD YOUTH PROJECT LIMITED**

**Independent examiner's report to the trustees of Bishops Stortford Youth Project Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*mwbrindley*

mwbrindley (Apr 26, 2022 13:46 GMT+1)

Maurice Brindley BSc FCA  
Institute of Chartered Accountants in England & Wales  
Brindley Millen Ltd  
167 Turners Hill  
Cheshunt  
Hertfordshire  
EN8 9BH

Date: **Apr 26, 2022** .....

**BISHOPS STORTFORD YOUTH PROJECT LIMITED****STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**  
**for the Year Ended 31 July 2021**

	Notes	Unrestricted fund £	Restricted funds £	31.7.21 Total funds £	31.7.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	45,494	1	45,495	38,986
<b>Charitable activities</b>					
Youth Project	4	27,357	114,597	141,954	77,669
Other trading activities	3	<u>5,206</u>	<u>-</u>	<u>5,206</u>	<u>8,488</u>
<b>Total</b>		78,057	114,598	192,655	125,143
<b>EXPENDITURE ON</b>					
Raising funds		5,467	5,740	11,207	6,572
<b>Charitable activities</b>					
Youth Project		<u>13,592</u>	<u>86,434</u>	<u>100,026</u>	<u>84,167</u>
<b>Total</b>		<u>19,059</u>	<u>92,174</u>	<u>111,233</u>	<u>90,739</u>
<b>NET INCOME</b>		58,998	22,424	81,422	34,404
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>87,610</u>	<u>30,830</u>	<u>118,440</u>	<u>84,036</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>146,608</u></u>	<u><u>53,254</u></u>	<u><u>199,862</u></u>	<u><u>118,440</u></u>

The notes form part of these financial statements

**BISHOPS STORTFORD YOUTH PROJECT LIMITED (REGISTERED NUMBER: 08407987)**

**BALANCE SHEET**

**31 July 2021**

	Notes	Unrestricted fund £	Restricted funds £	31.7.21 Total funds £	31.7.20 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	36,829	-	36,829	39,462
<b>CURRENT ASSETS</b>					
Stocks	10	532	-	532	545
Debtors	11	6,579	-	6,579	10,639
Cash at bank and in hand		<u>104,348</u>	<u>53,254</u>	<u>157,602</u>	<u>69,760</u>
		111,459	53,254	164,713	80,944
<b>CREDITORS</b>					
Amounts falling due within one year	12	(1,680)	-	(1,680)	(1,966)
<b>NET CURRENT ASSETS</b>		<u>109,779</u>	<u>53,254</u>	<u>163,033</u>	<u>78,978</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>146,608</u>	<u>53,254</u>	<u>199,862</u>	<u>118,440</u>
<b>NET ASSETS</b>		<u>146,608</u>	<u>53,254</u>	<u>199,862</u>	<u>118,440</u>
<b>FUNDS</b>	13				
Unrestricted funds				146,608	87,610
Restricted funds				<u>53,254</u>	<u>30,830</u>
<b>TOTAL FUNDS</b>				<u>199,862</u>	<u>118,440</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 July 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 July 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on Apr 25, 2022 and were signed on its behalf by:

JHBuck  
.....  
J H Buck - Trustee

## **BISHOPS STORTFORD YOUTH PROJECT LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS**

**for the Year Ended 31 July 2021**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements and assessment of going concern**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling (£).

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Critical accounting judgements and key sources of estimation uncertainty**

In preparing financial statements it is necessary to make certain judgements, estimates and assumptions that affect the amounts recognised in the financial statements. The following judgements and estimates are considered by the trustees to have most significant effect on amounts recognised in the financial statements.

Useful economic life of tangible fixed assets:

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 10% on cost
Fixtures and fittings	- 20% on cost
Equipment	- 20% on cost

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Debtors**

Trade and other debtors are recognised at the settlement amount. Prepayments are valued at the amount prepaid.

##### **Cash at bank and in hand**

Cash at bank and in hand includes cash, current bank accounts and deposit bank accounts with no withdrawal limitations.

