

ANNUAL TRUSTEES REPORT SEPTEMBER 2022 FOR THE GLEADLESS VALLEY FOOD BANK

Trustees: Carole Baker
Lisa Quarmby
Annabel Terry
Richard Griffin

Management Group: John Stevenson
Sue Law
Dave Roberts
Teresa Griffin
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Reference and Administrative information

This is the Tenth annual Trustees report for the Gleadless Valley Food bank, based at the Gleadless Valley Methodist Church, Blackstock Road, Sheffield.

The area is recognised as one that has a high proportion of families and individuals who for various reasons are in need of food to help in feeding themselves and their families.

The doors were opened in October 2012. Since then the Food Bank has regularly distributed bags of food every single week throughout the year. Food is distributed based upon a distributor referral model voucher system. This ensures that qualified social care professionals can target the food to those with needs.

The foodbank continues to see an increased and sustained need as a result of the continuing poor economic situation and Government cutbacks in benefits, causing added pressure on families. During this year we have been able to operate as we did prior to covid which has been very much appreciated by both volunteers and clients.

Some of our older previous volunteers have returned to the family, but we have lost some because of age and illness fortunately our younger volunteers are stepping up to the mark.

The foodbank has a solid admin team composed of volunteers and staff to cope with the level of enquiry demand and admin workload.

We were able this year to reinstate a meal at Christmas for the volunteers which was much appreciated. .

We have been able to reinstate the presence of the Citizens Advise Bureau due to a 3 year grant from Trussell Trust This has been well used by our clients with the advisor been able to help with benefits and sorting out debts and bills. During this year we have completed the building project which has given a much better working environment for our volunteers. We have also upgraded the kitchen facilities which will enable us to provide cooking tuition, with this in mind we have trained some of our volunteers in food hygiene.

The sessions on Friday are effectively supervised by a person within the management group, supported by 8-10 volunteers

The volunteers split between front and back office. Visibly there are volunteers who would help with client food assignment, guidance and support and behind the scenes duties include packing of clients food, the weighing and stocking of new donations and the admin team as mentioned above. Clients' needs are not only met from a food distribution point of view but also the input of CAB and if requested spiritual help and guidance is also available.

Structure Governance and management

The governing document is the Trust Deed, duly signed on the 26th March 2012 and the application for charity status was made in November 2013. The Trustees are chosen from members of the church communities who were initially involved in the formation of the Food bank. The same principal for recruitment has been adopted when positions have become available.

Objectives and Activities

The purpose stated from the object in the Trust Deed document is as follows:

“Establishing and running a Food bank to provide food and related support to people in need, hardship, distress or poverty in Gleadless Valley and the surrounding area in such ways as the Trustees from time to time see fit”

We subscribe to the Trussell Trust and they were helpful when we set up the Food bank'; revising operational policies and providing information and training. Due to this tie we have had dedicated organized food collection days at the local Tesco and other local supermarkets. These collections have greatly helped to restock the shelves and on occasions allowed us to re-distribute surplus items to other Food banks in need of stocks. Trussell Trust continues to guide and give training and support when needed.

The people using the Food bank are referred by care professionals such as doctors and social workers, the Citizens Advice Bureau, care centers, local forums and Council Housing Service. They are given vouchers and visit the Food bank to receive a minimum of a 3 day pack of food, The Food bank is open each Friday from 12:30 for a two hour period.

The Food bank is made up of volunteers, a management group and Trustees drawn from the 17 churches in the surrounding community who are involved with the Food bank. This helps with understanding the needs of all the people we serve in the area. Since opening as a Food bank in October 2012, there has been a steady increase in users. When we opened it was thought the need would only last for five years but we are still here and needed with no end in sight

Achievements and Performance

The benefits we bring to the local community can be seen from the records that we keep in a database.

Summary of information at 30th September 2021 for 20/21:

- Children fed: 1633
- Adults fed: 2671
- Total fed: 4304

This years continued success of the foodbank has allowed food to be donated to other food banks, we have also been able to have a 'Help yourself' section of foods with short dates and fresh bread fruit and veg that is placed outside the church for anyone to take which means we are helping to feed extra people on a daily basis this was found to be much appreciated in the area.

The donations of food from organizations such as Tesco, Waitrose, Aldi, Greggs, M & S, Sainsbury's, Morrison's, local schools and churches and private donations show recognition of the work we are doing in the area. This close working relationship that continues to grow with local groups has established the Food bank as a great source of relief to many people in the area. During lockdown we received many more monetary donations from individuals unable to buy food for us this as continued giving us the money to purchase any foods we are short of and we thank them all for supporting the ongoing work. This has been a very difficult and challenging time as the workload increases. Our aim is to make sure no one goes without food and we have to thank the small team for their dedication.

Low income, benefit changes or benefit delays make up most of the reasons why the vouchers are distributed a total of 1750 vouchers. Majority of vouchers are distributed in the Gleadless Valley ward, with the rest of the vouchers shared across approximately 20 other wards.

Financial Review

The latest Income and expenditure statement to 30th September 2022 shows income of £80231.75 for the year, expenditure of £57797.65 and a closing balance of £98494.34 as shown below.

Income			
		Restricted	
Grant S2 Covid	2143.23		
Churches	1074.80		
Private Donations	9539.43		
Other Donations & Fundraising	7656.56		
Tesco Top Up	4747.96		
Sainsbury	1000.00		
Virgin Money	2232.53		
Trussell Trust Grant CAB	46187.45	40163	
Co-op	1808.15		
TUUT Charity	1000.00		
Gift Aid	2417.43		
Waitrose	424.21		
	80231.75		
Expenditure			

Office, Warehouse, Dist. Centre	5200.00		
Admin/Telephone	1035.00		
Trussell Trust	360.00		
Insurance	285.88		
Stationery & Postage	79.28		
Sundry	662.26		
Transport & Motor Costs	5084.10		
Equipment Warehouse	155.00		
Equipment Office	876.52		
Training	30.00		
Building (incl. kitchen)	8746.91		
Wages	33677.68		
Food etc	597.02		
Skips Waste Disposal	1008.00		
	57797.65		
Balance Brought Forward	55906.32		
Net Surplus	20153.92		
	76060.24		
Represented by			
Balance at Bank	75910.24		
Cash in Hand	150.00		
	76060.24		

Note to accounts the restricted funds where paid into the account just before the year end and are to be spent in the following year

Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

I believe the accounts give a true and fair report of the activities of the charity, and no matter has come to my attention to cause concern in either the keeping of records or the preparation of the accounts

J. Howard & Co

Trustee Report Prepared by the Gleadless Valley Food
Bank Trustees

Carole Baker
Rev Lisa Quarmby
Annabel Terry
Richard Griffin