##### **Creditors**

Creditors are recognised where then charity has a present obligation resulting from a past event that will result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are recognised at their settlement amount.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

**BISHOPS STORTFORD YOUTH PROJECT LIMITED****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 July 2021****1. ACCOUNTING POLICIES - continued****Fund accounting**

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**2. DONATIONS AND LEGACIES**

	31.7.21	31.7.20
	£	£
Donations	40,071	33,745
Gift aid	5,424	3,241
Donated services and facilities	-	2,000
	<u>45,495</u>	<u>38,986</u>

**3. OTHER TRADING ACTIVITIES**

	31.7.21	31.7.20
	£	£
Shop income	2,129	4,529
Other fund raising activities	<u>3,077</u>	<u>3,959</u>
	<u>5,206</u>	<u>8,488</u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

	31.7.21	31.7.20
	£	£
Grants	<u>141,954</u>	<u>77,669</u>

Grants received, included in the above, are as follows:

	31.7.21	31.7.20
	£	£
All Churches Trust	3,350	-
Christopher Laing Foundation	1,000	-
Essex Community Foundation	-	2,500
HCC	-	800
East Herts Council	28,430	3,182
Folwer, Smith & Jones	-	5,000
HCF #Iwill	8,250	-
Herts Community Foundation (HCF)	10,000	10,000
Herts Health Together	924	-
Locality	500	800
Messrs Hoare Trustees	18,000	-
Postcode Places	15,000	-
RAFT/Bulldog	-	4,000
Screwfix	-	5,000
Shanley Foundation	2,000	-
Sisters of the Holy Cross	20,000	-
St James Place	2,500	-
Tesco bags of help	-	500
Tesco Groundworks	-	1,166
The National Lottery Coronavirus Community Support Fund	-	10,000
United Way - Give Local	<u>2,000</u>	<u>-</u>
Carried forward	111,954	42,948

**BISHOPS STORTFORD YOUTH PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 July 2021**

**4. INCOME FROM CHARITABLE ACTIVITIES - continued**

	31.7.21	31.7.20
	£	£
Brought forward	111,954	42,948
UK Youth	<u>30,000</u>	<u>8,221</u>
	<u>141,954</u>	<u>51,169</u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.7.21	31.7.20
	£	£
Depreciation - owned assets	6,083	11,289
Independent Examination	<u>1,032</u>	<u>1,032</u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 July 2021 nor for the year ended 31 July 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 July 2021 nor for the year ended 31 July 2020.

**Key management**

The trustees consider the role of Key Management to be that of the Operations Manager.

During the year, Key Management received remuneration totalling £29,779 of which £29,609 was gross salary (2020: £29,120) and £170 was pension contributions (2020: £160)

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31.7.21	31.7.20
All employees	<u>2</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	38,986	-	38,986
<b>Charitable activities</b>			
Youth Project	26,500	51,169	77,669
Other trading activities	<u>8,488</u>	<u>-</u>	<u>8,488</u>
<b>Total</b>	73,974	51,169	125,143
<b>EXPENDITURE ON</b>			
Raising funds	6,572	-	6,572
<b>Charitable activities</b>			
Youth Project	50,058	34,109	84,167

**BISHOPS STORTFORD YOUTH PROJECT LIMITED****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 July 2021****8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted fund £	Restricted funds £	Total funds £
<b>Total</b>	56,630	34,109	90,739
<b>NET INCOME</b>	17,344	17,060	34,404
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	70,267	13,769	84,036
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>87,611</u>	<u>30,829</u>	<u>118,440</u>

**9. TANGIBLE FIXED ASSETS**

	Improvements to property £	Fixtures and fittings £	Equipment £	Totals £
<b>COST</b>				
At 1 August 2020	106,572	5,616	15,414	127,602
Additions	-	3,450	-	3,450
At 31 July 2021	<u>106,572</u>	<u>9,066</u>	<u>15,414</u>	<u>131,052</u>
<b>DEPRECIATION</b>				
At 1 August 2020	69,353	5,616	13,171	88,140
Charge for year	5,293	506	284	6,083
At 31 July 2021	<u>74,646</u>	<u>6,122</u>	<u>13,455</u>	<u>94,223</u>
<b>NET BOOK VALUE</b>				
At 31 July 2021	<u>31,926</u>	<u>2,944</u>	<u>1,959</u>	<u>36,829</u>
At 31 July 2020	<u>37,219</u>	-	<u>2,243</u>	<u>39,462</u>

**10. STOCKS**

Stocks	31.7.21 £ <u>532</u>	31.7.20 £ <u>545</u>
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**11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

Other debtors	31.7.21 £ 7	31.7.20 £ 5,395
Gift Aid	4,173	3,215
Prepayments	<u>2,399</u>	<u>2,029</u>
	<u>6,579</u>	<u>10,639</u>

**BISHOPS STORTFORD YOUTH PROJECT LIMITED****NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 July 2021****12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.7.21	31.7.20
	£	£
Social security and other taxes	-	409
Accrued expenses	<u>1,680</u>	<u>1,557</u>
	<u>1,680</u>	<u>1,966</u>

**13. MOVEMENT IN FUNDS**

	At 1.8.20	Net movement in funds	At 31.7.21
	£	£	£
<b>Unrestricted funds</b>			
General fund	87,610	58,998	146,608
<b>Restricted funds</b>			
Essex Community Foundation	773	(773)	-
UK Youth	7,658	15,144	22,802
Fowler, Smith and Jones	5,000	(5,000)	-
The FORE	4,000	(4,000)	-
The National Lottery Coronavirus Community Support Fund	10,000	(10,000)	-
Screwfix	2,023	(2,023)	-
Tesco Groundworks	1,376	(997)	379
Herts Health Together	-	112	112
HCF - #Iwill	-	6,540	6,540
Julia and Hans Rausing Youth Centre Recovery Fund	-	4,921	4,921
Postcode Places	-	15,000	15,000
St James Place - Wellbeing workshops	-	2,500	2,500
Christopher Laing Foundation	-	1,000	1,000
	<u>30,830</u>	<u>22,424</u>	<u>53,254</u>
<b>TOTAL FUNDS</b>	<u>118,440</u>	<u>81,422</u>	<u>199,862</u>

**BISHOPS STORTFORD YOUTH PROJECT LIMITED****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 July 2021****13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	78,057	(19,059)	58,998
<b>Restricted funds</b>			
Essex Community Foundation	-	(773)	(773)
UK Youth	30,000	(14,856)	15,144
Hertfordshire Community Foundation (HCF)	10,000	(10,000)	-
Herts Locality Budget	500	(500)	-
Fowler, Smith and Jones	-	(5,000)	(5,000)
The FORE	-	(4,000)	(4,000)
The National Lottery Coronavirus Community Support Fund	-	(10,000)	(10,000)
Screwfix	-	(2,023)	(2,023)
Tesco Groundworks	-	(997)	(997)
Shanley Foundation	2,000	(2,000)	-
All Churches/Hope Beyond	3,350	(3,350)	-
Sisters of the Holy Cross	20,001	(20,001)	-
Halloween Project	1,073	(1,073)	-
Herts Health Together	924	(812)	112
HCF - #Iwill	8,250	(1,710)	6,540
Julia and Hans Rausing Youth Centre Recovery Fund	18,000	(13,079)	4,921
Postcode Places	15,000	-	15,000
St James Place - Wellbeing workshops	2,500	-	2,500
Christopher Laing Foundation	1,000	-	1,000
United Way - Give Local	2,000	(2,000)	-
	<u>114,598</u>	<u>(92,174)</u>	<u>22,424</u>
<b>TOTAL FUNDS</b>	<u>192,655</u>	<u>(111,233)</u>	<u>81,422</u>

**Comparatives for movement in funds**

	At 1.8.19 £	Net movement in funds £	At 31.7.20 £
<b>Unrestricted funds</b>			
General fund	70,267	17,343	87,610
<b>Restricted funds</b>			
Extra Opening Hours Funding	13,769	(13,769)	-
Essex Community Foundation	-	773	773
UK Youth	-	7,658	7,658
Fowler, Smith and Jones	-	5,000	5,000
The FORE	-	4,000	4,000
The National Lottery Coronavirus Community Support Fund	-	10,000	10,000
Screwfix	-	2,023	2,023
Tesco Groundworks	-	1,376	1,376
	<u>13,769</u>	<u>17,061</u>	<u>30,830</u>
<b>TOTAL FUNDS</b>	<u>84,036</u>	<u>34,404</u>	<u>118,440</u>

**BISHOPS STORTFORD YOUTH PROJECT LIMITED****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 July 2021****13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	73,974	(56,631)	17,343
<b>Restricted funds</b>			
Extra Opening Hours Funding	-	(13,769)	(13,769)
Essex Community Foundation	2,500	(1,727)	773
East Herts - Healthy Living	3,182	(3,182)	-
UK Youth	8,221	(563)	7,658
Hertfordshire Community Foundation (HCF)	5,000	(5,000)	-
Herts Locality Budget	800	(800)	-
Fowler, Smith and Jones	5,000	-	5,000
The FORE	4,000	-	4,000
The National Lottery Coronavirus Community Support Fund	10,000	-	10,000
Screwfix	5,000	(2,977)	2,023
HCC - window repair	800	(800)	-
Tesco Groundworks	1,666	(290)	1,376
Hertfordshire Community Foundation - Covid 19	5,000	(5,000)	-
	<u>51,169</u>	<u>(34,108)</u>	<u>17,061</u>
<b>TOTAL FUNDS</b>	<u>125,143</u>	<u>(90,739)</u>	<u>34,404</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.19 £	Net movement in funds £	At 31.7.21 £
<b>Unrestricted funds</b>			
General fund	70,267	76,341	146,608
<b>Restricted funds</b>			
Extra Opening Hours Funding	13,769	(13,769)	-
UK Youth	-	22,802	22,802
Tesco Groundworks	-	379	379
Herts Health Together	-	112	112
HCF - #Iwill	-	6,540	6,540
Julia and Hans Rausing Youth Centre Recovery Fund	-	4,921	4,921
Postcode Places	-	15,000	15,000
St James Place - Wellbeing workshops	-	2,500	2,500
Christopher Laing Foundation	-	1,000	1,000
	<u>13,769</u>	<u>39,485</u>	<u>53,254</u>
<b>TOTAL FUNDS</b>	<u>84,036</u>	<u>115,826</u>	<u>199,862</u>

**BISHOPS STORTFORD YOUTH PROJECT LIMITED****NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 July 2021****13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	152,031	(75,690)	76,341
<b>Restricted funds</b>			
Extra Opening Hours Funding	-	(13,769)	(13,769)
Essex Community Foundation	2,500	(2,500)	-
East Herts - Healthy Living	3,182	(3,182)	-
UK Youth	38,221	(15,419)	22,802
Hertfordshire Community Foundation (HCF)	15,000	(15,000)	-
Herts Locality Budget	1,300	(1,300)	-
Fowler, Smith and Jones	5,000	(5,000)	-
The FORE	4,000	(4,000)	-
The National Lottery Coronavirus Community Support Fund	10,000	(10,000)	-
Screwfix	5,000	(5,000)	-
HCC - window repair	800	(800)	-
Tesco Groundworks	1,666	(1,287)	379
Hertfordshire Community Foundation - Covid 19	5,000	(5,000)	-
Shanley Foundation	2,000	(2,000)	-
All Churches/Hope Beyond	3,350	(3,350)	-
Sisters of the Holy Cross	20,001	(20,001)	-
Halloween Project	1,073	(1,073)	-
Herts Health Together	924	(812)	112
HCF - #Iwill	8,250	(1,710)	6,540
Julia and Hans Rausing Youth Centre Recovery Fund	18,000	(13,079)	4,921
Postcode Places	15,000	-	15,000
St James Place - Wellbeing workshops	2,500	-	2,500
Christopher Laing Foundation	1,000	-	1,000
United Way - Give Local	2,000	(2,000)	-
	<u>165,767</u>	<u>(126,282)</u>	<u>39,485</u>
<b>TOTAL FUNDS</b>	<u>317,798</u>	<u>(201,972)</u>	<u>115,826</u>

Restricted funds:

UK Youth - Covid Support - to March 2022 - youth workers salaries and running costs

Hertfordshire Community Foundation (HCF) - Covid Support - staff and running costs to provide new online, small group and one-to-one services

Herts Locality Budget - Thirst Costs

United Way - Give Local - Covid support - mental health

Shanley Foundation - Support costs of providing safe spaces

All Churches / Hope Beyond - Thirst/Covid costs - café Covid secure/Wellbeing project

Sisters of the Holy Cross - Thirst Running Costs

Halloween Project - Grant for EHDC to work with police in run up to Halloween 2020

Herts Health Together - Staff training in mental health

HCF #Iwill - Youth Social Action and Volunteer programme

**BISHOPS STORTFORD YOUTH PROJECT LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the Year Ended 31 July 2021**

**13. MOVEMENT IN FUNDS - continued**

Julia and Hans Rausing Youth Centre Recovery Fund - Covid Support - staff costs, rent & utilities

Postcode Places - Covid support to 30th June 2022

St James Place - Wellbeing Workshops - Mental Wellbeing project

Christopher Laing Foundation - Thirst Running Costs

**14. RELATED PARTY DISCLOSURES**

During the year donations totally £7,780 were received from trustees and members.

There were no other related party transactions.

**15. DONATED GOODS AND SERVICES**

During the year ended 31 July 2020 free use of office space was donated by Community Church Bishop's Stortford. The value of this gift had been estimated at £2,000. No such service in kind was received in the year to 31 July 2021.

The trustees would like to thank Community Church Bishop's Stortford for their donated services to the Charity.